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U. T. SYSTEM: PROPOSED 1977-78 OPERATING BUDGETS (AMENDED) INCLUDING AUXILIARY ENTERPRISES, GRANTS AND GOVERNMENT FUNDS, RESTRICTED CURRENT FUNDS AND MEDICAL SERVICES RESEARCH DEVELOPMENT PROGRAMS; REQUEST FOR REGENTS' RULES AND REGULATIONS TO CONFORM. --A motion was made and seconded that the following Proposed 1977-78 Operating Budgets for The University of Texas System be approved:

- System Administration and Available University Fund
- The University of Texas at Arlington
- The University of Texas at Austin
- The University of Texas at Dallas
- The University of Texas at El Paso
- The University of Texas of the Permian Basin
- The University of Texas at San Antonio
- The University of Texas Health Science Center at Dallas
- The University of Texas Medical Branch at Galveston
- The University of Texas Health Science Center at Houston
- The University of Texas Health Science Center at San Antonio
- The University of Texas System Cancer Center
- The University of Texas Health Center at Tyler

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These Operating Budgets include Auxiliary Enterprises, Grants and Government Funds, Restricted Current Funds and Medical Services Research Development Programs.

Regent Clark offered the following amendment to the Budget. This amendment was seconded by Regent Sterling and unanimously approved:

BE IT RESOLVED, That the budget for The University of Texas System for the fiscal year beginning September 1, 1977, be amended by changing the title of "Deputy Chancellor" to "President and Chief Operating Officer of The University of Texas System."

AND BE IT FURTHER RESOLVED, That the General Counsel be directed to prepare, under the direction and supervision of the Deputy Chancellor, an updated version of the Regents' Rules and Regulations for consideration by the Regents at their September meeting, with the updated version to reflect the Deputy Chancellor's new title and responsibilities, such other changes in The University of Texas System Administration titles and responsibilities as the Deputy Chancellor may recommend, and all other changes necessary to bring the Regents' Rules and Regulations in line with present practices and procedures in The University of Texas System.

The question then recurred on the motion as amended, and the proposed 1977-78 Operating Budgets as outlined above were adopted by unanimous vote.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER VI, SECTION 6 (SPECIAL USE FACILITIES).--The recommendation of System Administration to amend the Regents' Rules and Regulations, Part One, Chapter VI, Section 6 was amended upon motion of Regent Law and adopted in the form set out below. The necessary rules were waived, and this amendment was ordered effective immediately:

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- 6.6 The chief administrative officer of a component institution may designate specific facilities of a component institution, such as special events centers, concert halls, theaters, or auditoria, as Special Use Facilities. The chief administrative officer shall cause to be prepared and submitted for approval, as a part of the Handbook of Operating Procedures of the institution, appropriate rules and regulations for the reservation and use of such designated Special Use Facilities. Such rules and regulations must restrict the reservation and use of such facilities in accordance with the following:
- 6.61 Designation as a Special Use Facility shall not constitute the facility as a public facility open to use by non-University persons, groups, associations, or corporations on a first come, first served basis.
- 6.62 Priority in the reservation and use of Special Use Facilities shall be given to activities and events sponsored by the component institution that are in furtherance of and related to the educational, cultural, recreational, and athletic programs of the institution.
- 6.63 As a lower priority, the institutional rules and regulations may provide for reservation and use of Special Use Facilities by non-University individuals, groups, associations or corporations, without the necessity of joint sponsorship by the institution. The institution shall establish rates to be charged for the use of the facility that will, at a minimum, insure recovery of that part of the operating cost of the facility attributable directly or indirectly to such non-University use. If the non-University user charges those attending an event any admission or registration fee, or accepts donations from those in attendance, the institution shall require the user to make a complete account of all funds collected and of the actual cost of the event. If the funds collected exceed the actual cost of the event, the user shall be required to remit such excess funds to the institution as an additional charge for the use of the Special Use Facility.
- 6.64 Subject to all constitutional and statutory provisions relating to the use of state property or funds for religious or political purposes, and subject to Subsection 6.63, above, Special Use Facilities may be made available for religious and political conferences or conventions. Religious organizations applying for use of a Special Use Facility must submit written evidence from the Internal Revenue Service that the organization has been granted an exemption from taxation under Section 501(c)(3) of Title 26 of the United States Code [Internal Revenue Code]. Political organizations applying for use of a Special Use Facility must present written evidence that the organization had candidates for either state, district, or local offices listed on the ballot at the last general election. A religious or political organization shall be permitted to use a Special Use Facility only one time during a calendar year.

JUL 9 1976 BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE:
AMENDMENT TO CHAPTER II, SECTION 4 (CHIEF ADMINISTRATIVE
OFFICERS OF COMPONENT INSTITUTIONS). --See Pages 100-102 .

JUL 9 1976 BOARD OF REGENTS - AMENDMENTS TO REGENTS' RULES AND REGU-
LATIONS TO CONFORM TO 1975-77 APPROPRIATION ACT: PART ONE,
CHAPTER III, PART TWO, CHAPTER V (VACATION, SICK LEAVE AND
OTHER GENERAL APPROPRIATION ACT PROVISIONS) AND PART TWO,
CHAPTER III (TRAVEL EXPENSE). --Upon recommendation of System
Administration and in order to comply with the current General Appropria-
tion Act, the necessary rules were waived and the following amendments to
the Regents' Rules and Regulations, Part One and Part Two were approved
effective immediately:

1. Section 15 of Chapter III of Part One was amended by adding a new Subsection 15.2 to read as set out below and by renum-bering the present Subsection 15.2, Subsection 15.3:

15.2 An employee who resigns, is dismissed, or separates from University employment shall be entitled to be paid in "lump sum" for all vacation leave entitlement duly accrued at the date of termination provided the employee has had continuous employment with the State for six months. The payment shall be calculated at the rate of compensa-tion being paid the employee at the time of termination.

2. Section 19 of Chapter III of Part One was amended by adding a new Subsection 19.3 to read as follows and by renumbering the present Subsection 19.3, Subsection 19.4:

19.3 An employee who resigns, is dismissed, or separates from University employment shall be entitled to be paid in "lump sum" for one-half sick leave entitlement duly accrued at the date of termination. The payment shall be calculated at the rate of compensation being paid the employee at the time of termination.

3. Section 3 of Chapter V of Part Two was amended by deleting Subsection 3.2 and by renumbering Subsection 3.3, Sub-section 3.2.

4. Chapter III of Part Two was amended by changing Subsection 13.4(10)3 of Section 13.4 (Travel Expense Reimbursements) to read as follows:

13.4(10)3 Intercollegiate Athletics. --Actual expenses will be paid at no per diem limit, provided such expenditures in the amount of \$4.00 or more are supported by signed receipts.

