

**From:** Franklin, Becky  
**Sent:** Wednesday, November 18, 2009 6:35 PM  
**To:** GRP-APS Customer Advisory Group  
**Cc:** Hosey, Jennifer  
**Subject:** Update regarding Notary Public Seals

It has come to our attention that some of our notaries have ordered their seals without including the disclosure 'NOTARY WITHOUT BOND'. This is a requirement for all renewing and new appointments paid for by a State Agency since we no longer pay the bond.

If your department has a notary, please have them check their seal; if they have renewed their assignment through the State (which they should have) for \$11.00, then they need to discard or trade in their current seal and get a seal with the proper notation. (We recommend using a HUB vendor, such as Capitol Rubber Stamp, for this acquisition...you may use your ProCard.)

If you have questions, you may call Jennifer Hosey in APS at 4291, or me. You may find this link helpful:  
<https://moss.utsystem.edu/oss/OSSUTSystemDocs/APSForms/NotaryPublic.docx>

Thanks for your compliance,

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