



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

BETTY ANNE THEDFORD, SECRETARY
BOX N, UNIVERSITY STATION
AUSTIN, TEXAS 78712

January 6, 1967

Mr. Frank C. Erwin, Jr., Chairman
Mr. Jack S. Josey, Vice-Chairman
Mr. W. H. Bauer
Mr. Walter P. Brenan
H. Frank Connally, Jr., M. D.
Mr. W. W. Heath
Mr. Frank N. Ikard
Mrs. J. Lee Johnson III
Rabbi Levi A. Olan

Subject: Rules and Regulations, Part One, Chapter II
Amendment adopted December 17, 1966

Dear Mrs. Johnson and Gentlemen:

Please destroy the following pages in the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Part One, and substitute in lieu thereof the enclosed:

Pages 9-18

The margins are not as consistent as they should be because of the multiple subdivisions under the sectional divisions.

I should like to call to your attention that all amendments to the Rules and Regulations that have been finally adopted by the Board of Regents have been distributed with the exception of the amendments to Chapter IX, Part Two, whereby the new title "Office of Investments, Trusts and Lands" was to be substituted for "Endowment Office" and the title "Executive Director of Investments, Trusts and Lands" was to be substituted for "Vice-Chancellor (Fiscal Affairs)."

Sincerely yours,

Betty Anne Thedford

T:mlw
Enclosures



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

BETTY ANNE THEDFORD, SECRETARY
BOX N, UNIVERSITY STATION
AUSTIN, TEXAS 78712

MEMORANDUM

TO: January 6, 1967

FROM: Betty Anne Thedford

SUBJECT: Rules and Regulations, Part One, Chapter II
Amendment adopted December 17, 1966

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T:mlw

Enclosures



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

FOR INFORMATION
SEE BOX 88
STATE HOUSE

January 6, 1967

Doctor Jack K. Williams
Commissioner of Coordinating Board
Texas College and University System
Box K, Capitol Station
Austin, Texas

Dear Doctor Williams:

According to my records, the Coordinating Board has three copies of the Rules and Regulations of the Board of Regents for the Government of The University of Texas. May I request that you destroy in each copy the following pages of Part One and substitute in lieu thereof Pages 9-19 that are enclosed:

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Sincerely yours,

Betty Anne Thedford

T:aw

Enclosures

CHAPTER II*

CENTRAL ADMINISTRATION

I. General Provisions

Sec. 1. The "Central Administration" is the administration of The University of Texas System and of the Main University.

Sec. 2. Component Institutions

The University of Texas System is composed of those institutions assigned by the Constitution or by Legislative action to be governed by the Board of Regents of The University of Texas.

Sec. 3. Location

The Central Administration shall be based at the Main University at Austin, to benefit from the proximity of State agencies and to take advantage of economies made possible by shared use of Main University personnel and facilities. Central Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 4. Unified Administration of System and Main University

Under the authority of the Board of Regents, the administration of the System and the Main University is unified in the Office of the Chancellor. The Office of the Chancellor includes the Chancellor, the Vice-Chancellors, and those officers of general administration assigned to both the System and Main University operation.

II. Officers of Central Administration

Sec. 1. Principal Officers

The principal officers of Central Administration shall be the Chancellor, the Vice-Chancellor for Academic Affairs, the Vice-Chancellor for Business Affairs, the Vice-Chancellor for Health Affairs, the Vice-Chancellor for Public Affairs, the Vice-Chancellor for Staff Operations, and the Vice-Chancellor for Arlington and El Paso.

Sec. 2. Appointment and Tenure of Administrative Officers

2.1 The Chancellor of the University shall be elected by the affirmative vote of a majority of the Regents in office. He

shall hold office without fixed term subject to the pleasure of the Board of Regents.

- 2.2 All other administrative officers of The University of Texas shall be elected by the Board of Regents pursuant to nomination by the Chancellor. Officers so elected shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term subject to the pleasure of the Chancellor, whose actions concerning administrative offices and officers are in turn subject to review and approval by the Board of Regents.

Sec. 3. Staff and Line Functions of Officers Other than Chancellor.

The principal officers of Central Administration, other than the Chancellor, shall serve with equal rank but with distinct assignments.

- 3.1 Staff function. Each officer shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Chancellor. In addition, with the knowledge of the Chancellor, he shall advise and consult with other members of Central Administration and with the officials of the component institutions in his particular field of competence.
- 3.2 Line function. Officers of Central Administration shall have such line function as shall be assigned to them by the Chancellor, and, by delegation of the Chancellor and as his personal representative, they may be assigned specific executive responsibilities for carrying out administrative policies.

Sec. 4. Administrative Authority, Duties, and Responsibility

4.1 The Chancellor. The Chancellor is the chief executive and administrative officer of both The University of Texas System and of the Main University. The chief administrative officer of each other component institution in the System, acting in a line capacity for the operation of his institution, reports to the Chancellor and is responsible to the Chancellor and through him to the Board of Regents.

4.11 Authority and Responsibilities of the Chancellor. The Chancellor shall advise and counsel with the Board of Regents in establishing and promulgating basic policies for the government and operation of all institutions in the University System. He shall:

- 4.111 Act as executive agent of the Board of Regents in implementing policies of the Board.
- 4.112 Recommend budgets for the operation of the institutions in the University System.
- 4.113 Nominate to the Board of Regents the officers of Central Administration and the chief administrative officers of the component institutions.

- 4.114 Act as the official medium of communication between the Board of Regents and the officers, staffs, faculties, and students of the component institutions of the University.
- 4.115 With the aid and advice of the Board of Regents, represent the University with the Legislature.
- 4.116 Serve as an ex-officio member of all institutional faculties of The University of Texas System.
- 4.117 Develop and administer plans and policies for the organization, program, and operation of the Main University.
- 4.118 Interpret University policy to the faculties, staffs, and students; and the University's programs and needs to the public under policies established by the Board of Regents.
- 4.119 Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas and in directing efforts to attract private fund support for meeting these needs through the Development Board.
- 4.11(10) Review and recommend both annual budgets and biennial legislative submissions of each institution of the System, with such assistance from members of his staff and others as he shall require. The budgetary review shall take place at least two weeks before the printing of documents for presentation to the Board.
- 4.11(11) Conduct an annual review of the organization of the System and its constituent institutions. In the light of this review, he shall report in writing to the Board recommendations for changes in organization, assignments and procedures. The review shall take into account, among other things, (1) legislative changes, (2) confirmed actions of the Coordinating Board, (3) needs of the System and its constituent institutions, (4) comparable and relevant practices in other universities, and (5) relevant prior actions of the Board of Regents.
- 4.11(12) Personally, or through his delegate, keep the institutional heads fully apprised of policies and decisions which may affect their respective institutions.
- 4.12 Although the Chancellor normally shall act through institutional heads regarding the affairs of any component institution of the System, he shall not be precluded from direct participation when circumstances warrant.
- 4.13 The Chancellor reports to and is responsible to the Board of Regents.

- 4.2 The Vice-Chancellor for Academic Affairs. The Vice-Chancellor for Academic Affairs is an administrative officer of The University of Texas System and of the Main University.
- 4.21 As a staff officer of Central Administration, he participates in administrative consideration of academic policies, plans, and programs for the System.
- 4.22 As line officer in the Main University, under delegation from the Chancellor, he shall:
- 4.221 Recommend appropriate budgets and supervise expenditures under approved budgets for operations at Austin, Aransas Pass, and McDonald Observatory.
- 4.222 Nominate all members of the faculty and staff of the Main University, and recommend faculty and staff members for promotion, retention, or dismissal for cause.
- 4.223 Insure efficient management of the business affairs and physical property of the Main University; recommend additions and alterations to the physical plant.
- 4.224 Develop and administer policies relating to students.
- 4.225 Serve as an ex-officio member of all faculties of the Main University and preside at meetings of the Faculty Council and the Deans Council.
- 4.226 Appoint all staff and faculty committees except when the Rules and Regulations shall provide otherwise and when the Chancellor makes such appointments himself.
- 4.227 Cause to be prepared and submitted to the Chancellor and through him to the Board of Regents proposed regulations for governance of the Main University.
- 4.228 Participate, with other administrative officers, in developing long-range plans for programs and physical plant of the Main University.
- 4.23 The Vice-Chancellor for Academic Affairs reports to and is responsible to the Chancellor.
- 4.3 The Vice-Chancellor for Business Affairs. The Vice-Chancellor for Business Affairs is the chief business officer of The University of Texas System. He is responsible for planning and implementing an effective program for uniform business systems development and management.
- 4.31 In carrying out his primary functions and duties, the Vice-Chancellor for Business Affairs shall:
- 4.311 Recommend policies for the preparation and review of all operating budgets and legislative requests.
- 4.312 Plan an effective, and insofar as practical, uniform system of accounting and budgeting for The University of Texas institutions and their divisions, including receipt of income and expenditure control through utilization of internal audit and periodic reporting.