REPORT OF COMMITTEE TO STUDY PROCESS FOR SELECTION OF CHIEF ADMINISTRATIVE OFFICERS (PRESIDENTS) OF COMPONENT INSTITUTIONS; AMENDMENT TO REGENTS' RULES AND REGULATIONS, PART ONE, CHAPTER II, SUBSECTION 4.1 (PAGE 103). --Chairman Shivers reported that the Committee to Study Process for Selection of Chief Administrative Officers (Presidents) of Component Institutions of The University of Texas System had been meeting over the past several months since the appointment of the Committee on October 24, 1975, and had made its report. Chairman Shivers said that he would propose a recommendation to amend the Regents' Rules and Regulations to accomplish the report of the Committee. The Committee was composed of the following:

Regental Representatives

Regent Shivers (Chairman of Committee)
Regent (Mrs.) Johnson
Regent Williams

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Chief Administrative Officers of Three Component Institutions

President Lorene Rogers, The University of Texas at Austin
President Bryce Jordan, The University of Texas at Dallas
President William C. Levin, The University of Texas Medical Branch at Galveston

Representative from Ex-Students' Association

Mr. Wales Madden, President, Ex-Students' Association

Faculty Representatives

Mr. W. Page Keeton, School of Law, The University of Texas at Austin
Dr. Polykarp Kusch, Nobel Laureate in Physics and Professor of Physics, The University of Texas at Dallas
Dr. Howard Rase, Cunningham Professor of Chemical Engineering, The University of Texas at Austin
A. R. Remmers, Jr., M.D., Professor of Internal Medicine, The University of Texas Medical Branch at Galveston

Student Representatives

- Mr. John W. Craddock, Jr., Pre-med Student, The University of Texas at Austin
- Mr. Tim Furlong, Senior in School of Law, The University of Texas at Austin
- Mrs. Kathlyn S. McElveen, Vice-President of Student Congress, The University of Texas at Dallas
- Mr. William Race, Fourth Year Medical Student and recently retired President of Student Government, The University of Texas Medical Branch at Galveston

The Committee made a survey of the selection procedure used at a large number of major universities and reviewed The Selection of College and University Presidents by J. Kauffman, a publication of the Association of American Colleges in 1974.

The report of the Committee was unanimously adopted with the exception of the two students from U. T. Austin, Mr. Tim Furlong and Mr. John Craddock, both of whom wanted a larger representation of students on the committee than was recommended. The Committee was very diligent in its efforts.

Chairman Shivers then recommended that the Regents' Rules and Regulations be amended by deleting Subsection 4.1 of Chapter II, Part One, and substituting the following in lieu thereof:

Sec. 4 - Chief Administrative Officers of Component Institutions

- 4.1 The Board of Regents selects the chief administrative officers of each component institution.

At all times, the Chancellor shall be looking for promising candidates to whom he may refer the Advisory Committee when it is established.

When it is known that there is to be a vacancy in the office of a chief administrative officer of a component institution, an Advisory Committee with the Chancellor as Chairman shall be established as follows to recommend candidates to the Board of Regents:

Chancellor (Chairman)

Deputy Chancellor

Three Chief Administrative Officers

(to be appointed by the Chairman of the Board of Regents from three of the component institutions)

Three Regents

(to be appointed by the Chairman of the Board of Regents)

Five Faculty members of the institution involved, at least three of whom shall have the rank of associate professor or higher (method of selection to be determined by the General Faculty of the campus)

One Dean

(for academic institutions to be selected by
Dean's Council of the institution involved)
(for health science centers to be the Dean of
Medicine of the health science center involved)

Two Students from institution involved

(method of selection to be determined by the
Student Government of the campus involved)

**President of the Ex-Students' Association of the
campus involved or his designee (if institution
does not have an active alumni organization,
then a member of the Development Board or an
interested layman to be appointed by the Presi-
dent or Acting President)**

The Advisory Committee shall determine the availability of each candidate selected. To evaluate a candidate, the Advisory Committee shall set up criteria that relate to the needs of the individual component and shall seek advice on the ability of each candidate interviewed, including advice from competent sources as to the candidate's administrative and business ability.

Finally, the Advisory Committee shall submit through its Chairman, the Chancellor, a panel of not less than three nor more than five candidates with no preference indicated. Candidates submitted shall have received a majority vote of the Committee. If none of the names submitted in the report of the Advisory Committee is satisfactory to the Board of Regents, then the Board of Regents in its discretion may either name a new committee or proceed to select a chief administrative officer under such other procedures as in its discretion it may deem proper and appropriate.

Regent McNeese moved that the Regents' Rules and Regulations be so amended. Regent Sterling seconded the motion which unanimously prevailed. Then Regent Sterling moved that the Regents' Rules and Regulations be waived and that the amendment just adopted be effective immediately. This motion prevailed by unanimous vote upon a second by Regent McNeese.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS,
PART ONE: AMENDMENTS TO CHAPTER III, SECTIONS 14 and
15 (HOLIDAY AND VACATION SCHEDULE). --The necessary rules
were waived and the following amendments to the Regents' Rules
and Regulations, Part One relating to the holiday and vacation
schedule were adopted:

Amend Chapter III of Part One of the Regents' Rules and Regulations
as follows:

DEC 12 1975

- a. By deleting Subsection 14.1 and by renumbering Subsection 14.2
as 14.1 and by changing it to read as follows:

Sec. 14 Holidays.

14.1 All faculty, classified and other nonteaching personnel
are entitled to such holidays as are provided by the
Legislature in the then current appropriation bill and
as are approved annually by the Deputy Chancellor and
the Board of Regents, or alternate holidays approved
in the official calendars of the various institutions
by the Deputy Chancellor and the Board of Regents. (See
the Classified Personnel rules in the institutional
Handbook of Operating Procedure.)

- b. By deleting Subsection 15.1 and by renumbering Subsections
15.2 and 15.3 as 15.1 and 15.2 respectively and by changing
Subsection 15.1 to read as follows:

Sec. 15 Vacation.

15.1 Vacations for faculty, classified and other nonteaching
personnel shall be as provided by the Legislature in the
then current appropriation bill and as approved by the
Board of Regents, except that vacation accumulated by
faculty on nine-month appointments shall be counted as
having been taken during periods when classes are not in
session within the appointment period. Vacations for
hourly and part-time employees shall be on a percentage
basis for the time appointed. (See the Classified
Personnel rules in the institutional Handbook of Oper-
ating Procedure.)

15.2 In the case of death of an employee who has accumulated
vacation leave, his estate will be paid for all accumu-
lated vacation leave. The payment shall be calculated
at a rate of compensation being paid the employee at the
time of his death.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART
ONE: AMENDMENT TO CHAPTER II, SECTION 6.2 (ABOLISHMENT
OF ADVISORY COUNCIL ON ALLIED HEALTH PROGRAMS.) The Health
Affairs Council and the University Council, concurred in by System
Administration, recommended that the Advisory Council on Allied Health
Programs be abolished. Whereupon, the necessary rules were waived
and Section 6.2 of Chapter II of Part One of the Regents' Rules and Regula-
tions was deleted. It was the unanimous sentiment of these councils that
the function of rendering advice on policy matters related to allied health
programs could better be served by subcommittees of the Health Affairs
Council and the University Council that would report to the respective
councils, rather than with an Advisory Council on Allied Health Programs.

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BOARD OF REGENTS: REPORT OF SPECIAL COMMITTEE FOR ADDITIONAL AMENDMENTS TO REGENTS' RULES AND REGULATIONS IN IMPLEMENTATION OF ADMINISTRATIVE REORGANIZATION (AMENDMENTS TO PART ONE, CHAPTERS I, II, III, VIII AND PART TWO, CHAPTERS V AND X). --The Special Committee composed of Chairman Shivers, Chancellor LeMaistre and Deputy Chancellor Walker to review the Regents' Rules and Regulations for implementation of the reorganization of the Office of the Chancellor (approved July 25, 1975) unanimously proposed the following amendments to the Regents' Rules and Regulations. The necessary rules were waived and the following amendments were adopted:

1. Amend the Regents' Rules and Regulations, Part One, Chapter I, by deleting Subsections 8.22, 8.61, 8.64 and 8.65 and substituting the following in lieu thereof:

SEP 12 1975

8.2 Order of Business.

8.22 Special Items:

- (a) Chancellor
- (b) Deputy Chancellor
- (c) Chief administrative officers of the component institutions
- (d) Members of the Board of Regents

8.61 Nothing herein shall be construed to prevent members of the Board of Regents from informing themselves as to their duties and obligations in such manner as they may deem proper. However, the regular channel of communication from members of the Board of Regents to the faculty, staff, and administration is through the Deputy Chancellor and the chief administrative officer of the institution involved, and a copy of any communication sent by a Regent directly to any member of the faculty, staff or administration should be furnished to the Deputy Chancellor and the chief administrative officer of the institution involved. The Deputy Chancellor shall regularly advise the Chancellor concerning such communications. All staff and faculty proposals that are to be acted upon by the Regents shall be presented to the Deputy Chancellor in sufficient time to permit him to consider such proposals, make recommendations thereon, and transmit them to the Secretary to the Board no later than seventeen days prior to the next meeting of the Board, in order that the calendar, agenda, and supporting material may be prepared in time to mail to the members of the Board so they will receive it at least five days prior to the meeting. Except where emergency proposals are involved, all such proposals not submitted to the Secretary within the time prescribed shall not be considered by the Board but shall automatically be deferred until the next meeting of the Board.

