

## Using the PPF System

[www.utsystem.edu/PPFSystem](http://www.utsystem.edu/PPFSystem)

1. **Gaining Access.** First, request access to the PPF System by going to [www.utsystem.edu/PPFSystem](http://www.utsystem.edu/PPFSystem). Select your institution from the drop-down list. Use the log-in that you normally use to access your institution's network. You will see a page indicating that you need to request authorization to the PPF System. Click on the "Submit" button. This will automatically forward a request for access to the PPF System administrators. Once it is submitted, you will be re-directed to your institution's website. This is normal and means the request has gone through. A system administrator will notify you when access is granted. After you've been notified that access is granted, return to the site and log-in again. You will be directed to the PPF System "homepage", which looks like this:

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

Projects | List Projects

Click the [View](#) link to display/edit a project's saved PPF. Click the [History](#) link to view all previously approved PPFs for a project.  
(To add a new Project and PPF, click the "Add New Project Planning Form" link from under the "Projects" tab above.)

Filter by Institution

All Institutions Search

Saved PPF	History	Project Name	Project Number	Institution
<a href="#">View</a>	<a href="#">History</a>	College of Health Sciences/School of Nursing	201-383	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	DKR-TMS Maintenance & Renovation	102-370	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Flawn Academic Center Renovation	102-406	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	John Sealy Hospital Sprinkler Project	601-444	The University of Texas Medical Branch at Galveston
<a href="#">View</a>	<a href="#">History</a>	LERR-Bastrop Emergency Water System	703-449	The University of Texas M. D. Anderson Cancer Center
<a href="#">View</a>	<a href="#">History</a>	LERR-Campus Flood Mitigation Project		The University of Texas M. D. Anderson Cancer Center
<a href="#">View</a>	<a href="#">History</a>	LERR-Engineering Science Building Fire Safety	102-417	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	LERR-Main Campus Fire Alarm A/V Upgrade and Additions		The University of Texas M. D. Anderson Cancer Center

Approved PPFs

At this point you can begin entering Project Planning Forms. NOTE: When submitting your PPFs through the PPF System, there is no way to attach the President's Letter and other required documents (such as project pro formas), so you will still need to forward them by e-mail or hard copy.

2. **"Back" and "Save" Buttons.** Before starting, please note that you may click the "Back" button within the system or the "Back" button on your browser at any time to return to a previous page. You may also click the "Save" button within the system at any time to save work as you go.

3. **Add a New PPF.** From the homepage, hover over the “Projects” tab on the upper left, and select “Add New Project Planning Form” from the drop-down options.

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

List Projects

**Add New Project Planning Form**

Click the **View** link to display/print a project's saved PPF. Click the **History** link to view all previously approved PPFs for a project.  
(To add a new Project and PPF, click the "Add New Project Planning Form" link from under the "Projects" tab above.)

Filter by Institution

All Institutions Search

Saved ppf	History	Project Name	Project Number	Institution
<a href="#">View</a>	<a href="#">History</a>	College of Health Sciences/School of Nursing	201-383	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	Flawn Academic Center Renovation	102-406	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	LERR-Engineering Science Building Fire Safety	102-	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Physical Sciences/Engineering Core Facility	201-268	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	Swimming and Fitness Center - Phase II	201-348	The University of Texas at El Paso

Approved PPFs

A blank PPF will appear, beginning with the first page “Project Characteristics”:

The University of Texas System  
Project Planning Form System

Projects Administration

Projects | Add New Project Planning Form

**PROJECT CHARACTERISTICS:**

Institution Name:	The University of Texas System Administration	Building Type:	Select...
Project Name:		Delivery Method:	Select...
Management Type:	Select...	Historically Significant:	Yes <input type="radio"/> No <input checked="" type="radio"/>
FPC Project Number:		Architecturally Significant:	Yes <input type="radio"/> No <input checked="" type="radio"/>
A-E/Contractor:	To Be Determined	Gross Square Footage:	
Category:	Select...	Assignable Square Footage:	
Project Type:	Select...	Part of current Master Plan?	Yes <input type="radio"/> No <input checked="" type="radio"/>

Save Continue Cancel

Populate the fields on the “Project Characteristics” page with as much information as possible. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Continue” to go on to the next PPF page.

