

THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION
September 1, 2007

EXHIBIT H

POLICY ON UTILIZATION HISTORICALLY UNDERUTILIZED BUSINESSES

PROFESSIONAL SERVICES



**The University of Texas System
Office of HUB Development
Policy on Utilization of Historically Underutilized Businesses (HUBs)**

CONTENTS

Policy on Utilization of Historically Underutilized Businesses (HUBs)	Page 3
Summary of Requirements / Historically Underutilized Business (HUBs) Subcontracting Plan	Page 4-6
▪ <i>Summary of Attachments Required from Respondents</i>	Page 7
▪ <i>Letter of Transmittal / Professional Services</i>	Page 8
▪ <i>Letter of HUB Commitment (indefinite duration/indefinite quantity contracts)</i>	Page 9
▪ <i>HUB Subcontracting Plan (HSP)</i>	Page 10
▪ <i>Section 3 – 8 (Good Faith Effort – Subcontractor Selection)</i>	Page 11
▪ <i>Self Performance Justification</i>	Page 12
▪ <i>HUB Subcontracting Plan Prime Contractor Progress Assessment Report (Required of successful respondent for payment requests only)</i>	Page 13
Minority and Trade Organizations contact information	Page 14- 17

**The University of Texas System
Office of HUB Development**

POLICY ON UTILIZATION OF HISTORICALLY UNDERUTILIZED BUSINESSES (HUBs)
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Introduction

In accordance with the Texas Government Code, Sections 2161.181-182 and Title 34, Section 20.11 of the Texas Administrative Code (TAC), The Board of Regents of the University of Texas System, acting through the Office of HUB Development shall make a good faith effort to utilize Historically Underutilized Businesses (HUBs) in contracts for construction services, including professional and consulting services; and commodities contracts. The HUB Rules, promulgated by the Texas Comptroller of Public Accounts (the “Texas Comptroller”), set forth in 34 TAC Sections 20.11-20.28, encourage the use of HUBs by implementing these policies through race-, ethnic- and gender-neutral means.

The purpose of the HUB Program is to promote full and equal business opportunities for all businesses in State contracting in accordance with the following goals as specified in the State of Texas Disparity Study:

- **11.9% for heavy construction other than building contracts;**
- **26.1% for all building construction, including general contractors and operative builders contracts;**
- **57.2% for all special trade construction contracts;**
- **20% for professional services contracts**
- **33% for all other services contracts, and**
- **12.6% for commodities contracts.**

The University of Texas System shall make a good faith effort to meet or exceed these goals to assist HUBs in receiving a portion of the total contract value of all contracts that U. T. System expects to award in a fiscal year. The University of Texas System may achieve the annual program goals by contracting directly with HUBs or indirectly through subcontracting opportunities in accordance with the Texas Government Code, Chapter 2161, Subchapter F.

SUMMARY OF REQUIREMENTS
Historically Underutilized Business (HUBs) Subcontracting Plan

It is the policy of The University of Texas System and each of its component institutions, to promote and encourage contracting and subcontracting opportunities for Historically Underutilized Businesses (HUBs) in all contracts. Accordingly, The University of Texas System has adopted “**EXHIBIT H, Policy on Utilization of Historically Underutilized Businesses**”. The Policy applies to all contracts with an expected value of \$100,000 or more. The Board of Regents of The University of Texas System is the contracting authority.

1. In all contracts for professional services, contracting services, and/or commodities with an expected value of \$100,000 or more, The University of Texas System (“U. T. System” or the “University”) will indicate in the purchase solicitation (e.g. RFQ, RFP, or CSP) whether or not U. T. System has determined that subcontracting opportunities are probable in connection with the contract. A HUB Subcontracting Plan is a required element of the architect, contractor or vendor Response to the purchase solicitation. The HUB Subcontracting Plan shall be developed and administered in accordance with the Policy. **Failure to submit a required HUB Subcontracting Plan will result in rejection of the Response.**
2. If subcontracting opportunities are probable, U. T. System will declare such probability in its invitations for bids, requests for proposals, or other purchase solicitation documents, and shall require submission of the appropriate HUB Subcontracting Plan with the Response.
 - a. When subcontracting opportunities are probable, and the Respondent proposes to subcontract any part of the work, the Respondent shall submit a **HUB Subcontracting Plan as prescribed by the Texas Comptroller** identifying subcontractors **[[34 TAC §20.14 (d) (1)(A)(B)(C)(D)(2)(A)(B)(C)(D)(E)(3)(A)(B)].**
 - b. When subcontracting opportunities are probable, but the Respondent can perform such opportunities with its employees and resources, the Respondent’s HUB Subcontracting Plan shall include **the Self Performance HUB Subcontracting Plan, Section 9 – Self Performance Justification as the HUB Subcontracting Plan (HSP). [34 TAC §20.14 (d)(4)(A)(B)(C)(D)].**
3. If subcontracting opportunities are not probable, U. T. System will declare such probability in its invitations for bids, requests for proposals, or other purchase solicitation documents and shall require submission of the appropriate HUB Subcontracting Plan with the Response.
 - a. When subcontracting opportunities are not probable, and the Respondent proposes to perform all of the work with its employees and resources, the Respondent shall submit a HUB Subcontracting Plan that includes **the Self Performance HUB Subcontracting Plan, Section 9 – Self Performance Justification as the HUB Subcontracting Plan (HSP).**
 - b. When subcontracting opportunities are not probable, but the Respondent proposes to subcontract any part of the work, the Respondent shall submit a **HUB Subcontracting Plan as prescribed by the Texas Comptroller** identifying subcontractors.
4. Respondents shall follow, but are not limited to, procedures listed in the Policy when developing a HUB Subcontracting Plan.
5. In making a determination whether a good faith effort has been made in the development of the required HUB Subcontracting Plan, U. T. System shall follow the procedures listed in the Policy. If accepted by the University, the HUB Subcontracting Plan shall become a provision of the Respondent's contract with the University of Texas System. **Revisions necessary to clarify and enhance information submitted in the original HUB subcontracting plan may be made in an effort to determine good faith effort. Any revisions after the submission of the HUB Subcontracting Plan shall be approved by the HUB Coordinator.**