- 8.64 A docket, to be entitled the "Deputy Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Deputy Chancellor, and an informational copy shall be provided to the Chancellor. All docket items from the component institutions must be received in the office of the Deputy Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Deputy Chancellor's Docket shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space provided for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.
- 8.65 Except for communications from the Chancellor and the Deputy Chancellor and the Secretary to the Board, all communications to the Board from members of the faculty and staff should be in writing. The regular channel of communication from the faculty, staff, and administration to the Board is through the chief administrative officer of the institution involved and the Deputy Chancellor. A copy of any communication sent directly to a Board member should be furnished to the Deputy Chancellor and to the chief administrative officer of the institution involved. The Deputy Chancellor shall regularly advise the Chancellor concerning such communications. A description of all matters to be considered by the Board at any meeting shall be mailed or delivered to each member of the Board of Regents and to the Chancellor at least five days in advance of the meeting at which they are to be considered, and insofar as possible, such material shall be mailed or delivered to the Regents and the Chancellor at least ten days in advance of the meeting. Each such matter shall be accompanied by a summary of the facts pertaining thereto, the needs for action thereon, and the recommendations of the Deputy Chancellor. Where contractual awards are involved, the summary shall show the method of competition, if any, the names and offers of all interested parties, and generally sufficient information to show the reasons for and fairness of each transaction. The recommendations of the Deputy Chancellor shall state whether or not they are fully concurred in by any institutional head involved, and if not, the views and recommendations of the institutional head shall be included.

Any matter not sent to the members of the Board of Regents, documented as herein provided, at least five days in advance of the meeting at which it is to be considered, shall go over to the next meeting for consideration; provided, however, that if sufficient emergency exists requiring immediate action and it appears that the delay was unavoidable, this requirement may be waived by a two-thirds vote of the Board.

2. Amend the Regents' Rules and Regulations, Part One, Chapter II, by deleting Subsections 3.1, 3.41[6], 3.42, 3.43, 4.2 and 4.32 and substituting the following in lieu thereof:

- 3.1 Chancellor.

The Chancellor is the chief executive officer of The University of Texas System and shall report to and be responsible to the Board of Regents. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System. He shall also:

- 3.11 Advise and counsel with the Board of Regents in establishing and promulgating basic policies.
 - 3.12 Interpret the academic programs and needs of The University of Texas System and its component institutions to the general public and other constituencies under policies established by the Board of Regents.
 - 3.13 Represent The University of Texas System in the articulation of educational policy concerns at the community, state, regional, and national levels.
 - 3.14 Serve as chief executive agent of the Board of Regents in establishing policies and procedures for determining and approving developmental needs of The University of Texas System and in directing efforts to attract private fund support for meeting these needs.
 - 3.15 Have direct access to the chief administrative officers as required in the fulfillment of these responsibilities.
- 3.41(6) Prepare and approve recommendations for the meetings of the Board of Regents, consult with the Chancellor, and submit such approved recommendations to the Secretary to the Board of Regents for consideration by the Chairman of the Board.
- 3.42 The Deputy Chancellor reports to and is responsible to the Chancellor. Nothing in these delegated responsibilities shall limit the responsibility of the Deputy Chancellor to keep the Chancellor, as chief executive and administrative officer, fully informed.

3.43 The Academic Affairs Council. The Academic Affairs Council is composed of the Chancellor and the Deputy Chancellor and the chief administrative officers of all component institutions of The University of Texas System. The Chancellor shall serve as the permanent chairman, and the Deputy Chancellor shall serve as the permanent vice-chairman, and the Council shall review academic planning, general policies, private fund development activities, and other matters of general concern to the several component institutions.

4.2 Each chief administrative officer reports to and is responsible to the Deputy Chancellor, and he serves without fixed term, subject to the pleasure of the Deputy Chancellor, the Chancellor and approval by the Board of Regents.

4.32 In the areas of private fund development, general policy and general academic planning, the chief administrative officer has direct access to the Chancellor.

3. Amend the Regents' Rules and Regulations, Part One, Chapter III, by deleting Subsection 8.3 and substituting the following in lieu thereof:

8.3 A state university being a public enterprise of maximum social importance, it is the duty of all persons connected with it to be as civic-minded as possible. It is also a duty to cooperate with the Board of Regents in carrying out the purposes and policies of the Board which are deliberately considered, usually by both the Board and the several faculties, in accordance with law and designed to attain the best educational results with the resources available. The Regents, the Chancellor, the Deputy Chancellor, the institutional heads, and other administrative officers are entitled to the cheerful acquiescence of all staffs in carrying out the policies duly adopted. At the same time, administrative officers are expected to listen with an open and appreciative mind to criticisms and suggestions coming to them from members of their staffs.

4. Amend the Regents' Rules and Regulations, Part One, Chapter VIII, Section 5 by deleting all of Section 5.

U. T. SYSTEM: ADMINISTRATIVE REORGANIZATION AND AMENDMENTS TO REGENTS' RULES AND REGULATIONS, PARTS ONE AND TWO TO CONFORM THERETO; SPECIAL COMMITTEE AUTHORIZED TO SUBMIT AT SEPTEMBER MEETING ADDITIONAL AMENDMENTS RELATING THERETO IF NEEDED. --Chairman Shivers reported that Chancellor LeMaistre had written a letter requesting, and stating the necessity for, a reorganization of the Administration. The Board of Regents agreed with Chancellor LeMaistre, and a reorganization of the Administration of The University of Texas System was approved effective immediately.

Mr. E. D. Walker, currently Deputy Chancellor for Administration, was named Deputy Chancellor. He will report to the Chancellor. All other officers of System Administration will report to the Deputy Chancellor except the Executive Assistant to the Chancellor and the Director for Development. These two officers will report to the Chancellor.

The Deputy Chancellor will direct the day-to-day operations of the U. T. System and will have direct contact with the Presidents of the component institutions while the Chancellor will become more involved in education policy concerns at the community, state, regional and national levels and will concentrate on education policy matters internal to the University. The Chancellor and the Deputy Chancellor will work in close cooperation on all matters.

To accomplish this reorganization, the Regents' Rules and Regulations, Parts One and Two, were amended as set out on Pages 118 - 135 .

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1. Amend Chapter II of Part One of the Regents' Rules and Regulations to read as follows:

CHAPTER II

ADMINISTRATION

Sec. 1 General Provisions.

- 1.1 The "System Administration" is the administration of The University of Texas System.
- 1.2 Component Institutions.
The University of Texas System is composed of those institutions assigned by the Constitution or by the Legislature to be governed by the Board of Regents of The University of Texas System.
- 1.3 Location.
The System Administration shall be based at Austin, to benefit from the proximity of state agencies and to take advantage of economies made possible by share use of personnel and facilities with The University of Texas at Austin. System Administration officers shall travel to the other component institutions as their administrative responsibilities require.

Sec. 2 Officers of System Administration.