The University of Texas System  
Project Planning Form System

Projects Administration

Projects | Add New Project Planning Form

**PROJECT CHARACTERISTICS:**

Institution Name:	The University of Texas at Austin	Building Type:	Athletic
Project Name:	DKR-TMS Maintenance & Renovati	Delivery Method:	Construction Manager at Risk
Management Type:	OFPC Managed	Historically Significant:	Yes <input type="radio"/> No <input checked="" type="radio"/>
FPC Project Number:	102-370	Architecturally Significant:	Yes <input type="radio"/> No <input checked="" type="radio"/>
A-E/Contractor:	Heery International	Gross Square Footage:	n/a
Category:	New Project	Assignable Square Footage:	n/a
Project Type:	Repair and Renovation	Part of current Master Plan?	Yes <input type="radio"/> No <input checked="" type="radio"/>

Save Continue Cancel

4. **Board of Regents Information.** The second PPF page is “Board of Regents Info”:

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Project Planning Form System

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Projects Administration

**BOARD OF REGENTS INFO:**

BOR Meeting Date: Select... Select...

Desired BOR Action: Select... Add

Label

Save Continue Cancel

Select the BOR meeting date for which you are submitting an agenda item. Then select the desired BOR actions by choosing each applicable BOR action from the drop-down options, and clicking the “Add” button after each selection. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Continue” to go on to the next PPF page.

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**BOARD OF REGENTS INFO:**

BOR Meeting Date: August 2008

**Action**

Delete Change in Total Project Cost  
Delete Design Development Approval

Desired BOR Action: Design Development Approval Add

Label

Save Continue

- Select...
- Addition to the CIP
- Design Development Approval
- Change in Total Project Cost
- Change in Funding Sources
- Institutionally Managed
- Architecturally/Historically Significant
- Approve TPC/Appropriate Funding/R&R
- Appropriate Funding & Authorize Expenditure/New @ DD
- Redesignation

5. **Project Dates.** The third PPF page is “Actual/Projected Project Dates”:

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Project Planning Form System

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Projects Administration

**ACTUAL/PROJECTED PROJECT DATES:**

Added to the CIP:

Start Facilities Programming:

DD Approval:

THECB Approval:

Notice to Proceed:

Substantial Completion:

Operational Occupancy:

Save Continue Cancel

Populate the project delivery dates. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Continue” to go on to the next PPF page.

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**ACTUAL/PROJECTED PROJECT DATES:**

Added to the CIP:

Start Facilities Programming:

DD Approval:

THECB Approval:

Notice to Proceed:

Substantial Completion:

Operational Occupancy:

Save Continue Cancel

6. **Source of Funds.** The fourth PPF page is "Source of Funds":

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Project Planning Form System

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Projects Administration

Select a funding source from the drop down list, enter your \$ amounts, and then click the "Add Funding Source" button. Once you are done click the "Save" or "Continue" button below otherwise your work will not be saved.

**SOURCE OF FUNDS:** **PROJECTED EXPENDITURE TIMELINE\***

Funding Source	Current(\$)	Proposed (\$)	Prior FYs	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
Select...									

Add Funding Source

Save Continue Cancel

Select the first funding source from the drop-down options. Enter the Current and Proposed amounts (they will be the same if there is no change being requested). Allocate each funding source across fiscal years to the right. The fiscal years must sum to the full funding source amount. When finished, click the "Add Funding Source" button.

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Projects Administration

Select a funding source from the drop down list, enter your \$ amounts, and then click the "Add Funding Source" button. Once you are done click the "Save" or "Continue" button below otherwise your work will not be saved.

