



**OFFICE OF THE DIRECTOR OF POLICE  
THE UNIVERSITY OF TEXAS SYSTEM  
POLICY AND PROCEDURE MANUAL**



Subject		Policy Number	
<b>HONORABLY RETIRED OFFICERS</b>		<b>410</b>	
Effective Date	Revision Date	Reevaluation Date	Number of Pages
January 27, 2012		Annually	5
Reference Standards		Rescinds or Amends Policy Number	
Texas Government Code Chapter 614 Texas Occupations Code Sec. 1701.357 Texas Penal Code Sec. 46.15 (a) (5) Chapter 44 of title 18, United States Code § 926C.			

**I. PURPOSE**

The purpose of this policy is to ensure Honorably Retired Officers (HRO) of the University Texas System Police are in compliance with the applicable state and federal statutes that address the right of HRO to carry firearms .

**II. POLICY**

It is the policy of this agency that HRO will be supported, through training and certification, in their efforts to lawfully carry firearms.

**III. DEFINITIONS**

Honorably retired peace officer under Texas Government Code Section 614.121 (2) means a former peace officer who:

- (A) previously served but is not currently serving as an elected, appointed, or employed peace officer under Article 2.12, Code of Criminal Procedure, or other law;
- (B) did not retire in lieu of any disciplinary action;
- (C) was eligible to retire from a law enforcement agency in this state or was ineligible to retire only as a result of an injury received in the course of the officer's employment with the agency; and
- (D) is eligible to receive a pension or annuity for service as a law enforcement officer in this state or is ineligible to receive a pension or annuity only because the law enforcement agency that employed the officer does not offer a pension or annuity to its employees.

#### **IV. CARRYING OF HANDGUN OR FIREARM**

##### **A. PLACES SUBJECT TO CHAPTER 46 OF THE TEXAS PENAL CODE**

1. Honorably Retired Peace Officers of this agency when carrying a handgun or firearm in places subject to Sections 46.02 or 46.03 of Chapter 46 Texas Penal Code should have in their immediate possession the Identification Card and current Proficiency Certificate issued by this agency.

#### **V. IDENTIFICATION CARD**

##### **A. ISSUANCE**

1. This agency may issue an identification card to its honorably retired peace officers.
2. Honorably retired peace officers of this agency should furnish a recent digital photograph for use on the card.
3. The identification card will conform to Sec 614.124 (b) of the Texas Government Code.

##### **B. LOST OR STOLEN CARDS**

1. When an issued identification card is lost or stolen, Honorably Retired Peace Officers of this agency are required to submit an affidavit to this agency stating such card was lost or stolen.
2. After paying any applicable fee, a duplicate card may be issued to the Honorably Retired Peace Officer.

##### **C. EXPIRATION OF CARDS**

Identification cards shall expire on the date specified by this agency.

## **VI. PROFICIENCY CERTIFICATE**

### **A. AFFIDAVIT**

This agency may allow honorably retired peace officers an opportunity to demonstrate weapons proficiency if the retired officer provides a sworn affidavit stating that:

1. the officer honorably retired after not less than a total of 15 years of service as a commissioned officer with one or more state or local law enforcement agencies;
2. the officer's license as a commissioned officer was not revoked or suspended for any period during the officer's term of service as a commissioned officer; and
3. the officer has no psychological or physical disability that would interfere with the officer's proper handling of a handgun.

### **B. ISSUANCE**

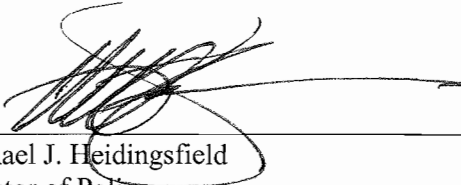
1. This agency shall issue a proficiency certificate to a retired officer who satisfactorily demonstrates weapons proficiency and meets the definition of honorably retired peace officer.
2. Proficiency may be demonstrated on a course of fire approved by this agency.
3. Proof that a retired officer is entitled to receive a pension or annuity or is not entitled to receive a pension or annuity only because the agency that last employed the retired officer does not offer a pension or annuity may include a retired peace officer identification card issued under Subchapter H, Chapter 614, Government Code.
4. Honorably retired peace officers from other agencies may comply with these same proficiency procedures with the approval of the Chief of Police for whom the proficiency officer serves. In these instances, the retired officer shall furnish an Honorably Retired Peace Officer Identification.

### **C. EXPIRATION AND REVOCATION**

1. A proficiency certificate expires on the second anniversary of the date the certificate was issued.
2. Retired officers may request an annual evaluation of weapons proficiency and a certificate of proficiency as needed to comply with applicable federal or other laws
3. This agency may revoke an identification card at any time for just cause.
4. Honorably retired peace officers of this agency shall forward an identification card to The Office of Director of Police upon its revocation or expiration.

D. PROFICIENCY RECORDS

1. The Office of Director of Police shall be the final repository of proficiency records of Honorably Retired Peace Officers.
2. Proficiency officers issuing certificates shall forward the following records to the Office of Director of Police without delay:
  - a) A photo copy of the Honorably Retired Peace Officer Identification
  - b) Form DP#10 - Firearms Qualification Record



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Michael J. Heidingsfield  
Director of Police

**CURRENT CARD**

**The University of Texas System  
POLICE**

State Peace Officer

**RETIRED**

This identification card certifies that  
**Henderson, Vicki L.**

Is an Honorably Retired peace officer of The  
University of Texas System Police.

*Michael J. Heidingsfield*  
Michael J. Heidingsfield, Director

**NEW CARD**

**The University of Texas System  
POLICE**

State Peace Officer

**RETIRED**

This identification card certifies that  
**Henderson, Vicki L.**

Is an Honorably Retired peace officer of  
The University of Texas System Police for  
**the STATE OF TEXAS**

*Michael J. Heidingsfield*  
Michael J. Heidingsfield, Director

D.O.B.	Height	Weight	Eye Color	Hair Color
02/09/1962	5' 3"	131	Blue	Brown
Rank:		UT ID#:	PID#:	
Retired Lieutenant		506	78327	
Date Issued:	Date Retired:	Date Expires		
10/05/2011	08/31/2011	01/01/2013		

Verification of this identification Card can be obtained by  
calling U.T.S.M.C. Dallas P.D.  
at 214.648.2082



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