

Delegations of Authority for The University of Texas at Tyler*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts other than securities to The University of Texas at Tyler; provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 UT System Gift Acceptance Procedures</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Dwain Morris, EVP, Administration, CBO Archie Tucker, SVP, Advancement	November 17, 2023
CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts other than securities to The University of Texas at Tyler; provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7 UT System Gift Acceptance Procedures</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> Dwain Morris, EVP, Administration, CBO Daniel Deslatte, SVP, Health Affairs Archie Tucker, SVP, Advancement	November 17, 2023
GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to The University of Texas at Tyler provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; UT System Gift Acceptance Procedures Section 7</i>	Kirk A. Calhoun, President	<u>The University of Texas System Office of External Relations, Communications and Advancement Services</u> Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Andria Brannon, Associate Vice Chancellor for Advancement Services	March 14, 2023
IRS FORMS (GIFTS): Delegation of authority to execute necessary IRS forms relating to gifts, including IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Tyler.	<i>Rule 60101, Sections 2 and 8; System Gift Acceptance Procedures Section 3.6</i>	Kirk A. Calhoun, President	<u>Health Science Center</u> Natalie Harms, VP Finance	March 14, 2023
IRS FORMS (GIFTS): Delegation of authority to execute necessary IRS forms relating to gifts, including IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Tyler.	<i>Rule 60101, Sections 2 and 8; System Gift Acceptance Procedures Section 3.6</i>	Kirk A. Calhoun, President	<u>Main Campus</u> Cindy Troyer, Director, Financial Services Danielle McDonald, Manager, Financial Reporting Natalie Harms, VP, Finance	April 24, 2023

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
IRS FORMS (NOT GIFT RELATED): Delegation of authority to execute certain IRS forms, including 941, 1096, 1042, 1042T, W-3, etc. Extends only to necessary IRS forms not relating to gifts.	<i>Rule 10501, Sect. 2.4</i>	Kirk A. Calhoun, President	Natalie Harms, VP Finance	March 14, 2023
IRS FORMS (NOT GIFT RELATED): Delegation of authority to execute certain IRS forms. Extends only to necessary IRS forms not relating to gifts.	<i>Rule 10501, Sect. 2.4</i>	Kirk A. Calhoun, President	Claudette Clay, Director of Business Services	November 1, 2021
IRS FORMS (NOT GIFT RELATED): Delegation of authority to execute certain IRS forms, including 941, 1096, 1042, 1042T, W-3, etc. Extends only to necessary IRS forms not relating to gifts.	<i>Rule 10501, Sect. 2.4</i>	Kirk A. Calhoun, President	<u>Main Campus</u> Cindy Troyer, Director, Financial Services Danielle McDonald, Manager, Financial Reporting Natalie Harms, VP, Finance	April 24, 2023
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Dwain Morris, EVP, Administration, CBO Natalie Harms, VP, Finance John Sprenkle, Controller	November 17, 2023
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166; UTS167</i>	Kirk A. Calhoun, President	<u>Health Science Center</u> Dwain Morris, EVP, Administration, CBO Natalie Harms, VP, Finance	November 17, 2023
SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>\$1,000,000 or less</u> Dwain Morris, EVP, Administration, CBO	November 17, 2023
SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>\$1,000,000 or less</u> Chief Business Officer, U.T. Tyler, and U.T. Health Science Center at Tyler	March 14, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
SPACE LEASE AGREEMENTS: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>\$1,000,000 or less</u> Dwain Morris, EVP, CBO Daniel Deslatte, SVP Health Affairs	March 14, 2023
MASTER LEASE AGREEMENT - THE FOUNDRY: Delegation of authority to execute and deliver Master Lease Agreement, including amendments and renewals, entered into by and between HZF Foundry Borrower DE, LLC, and the Board of Regents of The University of Texas System, for the use and benefit of The University of Texas at Tyler, with a value of \$4,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>\$4,000,000 or less</u> Dwain Morris, EVP, CBO	August 14, 2023
NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403; Rule 10501</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Dwain Morris, EVP, Administration, CBO	November 17, 2023
NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403; Rule 10501</i>	Kirk A. Calhoun, President	Dwain Morris, EVP, Administration, CBO Daniel Deslatte, SVP Health Affairs	November 17, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS (ACADEMIC OPERATIONS): Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Dwain Morris, EVP, Administration, CBO <u>Up to \$14,999.99</u> Authorized budget authorities	November 17, 2023
PURCHASE ORDERS (HOSPITAL OPERATIONS): Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, supplies, goods, and services up to \$2,500,000.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> <u>Up to \$2,500,000</u> Dwain Morris, EVP, Administration, CBO Julie Philley, EVP, Health Affairs Daniel Deslatte, SVP Health Affairs <u>Up to \$100,000</u> <u>Up to \$50,000</u> Shelly Hollis, IT <u>Up to \$14,999.99</u> Stephanie Moore, Buyer II/HUB Assistant, Purchasing Jorge Arellano-Renteria Garrett Mueck, Manager Materials Management Tessa Wilson, Administrative Assistant, Research Kasandra Harris, Assistant to the Chair Kelly Moore, Administrative Assistant, Biomedical Research, Satellite Buyer <u>Up to \$4,999.99</u> Samantha Kelli Bergbower, Office Coordinator, Hope Oncology Sarah Rojas Christy Melton, Manager, Central Sterile Department, Satellite Buyer Ronica Harper, Healthcare Quality, Satellite Buyer Donna Smith, Radiology/Oncology, Satellite Buyer	November 17, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> <u>Up to \$14,999.99</u> Zachary Hurlstone, Materials Handling Tech., Material Management	April 6, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> <u>Up to \$4,999.99</u> April Hargrave, Administrative Assistant, Plant Operations	March 18, 2024

