

**INTERCOLLEGIATE ATHELETICS HIGH-RISK COMPLIANCE GROUP  
FACILITIES SAFETY MONITORING PLAN**

**Category / High-risk Area: Facilities Safety**

**Responsible Party: Athletic Director**

**Sources: Policies and Procedures Manual**

**Risk: Non-compliance could result in unsafe conditions for student-athletes or the general public.**

<b>Specific Risk</b>	<b>Operating Control</b>	<b>Evidence of Control</b>	<b>Supervisory Control</b>	<b>Evidence of Control</b>	<b>Oversight Controls</b>	<b>Evidence of Control</b>
Inadequate safety inspections.	Environmental Health and Safety does a complete safety check of all athletic facilities in conjunction with the Director of Athletic Facilities	Inspection report	A spot check is done prior to each athletic event. Also review the inspection report prior to spot check.	Spot check is documented	Select a sample of athletic events and verify that a spot check was conducted prior to event. Also review inspection reports	Memorandum is sent to management and the ICC detailing review.
Antiquated facilities	Annual antiquated facilities spot check and the Director of Athletic Facilities submits a list of the areas where the facility needs to be upgraded.	Upgrade list	The list is reviewed and it is determined whether or not the facilities will be upgraded.	Reviewer submits memo approving or denying upgrades.	Review list to determine if appropriate action was taken.	Memorandum is sent to management and the ICC detailing review.
Improper Maintenance	Prior to each athletic event, the facility is checked for maintenance and safety issues by facility employees.	Facilities checklist	Sign off on the checklist after all problems have been resolved.	Facilities checklist with signature and documentation indicating resolution.	Select a sample of events and ensure that a facility check was conducted and proper action was taken to correct any problems.	Memorandum is sent to management and the ICC detailing review.
Inadequate emergency plans	Emergency response plans in place including periodic practice drills and documented training sessions.	Documented Plan and documentation of each drill. List of attendees at training sessions.	Review of emergency plan to ensure adequacy.	Signature of approval on emergency response plan.	Review plans and drill documentation.	Memorandum is sent to management and the ICC detailing review.