

Delegations of Authority for The University of Texas Southwestern Medical Center*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
GIFTS: Delegation of authority to accept certain gifts (other than gifts of real property or outdoor works of art) to The University of Texas Southwestern Medical Center at Dallas made in cash or in kind in the amount of \$1,000,000 or less.	<i>Part Two, Chapter 1, Subsection 1.3; Rule 60101, Section 3</i>	Daniel K. Podolsky, M.D. President	Each Senior Development Officer, Development Office	September 22, 2006 (cont. September 1, 2008)
			Director of Gift Records	January 1, 2006 (cont. September 1, 2008)
			Assistant Director of Gift Records	January 1, 2006 (cont. September 1, 2008)
GIFTS: Delegation of authority to accept certain gifts (other than gifts of real property or outdoor works of art) to The University of Texas Southwestern Medical Center at Dallas made in cash or in kind in the amount of \$1,000,000 or less.	<i>Rule 60101, Section 3</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
IRS FORMS RELATING TO GIFTS: Delegation of authority to execute certain IRS forms including without limitation IRS Forms 8282 and 8283. Relates to gifts accepted on behalf of the University of Texas Southwestern Medical Center at Dallas.	<i>Rule 60101, Section 2 and 6</i>	Daniel K. Podolsky, M.D. President	Cynthia Bassel, Vice President for External Relations	June 15, 2005 (cont. September 1, 2008)
			Director of Gift Records	June 15, 2005 (cont. September 1, 2008)
			Assistant Director of Gift Records	June 15, 2005 (cont. September 1, 2008)
IRS FORMS RELATING TO GIFTS: Delegation of authority to execute certain IRS forms including without limitation IRS Forms 8282 and 8283. Relates to gifts accepted on behalf of the University of Texas Southwestern Medical Center at Dallas.	<i>Rule 60101, Section 2 and 6</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
BANKING: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 22201, Section 5.1</i>	Daniel K. Podolsky, M.D. President	Shawn Cohenour, Director, Office of Contracts Management	June 15, 2005 (cont. September 1, 2008)
			George Kokoruda, Assistant Vice President, Office of Accounting and Fiscal Services	June 15, 2005 (cont. September 1, 2008)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
BANKING: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS166; UTS167</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
BANKING: Delegation of authority to execute and deliver contracts for banking services.	<i>Rule 10501; UTS166; UTS167</i>	Daniel K. Podolsky, M.D. President	Michael Serber, Vice President of Finance	January 1, 2012
CONSTRUCTION: Delegation of authority relating to new construction projects of \$1,000,000 or less and for repair and rehabilitation projects of \$2,000,000 or less.	<i>Rule 80403</i>	Daniel K. Podolsky, M.D. President	George Kokoruda, Assistant Vice President, Office of Accounting and Fiscal Services	June 15, 2005 (cont. September 1, 2008)
CONSTRUCTION: Delegation of authority relating to new construction projects of \$100,000 or less and for repair and rehabilitation projects of \$100,000 or less.	<i>Rule 80403</i>	Daniel K. Podolsky, M.D. President	<u>\$100,000 or less</u> Kirby Vahle, Vice President, Physical Plant Administration	February 1, 2008 (cont. September 1, 2008)
CONSTRUCTION PROJECTS AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects of \$1,000,000 or less and for repair and rehabilitation projects of \$2,000,000 or less.	<i>Rule 80403</i>	Daniel K. Podolsky, M.D. President	<u>\$1,000,000/\$2,000,000</u> Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
SPACE LEASE: Delegation of authority relating to execute and deliver space lease agreements with a value of \$1,000,000 or less.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Shawn Cohenour, Director, Office of Contracts Management George Kokoruda, Assistant Vice President, Office of Accounting and Fiscal Services	September 22, 2006 (cont. September 1, 2008) September 22, 2006 (cont. September 1, 2008)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
SPACE LEASE: Delegation of authority relating to execute and deliver space lease agreements with a value of \$1,000,000 or less.	<i>Rule 10501</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
