

**Delegations of Authority for The University of Texas at El Paso\***

<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>GIFTS :</b> <b>Delegation of authority to accept certain gifts (other than gifts of real property or outdoor works of art) in the amount of \$1,000,000 or less.</b>	<i>Rule 60101, Section 3</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President for Advancement and Oversight  Cynthia Vizcaino Villa, Vice President for Business Affairs	November 10, 2006
<b>GIFTS OF SECURITIES:</b> <b>Delegation of authority to accept certain gifts of securities in the amount of \$1,000,000 or less.</b>	<i>Rule 60101, Section 3</i>	Diana S. Natalicio, President	<b><u>U.T. System Office of External Relations:</u></b>  Julia Lynch, Director of Gift Planning Services  Jan Hopson, Associate Director of Gift Planning Services  Charlotte Hambrick, Associate Director of Gift Planning Services  Karyn Kondoff, Assistant Director of Gift Planning Services	June 16, 2005
<b>GIFTS - IRS FORMS:</b> <b>Delegation of authority to execute necessary IRS forms 8283 and 8282 relating to gifts.</b>	<i>Rule 60101, Section 6</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President for Advancement and Oversight  Cynthia Vizcaino Villa, Vice President for Business Affairs	November 10, 2006
<b>BANKING SERVICES:</b> <b>Delegation of authority to execute and deliver contracts for banking services.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Diane N. De Hoyos, Director of Purchasing and General Services	August 19, 2011
<b>INTELLECTUAL PROPERTY:</b> <b>Delegation of authority to execute and deliver agreements that grant an interest in intellectual property up to \$1,000,000 in value.</b>	<i>Rule 10501, and 90105, Sections 1 &amp; 3</i>	Diana S. Natalicio, President	Richard Aauto, Vice President for Institutional Advancement  Cynthia Vizcaino Villa, Vice President for Finance and Administration	April 6, 2009

*\*Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 11/30/2011.*

<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements that grant an interest in intellectual property of \$500,000 or less in value.</b>	<i>Rule 10501, and 90105, Sections 1 &amp; 3</i>	Diana S. Natalicio, President	Roberto Osegueda, Vice Provost for Research	April 6, 2009
<b>CONSTRUCTION PROJECTS AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents, and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$4,000,000.</b>	<i>Rule 80403; Rule 10501, Section 2</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Diane De Hoyos, Director of Purchasing and General Services	October 18, 2010
<b>CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects of \$500,000 or less and for repair and rehabilitation projects of \$500,000 or less.</b>	<i>Rule 80403</i>	Diana S. Natalicio, President	Gregory McNicol, Associate Vice President for Business Affairs – Facilities Services	April 6, 2009
<b>DESIGN DEVELOPMENT: Delegation to execute design development approvals and authorize expenditure of appropriated funds for institutionally managed, major repair and rehabilitation projects.</b>	<i>Rule 80404, Section 4.1</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs	September 16, 2008
<b>SPACE LEASE: Delegation of authority relating to space lease agreements with a value of \$1,000,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Diane De Hoyos, Director of Purchasing and General Services	October 18, 2010

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>PURCHASE ORDERS:</b> <b>Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services. Certain purchases with a cost of more than \$1,000,000 require approval of Board of Regents.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Diane De Hoyos, Director of Purchasing and General Services  Assistant Director – Purchasing Agent  Assistant Director – HUB Specialist  Senior Buyers  Buyers III  Buyers II  Buyers I	October 18, 2010
<b>CONTRACTS:</b> <b>Delegation of authority to execute and deliver contracts of any kind or nature, but not including contracts for consulting services for more than \$250,000.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Richard Adatao, Executive Vice President for Advancement and Oversight  Diane De Hoyos, Director of Purchasing and General Services	October 18, 2010
<b>CONTRACTS:</b> <b>Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, but not including contracts for consulting services of \$25,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Samuel Garcia, Jr., Assistant Director of Purchasing and General Services	November 24, 2010
<b>INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS:</b> <b>Delegation of authority to execute and deliver contracts or agreements with System Administration or between or among institutions of U.T. System for resources or services.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Victor M. Pacheco, Assistant Vice President for Business Affairs	August 19, 2011

