

AUG 13 1982

3. U. T. Board of Regents - Regents' Rules and Regulations, Part One: Amendments to Chapter II Effective September 1, 1982; Authorization for Executive Secretary to Make Editorial Changes Therein and Discharge of System Management Review Committee. --Regent Richards moved that the amendments to the Regents' Rules and Regulations, Part One, Chapter II relating to the assignment of duties of officers and employees of The University of Texas System be approved as presented to be effective September 1, 1982, with the amendment that Sections 4.3 and 4.4 be deleted and a new Section 4.3 be inserted to read as set forth below and that the Executive Secretary to the Board of Regents be authorized, after review by the Office of the Chancellor and the General Counsel, to make such editorial changes in the remainder of the Regents' Rules and Regulations as may be necessary to conform them to these amendments:

4.3 Honorary Titles.

The titles Chancellor Emeritus, President Emeritus and similar honorary designations shall be conferred only by appropriate action of the Board on individuals who are fully retired. No person is authorized to use any such title unless it has been bestowed by the Board.

Regent Hay seconded the motion which prevailed by unanimous vote.

Chapter II of Part One of the Regents' Rules and Regulations is set out in its entirety on Pages 125-145 .

Further, Regent Richards moved that the System Management Review Committee, composed of Mr. C. Lee Walton, Mr. C. W. W. "Tex" Cook, Mr. Kraft Eidman and Mr. Robert West, be discharged with an expression of sincere gratitude and appreciation for its dedication and professionalism in developing a revised organizational structure within The University of Texas System and that an appropriate resolution be presented to each of these gentlemen. Vice-Chairman Fly and Regent Briscoe seconded the motion which carried by unanimous vote.

CHAPTER II
ADMINISTRATION

Sec. 1. General Provisions.

1.1 Administration.

The "System Administration" is the administration of The University of Texas System.

1.2 The University of Texas System.

The University of Texas System (herein sometimes called the "System") is composed of the System Administration and those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

1.3 Location.

The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by sharing use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2. Office of the Chancellor--Delegation of Authority/Line Responsibility.

2.1 Board's Exercise of Authority.

The Office of the Chancellor is the office through which the Board of Regents exercises its powers and authorities in the governance of The University of Texas System.

2.2 Composition.

The Office of the Chancellor consists of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs and such direct supporting staffs for these officers as may be required and provided for in the annual operating budget and amendments thereto. The Chancellor shall coordinate consultation among the principal officers of the Office of the Chancellor.

2.3 Chancellor/Chief Executive Officer.

The Chancellor is the chief executive officer of the System and directly reports to and is responsible to the Board. He has direct line responsibility for the governmental relations, investments and trusts, lands management, and audit functions of the System. He also provides day-to-day supervision for the holders of the following positions who directly report to the Office of the Chancellor: the Executive Director for Finance and Administration; the General Counsel; the Director of Development; and the Director of the Office of Facilities Planning and Construction.

2.4 Executive Vice Chancellor for Academic Affairs/Chief Operating Officer.

The Executive Vice Chancellor for Academic Affairs is the chief operating officer of the System for Academic Affairs and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of the academic affairs of the System. The chief administrative officers of the general academic institutions in the System and the chief administrative officer of the U.T. Institute of Texan Cultures at San Antonio, acting in a line capacity for the operation of their institutions, report to and are responsible to the Executive Vice Chancellor for Academic Affairs.

2.5 Executive Vice Chancellor for Health Affairs/Chief Operating Officer.

The Executive Vice Chancellor for Health Affairs is the chief operating officer of the System for health-related education and health services in the System and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of health-related education and the delivery of health services in the System. The chief administrative officer of each health-related institution in the System, acting in a line capacity for the operation of such officer's institution, reports to and is responsible to the Executive Vice Chancellor for Health Affairs.

Sec. 3. Administrative Officers of the System.

3.1 Executive Director for Finance and Administration.

The Executive Director for Finance and Administration is an administrative officer of the System. He reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. He is responsible for the supervision of those areas of responsibility and those offices assigned to him in Section 7.1 of this Chapter. He provides staff assistance to the Chancellor and the Executive Vice Chancellors in the exercise of their responsibilities.

3.2 General Counsel.

The General Counsel is an administrative officer of the System. He reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. He is responsible for the provision of legal services to the System as set out in Section 7.2 of this Chapter. He provides staff assistance to the Chancellor and the Executive Vice Chancellors in the exercise of their responsibilities.

3.3 Executive Director for Governmental Relations.

The Executive Director for Governmental Relations is an administrative officer of the System. Working under established procedures that insure effective coordination with the Executive Vice Chancellors, he reports to the Chancellor. He is responsible for coordinating the effective representation of the System in the area of governmental affairs as set out in Section 8.1 of this Chapter. He provides staff assistance to the Chancellor and the Executive Vice Chancellors in the exercise of their responsibilities.

3.4 Executive Director (Office of the Chancellor).
The Executive Director (Office of the Chancellor) is an administrative officer of the System. He is the chief staff assistant in the Office of the Chancellor and as assigned or requested assists the Chancellor and the Executive Vice Chancellors in the administration of the Office of the Chancellor. Specific duties of the holder of this position are set out in Section 7.3 of this Chapter.

3.5 Director of Development.
The Director of Development is an administrative officer of the System. He reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. He is responsible for coordinating development activities in the System and for coordinating the activities of the Office of Public Information as set out in Section 7.4 of this Chapter. He provides staff assistance to the Chancellor and the Executive Vice Chancellors in the exercise of their responsibilities.

Sec. 4. Appointment and Tenure of Officers.

4.1 Chief Executive and Chief Operating Officers.
The Chancellor, the Executive Vice Chancellor for Academic Affairs, and the Executive Vice Chancellor for Health Affairs, shall be elected by the affirmative vote of a majority of the Regents in office and shall hold office without fixed term, subject to the pleasure of the Board.

4.2 Administrative Officers of the System.
The administrative officers of the System shall be appointed by the Board after nomination by the Office of the Chancellor. Officers so appointed shall not have tenure by virtue of their respective offices. They shall hold office without fixed term, subject to the pleasure of the Office of the Chancellor. Their actions concerning such officers are in turn subject to review and approval by the Board.

4.3 Honorary Titles.
The titles Chancellor Emeritus, President Emeritus and similar honorary designations shall be conferred only by appropriate action of the Board on individuals who are fully retired. No person is authorized to use any such title unless it has been bestowed by the Board.

Sec. 5. General Purview and Duties of the Office of the Chancellor.
The Office of the Chancellor, by delegation from the Board, is authorized to exercise the powers and authorities of the Board in the governance of the System. The Office of the Chancellor will normally act through the chief administrative officer regarding the affairs of a component institution. The Office of the Chancellor, however, shall not be precluded from any direct participation and communication with institutional staff, faculty members, and groups. The major duties of the Office of the Chancellor include:

5.1 Advising and counseling with the Board with respect to the policies, purposes, and goals of the System; acting as executive agent of the Board in implementing its policies; representing the System in all other

respects as deemed appropriate to carry out such policies, purposes and goals, and interpreting and articulating the system's academic, administrative and developmental policies, programs, needs and concerns to the general public and to other constituencies at the community, state, regional and national levels.

- 5.2 Directing the management and administration of System Administration and all component institutions of the System.
- 5.3 Presenting to the appropriate standing committees of the Board and to the Board nominations for all officers of the System, and for all officers of component institutions as provided in these Rules and Regulations.
- 5.4 Periodically reviewing the organization of the System Administration and the component institutions of the System and reporting to the appropriate standing committees of the Board and to the Board recommendations for changes in organization, assignments and procedures.
- 5.5 Preparing and approving appropriate recommendations to the Board and its standing committees either in the name of "The Office of the Chancellor" or as "The Office of the Chancellor concurs" with the recommendation of the appropriate chief administrative officer of a component institution.
- 5.6 Preparing and approving annual operating budgets for the System Administration and the component institutions of the System and submitting such recommendations to the Board.
- 5.7 Preparing and approving biennial legislative submissions to the Legislative Budget Board and to the Governor for the System Administration and the component institutions of the System for the consideration of the Board in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
- 5.8 Developing and implementing programs for the most efficient management of personnel resources, and for long-range planning for academic programs, physical facilities and financial resources.

Sec. 6. Primary Duties of the Chief Executive and Chief Operating Officers in the Office of the Chancellor.

- 6.1 The Chancellor.--The Chancellor has direct line responsibility for governmental relations, lands management (including management of trust lands, endowment lands, and management of the Permanent University Fund Lands); investments and trusts (including investment and management of trusts, trust assets, and endowments) and management of the investments of the Permanent University Fund; and audit procedures and policies. Having established procedures that insure effective coordination among the Executive Vice Chancellors, the Executive Director for Governmental Relations, and himself, he is responsible for the articulation of The University of Texas System position on governmental policy issues that affect the System. He has as a prime responsibility the

management of the lands, trusts, endowments, and other such funds of the System in such a manner as to maximize the monies available for the achievement of excellence in all activities of the System. The Chancellor shall prepare recommendations and supporting information on all such operations for consideration by the appropriate standing committees of the Board of Regents. He is also responsible for the day-to-day supervision of the Executive Director for Finance and Administration, the General Counsel, the Director of Development, and the Director of the Office of Facilities Planning and Construction.

6.2 The Executive Vice Chancellor for Academic Affairs.--The Executive Vice Chancellor for Academic Affairs shall have as a prime responsibility the maintenance of high academic quality in the general academic components of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities programs, facilities planning and construction, and personnel (both academic and nonacademic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Academic Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.

6.3 The Executive Vice Chancellor for Health Affairs.--The Executive Vice Chancellor for Health Affairs shall have as a prime responsibility the maintenance of high academic quality in the health-related teaching institutions and high quality health services in the health-care delivery institutions of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities planning and construction, and personnel (both academic and nonacademic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Health Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.

Sec. 7. Duties of Certain Administrative Officers of the System.

7.1 Executive Director for Finance and Administration.
The Executive Director for Finance and Administration reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. His primary responsibilities include:

7.11 The provision of staff assistance to the Chancellor and the Executive Vice Chancellors in the execution of their responsibilities.

7.12 Submitting recommendations to the Office of the Chancellor and to the appropriate Executive Vice Chancellor on business operations of the components of the System.

7.13 Reviewing and making recommendations on uniform business systems and management.

7.14 Submitting recommendations relating to programs for the most efficient management of personnel and resources.

- 7.15 Submitting recommendations for program development for training of personnel in nonacademic areas.
- 7.16 Reviewing and making recommendations on programs of long-range planning for physical facilities and financial resources.
- 7.17 Reviewing and making recommendations relating to police and security matters within the System.
- 7.18 Coordinating the business affairs of the System with other officers and members of the System Administration staff.
- 7.19 In consultation with the appropriate Executive Vice Chancellor, coordinating the activities of business administrative operations of the component institutions.
- 7.1(10) Managing the operations of the offices of Budget, Comptroller, System Personnel, Police, and Special Services.
- 7.1(11) Supervising and coordinating the acquisition of all real property at the component institutions.
- 7.1(12) Directing the management of the purchasing, accounting, equipment inventories, and vouchering operations for the offices of the System Administration and coordinating the building services for the System buildings.
- 7.1(13) Directing the management of the System-wide insurance programs (except the System Plan for Professional Medical Malpractice Self-Insurance), including approval of all policies and coverages, such programs to include:
 - Fire and Extended Coverage;
 - Liability;
 - Health;
 - Life;
 - Accidental Death and Dismemberment;
 - Income Replacement; and
 - Retirement.
- 7.1(14) Performing such other duties as may be assigned by the Office of the Chancellor.

7.2 General Counsel.

- The General Counsel reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. His primary responsibilities include:
- 7.21 The provision of staff assistance to the Chancellor and the Executive Vice Chancellors in the execution of their responsibilities.
 - 7.22 Providing all legal services required by the System and its personnel to insure the proper protection and advancement of the System's interests.
 - 7.23 Maintaining the supervision, and delivery of legal services at a high level of effectiveness.
 - 7.24 Directing and managing all legal personnel and legal affairs of the System, its units and its component institutions.
 - 7.25 Providing advice, counsel and legal interpretations to System officials and personnel concerning legal matters affecting System operations.

- 7.26 Directing the Office of General Counsel personnel with respect to work priorities and assignments, standards of performance, and career development, delegating to staff members responsibility for particular legal and administrative tasks; and coordinating and controlling budget and personnel levels.
- 7.27 Directing and managing (within applicable limits of authority) all litigation and administrative agency hearings; authorizing and approving the institution of legal proceedings; evaluating, directing and approving action and procedures relative to prosecution or defense of pending litigation and administrative proceedings; employing outside counsel; and authorizing and approving settlement or appeal of litigation.
- 7.28 Advising, counseling, and disseminating information to affected System units relative to the nature, evaluation, progress, and results of litigation, administrative proceedings, and other legal matters, and making recommendations to System officials and other personnel as to future operations and objectives.
- 7.29 Approving as to form all contracts and agreements and all amendments to the Regents' Rules and Regulations; and approving as to form all institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such Handbooks.
- 7.2(10) Drafting all legislation that has been approved by the Board or requested by any System officer for submission to the Board for approval and providing legal counsel on pending legislation.
- 7.2(11) Identifying and evaluating administrative and functional problems and directing or recommending, as appropriate, courses of action for solution.
- 7.2(12) Representing the System before legal, educational and governmental groups and associations.
- 7.2(13) Acting as administrator of the System Plan for Professional Medical Malpractice Self-Insurance and the System Patent and Trademark Offices.
- 7.2(14) Working in cooperation with the Attorney General of the State of Texas, State Agency legal counsel and outside counsel.
- 7.2(15) Assuming responsibility for any other legal, administrative or operational matters delegated by the Office of the Chancellor.

7.3 Duties of the Executive Director (Office of the Chancellor).

The Executive Director (Office of the Chancellor) is the chief staff assistant in the Office of the Chancellor and as assigned or requested assists the Chancellor and the Executive Vice Chancellors in administration of the Office of the Chancellor. The holder of this position serves simultaneously as Executive Assistant to the Chancellor. Specific duties include the following:

- 7.31 Facilitating routine communication and coordinating paper flow among the Chancellor and the Executive Vice Chancellors.

- 7.32 Providing day-to-day liaison for the Office of the Chancellor with the Office of the Board of Regents.
- 7.33 Coordinating the submission of agenda items from the Office of the Chancellor for consideration by the Board or by the Standing Committees of the Board.
- 7.34 Coordinating the internal administrative procedures of the Office of the Chancellor.
- 7.35 Providing staff support when requested by the Executive Vice Chancellors in their review of the management of component institutions.
- 7.36 Assisting the Chancellor as directed on specific projects in connection with the Chancellor's responsibilities.
- 7.37 Coordinating the preparation of the agenda for the meetings of the System Council at the direction of the Chancellor and the Executive Vice Chancellors.
- 7.38 Advising and consulting with the Chancellor, the Executive Vice Chancellors and Chief Administrative Officers or Chief Student Affairs Officers of U.T. component institutions on organization and management of student services and programs.
- 7.39 Performing such other duties and responsibilities as may be directed by the Chancellor and the Executive Vice Chancellors.

7.4 Director of Development.

The Director of Development reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. His primary responsibilities include:

- 7.41 The provision of staff assistance to the Chancellor and the Executive Vice Chancellors in the execution of their responsibilities.
- 7.42 Acting under the authority delegated by the Office of the Chancellor for private fund development for the System.
- 7.43 Coordinating policies and activities involving internal foundations and University-related external foundations.
- 7.44 Coordinating and cooperating with the chief administrative officers of the component institutions in development programs.
- 7.45 Coordinating efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
- 7.46 Advising component institution administrative officials, deans, and directors on projects involving private gift support, suggesting possible granting agencies or benefactors, and assisting when needed in the preparation of grant proposals and their presentation.
- 7.47 Administering procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift dockets for the Board.
- 7.48 Coordinating the activities and functions of the Office of Public Information.
- 7.49 Performing such other duties and responsibilities as may be assigned by the Office of the Chancellor.

Sec. 8. Certain Offices Reporting Directly to the Chancellor.

8.1 Duties of the Executive Director for Governmental Relations.

Working under established procedures that insure effective coordination with the Executive Vice Chancellors, the Executive Director for Governmental Relations reports to the Chancellor. His primary responsibilities include:

- 8.11 The provision of staff assistance to the Chancellor and the Executive Vice Chancellors in the execution of their responsibilities.
- 8.12 Representing the System in its relations with federal, state, and local legislative bodies and agencies.
- 8.13 Making recommendations to the Office of the Chancellor in the area of public policy as it affects the relationship of the System with the federal, state, and local governments.
- 8.14 Informing appropriate administrative officers of current operations and long-range developments on the federal and state level, which may affect the System.
- 8.15 Maintaining and distributing information to, and advising appropriate System Administration and component institution officials, in order to assure proper action by the System with respect to federal, state, and local governmental programs and activities.
- 8.16 Defining the job responsibilities, the assignment of duties, and supervising staff members employed in or assigned to work in the governmental affairs area.
- 8.17 Performing such other duties and responsibilities for the efficient operation of the System as shall be assigned by the Chancellor.

8.2 Lands Management.

- 8.21 The Chancellor provides direction and management for all transactions relative to Permanent University Fund Lands (hereinafter sometimes referred to as "University Lands"), trust lands, and other noncampus real estate interests owned or controlled by the Board of Regents. In the exercise of those responsibilities, the Chancellor:
 - 8.211 Works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 8.212 Works closely with the chief administrative officer of a component institution of the System and his delegates with regard to the management of trust lands and other noncampus real estate interests held by the Board of Regents for and on behalf of a particular institution.
 - 8.213 Establishes procedures that insure effective coordination with the Executive Director for Investments and Trusts with regard to the management of trust lands other than University Lands.

8.214 Directs and manages the operation of the following budgeted activities which are part of the Office of Lands Management:
Board for Lease - University Lands;
University Lands - Geology and Survey;
Oil Field Supervision and Geophysical Exploration;
University Lands Accounting Office; and
University Lands - Surface Leasing.

8.22 Manager of University Lands - Oil, Gas and Mineral Interests.

Subject to delegation by the Chancellor, the Manager of University Lands - Oil, Gas and Mineral Interests is responsible for providing field supervision of System operations, activities and transactions involving oil, gas and mineral development and production on the University Lands. Within limits of authority set by the Chancellor, the Manager's regular duties include:

8.221 Making recommendations to the Board for Lease of University Lands, and the Board of Regents, as appropriate, for periodic oil and gas lease sales of University Lands, and for unitization, pooling and other transactions involving oil and gas leasehold and royalty interests and other mineral interests in University Lands.

8.222 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.

8.223 Reviewing periodically the terms and conditions of forms and transactions involving oil and gas interests in University Lands, and making recommendations with respect thereto to the Chancellor and the Board for Lease of University Lands.

8.224 Reporting regularly to the Chancellor and the Board for Lease of University Lands all activities, developments and problems which could significantly affect System interests and University Lands, together with his recommendations with respect thereto.

8.225 Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.

8.226 Coordinating with the Manager of University Lands - Surface Interests in the discharge of their respective duties and responsibilities.

8.23 Manager of University Lands - Surface Interests.

Subject to delegation by the Chancellor, the Manager of University Lands - Surface Interests is responsible for providing field supervision of System operations, activities, and transactions pertaining to surface interest,

water rights and oil and gas field operations in or on University Lands. Within limits of authority set by the Chancellor, the Manager's regular duties include:

- 8.231 Making recommendations to the Board with respect to all transactions involving surface interest in University Lands, including research projects, right-of-way easements, agricultural, grazing and other surface use leases, and geophysical permits.
- 8.232 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
- 8.233 Reviewing periodically the terms and conditions of forms and transactions involving surface interest in University Lands, and making recommendations with respect thereto to the Chancellor.
- 8.234 Reporting regularly to the Chancellor all activities, developments and problems which could significantly affect System interests in University Lands, together with his recommendations with respect thereto.
- 8.235 Working closely with federal and state agencies in connection with research and development projects and activities, involving utilization and husbandry of University Lands, of mutual interest to the System and such agencies.
- 8.236 Coordinating with the Manager of University Lands - Oil, Gas and Mineral Interests in the discharge of their respective duties and responsibilities, and acts as oil and gas fields supervisor.

