

## The University of Texas System

### Schedule and Guidelines for New Institutional Compacts with the UT System for FY 2008 and 2009

#### COMPACT DRAFT DEVELOPMENT PROCESS AND SCHEDULE

- **Purpose.** Compacts outline specific practical, shorter term, and intermediate steps toward an institution's longer range plans; as such, they must align with and complement, but will not replace, an institution's long range strategic plans. They relate to but do not replace the President's annual work plan and reports, which focus on the specific activities an individual President plans to do within a given year. The Compacts must align as well with budget planning. They should also relate to the System's broader strategic plan and its accountability and performance framework.
- **System consultation.** Development of the compacts is an iterative process. The Executive Vice Chancellors of Academic and Health Affairs, in consultation with presidents, will plan individual compact discussions with each campus, to involve key administrative leaders from the campus together with UT System representatives from offices that deal with academic, health affairs, facilities, finance, development, and other topics as relevant to your compact. The purpose of these discussions, to be scheduled in the January through April time period, is to get on the table your chief priorities; the resource, structural, and strategic ideas you have to pursue the priorities; and to articulate the campus and System responsibilities in addressing them. We do not expect and do not wish you to start drafting your compact until after your meeting. Draft compacts will also be circulated to key System offices to review the requests for System support.
- **Compact briefings.** Overviews and updates about the overall Compact Process will continue to be made for the System Council, and Councils of Academic and Health Presidents.
- **Institutional consultation.** It is vital that each institution consult actively with its faculty, staff, students, and appropriate external constituencies throughout the development process. The Compact includes a section to describe the consultation strategies the institution used to prepare this document.
- **Compact drafts.** Compact drafts will be prepared by June 1, 2007. The final compact will reflect the mutual discussion and agreement on these issues between the president, his or her respective executive vice chancellor, and the Chancellor. The schedule includes a period for System review, discussion with the campus, and revisions as requested over the summer.
- **Compact contacts.** Please notify us if your compact liaison has changed. System contacts are:

Overall Compact Process	Dr. Geri Malandra (512-499-4233)
Academic Affairs Liaison	Dr. Pedro Reyes (512-499-4233)
Health Affairs Liaison	Mr. Pat Francis (512-499-4709)
- **Draft submission.** Please submit the draft updated document electronically by June 1, 2007 to: Paula Bales, UT System Office of Strategic Management, pbales@utsystem.edu.

Schedule for New FY 2008 and 2009 Compacts *	
January 19, 2007	Video conference for compact liaisons
Winter 2007-08	Compact meetings
June 1, 2007	Draft updates are due
June – July 2007	Consultation with staff on drafts, as needed
July – August 31, 2007	Compact drafts covering FY 2008 and 2009 are finalized
September 1 – 30, 2007	Compacts reviewed and approved by Chancellor
October 1, 2007	Compact updates distributed to Board of Regents and posted on Web

*\*This schedule begins later and extends later to accommodate the legislative calendar and to provide time for the development of new compacts.*

## FORMAT AND CONTENT:

### Format:

New compacts must be drafted and submitted using the attached new, electronic format. This format will focus on specifics, whether quantitative or qualitative, of your goals and measures of progress. The end result will be compacts that are somewhat shorter, with more data and somewhat less narrative. The attached instructions provide more detail on the compact development process. **The new format will limit space; the entire compact need not be longer than ten to fifteen pages.**

### Review of drafts:

The UT System Office of Strategic Management (OSM), together with the Offices of Academic and Health Affairs, will review drafts, discuss questions, and work with campuses on needed revisions. OSM will edit, proofread, and add sections as appropriate (see below) to the final draft.

Content – below is an outline of content to be entered into the electronic form:

- I. Campus Mission
  - a. Mission (50 words)
  - b. Top 5 Priorities for FY 08 – FY 09
  
- II. Performance Summary Table and Analysis [template]
  - a. Academic Institutions
    - Persistence Rates
    - Graduation Rates
    - Additional Indicators (up to 5)
    - Explanation
  
  - b. Health Institutions
    - Enrollment Growth
    - Uncompensated Health Care
    - New Patient Care Products
    - Additional Indicators (up to 5)
    - Explanation
  
- III. Update Strategic Initiatives from FY 07 – FY 08 Compact
  - a. Completed Initiatives (up to 5)
    - Impact (Metrics)
    - Analysis – what happened?
    - Goal
    - Evaluation of initiative success
  
  - b. Ongoing Initiatives (up to 5)
    - Impact (Metrics)
    - Analysis – what happened?
    - Goal
    - Next steps, if needed – what will campus do in coming 18-24 months?
  
- IV. New Strategic Initiatives (not addressed elsewhere in Compact)
  - a. 1
    - Rationale and strategy – what will campus do in coming 18-24 months?
    - Expected Impact (Metrics)
    - Goal
    - Specific steps in 07-08, 08-09
  
  - b. Up to 2 more

- V. UT System Strategic Plan Initiatives
  - a. Academic Institutions: Enrollment Management Plan Development and Targets (including total enrollment goals, changes in admission standards)  
Health Institutions
  - b. Financial Management Plan
  - c. Information Security Plan
- VI. System Contributions and Investments
  - a. Summary of STARS and special PUF investments [table, provided by the UT System]
  - b. Campus description/metrics of impact
  - c. Other System contributions
- VII. New Faculty Positions Projected to 2010 [table, provided by the campus]
- VIII. Status of Campus Strategic/Long-Range Plan
- IX. Campus consultation to develop Compact
- X. Budget (provided by the UT System)
- XI. Data Summary (provided by the UT System)

Attachment: Electronic form