**SOURCE OF FUNDS:** **PROJECTED EXPENDITURE TIMELINE\***

Funding Source	Current(\$)	Proposed (\$)	Prior FYs	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
RFS									

Add Funding Source

Cancel

- RFS
- TRB
- Insurance Claims
- Gifts
- Hospital Revenues
- Grants
- Designated Funds
- Available University Fund
- Interest on Local Funds
- MSRDP
- Aux Enterprise Balances
- HEF
- Energy Conservation Financing
- Performance Contracts
- Unexpended Plant Funds

Repeat for other funding sources until all funding sources appear at the top of the page in blue. You may click "Save" on the lower left if you wish to log-out and come back later, or you may click "Continue" to go on to the next PPF page.

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Projects Administration

Funding Source	Current(\$)	Proposed(\$)	Prior FYs	2008	2009	2010	2011	2012	2013	Future FYs
RFS	\$21,000,000	\$21,000,000	\$0	\$0	\$11,000,000	\$10,000,000	\$0	\$0	\$0	\$0 <a href="#">Remove</a>
Gifts	\$4,000,000	\$4,000,000	\$0	\$1,000,000	\$2,000,000	\$1,000,000	\$0	\$0	\$0	\$0 <a href="#">Remove</a>
<b>Total Project Cost:</b>	<b>\$25,000,000</b>	<b>\$25,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$13,000,000</b>	<b>\$11,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Select a funding source from the drop down list, enter your \$ amounts, and then click the "Add Funding Source" button. Once you are done click the "Save" or "Continue" button below otherwise your work will not be saved.

SOURCE OF FUNDS:		PROJECTED EXPENDITURE TIMELINE*							
Funding Source	Current(\$)	Proposed (\$)	Prior FYs	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
Gifts									

Save Continue Cancel

7. **Financing Information.** Since the sample project includes debt and/or gifts as a funding source (both), the PPF System auto-routes to a “Financing” page that is specific to these funding source types:

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

**Based on the Funding Sources you selected for the PPF, you are required to answer all following questions.**

Funding Source	Current(\$)	Proposed(\$)
RFS	\$21,000,000	\$21,000,000
Gifts	\$4,000,000	\$4,000,000
<b>Total Project Cost:</b>	<b>\$25,000,000</b>	<b>\$25,000,000</b>

Repayment Source(s) for RFS Debt: **Repayment Source**

Useful Life of the Project or Improvements (years):

What portion of Gifts are in-hand, pledged, and/or not yet raised?  
 (\* The total of "In-Hand", "Pledged" and "Not-Yet-Raised" amounts **must** equal to the **Gifts Total** amount provided from the Funding Sources table above.)

<b>In-Hand:</b>	<b>Pledged:</b>	<b>Not-Yet-Raised:</b>	<b>Gifts Total</b>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	\$4,000,000

**Expected Date for All Gifts to be Raised**

Is RFS Debt expected to be supported by Student Fees?

Will this Project utilize debt proceeds to pay interest expense during construction (i.e., capitalized interest)?

Is the Project expected to be partially or fully self-supporting (revenue-generating)?

Answer each financing question as completely as possible. You may click "Save" on the lower left if you wish to log-out and come back later, or you may click "Continue" to go on to the next PPF page.

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Projects Administration

Data was successfully saved.  
Based on the Funding Sources you selected for the PPF, you are required to answer all following questions.

Funding Source	Current(\$)	Proposed(\$)
RFS	\$21,000,000	\$21,000,000
Gifts	\$4,000,000	\$4,000,000
<b>Total Project Cost:</b>	<b>\$25,000,000</b>	<b>\$25,000,000</b>

Repayment Source(s) for RFS Debt: **Repayment Source**   **Repayment Source**  
Ticket Sales

Useful Life of the Project or Improvements (years):

What portion of Gifts are in-hand, pledged, and/or not yet raised?  
(\* The total of "In-Hand", "Pledged" and "Not-Yet-Raised" amounts **must** equal to the **Gifts Total** amount provided from the Funding Sources table above.)