- 2.1 Chancellor Emeritus.
The authority to bestow the title of Chancellor Emeritus shall rest with the Board of Regents, and an individual holding this title shall receive such salary and emoluments as are determined by the Board. This title shall be held at the pleasure of the Board of Regents. The Chancellor Emeritus shall have such duties and responsibilities as may be delegated or assigned to him by the Board of Regents and in these matters he shall report directly to the Board.
- 2.2 Principal Officers.
The Chancellor is the chief executive and administrative officer of The University of Texas System. The other principal executive and administrative officer of System Administration is the Deputy Chancellor.
- 2.3 Administrative Officers.
The other administrative officers of The University of Texas System are the Executive Assistant to the Chancellor; the Director for Development; Associate Deputy Chancellor for Academic Affairs; the Associate Deputy Chancellor for Health Affairs; the Associate Deputy Chancellor for Investments, Trusts and Lands; the Associate Deputy Chancellor for Operations; the Director for Information; the Director for Public Affairs; the Comptroller; the Director of Facilities Planning and Construction; the Budget Director; the General Counsel for The University of Texas System; the System Personnel Director; the Director of Accounting; the Director of Police; and the Director for Special Services.
- 2.4 Appointment and Tenure of Administrative Officers.
 - 2.41 The Chancellor of The University of Texas System shall be elected by the affirmative vote of a majority of the Regents in office. The Chancellor shall hold office without fixed term, subject to the pleasure of the Board of Regents.

2.42 The Deputy Chancellor, the Executive Assistant to the Chancellor, and the Director for Development shall each be appointed by the Board of Regents after nomination by the Chancellor. Each of such officers shall hold office without fixed term, subject to the pleasure of the Chancellor, whose actions concerning such officers are subject to review and approval by the Board of Regents.

2.43 All other administrative officers of The University of Texas System shall be appointed by the Board of Regents after nomination by the Deputy Chancellor. Officers so appointed shall not have tenure by virtue of their respective administrative offices. They shall hold office without fixed term, subject to the pleasure of the Deputy Chancellor. His actions concerning administrative officers are in turn subject to review and approval by the Board of Regents.

2.5 Staff and Line Functions of Officers Other than the Chancellor, Deputy Chancellor, Executive Assistant to the Chancellor and Director for Development.

2.51 Staff Function. Each officer of System Administration, other than the Chancellor, the Deputy Chancellor, the Executive Assistant to the Chancellor, and the Director for Development, shall be responsible for planning and policy formulation in his particular field and shall serve as adviser in his area to the Deputy Chancellor. In addition, with the knowledge of the Deputy Chancellor, he shall advise and consult with other members of System Administration and with the officials of the component institutions in his particular area of responsibility.

2.52 Duties. Such officers of System Administration shall have such duties as shall be assigned to them by the Deputy Chancellor, and as his personal representatives, they may be assigned specific executive responsibilities for carrying out administrative policies.

Sec. 3 Administrative Authority, Duties and Responsibilities of Officers of System Administration.

3.1 Chancellor.

The Chancellor is the chief executive officer of The University of Texas System. In the areas of development, general policy, and general academic planning for The University of Texas System and its component institutions, the Chancellor, by delegation from the Board of Regents, is authorized to exercise or to delegate all of the power and authority possessed by the Board of Regents in the governance of the institutions composing The University of Texas System. The Chancellor reports to and is responsible to the Board of Regents.

3.2 Executive Assistant to the Chancellor.

The Executive Assistant to the Chancellor is an administrative officer of The University of Texas System, and is the principal assistant to the Chancellor in the administration of the responsibilities of the Office of the Chancellor. In this regard, the duties of the position include, but are not limited to:

3.21 Coordination of all matters between the Office of the Chancellor and the activities and functions in the Office of the Deputy Chancellor.

- 3.22 Coordination of all matters between the Office of the Chancellor and the Office of the Secretary to the Board of Regents.
- 3.23 Ongoing evaluation and coordination of the internal administrative procedures and supporting staff of the Office of the Chancellor.
- 3.24 Such other duties and responsibilities as may be directed by the Chancellor.

3.3 Director for Development.

The Director for Development is an administrative officer of The University of Texas System.

3.3(1) In carrying out his duties and responsibilities he:

- 3.3(1)(1) Serves as executive officer for The University of Texas System Advisory Council.
- 3.3(1)(2) Acts under the authority delegated by the Chancellor for private fund development for The University of Texas System.
- 3.3(1)(3) Coordinates policies and activities involving internal foundations and University-related external foundations.
- 3.3(1)(4) Coordinates and cooperates with the chief administrative officers of the component institutions in development programs.
- 3.3(1)(5) Coordinates efforts of component institution officials to create a favorable climate for philanthropic support among various constituencies, including alumni, foundations, business and industry, associations, parents of students, friends and benefactors.
- 3.3(1)(6) Advises component institution administrative officials, deans, and directors on projects involving private gift support, suggests possible granting agencies or benefactors, and assists when needed in the preparation of grant proposals and their presentation.
- 3.3(1)(7) Administers procedures for the preparation of gift records, gift processing, gift acknowledgments, and gift docket for the Board of Regents.

3.3(2) The Director for Development reports to and is responsible to the Chancellor.

3.4 Deputy Chancellor.

The Deputy Chancellor is the other principal executive and administrative officer of The University of Texas System. The chief administrative officer of each component institution in the System, acting in a line capacity for the operation of his institution, reports to and is responsible to the Deputy Chancellor, and, through the Deputy Chancellor and the Chancellor, to the Board of Regents.

3.41 By delegation from the Chancellor, the Deputy Chancellor is the chief executive and administrative officer for the day-to-day administrative operations of The University of Texas System and its component institutions. He shall:

- 3.41(1) Act as agent of the Board of Regents in implementing policies of the Board.

- 3.41(2) Present to the Board of Regents nominations for all officers of System Administration (other than Chancellor, the Executive Assistant to the Chancellor, the Director for Development, and the Deputy Chancellor) and component institutions as provided in these Rules and Regulations.
- 3.41(3) With the aid and advice of the Board of Regents, represent The University of Texas System with the Legislature, the Coordinating Board, Texas College and University System, and other state and federal agencies.
- 3.41(4) Conduct periodic review of the organization of The University of Texas System and its component institutions. In light of this review, he shall report to the Board of Regents recommendations for changes in organization, assignments, and procedures.
- 3.41(5) Normally act through the chief administrative officer regarding the affairs of any component institution of The University of Texas System; however, he shall not be precluded from any direct participation and communication with faculty members and groups.
- 3.41(6) Approve and submit for the meetings of the Board of Regents all recommendations to the Secretary to the Board of Regents for consideration by the Chairman of the Board, with a copy to the Chancellor.
- 3.41(7) Recommend annual operating budgets and biennial legislative submissions of each component institution of The University of Texas System.
- 3.41(8) Develop and implement programs for the most efficient management of personnel and resources.
- 3.41(9) Develop and implement programs of long-range planning for physical facilities and financial resources.
- 3.41(10) Through the System Administration and the staff of the component institutions develop training programs for personnel in the nonacademic areas.
- 3.41(11) Plan and implement programs for uniform business systems development and management.
- 3.41(12) Have direct administrative authority and responsibility for efficient functioning of the following officers and operations:
- 3.41(12)(1) Associate Deputy
Chancellor for
Academic Affairs
- 3.41(12)(2) Associate Deputy
Chancellor for
Health Affairs

