



**Contact:** Office of Employee Benefits, (512) 499-4616

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## Office of Employee Benefits News Release

### Filing Deadlines for 2007-2008 UT FLEX Accounts

This is a reminder about two important deadlines regarding the 2007-2008 UT FLEX accounts:

- **Additional Period for Submitting Claims for the Plan Year Ending August 31, 2008:** The last day to submit claims for reimbursement for all Medical Expense Reimbursement Accounts and the Day Care Reimbursement Accounts is Sunday, November 30, 2008.
- **Additional “Grace Period” for Incurring Eligible Expenses for Medical Expense Reimbursement Account Members Only for the Plan Year Ending August 31, 2008:** If you participated in the 2007-2008 UT FLEX Medical Expense Reimbursement Account, you have an additional 2 ½ months following the end of the plan year (August 31, 2008) to use any remaining funds in your Medical Expense Reimbursement Account by receiving eligible services and/or making eligible health related purchases between September 1 and November 15 of this year. This extended “Grace Period” does NOT apply to the Day Care Reimbursement Account.

If you are participating in the Medical Expense Reimbursement Account for the prior plan year (September 1, 2007 – August 31, 2008) and the current plan year (September 1, 2008 – August 31, 2009), PayFlex Systems USA, Inc. (PayFlex) has implemented improvements to make the payment process during the grace period simpler and easier to understand. All eligible Medical Expense Reimbursement Account expenses incurred during the grace period between September 1 and November 15 and submitted to PayFlex by November 30, 2008 will automatically be paid out of the “prior” plan year balance, thereby helping you to “use up” your prior plan year balance before any claims are paid from your current Medical Expense Reimbursement Account balance. Once the prior plan year balance is exhausted, all remaining eligible claims will be applied toward your current plan year account balance. You will find a detailed description of this process on the PayFlex website.

**Notice for Day Care Reimbursement Account Members:** The extended grace period for incurring eligible expenses does not apply to the Day Care Reimbursement Account. Only eligible services provided during the plan year (September 1, 2007 through August 31, 2008) can be reimbursed from a Day Care Reimbursement Account.



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**Filing Deadline:** Claims for UT FLEX accounts may be submitted either by mail or electronically via PayFlex Express Claims available on the PayFlex website at [www.utflex.com](http://www.utflex.com). All UT FLEX claims for the prior plan year ending August 31, 2008, including Medical Expense Reimbursement Account expenses incurred during the additional 2 ½ month period, must be submitted or postmarked by no later than November 30, 2008. Any claim submitted or postmarked after that date for either UT FLEX account will not be eligible for reimbursement.

For additional information regarding the grace period, filing deadline, claims status or account balances, please visit the PayFlex website ([www.utflex.com](http://www.utflex.com)) or contact PayFlex customer service at (866) 887-3539.