<b>In-Hand:</b>	<b>Pledged:</b>	<b>Not-Yet-Raised:</b>	<b>Gifts Total</b>
<input type="text" value="4000000"/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value="4,000,000"/>

**Expected Date for All Gifts to be Raised**

Is RFS Debt expected to be supported by Student Fees?

Will this Project utilize debt proceeds to pay interest expense during construction (i.e., capitalized interest)?

What amount of the TPC will be used for this purpose?

Is the Project expected to be partially or fully self-supporting (revenue-generating)?

8. **Project Description.** The fifth PPF page is project “Description”:

The screenshot shows a web application interface for 'The University of Texas System Project Planning Form System'. The user is logged in as 'Lisa Baird'. The interface has two tabs: 'Projects' and 'Administration'. The main content area is titled 'DESCRIPTION:' and contains three text input fields, each with a yellow background. The fields are labeled 'Description:', 'Justification:', and 'Other Information:'. At the bottom of the form, there are three buttons: 'Save', 'Continue', and 'Cancel'.

Populate the fields as completely as possible. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Continue” to go on to the next PPF page.

The University of Texas System  
Project Planning Form System

Lisa Baird  
[Logout](#)

Projects Administration

**DESCRIPTION:**

**Description:** and Hall of Fame Museum; enclosure of the existing covered walk with heating, ventilation, and air conditioning (HVAC) systems at the Center; replacement and additions of exterior gates, driveways, parking, and paving improvements at the east plaza at the entrance to the Center; improved security and site access around Gate 32; addition of a new exterior egress stair at the southwest corner of the Center; replacement of HVAC systems at the east grandstand suites; addition of training offices at the field level of the Center; and waterproofing replacement and concrete repair work at the east grandstands.

**Justification:** Permanent seating in the south end zone will permit additional patrons to view football games and increase the revenues for Intercollegiate Athletics, which will provide the source of funds for the project. The planned modifications to the Moncrief-Neuhaus are necessary to replace existing installations that are at or near the end of their useful lives, and upgrade existing facilities to comply with current life-safety and accessibility standards. Modifications to the plaza near Gate 32 will increase patron amenities and provide additional parking for staff.

**Other Information:**

Save Continue Cancel

9. **Investment Metrics.** The sixth PPF page is “Investment Metrics”:

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

**INVESTMENT METRICS:**

**ADD AN INVESTMENT METRIC:**

Desired Investment Metric: Goal: Year Notes:

Select... [Add]

Label

Save Continue Cancel

Select a metric from the drop-down options. Populate the Goal and Year fields, and include notes if necessary. When finished, click on the “Add” button to the right. Repeat for each metric. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Continue” to go on to the next PPF page.

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

**INVESTMENT METRICS:**

Delete	Metric	Goal	Year	Notes
<a href="#">Delete</a>	Facilities/Space-General	Meet current life-safety standards	2010	
<a href="#">Delete</a>	Facilities/Space-General	Meet current accessibility standards	2010	
<a href="#">Delete</a>	# New Seats	4,000 new permanent seats	2010	

**ADD AN INVESTMENT METRIC:**

Desired Investment Metric: Goal: Year Notes:

Select... [Add]

Label

Save **Continue** Cancel

10. **Contact Information.** The seventh and final PPF page is “Contact Information”:

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

**Enter the contact information below.**

Institution's Contact Person for construction-related questions:	Name:	Phone:	Email:
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Institution's Contact Person for finance/gift-related questions:	Name:	Phone:	Email:
	<input type="text"/>	<input type="text"/>	<input type="text"/>

If your Project Planning Form (PPF) is complete and you wish to submit it to the University of Texas System's Office of Facilities Planning and Construction and Office of Finance, click the Submit button, otherwise, save your information by clicking the Save button.

(You will be able to submit the PPF at a later date if you choose to save it.)

Save Submit

Populate all fields. You may click “Save” on the lower left if you wish to log-out and come back later, or you may click “Submit” if the PPF is final and complete.

