

OSS- Accounting & Purchasing Services'
Customer Advisory Group Meeting
 Ashbel Smith 2nd Floor Conference Room
 July 10, 2007 2:00 – 3:00

AGENDA

Fiscal Year End		
1.	Purchasing & Payment Processing Deadlines	Jenny Murphy <i>OSS-APS</i>
2.	Year End Accrual Reporting	Dana Malone/Debbie Frederick & Sherill Boline <i>Office of the Controller</i>
3.	Reconciliations & Annual Representation Letter	Sherill Boline <i>Office of the Controller</i>
Questions & Answers		
* Other Topics		
4.	Miscellaneous Updates <ul style="list-style-type: none"> ▪ State Comptroller Audit ▪ Inventory Results ▪ Local Travel Vouchers 	Jenny Murphy & Becky Franklin <i>OSS-APS</i>
5.	Wireless Communication Devices	Sherill Boline <i>Office of the Controller</i>

* The focus of the meeting is fiscal year end. If time permits, we will update you on these items during the hour we have with you.