8.3 Investments and Trusts.

Subject to delegation by the Chancellor, the Executive Director for Investments and Trusts implements, when they are approved by the Board, policies and actions with respect to:

- 8.31 Investing, managing, and administering of all endowment funds belonging to the System and its component institutions, including the Permanent University Fund and all trusts and special funds.
- 8.32 Issuing, managing and paying all bonds and other evidences of indebtedness issued by the Board for System and its component institutions.
- 8.33 Presenting to the Board through the Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by the System and its component institutions.
- 8.34 Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of the System and its component institutions.

8.4 Audit.

The Chancellor, as Chief Executive Officer of the System, is responsible for insuring the implementation of appropriate audit and postaudit procedures for the System and System Administration. Accordingly, with regard to his audit functions (see Section 10 of this Chapter), the Comptroller reports directly to the Chancellor.

Sec. 9. Budget Director.

The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control and financial reporting. Subject to delegation by the Executive Director for Finance and Administration, the major duties of the Budget Director include:

- 9.1 Formulating procedures governing the preparation and review of all budgets and developing effective methods of presenting approved budgets to appropriate agencies.
- 9.2 Recommending procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
- 9.3 Preparing budget-writing instructions.
- 9.4 Conducting budget and other related research studies.
- 9.5 Planning systems and procedures for budgetary control and financial reporting.
- 9.6 Controlling and supervising distribution of all budgets and processing and approving (as delegated) interim budget changes.
- 9.7 Preparing periodic budgetary, financial, and special reports, as appropriate.
- 9.8 Serving as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.

Sec. 10. Comptroller.

- 10.1 Subject to delegation by the Executive Director for Finance and Administration (provided, however, that, in the audit functions, the Comptroller shall report directly to the Chancellor), the Comptroller formulates and recommends procedures to be followed in the business operations of the System for:
 - 10.11 Accounting, auditing and reporting, and expenditure control.
 - 10.12 Receipt, disbursement, and custody of funds.
 - 10.13 Procurement and purchasing.
 - 10.14 Management of auxiliary service enterprises.
 - 10.15 Data processing systems - including prior approval of equipment acquisitions by purchase or lease.
 - 10.16 Accounting and business system development.

- 10.17 Accounting records, forms, procedures, and financial reports, including format for such reports.
 - 10.18 Terms of depository agreements with banks.
 - 10.19 Lease contracts for building space.
 - 10.1(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 10.1(11) Conducting postaudits at each component institution.
 - 10.1(12) Supervising the auditing of oil and gas production.
- 10.2 The Comptroller is responsible as joint custodian with the Director of Accounting for bearer securities owned by System funds that are maintained in bank safe deposit boxes and are not in the custody of the State Treasurer.

Sec. 11. Director of Accounting.

- 11.1 The Director of Accounting of The University of Texas at Austin serves also as director of accounting for System Administration and is the accounting officer for both The University of Texas at Austin and for System Administration. Subject to delegation by the Executive Director for Finance and Administration, his duties include:
- 11.11 Having responsibility for custody, accounting and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.
 - 11.12 For securities owned by System funds and not in custody of the State Treasurer, having custody of registered securities and joint custodian, with the Comptroller, of bearer securities maintained in bank lock boxes.
 - 11.13 Maintaining a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of the System (as contracted with such accounts of the component institutions).
- 11.2 With respect to System Administration matters, the Director of Accounting reports to and is responsible to the Comptroller. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.

Sec. 12. Director of Facilities Planning and Construction.

The Director of Facilities Planning and Construction reports to the Office of the Chancellor under the day-to-day supervision of the Chancellor. His primary duties and responsibilities include:

- 12.1 The provision of staff assistance to the Chancellor and the Executive Vice Chancellors in the execution of their responsibilities.

- 12.2 Managing the administration and general supervision of any new building construction and initial equipping thereof or any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than building, or campus planning costing \$100,000 or more; managing any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of the system; advising and working with the consultants, architects and engineers employed by the Board subject to the terms and conditions of the contracts with those architects and engineers.
- 12.3 Serving as ex officio member of all faculty building committees at the component institutions.
- 12.4 Preparing and executing all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
- 12.5 Coordinating the preparation of and approving of all grant applications on approved construction projects filed with governmental agencies.
- 12.6 Coordinating the development of and maintaining of master plans for all component institutions, including but not limited to land utilization, utility and landscape plans.
- 12.7 Developing standards for maintenance of all physical facilities at component institutions.
- 12.8 Directing the negotiation and approval of all utility contracts.

Sec. 13. System Personnel Director.

The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to the delegation by the Executive Director for Finance and Administration, the System Personnel Director is responsible for:

- 13.1 Acting as liaison between component institution personnel officers and the System offices regarding all personnel matters relating to classified personnel, administrative staff, and certain matters relating to teaching and/or academic personnel.
- 13.2 Advising the System Officers and making recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
- 13.3 Reviewing and recommending all classified personnel pay plans for each component institution, including the establishment of proper classification and pay scales consistent with needs and System-wide policies and procedures.

- 13.4 Reviewing and recommending the Personnel Office budgets for each component institution.
- 13.5 Directing the administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
- 13.6 Reviewing and recommending to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 13.7 Establishing employee development and training programs for all component institutions, including particularly supervisory training programs.
- 13.8 Formulating policies and procedures concerning labor relations and employer-employee relationships.
- 13.9 Assisting and establishing personnel data systems and proper practices and procedures concerning the personnel records of all employees.
- 13.(10) Conducting System-wide wage and salary research studies and formulating data for proper implementation of personnel pay programs.
- 13.(11) In consultation with the personnel offices of the component institutions, developing and maintaining a System-wide personnel pay plan with uniform titles and account numbers.
- 13.(12) Supervising and coordinating the affairs of the Office of Employee Relations.

Sec. 14. Director of Police.

Subject to delegation by the Executive Director for Finance and Administration, the Director of Police is responsible for:

- 14.1 Approving qualifications for police personnel at the component institutions of the System and approving all applicants to a basic or in-service training school or academy.
- 14.2 Approving the organizational structure for police departments at the component institutions of the System.
- 14.3 Establishing and supervising all training programs for System police, including basic and in-service training, as well as on-the-job training at each component institution of the System.
- 14.4 Conducting the System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
- 14.5 Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator

of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.

- 14.6 Establishing a uniform reporting and record system for police departments at the component institutions of the System and approving any changes thereto.
- 14.7 Conducting periodic inspection of the police departments of the component institutions of the System and evaluating their performance as police agencies.
- 14.8 Formulating and establishing policies and procedures for police operations on a System-wide basis.
- 14.9 Establishing, maintaining, and supervising on a System-wide basis, a program for police personnel promotion.
- 14.(10) Reviewing and recommending the pay scale for police personnel throughout the System.
- 14.(11) Surveying all component institutions of the System for security needs of existing buildings, grounds, and lighting, in order to make the appropriate recommendations to insure the prevention of criminal activities and the protection of life and property.
- 14.(12) Consulting with the Office of Facilities Planning and Construction on security needs for new construction, including security lighting on the property of the component institutions of the System.
- 14.(13) Coordinating the use of police throughout the System in emergency situations.
- 14.(14) Submitting periodic reports to the Executive Director for Finance and Administration concerning the operations of the police departments of the System.

Sec. 15. Councils of the System.

- 15.1 The System Council.
The System Council is composed of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs, the Executive Director for Finance and Administration, the General Counsel, the Executive Director for Governmental Relations, the Executive Director (Office of the Chancellor), the Director of Development, and the chief administrative officers of all the component institutions of The University of Texas System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to discuss those matters of general concern to the operation of The University of Texas System.
- 15.2 The Council of Academic Institutions.
The Council of Academic Institutions is composed of the Executive Vice Chancellor for Academic Affairs, the chief administrative officers of the general academic

institutions of the System, and the chief administrative officer of the U.T. Institute of Texan Cultures. The Chancellor, the Executive Director for Finance and Administration, the General Counsel, the Executive Director for Governmental Relations, the Executive Director (Office of the Chancellor), and the Director of Development serve as ex officio members of this Council. The Executive Vice Chancellor for Academic Affairs shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

15.3 The Council of Health Institutions.

The Council of Health Institutions is composed of the Executive Vice Chancellor for Health Affairs and the chief administrative officers of the component institutions of the System concerned directly with health affairs. The Chancellor, the Executive Director of Finance and Administration, the General Counsel, the Executive Director for Governmental Relations, the Executive Director (Office of the Chancellor), and the Director of Development serve as ex officio members of this Council. The Executive Vice Chancellor for Health Affairs acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

15.4 The Business Management Council.

The Business Management Council advises the Office of the Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the Executive Director for Finance and Administration and the chief business officers of the component institutions. The Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs, the Executive Director for Finance and Administration, the General Counsel, the Executive Director for Governmental Relations, the Executive Director (Office of the Chancellor), and the Director of Development, or their delegates, serve as ex officio members of this Council. The Executive Director for Finance and Administration shall serve as the Council's permanent chairman and shall conduct regular meetings of the Council.

Sec. 16. Chief Administrative Officers of Component Institutions.

16.1 The Board selects the chief administrative officer of each component institution.

16.11 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution having faculty and students, an Advisory Committee shall be established to recommend candidates to the Board. The Executive Vice Chancellor having line responsibility for the operation of the institution where the vacancy has occurred or

is to occur shall be chairman of the Advisory Committee. In addition to the chairman, committee membership is as follows:

The Chancellor

Three Chief Administrative Officers
(to be appointed by the Chairman of the Board from three of the component institutions)

Three Regents
(to be appointed by the Chairman of the Board)

Five Faculty members of the institution involved, at least three of whom shall have the rank of associate professor or higher (method of selection to be determined by the General Faculty of the campus)

One Dean
(for academic institutions to be selected by Dean's Council of the institution involved) (for health science centers to be the Dean of Medicine of the health science center involved)

Two Students from the institution involved (method of selection to be determined by the Student Government of the campus involved or, if there be no Student Government, by the chief administrative officer of the institution)

President of the Ex-Students' Association of the campus involved or his designee (if institution does not have an active alumni organization, then a member of the development board or an interested layman to be appointed by the chief administrative officer of the institution involved.)

16.12 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution not having faculty and students, an Advisory Committee shall be appointed by the Executive Vice Chancellor having line responsibility for the institution, subject to approval of the Chairman of the Board. The Executive Vice Chancellor having such line responsibility shall be Chairman of the Committee.

16.13 The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed including advice from competent

- sources as to the candidate's administrative and business ability.
- 16.14 Finally, the Advisory Committee shall submit, through its Chairman, its recommendations with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board, then the Board in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.
- 16.2 Each chief administrative officer reports to and is responsible to the Executive Vice Chancellor having line responsibility for the institution, and serves without fixed term, subject to the pleasure of the appropriate Executive Vice Chancellor and approval by the Board.
- 16.3 Within the policies and regulations of the Board, and under the supervision and direction of the Executive Vice Chancellor having line responsibility for the institution, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 16.31 Specifically, the chief administrative officer is expected, with the appropriate participation of the staff, to:
- 16.311 Develop and administer plans and policies for the program, organization, and operation of the institution.
- 16.312 Interpret the System policy to the staff, and interpret the institution's program and needs to the Office of the Chancellor and to the public.
- 16.313 Develop and administer policies relating to students, and where applicable, to the proper management of services to patients.
- 16.314 Recommend appropriate operating budgets and supervise expenditures under approved budgets.
- 16.315 Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
- 16.316 Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.
- 16.317 Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.

- 16.318 Appoint, or establish procedures for the appointment of, all faculty, staff, and student committees.
- 16.319 Cause to be prepared and submitted to the Office of the Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Office of the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Office of the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Office of the Chancellor and the chief administrative officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 16.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 16.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 17. Appointment of Other Administrative Officers.

17.1 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the appointment and dismissal of all other administrative officers of each component institution, including vice presidents, deans, directors and their equivalents. However, prior approval of the appropriate Executive Vice Chancellor shall be necessary for each such permanent or acting appointment and for each such dismissal whether from a permanent or acting appointment. All such other administrative officers serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution and the aforesaid approval of the Executive Vice Chancellor.

17.2 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the permanent or

acting appointment of department chairmen, department heads, and their equivalents. Such department chairmen, department heads and their equivalents serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution.

- 17.3 The Board endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with the representatives of the faculty and student body. However, the chief administrative officer of the component institution is responsible for executing the duties of his office and consequently shall not be bound by nominations to administrative positions in his institution by campus selection committees, and the Handbook of Operating Procedures of each component institution shall so state.

2. U. T. Board of Regents: Assignment of Duties of Officers and Employees of the Office of Facilities Planning and Construction. -- Chairman Powell reported that the Board took no action with regard to the assignment of duties of officers and employees of the Office of Facilities Planning and Construction and that recommendations regarding this matter will be brought back to the Board for consideration as amendments to the Regents' Rules and Regulations and as revisions to the 1982-83 Operating Budgets.

AUG 13 1982

DEC 11 1981

U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER I, SECTION 7. -- Approval was given to amend Section 7 of Chapter I of Part One of the Regents' Rules and Regulations as set forth below:

- a. A new Subdivision 7.15(13) as set out below was added to Subsection 7.15:

7.15(13) Consider and make recommendations to the Buildings and Grounds Committee concerning the availability of funds for, and application of funds to, capital improvement requests.

- b. A new Subdivision 7.16(12) as set out below was added to Subsection 7.16:

7.16(12) Consider and make recommendations to the Buildings and Grounds Committee concerning capital improvement requests as related to the approved missions of the general academic institutions.

- c. A new Subdivision 7.17(13) as set out below was added to Subsection 7.17:

7.17(13) Consider and make recommendations to the Buildings and Grounds Committee concerning capital improvement requests as related to the approved missions of the health-related institutions.

- d. Subdivision 7.184 of Subsection 7.18 was amended to read as follows:

7.184 Consider capital improvement requests and, with the prior approval of the Academic or Health Affairs Committee and the Finance and Audit Committee, make recommendations to the Board.

DEC 11 1981

1. U. T. Board of Regents - Regents' Rules and Regulations, Part One: Amendment to Chapter VI, Section 6, Subsection 6.12, Subdivision 4 (Leasing of Space to State or Federal Credit Unions). -- Approval was given to amend Subdivision 4 of Subsection 6.12 of Section 6 of Chapter VI of Part One of the Regents' Rules and Regulations to read as follows:

(4) The operation by the institution or its subcontractor (through appropriate written agreements approved as to content by the President of the institution and the Chancellor, as to form by the Office of General Counsel, and by the Board of Regents through the Docket of the Office of the Chancellor) of any bookstore, specialty store, laundry, cafeteria, state or federal credit union (the membership in which must be limited primarily to students, faculty, and staff of the institution but which may include: students, faculty, and staff of other area institutions of higher education; students, faculty, and staff of other component institutions of the U. T. System; staff members of U. T. System Administration; and staff members of organizations closely related to the institution's educational mission such as ex-student organizations and cooperative bookstores), unmanned teller machines (any agreement for the placement of which must include a provision expressly prohibiting advertising the location of the unmanned teller machine to the general public), or other service facility maintained for the convenience of the students, staff and/or faculty.

2. U. T. Board of Regents - Regents' Rules and Regulations, Part One: Amendments to Chapter II, Sections 2 and 3.--Sections 2 and 3 of Chapter II of Part One of the Regents' Rules and Regulations were amended as set forth below:

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a. Subsections 2.3, 2.4, 2.5 and Subdivision 2.63 of Subsection 2.6 of Section 2 were amended to read as follows:

- 2.3 The Chancellor also is the chief operating officer of the System Administration, and directly reports to and is responsible to the Board. The following executive officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Vice Chancellor for Business Affairs; the Vice Chancellor for Lands Management; and the Vice Chancellor and General Counsel. The following principal administrative officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Director for Development; the Assistant Chancellor for Federal and State Relations; the Assistant to the Chancellor; and the Executive Assistant to the Chancellor.
- 2.4 The Executive Vice Chancellor for Academic Affairs is the chief operating officer of the System for Academic Affairs and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of the academic affairs of the System. The chief administrative officers of the general academic institutions in the System and the chief administrative officer of the U. T. Institute of Texan Cultures at San Antonio, acting in a line capacity for the operation of their institutions, report to and are responsible to the Executive Vice Chancellor for Academic Affairs.
- 2.5 The Executive Vice Chancellor for Health Affairs is the chief operating officer of the System for health-related education and health services in the System and, in consultation with the Chancellor, directly reports to and is responsible to the Board for

the conduct of health-related education and the delivery of health services in the System. The chief administrative officer of each health-related institution in the System, acting in a line capacity for the operation of such officer's institution, reports to and is responsible to the Executive Vice Chancellor for Health Affairs. The Executive Assistant to the Executive Vice Chancellor for Health Affairs directly reports and is responsible to the Executive Vice Chancellor for Health Affairs.

2.63 The Director of the Institute of Higher Education Management directly reports to and is responsible to the Executive Vice Chancellor for Academic Affairs.

b. A new Subsection 3.2 to Section 3 was added to read as follows:

3.2 Executive Director for Administration.

The Executive Director for Administration is the chief staff assistant in the Office of the Chancellor and as assigned or requested assists the Chancellor and the Executive Vice Chancellors in administration of the Office of the Chancellor. The holder of this position serves simultaneously as Executive Assistant to the Chancellor. Specific duties include the following:

- 3.21 Facilitating routine communication and coordinating paper flow between the Chancellor and the Executive Vice Chancellors.
- 3.22 Providing day-to-day liaison for the Office of the Chancellor with the Office of the Board of Regents.
- 3.23 Coordinating the submission of agenda items from the Office of the Chancellor for consideration by the Board or by the Standing Committees of the Board.
- 3.24 Coordinating the internal administrative procedures of the Office of the Chancellor.
- 3.25 Providing staff support when requested by the Executive Vice Chancellors in their review of the management of component institutions.
- 3.26 Assisting the Chancellor as directed on specific projects in connection with the Chancellor's responsibility for supervising the various consolidated functions and operations that comprise The University of Texas System Administration.
- 3.27 Coordinating the preparation of the agenda for the meetings of the System Council at the direction of the Chancellor and the Executive Vice Chancellors.
- 3.28 Advising and consulting with the Chancellor, the Executive Vice Chancellors and Chief Administrative Officers or Chief Student Affairs Officers of U. T. component institutions on organization and management of student services and programs.
- 3.29 Performing such other duties and responsibilities as may be directed by the Chancellor and the Executive Vice Chancellors.

c. Subsection 3.2 of Section 3 was renumbered as Subsection 3.3 of Section 3 and amended to read as follows:

3.3 The Assistant to the Chancellor and the Executive Assistant to the Chancellor are the Chancellor's principal staff members in the Office of the Chancellor.

3.31 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of the System Administration. Subject to delegation by the Chancellor, the duties of the position include:

- 3.311 Providing assistance to the Office of the Chancellor and the Executive Director for Administration in

- the coordination of materials submitted to the Board of Regents and its standing committees.
- 3.312 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.
 - 3.313 Evaluating and coordinating the internal administrative procedures and supporting staff of the Chancellor's Office.
 - 3.314 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.
 - 3.315 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
 - 3.316 Performing such other duties and responsibilities as may be directed by the Chancellor.
- 3.32 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of the System Administration and is the principal assistant to the Chancellor in the administration of the Chancellor's duties and responsibilities. The holder of this position serves simultaneously as Executive Director for Administration in the Office of the Chancellor.
- d. Subdivision 3.31 of Subsection 3.3 of Section 3 was renumbered as Subsection 3.4 of Section 3 and amended to read as follows:
- 3.4 Director for Development.
Subject to delegation by the Chancellor, the major duties of the Director for Development include:
- 3.41 Acting under the authority delegated by the Chancellor for private fund development for the System.
 - 3.42 Coordinating policies and activities involving internal foundations and University-related external foundations.
 - 3.43 Coordinating and cooperating with the chief administrative officers of the component institutions in development programs.
 - 3.44 Coordinating efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
 - 3.45 Advising component institution administrative officials, deans, and directors on projects involving private gift support, suggesting possible granting agencies or benefactors, and assisting when needed in the preparation of grant proposals and their presentation.
 - 3.46 Administering procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift dockets for the Board.
 - 3.47 Supervising and coordinating the activities and functions of the Office of Public Information.
- e. Subdivision 3.32 of Subsection 3.3 of Section 3 was renumbered as Subsection 3.5 of Section 3 and amended to read as follows:
- 3.5 Assistant Chancellor for Federal and State Relations.
The Assistant Chancellor for Federal and State Relations is responsible to the Chancellor for the representation of the System in the area of governmental affairs. Subject to delegation by the Chancellor,

the major duties include:

- 3.51 Representing the System in its relations with federal, state, and local legislative bodies and agencies.
- 3.52 Making recommendations to the Chancellor in the area of public policy as it affects the relationship of the System with the federal, state, and local governments.
- 3.53 Informing appropriate administrative officers of current operations and long-range developments on the federal and state level, which may affect the System.
- 3.54 Maintaining and distributing information to, and advising appropriate System Administration and component institution officials, in order to assure proper action by the System with respect to federal, state, and local governmental programs and activities.
- 3.55 Defining the job responsibilities, the assignment of duties, and supervising staff members employed in or assigned to work in the governmental affairs area.
- 3.56 Performing such other duties and responsibilities for the efficient operation of the System as shall be assigned by the Chancellor.