- 3.41(12)(3) Associate Deputy Chancellor for Investments, Trusts and Lands
- 3.41(12)(4) Associate Deputy Chancellor for Operations
- 3.41(12)(5) Director for Information
- 3.41(12)(6) Director for Public Affairs
- 3.41(12)(7) Comptroller
- 3.41(12)(8) Director of Facilities Planning and Construction
- 3.41(12)(9) Budget Director
- 3.41(12)(10) General Counsel, The University of Texas System
- 3.41(12)(11) Director of Police
- 3.41(12)(12) System Personnel Director
- 3.41(12)(13) Director for Special Services
- 3.41(12)(14) Director of Accounting of The University of Texas at Austin (with respect to System Administration activities)
- 3.41(12)(15) Business Administrative Operations of the Component Institutions (coordination of activities)
- 3.41(13) In the absence of the Chancellor, or in the event of his inability to act, the Deputy Chancellor shall discharge the duties and responsibilities of the Chancellor.
- 3.42 The Deputy Chancellor reports to and is responsible to the Chancellor.
- 3.43 The Academic Affairs Council. The Academic Affairs Council is composed of the Deputy Chancellor and the chief administrative officers of all component institutions of The University of Texas System. The Deputy Chancellor shall serve as the permanent chairman, and the Council shall review academic planning, operational procedures, development activities, and other matters of general concern to the several component institutions.
- 3.44 University Council. The University Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, and the chief administrative officers of the general academic institutions of The University of Texas System. The Deputy Chancellor shall serve as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.
- 3.45 Health Affairs Council. The Health Affairs Council is composed of the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs, and the chief administrative officers of the component institutions of The University of Texas System concerned directly with health affairs. The Deputy Chancellor acts as the Council's permanent chairman and shall conduct regular meetings to review common problems of planning, development, and operation of the several institutions represented.

- 3.46 Business Management Council. The Business Management Council advises the Deputy Chancellor in the areas of budgeting, business management, data processing, physical plant operations, planning, construction, and accounting systems development. The Council is composed of the chief business officers and the Deputy Chancellor (the Chairman), who prepares the agenda.
- 3.5 Associate Deputy Chancellor for Academic Affairs. The Associate Deputy Chancellor for Academic Affairs (general academic institutions) is an administrative officer of The University of Texas System.
- 3.51 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs has the general assignment of effective coordination of the general academic institutions. Specifically, he:
- 3.51(1) Submits to the Deputy Chancellor recommendations on The University of Texas System programs in education, research, and public service, including general plans and operations of general academic institutions.
- 3.51(2) Reviews and makes recommendations on proposals from the general academic institutions requiring action by the Deputy Chancellor.
- 3.51(3) Prepares and submits to the Deputy Chancellor long-range and immediate academic plans.
- 3.51(4) Pursuant to governing policies, recommends to the Deputy Chancellor upon the annual operating budget requests submitted by each general academic institution.
- 3.51(5) Recommends to the Deputy Chancellor legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the general academic institutions.
- 3.51(6) Processes all academic matters for the System institutions, both health and academic, with the Coordinating Board, and coordinates other academic matters directed to the Coordinating Board.
- 3.52 The Associate Deputy Chancellor for Academic Affairs reports to and is responsible to the Deputy Chancellor.
- 3.6 Associate Deputy Chancellor for Health Affairs. The Associate Deputy Chancellor for Health Affairs is an administrative officer of The University of Texas System.
- 3.61 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs has the general assignment of effective coordination of those component institutions concerned primarily with health sciences. Specifically, he:
- 3.61(1) Submits to the Deputy Chancellor recommendations on The University of Texas System programs on health science education, research, and public service, including general plans and operations of the biomedical institutions.

- 3.61(2) Reviews and makes recommendations on proposals from the biomedical institutions requiring action by the Deputy Chancellor.
 - 3.61(3) Prepares and submits to the Deputy Chancellor long-range and immediate academic plans.
 - 3.61(4) Pursuant to governing policies, recommends to the Deputy Chancellor upon the annual operating budget requests submitted by each biomedical institution.
 - 3.61(5) Recommends to the Deputy Chancellor legislative appropriation requests (and policies for the development of such requests) to be submitted by The University of Texas System on behalf of the biomedical institutions.
- 3.62 The Associate Deputy Chancellor for Health Affairs reports to and is responsible to the Deputy Chancellor.

3.7 Associate Deputy Chancellor for Investments, Trusts and Lands.

The Associate Deputy Chancellor for Investments, Trusts and Lands is an administrative officer of The University of Texas System.

3.71 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Investments, Trusts and Lands implements, when they are approved by the Board of Regents, policies and actions with respect to:

- 3.71(1) The investment, management, and administration of all endowment funds belonging to The University of Texas System and its component institutions, including the Permanent University Fund, the Available Fund, and all trust and special funds.
- 3.71(2) The management and administration of the surface of all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
- 3.71(3) The management and administration of oil, gas, and other mineral exploration and production on all endowment lands and real estate belonging to The University of Texas System and its component institutions, including the West Texas Lands and all trust properties.
- 3.71(4) The issuance, management, and payment of all bonds and other evidences of indebtedness issued by the Board of Regents for The University of Texas System and its component institutions.
- 3.71(5) Working closely with the Board for Lease of University Lands in the discharge of its duties and responsibilities.

- 3.71(6) Presenting to the Board of Regents through the Deputy Chancellor periodic reports of the status and prospect of funds for which he has responsibility and that will be available for expenditure by The University of Texas System and its component institutions.
- 3.71(7) Consulting with the Executive Associate for Economic Affairs with respect to the development of long-range plans for the development and management of the economic resources of The University of Texas System and its component institutions.
- 3.71(8) Supervising the proper operation of the following budgeted activities:
 - Office of Investments, Trusts and Lands
 - Board for Lease - University Lands;
 - Auditing Oil and Gas Production;
 - University Lands - Geology and Surveying;
 - Oil Field Supervision and Geophysical Exploration;
 - University Lands - Surface Leasing.
- 3.72 The Associate Deputy Chancellor for Investments, Trusts and Lands reports to and is responsible to the Deputy Chancellor.

3.8 Associate Deputy Chancellor for Operations.

The Associate Deputy Chancellor for Operations is an administrative officer of The University of Texas System.

- 3.81 Subject to delegation by the Deputy Chancellor, the Associate Deputy Chancellor for Operations is responsible for:
 - 3.81(1) Supervising and coordinating the acquisition of all real property at the component institutions.
 - 3.81(2) Representing the Deputy Chancellor at all meetings of:
 - Committee of Governing Boards;
 - Council of College Presidents;
 - Coordinating Board;
 - TASSCUBO;
 - Texas Association of Classroom Teachers; and
 - such other organizations as the Chancellor or Deputy Chancellor may designate.
 - 3.81(3) Direct responsibility for the management of the System-wide insurance programs, including approval of all policies, such programs to include:
 - Fire and Extended Coverage;
 - Liability;
 - Health;
 - Life;
 - Accidental Death and Dismemberment;
 - Income Replacement; and
 - Retirement.
 - 3.81(4) Special assignments, as delegated or assigned by the Deputy Chancellor.
- 3.82 The Associate Deputy Chancellor for Operations reports to and is responsible to the Deputy Chancellor.

3.9 Director for Information.

The Director for Information is an administrative officer of The University of Texas System.

3.91 Subject to delegation by the Deputy Chancellor, the Director for Information:

- 3.91(1) Has direct responsibility for communications about activities of the Board of Regents and The University of Texas System Administration.
- 3.91(2) Has the responsibility of coordinating news releases and other public information emanating from the component institutions, which involve the Board of Regents, and System Administration.
- 3.91(3) Coordinates and serves as liaison to any person or persons who serve as consultants to The University of Texas System administration in the area of media relations and public information dissemination.
- 3.91(4) Develops a format for the presentation of information about System and/or component institutions to the general public.
- 3.91(5) Makes recommendations to the Deputy Chancellor regarding budget requests and staffing requirements for the public information services of the component institutions.
- 3.91(6) Performs such other duties and assignments as may be delegated to him by the Deputy Chancellor.

3.92 The Director for Information reports to and is responsible to the Deputy Chancellor.

3.10 Director for Public Affairs.

The Director for Public Affairs is an administrative officer of The University of Texas System.