- 4.313 Formulate plans for financial reporting necessary to meet existing requirements and needs according to the highest standards of accounting.
- 4.314 Have direct administrative authority and responsibility for efficient functioning of the following divisions:
- (a) Business offices of the component institutions - (coordination of activities)
 - (b) Office of the Comptroller
 - (c) Office of the Director of Facilities Planning and Construction
 - (d) Office of Budget Officer
 - (e) Office of Auditor - Main University, in system-wide activities of the office
 - (f) Data Processing Division
 - (g) System Personnel Office (and Adviser)
 - (h) Auditing Oil and Gas Production
- 4.3141 Comptroller. The Comptroller is an administrative officer of The University of Texas System.
- 4.31411 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Comptroller shall:
- 4.314111 Advise and consult with the Vice-Chancellor for Business Affairs in reference to the business operations of The University of Texas System. These business operations include:
 - (a) Accounting, auditing and reporting, and expenditure control.
 - (b) Receipt, disbursements, and custody of moneys.
 - (c) Procurement and purchasing.
 - (d) Management of auxiliary and service enterprises.
 - 4.314112 Supervise, with the assistance of the Branch College Auditor, postauditing at each component institution.
 - 4.314113 Recommend to the Vice-Chancellor for Business Affairs:
 - (a) Accounting records, forms, procedures, and financial reports.
 - (b) Terms of depository agreement with banks.
 - (c) Lease contracts for building space.
 - (d) Approval of insurance policies.
 - (e) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.

- 4.314114 Be responsible as joint custodian with the Main University Auditor for securities owned by The University of Texas Funds which are not on deposit in the State Treasury.
- 4.31412 The Comptroller reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 4.3142 Director of Facilities Planning and Construction. The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
- 4.31421 Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Director shall:
- 4.314211 Have direct supervisory responsibility over the administration and general supervision of new construction and other permanent improvements, including repair and remodeling projects involving the expenditure of \$20,000 or more, and over consultation, advice, and work with the architects employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects.
- 4.314212 Serve as ex-officio member of all faculty building committees at the component institutions.
- 4.314213 Prepare and execute all documents relating to the acquisition and the use of funds received from the Federal Government and State agencies in connection with construction grant awards.
- 4.314214 Coordinate and approve all grant applications, on approved construction projects, filed with governmental agencies.
- 4.314215 Coordinate the activities of the Consulting Architects between the various branches of the University System and be the administrative officer through which the architects report to the Chancellor and Board of Regents.
- 4.31422 The Director of Facilities Planning and Construction reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 4.3143 Budget Officer. The Budget Officer is an administrative officer of The University of Texas System.
- 4.31431 The Budget Officer's prime responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting. Subject to the delegation of such duties by the Vice-Chancellor for Business Affairs, the Budget Officer shall:
- 4.314311 Formulate procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.

- 4.314312 Recommend procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
- 4.314313 Prepare budget-writing instructions.
- 4.314314 Conduct budget and other related research studies.
- 4.314315 Plan systems and procedures for budgetary control and financial reporting.
- 4.31432 The Budget Officer reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 4.3144 Auditor - Main University: The Auditor, Main University, is the accounting officer for the Main University and Central Administration.
 - 4.31441 Subject to delegation of such duties by the Vice-Chancellor for Business Affairs, for Central Administration he shall:
 - 4.314411 Have responsibility for custody, accounting and reporting of all funds handled by the Auditor's Office for the component institutions outside of Austin, and for Central Administration, Permanent University Fund, and Available University Fund.
 - 4.314412 Have custodianship with the Comptroller of securities owned by University of Texas funds which are not on deposit in the State Treasury.
 - 4.314413 Maintain a full and complete set of records which accurately reflect the balances and transactions of all financial and property accounts of the University.
 - 4.31442 The Auditor on Central Administration matters reports to and is responsible to the Vice-Chancellor for Business Affairs.
- 4.32 The Vice-Chancellor for Business Affairs reports to and is responsible to the Chancellor.
- 4.33 Business Management Council. The Business Management Council advises the Vice-Chancellor for Business Affairs in the areas of budgeting, business management, data processing, physical plant operations, and accounting systems development. The Council is composed of the chief business officers of the component institutions. The Vice-Chancellor for Staff Operations, Budget Officer, Comptroller, and Director of Facilities Planning and Construction are ex-officio members without vote. Meetings will be held at the call of the Vice-Chancellor for Business Affairs (the Chairman), who prepares the agenda.

- 4.4 The Vice-Chancellor for Health Affairs. The Vice-Chancellor for Health Affairs is an administrative officer of Central Administration.
- 4.41 By delegation from the Chancellor, the Vice-Chancellor for Health Affairs shall discharge those duties and responsibilities of the Chancellor related to health affairs. He shall have the general assignment of effective coordination, direction, and regular operation of those institutions concerned primarily with health sciences. Specifically, he shall:
- 4.411 Through the Chancellor to the Board of Regents, submit recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations, of the component medical institutions.
 - 4.412 Serve as chairman and executive officer of the Medical Affairs Council of The University of Texas System. He shall receive the recommendation of the Council in the conduct of his office.
 - 4.413 Process proposals from the component institutions devoted to the health professions requiring action by the Chancellor and/or the Board of Regents. The processing shall be prior to action by the Chancellor.
 - 4.414 Prepare and submit to the Chancellor, and through him to the Board of Regents, long-range and immediate plans (including continuing physical plant development, with the knowledge of the Vice-Chancellor for Business Affairs). In this connection, he shall make recommendations for development and operation of a coordinated University of Texas system for education and research in the health professions and for patient care and public services connected therewith.
 - 4.415 Pursuant to governing policies, recommend upon the annual operating budget requests submitted on behalf of each component institution devoted to the health professions.
 - 4.416 Recommend to the Chancellor, and through him to the Board of Regents, policies for development of Legislative Appropriation Requests for the health professions.
 - 4.417 Recommend to the Chancellor, and through him to the Board of Regents, Legislative Appropriation Requests to be submitted by The University of Texas on behalf of the component institutions dedicated to the health professions.
 - 4.418 In all matters relating to State and Federal agencies, keep the Vice-Chancellor for Public Affairs regularly informed of developments and recommendations, especially those in areas of legislation, budget proposals and Federal agency contracts and grants. In turn, the Vice-Chancellor for Public Affairs will keep the Vice-Chancellor for Health Affairs informed of state and national programs, significant to the policy, development, and operations of the medical institutions. Together they will arrange for appropriate distribution of this information within the University System.

- 4.42 The Vice-Chancellor for Health Affairs reports to and is responsible to the Chancellor.
- 4.43 Health Affairs Council. The Health Affairs Council is composed of the Vice-Chancellor for Health Affairs and the chief administrative officers of the University's divisions or component institutions concerned directly with Health Affairs. The Vice-Chancellor for Health Affairs acts as the Council's permanent chairman. The Council shall conduct regular meetings to review common problems of planning, development, and operation in the several institutions represented.
- 4.5 The Vice-Chancellor for Public Affairs. The Vice-Chancellor for Public Affairs is an officer of the Central Administration.
- 4.51 In discharging his duties and responsibilities he shall:
- 4.511 With the advice of the Chancellor and the Board of Regents, represent the University System in its relations with Federal agencies, the State Legislature, and State and municipal agencies, except for the Coordinating Board. Budget submissions, regular and special reports required by the Coordinating Board, State Auditor, or State Comptroller are compiled and furnished through the Chancellor's Office by the appropriate fiscal, admissions, administrative, or academic officer of the University. It shall be the responsibility of such officers to keep the Vice-Chancellor for Public Affairs informed of such information requested and furnished.
 - 4.512 Advise the Chancellor on relations with the Legislature, State and Federal agencies.
 - 4.513 Inform appropriate administrative officers of current and long-range developments on the State and National level affecting The University of Texas. Because of the nature of his general duty assignment, the Vice-Chancellor for Public Affairs is not expected to be in his office daily and therefore has no routine administrative line-officer responsibilities except as they are delegated from time to time by the Chancellor.
 - 4.514 Collaborate with the executive heads of the component units and their faculties, as well as officers of the Central Administration, in contacts with appropriate State and Federal agencies.
 - 4.515 Assist appropriate faculty members, administrative officers, and institutional heads in planning and expediting projects submitted to public agencies and offices.
 - 4.516 Maintain and distribute information on Federal and State programs, assuring continuous and prompt action by the University on applications and communications to public agencies and offices.
- 4.52 The Vice-Chancellor for Public Affairs reports to and is responsible to the Chancellor.

- 4.6 The Vice-Chancellor for Staff Operations. The Vice-Chancellor for Staff Operations is an administrative officer of The University of Texas System and Main University.
- 4.61 In carrying out his duties and responsibilities he shall:
- 4.611 Act under authority delegated by the Chancellor in the execution of administrative policies, decisions, and internal operations relating to all units of The University of Texas, except in academic areas for which channels are regularly established for institutional faculties and administrative offices. This provision does not preclude direct communication with the Chancellor when in the opinion of a senior administrative officer such direct communication is necessary.
- 4.612 As executive officer to the Chancellor, act for the Chancellor:
- (a) Receive messages for the Chancellor, communicate with the Chancellor, and transmit instructions of the Chancellor.
- (b) Represent the Chancellor in his absence and provide continuous communication with the Chancellor for the Main University and for institutions in the System at all times.
- 4.62 The Vice-Chancellor for Staff Operations reports to and is responsible to the Chancellor.