- f. Subsection 3.4 of Section 3 relating to the duties of the Vice Chancellor for Academic Affairs was deleted (under the reorganization this position no longer exists).
- g. Subsection 3.5 of Section 3 was renumbered as Subsection 3.6 of Section 3 and the lead-in paragraph was amended to read as follows:

3.6 Director of the Institute of Higher Education Management.
Subject to delegation by the Executive Vice Chancellor for Academic Affairs, the Director of the Institute of Higher Education Management is responsible for directing the programs and training activities of said Institute for the purpose of helping university administrators improve their effectiveness. Specifically, his duties include:

- h. Subsection 3.6 of Section 3 relating to the position of Vice Chancellor for Administration was deleted (under the reorganization this position no longer exists).
- i. The lead-in paragraph of Subsection 3.8 of Section 3 was amended to read as follows:

3.8 Executive Assistant to the Executive Vice Chancellor for Health Affairs.

Subject to delegation by the Executive Vice Chancellor for Health Affairs, the Executive Assistant to the Executive Vice Chancellor for Health Affairs has the general assignment of assisting in the effective coordination of those component institutions concerned primarily with health sciences. His duties may include:

- j. Subdivisions 3.(11)2 and 3.(11)3 of Subsection 3.(11) of Section 3 were amended to read as follows:

3.(11)2 The Council of Academic Institutions.

The Council of Academic Institutions is composed of the Executive Vice Chancellor for Academic Affairs, the chief administrative officers of the general academic institutions of the System, and the chief administrative officer of the U. T. Institute of Texan Cultures. The Chancellor serves as an ex officio member of this Council. The Executive Vice Chancellor for Academic Affairs shall serve as the

Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

3.(11)3 The Council of Health Institutions.

The Council of Health Institutions is composed of the Executive Vice Chancellor for Health Affairs, the Executive Assistant to the Executive Vice Chancellor for Health Affairs, and the chief administrative officers of the component institutions of the System concerned directly with health affairs. The Chancellor serves as an ex officio member of this Council. The Executive Vice Chancellor for Health Affairs acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Executive Assistant to the Executive Vice Chancellor for Health Affairs shall be the permanent vice-chairman.

3. U. T. Board of Regents - Regents' Rules and Regulations, Part One: Amendments to Chapter III, Section 15, Subsection 15.1 and Section 19, Subsection 19.1.--Approval was given to amend Sections 15 and 19 of Chapter III of Part One of the Regents' Rules and Regulations as set forth below:

a. Subsection 15.1 of Section 15 was amended to read as follows:

15.1 Vacations for faculty on twelve-month appointments, classified personnel and nonteaching personnel shall be as provided by state law and approved by the Board. Vacations for hourly and part-time employees shall be on a percentage basis for the time appointed. (See the Classified Personnel rules in the institutional Handbook of Operating Procedures.)

b. Subsection 19.1 of Section 19 was amended to read as follows:

19.1 Sick leave for all employees, including faculty, nonteaching personnel, and classified personnel, shall be as provided by state law.

OCT 9 1981 U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: PROPOSED AMENDMENT TO CHAPTER II, SECTION 3, SUBSECTION 3.1, SUBDIVISION 3.11 (OFFICE OF THE CHANCELLOR) [WITHDRAWN]. --Chairman Powell reported that the proposed amendment to Subdivision 3.11 of Subsection 3.1 of Section 3 of Chapter II of Part One of the Regents' Rules and Regulations had been withdrawn from consideration.

OCT 9 1981 U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER I (CONCERNING ORGANIZATION AND COMMITTEE STRUCTURE) AND AUTHORIZATION FOR EXECUTIVE SECRETARY TO MAKE EDITORIAL CHANGES THEREIN. -- Upon motion of Regent Rhodes, seconded by Regent Milburn, Chapter I of Part One of the Regents' Rules and Regulations concerning the organization and committee structure of the U. T. Board of Regents was amended to read as set forth below and the Executive Secretary in consultation with the Chairman, the Office of the Chancellor, and the Office of General Counsel was authorized to make editorial changes therein to conform to these amendments:

a. Subsection 3.2 of Section 3 was amended to read as follows:

3.2 Duties of the Chairman. --The duties and responsibilities of the Chairman shall include the following:

3.21 The Chairman shall preside over the meetings of the Board.

3.22 The Chairman shall be authorized to call special meetings of the Board, as herein provided.

3.23 Except for the Executive Committee, which shall be composed of the Chairman and the two Vice-Chairmen, the Chairman shall appoint the standing and special committees of the Board.

3.24 The Chairman shall be an ex officio member of all committees of the Board.

3.25 The Chairman shall sign, with the Executive Secretary attesting, any bonds, contracts or other documents or instruments which the Board has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board to some other officer, official or agent of the System.

b. Section 4 was amended to read as follows:

Sec. 4. Vice-Chairmen of the Board. -- Two Vice-Chairmen of the Board shall be elected by the Board from its number when the Chairman is elected and shall serve at the pleasure of the Board. At the election, the Board shall designate which Vice-Chairman shall assume the duties of Chairman in case of the absence, death, resignation, disability, removal, or disqualification of the Chairman. In case of the absence, death, resignation, disability, removal, or disqualification of the Chairman, the designated Vice-Chairman shall perform the duties of the Chairman until the Chairman shall resume his or her office or a successor Chairman shall have been elected as herein provided. In case of the absence, death, resignation, disability, removal, or disqualification of both the Chairman and the designated Vice-Chairman, the other Vice-Chairman shall perform the duties of Chairman until the Chairman or designated Vice-Chairman shall resume his or her office or a successor Chairman shall have been elected as herein provided. Upon the death, resignation, disability, or removal of a Vice-Chairman, the Board shall elect a successor Vice-Chairman as soon as practicable.

c. Section 6 was amended to read as follows:

Sec. 6. Meetings of the Board and Standing Committees of the Board.

- 6.1 Regular Meetings of the Board. -- Regular meetings of the Board shall be held at such times and places as the Board shall designate. Unless otherwise determined in advance by the Board, all regular meetings shall be held in Austin.
- 6.2 Special Meetings of the Board. -- Special meetings of the Board shall be held upon the call of the Chairman, or upon the written request of three members of the Board. The Chairman shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Executive Secretary at least three days before the time of the meeting.
- 6.3 Regular Meetings of Standing Committees. -- Regular meetings of standing committees of the Board shall be held at such times and places as each standing committee shall designate. The Chairman of each standing committee shall coordinate the times and places of regular meetings through the Office of the Board of Regents in order to avoid conflicts due to overlap in membership. Unless otherwise determined in advance by the standing committee, all regular meetings shall be held in Austin.
- 6.4 Special Meetings of Standing Committees. -- Special meetings of standing committees shall be held upon the call of the Chairman of the Committee, upon the call of the Chairman of the Board, or upon the written request of two members of the committee. The Chairman of the standing committee shall cause written notification of the time, place, and purposes of any special meeting to be mailed to each member of the Board by the Executive Secretary at least three days before the time of the meeting.
- 6.5 Official Business. -- No business other than that placed on the Agenda and noticed as required by law shall be officially transacted at a meeting of the Board or its committees.

- d. The heading of Section 7 and Subsection 7.1 of Section 7 were amended to read as follows:

Sec. 7. Committee Structure.

- 7.1 Standing Committees.** --The following committees shall be standing committees of the Board to consider policies for the government of all major areas: (a) Executive Committee; (b) Finance and Audit Committee; (c) Academic Affairs Committee; (d) Health Affairs Committee; (e) Buildings and Grounds Committee; (f) Land and Investment Committee.
- 7.11 Composition of Standing Committees; Appointment of Chairmen.** --
- 7.111** The Executive Committee is composed of the Chairman and Vice-Chairmen of the Board. The Chairman of the Board is the Chairman of the Executive Committee.
- 7.112** Each standing committee, other than the Executive Committee, is composed of three members of the Board appointed by the Chairman.
- 7.113** The Chairman of each standing committee (other than the Executive Committee) shall be appointed by the Chairman of the Board shortly after his or her election, by and with the consent of the Board, and shall remain as Chairman of the standing committee (unless a vacancy shall be caused by death, resignation, or refusal of some member of a committee to act) until the succeeding Board Chairman shall have reconstituted the committees.
- 7.12 Method of Filling Vacancies in the Chairmanship of Standing Committees.** --In case a vacancy shall occur in the chairmanship of any of the standing committees, the Chairman of the Board shall appoint another member of the Board to serve as Chairman of the standing committee, by and with the consent of the Board, and, if confirmed, the appointment shall stand until the time for appointment of Chairmen of the standing committees as provided in Subdivision 7.113 of this chapter.
- 7.13 Authority of Standing Committees.** --The authority of standing committees of the Board shall be subject to action of the whole Board and the committees' actions shall be referred to the Board before they shall become effective.
- 7.14 Duties of the Executive Committee.** --The Executive Committee, after appropriate consultation with other members of the Board, shall act for the Board on emergency items that require immediate action between meetings of the Board; provided, at each Board meeting, the Executive Committee shall report, for ratification and approval, all actions taken by it since the last meeting of the Board.
- 7.15 Duties of the Finance and Audit Committee.** --The Finance and Audit Committee shall:
- 7.151** Consider and make recommendations to the Board on all matters relating to the business and administrative management of The University of Texas System Administration and each component institution of the System.
- 7.152** Following consultation with the Academic Affairs Committee and the Health Affairs Committee consider and recommend to the Board the operating

- budgets of The University of Texas System Administration and each component institution of the System.
- 7.153 Following consultation with the Academic Affairs Committee and the Health Affairs Committee, consider and recommend to the Board biennial submissions of appropriation requests to the Legislative Budget Board and to the governor as prepared by the Office of the Chancellor in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
 - 7.154 Propose to the Board all appropriations of funds and all modifications of or additions to such appropriations.
 - 7.155 Following consultation with the Academic Affairs Committee and the Health Affairs Committee, recommend to the Board matters which commit the University System or any component thereof to operating expenditures in future fiscal years.
 - 7.156 Counsel with the Office of the Chancellor and recommend appropriate Board action with respect to any recommendations by the Chancellor related to the appointment, promotion, and dismissal of such System Administration Officers as report directly or indirectly to the Chancellor.
 - 7.157 Recommend to the Board all administrative funds and compensation for the Office of the Chancellor and System Administration and the rates of professional compensation.
 - 7.158 Consider and recommend to the Board matters related to all employee personnel programs, fringe benefits, retirement programs, and labor relations in the System Administration and the component institutions.
 - 7.159 Obtain, review, and report to the Board on all State, System Administration, and institutional audit reports.
 - 7.15(10) Exercise supervision over post-auditing activities related to the conduct and administration of the System and component institutions.
 - 7.15(11) Transmit to the Chancellor, subject to the prior approval of the Board, such instructions as it deems necessary for the enforcement of sound accounting and auditing practices.
 - 7.15(12) Initiate System Administration and institutional audits as deemed necessary to ensure management control within The University of Texas System. (In this regard, the Chairman of the Finance and Audit Committee shall have direct access to the person who occupies the position of chief auditor of the System.)
- 7.16 Duties of the Academic Affairs Committee. --The Academic Affairs Committee shall:
- 7.161 Consider and report to the Board on matters concerned with substantive aspects of policies and programs related to the academic philosophy and objectives of the general academic institutions; with University relations; and with general academic planning, instruction, and research.
 - 7.162 Recommend to the Board policies relating to soliciting and securing gifts and endowments for the University's general academic institutions and the acceptance, use, and allocation of such gifts and

- endowments including recommendations on appointments to Professorships and Chairs.
- 7.163 Consider and report to the Board on all matters affecting the libraries of the general academic institutions.
- 7.164 Recommend to the Finance and Audit Committee matters which commit the general academic institutions to operating expenditures in future years.
- 7.165 Consider and recommend to the Finance and Audit Committee the annual operating budgets of the general academic institutions, including rates of compensation.
- 7.166 Consider and recommend to the Finance and Audit Committee biennial submissions of appropriation requests to the Legislative Budget Board and to the governor as prepared by the Office of the Chancellor in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
- 7.167 Counsel with the Office of the Chancellor and recommend to the Board approval of matters related to student affairs, fees and housing in the general academic institutions.
- 7.168 Counsel with the Office of the Chancellor and recommend to the Board approval of the appointment, promotion, and dismissal of such institutional officers as may be appropriate in the general academic institutions.
- 7.169 Consider and report to the Board on matters relating to the research, training, and community service activities at the general academic institutions.
- 7.16(10) Consider and recommend to the Board the acceptance and execution of grants and contracts for research, training, and community service at the general academic institutions.
- 7.16(11) Counsel with the Office of the Chancellor and recommend appropriate Board action with respect to any recommendations by the Executive Vice Chancellor for Academic Affairs related to the appointment, promotion, and dismissal of such System Administration Officers as report directly or indirectly to the Executive Vice Chancellor for Academic Affairs.
- 7.17 Duties of the Health Affairs Committee. --The Health Affairs Committee shall:
- 7.171 Consider and report to the Board on matters concerned with substantive aspects of policies and programs related to the academic philosophy and objectives of the health-related institutions; with University relations; and with health-related academic planning, instruction, and research.
- 7.172 Recommend to the Finance and Audit Committee on matters which commit the health-related institutions to operating expenditures in future years.
- 7.173 Consider and recommend to the Finance and Audit Committee the annual operating budgets of the health-related institutions, including rates of compensation.
- 7.174 Consider and recommend to the Finance and Audit Committee biennial submissions of appropriation

- requests to the Legislative Budget Board and to the governor as prepared by the Office of the Chancellor in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
- 7.175 Counsel with the Office of the Chancellor and recommend to the Board approval of matters relating to student affairs, fees and housing in the health-related institutions.
- 7.176 Counsel with the Office of the Chancellor and recommend to the Board the approval of the appointment, promotion, and dismissal of such institutional officers as may be appropriate in the health-related institutions.
- 7.177 Consider and report to the Board on matters relating to the research, training, and community service activities of the health-related institutions.
- 7.178 Consider and report to the Board on all matters affecting the libraries of the health-related institutions.
- 7.179 Consider and recommend to the Board the acceptance and execution of grants and contracts for research, training, and community service at the health-related institutions.
- 7.17(10) Recommend to the Board policies relating to soliciting and securing gifts and endowments for the University's health-related institutions and the acceptance, use, and allocation of such gifts and endowments including recommendations on appointments to Professorships and Chairs.
- 7.17(11) With respect to each Hospital owned by The University of Texas System:
- 7.17(11)1 Participate in the accreditation process for the Hospital;
- 7.17(11)2 Review long-range plans for the Hospital;
- 7.17(11)3 Review and make recommendations to the Board concerning the bylaws, rules and regulations of the medical staff of the Hospital;
- 7.17(11)4 Review and make recommendations to the Board concerning mechanisms and controls for the achievement and maintenance of high standards of professional practices in and at the Hospital; and
- 7.17(11)5 Hold regular meetings at the Hospital to review programs and problems.
- 7.17(12) Counsel with the Office of the Chancellor and recommend Board action with respect to any recommendations by the Executive Vice Chancellor for Health Affairs related to the appointment, promotion, and dismissal of such System Administration Officers as report directly or indirectly to the Executive Vice Chancellor for Health Affairs.
- 7.18 Duties of the Buildings and Grounds Committee. -- The Buildings and Grounds Committee shall:
- 7.181 Consider matters relating to the acquisition and use of the grounds and buildings of all campus and campus-related real property of The University of Texas System.
- 7.182 Recommend to the Board the award of contracts to consulting and other architects; approve plans and accept bids for construction projects.

- 7.183 Recommend to the Board the award and execution of construction and equipment contracts and approve progress reviews and beneficial occupancy of construction projects.
 - 7.184 Consider capital improvement requests and, with the concurrence of the Finance and Audit Committee, make recommendations to the Board.
 - 7.185 Make recommendations to the Board with respect to the naming of University buildings, streets, roads, and other facilities including redesignation of existing facilities.
 - 7.19 Duties of the Land and Investment Committee. -- The Land and Investment Committee shall:
 - 7.191 Consider and make recommendations to the Board on all matters relating to the investment and investment properties of the Permanent University Fund and all trusts and special funds.
 - 7.192 Consider and make recommendations on all matters relating to management of the lands constituting the permanent endowment of the University.
 - 7.193 Consider and make recommendations on all matters relating to the acquisition, management, and sale of trust property and special funds, and the issuance of bonds.
 - 7.194 Recommend to the Board appointments and dismissals of members of the Investment Advisory Committee and of investment consultants and advisors.
 - 7.195 Periodically report to the Board on the investment operations of The University of Texas System.
 - 7.196 Counsel with the Office of the Chancellor and recommend Board action with respect to any recommendations by the Chancellor related to the appointment, promotion, and dismissal of such System officers as are responsible for managing the lands and investments of the system or any component thereof.
- e. Subsections 8.2, 8.4, and 8.5 of Section 8 were amended to read as follows:
- 8.2 Order of Business. -- Customarily, the order of business at a regular meeting of the Board shall be as follows:
 - 8.21 Correction and approval of Minutes of preceding meeting.
 - 8.22 Executive Session of the Board.
 - 8.23 Special Items:
 - (a) Office of the Chancellor
 - (b) Chief administrative officers of the component institutions
 - (c) Members of the Board
 - 8.24 Consideration of approval of items contained in reports of standing committees.
 - (a) Executive Committee
 - (b) Finance and Audit Committee
 - (c) Academic Affairs Committee
 - (d) Health Affairs Committee
 - (e) Buildings and Grounds Committee
 - (f) Land and Investment Committee
 - 8.25 Consideration of items referred directly to the Board.
 - 8.26 Reports of special committees.

- 8.4 Matters to be Referred to Committees.-- The Chairman of the Board in consultation with the Executive Secretary to the Board and appropriate committee chairmen shall make appropriate referrals to standing committees. On all matters for the consideration of the Board originating in the Office of the Chancellor, the Office of the Chancellor shall include a recommendation as to the standing committee to which the matter should be referred. Insofar as it is practicable, all subjects and matters requiring Board action shall be referred to the appropriate standing committee for consideration and recommendation before action is taken thereon by the Board.
- 8.5 Communications by and to the Board.
- 8.51 Members of the Board of Regents are to be permitted access to such personnel and information as in their individual judgements will enable them to fulfill their duties and responsibilities as Regents of The University of Texas System. It is the responsibility of each Regent to be knowledgeable in some detail regarding the operations, management, finances, and effectiveness of the academic, research, and public service programs of The University of Texas System, and members of the Board have the right and authority to inform themselves as to their duties, responsibilities and obligations in such a manner as they may deem proper. The regular channel of communication from members of the Board to the faculty, staff and administration is through the Office of the Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Office of the Chancellor and the chief administrative officer of the institution involved; however, individual Board members are not precluded when they deem it necessary and proper from direct participation and communication with the chief administrative officers, representatives, and personnel of The University of Texas System Administration and its component institutions, faculty members and other groups. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Office of the Chancellor in sufficient time to permit that office to consider such proposals, make recommendations thereon, and transmit them to the Executive Secretary to the Board no later than seventeen days prior to the next meeting of the Board, in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board so they will receive it at least five days prior to the meeting. Except where emergency proposals are involved, all such proposals not submitted to the Executive Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.
- 8.52 Except upon invitation of the Board, the Chairman of the Board or the Office of the Chancellor, no person shall appear before the Board or any committee thereof unless he shall file with the Executive Secretary to the Board a written request for such appearance at least ten days before the date of such appearance and unless the Chairman of the Board, or a majority of the whole Board, shall approve the request; provided, however, that the chief administrative officer, or his delegate, and/or the president of the students' association, or his delegate, of any component institution, without prior notice or

request but subject to such time limitation as may be prescribed by the Chairman or a majority of the Board (or by the chairman or a majority of the committee), may appear before the Board or any committee thereof whenever the matter under consideration by the Board or committee directly affects the component institution represented by such chief administrative officer and/or student president. Whenever time and other circumstances permit, the president of the students' association, or his delegate, of such component institution, shall consult with the chief administrative officer, or his delegate, of such institution regarding said "matter under consideration" prior to the meeting of the Board or committee. Insofar as possible, any person who appears before the Board pursuant to the ten-day notice provision or without notice pursuant to the provisions of this paragraph shall provide a written statement of the substance of such person's presentation to the Board, and, insofar as possible, such written statement shall be delivered to the Executive Secretary to the Board in sufficient time for copies to be distributed to the Regents prior to the meeting.

