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## POLICIES AND PROCEDURES FOR PROCESSING APPLICATIONS FOR THE ENTERING CLASS OF 2010

Approved by the TMDSAS Advisory Committee on March 3, 2009

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1. An applicant must apply through the Texas Medical and Dental Schools Application Service (TMDSAS) to be eligible for acceptance into participating medical, dental or veterinary schools. Exceptions to this policy are as follows:
  - a. Participating dental schools may also accept applications from non-Texas residents through the Associated American Dental Schools Application Service (AADSAS). **All Texas resident applicants must apply through TMDSAS.**
  - b. UT Southwestern Medical Center, UT Medical Branch in Galveston, UT Health Science Center in Houston and Texas A&M HSC College of Medicine accept applications through the American Medical College Application Service (AMCAS) for MD/PhD program applicants only.

All non-TMDSAS applicants who are extended an offer will be added to the TMDSAS database for statistical and reporting purposes.

2. The online application will be available May 1, 2009.
3. There is a five-year time limitation for MCAT and DAT scores to be considered valid. Scores from tests taken before January 2005 will not be accepted for the 2010 entry year application cycle. The three most recent test scores received by TMDSAS will be transmitted to the schools to which the applicant is applying. The highest score reported is the official score used on all TMDSAS prepared reports.
4. Veterinary school applicants must take the New General Test Format of the GRE no later than September 1, 2009. GRE scores prior to October 2002 cannot be used or considered.
  - a. Dental School Offers – dental schools begin extending offers of acceptance on December 1, 2009. After May 1, 2010 no dental school in Texas may offer a position to an applicant already accepted by another dental school in Texas. This is the result of an agreement between the two UT System Dental Schools and TAMU System HSC Baylor College of Dentistry. Only extraordinary circumstances warrant an exception to this policy. If this should occur, the Dean/Director of Admissions at the school wishing to extend an offer must receive approval from the Dean/Director of Admissions at the school where the applicant is holding a position BEFORE the offer is extended.
5. Veterinary School Offers – the veterinary school begins extending offers of acceptance after March 1, 2010 with decisions to be received no later than April 15, 2010.
6. Medical School Offers – are extended as follows:
  - a. Formal offers of acceptance to the Early Decision Programs at Texas Tech University HSC School of Medicine and UNT – Texas College of Osteopathic Medicine will be extended no later than September 15, 2009. These applicants are not included in the match.

- b. Formal offers of acceptance to non-Texas residents, MD/PhD, DO/PhD, MD/MBA, JD/MD and OMS/MD candidates may be extended anytime after October 15, 2009. These applicants are not included in the match.
- c. Formal offers of acceptance to participants in any special or assured admission program (excluding JAMP) may be extended anytime after October 15, 2009. A school may withdraw an assured acceptance agreement from an applicant who applies to other participating schools. These applicants are not included in the match.

**Special/Assured Admission Programs Include:**

1. Texas A&M COM Partnership for Primary Care Program
  2. TTUHSC/TTU Austin College Early Acceptance to Med School
  3. TTUHSC/TTU Honors College Early Acceptance Program
  4. TTUHSC/TTU Undergraduate to Medical School Initiative
  5. TTUHSC/TTU West TX A&M Early Acceptance to Med School
  6. TTUHSC/UT El Paso Early Acceptance to Med School
  7. UNTHSC Medical Science Program
  8. UNTHSC Early Medical School Acceptance Program
  9. UTMB Early Medical School Acceptance Program
  10. UTSMSA Facilitated Admissions for South Texas Scholars
  11. BCOD TAMHSC Dental Early Acceptance Program
  12. UTDB at Houston Dental Early Acceptance Program
  13. UTHSCSA Dental Early Acceptance Program
  14. JAMP – Joint Admission Medical Program
- d. Formal offers of acceptance to Texas residents may be extended prior to the match for a period between November 15 and December 31, 2009.
    - \* A medical school may extend an offer of acceptance to any Texas resident applicant during this period.
    - \* An applicant may receive offers of acceptance from more than one medical school during this period.
  - e. Medical schools may take reasonable actions to recruit applicants to whom offers have been extended.
  - f. An applicant may hold multiple pre-match offers from TMDSAS schools until January 15, 2010. All but one pre-match offer must be declined by January 15, 2010.
  - g. The regular match will be conducted to confirm the offers applicants are holding and to fill the remaining slots for the medical schools. Individual match results will be posted on the TMDSAS website on February 1, 2010.
    - \* Applicants not holding an offer will submit a match preference list ranking all schools where they interviewed.
    - \* Applicants holding a pre-match offer and interviewed at school(s) that did not extend an offer may submit a match preference list ranking one or more of those schools higher than the pre-match offer school without risk of losing the pre-match offer.
    - \* If the pre-match offer that the applicant is holding is his/her number 1 choice, the applicant needs to rank only that school as the number one preference.
    - \* Following the match, the standard rolling admissions will continue through the beginning of orientation at each medical school.
  - h. The medical school matching process applies to admission into participating schools' MD and DO programs only.
  - i. A participating institution may extend offers of acceptance into its combined MD/PhD, DO/PhD, MD/MBA or JD/MD program at any time between October 15, 2009 and the beginning of orientation. See policy below regarding offers extended after June 15. Participating schools have agreed to periodically provide other participating schools with lists of applicants accepted into their combined programs.