3.10(1) Subject to delegation by the Deputy Chancellor, the Director for Public Affairs shall:

- 3.10(1)(1) On the direction of the Deputy Chancellor represent The University of Texas System in its relations with federal agencies, the Texas Legislature, and state and municipal agencies.
- 3.10(1)(2) Advise the Deputy Chancellor on relations with the Congress and federal agencies, the Legislature, and state agencies.
- 3.10(1)(3) Inform appropriate administrative officers of current and long-range developments on the national level and the state level, which may affect The University of Texas System and its component institutions.
- 3.10(1)(4) Maintain and distribute information on federal and state programs, which will assure continuous and prompt action by The University of Texas System on applications and communications to federal and state agencies and offices.

- 3.10(1)(5) Advise the appropriate officials of the component institutions with regard to available federal and state programs and facilitate their participation therein.
- 3.10(2) The Director for Public Affairs reports to and is responsible to the Deputy Chancellor; provided, however, that with regard to legislative matters, the Director for Public Affairs shall work with and under the direction of the Chairman of the Board of Regents or his delegate.
- 3.11 Director of Facilities Planning and Construction.
The Director of Facilities Planning and Construction is an administrative officer of The University of Texas System.
 - 3.11(1) Subject to delegation by the Deputy Chancellor, the Director:
 - 3.11(1)(1) Has direct supervisory responsibility over the administration and general supervision of any new building construction and initial equipping thereof costing in excess of \$5,000; any inside or outside repairs, remodeling, rehabilitation, new construction of improvements other than building, or campus planning costing \$50,000 or more; any preliminary planning, feasibility studies, or investigations which are estimated to ultimately develop into one of the above projects at any component institution of The University of Texas System; and over consultation, advise and work with the architects and engineers employed by the Board of Regents, subject to the terms and conditions of the contracts with those architects and engineers.
 - 3.11(1)(2) Serves as ex officio member of all faculty building committees at the component institutions.
 - 3.11(1)(3) Prepares and executes all documents relating to the acquisition and the use of funds received from the federal government and state agencies in connection with construction grant awards.
 - 3.11(1)(4) Coordinates the preparation of and approves all grant applications on approved construction projects filed with governmental agencies.
 - 3.11(1)(5) Coordinates the development of and maintains master plans for all component institutions, including but not limited to land utilization, utility, and landscape plans.
 - 3.11(1)(6) Develops standards for maintenance of all physical facilities at component institutions.
 - 3.11(1)(7) Has direct responsibility for negotiation and approval of all utility contracts.
 - 3.11(2) The Director of Facilities Planning and Construction reports to and is responsible to the Deputy Chancellor.

3.12 Comptroller.

The Comptroller is an administrative officer of The University of Texas System.

- 3.12(1) Subject to delegation by the Deputy Chancellor, the Comptroller formulates and recommends procedures to be followed in the business operations of The University of Texas System for:
- 3.12(1)(1) Accounting, auditing and reporting, and expenditure control.
 - 3.12(1)(2) Receipt, disbursement, and custody of moneys.
 - 3.12(1)(3) Procurement and purchasing.
 - 3.12(1)(4) Management of auxiliary service enterprises.
 - 3.12(1)(5) Data processing systems--including prior approval of equipment acquisitions by purchase or lease.
 - 3.12(1)(6) Accounting and business system development.
 - 3.12(1)(7) Accounting records, forms, procedures, and financial reports, including format for such reports.
 - 3.12(1)(8) Terms of depository agreements with banks.
 - 3.12(1)(9) Lease contracts for building space.
 - 3.12(1)(10) Approval of the business aspects and overhead rates in research and other contracts with outside agencies.
 - 3.12(1)(11) Supervision of post auditing at each component institution.
- 3.12(2) The Comptroller is responsible as joint custodian with the Director of Accounting of The University of Texas at Austin for securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
- 3.12(3) The Comptroller reports to and is responsible to the Deputy Chancellor.

3.13 Budget Director.

The Budget Director is an administrative officer of The University of Texas System.

- 3.13(1) The Budget Director's primary responsibilities are to plan and develop systems and procedures for uniform budget preparation, budget control, and financial reporting.
- 3.13(2) Subject to delegation by the Deputy Chancellor, the Budget Director:
- 3.13(2)(1) Formulates procedures governing the preparation and review of all budgets and development of effective methods of presenting approved budgets to appropriate agencies.
 - 3.13(2)(2) Recommends procedures to be followed, including format, schedules of budget preparation, and effective review of budgets.
 - 3.13(2)(3) Prepares budget-writing instructions.
 - 3.13(2)(4) Conducts budget and other related research studies.
 - 3.13(2)(5) Plans systems and procedures for budgetary control and financial reporting.
 - 3.13(2)(6) Controls and supervises distribution of all budgets, and processes and approves (as delegated) interim budget changes.

- 3.13(2)(7) Prepares periodic budgetary, financial, and special reports, as appropriate.
 - 3.13(2)(8) Serves as liaison with the staff of the Legislative Budget Board, the Governor's Budget Office, and the Coordinating Board, Texas College and University System.
 - 3.13(3) The Budget Director reports to and is responsible to the Deputy Chancellor.
- 3.14 General Counsel for The University of Texas System.
The General Counsel for The University of Texas System is an administrative officer of The University of Texas System.
- 3.14(1) Subject to delegation by the Deputy Chancellor, the General Counsel for The University of Texas System is responsible for:
 - 3.14(1)(1) Administering and supervising all legal matters affecting The University of Texas System.
 - 3.14(1)(2) Delegating to staff members responsibility for the administration and general supervision of certain legal matters, the scheduling of work loads, and the assignment by subject of legal problems to staff members.
 - 3.14(1)(3) Approving as to form all contracts and agreements.
 - 3.14(1)(4) Approving as to form all amendments to the Regents' Rules and Regulations.
 - 3.14(1)(5) Approving as to both form and content all Institutional Handbooks of Operating Procedures, whether finally approved or not, and all amendments to such handbooks.
 - 3.14(1)(6) Drafting all legislation that has been approved by the Board of Regents or that has been requested by any officer of System Administration for submission to the Board of Regents for approval.
 - 3.14(1)(7) Working in cooperation with the Attorney General of the State of Texas, as well as legal counsel engaged in private practice or in practice for any agency of the State.
 - 3.14(1)(8) Any other legal matters delegated by the Deputy Chancellor.
 - 3.14(2) The General Counsel for The University of Texas System reports to and is responsible to the Deputy Chancellor.
- 3.15 System Personnel Director.
The System Personnel Director is an administrative officer of The University of Texas System.
- 3.15(1) The System Personnel Director's primary responsibility is to plan, develop, and coordinate System-wide personnel policies and procedures. Subject to delegation by the Deputy Chancellor, the System Personnel Director:
 - 3.15(1)(1) Acts as liaison between component institution personnel officers and the System offices regarding all personnel matters related to classified personnel, administrative staff, and certain matters relating to teaching and/or academic personnel.

- 3.15(1)(2) Advises the System Officers and makes recommendations concerning development of methods and procedures designed to maximize the effectiveness of System Personnel Programs.
- 3.15(1)(3) Reviews and recommends all classified personnel pay plans for each component institution, including the establishment of proper classifications and pay scales consistent with needs and System-wide policies and procedures.
- 3.15(1)(4) Reviews and recommends the Personnel Office budgets for each component institution.
- 3.15(1)(5) Directs administration of the System Personnel Office, including the Workmen's Compensation Insurance section.
- 3.15(1)(6) Reviews and recommends to System Officers any rules and regulations or changes thereto that, after proper consultation with officers of component institutions, are considered beneficial or necessary for the proper administration of the System-wide Personnel Program.
- 3.15(1)(7) Establishes Employee Development and Training Programs for all component institutions, including particularly Supervisory Training Programs.
- 3.15(1)(8) Formulates policies and procedures concerning labor relations and employer-employee relationships.
- 3.15(1)(9) Assists in establishing Personnel Data Systems and proper practices and procedures concerning the personnel records of all employees.
- 3.15(1)(10) Conducts System-wide Wage and Salary Research Studies and formulates data for proper implementation of personnel pay programs.
- 3.15(1)(11) In consultation with the personnel offices of the component institutions, develops and maintains a System-wide personnel pay plan with uniform titles and account numbers.
- 3.15(2) The System Personnel Director reports to and is responsible to the Deputy Chancellor.