- 8.53 All official material to be distributed to the Regents shall be transmitted through the Office of the Board. Copies of all official communications from administrative officers to the Regents shall be sent to the Executive Secretary. Communications from the Office of the Chancellor shall be exempt from this requirement at the Chancellor's discretion, but in such cases information copies shall be furnished to the Executive Secretary.
- 8.54 A docket, to be entitled "Docket No. ____ of the Office of the Chancellor," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board in accordance with established policies of the Board, shall be prepared as directed and approved by the Office of the Chancellor. All docket items from the component institutions must be received in the Office of the Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Docket of the Office of the Chancellor shall be distributed by the Executive Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the appropriate standing committee for consideration at the first regular meeting of the Board following action of the item by the appropriate standing committee.
- 8.55 Except for communications from the Office of the Chancellor and the Executive Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Office of the Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Office of the Chancellor and to the chief administrative officer of the

institution involved. A description of all matters to be considered by the Board or a standing committee of the Board at any meeting shall be mailed or delivered to each member of the Board or to each member of the appropriate standing committee of the Board and to the Office of the Chancellor at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to each member of the Board or to each member of the appropriate standing committee of the Board and the Office of the Chancellor at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the need for action thereon, and the recommendations of the Office of the Chancellor. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The recommendations of the Office of the Chancellor shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included. Any matter not sent to the members of the Board or the members of a standing committee of the Board, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however that if sufficient emergency exists requiring immediate action and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board or a standing committee of the Board.

AUG 14 1981

U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER II, SECTIONS 1, 2, 3, 4, AND 5 EFFECTIVE SEPTEMBER 1, 1981; AUTHORIZATION FOR EXECUTIVE SECRETARY TO MAKE EDITORIAL CHANGES THEREIN; AND AUTHORIZATION TO AMEND THE 1981-82 OPERATING BUDGET TO CONFORM THERETO. -- Upon motion of Vice-Chairman Fly, seconded by Regent Hay, with Regent Blumberg voting "No," Chapter II of Part One of the Regents' Rules and Regulations was amended effective September 1, 1981, as set out below and the Executive Secretary in consultation with the Chairman, the Office of the Chancellor, and the Office of General Counsel was authorized to make editorial changes therein to conform to these amendments. Further, authorization was given to amend the 1981-82 Operating Budget to conform thereto:

a. Subsections 1.1 and 1.2 of Section 1 were amended to read as follows:

- 1.1 The "System Administration" refers to the centralized and consolidated functions and operations of The University of Texas System.
- 1.2 The University of Texas System.
The University of Texas System (herein sometimes called the "System") is composed of the System Administration and those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.

b. Subsections 2.1 through 2.3 of Section 2 were renumbered as Subsections 2.1 through 2.7 of Section 2 and those Subsections and the heading of Section 2 were amended to read as follows:

Sec. 2. Office of the Chancellor.

- 2.1 The Office of the Chancellor is the office through which the Board of Regents exercises its powers and authorities in the governance of The University of Texas System.
- 2.2 The Office of the Chancellor consists of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs and such direct supporting staffs for these officers

as may be required and provided for in the annual operating budget and amendments thereto. The Chancellor is the chief executive officer of the System and as such shall coordinate consultation among the principal officers of the Office of the Chancellor.

- 2.3 The Chancellor also is the chief operating officer of the System Administration, and directly reports to and is responsible to the Board. The following executive officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Vice Chancellor for Administration; the Vice Chancellor for Business Affairs; the Vice Chancellor for Lands Management; and the Vice Chancellor and General Counsel. The following principal administrative officers of the System Administration (as these officers are presently titled and their functions presently organized) directly report to and are responsible to the Chancellor: the Executive Director for Development; the Assistant Chancellor for Planning; the Assistant to the Chancellor; and the Executive Assistant to the Chancellor.
- 2.4 The Executive Vice Chancellor for Academic Affairs is the chief operating officer of the System for Academic Affairs and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of the academic affairs of the System. The chief administrative officers of the general academic institutions in the System and the chief administrative officer of the U. T. Institute of Texan Cultures at San Antonio, acting in a line capacity for the operation of their institutions, report to and are responsible to the Executive Vice Chancellor for Academic Affairs. The Vice Chancellor for Academic Affairs, as that officer is presently titled, directly reports and is responsible to the Executive Vice Chancellor for Academic Affairs.
- 2.5 The Executive Vice Chancellor for Health Affairs is the chief operating officer of the System for health-related education and health services in the System and, in consultation with the Chancellor, directly reports to and is responsible to the Board for the conduct of health-related education and the delivery of health services in the System. The chief administrative officer of each health-related institution in the System, acting in a line capacity for the operation of such officer's institution, reports to and is responsible to the Executive Vice Chancellor for Health Affairs. The Special Assistant to the Executive Vice Chancellor for Health Affairs directly reports and is responsible to the Executive Vice Chancellor for Health Affairs.
- 2.6 During the period of reorganization, the following officers shall continue to report and function as indicated:
 - 2.61 The General Attorney and Associate General Counsel is an administrative officer of the System Administration and directly reports to and is responsible to the Vice Chancellor and General Counsel.
 - 2.62 The Budget Director, the Comptroller, the Director of Accounting, the Director of Facilities Planning and Construction, the Director of Police, the Director of Special Services, the Executive Director for Investments and Trusts, and the System Personnel Director are administrative officers of the

System Administration; and each such officer directly reports to and is responsible to the Vice Chancellor for Business Affairs (except the Director of Accounting who reports as specified in Part One, Chapter II, Sec. 3.742 of these Rules and Regulations.)

- 2.63 The Director of the Institute of Higher Education Management directly reports to and is responsible to the Vice Chancellor for Academic Affairs.
- 2.64 The Manager of University Lands - Oil, Gas and Mineral Interests and the Manager of University Lands - Surface Interests are administrative officers of the System Administration and directly report to the Vice Chancellor for Lands Management.

2.7 Appointment and Tenure of Officers.

- 2.71 The Chancellor, the Executive Vice Chancellor for Academic Affairs, and the Executive Vice Chancellor for Health Affairs, shall be elected by the affirmative vote of a majority of the Regents in office and shall hold office without fixed term, subject to the pleasure of the Board.

- 2.72 All other executive and administrative officers of the System and System Administration shall be appointed by the Board after nomination by the Chancellor or the appropriate Executive Vice Chancellor. Officers so appointed shall not have tenure by virtue of their respective offices. They shall hold office without fixed term, subject to the pleasure of the Chancellor or the appropriate Executive Vice Chancellor. Their actions concerning such officers are in turn subject to review and approval by the Board.

c. Subsections 2.4, 2.5, and 2.6 of Section 2 were renumbered as Subsections 2.8, 2.9, and 2.(10) of Section 2 respectively.

d. Subsections 3.1 and 3.2 of Section 3 were renumbered as Subsections 3.1 through 3.4 of Section 3 and those Subsections were amended to read as follows:

3.1 Duties of Officers in the Office of the Chancellor.

3.11 Office of the Chancellor.

The Office of the Chancellor, by delegation from the Board, is authorized to exercise the powers and authorities of the Board in the governance of the System. The Office of the Chancellor will normally act through the chief administrative officer regarding the affairs of a component institution. The Office of the Chancellor, however, shall not be precluded from any direct participation and communication with institutional staff, faculty members, and groups. The major duties of the Office of the Chancellor include:

- 3.111 Advising and counseling with the Board with respect to the policies, purposes, and goals of the System; acting as executive agent of the Board in implementing its policies; representing the System in all other respects as deemed appropriate to carry out such policies, purposes and goals, and interpreting and articulating the System's academic, administrative

- and developmental policies, programs, needs and concerns to the general public and to other constituencies at the community, state, regional and national levels.
- 3.112 Directing the management and administration of System Administration and all component institutions of the System.
 - 3.113 Presenting to the appropriate standing committees of the Board and to the Board nominations for all officers of System Administration, and for all officers of component institutions as provided in these Rules and Regulations.
 - 3.114 Periodically reviewing the organization of the System Administration and the component institutions of the System and reporting to the appropriate standing committees of the Board and to the Board recommendations for changes in organization, assignments and procedures.
 - 3.115 Preparing and approving appropriate recommendations to the Board and its standing committees either in the name of "The Office of the Chancellor" or as "The Office of the Chancellor concurs..." with the recommendation of the appropriate chief administrative officer of a component institution.
 - 3.116 Preparing and approving annual operating budgets for the System Administration and the component institutions of the System and submitting such recommendations to the Board.
 - 3.117 Preparing and approving biennial legislative submissions to the Legislative Budget Board and to the Governor for the System Administration and the component institutions of the System for the consideration of the Board in accordance with Section 6 of Chapter II of Part Two of these Rules and Regulations.
 - 3.118 Developing and implementing programs for the most efficient management of personnel resources, and for long-range planning for academic programs, physical facilities and financial resources.
- 3.12 Primary Duties
- 3.121 The Chancellor. --The Chancellor has direct line responsibility for the centralized and consolidated functions and operations of The University of Texas System Administration, including: the University's external relations programs (including private fund development, state governmental relations, press relations, and federal relations); lands and investments (including management of trusts, trust lands, and trust assets; management of the Permanent University Fund Lands; and management of the investments of the Permanent University Fund); finance and administration (including facilities planning and construction, central budget control, activities of the System comptroller, audit procedures and policies, capital programs, personnel, institutional studies, and police operations); and the Office of General Counsel. The Chancellor shall prepare recommendations and supporting information on all

such operations for consideration by the appropriate standing committees of the Board and the Board of Regents.

- 3.122 The Executive Vice Chancellor for Academic Affairs. --
The Executive Vice Chancellor for Academic Affairs shall have as a prime responsibility the maintenance of high academic quality in the general academic components of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities planning and construction, and personnel (both academic and non-academic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Academic Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.
- 3.123 The Executive Vice Chancellor for Health Affairs. --
The Executive Vice Chancellor for Health Affairs shall have as a prime responsibility the maintenance of high academic quality in the health-related teaching institutions and high quality health services in the health-care delivery institutions of the System. Through the chief administrative officers of the component institutions, he or she shall have direct line responsibility for the budgets, academic planning and programs, facilities planning and construction, and personnel (both academic and non-academic) of those components. In consultation with the Chancellor, the Executive Vice Chancellor for Health Affairs shall prepare recommendations and supporting information on such matters for consideration by the appropriate standing committees of the Board and the Board of Regents.

3.2 The Assistant to the Chancellor and the Executive Assistant to the Chancellor are the Chancellor's principal staff members in the Office of the Chancellor. During the period of reorganization, these officers shall continue to function in the Office of the Chancellor as follows:

3.21 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of the System Administration. Subject to delegation by the Chancellor, the duties of the position include:

- 3.211 Providing assistance to the Office of the Chancellor and the Executive Assistant to the Chancellor in the coordination of materials submitted to the Board of Regents and its standing committees.
- 3.212 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.
- 3.213 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.214 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.

- 3.215 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
- 3.216 Performing such other duties and responsibilities as may be directed by the Chancellor.
- 3.22 Executive Assistant to the Chancellor.
The Executive Assistant to the Chancellor is an administrative officer of the System Administration and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include:
 - 3.221 Coordinating all matters between the Office of the Chancellor and the Office of the Board.
 - 3.222 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.
 - 3.223 Advising the Office of the Chancellor on policies, purposes, and long-range planning for the System.
 - 3.224 Assisting the Office of the Chancellor in reviewing the management of component institutions.
 - 3.225 Managing such other duties and responsibilities as may be directed by the Chancellor.
- 3.3 During the period of reorganization, the Executive Director for Development and the Assistant Chancellor for Planning shall continue to function as follows:
 - 3.31 Executive Director for Development.
Subject to delegation by the Chancellor, the major duties of the Executive Director for Development include:
 - 3.311 Acting under the authority delegated by the Chancellor for private fund development for the System.
 - 3.312 Coordinating policies and activities involving internal foundations and University-related external foundations.
 - 3.313 Coordinating and cooperating with the chief administrative officers of the component institutions in development programs.
 - 3.314 Coordinating efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
 - 3.315 Advising component institution administrative officials, deans, and directors on projects involving private gift support, suggesting possible granting agencies or benefactors, and assisting when needed in the preparation of grant proposals and their presentation.
 - 3.316 Administering procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift dockets for the Board.
 - 3.32 Assistant Chancellor for Planning.
Subject to delegation by the Chancellor, the major duties of the Assistant Chancellor for Planning include:
 - 3.321 Representing the System in its relations with state and local legislative bodies and agencies.
 - 3.322 Advising the Chancellor on relations with state and local legislative bodies and agencies.

- 3.323 Informing appropriate administrative officers of current operations and long-range developments on the state level, which may affect the System.
- 3.324 Maintaining and distributing information on state programs to assure proper action by the System on applications and communications to federal and state agencies and offices.
- 3.325 Assisting the Vice Chancellor for Administration in monitoring federal activities of significance to the System.
- 3.326 Performing such other duties and responsibilities for the efficient operation of the System as shall be assigned by the Chancellor.

3.4 Vice Chancellor for Academic Affairs.

During the period of reorganization and subject to delegation by the Executive Vice Chancellor for Academic Affairs, the Vice Chancellor for Academic Affairs has the general assignment of assisting in the effective coordination of the general academic institutions. His duties may include:

- 3.41 Submitting to the Executive Vice Chancellor for Academic Affairs recommendations on the System programs in education, research, and public service, including general plans and operations of general academic institutions.
- 3.42 Reviewing and making recommendations on proposals from the general academic institutions requiring action by the Executive Vice Chancellor for Academic Affairs.
- 3.43 Working with the general academic institutions to develop general guidelines concerning faculty workload and faculty policies and recommending to the Executive Vice Chancellor for Academic Affairs System policies on these matters.
- 3.44 Preparing and submitting to the Executive Vice Chancellor for Academic Affairs long-range and immediate academic plans for the general academic institutions including programs for continuous evaluation of existing academic programs.
- 3.45 Pursuant to governing policies, recommending to the Executive Vice Chancellor for Academic Affairs the annual operating budget requests submitted by each general academic institution.
- 3.46 Recommending to the Executive Vice Chancellor for Academic Affairs legislative appropriation requests (and policies for the development of such requests) to be submitted by the System on behalf of the general academic institutions.
- 3.47 At the direction of the Executive Vice Chancellor for Academic Affairs, processing all academic matters for the System general academic institutions with the Coordinating Board, and coordinating other academic matters directed to the Coordinating Board.
- 3.48 At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating the preparation of the agenda for meetings of the Council of Academic Institutions.
- 3.49 At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating the development and implementation of the individual mission of the general academic institutions.
- 3.4(10) In matters involving joint programs between System general academic institutions and System health institutions, coordinating with the Executive Vice Chancellor for Health Affairs, at the direction of the Executive Vice Chancellor for Academic Affairs.

- 3.4(11) At the direction of the Executive Vice Chancellor for Academic Affairs, coordinating activities of the Institute of Higher Education Management with all System Components and other interested institutions of higher education and directing development of its programs to provide managerial training for persons in administrative positions in such institutions.
- e. Subdivision 3.22 of Subsection 3.2 of Section 3 was renumbered as Subsection 3.5 of Section 3.
- f. Subsections 3.3 and 3.4 of Section 3 were renumbered as Subsections 3.6 and 3.7 of Section 3, respectively.
- g. Subsection 3.5 of Section 3 was renumbered as Subsection 3.8 of Section 3 and was amended to read as follows:

3.8 Special Assistant to the Executive Vice Chancellor for Health Affairs.

During the period of reorganization and subject to delegation by the Executive Vice Chancellor for Health Affairs, the Special Assistant to the Executive Vice Chancellor for Health Affairs has the general assignment of assisting in the effective coordination of those component institutions concerned primarily with health sciences. His duties may include:

- 3.81 Submitting to the Executive Vice Chancellor for Health Affairs recommendations on System programs on health science education, research, and public service, including general plans and operations for the health institutions.
- 3.82 Reviewing and making recommendations on proposals from the health institutions requiring action by the Executive Vice Chancellor for Health Affairs.
- 3.83 Preparing and submitting to the Executive Vice Chancellor for Health Affairs long-range and immediate plans for health science education, research and public service for the health institutions.
- 3.84 Recommending to the Executive Vice Chancellor for Health Affairs the annual operating budget requests submitted by each health institution.
- 3.85 Recommending to the Executive Vice Chancellor for Health Affairs legislative appropriation requests (and policies for the development of such requests) to be submitted by the System on behalf of the health institutions.
- 3.86 At the direction of the Executive Vice Chancellor for Health Affairs, processing all matters for the System health institutions with the Coordinating Board, and coordinating other health education matters directed to the Coordinating Board.
- 3.87 At the direction of the Executive Vice Chancellor for Health Affairs, preparing the agenda for the meetings of the Council of Health Institutions.
- 3.88 At the direction of the Executive Vice Chancellor for Health Affairs, coordinating the development and implementation of interinstitutional programs to benefit the individual health institutions in the achievement of their missions.
- 3.89 At the request of the Executive Vice Chancellor for Health Affairs, interpreting the health institutions' policies and programs to health professional groups at the local, state and national levels, and coordinating efforts with such health professional groups and state and federal regulatory agencies to assist the health institutions in the achievement of their missions.

- 3.8(10) At the request of the Executive Vice Chancellor for Health Affairs, providing direction for the efficient and effective operation of The University of Texas System Medical-Dental Application Center.
 - 3.8(11) At the request of the Executive Vice Chancellor for Health Affairs, directing the activities of the Institute for Health Policy and Planning and coordinating its activities with both state and federal governmental agencies and health professional groups.
 - 3.8(12) At the request of the Executive Vice Chancellor for Health Affairs, coordinating with the Executive Vice Chancellor for Academic Affairs in matters involving joint programs between System academic institutions and System health institutions.
- h. Subsections 3.6 and 3.7 of Section 3 were renumbered as Subsections 3.9 and 3.(10) of Section 3 respectively.
 - i. Subsection 3.8 of Section 3 was renumbered as Subsection 3.(11) of Section 3 and was amended to read as follows:

3.(11)Councils of the System.

3.(11)1 The System Council.

The System Council is composed of the Chancellor, the Executive Vice Chancellor for Academic Affairs, the Executive Vice Chancellor for Health Affairs, and the chief administrative officers of all the component institutions of The University of Texas System. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to discuss those matters of general concern to the operation of The University of Texas System.

3.(11)2 The Council of Academic Institutions.

The Council of Academic Institutions is composed of the Executive Vice Chancellor for Academic Affairs, the Vice Chancellor for Academic Affairs, the chief administrative officers of the general academic institutions of the System, and the chief administrative officer of the U. T. Institute of Texan Cultures. The Chancellor serves as an ex officio member of this Council. The Executive Vice Chancellor for Academic Affairs shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Vice Chancellor for Academic Affairs shall be the permanent vice-chairman.

3.(11)3 The Council of Health Institutions.

The Council of Health Institutions is composed of the Executive Vice Chancellor for Health Affairs, the Special Assistant to the Executive Vice Chancellor for Health Affairs, and the chief administrative officers of the component institutions of the System concerned directly with health affairs. The Chancellor serves as an ex officio member of this Council. The Executive Vice Chancellor for Health Affairs acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented. The Special Assistant to the Executive Vice Chancellor for Health Affairs shall be the permanent vice-chairman.

3. (11)4 The Business Management Council.

The Business Management Council advises the Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers of the component institutions, the Chancellor, and the Vice Chancellor for Business Affairs. The Executive Vice Chancellor for Academic Affairs and the Executive Vice Chancellor for Health Affairs, or their delegates, serve as ex officio members of this Council. The Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings of the Council. The Vice Chancellor for Business Affairs shall be the permanent vice-chairman.

j. Section 4 was amended to read as follows:

Sec. 4. Chief Administrative Officers of Component Institutions.