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> <u>Up to \$4,999.99</u> Emily James, Pharmacy Technologist II	March 28, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$1,000,000</u> Sheila Darcey, Senior Procurement Specialist, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$1,000,000</u> Crystal Smith, Director of Supply Chain, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$500,000</u> Erin Mueck, Buyer III, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$500,000</u> Stephanie Moore, Buyer III and HUB Assistant, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$100,000</u> Jaime Romero, Procurement Specialist II, Purchasing	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$\$50,000</u> Demi Beckham, Administrative Associate, Plant Operations	May 7, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> Tiffanie Benefield, Administrative Specialist, BMR	April 10, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> <u>Elmer Manzano, Laboratory Assistant,</u> <u>Pathology</u>	April 3, 2024

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> Liz Declet, Administrative Specialist, BMR-Section 24	March 18, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> Elsy Andrist, Administrative Associate, BMR – Section 24	February 5, 2024
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> Haylie Grooms, Administrative Assistant, BMR – Section 2	December 14, 2023
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Up to \$14,999.99</u> Cameron Harms, Supply Chain Analyst, Department of Purchasing	August 16, 2023
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Carl Baranowski, JD, Chief Legal Officer	October 18, 2021
CONTRACTS (ACADEMIC AFFAIRS): Delegation of authority to execute and deliver contracts and agreements of any kind or nature related to Academic Affairs, including contracts and agreements for the purchase of equipment, supplies, goods, and services, and academic affiliations agreements and program agreements.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Dwain Morris, EVP, Administration, CBO Amir Mirmiran, EVP, Academic Affairs Daniel Deslatte, SVP, Health Affairs	November 17, 2023
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Center Only</u> Dwain Morris, EVP, Administration, CBO Julie Phillely, VP, Health Affairs Daniel Deslatte, SVP, Health Affairs	November 17, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTTY.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Dwain Morris, EVP, Administration, CBO Daniel Deslatte, SVP, Health Affairs Andrew Krouse, Executive Director of Facilities	November 17, 2023
ELECTRIC AND NATURAL GAS TRANSACTION CONFIRMATIONS: Delegation of authority to enter into, execute and deliver verbal and written transaction confirmations authorized under electricity contracts and natural gas contracts executed and delivered by an authorized representative of UTHSCT.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> Kenneth Huffman, Director of Plant Operations	June 26, 2017
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with UT System Administration or between or among institutions of UT System for resources or services. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Dwain Morris, EVP, Administration, CBO Julie Philley, EVP, Health Affairs Amir Mirmiran, EVP, Academic Affairs Daniel Deslatte, SVP, Health Affairs	November 17, 2023
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 9010, Sections 15.1 & 15.3</i>	Kirk A. Calhoun, President	Dwain Morris, EVP, Administration, CBO Julie Philley, EVP, Health Affairs Amir Mirmiran, EVP, Academic Affairs Daniel Deslatte, SVP Health Affairs	November 17, 2023
AGREEMENTS WITH CORPORATE SPONSORS AND AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: Delegation of authority to execute and deliver agreements granting an interest in intellectual property. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 9010, Sections 15.1 & 15.3</i>	Kirk A. Calhoun, President	<u>Health Science Campus Only</u> Daniel Deslatte, SVP Health Affairs	October 18, 2021

