

The 5th Conference for Effective Compliance Systems in Higher Education
Sponsor Reservation Form
June 3-6, 2007 Hilton Downtown Austin, TX

The University of Texas System-wide Compliance Program (UTSWCP) is hereby requested and authorized to reserve exhibit space for our use during the 5th Annual Compliance Conference. It is understood and agreed that all space will be assigned on a first-paid, first-served basis. UTSWCP reserves the right to decline any application or disallow any exhibit which is not in keeping with the charter of the exhibition, to assign exhibitors to booth space, and to make reasonable shifts in location for the benefit of the exhibitor or the betterment of the exhibition. Sponsorship reservations are only final after reservation and full payment have been received.

Company Name _____ **Contact** _____

Address _____

City _____ **State** _____ **Zip** _____ **Country** _____

Phone _____ **Fax** _____

Email _____

Name of the person in charge of the exhibit (if different from above) _____

Phone _____ **Fax** _____

Email _____

Please indicate the desired level of participation:

- | | | |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | Exclusive Sponsorship of Sunday Evening Cocktail Reception | \$4,000 |
| <input type="checkbox"/> | Joint Sponsorship of Sunday Evening Cocktail Reception | \$2,000 |
| <input type="checkbox"/> | Exclusive Sponsorship of Monday Traditional Texas BBQ Dinner Party at the Texas State History Museum | \$6,500 |
| <input type="checkbox"/> | Joint Sponsorship of Monday Traditional Texas BBQ Dinner Party at the Texas State History Museum | \$3,250 |
| <input type="checkbox"/> | Exclusive Sponsorship of Lunch (2 available) | \$2,500/ea |
| <input type="checkbox"/> | Exclusive Sponsorship of Breakfast (2 available) | \$2,000/ea |
| <input type="checkbox"/> | Exclusive Sponsorship of Morning Break (2 available) | \$1,250/ea |
| <input type="checkbox"/> | Exclusive Sponsorship of Afternoon Break (2 available) | \$1,750/ea |
| <input type="checkbox"/> | Exclusive Sponsorship of Audiovisual Equipment | \$1,000 |
| <input type="checkbox"/> | Exhibitor only | \$750 |

We agree to comply with the Rules & Regulations Governing Exhibits as printed on the reverse side of this form.

Name	Title
Signature	Date

Make checks payable to: **UT System Administration** (State Tax ID# 37207207202039 / Federal Tax ID# 74-6000203). Mail payments to: UT System-wide Compliance Program, Attn: Chrissy Haas: 602 Colorado St., CLB 3.100, Austin, TX 78701

FOR UT SYSTEM USE ONLY

Check date _____	Check # _____	Deposit date _____	
Space # _____	Assigned on date _____		
Assigned by _____			

Sponsorships are not valid until accepted by UTSWCP. Upon acceptance, UTSWCP will notify the Sponsor via return fax. All sponsor payments must be received by May 1, 2007 or the Sponsor will not be listed in the conference materials. UT System reserves the right to cancel a reservation in the case of non-payment by the deadline unless alternate payment arrangements have been made. Sponsor agrees that it is their responsibility to provide UTSWCP (compliance@utsystem.edu) with a high resolution, full color logo as soon as the sponsorship is accepted.

Rules and Regulations Governing Exhibits

PAYMENT FOR EXHIBIT SPACE - Exhibitors shall pay the total charge for exhibit space when submitting contract. A \$65 cancellation fee will be charged for all cancellations received after contract has been processed. Cancellations after May 1, 2007 will cost exhibitor one half price of booth(s) assigned, and space shall be forfeited. No refunds will be allowed on cancellations requested after May 15, 2007 and space shall be forfeited. All cancellation requests must be submitted in writing. Payment for exhibit space does NOT include the cost of any booth equipment, special utilities or services ordered by the exhibitor. All such optional costs shall be the exhibitor's responsibility.