4.1 The Board selects the chief administrative officer of each component institution.

4.11 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution having faculty and students, an Advisory Committee shall be established to recommend candidates to the Board. The Executive Vice Chancellor having line responsibility for the operation of the institution where the vacancy has occurred or is to occur shall be chairman of the Advisory Committee. In addition to the chairman, committee membership is as follows:

The Chancellor

Three Chief Administrative Officers

(to be appointed by the Chairman of the Board from three of the component institutions)

Three Regents

(to be appointed by the Chairman of the Board)

Five Faculty members of the institution involved, at least three of whom shall have the rank of associate professor or higher (method of selection to be determined by the General Faculty of the campus)

One Dean

(for academic institutions to be selected by Dean's Council of the institution involved) (for health science centers to be the Dean of Medicine of the health science center involved)

Two Students from the institution involved

(method of selection to be determined by the Student Government of the campus involved or, if there be no Student Government, by the chief administrative officer of the institution)

President of the Ex-Students' Association of the campus involved or his designee (if institution does not have an active alumni organization, then a member of the development board or an interested layman to be appointed by the chief administrative officer of the institution involved.)

- 4.12 When there is a vacancy or it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution not having faculty and students, an Advisory Committee shall be appointed by the Executive Vice Chancellor having line responsibility for the institution, subject to approval of the Chairman of the Board. The Executive Vice Chancellor having such line responsibility shall be Chairman of the Committee.
- 4.13 The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed including advice from competent sources as to the candidate's administrative and business ability.
- 4.14 Finally, the Advisory Committee shall submit, through its Chairman, its recommendations with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board, then the Board in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.
- 4.2 Each chief administrative officer reports to and is responsible to the Executive Vice Chancellor having line responsibility for the institution, and serves without fixed term, subject to the pleasure of the appropriate Executive Vice Chancellor and approval by the Board.
- 4.3 Within the policies and regulations of the Board, and under the supervision and direction of the Executive Vice Chancellor having line responsibility for the institution, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.31 Specifically, the chief administrative officer is expected, with the appropriate participation of the staff, to:
- 4.311 Develop and administer plans and policies for the program, organization, and operation of the institution.
 - 4.312 Interpret the System policy to the staff, and interpret the institution's program and needs to the Office of the Chancellor and to the public.
 - 4.313 Develop and administer policies relating to students, and where applicable, to the proper management of services to patients.
 - 4.314 Recommend appropriate operating budgets and supervise expenditures under approved budgets.
 - 4.315 Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 4.316 Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.

- 4.317 Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
- 4.318 Appoint, or establish procedures for the appointment of, all faculty, staff, and student committees.
- 4.319 Cause to be prepared and submitted to the Office of the Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Office of the Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Office of the Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Office of the Chancellor and the chief administrative officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 4.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

k. Subsections 5.1 and 5.2 of Section 5 were amended to read as follows:

- 5.1 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the appointment and dismissal of all other administrative officers of each component institution, including vice presidents, deans, directors and their equivalents. However, prior approval of the appropriate Executive Vice Chancellor shall be necessary for each such permanent or acting appointment and for each such dismissal whether from a permanent or acting appointment. All such other administrative officers serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution and the aforesaid approval of the Executive Vice Chancellor.
- 5.2 The Board delegates to the Executive Vice Chancellor having line responsibility for the institution and that Executive Vice Chancellor, in turn, delegates to the chief administrative officer of each component institution the responsibility for the permanent or acting appointment of department chairmen, department heads, and their equivalents. Such department chairmen, department heads and their equivalents serve without fixed terms and subject to the pleasure of the chief administrative officer of the institution.

AUG 14 1981

U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS,
PART ONE: AMENDMENTS TO CHAPTER III, SECTION 6, SUBSEC-
TION 6.4 (USE, POSSESSION, OR SALE OF A DRUG OR NARCOTIC)
AND CHAPTER VI, SECTION 6, SUBSECTION 6.12, SUBDIVISION 4
(LEASING OF SPACE TO STATE OR FEDERAL CREDIT UNIONS AND
PLACEMENT OF UNMANNED TELLER MACHINES).--Without objec-
tion, Part One of the Regents' Rules and Regulations was amended as
set out below:

1. Section 6 of Chapter III was amended by deleting Subsection 6.4 in its entirety and by renumbering the remaining subsections accordingly
2. Subdivision 4 of Subsection 6.12 of Section 6 of Chapter VI was amended to read as follows:

(4) The operation by the institution or its subcontractor (through appropriate written agreements approved as to content by the President of the institution and the Chancellor, as to form by the Office of General Counsel, and by the Board of Regents through the Chancellor's Docket) of any bookstore, specialty store, laundry, cafeteria, state or federal credit union (the membership in which must be limited to students, faculty, and staff of the institution), unmanned teller machines (any agreement for the placement of which must include a provision expressly prohibiting advertising the location of the unmanned teller machine to the general public), or other service facility maintained for the convenience of the students, staff and/or faculty.

AUG 14 1981

U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER I, SECTION 5 (OFFICERS IN THE OFFICE OF THE BOARD OF REGENTS) EFFECTIVE SEPTEMBER 1, 1981; AUTHORIZATION FOR EXECUTIVE SECRETARY TO MAKE EDITORIAL CHANGES THEREIN; AND AUTHORIZATION TO AMEND THE 1981-82 OPERATING BUDGET TO CONFORM THERETO.--Without objection, Section 5 of Chapter I of Part One of the Regents' Rules and Regulations was amended effective September 1, 1981 as set out below, and the Executive Secretary in consultation with the Chairman, the Office of the Chancellor, and the Office of General Counsel was authorized to make editorial changes within the remaining Chapters of the Regents' Rules and Regulations to conform to these amendments. Further, authorization was given to amend the 1981-82 Operating Budget to conform thereto.

Sec. 5. Officers in the Office of the Board of Regents.

- 5.1 Executive Secretary to the Board.--The Executive Secretary to the Board is the principal officer to the Board in the administration of the responsibilities of the Office of the Board of Regents and the principal staff officer to each member of the Board of Regents in the discharge of his or her responsibilities. In addition to the specific duties and responsibilities set forth in Section 5.3 of this Chapter the Executive Secretary to the Board shall advise and counsel with the Board regarding the design and implementation of policies and procedures by which the Board of Regents may more effectively fulfill its responsibilities regarding the governance and management of The University of Texas System.
- 5.2 Appointment.--At the meeting at which the Chairman and Vice-Chairman of the Board are elected, the Board shall elect an Executive Secretary who is not a member of the Board and who shall receive such compensation and have such staff as may be fixed by the Board. The Executive Secretary shall report and be responsible to the Board. The Executive Secretary shall serve subject to the pleasure of the Board and may be removed by the Board at any time. Upon the death, resignation, disability, removal, or disqualification of the Executive Secretary, the Board shall elect a successor Executive Secretary as soon as practicable.
- 5.3 Duties and Functions.--The duties and functions of the Executive Secretary shall include the following:
 - 5.31 The Executive Secretary shall supervise the Office of the Board of Regents.
 - 5.32 Meetings.--The Executive Secretary shall make preparations, including regental travel arrangements, for all meetings of the Board and its committees.

- 5.33 The Agenda.--Under the direction of the Chairman of the Board or the Chairman of a standing committee, the Executive Secretary shall prepare and distribute the Agenda and necessary supporting documentation for all meetings of the Board and its committees.
- 5.34 Open Meetings Act.--Under the direction of the Chairman of the Board or the Chairman of a standing committee, the Executive Secretary shall post notices of all meetings, and the subject matter thereof, as may be required under law.
- 5.35 Minutes.--The Executive Secretary shall record, prepare, and index the official Minutes of the Board and its committees and shall distribute copies thereof, including the annual budgets, to members of the Board and to other persons on the approved list. The official copy of the Minutes of the Board and its committees shall be kept in the Office of the Board of Regents, and certified excerpts from these Minutes shall be prepared by the Executive Secretary.
- 5.36 Documents.--The Executive Secretary shall keep on file in the Office of the Board of Regents all official documents, correspondence, and proceedings of the Board and its committees.
- 5.37 Seal.--The custody of the official seal of the System shall be with the Executive Secretary. The Executive Secretary shall affix such official seal to, and attest, all documents executed in the name of the Board and requiring attestation.
- 5.38 Rules and Regulations.--The Executive Secretary shall be charged with the responsibility of keeping current the Official Copies of the Regents' Rules and Regulations, and furnishing to members of the Board and the administrative officers on the approved list any changes or additions as soon as possible after the meeting at which they are finally adopted.
- 5.39 Reports.--As directed by the Board, the Executive Secretary shall:
- 5.391 define and establish routine reporting mechanisms, including;
 - 5.3911 determining the Board's information requirements;
 - 5.3912 structuring reporting procedures; and
 - 5.3913 gathering and summarizing reports and data for presentation to the Board on a routine basis; and
 - 5.392 prepare special reports, including;
 - 5.3921 requesting and gathering data from System Administration and component institutions;
 - 5.3922 conducting necessary analyses of data; and
 - 5.3923 summarizing facts and presenting reports for the Board's consideration.
- 5.3(10) Other Duties.--In addition, the Executive Secretary shall perform such functions and have such other duties and responsibilities as may be assigned to the Executive Secretary to the Board or as are usual and customary to the position of Executive Secretary and which assist the members of the Board in the discharge of their official duties.

5.4 Assistant Secretary to the Board.

5.41 The Assistant Secretary to the Board shall be appointed by the Executive Secretary to the Board with the concurrence of the Board of Regents and shall have such duties and responsibilities as shall be delegated by the Executive Secretary to the Board.

5.42 Upon the temporary absence of the Executive Secretary to the Board or upon the death, resignation, disability, or removal of the Executive Secretary to the Board, the Assistant Secretary to the Board will fulfill the duties of the Executive Secretary until such time as the Board shall elect a successor.

JUN 12 1981

U. T. BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS,
PART ONE: AMENDMENTS TO CHAPTER VII, SUBSECTIONS 2.31 AND
3.12 (COMPOSITION OF DEVELOPMENT BOARDS AND ADVISORY COUN-
CILS). --Without objection, Subsections 2.31 and 3.12 of Chapter VII of
Part One of the Regents' Rules and Regulations were amended to read as
follows:

- 2.31 The component institution development board shall consist of members recommended and appointed by the institutional head of each component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to the component institution development board shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1. At least one member shall be nominated by the ex-students' association of that institution. The institutional head and the Chancellor (or his delegate) shall be ex officio members with voting privileges. The component institution development board will elect a Chairman and such other officers as are appropriate from among its membership.
- 3.12 An advisory council shall consist of members recommended by the dean or director of the school, college, or other approved unit and appointed by the chief administrative officer of the component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to any advisory council shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER III, SUBSECTION 1.83 (ACADEMIC TITLES).--Without objection, Subsection 1.83 of Chapter III of Part One of the Regents' Rules and Regulations was amended to read as follows:

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- 1.83 The following academic titles may also be used within University of Texas System institutions. Tenure cannot be awarded to a person appointed to these ranks and, with the exception of the rank of instructor, academic service within these ranks cannot be counted toward the satisfaction of any required probationary period. Appointments to these titles shall be for a period of time not to exceed one academic year, and, with the exception of the title of instructor, such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Subsection 6.8 of this Chapter of the Regents' Rules and Regulations. If a component institution determines that it is to the benefit of the institution, it may offer reappointments to these titles.
- (a) Instructor. This title denotes a probationary appointment as a member of an institutional faculty. During the period of probationary appointment to this rank the scholarly competence, teaching performance, and professional promise of the candidate will be evaluated.
 - (b) Lecturer. This title may be used for individuals who will serve as teachers and whose experience and qualifications are comparable to those of faculty members in untenured, tenure-track positions.
 - (c) Senior Lecturer. This title may be used for special teachers who will augment and complement regular teaching faculty and whose experience and qualifications are comparable to those of faculty members in tenured positions.
 - (d) Assistant Instructor or Teaching Associate. These titles may be used interchangeably for (1) certain graduate students teaching on a part-time or full-time basis who are in the last phase of their doctoral programs and who are unconditionally enrolled in graduate study, or (2) persons who, because of the nature of their duties, such as in a laboratory or in a hospital, do not qualify for one of the usual academic titles and do not hold the academic training or professional distinction usually required for attaining tenure positions.
 - (e) Teaching Assistant. This title usually applies to graduate students who are teachers and who are employed on a part-time basis. The only other teaching titles for graduate students are Teaching Associate and Assistant Instructor.

- (f) Faculty Associate. This title may be applied to a person assigned to a research or nonteaching center, institute, or other unit or interdisciplinary program of a component institution.
- (g) Specialist. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e.g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.
- (h) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:
 - (1) Research Professor of _____
(title of specialty)
 - (2) Research Associate Professor of _____
(title of specialty)
 - (3) Research Assistant Professor of _____
(title of specialty)
 - (4) Research Instructor in _____
(title of specialty)
- (i) In the health components, and in the general academic institutions with health-related clinical programs, persons appointed to full-time positions for the primary purpose of patient care and other service activities, with only incidental teaching or research duties, shall be given one of the following titles:
 - (1) Professor of Clinical _____
(title of specialty)
 - (2) Associate Professor of Clinical _____
(title of specialty)
 - (3) Assistant Professor of Clinical _____
(title of specialty)
 - (4) Instructor in Clinical _____
(title of specialty)

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER VIII, SECTION 4 (INSTITUTIONS AND ENTITIES COMPOSING THE SYSTEM). -- Without objection, Chapter VIII of Part One of the Regents' Rules and Regulations was amended by deleting Section 4 and inserting in lieu thereof the following:

Sec. 4. Institutions and Entities Composing the System. -- The System is composed of the component institutions and entities set forth below in paragraphs 4.1 et seq.; and such other component institutions and activities as may from time to time be assigned to the governance, control, jurisdiction, or management of the Board of the System. To insure uniformity and consistence of usage throughout the System, the component institutions and their respective entities shall be listed in the following order and the following titles shall be used:

	<u>Full Title</u>	<u>Short Title</u>
4.1	The University of Texas System Board of Regents, including The University of Texas Permanent University Fund	U. T. Board of Regents Permanent University Fund

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| 4.2 | The University of Texas System
Administration | U. T. System Admin-
istration |
| 4.3 | The University of Texas at Arlington | U. T. Arlington |
| 4.31 | The University of Texas at
Arlington School of Archi-
tecture and Environmental
Design | |
| 4.32 | The University of Texas at
Arlington College of Busi-
ness Administration | |
| 4.33 | The University of Texas at
Arlington College of Engi-
neering | |
| 4.34 | The University of Texas at
Arlington College of Liberal
Arts | |
| 4.35 | The University of Texas at
Arlington School of Nursing | |
| 4.36 | The University of Texas at
Arlington College of Science | |
| 4.37 | The University of Texas at
Arlington Graduate School
of Social Work | |
| 4.38 | The University of Texas at
Arlington Graduate School | |
| 4.39 | The University of Texas at
Arlington Institute of Urban
Studies | U. T. Institute of Urban
Studies - Arlington |
| 4.4 | The University of Texas at Austin | U. T. Austin |
| 4.41 | The University of Texas at
Austin School of Architecture | |
| 4.42 | The University of Texas at
Austin College of Liberal Arts | |
| 4.43 | The University of Texas at
Austin College of Natural
Sciences | |
| 4.44 | The University of Texas at
Austin College of Business
Administration | |
| 4.45 | The University of Texas at
Austin College of Communication | |
| 4.46 | The University of Texas at
Austin College of Education | |
| 4.47 | The University of Texas at
Austin College of Engineering | |
| 4.48 | The University of Texas at
Austin College of Fine Arts | |
| 4.49 | The University of Texas at
Austin School of Law | |
| 4.4(10) | The University of Texas at
Austin Graduate School of
Library and Information
Science | |
| 4.4(11) | The University of Texas at
Austin School of Nursing | |
| 4.4(12) | The University of Texas at
Austin College of Pharmacy | |

- 4.4(13) The University of Texas at
Austin Lyndon B. Johnson
School of Public Affairs
- 4.4(14) The University of Texas at
Austin School of Social Work
- 4.4(15) The University of Texas at
Austin Graduate School
- 4.4(16) The University of Texas at
Austin Marine Science
Institute U.T. Marine Science
Institute
- 4.4(17) The University of Texas at
Austin McDonald Observa-
tory at Mount Locke U.T. McDonald
Observatory

- 4.5 The University of Texas at Dallas U.T. Dallas
 - 4.51 The University of Texas at
Dallas School of Arts and
Humanities
 - 4.52 The University of Texas at
Dallas School of General
Studies
 - 4.53 The University of Texas at
Dallas School of Human
Development
 - 4.54 The University of Texas at
Dallas School of Manage-
ment and Administration
 - 4.55 The University of Texas at
Dallas School of Natural
Sciences and Mathematics
 - 4.56 The University of Texas at
Dallas School of Social
Sciences
 - 4.57 The University of Texas at
Dallas Callier Center for
Communication Disorders

- 4.6 The University of Texas at El Paso U.T. El Paso
 - 4.61 The University of Texas at
El Paso College of Business
Administration
 - 4.62 The University of Texas at
El Paso College of Education
 - 4.63 The University of Texas at
El Paso College of Engineering
 - 4.64 The University of Texas at
El Paso College of Liberal Arts
 - 4.65 The University of Texas at
El Paso College of Nursing
 - 4.66 The University of Texas at
El Paso College of Science
 - 4.67 The University of Texas at
El Paso Graduate School

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| 4.7 | The University of Texas of the Permian Basin | U. T. Permian Basin |
| 4.71 | The University of Texas of the Permian Basin College of Arts and Education | |
| 4.72 | The University of Texas of the Permian Basin College of Management | |
| 4.73 | The University of Texas of the Permian Basin College of Science and Engineering | |
| 4.8 | The University of Texas at San Antonio | U. T. San Antonio |
| 4.81 | The University of Texas at San Antonio College of Business | |
| 4.82 | The University of Texas at San Antonio College of Fine and Applied Arts | |
| 4.83 | The University of Texas at San Antonio College of Humanities and Social Sciences | |
| 4.84 | The University of Texas at San Antonio College of Multidisciplinary Studies | |
| 4.85 | The University of Texas at San Antonio College of Sciences and Mathematics | |
| 4.86 | The University of Texas at San Antonio Lutch Center | U. T. San Antonio - Lutch Center |
| 4.9 | The University of Texas at Tyler | U. T. Tyler |
| 4.91 | The University of Texas at Tyler School of Business Administration | |
| 4.92 | The University of Texas at Tyler School of Education and Psychology | |
| 4.93 | The University of Texas at Tyler School of Liberal Arts | |
| 4.94 | The University of Texas at Tyler School of Sciences and Mathematics | |
| 4.(10) | The University of Texas Institute of Texan Cultures at San Antonio | U. T. Institute of Texan Cultures |
| 4.(11) | The University of Texas Health Science Center at Dallas | U. T. Health Science Center - Dallas |
| 4.(11)1 | The University of Texas Southwestern Medical School at Dallas | U. T. Southwestern Medical School - Dallas |
| 4.(11)2 | The University of Texas Graduate School of Biomedical Sciences at Dallas | U. T. G.S.B.S. - Dallas |
| 4.(11)3 | The University of Texas School of Allied Health Sciences at Dallas | U. T. Allied Health Sciences School - Dallas |

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| 4. (12) The University of Texas Medical Branch at Galveston | U. T. Galveston Medical Branch |
| 4. (12)1 The University of Texas Medical School at Galveston | U. T. Galveston Medical School |
| 4. (12)2 The University of Texas Graduate School of Biomedical Sciences at Galveston | U. T. Galveston G. S. B. S. |
| 4. (12)3 The University of Texas School of Allied Health Sciences at Galveston | U. T. Galveston Allied Health Sciences School |
| 4. (12)4 The University of Texas Marine Biomedical Institute at Galveston | U. T. Marine Biomedical Institute |
| 4. (12)5 The University of Texas Institute for the Medical Humanities at Galveston | U. T. Galveston Medical Humanities Institute |
| 4. (12)6 The University of Texas Hospitals at Galveston | U. T. Galveston Hospitals |
| 4. (12)7 The University of Texas School of Nursing at Galveston | U. T. Galveston Nursing School |
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| 4. (13) The University of Texas Health Science Center at Houston | U. T. Health Science Center - Houston |
| 4. (13)1 The University of Texas Medical School at Houston | U. T. Medical School - Houston |
| 4. (13)2 The University of Texas Dental Branch at Houston | U. T. Dental Branch - Houston |
| 4. (13)3 The University of Texas Graduate School of Biomedical Sciences at Houston | U. T. G. S. B. S. - Houston |
| 4. (13)4 The University of Texas School of Allied Health Sciences at Houston | U. T. Allied Health Sciences School - Houston |
| 4. (13)5 The University of Texas School of Public Health at Houston | U. T. Public Health School - Houston |
| 4. (13)6 The University of Texas Speech and Hearing Institute at Houston | U. T. Speech and Hearing Institute - Houston |
| 4. (13)7 The University of Texas School of Nursing at Houston | U. T. Nursing School - Houston |
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| 4. (14) The University of Texas Health Science Center at San Antonio | U. T. Health Science Center - San Antonio |
| 4. (14)1 The University of Texas Medical School at San Antonio | U. T. Medical School - San Antonio |
| 4. (14)2 The University of Texas Dental School at San Antonio | U. T. Dental School - San Antonio |
| 4. (14)3 The University of Texas Graduate School of Biomedical Sciences at San Antonio | U. T. G. S. B. S. - San Antonio |

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| 4.(14)4 | The University of Texas
School of Allied Health
Sciences at San Antonio | U. T. Allied Health
Sciences School -
San Antonio |
| 4.(14)5 | The University of Texas
School of Nursing at
San Antonio | U. T. Nursing School -
San Antonio |
| 4.(15) | The University of Texas System
Cancer Center | U. T. Cancer Center |
| 4.(15)1 | The University of Texas
M. D. Anderson Hospital
and Tumor Institute at
Houston | U. T. M. D. Anderson
Hospital |
| 4.(15)2 | The University of Texas
Science Park | U. T. Science Park |
| 4.(16) | The University of Texas Health
Center at Tyler | U. T. Health Center -
Tyler |
| 4.(17) | The University of Texas System
Bauer House | U. T. Bauer House |

OCT 24 1980

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER II, SECTION 2, SUBSECTION 2.6 (PRESIDENT EMERITUS).--The following proposed amendment to the Regents' Rules and Regulations, Part One, Chapter II, Section 2 was presented:

2.6 President Emeritus.

The authority to bestow the title of President Emeritus shall rest with the Board. The title is honorary in recognition of outstanding service as President of a component institution and carries no salary or other perquisites directly related to the title and the title shall only be bestowed on an individual who is fully retired.