6. **Competitive Sealed Proposals (CSPs)** Respondents shall submit a HUB Subcontracting Plan (packaged separately) twenty-four (24) hours following the Response submission date and time or as prescribed by the project manager.
7. **D/B and CM@Risk Responses:** Respondents to a “design build” or “construction manager-at-risk” purchase solicitation shall include the Letter of HUB Commitment in their Response attesting that the Respondent has read and understands the Policy on Historically Underutilized Businesses (HUBs), and a HUB Subcontracting Plan for all preconstruction and construction services includes **HUB Subcontracting Plan as prescribed by the Texas Comptroller specific to construction services identifying first, second and third tier subcontractors.** Respondents proposing to perform Part I services with their own resources and employees shall submit, as part of their HSP, **the Self Performance Justification.**
8. **D/B and CM@Risk HUB Contract Requirements:** Contractors engaged under design-build and construction manager-at-risk contracts shall submit a HUB Subcontracting Plan for all Construction Phase Services, and, must further comply with the requirements of this Policy by developing and submitting a HUB Subcontracting Plan for each bid package issued in buying out the guaranteed maximum or lump sum price of the Project. The HUB Subcontracting Plans shall identify first, second and third tier subcontractors.
9. The University of Texas System shall reject any Response that does not include a fully completed HUB Subcontracting Plan, as required. **An incomplete HUB Subcontracting Plan is considered a material failure to comply with the solicitation for proposals.**
10. **Changes to the HUB Subcontracting Plan.** Once a Respondent’s HUB Subcontracting Plan is accepted by U. T. System and becomes a provision of the contract between Respondent and U. T. System, the Respondent can only change that HUB Subcontracting Plan if (a) the Respondent complies with 34 TAC Section 20.14; (b) the Respondent provides its proposed changes to U. T. System for review; (c) U. T. System (including U. T. System’s HUB Coordinator) approves Respondent’s proposed changes to its HUB Subcontracting Plan; and (d) U. T. System and the Respondent amend their contract (via a writing signed by authorized officials of both parties) in order to replace the contract’s existing HUB Subcontracting Plan with a revised HUB Subcontracting Plan containing the changes approved by U. T. System.
11. **Expansion of Work.** If, after entering into a contract with a Respondent as a result of a purchase solicitation subject to the Policy, U. T. System wishes to expand the scope of work that the Respondent will perform under that contract through a change order or any other contract amendment (the “Additional Work”), U. T. System will determine if the Additional Work contains probable subcontracting opportunities not identified in the initial purchase solicitation for that contract. If U. T. System determines that probable subcontracting opportunities exist for the Additional Work, then the Respondent must submit to U. T. System an amended HUB Subcontracting Plan covering those opportunities that complies with the provisions of 34 TAC Section 20.14. Such an amended HUB Subcontracting Plan must be approved by U. T. System (including U. T. System’s HUB Coordinator) before (a) the contract may be amended by U. T. System and the Respondent to include the Additional Work and the amended HUB Subcontracting Plan and (b) the Respondent performs the Additional Work. If a Respondent subcontracts any of the additional subcontracting opportunities identified by U. T. System for any Additional Work (i) without complying with 34 TAC Section 20.14 or (ii) before U. T. System and that Respondent amend their contract to include a revised HUB Subcontracting Plan that authorizes such subcontracting, then the Respondent will be deemed to be in breach of its contract with U. T. System. As a result of such breach, U. T. System will be entitled to terminate its contract with the Respondent, and the Respondent will be subject to any remedial actions provided by Texas law, including those set forth in Chapter 2161, Texas Government Code, and 34 TAC Section 20.14.

University may report a Respondent's nonperformance under a contract between that Respondent and U. T. System to the Texas Comptroller in accordance with 34 TAC Sections 20.101 through 20.108.

12. A Response may state that the Respondent intends to perform all the subcontracting opportunities with its own employees and resources in accordance with the Policy. However, if such a Respondent enters into a contract with U. T. System as a result of such a Response but later desires to subcontract any part of the work set forth in that contract, before the Respondent subcontracts such work it must first change its HUB Subcontracting Plan in accordance with the provisions of Section 10 above .
13. The University of Texas System shall require a professional services firm, contractor or vendor to whom a contract has been awarded to report the identity and the amount paid to its subcontractors on a monthly basis using **a HUB Subcontracting Plan (HSP) Prime Contractor Progress Assessment Report (PAR)** as a condition for payment.
14. If the University determines that the successful Respondent failed to implement an approved HUB Subcontracting Plan in good faith, U.T. System, in addition to any other remedies, may report nonperformance to the Texas Comptroller in accordance with 34 TAC, Section 20.14, (d) (13) related remedies of nonperformance to professional services firms, contractor, and vender implementation of the HUB Subcontracting Plan.
15. In the event of any conflict between this "Summary of Requirements" and the remainder of the HUB Policy, the remainder of the HUB Policy will control.
16. These requirements, including the attachments referred to above, may be downloaded over the Internet from <http://www.utsystem.edu> For additional information contact Lynda Dyess, Director for HUB Programs, The University of Texas System Administration, 512/499-4724.