INDEMNITY AND LIMITATION OF LIABILITY – Neither the University of Texas System (UT System), nor the Hilton Austin, nor any of its officers, agents, employees or other representatives shall be held liable for, and they are hereby released from liability for, any damage, loss, harm or injury to the person or property of the Exhibitor or any of its officers, agents, employees or other representatives, resulting from theft, fire, water, accident or any other cause. The Exhibitor shall indemnify demands, suits, liability, damages, loss, costs, attorneys' fees and expenses of whatever kind or nature, including but not limited to, claims of damage or loss resulting from the breach of these terms, Conditions and Rules, claims of property or personal injury caused by or attributable in whole or in part to any action or failure to act whether by negligence or otherwise, on the part of the Exhibitor or any of its officers, agents, employees or other representatives, and claims of damage or loss to any third party resulting from an infringement of a copyright or patent or the unauthorized use of a registered trademark.

USE OF SPACE – The UT System reserves the right to decline or prohibit any exhibit or part of an exhibit, exhibitor representative, or proposed exhibit which, in the UT System's opinion, is not suitable to and in keeping with the charter of the exhibition. No sharing, subletting, apportionment or assignment of space will be permitted.

INSTALLATION OF EXHIBITS – Installation of exhibits will be from 10:00 a.m. till 5:00 p.m., Sunday, June 3, 2007. Exhibitors must have their displays in complete order by 5:00 p.m. If installation of exhibit is not complete by this time, special permission must be granted by the UT System to proceed. There will not be any Decorators, displaymen, electricians, freight handlers, or other craftsman available to assist exhibitors in setting up and maintaining their displays.

EXHIBIT ARRANGEMENT – All exhibit space consists of 6' table tops. Exhibits must be arranged so that they are completely within the allotted space. Ample space must also be provided within the booth for all exhibitor personnel. Exhibitors planning to build or install their own display must limit height to 8 feet. Exhibits must conform to size of the space and must be arranged so as to not obstruct the view or interfere with the exhibits of others.

CONFERENCE HOURS – Conference hours are: Sunday, June 3, 2007 Opening Reception 6:00-8:00 p.m.; Monday, June 4, 7:15 a.m.-5:00 p.m.; and Tuesday, June 5, 7:15 a.m.-5:00 p.m.

EXHIBITOR REGISTRATION – No one will be permitted in the exhibit area, meeting rooms or other Show and Conference areas without a badge. Advance registration is available for all exhibitors. An application will be sent for listing of company representatives who will be attending the exhibition. Badges will be ready upon arrival at the

Conference area and may be secured at the Conference Registration desk

Beginning at 12:00 p.m. Sunday, June 3, 2007, all agents, models, temporary help and other authorized representatives must be registered.

EXHIBITOR CONDUCT – Exhibiting companies shall limit the number of personnel working concurrently to three (3) per booth. Exhibitor or any of its representatives shall not conduct itself in a manner offensive to standards of decency or good taste. Exhibitors must comply with all applicable federal, state and local laws.

REMOVAL OF EXHIBITS – packing and removal of exhibits will not begin until 5:00 p.m. on Tuesday, June 4, 2007 and must be completed by 9:00 p.m. Empty crates and packing containers being held in storage will not be returned until closing time. In the interest of public safety and show continuity, no exhibit booth or display shall be dismantled or packed prior to the official closing of the conference.

SECURITY – During the show, exhibitors will be responsible for the security of their own exhibit areas and property. Any damage to the hotel due to carelessness or negligence of an exhibitor must be paid for by the exhibitor who causes it. The fastening of materials to booth drapery or framework, or to building walls, ceilings, floors or columns is expressly prohibited.

SAFETY PRECAUTIONS – All exhibit materials and installations must conform to the requirements of the building and inspection authorities having local jurisdiction. All flammable materials must be flame-proofed before taken into the Exhibit Hall.

CONTEST, PRIZES OR LOTTERIES – In order to insure the highly professional and educational standards of the conference, contests, prizes or lotteries (including registration prizes) are allowed only when fully explained in writing and submitted to the UT System for approval at least two weeks prior to the conference. The UT System reserves the right to approve or decline any/all such applications without recourse.