Following a detailed discussion, the proposed Subsection 2.6 was amended by deleting the period (.) at the close of the second sentence and adding after the word "retired" the following: "from the component institution. No person is authorized to use the title unless it has been bestowed by the Board."

Without objection, Section 2 of Chapter II of Part One of the Regents' Rules and Regulations was amended by adding the following new Subsection 2.6:

2.6 President Emeritus.

The authority to bestow the title of President Emeritus shall rest with the Board. The title is honorary in recognition of outstanding service as President of a

component institution and carries no salary or other perquisites directly related to the title and the title shall only be bestowed on an individual who is fully retired from the component institution. No person is authorized to use the title unless it has been bestowed by the Board.

OCT 24 1980

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER III, SUBSECTION 6. (13) (CONCERNING REDUCTION OF ACADEMIC POSITIONS OR ACADEMIC PROGRAMS DUE TO FINANCIAL EXIGENCY).--Without objection, Part One of the Regents' Rules and Regulations was amended by adding the following new Subsection 6. (13) to Section 6 of Chapter III:

- 6.(13) The chief administrative officer of a component institution has the responsibility for determining when it shall be necessary to reduce academic positions, the titles of which are given in Subsection 1.8 of this Chapter, or academic programs or both, subject to approval by the Chancellor of The University of Texas System. When such reductions are necessary as a result of financial exigency, the procedure for the selection and notification of those academic positions that are to be terminated shall be governed by this Section, and neither the procedures specified in Subsection 6.3 of this Chapter nor the notice requirements of Subsections 6.23, 6.8, and 6.9 of this Chapter shall be applicable.
- 6.(13)1 Upon determining the existence of a financial exigency and the need to reduce academic positions or academic programs, or both, the chief administrative officer shall appoint a committee composed of faculty and administrative personnel to make recommendations to the chief administrative officer as to which academic positions and/or academic programs should be eliminated as a result of the financial exigency.
- 6.(13)2 The committee will review and assess the academic programs of the institution and identify those academic positions that may be eliminated with minimum effect upon the degree programs that should be continued. The review will include, but not be limited to, an examination of the course offerings, degree programs, supporting degree programs, teaching specialties, and semester credit hour production.
- 6.(13)3 Upon determining that one or more academic positions in a degree program or teaching specialty should be eliminated, the committee will recommend the particular position or positions to be terminated by reviewing the academic qualifications and talents of holders of all academic positions in those degree programs or teaching specialties, the needs of the program they serve, past academic performance, and the potential for future contributions to the development of the institution. Tenure status

of a faculty member shall not be a consideration in the determination of whether a particular position should be eliminated except as permitted in Subsection 6.(13)4.

- 6.(13)4 If, in the opinion of the committee, two or more faculty members are equally qualified and capable of performing a particular teaching role, the faculty member or members having tenure shall be given preference over nontenured faculty. However, if such faculty have the same tenure status, consideration will be given to the need of the institution for capabilities for teaching in multiple disciplines, and the faculty member or members qualified by training and experience to teach in more than one discipline or area of specialization will be given preference over a faculty member or members qualified to teach in only one discipline or area of specialization. In other instances, length of service as a member of the faculty at the institution shall be the determining factor.
- 6.(13)5 Upon completion of its review, the committee shall promptly recommend to the chief administrative officer those persons who may be terminated, ranked in order of priority, with the reasons for their selection. The chief administrative officer shall, with such consultation with institutional administrative officers as he or she may deem appropriate, determine which academic positions are to be terminated because of the financial exigency and shall give the holders of these positions written notice of the decision.
- 6.(13)6 Any person terminated due to financial exigency will be notified when a vacancy occurs in the same component institution in his or her field of teaching within the next two (2) academic years following the termination. If such person makes timely application and is qualified for the position to be filled, he or she shall be offered employment in that position. If the vacancy is in a field of teaching in which two or more persons have been terminated because of financial exigency, all will be notified of the vacancy and of those so notified and making timely application, employment will be offered to the person who is the better qualified for the position to be filled.
- 6.(13)7 The chief administrative officer shall appoint a hearing committee to hear any appeals for reconsideration of termination decisions based upon financial exigency. Within thirty (30) days from the date of the notice of termination, a person shall have the right to appeal to the hearing committee for reconsideration of the termination decision. The appeal for reconsideration shall be in writing and addressed to the chief administrative officer of the institution. A person to be

terminated who appeals to the hearing committee shall be given a reasonably adequate written statement of the basis for the initial decision to reduce academic positions and, upon request of the person, shall be given any written data or information relied upon in arriving at such decision.

6.(13)8 The hearing committee shall set the date, time, and place for hearing the appeal for reconsideration. Such hearing shall be held within thirty (30) days of the date of the written request unless the person to be terminated waives such time requirement; however, such hearing shall be held within ninety (90) days from the date of the request. The hearing committee shall conduct the hearing in accordance with the following conditions and procedures.

6.(13)81 The hearing will be closed to the public unless requested to be open by the appealing person.

6.(13)82 The appealing person may be represented by legal counsel at his or her expense.

6.(13)83 The appealing person and the institution may offer any written evidence or oral testimony that is material to the issues.

6.(13)84 The burden shall be upon the appealing person to show by a preponderance of the credible evidence that:

- (a) financial exigency was not in fact the reason for the initial decision to reduce academic positions; or
- (b) the decision to terminate the appealing person as compared to another individual in the same discipline or teaching specialty was arbitrary and unreasonable.

No other issues shall be heard or considered by the hearing committee.

6.(13)9 The hearing committee shall make written findings of fact and recommendations to the chief administrative officer as soon as practical following the hearing. The chief administrative officer shall have the final decision to either accept or reject the recommendation of the hearing committee.

OCT 24 1980

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS,
PART ONE: AMENDMENT TO CHAPTER VII, SECTIONS 2, 3,
4, 5, 6, and 7, (PRIVATE-FUND DEVELOPMENT AND FOUNDATIONS).-- Approval was given to amend the Regents' Rules and Regulations, Part One, Chapter VII

a. By adding Subsection 2.7 to Section 2 as follows:

2.7 Under the provisions of Section 4 of this Chapter a component institution development board may, but need not, have an associated internal foundation.

b. By adding a new section 3 as follows:

Sec. 3. The Advisory Councils of a Component Institution.

3.1 Establishment and Organization:

3.11 With the approval of the Chief Administrative Officer of a component institution, the Chancellor, and the Board of Regents, any school, college, or other comparable teaching or research unit may have an advisory council dedicated to its own unique interests. Such an advisory council is responsible through the dean or director to the chief administrative officer of the component and through him to the component institution development board for all private funds developed for that school, college, or comparable unit. Each advisory council shall determine its development needs and shall direct the formulation of plans and the promotion of support for its programs.

3.12 An advisory council shall consist of not more than twenty-five members recommended by the dean or director of the school, college, or other approved unit and appointed by the chief administrative officer of the component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to any advisory council shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1.

3.13 An advisory council may elect a chairman and other such officers as are appropriate from among its membership. The dean or director, and the chief administrative officer of the component institution, or his delegate shall be ex-officio members with voting privileges.

- 3.2 Duties and Responsibilities:
- 3.21 An advisory council shall seek to enlist the aid of numerous friends of the school, college, or comparable unit in fund-development efforts, and may establish such committees and other groups as seem desirable in carrying out its programs.
- 3.22 An advisory council shall recommend through the dean or director or the component chief administrative officer to the development board the consideration of current and long-range programs which shall secure private funds for the unit.
- 3.23 A component institution advisory council shall have responsibility within that school, college or comparable unit:
- 3.231 for studying and developing private fund needs;
- 3.232 for coordinating and formulating plans and actively promoting support for both current and long-range programs to meet the developmental needs;
- 3.233 for periodic reports of progress to the chief administrative officer of the component institution and the development board on the plans and programs of the advisory council; and
- 3.234 for establishing a continuing program of collection and dissemination of information regarding gifts and endowments.
- 3.24 At periodic intervals, the dean or director shall lay before his advisory council descriptions of current development needs.
- 3.25 The work of all advisory councils shall be considered a part of the work of component institution development boards.
- 3.3 Under the provisions of Section 4 of this Chapter, an advisory council may, but need not, have an associated internal foundation.

c. By renumbering Section 3 as Section 4 and amending it to read as follows:

Sec. 4. Internal Foundations.

- 4.1 Definition.--As used in this Chapter, the term "internal foundation" means a foundation created by resolution of the Board of Regents of The University of Texas System as set forth in Subsection 4.31. The term does not include any entity that is incorporated under the laws of Texas or any other state and does not include any entity created by testamentary or

inter vivos trusts. An internal foundation is an accounting and administrative mechanism in the name of which development boards and advisory councils may approach prospective donors. Internal foundations are under the jurisdiction and control of the Board of Regents and are governed by rules, regulations, policies and procedures promulgated by the Board.

4.2 Policies on Initiation and Operation.

- 4.21 An internal foundation may be established to benefit a component institution, or a school, college or other comparable teaching or research unit within a component institution upon the recommendation of a development board or an advisory council, after approval of the chief administrative officer of the component institution, the Chancellor, and the Board of Regents.
- 4.22 Divisions and departments below the level of a school, college, or other comparable teaching or research unit may effectively work as separate groups within the framework of the advisory council and internal foundation which represents a school or college or comparable teaching or research unit. Provisions for the designation of special funds to be used for specific activities within the framework of the various internal foundations and advisory councils will be made in order to avoid stifling the interest and initiative of these groups.
- 4.23 There shall be an annual review of the activities of each internal foundation to determine its effectiveness; and, if it is unproductive for an unreasonable length of time, it shall be dissolved.
- 4.24 Every effort shall be made to permit a free range of initiative within the internal foundations, and their associated development boards and advisory councils, but activities must be in conformity with policies of the Board of Regents so as to permit maximum overall achievements in fund raising throughout the System.
- 4.25 All internal foundation funds shall be appropriately accounted for in University endowment and restricted fund accounts. As in the case of other University funds, authorization for expenditure of all funds in internal foundation accounts is vested in the Board of Regents. Except for those funds to be spent in accordance with the terms of Regental acceptance, authorization for expenditure normally will be obtained during the annual institutional budget approval process.

4.3 Establishment.

*4.31 Standard Resolution. From and after October 24, 1980, the Board of Regents of The University of Texas System adopts the following standard resolution form with regard to the establishment and operation of internal foundations:

RESOLUTION OF THE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS SYSTEM

WHEREAS, there exists a clear and specific need for means to finance the program of ((name of school, college, or other component unit)) of The University of Texas ((name of component)), in addition to the regular budgetary provisions, and

WHEREAS, it is the desire of interested persons to set up the facilities to encourage and assist in such financing,

IT IS NOW RESOLVED, that the Board of Regents of The University of Texas System hereby establishes, the ((name)) Foundation of the ((name of school, college, or other component unit)) of The University of Texas ((name of component)).

AND FURTHER, that the purpose of the said Foundation shall be to foster the understanding and development of the programs of the ((name of school, college, or other component unit)) at The University of Texas ((name of component)), and to encourage the making of gifts to the Foundation by deed, grant, will or otherwise for any purpose appropriate to the work of the Foundation.

1. The funds of the Foundation shall be devoted solely to the enrichment of the academic programs of the ((name of school, college, or other component unit)) of The University of Texas ((name of component)) and shall not be used for the ordinary operating expenses of the ((name of school, college, or other component unit)).

*2. A donation to the Foundation may be made for a specific purpose and may be given in the name of the donor or other designation specified by the donor or may be given as unrestricted funds.

3. The Board of Regents shall hold, manage, control, sell, exchange, lease, convey, mortgage or otherwise encumber, invest or reinvest, and generally shall have power to dispose of in any manner and for any consideration and on any terms the said gifts, funds, or property in their discretion and shall from time to time pay out of the income, or if the income be insufficient, out of the principal, all expenses of trust and all expenditures incurred in furthering the purposes of the trust.

4. Neither any donation to the ((name)) Foundation nor any fund or property arising therefrom in whatever form it may take shall ever be any part of the Permanent University Fund nor shall the Legislature have power or be in any way authorized to change the purposes thereof or to divert such donation, fund or property from those designated purposes.

5. As in the case of other University funds, authorization for expenditure of all funds from the Foundation shall be vested in the Board of Regents and recommendations for such expenditures shall be made by the ((appropriate title of chief administrative officer)) to the Chancellor and by the Chancellor to the Board of Regents of The University of Texas System.

*Editorial changes in Subsection 4.31 and in Paragraph 2 of the Resolution were submitted by Regent Blumberg.

4.32 Upon Regental approval of the standard resolution creating an internal foundation, the name of the foundation will be added to the list contained in Section 4.33 of this Chapter. The Secretary to the Board of Regents shall prepare a copy of the standard resolution in appropriate form for the Chairman's signature and shall distribute a copy to the Chancellor and to the chief administrative officer of the component institution involved.

4.33 The following internal foundations are approved:

Foundation	Date Established
The University of Texas at Austin	
John Charles Townes Foundation (School of Law)	6/27/42
Pharmaceutical Foundation of the College of Pharmacy	12/9-10/52
Fine Arts Foundation of the College of Fine Arts	12/1/50
Architectural Foundation of the School of Architecture	5/30/52
Genetics Foundation of the Zoology Department	3/28/52
College of Business Administration Foundation	5/29/53
The Psychological Research Foundation	5/29/53
Geology Foundation of the Depart- ment of Geology	10/24/53
Engineering Foundation of the College of Engineering	3/11/55
College of Education Foundation ¹	12/12/76
Social Work Foundation of the School of Social Work	10/1/66
Communication Foundation of the School of Communication ²	1/31/69
Graduate School Foundation	3/26/76

¹Formerly Teacher Education Foundation - 9/22/56

²Formerly the Journalism Foundation of the School of Journalism established 1/10/59

Graduate School of Library Science Foundation	6/20/69
College of Liberal Arts Foundation	7/11/80
College of Natural Sciences Foundation	7/11/80
The University of Texas System Cancer Center	
University Cancer Foundation	10/15/55
The University of Texas at Arlington Foundation	1/28/67
The University of Texas Medical Branch at Galveston Foundation	5/6/67
The University of Texas at El Paso Foundation	7/29/67

- d. By adding three new Sections to be numbered 5, 6, and 7 to read as follows:

Sec. 5. Trust Foundations.

If accepted by the Board, foundations created by testamentary or inter vivos trust instruments are administered by the Board of Regents, the Chancellor, and the appropriate component chief administrative officer through the Office of Investments and Trusts in accordance with the terms of the instrument creating the foundation. Foundations in this category are internal in the sense that they are controlled by the Board of Regents as trustee and the assets are carried in University accounts. The following trust foundations are presently being administered:

Trust Foundation	Date Accepted
Hogg Foundation for Mental Health	7/16/39
Winedale Stagecoach Inn Fund*	3/25/65
Robertson Poth Foundation	12/31/67

Sec. 6. Internal Corporations.

6.1 Definition.--As used in this Chapter, the term "internal corporation" means a nonprofit corporation chartered under the laws of the State of Texas:

- (1) under the Charter of which, the Board of Regents;
 - (a) acts as the Board of Directors or has the authority to appoint (or to approve or reject the appointment of) the Board of Directors; and

*Although this trust does not contain the word "foundation" in its name it is similar in all respects to the other trusts in this category.

- (b) has the authority to approve amendments to the charter and bylaws; and
- (2) the funds of which are deposited and accounted for in appropriate University accounts.

6.2 An internal corporation is managed pursuant to its charter and bylaws and in accordance with the Regents' Rules and Regulations.

6.3 The following internal corporations are presently authorized:

Internal Corporations	Date Chartered
Houston Health Science Center Foundation, Inc.	4/27/70
The Aerospace Heritage Foundation, Inc.	9/7/78
Ima Hogg Foundation, Inc.	6/26/64
The University of Texas System Medical Foundation, Inc.	10/5/73

Sec. 7. External Nonprofit Corporations.

The Board of Regents recognizes that there are legally incorporated nonprofit organizations (most having the word "foundation" in their charter) whose sole purpose is to benefit The University of Texas System, its component institutions, or teaching, research, and other activities within those component institutions. These organizations are administered by boards of directors independent from the control and supervision of the Board of Regents. Accordingly, as is the case with other external organizations, no component institution, or department or school of a component institution, may accept or receive gifts or bequests from any such external organization until such gifts or bequests have been accepted and approved by the Board of Regents.

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER VIII, SECTION 1 (NAMING OF BUILDINGS AND OTHER FACILITIES).--Without objection, Chapter VIII of Part One of the Regents' Rules and Regulations was amended by deleting Section 1 and inserting in lieu thereof the following:

Sec. 1 Naming of Buildings and Other Facilities.

1.1 Naming of Buildings.--Buildings of the System and its component institutions shall not be named in honor of any person until such person shall have been deceased at least five years. Recommendation to the Board of Regents regarding naming of buildings by the Chancellor and institutional head shall be accompanied by reasons including appropriate input from the institutional faculty; provided, however, that the Board

may act without receiving such recommendation when unusual circumstances justify such action and particularly when a substantial donation has been made toward the construction of the building to be named.

- 1.2 Naming of Facilities Other than Buildings.--Facilities other than buildings (e.g. laboratories, classrooms, seminar rooms, auditoria, concert halls, clinics, and patient rooms) may be named to memorialize and otherwise recognize substantial and significant donors, individuals designated by donors, or individuals who have made other significant contributions to the institution. Recommendations by the Chancellor and institutional head regarding the naming of such facilities shall be submitted to the Board of Regents for approval.
- 1.3 Naming of Facilities as Part of Special Private-Fund Development Campaigns.--When the naming of facilities other than buildings is contemplated as part of a special private-fund development campaign, that campaign shall have prior approval of the Chancellor and the Board as required in Part One, Chapter VII, Subsection 2.44 of the Regents' Rules and Regulations. Recommendations by the Chancellor and institutional head regarding the naming of each facility included in a fund development campaign shall subsequently be submitted to the Board of Regents for approval.