III. Administrative Officers of Component Institutions.

- Sec. 1. The Chief Administrative officer of each of the component institutions outside Austin serves under the direction of the Chancellor, and has access to the Board of Regents through the Chancellor.
- Sec. 2. Within the policies and regulations of the Board of Regents and under the supervision and direction of the Chancellor, the chief administrative officer of each unit has general authority and responsibility for the administration of that institution.
- 2.1 Specifically, the chief administrative officer is expected, with appropriate participation of the staff, to:
- 2.11 Develop and administer plans and policies for the program, organization, and operations of the institution.
- 2.12 Interpret University policy to the staff, and interpret the institution's program and needs to the Chancellor and to the public.
- 2.13 Develop and administer policies relating to students and to the proper management of services to patients.
- 2.14 Recommend appropriate budgets and supervise expenditures under approved budgets.

- 2.15 Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 2.16 Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
 - 2.17 Serve as presiding officer at official meetings of faculty and staff of the institution, and as an ex-officio member of each college or school faculty (if any) within the institution.
 - 2.18 Appoint all faculty and staff committees.
 - 2.19 Cause to be prepared and submitted to the Chancellor, and through him to the Board of Regents, regulations for the governance of the institution.
 - 2.11(10) Assume initiative in developing long-term plans for the program and physical facilities of the institution.
 - 2.11(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established by the Chancellor with the advice of the University Development Board.
- 2.2 The chief administrative officer of each component institution reports to and is responsible to the Chancellor.



THE UNIVERSITY OF TEXAS

AUSTIN, TEXAS 78712

BOARD OF REGENTS
BETTY ANNE THEDFORD, SECRETARY

September 22, 1966

Mr. C. H. Cavness
State Auditor
Sam Houston Building
Austin, Texas

Dear Mr. Cavness:

Please destroy the following pages in the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Part One, and substitute in lieu thereof the like numbered pages that are enclosed:

Pages 3, 7-8b, 34a

Please allow me to call to your attention that Chapter IX, Part Two, of the Rules and Regulations was amended by substituting for "Endowment Office" the new title of "Office of Investments, Trusts and Lands" and by substituting for "Vice-Chancellor (Fiscal Affairs)" the title "Executive Director of Investments, Trusts and Lands."

Sincerely yours,

~~Miss~~ Betty Anne Thedford

T:r
Enclosures



THE UNIVERSITY OF TEXAS

AUSTIN, TEXAS 78712

BOARD OF REGENTS
BETTY ANNE THEDFORD, SECRETARY

September 22, 1966

Doctor Jack K. Williams
Commissioner, Coordinating Board
Texas College and University System
Box K, Capitol Station
Austin, Texas

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THE UNIVERSITY OF TEXAS

AUSTIN, TEXAS 78712

BOARD OF REGENTS
BETTY ANNE THEDFORD, SECRETARY

September 22, 1966

Chairman W. W. Heath
Vice-Chairman Frank C. Erwin, Jr.
Regent W. H. Bauer
Regent Walter P. Brennan
Regent H. F. Connally, Jr., M. D.
Regent Frank N. Ikard
Regent (Mrs.) J. Lee Johnson III
Regent Jack S. Josey
Regent Levi A. Olan

Subject: Rules and Regulations, Part One-
Amendments adopted August 1966

Dear Mrs. Johnson and Gentlemen:

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Sincerely yours,

Betty Anne Thedford

T:m
Enclosures

~~Sample~~



THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS 78712

BOARD OF REGENTS
BETTY ANNE THEDFORD, SECRETARY

MEMORANDUM

TO:

September 22, 1966

FROM: Betty Anne Thedford

SUBJECT: Amendment to the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Parts One and Two.

Please destroy the following pages in the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Part One, and substitute in lieu thereof the like numbered pages that are enclosed:

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T:cao
Enclosures

which are usual and customary to the position of Secretary and which assist the members of the Board of Regents in the discharge of their official duties.

Sec. 5. Meetings of the Board.

- 5.1 Regular Meetings. -- Regular meetings of the Board of Regents shall be held at such times and places as the Board shall designate. Unless otherwise determined in advance by the Board, all regular meetings shall be held in Austin. Customarily the Board will hold regular meetings every two months for two full days, usually on Friday and Saturday.
- 5.2 Special Meetings
- 5.21 Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request signed by two members of the Board, or upon the request of the Chancellor if concurred in by the Chairman of the Board. In these events the Chairman shall cause written notification of the time, place, and purposes of the meeting to be mailed to each member of the Board by the Secretary at least five days before the time of the meeting.
- 5.22 Special meetings may also be set by the Board at a prior meeting.
- 5.23 No business other than that embraced in the call for the special meeting shall be officially transacted thereat without the consent of all members of the Board or without the consent of a majority of the whole Board and subsequent ratification at a regular meeting.

Sec. 6. Committees.

- 6.1 Standing Committees. -- The following committees shall be appointed to consider policies for the government of all major areas: (a) Executive Committee, (b) Academic and Developmental Affairs Committee, (c) Buildings and Grounds Committee, (d) Land and Investment Committee, (e) Medical Affairs Committee, (f) Board for Lease of University Lands.
- 6.11 Appointment and Term of Standing Committees. -- The standing committees shall be appointed by the Chairman shortly after his election, by and with the consent of the Board, and shall remain as constituted (unless a vacancy shall be caused by death, resignation, or refusal of some member of a committee to act) until the succeeding Chairman shall have reconstituted the committees. The Chairman shall be an ex officio member of each committee.
- 6.12 Method of Filling Vacancies in Standing Committees. -- In case a vacancy shall occur on any of the standing committees, the Chairman of the Board shall appoint another member or members of the Board to serve thereon until the next regular meeting,

- at which time the sense of the Board shall be taken on such appointment, and, if confirmed, the appointment shall stand until the time for reconstituting the standing committees as herein provided.
- 6.13 Time of Meetings of Committees of Board.-- The committees of the Board customarily shall meet on the first day of any scheduled Board meeting and at such other times as the membership of each committee shall determine.
- 6.14 Authority of Standing Committees.-- The authority of standing committees of the Board shall be subject to the policies of the Board and, except in cases where it is necessary to act for the Board, their acts shall be referred to the Board for approval.
- 6.15 Committee of the Whole.-- The Committee of the Whole shall meet prior to sessions of the Board to receive items for deliberation from standing and special committees and from the Chancellor, and to receive special matters from the chief administrative officers of the component institutions which have been cleared previously by the Chancellor.
- 6.16 Composition and Duties of the Executive Committee.-- The Executive Committee shall be composed of all members of the Board. It shall have the following duties:
- 6.161 It shall coordinate the work of all other committees.
- 6.162 It shall serve as an interim committee for action on all matters that require action between meetings of the Board.
- 6.163 It shall confer with the Chancellor and his administrative staff with reference to the preparation and approval of budgets and make reports and recommendations to the Board relating thereto.
- 6.164 At each meeting of the Board, the Executive Committee shall report in writing for approval all actions taken by it since the last meeting of the Board. This report shall be prepared by the Secretary, approved by the Chancellor, and sent to the Chairman of the Executive Committee for his signature.
- 6.17 Duties of the Academic and Developmental Affairs Committee.-- The Academic and Developmental Affairs Committee shall:
- 6.171 Consider and make recommendations relating to matters of academic policy and student life in the general academic institutions.
- 6.172 Study and make recommendations relating to developmental matters concerning the entire University.
- 6.173 Consider all matters relating to legislative matters affecting the University, matters relating to other state agencies and departments and municipal and federal agencies, and perform such continuing duties as are usual and customary for a committee charged with legislative and interagency responsibilities.

construed to prevent members of the Board of Regents from informing themselves as to their duties and obligations in such a manner as they may deem proper. The regular channel of communication with members of the Board is through the Chancellor; however, each Board member shall determine the propriety of any direct approach to him by any employee of the University. All staff proposals shall be presented to the Chancellor in sufficient time to permit him to consider them, make recommendations thereon, and assign them to committees of the Board or transmit them to the Chairman of the Board no later than ten days prior to the next meeting of the Board. Except where emergency proposals are involved, all staff proposals not submitted to the Chancellor within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.