**Professional Services HSP
Summary of Attachments Required from Respondents**

	Letter of Transmittal Page 8	Letter of HUB Commitment Page 9	HUB Subcontracting Plan (HSP) Pages 10-12	Progress Assessment Report (PAR) Page 13
1. UT SYSTEM DETERMINES THAT SUBCONTRACTING OPPORTUNITIES ARE PROBABLE.				
1. A. Respondent Proposes Subconsultants: Attachments required from the Respondent for the HUB Subcontracting Plan if the solicitation states that <u>subcontracting opportunities are probable.</u>	X		X	
1. B. Respondent Proposes Self-Performance: Attachments required from the Respondent for the HUB Subcontracting Plan if the solicitation states that <u>subcontracting opportunities are probable</u> , but the Respondent can perform such opportunities with its employees and resources.	X		X	
2. UT SYSTEM DETERMINES THAT SUBCONTRACTING OPPORTUNITIES ARE NOT PROBABLE.				
2. A. Respondent Proposes Self-Performance: Attachments required from the Respondent for the HUB Subcontracting Plan if the solicitation states that <u>subcontracting opportunities are not probable</u> , but the Respondent can perform such opportunities with its employees and resources.	X		X	
2. B. Respondent Proposes Subconsultants: Attachments required from the Respondent for the HUB Subcontracting Plan if the solicitation states that <u>subcontracting opportunities are not probable</u> but the Respondent proposes to subcontract any part of the work.	X		X	
3. Indefinite Duration/Indefinite Quantity Contracts: Submit with initial qualifications. Attachments required from the Respondent prior to contract execution for each contract associated with a solicitation for miscellaneous services.		X	X	
4. Changes in the HUB Subcontracting Plan After Award: Attachments required from the Respondent to whom a contract has been awarded if it desires to make changes to the approved HUB Subcontracting Plan.			X	
5. Reporting: Progress Assessment Report (PAR) required with all payment requests. The submittal of this attachment is a condition of payment.				X

(RESPONDENT'S BUSINESS LETTERHEAD)

Date

Mrs. Lynda Wallace Dyess
Director of HUB Programs
The University of Texas System
220 West 7th Street
Austin, Texas 78701

Re: Historically Underutilized Business Plan for (Project Title)
Project Number ___-___

Dear Mrs. Dyess,

In accordance with the requirements outlined in the specification section "HUB Participation Program," I am pleased to forward this HUB Subcontracting Plan as an integral part of our response in connection with your invitation for Request for Qualifications referencing the above project.

I have read and understand The University of Texas System Policy on Utilization of Historically Underutilized Businesses (HUBs). I also understand the State of Texas Annual Procurement Goal according to 34 Texas Administrative Code Section 20.13 is 20% for professional services contracts.

This HUB Subcontracting Plan includes ____ Subcontracting Opportunities [*refer to Section 2, page 10*] representing ____ (no. of subconsultants) subconsulting disciplines with a total dollar value of _____. These figures represent a cumulative percentage of _____%, representing _____% for minority-owned HUBs and _____% for women-owned HUBs. When a HUB is owned by minority women, I have classified that HUB as minority-owned rather than women-owned.

I understand the above HUB percentages must represent Texas Comptroller HUB certification standards. For each of the listed HUB firms, I have attached a Texas Comptroller Certification document, or, if the HUB is certified by another Texas Comptroller approved certifying agency, a copy of their approved certification document.

By completion of Section 8 of the HUB Subcontracting Plan, I affirm my intent to utilize the subconsultants selected to perform the scope of work to be subcontracted.

Should we discover additional subconsultants claiming Historically Underutilized Business status during the course of this contract we will notify you of the same. In addition, if for some reason a HUB is unable to fulfill its contract with us, we will notify you immediately in order to take the appropriate steps to amend this contractual obligation.

Sincerely,

(Project Executive)

cc: Project Manager

(BUSINESS LETTERHEAD)

Date

Mrs. Lynda Dyess
Director of HUB Program
The University of Texas System
220 West 7th St.
Austin, TX 78701

Re: Historically Underutilized Business Plan for (Project Title)
Project Number ____ - ____

Dear Mrs. Dyess:

In accordance with the requirements outlined in the specification section "HUB Participation Program," I am pleased to forward this HUB Subcontracting Plan as an integral part of our proposal in connection with your invitation for request for proposals, referencing Project Number _____.

I have read and understand The University of Texas System Policy on Utilization of Historically Underutilized Business (HUB)s.

Good Faith Effort will be documented with each contract and will contain a Letter of Transmittal and HUB Subcontracting Plan with each contract solicited. An updated HUB Plan will be submitted prior to the execution of each contract process. Documentation of subconsulted work will be provided with each pay request.

Sincerely,

Contractor's Name

cc: Project Manager



HUB SUBCONTRACTING PLAN (HSP)

In accordance with Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, respondents, including State of Texas certified Historically Underutilized Businesses (HUBs), must complete and submit a State of Texas HUB Subcontracting Plan (HSP) with their solicitation response.

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Gov't Code §2161.252(b).