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

**Enter the contact information below.**

Institution's Contact Person for construction-related questions:	Name:	Phone:	Email:
	Michael Uyeda	(512) 579-5053	muyeda@utsystem.edu
Institution's Contact Person for finance/gift-related questions:	Name:	Phone:	Email:
	Andy Gordon	(512) 471-1450	agordon@austin.utexas.edu

If your Project Planning Form (PPF) is complete and you wish to submit it to the University of Texas System's Office of Facilities Planning and Construction and Office of Finance, click the Submit button, otherwise, save your information by clicking the Save button.

(You will be able to submit the PPF at a later date if you choose to save it.)

Save Submit

11. **Save vs. Submit.** If you clicked “Save”, the project will be listed on the PPF System homepage, and you can access the draft PPF by clicking on the “View” button. All fields will be accessible and editable via “View”.

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

Projects | List Projects

**Data was successfully saved.**  
Click the **View** link to display/edit a project's saved PPF. Click the **History** link to view all previously approved PPFs for a project.  
(To add a new Project and PPF, click the "Add New Project Planning Form" link from under the "Projects" tab above.)

Filter by Institution  
All Institutions Search

Saved PPF	History	Project Name	Project Number	Institution
<a href="#">View</a>	<a href="#">History</a>	College of Health Sciences/School of Nursing	201-383	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	DKR-TMS Maintenance & Renovation	102-370	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Flawn Academic Center Renovation	102-406	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	LERR-Engineering Science Building Fire Safety	102-	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Physical Sciences/Engineering Core Facility	201-268	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	Swimming and Fitness Center - Phase II	201-348	The University of Texas at El Paso

Approved PPFs

Similarly, if you clicked “Submit”, the project will appear on the PPF System homepage, and the final submitted PPF will be viewable via the “View” button, but not editable.

The University of Texas System  
Project Planning Form System

Lisa Baird  
Logout

Projects Administration

Projects | List Projects

**Data was successfully Submitted.**  
Click the **View** link to display/edit a project's saved PPF. Click the **History** link to view all previously approved PPFs for a project.  
(To add a new Project and PPF, click the "Add New Project Planning Form" link from under the "Projects" tab above.)

Filter by Institution  
All Institutions Search

Saved PPF	History	Project Name	Project Number	Institution
<a href="#">View</a>	<a href="#">History</a>	College of Health Sciences/School of Nursing	201-383	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	DKR-TMS Maintenance & Renovation	102-370	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Flawn Academic Center Renovation	102-406	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	LERR-Engineering Science Building Fire Safety	102-	The University of Texas at Austin
<a href="#">View</a>	<a href="#">History</a>	Physical Sciences/Engineering Core Facility	201-268	The University of Texas at El Paso
<a href="#">View</a>	<a href="#">History</a>	Swimming and Fitness Center - Phase II	201-348	The University of Texas at El Paso

Approved PPFs

If you clicked “Submit”, you will get a confirmation email (sample email below).

## Baird, Lisa

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**From:** ppfsystem@utsystem.edu  
**Sent:** Thursday, August 07, 2008 1:29 PM  
**To:** Baird, Lisa  
**Cc:** Nieto, Gustavo; Kneisly, Lori; Barnard, Gary; Baird, Lisa; Macon, Chris; Bartek, Brenda  
**Subject:** PPF Submitted: DKR-TMS Maintenance & Renovation

Hello Lisa Baird,

Thank you for submitting the Project Planning Form (PPF) for project *DKR-TMS Maintenance & Renovation*.

Upon approval by both the Office of Finance (when applicable) and the Office of Facilities Planning and Construction, the submitted project action(s) will be forwarded to the BOR for final approval. Please contact Lisa Baird with the Office of Finance, [lbaird@utsystem.edu](mailto:lbaird@utsystem.edu), (512) 499-4658 or Lori Kneisly with OFPC, [lkneisly@utsystem.edu](mailto:lkneisly@utsystem.edu), (512) 499-4418 if you have any questions.