- 7.62 Notice of desire to appear before the Board shall be filed in duplicate with the Chancellor at least ten days prior to the meeting of the Board, and a copy shall be sent to the Chairman of the Board at least three days prior to such meeting.
- 7.63 All official material to be distributed to the Regents shall be transmitted through the Office of the Secretary of the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Secretary. Communications from the Chancellor shall be exempt from this requirement at his discretion.
- 7.64 A docket, including items related to Central Administration and each component institution, summarizing routine matters requiring either advance approval or postapproval of the Board of Regents in accordance with established policies of the Board shall be prepared as directed and approved by the Chancellor and shall be transmitted to the members of the Board in advance of each meeting. Policy matters, changes in the rules and regulations of the Board, and other matters other than of a routine nature shall be listed on the agenda compiled by the Secretary of the Board when such items have been approved by the Chancellor or the Chairman of the Board, or when specifically requested by a member of the Board. The docket shall be referred to and approved by the Academic and Developmental Affairs Committee.
- 7.65 All matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents customarily at least ten days in advance of the meeting at which they are to be considered. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the Chancellor's recommendations. Where financial matters are involved the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The Chancellor's recommendations shall state whether or not they are

fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any opposing views to the Chancellor's recommendations shall be fairly stated to the Board committee considering the matter or to the Committee of the Whole either in writing or orally as the Chancellor may direct prior to official Board action on the matter. Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action, and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board upon recommendation of the appropriate committee.

- 7.7 Report to Press on Actions of Board.--Matters of public interest will be given, as promptly as possible after each meeting, to the Press by the Director of News and Information Service under the direction of the Chairman of the Board or the Chancellor, with the knowledge of the institutional head.
- 7.8 Political and Otherwise Obviously Controversial Matters.--The Board of Regents reserves to itself the responsibility for passing upon matters of a political or otherwise obviously controversial nature which represent an official position of the University or any institution or department thereof. Statements on such matters as the Board may deem advisable to make shall be made through the Chairman of the Board or the Chancellor. No Regent, officer, or faculty or staff member shall make or issue any public statement on any political or other subject of an obviously highly controversial nature which might reasonably be construed as a statement of the official position of The University of Texas or any institution or department thereof, without the advance approval of the Board of Regents. The intent of this policy statement is not to stifle the right of freedom of speech of anyone speaking in a personal capacity where he makes it clear that he is not speaking for the University. Matters of an emergency nature shall be cleared through the Chancellor with the Chairman of the Board of Regents.

Sec. 8. Executive Director of Investments, Trusts and Lands

- 8.1 The Executive Director of Investments, Trusts and Lands is an administrative officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.

- 8.2 Duties - The duties of the Executive Director include the following:
- 8.21. The Executive Director recommends to the Board, and implements when they are approved by the Board, policies and actions with respect to:
 - 8.211. The investment, management, and administration of all endowment funds belonging to the University System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds;
 - 8.212. The management and administration of the surface of all endowment lands and real estate belonging to the University System and its component institutions, including the West Texas Lands and all trust properties;
 - 8.213. The management and administration of oil, gas and other mineral exploration and production on all endowment lands and real estate belonging to the University System and its component institutions, including the West Texas Lands and all trust properties; and
 - 8.214. The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for the University System and its component institutions.
 - 8.22. The Executive Director works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 8.23. The Executive Director presents to the Board of Regents and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and which will be available for expenditure by the University System and its component institutions, but except to defray the incidental cost of the operation of his office, the Executive Director has no responsibility or authority for the appropriation or expenditure of any such funds.
 - 8.24. The Executive Director assists and cooperates with the Chancellor or his delegate in developing and promoting philanthropy for the benefit of the University System and its component institutions.
 - 8.25. The Executive Director consults with and seeks the advice of the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of the University System and its component institutions.

- 8.26 The Executive Director directs and is responsible for the proper operation of the following budgeted activities:
- 8.261. Board for Lease - University Lands
 - 8.262. University Lands - Legal and Surveying
 - 8.263. Oil Field Supervision and Geophysical
Exploration
 - 8.264. University Lands - Surface Leasing
 - 8.265. Endowment Office
 - 8.266. Securities Division

Sec. 9. Executive Associate for Economic Affairs.

- 9.1 The Executive Associate for Economic Affairs is a staff officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.
- 9.2 Duties - The Executive Associate on a continuing basis conceives and develops long-range plans and studies with respect to the development and management of the economic resources of the University System and its component institutions, and, upon request, consults and advises with the Board of Regents and the Executive Director of Investments, Trusts and Lands regarding such plans and studies.

- 30.6 The salary rate for modified service shall be one-half the average regular salary rate for each individual during the five years of full-time service immediately preceding the fiscal or academic year, as appropriate, in which modified service begins. Adjustments in rate will be made to care for any general change in salary scale under policies developed from time to time by the component institutions and approved by the Chancellor and the Board of Regents.
- 30.7 The work load of a faculty or staff member placed on modified service shall be essentially one-half of his immediately previous full-time work load, but he may not continue, or be assigned, major administrative duties. Further provisions and limitations regarding the services of a person on modified service may appear in the Institutional Supplements for the component institutions.
- 30.8 During the fiscal year in which the faculty member's seventieth birthday occurs or the nonteaching staff member's sixty-fifth birthday occurs and before the budget is prepared for the following year, and each year thereafter until full retirement, there must be an administrative determination of the employee's fitness to fulfill his duties. The administrative procedure shall be prescribed in the Institutional Supplement for each component institution.
- 30.9 Members of institutional faculties who have served the University continuously for twenty (20) years, and members of the nonteaching staff who have served the institution continuously for fifteen (15) years, may, upon approval of the institutional head, change to the modified service in the University for which they are eligible at any time after reaching their sixtieth birthday.
- 30.(10) No person appointed to the institutional faculties or nonteaching staffs after the age of fifty shall have the right to modified service.
- 30.(11) Members of institutional faculties and staffs who are not members of the Teacher Retirement System and faculty members who have served less than twenty (20) years and nonteaching staff members who have served less than fifteen (15) years may secure modified service status only upon special recommendation of the institutional head and the Chancellor and approval by the Board, and such recommendation and approval must be made annually on the basis of institutional need.
- 30.(12) In deciding when a faculty member shall retire from all University service and compensation, the Board of Regents will consider his current capacity for work, his service to the University, and the retirement benefits to which he is entitled under the Teacher Retirement System of Texas and the Federal Social Security laws; with the expectation that for each voting member of the faculty with at least twenty-five (25) years of faculty membership in the University, modified

service will be continued until the retirement benefits receivable are approximately equal to the amount that would be received under modified service.

30.(13) Nonteaching Staff Members with Faculty Rank.-- Every full-time or part-time nonteaching staff member who also has the faculty rank of Instructor, Assistant Professor, Guest Assistant Professor, Associate Professor, Guest Associate Professor, Professor, or Guest Professor shall retire from his administrative position (see subsection 30.14 below) at the close of the fiscal year in which his sixty-fifth birthday occurs and, if he chooses, return to a full-time faculty assignment. Thereafter, his rights shall be in accord with any other member of the faculty.

30.(13)1 Every full-time or part-time nonteaching staff member who has academic rank but does not have the faculty rank of Instructor, Assistant Professor, Guest Assistant Professor, Associate Professor, Guest Associate Professor, Professor, Guest Professor shall retire from his administrative position (see subsection 30.14 below) at the close of the fiscal year in which his sixty-fifth birthday occurs and he may choose to return to full-time faculty assignment until the close of the fiscal year in which his seventieth birthday occurs without eligibility for modified service, or he may choose to be continued in a nonteaching position on modified service and compensation through the fiscal year in which his sixty-seventh birthday occurs.

30.(14) Administrative Officers.-- Administrative officers with policymaking responsibility shall retire from their administrative positions at the end of the fiscal year in which their sixty-fifth birthday occurs. Administrative officers in this paragraph shall include all executive officers, deans and directors, assistant and associate deans and directors, departmental chairmen, administrative personnel within the professional and administrative classifications in the University Personnel Pay Plan, or unclassified administrative positions, and others by title whose positions are deemed involved in policymaking decisions by the Chancellor and his staff. This determination will be made annually by the Chancellor, upon recommendation of the executive head of the component institution, at the time of budget preparation.

30.(15) Employment after Retirement.-- Any person receiving service retirement under the Teacher Retirement System of Texas and who is over sixty-five (65) years of age may be employed by a State-supported college or university in this state on as much as a one-third time basis (which for teachers shall in no event exceed teaching of six (6) semester hours). This employment of a person receiving service retirement shall not affect



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

FRANK C. ERWIN, JR., VICE-CHAIRMAN
918 BROWN BUILDING
AUSTIN, TEXAS 78701

August 24, 1966

*20 - Rules and
Regulations*

Mr. W. W. Heath
Perry-Brooks Building
Austin, Texas

Dear Mr. Chairman:

Dr. Ransom did not feel free to draft the job descriptions of the two new officers who will report directly to the Board of Regents, namely, the Executive Director of Investments, Trusts and Lands and the Executive Associate for Economic Affairs. Therefore, I have taken the liberty of preparing the enclosed proposed draft for the Board's consideration.

With the Board's permission, I will present this draft for consideration at our meeting on next Friday. Of course, Dr. Ransom, Mr. Shelton, and Dr. Kozmetsky will be available for any comments or suggestions that they may have.

Sincerely,

Frank C. Erwin, Jr.