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the State of Texas Disparity Study. The HUB goals defined in 34 TAC §20.13 are: *11.9 percent for heavy construction other than building contracts, 26.1 percent for all building construction, including general contractors and operative builders contracts, 57.2 percent for all special trade construction contracts, 20 percent for professional services contracts, 33 percent for all other services contracts, and 12.6 percent for commodities contracts.*

- - Agency Special Instructions/Additional Requirements - -

- Respondents shall submit a completed HUB Subcontracting Plan (HSP) to be considered responsive (pages 10, 11 & 12). Failure to submit a completed HSP shall result in the bid, proposal or other expression of interest to be considered NON-responsive.
- Respondents who intend to Self-Perform all of their work shall submit an HSP for Self-Performance (pages 10, 11, & 12).
- HUB Subcontracting Plan (HSP) Prime Contractor Progress Assessment Report (PAR) shall be submitted with each request for payment as a condition of payment.

SECTION 1 - RESPONDENT AND SOLICITATION INFORMATION

- a. Respondent (Company) Name: _____ State of Texas VID #: _____
 Point of Contact: _____ Phone #: _____
- b. Is your company a State of Texas certified HUB? - Yes - No
- c. Solicitation #: _____

SECTION 2 - SUBCONTRACTING INTENTIONS

After having divided the contract work into reasonable lots or portions to the extent consistent with prudent industry practices, the respondent must determine what portion(s) of work, including goods or services, will be subcontracted. Note: In accordance with 34 TAC §20.12., a "Subcontractor" means a person who contracts with a vendor to work, to supply commodities, or contribute toward completing work for a governmental entity. Check the appropriate box that identifies your subcontracting intentions:

- Yes, I will be subcontracting portion(s) of the contract.
 (If Yes, in the spaces provided below, list the portions of work you will be subcontracting, and go to page 2.)
- No, I will not be subcontracting any portion of the contract, and will be fulfilling the entire contract with my own resources.
 (If No, complete SECTION 9 and 10.)

Line Item # - Subcontracting Opportunity Description	Line Item # - Subcontracting Opportunity Description
(#1) -	(#11) -
(#2) -	(#12) -
(#3) -	(#13) -
(#4) -	(#14) -
(#5) -	(#15) -
(#6) -	(#16) -
(#7) -	(#17) -
(#8) -	(#18) -
(#9) -	(#19) -
(#10) -	(#20) -

*If you have more than twenty subcontracting opportunities, a continuation page is available at <http://www.window.state.tx.us/procurement/prog/hub/hub-forms/HUBSubcontractingPlanContinuationPage1.doc>

Enter your company's name here: _____ Solicitation #: _____

IMPORTANT: You must complete a copy of this page for each of the subcontracting opportunities you listed in SECTION 2. You may photocopy this page or download copies at <http://www.window.state.tx.us/procurement/prog/hub/hub-forms/HUBSubcontractingPlanContinuationPage2.doc>.

SECTION 3 - SUBCONTRACTING OPPORTUNITY

Enter the line item number and description of the subcontracting opportunity you listed in SECTION 2.
 Line Item # _____ Description: _____

SECTION 4 - MENTOR-PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting their Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the portion of work (subcontracting opportunity) listed in SECTION 3, constitutes a good faith effort towards that specific portion of work. Will you be subcontracting the portion of work listed in SECTION 3 to your Protégé?
 - Yes (If Yes, complete SECTION 8 and 10.) - No / Not Applicable (If No or Not Applicable, go to SECTION 5.)

SECTION 5 - PROFESSIONAL SERVICES CONTRACTS ONLY

This section applies to Professional Services Contracts only. All other contracts go to SECTION 6.

Does your HSP contain subcontracting of 20% or more with HUB(s)?
 - Yes (If Yes, complete SECTION 8 and 10.) - No / Not Applicable (If No or Not Applicable, go to SECTION 6.)

In accordance with Gov't Code §2254.002, "Professional Services" means services: (A) within the scope of the practice, as defined by state law of accounting; architecture; landscape architecture; land surveying; medicine; optometry; professional engineering; real estate appraising; or professional nursing; or (B) provided in connection with the professional employment or practice of a person who is licensed or registered as a certified public accountant; an architect; a landscape architect; a land surveyor; a physician, including a surgeon; an optometrist; a professional engineer; a state certified or state licensed real estate appraiser; or a registered nurse.

SECTION 6 - NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

Complying with a, b and c of this section constitutes Good Faith Effort towards the portion of work listed in SECTION 3. After performing the requirements of this section, complete SECTION 7, 8 and 10.

- a. Provide written notification of the subcontracting opportunity listed in SECTION 3 to **three (3)** or more HUBs. Use the State of Texas' Centralized Master Bidders List (CMBL), found at <http://www2.cpa.state.tx.us/cmb/cmbhub.html>, and its HUB Directory, found at <http://www2.cpa.state.tx.us/cmb/hubonly.html>, to identify available HUBs. **Note: Attach supporting documentation (letters, phone logs, fax transmittals, electronic mail, etc.) demonstrating evidence of the good faith effort performed.**
- b. Provide written notification of the subcontracting opportunity listed in SECTION 3 to a minority or women trade organization or development center to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. A list of trade organizations and development centers may be accessed at <http://www.window.state.tx.us/procurement/prog/hub/mwb-links-1/>. **Note: Attach supporting documentation (letters, phone logs, fax transmittals, electronic mail, etc.) demonstrating evidence of the good faith effort performed.**
- c. Written notifications should include the scope of the work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. Unless the contracting agency has specified a different time period, you must allow the HUBs no less than five (5) working days from their receipt of notice to respond, and provide notice of your subcontracting opportunity to a minority or women trade organization or development center no less than five (5) working days prior to the submission of your response to the contracting agency.