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO (1) CHAPTER I, SECTION 7.2 [BOARD FOR LEASE OF UNIVERSITY LANDS] AND SECTION 8.5 [COMMUNICATIONS TO THE BOARD]; (2) CHAPTER II, SECTIONS 2.21, 3.12, 3.13 AND 3.14 AND CHAPTER VI, SECTION 6.4 [RESPONSIBILITIES OF ASSISTANT TO THE CHANCELLOR]; (3) CHAPTER II, SECTIONS 3.31 AND 3.47 [EQUAL OPPORTUNITY OFFICE - OFFICE OF EMPLOYEE RELATIONS]; (4) CHAPTER III, SECTION 5.33 [NEPOTISM RULE], SECTION 16.3 [LEAVE OF ABSENCE WITHOUT PAY] AND SECTIONS 32 AND 33 [FACULTY AND STAFF ORGANIZATIONS]; AND (5) CHAPTER VI, SECTION 4.3 [STUDENT ORGANIZATIONS] AND SECTION 6.65 [SPECIAL USE FACILITIES]. --Without objection, Part One of the Regents' Rules and Regulations was amended as set out below:

1. Chapter I

a. Section 7.2 was amended to read as follows:

7.2 Board for Lease of University Lands. --Pursuant to Section 66.62, Texas Education Code, two members of the Board shall be appointed by the Chairman of the Board, by and with the consent of the Board, to serve with the Commissioner of the General Land Office on the Board for Lease of University Lands, an agency of the State of Texas. Neither of such appointees shall be employed either directly or indirectly by any oil or gas company nor shall be an officer or attorney for any oil or gas company. With the knowledge and direction of the Chancellor, the Board for Lease shall receive the assistance and cooperation of the Vice Chancellor for Lands Management and his staff.

b. Section 8.5 was amended to read as follows:

8.5 Communications by and to the Board.

8.51 Members of the Board of Regents are to be permitted access to such personnel and information as in their individual judgements will enable them to fulfill their duties and responsibilities as Regents of The University of Texas System. It

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: PROPOSED AMENDMENT TO CHAPTER II, SECTION 2, SUBSECTION 2.6 (PRESIDENT EMERITUS)[DEFERRED]. --This item was deferred.

is the responsibility of each Regent to be knowledgeable in some detail regarding the operations, management, finances, and effectiveness of the academic, research, and public service programs of The University of Texas System, and members of the Board have the right and authority to inform themselves as to their duties, responsibilities and obligations in such a manner as they may deem proper. The regular channel of communication from members of the Board to the faculty, staff and administration is through the Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Chancellor and the chief administrative officer of the institution involved; however, individual Board members are not precluded when they deem it necessary and proper from direct participation and communication with the chief administrative officers, representatives, and personnel of The University of Texas System Administration and its component institutions, faculty members and other groups. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Chancellor in sufficient time to permit him to consider such proposals, make recommendations thereon, and transmit them to the Secretary to the Board no later than seventeen days prior to the next meeting of the Board, in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board so they will receive it at least five days prior to the meeting. Except where emergency proposals are involved, all such proposals not submitted to the Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.

2. Chapters II and VI

a. Section 2.21 of Chapter II was amended to read as follows:

2.21 The Executive Director for Development, the Assistant Chancellor for Planning, the Assistant to the Chancellor and the Executive Assistant to the Chancellor are administrative officers of the System, and each such officer directly reports to and is responsible to the Chancellor.

b. A new Section 3.12 as set out below was added to Chapter II and the present Sections 3.12, 3.13 and 3.14 were renumbered accordingly:

3.12 Assistant to the Chancellor.

The Assistant to the Chancellor is an administrative officer of the System. Subject to delegation by the Chancellor, the duties of the position include:

3.121 Providing assistance to the Chancellor and the Executive Assistant to the Chancellor in the coordination of materials submitted to the Board of Regents.

3.122 Coordinating, at the direction of the Chancellor, correspondence and requests from the component institutions.

3.123 Evaluating and coordinating the internal administrative procedures and supporting staff of the Office of the Chancellor.

- 3.124 Supervising the official files of the Office of the Chancellor relating to official documents and correspondence.
- 3.125 Submitting recommendations for training programs for support staff of the Office of the Chancellor.
- 3.126 Performing such other duties and responsibilities as may be directed by the Chancellor.

c. Section 6.4(b)(2) of Chapter VI was amended to read as follows:

- (2) any administrative officer of the System, including the Chancellor, the Assistant to the Chancellor, the Executive Assistant to the Chancellor, the Assistant Chancellor for Planning, the Executive Director for Development, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, the Vice Chancellor and General Counsel, the Executive Director for Investments and Trusts, the Comptroller, the Director of Facilities Planning and Construction, the Budget Director, the General Attorney and Associate General Counsel, the Director of Police, the System Personnel Director, the Director for Special Services, and the Director of Accounting;

3. Chapter II

a. A new Section 3.314 was added as set out below and the present Section 3.314 was renumbered 3.315:

- 3.314 Supervising and coordinating the affairs of the Office of Equal Opportunity.

b. Section 3.47(12) was amended to read as follows:

- 3.47(12) Supervising and coordinating the affairs of the Office of Employee Relations.

4. Chapter III

a. Section 5.33 was amended to read as follows:

- 5.33 All situations covered by Section 5.31 shall be reported annually through the institution's docket or with the annual operating budget.

b. Section 16.3 was revised to read as follows:

- 16.3 Except in unusual circumstances, such as military service, reasons of health, continued graduate study, and public service or other activity which reflects credit on the institution and enhances an individual's subsequent contributions to the institution, a second consecutive year of leave of absence will not be granted.

- c. A new Section 32 was added as set out below and the present Section 32 was renumbered 33:

Sec. 32 Faculty and Staff Organizations.

- 32.1 Each component institution shall adopt procedures for the registration of faculty and staff organizations at that institution. The period of registered status of an organization shall not exceed one academic year and such status shall automatically terminate at the end of each academic year; provided, however, an organization previously registered as a faculty or staff organization may apply for and be granted registration for subsequent periods of one academic year if it meets all applicable criteria in effect for the period for which registration is sought.
- 32.2 A registered faculty or staff organization shall be subject to all applicable rules and regulations of the component institution and The University of Texas System. Action taken by or on behalf of a registered faculty or staff organization that results in a violation of such rules and regulations is subject to disciplinary action which may result in the suspension or revocation of the registered status of the organization.
- 32.3 No organization may become registered or remain registered at a component institution as a faculty or staff organization unless the membership of the organization is restricted to the faculty or staff of that component institution.
- 32.31 At the time of application for registration and at the beginning of each semester that an organization is registered as a faculty or staff organization, each such organization shall file with the appropriate officer at the component institution an affidavit executed by the president, chairman, or other appropriate official of the organization stating that the organization does not presently have, nor during any period of registration will it have, as a member any person who is not a member of the faculty or staff of the institution.
- 32.32 If the chief administrative officer of the institution, or his designated delegate, determines that the statements in such affidavit are false, registration shall be denied, or if it is determined that such affidavit has become false during any period of registration, such registration shall be cancelled.
- 32.4 Each application for registration as a faculty or staff organization shall be accompanied by a complete list of the names and addresses of all persons who are officers of the organization and the application shall identify by name and address the person or persons who are authorized to speak for or represent the organization in its relations with the institution and who are authorized to receive for the organization any official notices, directives, or instructions from the institution. This required information shall be kept current during any period of registration. If at any time during a period of registration it is determined by the chief administrative officer of the

institution, or his delegate, that such information is not current and the organization does not make such information current within ten (10) days after being notified of such deficiency, registration shall be cancelled.

- 32.5 A registered faculty or staff organization may state that its membership is composed of the faculty or staff of a component institution, but it shall not suggest or imply that it is acting with the authority or as an agency of the institution. A faculty or staff organization shall not use the name of a component institution or the name of The University of Texas System as a part of the name of the organization, and it shall neither display the seal of either a component institution or The University of Texas System in connection with any activity of the organization nor use such seal or seals as part of any letterhead, sign, banner, pamphlet, or other printed material that bears the name of the organization.
- 32.6 Faculty and staff organizations shall be subject to all applicable rules and regulations of The University of Texas System and the component institution at which the organization is registered. An organization is subject to disciplinary action or cancellation of registration for violation of such rules and regulations.

5. Chapter VI

- a. Section 4.3 was amended to read as follows:

4.3 A registered student organization may state that its membership is composed of students, or of students, faculty, and/or staff, of a component institution, but it shall not suggest or imply that it is acting with the authority or as an agency of that institution. A student organization shall not use the name of a component institution or the name of The University of Texas System as a part of the name of the organization, and it shall neither display the seal of either a component institution or The University of Texas System in connection with any activity of the organization nor use such seal or seals as a part of any letterhead, sign, banner, pamphlet, or other printed material that bears the name of the organization.

- b. A new subsection 6.65 as set out below was added to Section 6.6:

6.65 The rules and regulations applicable to a Special Use Facility may provide procedures for the rental of space for display of advertising in designated areas inside the Facility that have been approved by the chief administrative officer of the component institution or his delegate, and by lighted displays on an electronic scoreboard. Such rules and regulations may further provide procedures for the sale of advertising space on ticket envelopes for events sponsored by the Facility and in any publication of the Facility distributed in connection with a sponsored event or announcing future sponsored events.

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U. T. Austin - Performing Arts Center (Special Use Facility): Schedule of Facility Use Charges for Non-University Events (Regents' Rules and Regulations, Part One, Chapter VI, Section 6.6). --In view of the fact that the Performing Arts Center at The University of Texas at Austin has been designated a Special Use Facility by President Flawn in accordance with the Regents' Rules and Regulations, Part One, Chapter VI, Section 6.6, President Flawn and Chancellor Walker recommended that the following schedule of facility use charges for non-University events in the Performing Arts Center at U. T. Austin be approved:

Facility Use Charges for Non-University Events

Non-University events are designated as those events sponsored by non-University individuals, groups, associations, or corporations, including registered University of Texas at Austin student, faculty, and staff organizations.

<u>Basic Facility Use Fees:</u>	<u>6 AM - 12 Noon</u>	<u>12 Noon - 6 PM</u>	<u>6 PM - 12 Midnight</u>
<u>Facility</u>			
Concert Hall (3,000 seats)	\$ 400	\$ 400	\$ 600
Recital Hall (New Music Building, 700 seats)	200	200	300
B. Iden Payne Theatre (Drama Building, 500 seats)	240	240	360
Opera Lab Theatre (400 seats)	160	160	240
Organ Studio (New Music Building, 50 seats)	40	40	60
Lecture Room (Fine Arts Admin- istration Building, 50 seats)	20	20	30
Concert Hall Rehearsal Room (200 seats)	65	65	100

It was noted that no charges would be made for official University events sponsored by U. T. Austin academic departments, schools, colleges, agencies or departments.

Without objection, the Academic and Developmental Affairs Committee approved the recommendation.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER VI, SECTION 6, SUBSECTION 6.4 (INSTITUTIONAL REPRESENTATIVES). --Without objection, Part One of the Regents' Rules and Regulations was amended by deleting Paragraph (b), Subsection 6.4, Section 6 of Chapter VI and substituting the following therefor:

- (b) For the purpose of Subsection (a), an "institutional representative" is:
- (1) any member of the Board of the System or the Secretary to the Board;
 - (2) any administrative officer of the System, including the Chancellor, the Executive Assistant to the Chancellor, the Assistant Chancellor for Planning, the Executive Director for Development, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, the Vice Chancellor and General Counsel, the Executive Director for Investments and Trusts, the Comptroller, the Director of Facilities Planning and Construction, the Budget Director, the General Attorney and Associate General Counsel, the Director of Police, the System Personnel Director, the Director for Special Services, and the Director of Accounting;
 - (3) any administrative officer of the component institution, including the institutional head, any assistant to the institutional head, any vice president, any Dean of Students, and any associate or assistant dean of students; and
 - (4) any attorney, peace officer, or security officer of the System or the institution.

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER III, SUBSECTION 1.83(h) [USE OF CLINICAL TITLES]. --Without objection, the Regents' Rules and Regulations, Part One, Chapter III, were amended by deleting Subsection 1.83(h) and substituting the following in lieu thereof:

(h) In the health components, and in the general academic institutions with health-related clinical programs, persons appointed to full-time positions for the primary purpose of patient care and other service activities, with only incidental teaching or research duties, shall be given one of the following titles:

- (1) Professor of Clinical (title of specialty)
- (2) Associate Professor of Clinical (title of specialty)
- (3) Assistant Professor of Clinical (title of specialty)
- (4) Instructor in Clinical (title of specialty)

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An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENTS TO CHAPTER II, SECTIONS 2 AND 3; EDITORIAL CHANGES IN CHAPTER VI, SECTIONS 6 AND 7 [DUTIES OF VICE CHANCELLOR AND GENERAL COUNSEL (FORMERLY VICE CHANCELLOR FOR LANDS MANAGEMENT AND GENERAL COUNSEL), GENERAL ATTORNEY AND ASSOCIATE GENERAL COUNSEL (FORMERLY ASSOCIATE GENERAL COUNSEL), AND NEWLY CREATED POSITION OF VICE CHANCELLOR FOR LANDS MANAGEMENT AND NEWLY CREATED OFFICE OF LANDS MANAGEMENT]. --Upon motion of Regent Fly, seconded by Regent Powell, the Regents' Rules and Regulations, Part One, Chapter II, Sections 2 and 3 and Chapter VI, Sections 6 and 7 were adopted without objection as amended and with editorial changes as set out below:

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1. Chapter II, Section 2 was amended:

a. By deleting Subsections 2.12 and 2.22 and substituting in lieu thereof the following:

2.12 Vice Chancellors.
The other executive officers of the System are the Vice Chancellor for Academic Affairs, the Vice Chancellor

for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, and the Vice Chancellor and General Counsel. Each Vice Chancellor directly reports to and is responsible to the Chancellor.

2.22 The General Attorney and Associate General Counsel is an administrative officer of the System and directly reports to and is responsible to the Vice Chancellor and General Counsel.

b. By adding a new subsection 2.25 to read as follows:

2.25 The Manager of University Lands - Oil, Gas and Mineral Interests and the Manager of University Lands - Surface Interests are administrative officers of the System and directly report to the Vice Chancellor for Lands Management.

2. Chapter II, Section 3 was amended:

- a. By deleting Subsection 3.464 in its entirety and by changing the number of Subsection 3.465 to 3.464.
- b. By deleting Subsection 3.6 in its entirety and substituting the following in lieu thereof:

3.6 Officers in the Office of General Counsel.

3.61 Vice Chancellor and General Counsel.

Subject to delegation by the Chancellor, the Vice Chancellor and General Counsel is responsible for (a) providing all legal services required by the System and its personnel to insure the proper protection and advancement of its interests; and (b) maintaining the management, supervision, and delivery of legal services at a high level of effectiveness. The major duties of the Vice Chancellor and General Counsel include:

- 3.611 Directing and managing all legal personnel and legal affairs of the System, its units and its component institutions.
- 3.612 Providing advice, counsel and legal interpretations to System officials and personnel concerning legal matters affecting System operations.
- 3.613 Directing the Office of General Counsel personnel with respect to work priorities and assignments, standards of performance, and career development, delegating to staff members responsibility for particular legal and administrative tasks; and coordinating and controlling budget and personnel levels.
- 3.614 Directing and managing (within applicable limits of authority) all litigation and administrative agency hearings; authorizing and approving the institution of legal proceedings; evaluating, directing and approving action and procedures relative to prosecution or defense of pending litigation and administrative proceedings; employing outside counsel; and authorizing and approving settlement or appeal of litigation.

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- 3.615 Advising, counseling, and disseminating information to affected System units relative to the nature, evaluation, progress, and results of litigation, administrative proceedings, and other legal matters, and making recommendations to System officials and other personnel as to future operations and objectives.
 - 3.616 Approving as to form all contracts and agreements and all amendments to the Regents' Rules and Regulations; and approving as to form all institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such Handbooks.
 - 3.617 Drafting all legislation that has been approved by the Board or requested by any System officer for submission to the Board for approval and providing legal counsel on pending legislation.
 - 3.618 Identifying and evaluating administrative and functional problems and directing or recommending, as appropriate, course of action for solution.
 - 3.619 Representing the System before legal, educational and governmental groups and associations.
 - 3.61(10) Acting as administrator of the System Plan for Professional Medical Malpractice Self-Insurance and System Patent Officer.
 - 3.61(11) Working in cooperation with the Attorney General of the State of Texas, State Agency legal counsel and outside counsel.
 - 3.61(12) Assuming responsibility for any other legal, administrative or operational matters delegated by the Chancellor.
- 3.62 General Attorney and Associate General Counsel.
 Subject to delegation by, and within limits of authority set by the Vice Chancellor and General Counsel, the General Attorney and Associate General Counsel is responsible for the following duties:
- 3.621 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating work of all personnel assigned by the Vice Chancellor and General Counsel to him.
 - 3.622 Identifying and evaluating administrative and functional problems and recommending to the Vice Chancellor and General Counsel a course of action for their solution.
 - 3.623 Reporting regularly to the Vice Chancellor and General Counsel all legal and other activities and developments of significance to System interests, together with his recommendations.
 - 3.624 Assisting the Vice Chancellor and General Counsel and assuming responsibility as assigned or delegated by the Vice Chancellor and General Counsel with regard to the:
 - provision of legal counsel and advice to System officers, and their staffs, with

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respect to legal matters arising from System operations; litigation and litigation management and administrative hearings and their management; preparation, analysis, and giving of legal approval to agreements, contracts and various legal documents and instruments; amendments to Regents' Rules and Regulations; and approval as to form all institutional Handbooks of Operating Procedures, and all amendments thereto; and review, analysis and provision of legal counsel on pending and enacted legislation and governmental regulations, and drafting proposed legislation and regulations.

- 3.625 Managing and supervising the activities of the System Patent Office.
- 3.626 Managing and supervising the activities of the Office of General Counsel with regard to the System Plan for Professional Medical Malpractice Self-Insurance.

c. By adding the following new Subsection 3.7:

3.7 Officers in the Office of Lands Management.

3.71 Vice Chancellor for Lands Management.

Subject to delegation by the Chancellor, the Vice Chancellor for Lands Management provides direction and management for all transactions relative to Permanent University Fund Lands (hereafter sometimes referred to as "University Lands"), trust lands, and other noncampus real estate interests owned or controlled by the Board of Regents. In the exercise of those responsibilities, the Vice Chancellor for Lands Management:

- 3.711 Works closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
- 3.712 Works closely with the chief administrative officer of a component institution of the System and his delegates with regard to the management of trust lands and other noncampus real estate interests held by the Board of Regents for and on behalf of a particular institution.
- 3.713 Works closely with the Executive Director for Investments and Trusts with regard to the management of trust lands other than University Lands.
- 3.714 Directs and manages the operation of the following budgeted activities which are part of the Office of Lands Management:

- Board for Lease - University Lands;
- University Lands - Geology and Survey;
- Oil Field Supervision and Geophysical Exploration;
- University Lands Accounting Office; and
- University Lands - Surface Leasing.

3.72 Manager of University Lands - Oil, Gas and Mineral Interests.

Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Oil, Gas and Mineral Interests is responsible for providing field supervision of System operations, activities and transactions involving oil, gas

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and mineral development and production on the University Lands. Within limits of authority set by the Vice Chancellor for Lands Management, the Manager's regular duties include:

- 3.721 Making recommendations to the Board for Lease of University Lands, and the Board of Regents, as appropriate, for periodic oil and gas lease sales of University Lands, and for unitization, pooling and other transactions involving oil and gas leasehold and royalty interests and other mineral interests in University Lands.
 - 3.722 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
 - 3.723 Reviewing periodically the terms and conditions of forms and transactions involving oil and gas interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management and the Board for Lease of University Lands.
 - 3.724 Reporting regularly to the Vice Chancellor for Lands Management and the Board for Lease of University Lands all activities, developments and problems which could significantly affect System interests and University Lands, together with his recommendations with respect thereto.
 - 3.725 Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.
 - 3.726 Coordinating with the Manager of University Lands - Surface Interests in the discharge of their duties and responsibilities.
- 3.73 Manager of University Lands - Surface Interests.
Subject to delegation by the Vice Chancellor for Lands Management, the Manager of University Lands - Surface Interests is responsible for providing field supervision of System operations, activities, and transactions pertaining to surface interests, water rights and oil and gas field operations in or on University Lands. Within limits of authority set by the Vice Chancellor for Lands Management, the Manager's regular duties include:
- 3.731 Making recommendations to the Board with respect to all transactions involving surface interests in University Lands, including research projects, right-of-way easements, agricultural, grazing and other surface use leases, and geophysical permits.
 - 3.732 Organizing, directing, guiding, setting objectives and standards for, and assigning and evaluating the work of all personnel reporting to him.
 - 3.733 Reviewing periodically the terms and conditions of forms and transactions involving surface interests in University Lands, and making recommendations with respect thereto to the Vice Chancellor for Lands Management.
 - 3.734 Reporting regularly to the Vice Chancellor for Lands Management all activities, developments and problems which could significantly affect System interests in University Lands, together with his recommendations with respect thereto.