PURCHASE ORDERS - LIBRARY PURCHASES: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$100,000</u> Lauren Thompson, Assistant Vice President, Library Services <u>Purchases up to \$50,000</u> Mori Lou Higa, Library Services	June 15, 2005 (cont. September 1, 2008) June 15, 2005 (cont. September 1, 2008)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$1,000,000</u> Paul Belew, Assistant Vice President, Office of Materials Management	April 9, 2007 (cont. September 1, 2008)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$100,000</u> Darr Oney, Assistant Director, Office of Purchasing David Scott Kendall, Director, Office of Materials Management, Hospital Administration Erin A, Schreiber, Manager, Office of Purchasing, Hospital Administration Purchasing	June 15, 2005 (cont. September 1, 2008) June 15, 2005 (cont. September 1, 2008) June 15, 2005 (cont. September 1, 2008)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$50,000</u> Each Senior Buyer Office of Purchasing Les Nini, Printing Services Manager, Office of Printing Services	June 15, 2005 (cont. September 1, 2008) February 1, 2008 (cont. September 1, 2008)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$25,000</u> Each Buyer Office of Purchasing Procurement Assistant Office of Purchasing	June 15, 2005 (cont. September 1, 2008) February 1, 2008 (cont. September 1, 2008)
PURCHASE ORDERS – STUDENT SUPPLY STORE: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$25,000</u> Donald Bennett, Manager, Student Supply Store	September 1, 2008
PURCHASE ORDERS – STUDENT SUPPLY STORE: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$25,000</u> Randy Blankenship, Assistant Manager, Student Supply Store	January 12, 2010
PURCHASE ORDERS – PHYSICAL PLANT: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	<u>Purchases up to \$100,000</u> Randolph Martin, Manager, Physical Plant Administration	April 1, 2011 (eff. March 7, 2011)
PURCHASE ORDERS – UNIVERSITY HOSPITALS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services on behalf of the Hospitals.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Bruce M. Fairbanks, Vice President, Health System Affairs, Interim CFO, University Hospitals	June 24, 2011
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including but not limited to contracts for the purchase of equipment, supplies, goods, and services, up to \$1,000,000.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Shawn Cohenour, Director, Office of Contracts Management George Kokoruda, Assistant Vice President, Office of Accounting and Fiscal Services	June 15, 2005 (cont. September 1, 2008) June 15, 2005 (cont. September 1, 2008)
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including but not limited to contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS – LEASE OF STUDENT HOUSING: Delegation of authority to execute and deliver contracts for student housing.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	William (Bill) Deiterman, Interim Director, Office of Auxiliary Enterprise	September 11, 2006 (cont. September 1, 2008)
			Michael Serber, Assistant Vice President, Office of Financial Planning	February 1, 2008 (cont. September 1, 2008)
CONTRACTS – MANAGED CARE CERTIFICATION: Delegation of authority to execute and deliver contracts for managed care services and Medicare/ Medicaid certifications.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Bruce M. Fairbanks, Vice President, Office of Health System Financial Affairs	June 15, 2005 (cont. September 1, 2008)
MEDICARE/MEDICAID CERTIFICATIONS: Delegation of authority to execute and deliver Medicare/Medicaid Certifications.	<i>Rule 10501</i>	Daniel K. Podolsky, M.D. President	Bruce Meyer, M.D., Executive Vice President, Health System Affairs	January 1, 2012
CONTRACTS – UNIVERSITY HOSPITALS: Delegation of authority to execute and deliver contracts for the University Hospitals.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Bruce M. Fairbanks, Vice President, Office of Health System Financial Affairs	June 15, 2005 (cont. September 1, 2008)
INTERAGENCY CONTRACT WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreement with U.T. System Administration or between or among U.T. institutions for resources or services.	<i>Rule 10501, Section 5.3</i>	Daniel K. Podolsky, M.D. President	Shawn Cohenour, Director, Office of Contracts Management	June 15, 2005 (cont. September 1, 2008)
			George Kokoruda, Assistant Vice President, Office of Accounting and Fiscal Services	June 1, 2005 (cont. September 1, 2008)
CONTRACTS - SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal grants, contracts or proposals for sponsored research.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Charles M. Ginsburg, M.D., Senior Associate Dean, Office of the Dean, Southwestern Medical School	June 15, 2005 (cont. September 1, 2008)
CONTRACTS – SPONSORED RESEARCH: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	J. Gregory Fitz, M.D., Executive Vice President for Academic Affairs and Provost, Dean, UT Southwestern	October 1, 2009

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS – SPONSORED RESEARCH AND CLINICAL TRIAL: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research and clinical trial contracts.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Cheryl Anderson, Director, Research Grants and Contracts	June 14, 2010