FCE:m

Enclosure

cc: Members of the Board of Regents
Dr. Ransom
Mr. Shelton
Dr. Kozmetsky
Miss Thedford

Add to Chapter I of Part One of the Regents' Rules and Regulations the following:

Sec. 8. Executive Director of Investments, Trusts and Lands.

- 8.1. The Executive Director of Investments, Trusts and Lands is an administrative officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.
- 8.2. Duties - The duties of the Executive Director include the following:
 - 8.21. The Executive Director recommends to the Board, and implements when they are approved by the Board, policies and actions with respect to:
 - 8.211. The investment, management, and administration of all endowment funds belonging to the University System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds;
 - 8.212. The management and administration of the surface of all endowment lands and real estate belonging to the University System and its component institutions, including the West Texas Lands and all trust properties;
 - 8.213. The management and administration of oil, gas and other mineral exploration and production on all endowment lands and real estate belonging to the University System and its component institutions, including the West Texas Lands and all trust properties; and
 - 8.214. The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for the University System and its component institutions.
 - 8.22. The Executive Director works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.

- 8.23. The Executive Director presents to the Board of Regents and the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and which will be available for expenditure by the University System and its component institutions, but except to defray the incidental cost of the operation of his office, the Executive Director has no responsibility or authority for the appropriation or expenditure of any such funds.
- 8.24. The Executive Director assists and cooperates with the Chancellor or his delegate in developing and promoting philanthropy for the benefit of the University System and its component institutions.
- 8.25. The Executive Director consults with and seeks the advice of the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of the University System and its component institutions.
- 8.26. The Executive Director directs and is responsible for the proper operation of the following budgeted activities:
 - 8.261. Board for Lease - University Lands
 - 8.262. University Lands - Legal and Surveying
 - 8.263. Oil Field Supervision and Geophysical Exploration
 - 8.264. University Lands - Surface Leasing
 - 8.265. Endowment Office
 - 8.266. Securities Division

Sec. 9. Executive Associate for Economic Affairs.

- 9.1. The Executive Associate for Economic Affairs is a staff officer of The University of Texas System. He is elected by the Board of Regents, serves at the pleasure of the Board, reports to and is responsible to the Board, and receives such compensation as may be fixed by the Board.

- 9.2 Duties - The Executive Associate conceives and develops long-range plans and studies with respect to the development and management of the economic resources of the University System and its component institutions, and, upon request, consults and advises with the Board of Regents and the Executive Director of Investments, Trusts and Lands regarding such plans and studies.

Part I



THE UNIVERSITY OF TEXAS

AUSTIN, TEXAS 78712

BOARD OF REGENTS
BETTY ANNE THEDFORD, SECRETARY

August 10, 1966

Chairman W. W. Heath
Vice-Chairman Frank C. Erwin, Jr.
Regent W. H. Bauer
Regent Walter P. Brennan
Regent H. F. Connally, Jr., M. D.
Regent Frank N. Ikard
Regent (Mrs.) J. Lee Johnson III
Regent Jack S. Josey
Regent Levi A. Olan

Subject: Rules and Regulations, Part One -
Amendments through July 1966

Dear Mrs. Johnson and Gentlemen:

As a matter of record, please allow me to inform you that all formal amendments to the Rules and Regulations of the Board of Regents for the Government of The University of Texas, Part One, have been incorporated in the minutes with the exception of Chapter II, Section 7.421 which relates to the Comptroller.

There is pending an amendment to Section 30.(15), Chapter III which will be presented for formal approval at the August meeting.

Sincerely yours,

Betty Anne Thedford

T:cao



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

August 11, 1966

FRANK C. ERWIN, JR., VICE-CHAIRMAN
918 BROWN BUILDING
AUSTIN, TEXAS 78701

Mr. W. W. Heath
Perry-Brooks Bldg.
Austin, Texas

*OK
Put on
agenda board
open meeting*

Dear Mr. Chairman:

Paragraph 6.16 of Chapter I of Part One of the Regents' Rules and Regulations provides as follows:

"Composition and Duties of the Executive Committee. -- The Executive Committee shall be composed of the Chairman of each standing committee, including the Chairman of the Executive Committee. It shall have the following duties:"

WWE/1

Following the above quoted paragraph is a list of the duties of the Committee, which duties are not pertinent here since I suggest no change in them.

However, I do suggest that the Executive Committee be enlarged to include all members of the Board. Actually, the Executive Committee's prime responsibility is to serve as an interim committee for actions on matters that require action between meetings of the Board.

At the present time, all members of the Board receive copies of those interim actions, but only the six senior members of the Board are permitted to act on them. While I do not question the legal right of the Board to delegate this authority to six of the nine members, it seems to me that all members of the Board should have a voice in these interim actions, and it will require very little, if any, more paper work for all members to have this right.

Therefore, I respectfully request that you put on the agenda of the August meeting a recommendation from me that the body of the above quoted Paragraph 6.16 be changed to read as follows:

"The Executive Committee shall be composed of all members of the Board. It shall have the following duties:"

Mr. Heath

-2-

August 11, 1966

While I do not think that the procedure need be included in the Regents' Rules and Regulations, I think that if this proposed rule change is made, we should adopt a procedure for the handling of interim actions similar to that which we now have for the "Chancellor's Docket."

You will recall that at the present time the following procedure prevails with respect to the Chancellor's Docket:

"All items not excepted by any Regent will be deemed approved without further action by the Board, and will be reported for the record in the Minutes of the next meeting of the Board. Any Regent whose completed ballot has not been received by the Secretary at the conclusion of business on the fourteenth day after the Chancellor's Docket has been mailed to such Regent shall be deemed to have approved all items in the docket without exception."

For interim actions, the number of days which elapse before the items shall be deemed approved may need to be shortened. However, in other respects I think the procedure outlined above is good.

Sincerely,



Frank C. Erwin, Jr.

FCE:bb

cc Members of the Board
Dr. H. H. Ransom
Miss Thedford



OFFICE OF THE CHANCELLOR
THE UNIVERSITY OF TEXAS
 AUSTIN, TEXAS 78712

CHANCELLOR'S OFFICE U. OF T.	
Acknowledged.....	File.....
REC'D JUN 17 1966	
TO.....	FOR INFO AND RETURN
TO <u>GWL</u>	PLEASE ADVISE ME
TO.....	PLEASE HANDLE

VICE-CHANCELLOR
 FOR ACADEMIC AFFAIRS

June 16, 1966

Dr. Harry Ransom
 Chancellor
 The University

Dear Dr. Ransom:

This is to request a minor change in the Regents' Rules and Regulations. Section 30. (15) of Chapter III, Part One, provides that under certain circumstances a person receiving service retirement under the Teacher Retirement System may be employed as a teacher by a Texas state-supported college or university on as much as a one-third time basis without jeopardizing his Teacher Retirement payments. This section is in accordance with House Bill 107 as passed by the 57th Legislature.

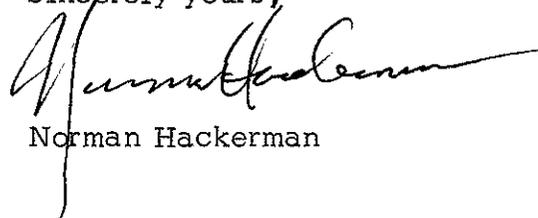
It is my recommendation that the words "as a teacher" be removed from the Rules to allow any retired staff member, upon proper administrative recommendation and approval, to be employed up to one-third time. This would change the first sentence of Section 30. (15) as follows:

- | | |
|------|---|
| FROM | Any person receiving service retirement under the Teacher Retirement System of Texas and who is over sixty-five (65) years of age may be employed as a teacher by a State-supported college or university in this state on as much as a one-third time basis, which shall in no event exceed six (6) semester hours. |
| TO | Any person receiving service retirement under the Teacher Retirement System of Texas and who is over sixty-five (65) years of age may be employed by a State-supported college or university in this state on as much as a one-third time basis (which for teachers shall in no event exceed teaching of six (6) semester hours). |

The rest of the section would remain as it is.

The Teacher Retirement System of Texas defines "teacher" as any employee who is eligible to become a member of the Teacher Retirement System and therefore has interpreted the legislative action regarding employment after retirement as applying to all members of the System. The recommended change in the Rules and Regulations would therefore bring the University regulations in line with those of the Teacher Retirement System.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Norman Hackerman". The signature is written in dark ink and is positioned above the printed name.

Norman Hackerman

NH:fp

cc: Mr. Joseph C. Kennedy

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE June 24, 1965

TO:

FROM: Betty Anne Thedford

SUBJECT: Amendments to Rules and Regulations of the Board of Regents for
the Government of The University of Texas, Part One.

On May 22, 1965, the Board of Regents gave final approval to amend
the Rules and Regulations, Part One:

- (1) Chapter V, Subsection 2.61, Page 41.
- (2) Chapter VI, Subsections 6.47 and 6.62, Page 50.

These amendments have been incorporated on the attached pages.
Please destroy Pages 41 and 50 of Part One and insert the revised
pages that are enclosed.