3.16 Director of Accounting of The University of Texas at Austin.

The Director of Accounting of The University of Texas at Austin is the accounting officer for both The University of Texas at Austin and for System Administration.

- 3.16(1) Subject to delegation by the Deputy Chancellor, he shall:
 - 3.16(1)(1) Have responsibility for custody, accounting, and reporting of all funds handled by the Director of Accounting's Office for the component institutions outside of Austin, and for System Administration, the Permanent University Fund, the Available University Fund, and trust and special funds.

- 3.16(1)(2) Have custodianship with the Comptroller of securities owned by The University of Texas System funds that are not on deposit in the State Treasury.
 - 3.16(1)(3) Maintain a full and complete set of records that accurately reflect the balances and transactions of all financial and property accounts of The University of Texas System (as contrasted with such accounts of the component institutions).
 - 3.16(2) With respect to System Administration matters, the Director of Accounting of The University of Texas at Austin reports to and is responsible to the Deputy Chancellor. With respect to other matters, he reports to the appropriate officers of The University of Texas at Austin.
- 3.17 Director of Police.
The Director of Police is an administrative officer of The University of Texas System.
- 3.17(1) Subject to delegation by the Deputy Chancellor, the Director of Police is responsible for:
 - 3.17(1)(1) Recommending qualifications for police personnel at the component institutions of The University of Texas System.
 - 3.17(1)(2) Recommending the organizational structure for police departments at the component institutions of The University of Texas System.
 - 3.17(1)(3) Establishing a uniform training program for System police, including basic in-service training and seminars, establishment of a program for supervision and coordination of on-the-job training at each component institution of The University of Texas System, and developing of new training techniques.
 - 3.17(1)(4) Conducting The University of Texas System training in accordance with the standards of the Texas Commission on Law Enforcement Officer Standards and Education, in order to maintain accreditation with this state agency.
 - 3.17(1)(5) Maintaining liaison with the Director of Training, Texas Department of Public Safety, and the Coordinator of Training, Federal Bureau of Investigation, and being aware of new training techniques, procedures, programs, and equipment.
 - 3.17(1)(6) Establishing a uniform reporting and record system for police departments at the component institutions of The University of Texas System.
 - 3.17(1)(7) Conducting periodic surveys of the police departments of the component institutions and evaluating their performance as police agencies.
 - 3.17(1)(8) Submitting periodic reports to the Deputy Chancellor concerning the operations of the police departments of the component institutions of The University of Texas System.
 - 3.17(2) The Director of Police reports to and is responsible to the Deputy Chancellor.

Sec. 4 Chief Administrative Officers of Component Institutions.

- 4.1 The Chancellor shall appoint the chief administrative officer of each component institution, as defined in this section, after receiving the prior approval of the Board of Regents. The Chancellor shall be assisted in making his appointment by a Selection Committee made up of the Chancellor, who serves as Chairman, the Deputy Chancellor, the Associate Deputy Chancellors for Academic Affairs and for Health Affairs, a minimum of two Regents, three chief administrative officers from the U. T. System appointed by the Chairman of the Board of Regents, and such other persons as the Chairman of the Board of Regents may deem appropriate. The availability of candidates and their interest in the position will be determined by this Selection Committee. The Chancellor will ordinarily authorize the establishment of a component institution advisory committee consisting of faculty and students at the institution to consult with the Selection Committee. This faculty-student committee may, in accordance with a schedule set by the Chancellor, suggest persons who should be considered by the Selection Committee and individual members of that Committee. The Selection Committee shall be free to seek such additional consultation with the faculty and students as it deems appropriate.
- 4.2 Each chief administrative officer reports to and is responsible to the Deputy Chancellor, and he serves without fixed term, subject to the pleasure of the Deputy Chancellor, but the Deputy Chancellor's actions concerning such chief administrative officers are subject to review and approval by the Board of Regents.
- 4.3 Within the policies and regulations of the Board of Regents, and under the supervision and direction of the Deputy Chancellor, the chief administrative officer has general authority and responsibility for the administration of that institution.
- 4.31 Specifically, the Chief Administrative Officer is expected, with the appropriate participation of the staff, to:
- 4.31(1) Develop and administer plans and policies for the program, organization, and operation of the institution.
 - 4.31(2) Interpret The University of Texas System policy to the staff, and interpret the institution's program and needs to the Deputy Chancellor and to the public.
 - 4.31(3) Develop and administer policies relating to students, where applicable, to the proper management of services to patients.
 - 4.31(4) Recommend appropriate operating budgets and supervise expenditures under approved budgets.
 - 4.31(5) Nominate all members of the faculty and staff, maintain efficient personnel programs, and recommend staff members for promotion, retention, or dismissal for cause.
 - 4.31(6) Insure efficient management of business affairs and physical property; recommend additions and alterations to the physical plant.

- 4.31(7) Serve as presiding officer at official meetings of faculty and staff of the institution, and as ex officio member of each college or school faculty (if any) within the institution.
- 4.31(8) Appoint all faculty, staff, and student committees.
- 4.31(9) Cause to be prepared and submitted to the Deputy Chancellor the rules and regulations for the governance of the institution. When such rules and regulations have been finally approved by the Deputy Chancellor, they shall thereafter constitute the Handbook of Operating Procedures for that institution. Provided, however, that whether or not finally approved by the Deputy Chancellor, any rule or regulation in any such institutional Handbook of Operating Procedures that is in conflict with any rule or regulation in the Regents' Rules and Regulations, is null and void and has no effect, and whenever any such conflict is detected, the Deputy Chancellor and the Chief Administrative Officer of the component institution shall immediately make such amendments to the institutional Handbook of Operating Procedures as may be necessary to eliminate such conflict.
- 4.31(10) Assume initiative in developing long-range plans for the program and physical facilities of the institution.
- 4.31(11) Assume active leadership in developing private fund support for the institution in accordance with policies and procedures established in the Regents' Rules and Regulations.

Sec. 5 Appointment of Other Administrative Officers.

- 5.1 The Board of Regents shall delegate to the Chancellor, the Chancellor shall delegate to the Deputy Chancellor, and the Deputy Chancellor shall delegate to the chief administrative officer of each component institution, the responsibility for the appointment of all other administrative officers of each component institution, and their primary operating units, including vice-presidents, deans, and directors, after obtaining prior approval of the Deputy Chancellor for each such appointment.
- 5.2 The chief administrative officer of each component institution is responsible for the appointment of department chairmen and/or department heads.
- 5.3 The Board of Regents endorses the principle of reasonable faculty and student consultation in the selection of administrative officers of the component institutions, and the primary operating units, and expects the chief administrative officer, as he deems appropriate, to consult in the selection process with representatives

of the faculty and student body. However, the chief administrative officer of the component institution is responsible for executing the duties of his office and consequently shall not be bound by nominations to key administrative positions in his office by campus selection committees in making his nominations to the Deputy Chancellor. Such advice and consultation as he may seek or be given shall not be binding upon his nominations for appointments to positions in the echelon immediately below his position.

Sec. 6 Interinstitutional Programs.