SECTION 7 - HUB FIRMS CONTACTED FOR SUBCONTRACTING OPPORTUNITY

List **three (3)** State of Texas certified HUBs you notified regarding the portion of work (subcontracting opportunity) listed in SECTION 3. Specify the vendor ID number, date you provided notice, and if you received a response. **Note: Attach supporting documentation (letters, phone logs, fax transmittals, electronic mail, etc.) demonstrating evidence of the good faith effort performed.**

Company Name	VID #	Notice Date (mm/dd/yyyy)	Was Response Received?
_____	_____	____/____/____	<input type="checkbox"/> - Yes <input type="checkbox"/> - No
_____	_____	____/____/____	<input type="checkbox"/> - Yes <input type="checkbox"/> - No
_____	_____	____/____/____	<input type="checkbox"/> - Yes <input type="checkbox"/> - No

SECTION 8 - SUBCONTRACTOR SELECTION

List the subcontractor(s) you selected to perform the portion of work (subcontracting opportunity) listed in SECTION 3. Also, specify the expected percentage of work to be subcontracted, the approximate dollar value of the work to be subcontracted, and indicate if the company is a Texas certified HUB.

Company Name	VID #	Expected % of Contract	Approximate Dollar Amount	Texas Certified HUB?
_____	_____	____%	____\$	<input type="checkbox"/> - Yes <input type="checkbox"/> - No*
_____	_____	____%	____\$	<input type="checkbox"/> - Yes <input type="checkbox"/> - No*

*If the subcontractor(s) you selected is not a Texas certified HUB, provide written justification of your selection process below:

SECTION 9 - SELF PERFORMANCE JUSTIFICATION

(If you responded "No" to SECTION 2, you must complete SECTION 9 and 10.)

Does your response/proposal contain an explanation demonstrating how your company will fulfill the entire contract with its own resources?

- Yes If Yes, in the space provided below, list the specific page/section of your proposal which identifies how your company will perform the entire contract with its own equipment, supplies, materials and/or employees.
- No If No, in the space provided below, explain how your company will perform the entire contract with its own equipment, supplies, materials, and/or employees.

SECTION 10 - AFFIRMATION

As evidenced by my signature below, I affirm that I am an authorized representative of the respondent listed in SECTION 1, and that the information and supporting documentation submitted with the HSP are true and correct. Respondent understands and agrees that, if awarded any portion of the solicitation:

- The respondent must submit monthly compliance reports (Prime Contractor Progress Assessment Report – PAR) to the contracting agency, verifying their compliance with the HSP, including the use/expenditures they have made to subcontractors. (The PAR is available at <http://www.window.state.tx.us/procurement/prog/hub/hub-forms/progressassessmentrpt.xls>).
- The respondent must seek approval from the contracting agency prior to making any modifications to their HSP. If the HSP is modified without the contracting agency's prior approval, respondent may be subject to debarment pursuant to Gov't Code §2161.253(d).
- The respondent must, upon request, allow the contracting agency to perform on-site reviews of the company's headquarters and/or work-site where services are to be performed and must provide documents regarding staff and other resources.