T:cao
Enclosure



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

Office Copy

HOUSTON 1 TEXAS
51.01 BOX 9229
BANK OF THE SOUTHWEST
Member Address

MANITOWOC WISCONSIN

June 29, 1965

Doctor Lester Harrell
Director, Texas Commission on Higher Education
Capitol Station, Box K
Austin, Texas

Dear Doctor Harrell:

I am enclosing for your office, the office of the Legislative Budget Board, and the Executive Budget Office pages in Part One of the Rules and Regulations of the Board of Regents for the Government of The University of Texas as reflected on the attached memorandum.

Sincerely yours,

Betty Anne Thedford

T:cf

Attachment

2.6 Composition and Operation of The University of Texas Development Board.

- 2.61 The University of Texas Development Board shall consist of one member of the Board of Regents designated annually by the Chairman, the Chancellor of the University, six members named by the Executive Council of The University of Texas Ex-Students' Association, and fourteen members named by the Board of Regents. (Adopted May 22, 1965)

After September 1, 1963, all new appointees, except the member from the Board of Regents and the Chancellor, will serve for three-year terms. Original staggered terms of one, two, and three years will be determined by lot for all members, except the Regent representative and the Chancellor, on September 1, 1963. In selecting members, the Board of Regents and the Executive Council shall give due consideration to geographical and component institution factors. Vacancies shall be filled by the original appointing agency. (Adopted May 25, 1963)

- 2.62 The Development Board shall designate one of its members as Chairman, and shall provide for such other officers as it deems necessary. It shall adopt bylaws governing its operations and shall file them, and subsequent amendments thereto, with the Secretary of the Board of Regents. It shall cause accurate minutes of its proceedings to be kept, and file copies with the Secretary of the Board of Regents. It shall prepare an annual evaluation report on its activities, incorporating such recommendations as it cares to make, and transmit this report to the Chancellor and to the Board of Regents through the Secretary of the Board.
- 2.63 The Development Board shall conduct its operations to accord with policies and regulations of the Board of Regents, and shall make recommendations concerning modifications and additions to those policies through the Chancellor to the Board of Regents.

Sec. 3. Foundations. -- The following policies shall govern the creation and administration of foundations:

3.1 Internal Foundations.

- 3.11 That the establishment of internal foundations be limited to teaching divisions of the University and not include bureaus and other nonteaching divisions. This is not in any sense to be construed as excluding such bureaus or nonteaching divisions from seeking support from private sources through the Development Board as the authorized agency for correlating all fund-raising activities.
- 3.12 That the establishment of foundations for other than colleges or schools be limited to divisions and departments regarding which it can be clearly demonstrated that there exists actually or potentially the support of a strong business or professional group, such as exists in the case of the Geology Foundation of the Main University and the activities of which will not be in substantial conflict

with the foundation which represents the school or college of which the division or department is a part. It is believed that other divisions and departments which cannot meet these tests may effectively work as separate groups within the framework of the foundation which represents this school or college. The provisions now existing for the designation of special funds to be used for specific activities should continue within the framework of the various foundations. This opportunity to earmark funds obtained by specific groups should help to avoid stifling the interest and initiative of these groups.

- 3.13 That any foundation in addition to those now existing be authorized by the Board of Regents only after approval by the Development Board and by the Administration.
- 3.14 That the work of all internal foundations be considered a part of the work of the Development Board and that each such foundation, through its directing head and the institutional head, constantly cooperate with the Development Board office and keep the office informed of its activities; that it be the duty of the Development Board to cooperate with such foundations at all times and to stimulate their efforts by counsel, by personal contacts, and by providing promotional materials; and further that the foundations report periodically to the Development Board. Every effort should be made to permit free range of initiative within the foundations but in conformity with Development Board policies so as to permit maximum over-all achievements in fund raising.
- 3.15 That there be periodic reviews of the activities of each foundation to determine its effectiveness and provision made for its dissolution if it is unproductive over a reasonable length of time.
- 3.16 That internal foundations not necessarily be restricted to the Main University but be established at component institutions where conditions may warrant and the demand may exist, as, for instance, at the Dental Branch.
- 3.17 That there be established wherever practicable advisory councils to the foundations such as now exist for the Pharmaceutical Foundation and the Geology Foundation and that the Director of the Development Board be an ex officio nonvoting member of each such advisory council.

3.2 Authorized Internal Foundations:

<u>Foundation</u>	<u>Date Established</u>
John Charles Townes Foundation (School of Law, Main University)	1941
Pharmaceutical Foundation of the College of Pharmacy (Main University)	1949
Fine Arts Foundation of the College of Fine Arts (Main University)	1950

- 6.122 School of Medicine (Medical Branch, Galveston), two members.
- 6.123 Southwestern Medical School, Dallas, two members.
- 6.124 Texas Western College, El Paso, two members.
- 6.125 South Texas Medical School, San Antonio, two members when a committee of graduate studies of at least six members has been elected to the Graduate Faculty. Meanwhile, the Dean shall have a vote.
- 6.126 The Graduate School of Biomedical Sciences at Houston, two members. The interests of the M. D. Anderson Hospital and Tumor Institute and the Dental Branch will be represented through The Graduate School of Biomedical Sciences at Houston.

6.2 Future Apportionment of Seats.

- 6.21 Until 1960, the apportionment of seats on the Assembly among the electoral divisions of the Main University remained as adopted in 1956. In 1964, and every fourth year thereafter, the Chairman of the Assembly shall appoint a committee to recommend to the Assembly a plan for apportioning its seats among the electoral divisions, which, when adopted by the Assembly and approved by the Chancellor and the Board of Regents, shall become effective at the next election.
- 6.22 Each component institution of the University shall be entitled to further elective representation on the Assembly whenever the number of faculty members directing graduate work at such unit, in relation to the ratio of representation at the Main University, warrants such representation.

6.3 Method of Election.

- 6.31 The members of the Graduate Faculty at each electoral division having two or more members shall nominate and elect their representatives in a primary and final election, the latter to be conducted according to an equitable system or proportional representation (the Hare system at the Main University in Austin). The names of the candidates receiving the highest number of votes in the primary equal to twice the number of places to be filled shall be placed on the final election ballot. No member over 67 years of age shall be nominated to the Assembly.
- 6.32 The members of the Graduate Faculty of each electoral division having one representative shall nominate and elect their representative in a primary and an election, the election ballot to contain the names of the two receiving the largest number of votes in the primary.
- 6.33 No department shall have more than two members on the election ballot.

6.4 Time of Election; Terms of Members

- 6.41 Primary elections shall be held on the third Tuesday in April of odd-numbered years.
- 6.42 Final elections shall be held on the second Tuesday in May following the primary election.
- 6.43 Special elections to fill vacancies shall be held as occasion arises.
- 6.44 The Secretary of the Graduate Assembly shall be responsible for the holding and conducting of primaries and elections provided herein. The Secretary may request the assistance of the heads of component institutions, colleges, and schools in carrying out this responsibility.
- 6.45 The elected members of the Assembly shall serve for a term of two years, and no members shall be eligible to serve for more than two full successive terms.
- 6.46 Members of the Assembly shall take office on the third Monday in September following their election. Members filling vacancies shall take office immediately after their election.
- 6.47 The Secretary will accumulate the agenda material (and circulate where necessary) for the next fall meeting. He will preside to hold election, as the first order of business, of the new Chairman of the Assembly. (Adopted May 22, 1965)
- 6.5 Attendance by Members of Graduate Faculty at Assembly Meetings. -- Any member of the Graduate Faculty of the University may attend meetings of the Assembly and, with permission of the Assembly, may speak.

6.6 Organization of Graduate Assembly.

- 6.61 The Assembly shall elect as Chairman one of its members who has served two years. He shall serve only one term of two years. He shall have a casting vote. In his absence a Chairman pro tempore shall be elected from the Assembly. No Dean or higher administrative official may be Chairman.
- 6.62 The Assembly shall elect annually, at the final, regularly scheduled meeting of the Session, a Secretary from among the regular members of the Graduate Faculty at the Main University who have served at least one year as voting members of the Assembly. He shall: *
- 6.621 Send out all notices and communications; prepare the agenda; keep an attendance record and record of proceedings; receive all communications; and preserve all records of the Assembly.
- 6.622 Supervise the conduct of primaries and elections.

* Adopted May 22, 1965.

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE March 13, 1965

TO:

FROM: Betty Anne Thedford

SUBJECT: Amendment to Rules and Regulations of the Board of Regents for
the Government of The University of Texas, Part One, Chapter VI,
Subsections 5.21 and 7.1

On even date, the Board of Regents gave final approval to amend the Rules and Regulations, Part One, Chapter VI by deleting Subsections 5.21 and 7.1 and substituting in lieu thereof new subsections. These subsections have been incorporated on the attached pages.

Please destroy Pages 47 (and Page 48) and 53 (and Page 54) and insert the revised pages.