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents' Rules and Regulations	From	Delegate	Date of Delegation
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Lisa Bush, MS, PhD, Associate VP for Research Administration
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Amir Mirmiran, EVP, Academic Affairs Julie Philley, EVP, Health Affairs Kouider Mokhtari, AVP, Research
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Dr. Anna Kurdowska, Associate Vice President for Research Compliance, Research Compliance Officer
MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver material transfer agreements up to a value of \$25,000.	<i>Rule 10501, and Rule 90105</i>	Kirk A. Calhoun, President	Up to \$25,000 Dr. Anna Kurdowska, Associate Vice President for Research Compliance, Research Compliance Officer
MATERIAL TRANSFER AGREEMENTS: Delegation of authority to execute and deliver material transfer agreements up to a value of \$25,000.	<i>Rule 10501, and Rule 90105</i>	Kirk A. Calhoun, President	Up to \$25,000 Steven Idell, M.D., Ph.D., Vice President for Research & Graduate Studies
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and program agreements.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Julie Philley, MD, Executive VP, Health Affairs
AFFILIATION AGREEMENTS AND PROGRAM AGREEMENTS (GRADUATE MEDICAL EDUCATION PROGRAMS): Delegation of authority to execute and deliver affiliation agreements and program agreements for Graduate Medical Education programs.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Emmanuel Elueze, Assoc. Dean, GME
ACADEMIC CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature related to Academic Affairs, including academic affiliation agreements and contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Kirk A. Calhoun, President	Dr. Amir Mirmiran, Provost and Vice President for Academic Affairs

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
ATHLETIC GAME AGREEMENTS: Delegation of authority to execute and deliver athletic game agreements up to \$50,000.	<i>Rule 10501</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> <u>Up to \$50,000</u> Howard Patterson, Vice President, Athletics	August 10, 2023
CAMPUS CONDITION REPORTS: Delegation of authority to certify and submit “Campus Condition Reports” to the Texas Higher Education Coordinating Board (THECB).	<i>17 TAC 17.101(2)(B); THECB Campus Condition Index Reporting Manual; Rule 10501</i>	Kirk A. Calhoun, President	<u>Health Science Center Only</u> Kenny Huffman, Executive Director, Facilities	March 20, 2023
CAMPUS CONDITION REPORTS: Delegation of authority to certify and submit “Campus Condition Reports” to the Texas Higher Education Coordinating Board (THECB).	<i>17 TAC 17.101(2)(B); THECB Campus Condition Index Reporting Manual; Rule 10501</i>	Kirk A. Calhoun, President	<u>Main Campus Only</u> Andrew Krouse, Executive Director of Facilities Management	March 20, 2023
RECORDS MANAGEMENT OFFICER: Delegation of authority as Records Management Officer to administer the University’s records management program.	<i>Section 441.183, Texas Govt. Code</i>	Kirk A. Calhoun, President	John Sprenkle, Controller	November 17, 2023
RECORDS MANAGEMENT OFFICER: Delegation of authority to administer the University’s records management program.	<i>Section 441.183, Texas Govt. Code</i>	Kirk A. Calhoun, President	Chief Business Officer	January 4, 2021
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT TYLER				

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010 (cont. September 1, 2021)
LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC. This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.	<i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Chief Business Officer, U. T. Tyler	September 15, 2020 (cont. September 1, 2021)
LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC. This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.	<i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Chief Business Officers, U. T. Health Science Center at Tyler	September 15, 2020 (cont. September 1, 2021)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.*

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
CAMPUS LEASES – UT TYLER: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Chief Business Officer, U. T. Tyler	September 15, 2020 (cont. September 1, 2021)
CAMPUS LEASES – UT HEALTH SCIENCE CENTER AT TYLER: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor for Business Affairs	Chief Business Officers, U. T. Health Science Center at Tyler	September 15, 2020 (cont. September 1, 2021)
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$75,000 or less.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	<u>\$75,000 or less</u> Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	November 8, 2023

***Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.**

Board of Regents’ Rules and Regulations		From	Delegate	Date of Delegation
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice- Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 9-20-2021, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Tyler is \$5,000,000; and the OGC threshold is \$1,000,000 (\$2,500,000 for hospital operations contracts) (see Rule 10501 and UTS145). Delegation chart current as of 5/13/2024.*