Signature

Printed Name

Title

Date

TEXAS MINORITY ORGANIZATIONS AND CONTACT LIST

Texas Association of Mexican American Chambers of Commerce

<u>Chamber</u>	<u>Address</u>	<u>City</u>	<u>Zip</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
Camara de Comercio Hispana de Amarillo	P.O. Box 1861	Amarillo	79105	806-379-8800	806-376-7873	cacha@cacha.org
Arlington Hispanic Chamber of Commerce	P.O. Box 2200	Arlington	76004	817-461-8815	817-795-9499	info@hispanic-chamber.org
Greater Austin Hispanic Chamber of Commerce	3000 S. IH 35, Ste 305	Austin	78704	512-476-7502	512-476-6417	member@hispanicaustin.com
Hispanic Chamber of Commerce of Greater Baytown	P.O. Box 815	Baytown	77522	281-422-6908	281-486-4802	www.baytownhcc.com
Bee County Area Hispanic Chamber of Commerce	1400 W. Corpus Christi, Ste 15	Beeville	78102	361-362-6010	361-362-6019	
Corpus Christi Hispanic Chamber of Commerce	P.O. Box 5523	Christi	78465	361-887-7408	361-888-9473	www.cchispanicchamber.org
Greater Dallas Hispanic Chamber of Commerce	4622 Maple Ave, Ste 207	Dallas	75219	217-521-6007	214-520-1687	www.gdhcc.com
Denton Hispanic Chamber of Commerce	2412 Old North Rd., Ste 104	Denton	76205	940-484-0036	940-483-1939	
Eagle Pass Hispanic Chamber of Commerce	P.O. Box 3040	Eagle Pass	78852	830-757-2704	830-757-2703	
Edinburg Hispanic Chamber of Commerce	P.O. Box 4073	Edinburg	78540	956-383-5163	956-383-7111	
El Paso Hispanic Chamber of Commerce	201 E. Main Ste 100	El Paso	79901	915-566-4066	915-566-9714	cindyramosdavidson@ephcc.org
Fort Stockton Hispanic Chamber of Commerce	106 N. Main	Fort Stockton	79735	915-336-8536	915-336-2152	cashexpress@ftstockton.net
Fort Worth Hispanic Chamber of Commerce	1327 N. Main	Fort Worth	76106	817-625-5411	817-625-1405	www.fwhcc.org
Grand Prairie Hispanic Chamber of Commerce	114 NE 4th St.	Grand Prairie	75050	972-642-2621	972-642-4116	gphcc@aol.com
Harlingen Hispanic Chamber of Commerce	P.O. Box 530967	Harlingen	78553	956-421-2400	956-364-1879	hhcc@xanadu2.net
Houston Hispanic Chamber of Commerce	2900 Woodridge Dr. Ste 312	Houston	77087	713-644-7070	716-644-7377	www.houstonhispanicchamber.com
Kleberg County Hispanic Chamber of Commerce	111 N. 5th St.	Kingsville	78363	361-592-2708	361-592-8540	
Laredo Chamber of Commerce	P.O. Box 790	Laredo	78402	956-722-9895	956-791-4503	www.laredochamber.com
Caldwell County Hispanic Chamber of Commerce	P.O. Box 147	Lockhart	78644	512-507-9562	512-357-1472	www.lockharthispanicchamber.org
Lubbock Hispanic Chamber of Commerce	1302 Main, Ste 102	Lubbock	79401	806-762-5059	806-763-2124	www.lubbockhispanic.org
McAllen Hispanic Chamber of Commerce	P.O. Box 721025	McAllen	78504	956-928-0060	956-928-0073	www.mhcc.net
Midland Hispanic Chamber of Commerce	208 S. Marienfield Ste 100	Midland	79701	432-682-2960	432-687-3972	www.midlandhcc.com
Greater Hispanic Chamber of Commerce of Comal County	1115 Mahan Circle	Braunfels	78130	512-428-1729	512-912-8499	
Mexican American Network of Odessa (MANO)	P.O. Box 2309	Odessa	79760	432-335-0250	432-337-6266	manoinc@nwol.net
Greater Pleasanton-Atascosa Hispanic Chamber of Commerce	Rt. 1, Box 55JF	Pleasanton	78064	210-824-9096	210-822-3636	
Golden Triangle Hispanic Chamber of Commerce	3046 Procter St	Port Arthur	78642	409-983-1169	409-983-2329	www.gthcc.org
Rio Grande City Chamber of Commerce	P.O. Box 2	Rio Grande City	78582	956-487-3024	956-716-8560	
San Antonio Hispanic Chamber of Commerce	318 W. Houston Ste 300	San Antonio	78205	210-225-0462	210-225-2485	www.sahcc.org
San Marcos Hispanic Chamber of Commerce	P.O. Box 1051	San Marcos	78667	512-353-1103	512-353-2175	www.sanmarcoshispanic.com
Seguin-Guadalupe County Hispanic Chamber of Com	P.O. Box 1154	Seguin	78155	830-372-3151	830-372-3151	shcc@axs4u.net
Greater Victoria Hispanic Chamber of Commerce	221 S. Main	Victoria	77901	361-575-7100	361-575-7100	
Cen-Tex Hispanic Chamber of Commerce	501 Franklin Ste 806	Waco	76710	254-754-7111	254-754-3456	www.wacohispanicchamber.com

Texas Black Chambers of Commerce

<u>Chamber</u>	<u>Address</u>	<u>City</u>	<u>ZIP</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
Abilene Black Chamber of Commerce	P.O. Box 3572	Abilene	79604	915-673-4741	915-673-4743	blackcha@camalott.com
Acres Home Citizens Chamber of Commerce	6130 Wheatley St.	Houston	77091	713-692-7003	713-692-1183	afamnews@pdg.net
African American Chamber of Commerce of San Antonio	1717 N Loop 1604 East, Ste 220	San Antonio	78232	210-490-1624	210-490-5294	blackchamber@aol.com
African American Chamber of Commerce of Victoria	1501 E. Mockingbird, Ste 104	Victoria	77904	361-575-2061	361-570-3696	info@aaccv.com
Alamo City Chamber of Commerce	600 Hemisfair Plaza Way, #406-10	San Antonio	78205	210-226-9055	210-226-0524	info@alamocitychamber.org
Atlanta Negro Chamber of Commerce	P.O. Box 194	Atlanta	75551	903-796-9647	Call First	
Black Chamber of Commerce of Permian Basin	P.O. Box 1006	Odessa	79760	915-332-5812	915-333-7858	
Capitol City African American Chamber of Commerce	5407 N. IH 35, Ste 304	Austin	78723	512-459-1181	512-459-1183	
Central Texas African American Chamber of Commerce	P.O. Box 2516	Harker Heights	76548	254-698-7477	254-698-5991	munch@vvm.com
Corpus Christi Black Chamber of Commerce	5658 Bear Lane	Christi	78408	361-298-2712	361-289-3006	tshadow@davlin.net
Dallas Black Chamber of Commerce	2838 Martin Luther King Jr. Blvd	Dallas	75216	214-421-5200	214-421-5510	rgates@dbcc.org
Denton Black Chamber of Commerce	602 S. Elm	Denton	76201	972-434-3811	940-382-9695	info@dentonblackchamber.org
El Paso Black Chamber of Commerce	109 N. Oregon, Ste 212	El Paso	79901	915-534-0570	915-534-0561	
Ennis Negro Chamber of Commerce	P.O. Box 1036	Ennis	75120	972-878-0068	Call First	
Fort Worth Metropolitan Black Chamber of Commerce	1150 S. Freeway, Rm 211	Fort Worth	76140	817-870-6538	817-332-6438	info@metrobcc.com
Heart of Texas Black Chamber of Commerce	P.O. Box 1485	Waco	76703	254-799-6923	254-412-0988	
Houston Citizens Chamber of Commerce	2808 Wheeler	Houston	77004	713-522-9745	713-522-5965	
Longview Metro Black Chamber of Commerce	303 Webb	Daingerfield	75638	903-645-3932	903-645-7565	
Lubbock Black Chamber of Entrepreneurs, Inc	P.O. Box 1115	Lubbock	74408	806-763-0144	806-762-1125	
Midland Black Chamber of Entrepreneurs, Inc.	P.O. Box 50473	Midland	79710	915-682-2864	915-684-6422	mbce@swbell.net
National Assoc. of African American Chambers of Commerce	P.O. Box 763926	Dallas	75376	214-871-3060	214-871-3020	naaacc@mail.com
Praire View Chamber of Commerce	P.O. Box 2875	Prairie View	77446	936-931-5875	936-931-1082	qdarby@swbellnet
Texarkana Black Chamber of Commerce	600 Sowell Lane	Texarkana	75505	903-831-3969	903-832-6729	tbcc@cableone.net
Tyler Metropolitan Chamber of Commerce	100 E. Ferguson, St 1013	Tyler	75702	903-593-9538	903-593-9058	tylermetro@aol.com