- j. An MD/PhD, DO/PhD or MD/MBA applicant who receives offers of admission from more than one participating school must choose the one school that he/she prefers and withdraw from the other school(s) in accordance with the terms of the acceptance. Failure to follow this policy may result in withdrawal of acceptance from any of the participating schools.
- k. Applicants to the combined MD/PhD, DO/PhD, MD/MBA or JD/MD programs who have not received an offer of acceptance to a **combined** program before January 15, 2010 may participate in the matching process in order to be eligible for acceptance into an MD or DO only program at participating medical schools at which they interviewed. To participate in the match, the applicant must have submitted an application to TMDSAS and have been interviewed at the respective medical school.

These applicants, even if accepted into an MD or DO program, may still be accepted into a combined MD/PhD, DO/PhD, MD/MBA or JD/MD program at any participating school should they receive an offer before the beginning of orientation of the MD/DO school accepted.

- l. With the exception of offers received during the pre-match period, only the most unusual of circumstances justify an applicant's holding a place in the entering class of more than one US school more than two weeks since this may adversely affect other applicants. The schools therefore reserve the right to withdraw offers of acceptance to individuals who hold places for longer periods without specific authorization from the schools involved.
  - m. After June 15, 2010, no medical school in Texas may offer a position to an applicant already accepted by another medical school in Texas. This is the result of an agreement between the four UT System Medical Schools, Baylor College of Medicine, Texas A&M University HSC College of Medicine, Texas Tech University HSC School of Medicine, TTUHSC Paul L. Foster SOM at El Paso and UNT-Texas College of Osteopathic Medicine. Only extraordinary circumstances warrant an exception to this policy. If this should occur, the Dean/Director of Admissions at the school wishing to extend an offer must receive approval from the Dean/Director of Admissions at the school where the applicant is holding a position BEFORE the offer is extended.
7. Deadlines and important dates for the entry year 2010 application cycle are listed on the TMDSAS website under Deadlines & Important Dates at:  
<http://www.utsystem.edu/tmdsas/HowToApply.htm#Deadlines&ImportantDates>
  8. The Prescribed Course Criteria used to evaluate each applicant's Record of College Work was approved by the TMDSAS Advisory Committee on March 12, 2007 and is applicable to all schools. The prescribed course requirements are available on the TMDSAS website at:  
<http://www.utsystem.edu/tmdsas/EssentialsForApplying.htm#PrescribedCourses>
  9. Each participating school's policy regarding foreign coursework is stated on the TMDSAS website at: <http://www.utsystem.edu/tmdsas/EssentialsForApplying.htm#ForeignCoursework>
  10. The application fee is determined by the applicant's residency status and the number of schools to which the applicant is applying. Fees may be paid by credit card or by check/money order payable to TMDSAS. The fee schedule is stated in the Application Fees section of the TMDSAS website:  
<http://www.utsystem.edu/tmdsas/HowToApply.htm#ApplicationFee&Photos>
  11. Assessment and collection of additional secondary application fees will be the sole responsibility of the participating school assessing the fee.
  12. Policies regarding applicant responsibilities in the application process are stated in the Applicant Responsibilities section of the TMDSAS website:  
<http://www.utsystem.edu/TMDSAS/ApplicantResponsibilities.htm#MainContent>