T/st
Enclosures



THE UNIVERSITY OF TEXAS
BOARD OF REGENTS

UNIVERSITY OF TEXAS
SYSTEM OFFICE
5000 BRUNNEN
AUSTIN, TEXAS 78758

UNIVERSITY OF TEXAS SYSTEM OFFICE

March 13, 1965

Doctor Lester Harrell
Director, Texas Commission on Higher Education
The State Office Building
201 East 14th Street
Austin, Texas 78712

Dear Doctor Harrell:

I am enclosing for your office, the office of the Legislative Budget Board, and the Executive Budget Office pages in Part One of the Rules and Regulations of the Board of Regents for the Government of The University of Texas as reflected on the attached memorandum.

Sincerely yours,

Betty Anne Thedford

T:cf

Attachment

however, in exceptional cases, the Graduate Assembly may accept applications initiated in other ways.

- 5.11 Nominations, after their initiation, shall be considered by the Committee on Membership of the Graduate Assembly. Recommendations by the Committee on Membership shall go to the Graduate Assembly at their next regular meeting. Their action will be conveyed by the Chairman of the Assembly to the Chancellor, and through him to the Board of Regents. When the Regents have appointed the nominee to the Graduate Faculty, the Chancellor will notify the graduate school administrators, the institutional heads (the Vice-Chancellor for Academic Affairs in the case of faculty in Austin) and the Committee on Graduate Studies of the department concerned.
- 5.12 Considerations in making nominations for regular membership with vote. -- The nominating committee, ordinarily the Committee on Graduate Studies, shall consider the several qualifications of a prospective member of the Graduate Faculty. These would include high competence and national reputation as a scholar, highly significant production of scholarly work, research or artistic creations, active interest and effectiveness as a teacher of graduate students through the M. A. and Ph. D. degrees.
- 5.13 When in accordance with the regular procedures, an outstanding man from government, industry, the professions or another academic institution is offered or granted membership in the faculty of any component institution of The University of Texas, the Chancellor may make exceptions in the procedures noted herein and with the approval of the Committee on Membership of the Graduate Assembly recommend to the Board of Regents the appointment of the individual directly to the Graduate Faculty.

5.2 Associates.

- 5.21 Associates of the Graduate Faculty shall be appointed by the responsible graduate school administrator of the appropriate subdivision of the University upon recommendation of the Committee on Graduate Studies. All such appointments shall terminate on August 31 of even-numbered years. (Adopted March 13, 1965.)
- 5.22 An Associate shall be eligible to supervise master's theses; and by request of the appropriate Committee on Graduate Studies and on approval of the institutional Graduate School administrator, an Associate may be permitted to supervise specific doctoral dissertations, in general not exceeding a total of three during the entire period of his status as an Associate of the Graduate School.

- 5.23 Authorization to teach graduate courses other than thesis or dissertation courses shall not constitute appointment as an Associate of the Graduate Faculty.

Sec. 6 The Graduate Assembly.

- 6.1 Composition of the Assembly.--The Graduate Assembly shall consist of the following members:

6.11 Ex officio Members without Vote.--The Chancellor of the University, the Vice-Chancellor for Academic Affairs, heads of the component institutions, the administrative head of the Graduate School unit at each component institution, the Associate Graduate Deans at Austin, and administrative heads of colleges and schools (which are not subdivisions of colleges). However, the administrative heads of the Graduate School of Library Science and the Graduate School of Social Work shall be entitled to seats with vote until such time as there shall be in such designated school two or more members of the Graduate School eligible for nomination and election to the Assembly. Ex officio members of the Assembly shall not be eligible for nomination and election to the Assembly.

- 6.12 Elected Members with Vote.--The elected voting members shall be apportioned among the following component institutions and electoral divisions of the Main University.

6.121 Main University

College of Arts and Sciences:

Electoral Group A - Astronomy, Botany, Chemistry, Geology, Home Economics, Mathematics, Microbiology, Physics, Zoology

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Electoral Group C - Classical Languages, English, Germanic Languages, Romance Languages

Electoral Group D - School of Communications

College of Engineering

College of Education

College of Business Administration

College of Fine Arts

College of Pharmacy

School of Architecture

Graduate School of Library Science

Graduate School of Social Work

(Subsection 6.121--Amendment No. 4 to September 1960 revision, Meeting No. 600, July 1961)

be circularized among the members of the Graduate Faculty of The University of Texas. In the event that any five members of the Graduate Faculty of the University shall request it within the two-week period, the Assembly shall reconsider its initial action on such Major legislation at a special meeting called promptly thereafter for the purpose, at which meeting those presenting the request and other voting members may appear to oppose the final enactment of such legislation. After such hearing the Assembly shall send its final recommendations to the appropriate institutional head for transmission through the Vice-Chancellor for Academic Affairs to the Chancellor and the Board of Regents, and shall go into effect if and when approved by the Board of Regents.

6.92 Major legislation may be initiated outside the Assembly by any five members of the Graduate Faculty of the University, which proposals the Assembly shall be required to consider. Any of the ex officio members of the Assembly may initiate legislation within the Assembly as may voting members.

6.(10) Appeals by Faculty from Recommendations of Assembly.--Appeals concerning recommendations of the Graduate Assembly may be addressed to the Chancellor and the Board of Regents by the Graduate Faculty in any component institution of The University of Texas where graduate work is offered or proposed. When an appeal has been voted by the faculty in any component institution, the Secretary of the Graduate Assembly shall notify the secretaries of the faculties in all the other component institutions for study and action by those faculties.

6.(11) Special Meetings of the Graduate Faculties of Component Institutions.--Special meetings of the Graduate Faculty of the Main University or of the members of the other component institutions of the University may be held whenever the graduate school administrator or the administrative head of such other component institutions shall desire, or upon petition of five members of the Graduate Faculty of the University. Such meetings may recommend legislation for submission to the Assembly.

Sec. 7 Committees on Graduate Studies.

7.1 Membership.--In each component institution of the University there shall be a Committee on Graduate Studies in each major academic area in which graduate work is offered as determined by the Graduate Assembly. This Committee shall be composed of all persons in that area who have been appointed as members of the Graduate Faculty. The committee may include members from several small allied departments if this seems most effective in stimulating optimum growth. The Committee shall select its own

chairman. Transfer to modified service or retirement shall not automatically terminate a member's participation in the Graduate Program or his right to a voice in a Committee on Graduate Studies. However, no person on modified service or in retirement shall be entitled to a vote on the Committee on Graduate Studies or otherwise in the graduate faculty. This restriction, however, shall not apply to service on Supervisory Committees. (Adopted March 13, 1965.)

7.2 Duties.

- 7.21 Recommendations concerning new degree programs, new graduate courses, changes in graduate courses, and designation of teachers of graduate courses shall be made by the Committee on Graduate Studies of the appropriate academic area to the graduate school administrator. These recommendations shall be reviewed by the undergraduate dean concerned, or by the appropriate administrative officer of the budgetary unit of the University, relative to their budgetary and personnel implications, and then returned to the graduate school administrator for his approval. If they involve general policy decisions, they go to the Assembly for review.
- 7.22 Each Committee on Graduate Studies shall be in charge of the admission to candidacy for all graduate degrees in its academic area.
- 7.23 The Committee on Graduate Studies shall recommend suitable faculty members for membership in the Graduate Faculty. Such recommendations shall go to the Secretary of the Graduate Assembly for action by the Assembly Committee on Membership and then by the Assembly.

All recommendations should be sent to the Secretary of the Assembly at least three weeks before the meeting date of the Assembly in order for the membership committee to review them to report at the meeting.

Sec. 8 Authorization to Teach Graduate Courses. -- Authorization to teach graduate courses shall be given by the appropriate Committee on Graduate Studies subject to approval by the graduate school administrator and the institutional head.

Sec. 9 Graduate School Administrators. -- The graduate school administrators of all component institutions shall meet early each fall and as necessary at the call of any of the graduate school administrators for the purpose of examining the effects of legislation by the Graduate Assembly, and to insure common procedures and uniform high standards. The Dean of the Graduate School of the Main University shall be the presiding officer.

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(Subsection 6.121--Amendment No. 4 to September 1960 revision, Meeting No. 600, July 1961)

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OFFICE OF THE BOARD OF REGENTS

*Office
Copy*

MEMORANDUM

DATE.....December 12, 1964

TO:

FROM: Betty Anne Thedford

SUBJECT: Amendment to the Rules and Regulations of the Board of Regents,
Part One, Chapter VII, Section 4

In your copy of the Rules and Regulations, Part One, please destroy Page 43 (and Page 44) and insert the attached.

The Board of Regents on even date gave final approval to an amendment to the Rules and Regulations, Part One, Chapter VII, Section 4, by substituting in lieu thereof a new Section 4 as reflected on the enclosed Page 43.

T/st
Attachment

Architectural Foundation of the School of Architecture (Main University)	1952
Genetics Foundation of the Zoology Department (Main University)	1952
College of Business Administration Foundation (Main University)	1953
The Psychological Research Foundation of The University of Texas (Main University)	1953
Geology Foundation (Main University)	1953
Arts and Sciences Foundation (Main University)	1955
Engineering Foundation (Main University)	1955
Teacher Education Foundation (Main University)	1956

3.3 External Foundations.

3.31 That the establishment of external foundations over which the University has no control be prohibited in instances where the Administration and the Board of Regents have such authority, and in all other instances be discouraged.