Associated General Contractors

<u>Chapter</u>	<u>Address</u>	<u>City</u>	<u>ZIP</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
Abilene AGC	1326 G South 14th P.O. Box 5365	Abilene Abilene	79602 79608	325-676-7447	325-676-0107	wtagc@wtagc.org
Lubbock AGC	3004 B 50th St. P.O. Box 6265	Lubbock Lubbock	79413 79493	806-797-8898	806-796-7115	lubbockagc@nts-online.net
Midland AGC	1030 Andrews Hwy, 105 P.O. Box 7433	Midland Midland	79701 79708	432-520-2220	432-520-2226	midlandagc@apex2000.net
Wichita Falls AGC	3100 Seymour Hwy., 214 P.O. Box 3434	Wichita Falls Wichita Falls	76301 76301	940-322-0100	940-322-2344	wfaqc@wf.net
Austin AGC	609 South Lamar Blvd	Austin	78704	512-442-7887	512-442-3503	philt@agcaustin.org
Houston AGC	3825 Dacoma St	Houston	77092	713-843-3700	713-843-3701	jerry.n@agchouston.org

QUOIN a Chapter of AGC	P.O. Box 662	Houston	77091			
Rio Grande Valley AGC	11111 Stemmons Fwy	Dallas	75229	972-647-0697	972-247-1930	quoin@quoin.org
San Antonio AGC	P.O. Box 391	Harlingen	78551	956-423-4091	956-423-0174	vaughn@rgvaggc.org
El Paso AGC	10806 Gulfdale	San Antonio	78216	210-349-4921	210-349-4017	mcmurry@sanantonioagc.org
	4625 Ripley Dr.	El Paso	79922	915-585-1533	915-585-1622	

Other Minority Organizations

<u>Name</u>	<u>Address</u>	<u>City</u>	<u>ZIP</u>	<u>Phone</u>	<u>Fax</u>	<u>Email</u>
Tarrant County Asian American Chamber of Commerce		Arlington		817-212-2690		tcaacc@tcaacc.org
Women's Business Council		Arlington		817-299-0566	817-299-0949	ementhe@wbcsouthwest.org
Pan Asian American Chamber of Commerce Southwest		Arlington		817-543-4299	817-469-9485	gmcdermott@uspaacc-sw.com
Austin Asian American Chamber of Commerce	8711 Burnet Rd., Ste A-15	Austin	78757	512-407-8240	512-407-8233	
The Woman's Chamber of Commerce of Texas	P.O. Box 26051	Austin	78755	512-338-0839	512-338-1614	
Asian Construction Trades Association	4100 Ed Bluestein	Austin	78721	512-926-5400	512-926-5410	
Austin Black Contractors Association	6448 Highway 290 East, Suite E107	Austin	78723	512-927-8290	512-467-9808	
Hispanic Contractors Association of Austin	4100 Ed Bluestein	Austin	78721	512-929-3363	512-929-3368	
National Association of Women in Construction	14101 W. Hwy 290	Austin	78737	512-922-5395		bross@qnsi.net
Greater Dallas Asian American Chamber of Commerce	11171 Harry Hines Blvd, #115	Dallas	75229	972-241-8250	972-241-8270	chott@gdaacc.com
Greater Dallas Korean Chamber of Commerce		Dallas		972-484-5115	972-481-9603	admin@koreanchamber.org
Hispanic Contractors of DFW	2818 Ruder St	Dallas	75212	214-954-1088	214-954-1098	
Black Contractors Association		Dallas		214-260-9357		info@bcadallas.org
DFW Minority Business Development		Dallas		214-688-1612	214-688-1753	lcrawford@dmbdc.com
African Chamber of Commerce of DFW		Dallas		214-421-6155	214-421-6158	accdfw@juno.com
DFW Minority Business Development Council		Dallas		214-630-0747	214-637-2241	Bill@dfwmbdc.com
Fort Worth Women's Business Center		Fort Worth		817-871-6006	817-871-6031	mtippen@fwbac.com
Taiwanese Chamber of Commerce of DFW		Fort Worth		817-261-6668		
Odessa Plan Room	2706 Henderson Ave	Odessa	79764	432-337-0912	432-580-0910	
El Paso Community College Contract Opportunities Ctr		El Paso		915-831-7747	915-831-7755	pabloa@epcc.edu
Hispanic Contractors de San Antonio	4047 Naco Perrin, Ste 201-B	San Antonio	78217	210-444-1100	210-444-1101	info@hcsa.com
Alamo Asian American Chamber of Commerce	12758 Cimarron Path, Ste 118	San Antonio	78249	210-641-6003	210-641-8279	echan@unitech.com
Chamber of Commerce		Tyler		903-593-2004		tgm@tedc.org
Concho Valley Plan Room	818 N. Bell	San Angelo	76905	325-655-3539	325-653-3757	
Central South Texas Minority Business Council	912 Bastrop Hwy. Ste 101	Austin	78741	512-386-8766	512-386-8988	dinah@cstmbsc.org
Texas Association of Mexican American Chambers of Commerce		Austin		512-444-5727	512-444-4929	carlosm@tamacc.org
American Indian Chamber of Commerce of Texas	10425 Olympic Drive	Dallas	75220	214-352-6005	214-357-9435	
American Indian Chamber of Commerce of Texas	1205 Country Club Lane	Fort Worth	76112	817-429-2323	817-451-3575	