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>SPONSORED PROJECTS – STATE, FEDERAL AND PRIVATE: Delegation of authority to execute and deliver state, federal and private contracts or proposals for sponsored projects.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Richard Adauto, Executive Vice President for Advancement and Oversight  Howard C. Daudistel, Interim Provost  Roberto Osegueda, Vice President for Research  Cynthia Vizcaino Villa, Vice President for Business Affairs  Ann Gates, Associate Vice President for Research	September 1, 2010
<b>SPONSORED PROJECTS – PROPOSALS, CONTRACTS IN ELECTRONIC FORMAT: Delegation of authority to submit proposals and execute contracts in electronic format for sponsored projects through the Grant.gov electronic process.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Manuela Dokie, Assistant Vice President of Research and Compliance, Research and Sponsored Projects  Teresa Almengor, Senior Research Administrator, Research and Sponsored Projects  Tom Osteen, Research Administrator, Research and Sponsored Projects  Maria Isela Hernandez, Research Administrator, Research and Sponsored Projects  Irene Holguin, Research Administrator, Research and Sponsored Projects  Sona Kumar, Research Administrator, Research and Sponsored Projects  Juanita Morales-Castro, Manager, Research and Sponsored Projects	November 7, 2011
<b>SPECIAL EVENT CONTRACT AMENDMENTS: Delegation of authority to execute and deliver special event contract amendments with a value of \$50,000 or less on event day during settlement only.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Jorge Vazquez, Interim Director of Special Events  Victor Pacheco, Assistant Vice President for Business Affairs	July 15, 2010

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>ENTERTAINMENT CONTRACTS: Delegation of authority to execute and deliver Student Affairs entertainment contracts of \$1,000 or less.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Interim Vice President for Student Affairs Cynthia Vizcaino Villa, Vice President for Business Affairs	September 1, 2011
<b>COURTESY CAR AGREEMENTS: Delegation of authority to execute and deliver courtesy car agreements for use by the Athletics Department staff.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Robert W. Stull, Athletics Director	April 6, 2009
<b>PHASED RETIREMENT AGREEMENTS: Delegation of authority to execute and deliver phased retirement agreements with faculty members.</b>	<i>Rule 30202, Section 1</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs	April 6, 2009
<b>ATHLETIC CONTEST AGREEMENTS: Delegation of authority to execute and deliver athletic contest agreements for individual athletic contests of \$50,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Robert W. Stull, Athletics Director	April 6, 2009
<b>EDUCATIONAL AFFILIATION AGREEMENTS: Delegation of authority to execute and deliver educational affiliation agreements.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Howard C. Daudistel, Interim Provost	September 1, 2010
<b>HOTEL SERVICES CONTRACTS: Delegation of authority to execute and deliver contracts for hotel services of \$10,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Alberto Lopez, Assistant Vice President for University Relations	April 6, 2009
<b>CHALLENGE COURSE AGREEMENTS: Delegation of authority to execute and deliver contracts for use of the challenge course.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Interim Vice President for Student Affairs Cynthia Vizcaino Villa, Vice President for Business Affairs	September 1, 2011
<b>WEDNESDAY MUSIC CAFÉ AGREEMENTS: Delegation of authority to execute and deliver Wednesday Music Café agreements.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Cynthia Vizcaino Villa, Vice President for Business Affairs  Victor Pacheco, Assistant Vice President for Business Affairs	July 15, 2010

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>SEISMIC IMAGING STUDIES CONTRACTS: Delegation of authority to execute and deliver Seismic Imaging Studies Contracts a) with Consideration not to exceed \$5,000 per Shot Hole and not to exceed two (2) Shot Holes per Property, and b) without Consideration.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Steven H. Harder, Research Specialist, Geological Sciences  Laura F. Serpa, Chair, Geological Sciences	November 29, 2011
<b>AFFILIATION AGREEMENTS RE CLINICAL/PRACTICUM AGREEMENTS: Delegation of authority to execute and deliver education affiliation agreements relating to clinical/practicum agreements.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Roberto Osegueda, Vice Provost for Research	November 24, 2010
<b>VOLUNTEER EXPERIENCE AGREEMENTS: Delegation of authority to execute and deliver volunteer experience agreements and amendments.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Interim Vice President for Student Affairs Cynthia Vizcaino Villa, Vice President for Business Affairs	September 1, 2011

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