Thank You.  
Office of Finance  
Office of Facilities Planning and Construction

**This is an automated email. Please do not reply.**

12. **Printing.** PPFs can be printed to PDF or to a printer. For optimal printing, follow these guidelines:

- i. Click the “View” button next to the appropriate PPF
- ii. Go to File → Page Setup
- iii. For Orientation, select “Landscape”
- iv. Set the Left/Right margins to 0.5
- v. Set the Top/Bottom margins to 0.4
- vi. Click OK
- vii. To review, go to File → Print Preview
- viii. To print to PDF, go to File → Print → select Adobe from the printer options
- ix. To print a hardcopy, go to File → Print → select your local printer from the printer options

See a sample PDF-printed version below.

[Back](#)**Draft**

<b>BOARD MEETING INFORMATION:</b> <a href="#">Edit</a>	<b>DELIVERY DATES:</b> <a href="#">Edit</a>
<b>Today's Date:</b> 8/5/2008	<b>Added to the CIP:</b> 2/7/2008
<b>Desired BOR Meeting Date:</b> August 2008	<b>Start Facilities Programming:</b> 3/1/2008
<b>Desired BOR Action(s):</b> Change in Total Project Cost Design Development Approval	<b>DD Approval:</b> 8/14/2008
	<b>THECB Approval:</b> 10/1/2008
	<b>Notice to Proceed:</b> 11/15/2008
	<b>Substantial Completion:</b> 8/15/2009
	<b>Operational Occupancy:</b> 8/15/2009

<b>PROJECT CHARACTERISTICS:</b> <a href="#">Edit</a>	
<b>Institution Name:</b> The University of Texas at Austin	<b>Building Type:</b> Athletic
<b>Project Name:</b> DKR-TMS Maintenance & Renovation	<b>Delivery Method:</b> Construction Manager at Risk
<b>Management Type:</b> OFPC Managed	<b>Historically Significant:</b> No
<b>OFPC Project Number:</b> 102-370	<b>Architecturally Significant:</b> No
<b>A-E/Contractor:</b> Heery International	<b>Gross Square Footage:</b>
<b>Category:</b> New Project	<b>Assignable Square Footage:</b>
<b>Project Type:</b> Repair and Renovation	<b>Part of Master Plan?</b> No

[Edit Funding Information](#)

SOURCE OF FUNDS:			EXPENDITURES*					
			FY	FY	FY	FY	FY	FY
Funding Source	Current	Proposed	2008	2009	2010	2011	2012	2013
RFS	21,000,000	21,000,000		11,000,000	10,000,000			
Gifts	4,000,000	8,000,000	2,000,000	4,000,000	2,000,000			
<b>Total Project Cost:</b>	<b>25,000,000</b>	<b>29,000,000</b>	<b>2,000,000</b>	<b>15,000,000</b>	<b>12,000,000</b>			

\*Must sum to TPC. Expenditure priority for the various funding sources is generally: (1) TRB Debt, (2) PUF Debt, (3) RFS Debt, then (4) Institutional Funds

[Edit Description Information](#)

<b>DESCRIPTION:</b>
The project involves a collection of projects at L. Theo Bellmont Hall, the south end zone, modifications to W. A. "Tex" Moncrief, Jr. - V. F. "Doc" Neuhaus Athletic Center (Center), and the East Grandstand. The increase in total project cost is necessary to add the football academic center, Hall of Fame Museum, and training offices to the Center. Gift funds of \$4,000,000 initially raised for the Darrell K Royal - Texas Memorial Stadium Expansion project will be transferred to this project thus reducing the total project cost of the Expansion project from \$176,537,000 to \$172,537,000. The plans include interior renovations for offices in L. Theo Bellmont Hall; replacement of temporary bleachers in the south end zone with 4,000 seats; addition of a screen device on the back of the scoreboard at the south end zone; replacement of the existing tent structure with a new tent; addition of the Football Academic Center and Hall of Fame Museum; enclosure of the existing covered walk with heating, ventilation, and air conditioning (HVAC) systems at the Center; replacement and additions of exterior gates, driveways, parking, and paving improvements at the east plaza at the entrance to the Center; improved security and site access around Gate 32; addition of a new exterior egress stair at the southwest corner of the Center; replacement of HVAC systems at the east grandstand suites; addition of training offices at the field level of the Center; and waterproofing replacement and concrete repair work at the east grandstands.