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- 3.735 Working closely with federal and state agencies in connection with research and development projects and activities, involving utilization and husbandry of University Lands, of mutual interest to the System and such agencies.
- 3.736 Coordinating with the Manager of University Lands - Oil, Gas and Mineral Interests in the discharge of their respective duties and responsibilities, and acts as oil and gas fields supervisor.

d. By renumbering the present Subsection 3.7 and its subsections to read Subsections 3.8 and 3.81, 3.82 and 3.83, respectively.

3. Editorial changes were made in Chapter VI, Sections 6 and 7 to conform to the creation of the new position of Vice Chancellor for Lands Management and the changes in the titles of Vice Chancellor for Lands Management and General Counsel and Associate General Counsel:

a. By revising Subparagraph (2) of paragraph (b) of Subsection 6.4 to read as follows:

(2) any administrative officer of the System, including the Chancellor, the Executive Assistant to the Chancellor, the Assistant Chancellor for Planning, the Executive Director for Development, the Vice Chancellor for Academic Affairs, the Vice Chancellor for Administration, the Vice Chancellor for Business Affairs, the Vice Chancellor for Health Affairs, the Vice Chancellor for Lands Management, the Vice Chancellor and General Counsel, the Executive Director for Investments and Trusts, the Comptroller, the Director of Facilities Planning and Construction, the Budget Director, the General Attorney and Associate General Counsel, the Director of Police, the System Personnel Director, the Director for Special Services, and the Director of Accounting;

b. By revising Subsection 7.24 to read as follows:

7.24 Registered student organizations, faculty or staff organizations, University-owned dormitories, and Student Government may be permitted the use of System-owned facilities to present off-campus speakers on campus pursuant to the facilities' use regulations promulgated by the component institution and subject to the requirement that each component institution must submit to the System Administration for approval as a part of its institutional Handbook of Operating Procedures a copy of all applicable facilities' use regulations, and no facilities' use regulations shall have any force or effect until it has been approved by the Chancellor and the Vice Chancellor and General Counsel.

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER III, SUBSECTION 1.83 OF SECTION 1.8 (ACADEMIC TITLES). -- Upon the recommendation of Chancellor Walker and without objection, Subsection 1.83 of Section 1.8 (Academic Titles) of Chapter III, Part One of the Regents' Rules and Regulations was amended by deleting subparagraph (h) and substituting the following therefor:

- (h) In the health components, persons appointed to full-time positions for the primary purpose of patient care and other service activities, with only incidental teaching or research duties, shall be given one of the following titles:
- (1) Professor of Clinical _____
(title of specialty)
 - (2) Associate Professor of Clinical _____
(title of specialty)
 - (3) Assistant Professor of Clinical _____
(title of specialty)
 - (4) Instructor in Clinical _____
(title of specialty)

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An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT AND EDITORIAL CHANGES TO CHAPTER VII, SECTION 3 (FOUNDATIONS) AND CHAPTER VIII, SECTION 4 (INSTITUTIONS AND ENTITIES COMPOSING THE SYSTEM). -- Contingent upon approval of the Tyler Educational Foundation, Inc., as an external foundation (Page 136), authorization was given to amend the Regents' Rules and Regulations, Part One, Chapter VII, Section 3, Subsection 3.23 by listing under "Foundations," the Tyler Educational Foundation, Inc.

Further, it was noted that the Secretary would make the following editorial changes in the Regents' Rules and Regulations, Part One:

1. Chapter VII, Section 3, Subsection 3.17 - The "Graduate School Foundation 1976" will be added in the appropriate place in the listing of foundations and dates established.
2. Chapter VIII, Section 4, Subsection 4.45 - "The University of Texas at Austin School of Communication" will be changed to read "The University of Texas at Austin College of Communication."
3. Chapter VIII, Section 4, Subsection 4.9 - "The University of Texas at Tyler U. T. Tyler" will be added to the list of names of institutions and their "short titles" as Subsection 4.9 and the present Subsection 4.9 and all subsequent subsections (and their subparagraphs) under Section 4 will be appropriately renumbered.

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BOARD OF REGENTS: AMENDMENTS TO SECTION 1.83, CHAPTER III (ACADEMIC TITLES) AND SECTIONS 3.17 AND 3.23, CHAPTER VII (FOUNDATIONS), PART ONE, REGENTS' RULES AND REGULATIONS. -- By separate motions, the Regents' Rules and Regulations, Part One, Chapters III and VII were amended as set out below:

1. Paragraphs (g) and (h), Subsection 1.83, Section 1.8 (Academic Titles) of Chapter III were amended by adding another subparagraph to the listing of each, to-wit:

a. To paragraph (g) the following was added:

(4) Research Instructor in (title of specialty)

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b. To paragraph (h) the following was added:

(4) Instructor in Clinical (title of specialty)

2. Subsection 3.17, Section 3.1 (Internal Foundations) and Subsection 3.23, Section 3.2 (External Foundations) of Chapter VII were amended as follows:

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a. The University of Texas Foundation, Inc. (Chartered) was deleted from the listing under Subsection 3.17.

b. The University of Texas Foundation, Inc., was added to the listing under Subsection 3.23.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER VII, SUBSECTION 3.14 (FOUNDATIONS). -- Subsection 3.14 of Chapter VII of Part One of the Regents' Rules and Regulations was amended without objection to read as follows upon the recommendation of Chancellor Walker:

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3.14 The work of all internal foundations shall be considered a part of the work of the component institution development boards. It is the duty of the component institution development boards to cooperate with such foundations at all times and to stimulate their efforts by counsel, by personal contacts and by providing promotional materials. Further, the foundations shall report periodically to the Chancellor through the chief administrative officer. Every effort should be made to permit a free range of initiative within the foundations, but activities should be in conformity with policies of the Board of Regents so as to permit maximum overall achievements in fund raising throughout the System.

BOARD OF REGENTS - AMENDMENTS TO REGENTS' RULES AND REGULATIONS, PART ONE AS REVISED AT THIS MEETING: (1) SUBSECTION 4.1 OF CHAPTER II; (2) SUBSECTIONS 1.83, 1.85 AND 1.87 OF CHAPTER III; (3) SUBSECTIONS 3.(13) and 3.(14) OF CHAPTER VI; AND (4) SUBSECTION 7.26 OF CHAPTER VI. --By separate motions and without objection, the Regents' Rules and Regulations, Part One as adopted in the foregoing paragraph was amended as set out below based on the recommendations in the Material Supporting the Agenda.

1. The proposed Subsection 4.1 of Section 4 of Chapter II was amended upon the suggestion of Regent Law to read as follows:

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- 4.1 The Board selects the chief administrative officer of each component institution.

- 4.11 When it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution having faculty and students, an Advisory Committee with the Chancellor as Chairman shall be established as follows to recommend candidates to the Board:

Chancellor (Chairman)

Vice Chancellor for Health Affairs or Vice
Chancellor for Academic Affairs
(as determined by the Chancellor)

Three Chief Administrative Officers
(to be appointed by the Chairman of
the Board from three of the compo-
nent institutions)

Three Regents
(to be appointed by the Chairman of
the Board)

Five Faculty members of the institution involved,
at least three of whom shall have the
rank of associate professor or higher
(method of selection to be determined
by the General Faculty of the campus)

One Dean
(for academic institutions to be selected
by Dean's Council of the institution
involved) (for health science centers to
be the Dean of Medicine of the health
science center involved)

Two Students from the institution involved
(method of selection to be determined
by the Student Government of the
campus involved or, if there be no
Student Government, by the chief
administrative officer of the
institution)

President of the Ex-Students' Association of the campus involved or his designee (if institution does not have an active alumni organization, then a member of the development board or an interested layman to be appointed by the chief administrative officer of the institution involved.)

- 4.12 When it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution not having faculty and students, an Advisory Committee shall be appointed by the Chancellor, subject to approval of the Chairman of the Board. The Chancellor shall be Chairman of said Committee.
- 4.13 The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed including advice from competent sources as to the candidate's administrative and business ability.
- 4.14 Finally, the Advisory Committee shall submit through its Chairman, the Chancellor, its recommendations with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board, then the Board in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.

2. Subsections 1.83, 1.85 and 1.87 of Section 1 of Chapter III were amended as follows:

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- a. The following subparagraphs were added to Subsection 1.83:

1.83

- ...
- (g) In the health components, persons appointed to full-time positions for the primary purpose of research activities, with only incidental teaching or patient care duties, shall be given one of the following titles:
- (1) Research Professor of _____
(title of specialty)
 - (2) Research Associate Professor of _____
(title of specialty)
 - (3) Research Assistant Professor of _____
(title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6.8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

(h) In the health components, persons appointed to full-time positions for the primary purpose of patient care activities, with only incidental teaching or research duties, shall be given one of the following titles:

- (1) Professor of Clinical (title of specialty)
- (2) Associate Professor of Clinical (title of specialty)
- (3) Assistant Professor of Clinical (title of specialty)

An appointment to one of these titles shall be for a period of time not to exceed one academic year. Such appointments shall terminate at the expiration of the stated period of appointment without the notification of nonrenewal required by Section 6. 8 of this Chapter of the Regents' Rules and Regulations. If a component determines that it is to the benefit of the institution, it may offer reappointment to one of these titles.

b. Subsection 1. 85 was amended to read as follows:

1. 85 Any person holding a position of Research Scientist, Research Associate, Research Assistant, or (in the health units) other appropriate research title, will be under the classified personnel system, unless special approval has been granted by the chief administrative officer of the institution to designate him as an unclassified employee in such a position.

c. Subsection 1. 87(c) was amended to read as follows:

1. 87 ...

- (c) Research Professor. Positions for which this title was used in the past should carry the title of Research Scientist or Research Associate or other appropriate title except in the health units as outlined in Section 1. 83(g).

3. Subsections 3. (13) and 3. (14) of Section 3 of Chapter VI were amended to read as follows:

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3. (13) The Hearing Officer shall render and send to both parties a written decision which shall contain findings of facts and conclusions as to the guilt or innocence of the accused student and shall assess a penalty or penalties in accordance with the published disciplinary penalties of the institution or in accordance with the following prescribed penalties:
3. (13)1 Disciplinary probation.
 3. (13)2 Withholding of transcript or degree.
 3. (13)3 Bar against readmission.
 3. (13)4 Restitution or reimbursement for damage to or misappropriation of institutional property.
 3. (13)5 Suspension of rights and privileges, including participation in athletic or extracurricular activities.
 3. (13)6 Failing grade.
 3. (13)7 Denial of degree.
 3. (13)8 Suspension from the institution for a period of time not to exceed one calendar year.
 3. (13)9 Expulsion from the institution for a specific period of time not less than one year.

3. (14) Within fourteen (14) days after the decision has been mailed to the parties, either or both parties may give notice of appeal to the Chancellor through the chief administrative officer of the institution. The decision or decisions will be reviewed at each level of such appeal upon the basis of the transcript of the hearing. Both parties may, at the discretion of the chief administrative officer or the Chancellor, submit oral or written arguments to support their position. In order for the appeal to be considered, all the necessary documentation to be filed by the appealing party, including written arguments, when appropriate, must be filed with the chief administrative officer within twenty-one (21) days after notice of appeal is given.

4. The proposed Subsection 7.26 of Section 7 of Chapter VI was amended upon the suggestion of Regent Law to read as follows:

7.26 No person shall be permitted on any campus of the System to advocate or recommend, either orally or in writing, the conscious and deliberate violation of any federal, state, or local law.

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The Rules and Regulations of the Board of Regents of The University of Texas System for the Government of The University of Texas System, Part One as revised on February 9, 1979, and as further amended on the same date, will be bound in a separate volume for distribution. The official copy for the record will be in a separate volume entitled Permanent Minutes, Volume XXVI().

COMMITTEE OF THE WHOLE
(Pages 94 - 106)

Chairman Shivers stated that all the actions of the Committee of the Whole were taken in open session and he filed the following report:

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS: (1) PART ONE: ADOPTION OF CHAPTER I, CHAPTER II AS AMENDED IN SECTION 5.1, AND SECTION 31 OF CHAPTER III; (2) PART TWO ADOPTION; AND (3) REMAINDER OF PROPOSED REVISION TO BE CONSIDERED AT FEBRUARY 1979 MEETING. --Chairman Shivers presented as the first order of business of the Committee of the Whole the proposed revision of the Regents' Rules and Regulations, Parts One and Two as submitted by System Administration. In accordance with instructions at the October 1978 meeting, Chancellor Walker mailed to the Regents on November 22 a proposed revision of the Regents' Rules and Regulations, Parts One and Two to conform to the administrative re-organization, together with a memorandum explaining the changes of conformity and other additional amendments.

Because he had not had an opportunity in the short time available to review the proposed revision, Regent Law said that he was not prepared to vote and proposed to lay the rules on the table until the next regular meeting of the Board. However, General Counsel Fitzpatrick explained the need to adopt certain portions of the rules at the December meeting, namely: Chapters I and II and the retirement section (Section 31) of Chapter III of Part One and all of Part Two.

After a discussion as to the urgency for the adoption of this revision, Regent Law moved:

1. That the following in Part One be adopted:
 - a. Chapter I
 - b. Chapter II, with the deletion of that portion of the second sentence of Section 5.1 which reads: "and for each such dismissal whether from a permanent or acting appointment."
 - c. Chapter III, Section 31 which is set out on Page 95
2. That the remainder of Part One of the Regents' Rules and Regulations be laid on the table with the understanding that any member of the Board may propose further and additional amendments to any or all of the proposed revision of the rules upon further consideration
3. That all of Part Two be adopted

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Vice-Chairman Williams seconded the motion which prevailed by unanimous vote.

(Copies of Chapter I, Chapter II as amended and Section 31 of Chapter III, Part One and all of Part Two will not be distributed until after the revision of both Parts One and Two of the Regents' Rules and Regulations have been adopted in their entirety. Prior to the meeting, the proposed revision by System Administration was distributed to the Officers of System Administration and the Chief Administrative Officers. Those copies plus this minute order should meet the need of those concerned until the revision has been adopted in its entirety. At that time the revised Rules and Regulations will be reported and bound in a separate volume for distribution.)

Section 31, Chapter III of Part One. --

Sec. 31 Retirement and Modified Service

- 31.1 No officer, administrator, faculty member, or employee of The University of Texas System or of any component institution or agency thereof shall be continued in a full-time service capacity or at a full-time compensation rate beyond the end of the fiscal year that includes his or her seventieth birthday.
- 31.2 The Board of Regents, upon the recommendation of the Chancellor and, when appropriate, the chief administrative officer of the affected component institution, may appoint an officer, administrator, faculty member, or employee to modified service after the end of the fiscal year that includes the person's seventieth birthday.
- 31.3 Recommendation for, and appointment to, modified service shall be made only after a review of the individual's past and current performance and a finding that the individual is not only competent to continue his or her duties, but that the continued service of the individual will result in a significant benefit to the System or a particular component institution.
- 31.4 Appointment to modified service shall be for one academic year and may be renewed for successive terms of one academic year after an annual review, recommendation, and finding as set forth in subsection 31.3. The notice provisions of Section 6.8 of this Chapter shall not apply to non-renewal of such appointments.
- 31.5 The workload of an individual on modified service shall be no more than one-half of his or her workload immediately preceding appointment to modified service. Salary rate shall be in the same proportion of his or her salary rate for the fiscal year immediately preceding appointment to modified service as his or her workload is to a full time workload and shall be subject to adjustment in accordance with policies and procedures applicable to other employees.
- 31.6 Upon recommendation of the Chancellor and, when appropriate, the chief administrative officer of the affected component institution, the Board of Regents may, by unanimous vote of the members present, make exceptions to this Section in special cases when the Board finds that the services of a particular individual will be of unique benefit to the System or a component institution.

Part one

COMMITTEE OF THE WHOLE
(Pages 70 - 269)

Chairman Shivers filed the following report of the Committee of the Whole; all action of which had been taken in open session. This report was adopted without objection:

BOARD OF REGENTS: REVISION OF REGENTS' RULES AND REGULATIONS, PARTS ONE AND TWO TO CONFORM TO 1977-78 OPERATING BUDGET AND TO LEGISLATION RELATING TO UNIVERSITY ENACTED BY 65TH LEGISLATURE, R.S., 1977. --In accordance with authorization granted at the July 29, 1977, meeting of the Board of Regents, the Regents' Rules and Regulations, Parts One and Two had been revised by the General Counsel under the direction and supervision of the President of the System, and copies had been circulated to members of the Board of Regents by the Secretary prior to the meeting.

At the request of Chairman Shivers, System President Walker explained the changes in the proposed revision. With two or three exceptions, the changes conform the Rules and Regulations to the 1977-78 Operating Budget adopted at the meeting on July 29, 1977, and to legislation relating to the University that was enacted by the 65th Legislature, R.S., 1977.

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Regent Clark moved, seconded by Regent Bauerle, that the revised Regents' Rules and Regulations, Parts One (Pages 70-158) and Two (Pages 159-230) be substituted for the current Rules and Regulations originally adopted in January 1960 and amended periodically thereafter.

After a discussion, the motion prevailed by unanimous vote, and without objection the necessary rules were waived and the revised Rules and Regulations became effective immediately.

RULES AND REGULATIONS
OF THE
BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS SYSTEM
FOR THE GOVERNMENT OF
THE UNIVERSITY OF TEXAS SYSTEM

PART ONE

Adopted by the Board of Regents on September 16, 1977

shall be made and no debt or obligation shall be incurred and no promise shall be made in the name of the System or any of its component institutions or of the Board by any member of the respective staffs of the System or any of its component institutions except:

- 27.11 In accordance with general or special budgetary apportionments authorized in advance by the Board and entered in its minutes; or
- 27.12 In accordance with authority specifically vested by the Board in a committee of the Board; or
- 27.13 In accordance with authority to act for the Board when it is not in session, specifically vested in some University officer by these Rules and Regulations or by special action of the Board.

27.2 It shall be the duty of the Auditor of The University of Texas at Austin and the several institutional business managers to see that all claims for payments of items not authorized as indicated above are refused and returned unpaid.

27.3 There shall be no sale to or purchase from the System or its component institutions by any employee thereof unless same has been duly authorized by the Board and the details relating thereto have been entered in its minutes.

Sec. 28 Indebtedness to the System or the State. --Neither salary payments nor any other payments shall be made to an employee, his agent or assignee, who is indebted to the System, any of its component institutions, or to the State until such debt is paid.

Sec. 29 Power to Bind the System in Fixing its Policies. --No employee of the System or any of its component institutions, as an individual or as a member of any association or agency, has the power to in anywise bind the System or any of its component institutions unless such power has been officially conferred in advance by the Board. Any action which attempts to change the policies or otherwise bind the System or any of its component institutions, taken by any individual or any association or agency, shall be of no effect whatsoever until the proposed action has been approved by the institutional head concerned, if any, and the President of the System, and ratified by the Board.

Sec. 30 Institutional Employees as Students. --The Institutional Supplement for each of the component teaching institutions shall express the institutional policy as to the amount of course work full-time and part-time employees shall be permitted to carry.

Sec. 31 Retirement and Modified Service.

31.1 Members of institutional faculties will not be continued on their standard full-time service or full-time compensation rate beyond the end of the fiscal year that includes their seventieth birthday.

31.2 Members of the institutional nonteaching staffs who are without faculty rank will not be continued on their standard full-time service or full-time compensation rate beyond the end of the fiscal year that includes their sixty-fifth birthday, except as provided in subsequent subsections. Nonteaching staff members who are without faculty rank may, at the end of the fiscal year that includes their sixty-fifth birthday, be employed in an academic status on a full-time or part-time basis until the end of