6.1 Advisory Council on Marine-Related Affairs.

6.11 The Council shall be chaired by the Deputy Chancellor (or his delegate) and membership shall consist of the Deputy Chancellor, the Associate Deputy Chancellor for Academic Affairs, the Associate Deputy Chancellor for Health Affairs, and two persons from each of the following component institutions appointed by the respective chief administrative officers: U. T. Austin, U. T. Dallas, Galveston Medical Branch, and San Antonio Health Science Center. Additional U. T. System component institutions may be appointed to membership on the Council by the Deputy Chancellor upon demonstration that they have substantive and ongoing programs in marine-related programs. The Chairman shall call meetings of the Council as required.

6.12 The Council is charged with advising the Academic Affairs Council in the development of coordinated marine programs within the U. T. System institutions to maximize the efficient utilization of facilities, staff, and faculties and to serve most effectively the needs of students and the public. The Advisory Council on Marine-Related Affairs will advise the Academic Affairs Council on marine affairs in the U. T. System including degree programs, research activities, and the construction and conversion of facilities related to the oceans and the coastal areas of Texas.

6.2 Advisory Council on Allied Health Programs.

6.21 The Council shall be chaired by the Deputy Chancellor (or his delegate) and membership shall consist of the Deputy Chancellor, the Associate Deputy Chancellor for Health Affairs, the Associate Deputy Chancellor for Academic Affairs, and one person from each of the following component institutions appointed by the respective chief administrative officers: U. T. Arlington, U. T. Austin, U. T. Dallas, U. T. El Paso, U. T. Permian Basin, U. T. San Antonio, Dallas Health Science Center, Galveston Medical Branch, Houston Health Science Center, San Antonio Health Science Center, and System Nursing School. The Deputy Chancellor may add other component institutions to the Council as he deems appropriate. The Chairman shall call meetings of the Council as required and may appoint such special study committees as are appropriate to the work of the Council.

6.22 The Council is charged with advising the Academic Affairs Council in the development of coordinated allied health programs within the U. T. System to maximize the efficient utilization of facilities, staff, and faculties and to provide the health manpower needs of the State.

2. Amend Section 5.22 of Chapter I of Part One of the Regents' Rules and Regulations to read as follows:

"5.22 The Agenda. Under the direction of the Chairman of the Board, the Secretary shall prepare and distribute the Agenda and the Material Supporting the Agenda for all meetings of the Board and its committees."

3. Amend Section 5.23 of Chapter I of Part One of the Regents' Rules and Regulations to read as follows:

"5.23 Minutes. The Secretary shall record, prepare, and index the official Minutes of the Board and shall distribute copies thereof, including the annual budgets, to members of the Board and to other persons on the approved list. The official copy of the Minutes shall be kept in the Office of the Secretary and certified excerpts from these Minutes shall be prepared by the Secretary."

4. Amend Sections 8.6, 8.7 and 8.8 of Chapter I, Chapters III through VI, inclusive, and Chapters VIII and IX of Part One of the Regents' Rules and Regulations and Chapters I through XI, inclusive, of Part Two of the Regents' Rules and Regulations:

- (a) by striking therefrom the words "Deputy Chancellor for Administration" wherever they appear and substituting therefor the words "Deputy Chancellor";
- (b) by striking therefrom the word "Chancellor" wherever it appears and substituting therefor the words "Deputy Chancellor";
- (c) by authorizing and directing the Secretary to the Board of Regents to make such editorial changes in the Regents' Rules and Regulations as are necessary to conform the Rules and Regulations with the administrative reorganization that is provided for in the new Chapter II of Part One that is adopted and set out in Amendment No. 1, above; and
- (d) by further authorizing and directing a committee composed of the Chairman of the Board, the Chancellor, and the Deputy Chancellor to present to the Board of Regents at its next meeting recommendations for such further amendment of the Regents' Rules and Regulations as may be necessary to effectuate and clarify the administrative reorganization outlined and accomplished in the foregoing four amendments to the Rules and Regulations.

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BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER III, SECTION 15, SUBSECTION 15.2 (VACATION). --The necessary rules were waived and Subsection 15.2 of Section 15 of Chapter III of Part One of the Regents' Rules and Regulations was unanimously amended to be effective immediately to read as follows:

15.2 Vacations for classified and other non-teaching personnel shall be as provided by the Legislature in the then current appropriation bill and as approved by the Board of Regents. Vacations for hourly and part-time employees shall be on a percentage basis for the time appointed. (See the Classified Personnel rules in the institutional Handbook of Operating Procedure.)

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER I, SECTION 8, SUBSECTION 8.64 (DOCKET REQUIREMENT). --The necessary rules were waived and Subsection 8.64 of Section 8 of Chapter I of Part One of the Regents' Rules and Regulations was amended by unanimous vote to be effective immediately to read as follows:

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8.64 A docket, to be entitled the "Chancellor's Docket," composed of routine matters arising from System Administration and the component institutions, which are required to be reported to and/or approved by the Board of Regents in accordance with established policies of the Board, shall be prepared as directed and approved by the Chancellor. All docket items from the component institutions must be received in the office of the Chancellor not less than twenty-one days prior to the next regular scheduled meeting for inclusion on the docket for that meeting. The Chancellor's Docket shall be distributed by the Secretary to all members of the Board ten days before the Board convenes, together with a ballot to be returned seven days thereafter. The ballot will read: "Approved, except as to the following items:" with space providing for listing the excepted items. All items not excepted by any Regent will be approved by the Board at its next meeting, without detailed consideration. Any excepted item listed by any Regent will be deferred and will be processed through the System Administration Committee for consideration at the first regular meeting of the Board following action on the item by the System Administration Committee.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: AMENDMENT TO CHAPTER III, SECTION 1.83 (ACADEMIC TITLE). --The necessary rules were waived and Section 1.83, Chapter III of Part ~~One of the Regents' Rules and Regulations~~ was unanimously amended to be effective immediately by adding a new subsection (f) to read as follows:

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(f) ~~Specialist~~. This title may be used for professional individuals who will serve as practitioners in specific areas of instruction, training or supervision. Upon approval of the institutional head and the Chancellor of The University of Texas System, the title may carry appropriate descriptive prefixes so as to indicate the specific area of proficiency, e.g. Practice Teaching Specialist, Physical Activity Specialist, Social Work Field Training Specialist.

BOARD OF REGENTS - REGENTS' RULES AND REGULATIONS, PART ONE: REPORT OF COMMITTEE TO PROPOSE GUIDELINES FOR UNIVERSITY ORGANIZATIONS WITH REGARD TO CONTRACTS THEY MAY MAKE WITH OUTSIDE SPEAKERS AND AMENDMENT TO CHAPTER VI, SECTION 7.2 OF PART ONE. -- In response to the request of Regent Clark that guidelines be set for University organizations with regard to contracts they may make with outside speakers, Chairman McNeese appointed on March 15, 1974, Regent Clark the Chairman of a committee to propose guidelines and gave him authority to appoint two additional members. Committee Chairman Clark appointed ~~Chancellor~~ LeMaistre and President Spurr.

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A report was received from the committee recommending that Subsection 7.2 of Section 7 of Chapter VI of Part One of the Regents' Rules and Regulations be amended by adding a new subdivision (7.27) to read as follows:

7.27 No off-campus speaker who is to be paid from state funds as consideration for his or her speech shall be permitted to speak on the campus of any component institution of The University of Texas System unless the university facility in which the speech is to be delivered will be open to the public, including members of the news media, who will be entitled to record, videotape, or telecast live portions of the speech. The provisions of this subdivision do not apply to classes, seminars, symposia, and conferences intended for the use and benefit of students, faculty, staff, and invited guests. No person may in any way obstruct or lessen in any way the opportunity for the audience to take the fullest advantage of the speech, including the opportunity to see and hear the speaker during the entire speech. The provisions of this subdivision apply prospectively from the date of its adoption by the Board of Regents.

The necessary rules were waived, and the proposed amendment to the Regents' Rules and Regulations, Part One was adopted to be effective immediately.