MUSIC & AMPLIFICATION – Due to ASCAP and BMI licensing requirements and U.S. Copyright laws, no live or recorded music will be permitted in the exhibit area at any time unless the exhibiting company using the material has purchased the appropriate license. This rule includes background music on visual presentations. The use of amplification, movies, slides or other audio-visual equipment is permissible; however, the sound volume of any such device must not exceed that of normal conversation voice level nor be objectionable to neighboring exhibitors.

MATTERS NOT COVERED – The UT System reserves the right to rule on all matters pertaining to the exhibits, whether expressly mentioned or not, and the exhibitor, by executing the application on the reverse side, agrees that all rulings shall be binding upon both the exhibitor and Conference Management.

FOR ADDITIONAL INFORMATION – Contact The University of Texas System, 602 Colorado Street, Austin, TX 78701 USA, Telephone (512) 499-4390 or Fax (512) 499-4426, e-mail: kodom@utsystem.edu

Spaces are assigned by the UT System and will be assigned on a first paid, first-served basis.

5th Conference for Effective Compliance Systems in Higher Education

June 3 - 6, 2007 - Hilton Austin - Austin, TX

Sponsorship Opportunities

Exclusive Sponsorship of Sunday Evening Cocktail Reception (\$4,000)

- Recognition signage posted in the registration area all day the day of the reception
- Opportunity to address the attendees (3 minutes) at the beginning of the reception
- Special acknowledgement of sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Option to provide corporate literature, flyer, or small table sign at EACH dining table
- Recognition signage where food/beverages served during the reception
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Joint Sponsorship of Sunday Evening Cocktail Reception (\$2,000)

- Recognition signage posted in the registration area all day the day of the reception
- Special acknowledgement of co-sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Recognition signage where food/beverages served during the reception
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exclusive Sponsorship of Monday Traditional Texas BBQ Dinner Party (\$6,500)

- Recognition signage posted in the registration area all day the day of the dinner party
- Opportunity to address the attendees (3 minutes) at the beginning of the dinner party
- Special acknowledgement of sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Option to provide corporate literature, flyer, or small table sign at EACH dining table
- Recognition signage where food/beverages served during the dinner party
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Joint Sponsorship of Monday Traditional Texas BBQ Dinner Party (\$3,250)

- Recognition signage posted in the registration area all day the day of the dinner party
- Special acknowledgement of co-sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Recognition signage where food/beverages served during the dinner party
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exclusive Sponsorship of Lunch—2 available (\$2,500 each)

- Recognition signage posted in the registration area ALL day the day of lunch
- Special acknowledgement of sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Option to provide corporate literature, flyer, or small table sign at EACH dining table
- Recognition signage where food/beverages served during the lunch
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exclusive Sponsorship of Breakfast—2 available (\$2,000 each)

- Recognition signage posted in the registration area ALL day the day of breakfast
- Special acknowledgement of sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Option to provide corporate literature, flyer, or small table sign at EACH dining table
- Recognition signage where food/beverages served during the breakfast
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exclusive Sponsorship of Morning or Afternoon Break—4 available (\$1,250/AM break; \$1,750 PM break)

- Special acknowledgement of sponsorship on PowerPoint backdrop
- Special recognition on conference website and in conference program material
- Recognition signage where food/beverages served during the break
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exclusive Sponsorship of Audiovisual Equipment (\$1,000)

- Recognition signage posted at entrance to all session rooms during length of conference
- Special recognition on conference website and in conference program material
- Verbal recognition at general session
- Exhibit space
- Conference admission for one representative

Exhibit space only (\$750)

- Exhibit space

Details**Set-up Hours:**

Sunday, June 3rd

10:00 a.m. - 5:00 p.m.

Tear-down Hours:

Tuesday, June 5th

6:00 p.m. - 10:00 p.m.

Hotel Accommodations:

Special conference rates starting at \$152 (plus tax) single/double occupancy, per night. Be sure to mention the UT System Effective Compliance Systems Conference to receive the reduced rate. This special rate is based upon availability.

Contact for Reservations:

Austin Hilton

500 East 4th Street

Austin, TX 78701

(512) 482-8000

www.austin.hilton.com