3.32 That wherever such external foundations exist or come into being, the Development Board should establish a working relationship with the officials of the foundation and should seek to coordinate their activities in such a way as to bring them into line with the general policies of the Development Board and those of the Administration and the Board of Regents. Such coordination would not be intended to dampen the enthusiasm or alienate the affections of persons wishing to assist the University, but rather, if possible, to direct their energies through established University channels.

Sec. 4. Naming of Buildings and Research Units (Including Laboratories and Clinics). -- Buildings and research units (including laboratories and clinics) of the University shall not be named in honor of a person because of distinguished service to the University, to Texas, or to the United States, until the bearer shall have been dead at least five years and a nomination accompanied by reasons shall have been obtained from the institutional faculty by the Board; provided that the foregoing shall not necessarily apply when naming buildings and research units (including laboratories and clinics) donated to the University by individuals. (Adopted December 12, 1964.)

Sec. 5. Flags at Half Mast. -- Flags at any of the component institutions of The University of Texas shall be placed at half mast on the death of a Regent, the death of a member of the teaching or nonteaching staff or a student in residence at the institution, and at such other times as deemed appropriate by the institutional heads.

Sec. 6. Medical and Hospital Services. -- No medical or hospital services shall be provided by any component institution of The University of Texas to any person without compensation or reimbursement to The University of Texas except that in the cases of hospitals operated by The University of Texas,

which under the law are open to the general public, free or partly free medical and hospital services may be rendered to persons who are indigent and who are able to offer proof that they are not financially able to pay either all or any part of their hospital or medical expense.

Sec. 7. University Policy in Regard to Debts of Students.

- 7.1 The University is not responsible for debts contracted by individual students or by student organizations. On the other hand, the University expects all students and student organizations to conduct themselves honorably in all commercial transactions. The University will not assume the role of a collection agency for organizations, firms, and individuals to whom students may owe bills, nor will the University adjudicate disputes between students and creditors over the existence or the amounts of debts.
- 7.2 A student, however, is expected to perform his contractual obligations and in the event of conduct on the part of a student clearly demonstrating a flagrant disregard of his commercial obligations (refusal to pay or meet admitted debts or obligations will be thus construed), action will be taken appropriate to the age of the student and other circumstances:
- 7.21 In the event of such conduct, the parents of minors will be notified and requested to intervene.
- 7.22 In the case of a married student or a student over 21 years of age the student will be requested to make prompt payment or to negotiate a reasonable plan for payment with his creditor or creditors.
- 7.23 In the event that the actions prescribed in subsections 7.21 and 7.22 above do not result in the payment or agreement to pay admitted obligations, one or more of the following actions, as determined appropriate in the particular case, may be taken:
- 7.231 A bar against readmission of the student.
- 7.232 Withholding of the student's grades and official transcription.
- 7.233 Withholding of a degree to which the student otherwise would be entitled.

OFFICE OF THE BOARD OF REGENTS

MEMORANDUM

DATE.....February 12, 1964

TO: Chairman W. W. Heath

FROM: Betty Anne Thedford

SUBJECT: Amendments to the Rules and Regulations of the Board of Regents ,
(1) Part One, III, 3 (2) Part Two, III, 13.

At the February 1964 meeting of the Board of Regents, the attached amendments to the Rules and Regulations were adopted: (1) Part One, III, Subsection 3.1; (2) Part Two, III, Subsections 13.21, 13.22, and 13.23.

In order to bring up to date your copy of the Rules and Regulations, please

1. Delete Subsection 3.1 on Page 21 of Part One and make the marginal notation: "See Page 61."

Insert Page 61 in the section of the Rules and Regulations entitled "Amendments to Part One."

2. Delete Subsections 13.21, 13.22, and 13.23 on Pages 14 and 15 of Part Two and make the marginal notation: "See Page 70."

Insert Page 70 in the section of the Rules and Regulations entitled "Amendments to Part Two."

T:cf
Attachments

Rules and Regulations of the Board of Regents for the Government
of The University of Texas, Part One, Chapter III, Section 3.

- 3.1 As may be required by current Appropriation Bill, employees, other than those paid from trust funds, must be citizens of the United States, or have instituted naturalization proceedings, in order to be appointed for a period longer than 90 days unless (1) their appointment is for instructional purposes; (2) they are regular students appointed as student assistants or minor employees; (3) they are appointed as nurses or medical or dental technicians at the Medical Branch, Southwestern Medical School, Dental Branch, or M. D. Anderson Hospital and Tumor Institute; (4) they are employed as librarians at the Main University; or (5) they are employed as research workers at the component institutions of The University of Texas.

(Adopted February 8, 1964)

Rules and Regulations of the Board of Regents for the Government
of The University of Texas, Part Two, Chapter III, Section 13.

- 13.21 Request for permission to be absent for a period not in excess of two weeks (fourteen calendar days) shall be transmitted through proper administrative channels to the executive head of the component institution for approval. At the Main University, requests for permission to be absent, including travel on official business, shall be transmitted, with reasons therefor, through proper administrative channels to the Vice-Chancellor (Academic Affairs) for approval, except that if the period does not exceed one week (7 days) the appropriate dean or equivalent administrative officer may approve the request for permission to be absent.
- 13.22 Request for permission to be absent for a period in excess of two weeks, but not in excess of twenty-nine days, including travel on official business, shall be transmitted through proper administrative channels to the Chancellor of the University for approval prior to such absence.
- 13.23 Request for permission to be absent for a period in excess of twenty-nine days, (excluding holidays approved by the Board), including travel on official business, shall be transmitted through proper administrative channels to the Chancellor of the University and to the Board of Regents or the Executive Committee of the Board for approval prior to such absence.

(Adopted February 8, 1964)

THE UNIVERSITY OF TEXAS
THE BOARD OF REGENTS

10/10/63

CHAIRMAN W. W.
HEATH
CAMPUS BOX 5000
AUSTIN, TEXAS

October 4, 1963

Chairman W. W. Heath

Betty Anne Thedford

Amendment to Rules and Regulations of the Board of Regents, Part One, Chapter III, Section 5 and Its Subdivisions, Page 23

At the September 1963 Meeting of the Board of Regents, the attached amendment to the Rules and Regulations, Part One, Chapter III, was adopted.

In order to bring up-to-date your copy of the Rules and Regulations, please:

1. Delete Subsections 5.32, 5.33, and 5.34, on Page 23 of Part One and make the marginal notation: "See Page 59."
2. Delete Subsections 5.35, 5.36, 5.37, 5.41, and 5.42, on Page 23 of Part One and make the marginal notation: "See Page 60."
3. Insert the enclosed sheet (Pages 59 and 60) following Page 58 of "Amendments to Part One."

T:st

Attachments

Rules and Regulations of the Board of Regents for the Government
of The University of Texas, Part One, Chapter III, Section 5.3
and Its Subdivisions

- 5.32 No person shall be initially appointed, or promoted, when it is the duty of a relative on the University staff to act in any official capacity upon his appointment or promotion, regardless of the source of funds for payment of salary; nor shall any appointment or promotion be made if either person would be under the administrative supervision of the other or if either would have any official voice in recommending salary increases or promotions in rank for the other.
- 5.33 Relatives shall not hold positions of tenure rank in the same department. Subject to the provisions of Sec. 5.32 and 5.31, when a person holds an academic rank of Instructor or higher, or occupies a nonteaching position with a monthly salary rate in excess of \$600, appointment or promotion of a relative to an academic rank of Instructor or higher, or to a nonteaching position with monthly salary rate in excess of \$600, in the same department shall not be effective until approved by the Chancellor and the Board of Regents. Each subsequent appointment or promotion of either to a higher academic rank or different nonteaching position in the same department shall not be effective until approved by the Chancellor and the Board of Regents.
- 5.34 When a person holds a tenure position, or a nonteaching position with a monthly salary rate of \$600 or more, initial appointment or promotion of a relative to a tenure position, or to a nonteaching position with a monthly salary rate of \$600 or more, in another department must be approved in advance by the Chancellor and the Board of Regents.

- 5.35 The above rules shall apply also to simultaneous initial appointments.
- 5.36 When two persons holding positions with the University marry, both may not continue to hold such positions beyond the then current fiscal year, if the employment of married persons to such positions initially would violate these regulations.
- 5.37 Relationship shall not be a bar to honorary positions or to nonremunerative positions.
- 5.4 General Provisions
- 5.41 The provisions of the antinepotism rule apply to all programs administered under the Board of Regents.
- 5.42 In extraordinary cases where the interest of the University will be served thereby, the Board of Regents, upon special advance petition from an institutional head approved by the Chancellor, may suspend these regulations except as to the appointment of any relative of a Regent, the Chancellor of the University, or the head of any component institution.

(Adopted September 28, 1963)