Selected List of HUB Resources on Web

<u>Agency/Organization</u>	<u>Resource</u>	<u>Web Site</u>
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Texas Association of African American Chambers of Commerce:	Listing of African American chambers in Texas	http://www.taaacc.org
Texas Association of Mexican American Chambers of Commerce:	Listing of Hispanic Chambers in Texas	http://www.tamacc.org/chambers/index.html
Texas Women's Chamber of Commerce:	Database of selected women owned businesses	www.womenschambertexas.com
Texas Asian Chamber of Commerce:	Database of selected Asian owned businesses	www.txasianchamber.org
Greater Dallas Asian American Chamber of Commerce:	Database of selected Asian owned businesses	www.gdaacc.com
Austin Asian-American Chamber of Commerce	Database of selected Asian owned businesses	www.austinaacc.org
Tarrant County Asian American Chamber of Commerce:	Database of selected Asian owned businesses	www.tcaacc.org
(Houston) Asian Chamber of Commerce:	Database of selected Asian owned businesses	www.asianchamber-hou.org
U. S. Department of Commerce Minority Business Development Agency	Listing of minority business development centers	http://www.mbda.gov/?section_id=1&parent_bucket_id=151&content_id=2267

Plan Rooms

<u>Organization</u>	<u>Address</u>	<u>City</u>	<u>ZIP</u>	<u>Phone</u>	<u>FAX</u>	<u>Contact</u>
City of Austin Dept. of Small & Minority Business Resources Office	4100 Ed Bluestein Blvd.	Austin	78721	512-974-7799	512-974-7622	Devetta Martinez
Austin Black Contractors Association	4100 Ed Bluestein Blvd.	Austin	78721	512-927-8290	512-467-9808	Carol Hadnot
D/FW Minority Business Development Council	2720 Stemmons Freeway	Dallas	75207	214-630-0747	214-637-2241	Bill Hunter
City of San Antonio Small Business Outreach	1901 South Alamo, Ste 283	San Antonio	78204	210-207-3900	210-207-3909	Courtney McClure
Houston Minority Business Development Center	2900 Woodridge, Ste 310	Houston	77087	713-644-0821	713-644-3523	Milton Thibodeaux
Austin Minority Trades Association	4100 Ed Bluestein Blvd.	Austin	78721	512-927-8290	512-467-9808	Joe Vera
Asian Construction Trades Association	4100 Ed Bluestein Blvd.	Austin	78721	512-926-5400	512-926-5410	Thang Bu
Dallas Associated General Contractors	11111 Stemmons Freeway	Dallas	75229	972-247-9962	972-247-1930	
El Paso Community College Contract Opportunities Center	1359 Lomaland, Room 521	El Paso	79935	915-831-7747	915-831-7755	Paul Armendariz
McGraw Hill Construction	9155 Sterling, Ste 160	Irving	75063	214-819-1400	972-819-1409	
El Paso Hispanic Chamber of Commerce	201 E. Main St., Ste 100	El Paso	79901	915-566-4066	915-566-9714	Cindy Ramos-Davidson
Houston Associated General Contractors	3825 Dacoma St.	Houston	77092	713-843-3700	713-843-3701	
San Antonio Associated General Contractors	10806 Gulfdale	San Antonio	78216	210-349-4921	210-349-4017	
McGraw Hill Construction	4101 Greenbriar, Ste 320	Houston	77098	713-529-4895	713-524-7639	
Builders Exchange of Texas, Inc.	4047 Naco Perrin	San Antonio	78216	210-564-6900	210-564-6901	
Rio Grande Valley Associated General Contractors	6918 W. Expressway 83	Harlingen	78552	956-423-4091	956-423-0147	Perry Vaughn
South Texas Minority Business Opportunity Committee	2412 S. Clossner	Edinburg	78539	956-292-7555	956-292-7561	Johnny Cisneros
Texas Center for Border Economic & Enterprise Dev. (CEED)	301 Mexico Blvd. Room F6A	Brownsville	78520	956-548-8741	956-548-8750	Rosalie Manzano