CONTRACTS – SPONSORED RESEARCH AND CLINICAL TRIAL: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research and clinical trial contracts.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Dwain L. Thiele, M.D., Senior Associate Dean, Southwestern Medical School	May 27, 2011
CONTRACTS – SPONSORED RESEARCH AND CLINICAL TRIAL: Delegation of authority to execute and deliver state and federal contracts or proposals for sponsored research and clinical trial contracts.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Angela Wishon, Vice President for Research Administration	May 6, 2011
EDUCATIONAL AGREEMENTS: Delegation of authority to execute and deliver standard affiliation agreements, standard program agreements, graduate medical educational agreements and letter agreements for educational experience.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Charles M. Ginsburg, M.D., Senior Associate Dean, Office of the Dean, Southwestern Medical School	June 15, 2005 (cont. September 1, 2008)
EDUCATIONAL AGREEMENTS: Delegation of authority to execute and deliver standard affiliation agreements, standard program agreements, graduate medical educational agreements and letter agreements for educational experience.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	J. Gregory Fitz, M.D., Executive Vice President for Academic Affairs and Provost, Dean, UT Southwestern	October 1, 2009
EDUCATIONAL AGREEMENTS: Delegation of authority to execute and deliver standard affiliation agreements, standard program agreements, graduate medical educational agreements and letter agreements for educational experience.	<i>Rule 10501</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 10501 and Rule 90105, Sections 1 and 3</i>	Daniel K. Podolsky, M.D. President	Charles M. Ginsburg, M.D., Senior Associate Dean, Office of the Dean, Southwestern Medical School	June 15, 2005 (cont. September 1, 2008)
			Shawn Cohenour, Director, Office of Contracts Management	June 15, 2005 (cont. September 1, 2008)
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 10501 and Rule 90105, Sections 1 and 3</i>	Daniel K. Podolsky, M.D. President	J. Gregory Fitz, M.D., Executive Vice President for Academic Affairs and Provost, Dean, UT Southwestern	October 1, 2009
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 10501 and Rule 90105, Sections 1 and 3</i>	Daniel K. Podolsky, M.D. President	Ray Wheatley, Interim Director, Office of Technology Development	August 1, 2011
INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property.	<i>Rule 10501 and Rule 90105, Sections 1 and 3</i>	Daniel K. Podolsky, M.D. President	Arnim Dontes, Executive Vice President for Business Affairs	January 1, 2012
INDIVIDUAL PATIENT AGREEMENTS: Delegation of authority to execute and deliver individual patient agreements.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Danny Irland, Associate Vice President, MSRDP Business Operations Administration	January 1, 2006 (cont. September 1, 2008)
			Bruce M. Fairbanks, Vice President, Office of Health System Financial Affairs	January 1, 2006 (cont. September 1, 2008)
CONTINUING EDUCATION: Delegation of authority to execute and deliver Continuing Education related letter agreements and Continuing Education hotel contracts.	<i>Rule 10501, Sections 2 and 5</i>	Daniel K. Podolsky, M.D. President	<u>Under \$25,000:</u> Sterling Hunking, Manager, Office of Continuing Education	January 1, 2006 (cont. September 1, 2008)
CONTINUING EDUCATION: Delegation of authority to execute and deliver Continuing Education related letter agreements and Continuing Education hotel contracts.	<i>Rule 10501</i>	Daniel K. Podolsky, M.D. President	<u>Up to \$25,000:</u> Peter Plantes, M.D., Vice President, Medical Affairs	January 1, 2012

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTINUING EDUCATION – LETTER AGREEMENTS ONLY: Delegation of authority to execute and deliver Continuing Education related Letter Agreements.	<i>Rule 10501, Sections 2 and 5</i>	Daniel K. Podolsky, M.D. President	Tracy Brown, Director, Office of Public Education	February 1, 2008 (cont. September 1, 2008)
IMMIGRATION DOCUMENTS: Delegation of authority to execute and deliver immigration documents.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Charles M. Ginsburg, M.D., Senior Associate Dean, Office of the Dean, Southwestern Medical School	January 1, 2006 (cont. September 1, 2008)
IMMIGRATION DOCUMENTS: Delegation of authority to execute and deliver immigration documents.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	Margery (Maggie) Pinson, Director, Office of International Affairs	September 1, 2008
IMMIGRATION DOCUMENTS: Delegation of authority to execute and deliver immigration documents.	<i>Rule 10501, Section 5</i>	Daniel K. Podolsky, M.D. President	J. Gregory Fitz, M.D., Executive Vice President for Academic Affairs and Provost, Dean, UT Southwestern	October 1, 2009

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. Current as of 1/19/2012.*