<b>JUSTIFICATION:</b>
Permanent seating in the south end zone will permit additional patrons to view football games and increase the revenues for Intercollegiate Athletics, which will provide the source of funds for the project. The planned modifications to the Moncrief-Neuhaus are necessary to replace existing installations that are at or near the end of their useful lives, and upgrade existing facilities to comply with current life-safety and accessibility standards. Modifications to the plaza near Gate 32 will increase patron amenities and provide additional parking for staff.

<b>OTHER INFORMATION:</b>

[Edit Investment Metrics](#)

<b>INVESTMENT METRICS:</b>	<b>GOAL:</b>	<b>YEAR:</b>	<b>NOTES:</b>
# New Seats	4,000 new permanent seats	2010	
Facilities/Space-General	Meet current life-safety standards	2010	
Facilities/Space-General	Meet current accessibility standards	2010	

[Edit Financing Information](#)

**Repayment Source(s) for RFS Debt:**

Source
Ticket Sales

**Useful Life of the Project or Improvements (years):**

20

**What portion of Gifts are in-hand, pledged, and/or not yet raised?\***

InHand	Pledged	Not Yet Raised
4,000,000		

**Expected Date for All Gifts to be Raised:**

4/1/2008

**Is any or all of the PUF Debt previously designated as LERR or STARS funding?**

No

**If yes, what amount?**

Year	Amount

**If TRB Debt is listed as a funding source, when did the Legislature authorize the TRBs?****If RFS Debt is expected to be supported by Student Fees, what is the statutory authorization for the fee?****If the fee(s) have been approved by the Legislature, when did the BOR authorize the fees?****Will this Project utilize debt proceeds to pay interest expense during construction (i.e., capitalized interest)?**

Yes

**If yes to the question above, what amount of the TPC will be used for this purpose?**

2,500,000

**Is the Project expected to be partially or fully self-supporting (revenue-generating)?**

Yes

**Please attach the following:**

1. Revised six-year forecast if the Project is non-revenue-generating Construction requesting BOR appropriation and authorization
2. Pro Forma if Project is to be fully or partially self-funding Construction requesting BOR appropriation and authorization
3. Any other relevant information necessary for the evaluation of this Project.

[Edit Contact Information and Submit PPF](#)

**Submitted by:**

Name:

Date:

**Institution's contact for construction questions:** Name: Michael Uyeda Phone: (512) 579-5053 Email: muyeda@utsystem.edu

**Institution's contact for finance questions:** Name: Andy Gordon Phone: (512) 471-1450 Email: agordon@austin.utexas.edu

13. **Approvals.** OFPC and Finance will be auto-notified of the submitted PPF, and each office will approve it independently. Both offices' approvals are necessary for the PPF to be accepted. Either office can unilaterally reject the PPF, which will auto-notify the submitter as well as the partner office. The reason for rejection will be explained in the auto-notification.

14. **Corrections.** If you realize after clicking "Submit" that the PPF still needed revisions, then contact either:

Lori Kneisly

OFPC

(512) 499-4418

[lkneisly@utsystem.edu](mailto:lkneisly@utsystem.edu)

Lisa Baird

Office of Finance

(512) 499-4658

[lbaird@utsystem.edu](mailto:lbaird@utsystem.edu)

Either can reject the PPF for you, which will enable you to go back into the PPF System and make edits. You will be able to use the old, incorrect PPF as a starting place; you will not have to repopulate the entire form.

Please report any errors or glitches in the system to either OFPC or Finance and we'll work with OTIS to get them fixed.