**~~\*~~ LETTER FOR NONRENEWAL NOTICE TO NONTENURED TENURE TRACK FACULTY AFTER DECEMBER 15th OF SECOND YEAR**

Name and Address: Date:

Salutation:

In accordance with the provisions of Subsection 6.7, Chapter III, Part One of the *Rules and Regulations* of the Board of Regents of The University of Texas System you are notified that your appointment to the faculty for the academic year beginning September 1, \_\_\_\_\_\_\_\_ will be your terminal year of appointment and you will not be reappointed to the faculty after that appointment ends on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, President \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Date

\*Notice is to be given by August 1st of the second academic year of full-time faculty service if given after December 15th or by August 1st in the third, fourth, fifth, or sixth year of full-time faculty service. The notice is to be sent by certified mail, return receipt requested, to the last address given by the faculty member.

Last Updated: May 1, 2013

(Academic Affairs Form 9)