

Delegations of Authority for The University of Texas at Arlington*

<u>Board of Regents' Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts other than securities to The University of Texas at Arlington; provided that each gift is processed in accordance with applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60601, Section 5; Section 7, UT System Gift Acceptance Procedures</i>	Dr. Jennifer Cowley, President	Marie E. Schultz, Vice President for Development & Alumni Relations	November 14, 2022
CURRENT PURPOSE GIFTS OF SECURITIES: Delegation of authority to accept current purpose gifts of securities to The University of Texas at Arlington provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.	<i>Rule 60101, Section 5; Section 7, UT System Gift Acceptance Procedures</i>	Dr. Jennifer Cowley, President	<u>UT System Office of External Relations, Communications and Advancement Services</u> Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Karoline Felts, Associate Vice Chancellor for Advancement Services	February 7, 2025
IRS FORMS - GIFTS: Delegation of authority to execute necessary IRS forms, including without limitation IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Arlington.	<i>Rule 60101, Sections 8 and 2; Section 3.6, Gift Acceptance Procedures</i>	Dr. Jennifer Cowley, President	Marie E. Schultz, Vice President for Development & Alumni Relations	November 14, 2022
IRS FORMS - GIFTS: Delegation of authority to execute necessary IRS forms, including without limitation IRS Forms 8283 and 8282, relating to gifts. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at Arlington.	<i>Rule 60101, Sections 2 and 8</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166 and UTS167</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
BANKING: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	<i>Rule 10501; UTS166 and UTS167</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022
NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$10,000,000.	<i>Rule 80403</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
SPACE LEASE: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>\$1,000,000 or less</u> John Hall, Vice President for Administration & Economic Development	August 25, 2022

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents'</u> <u>Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
SPACE LEASE: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>\$1,000,000 or less</u> John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Joe White, Chief Procurement Officer	April 21, 2023 (eff. February 1, 2023)
PURCHASE ORDERS: Delegation of authority to execute and deliver purchase orders for routine purchases of equipment, goods, and services up to \$1,000,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$1,000,000</u> Stephanie Scott, Associate Vice President for Business Affairs and Controller	April 28, 2022
PURCHASE ORDERS (LIBRARY MATERIALS): Delegation of authority to execute and deliver purchase orders for the routine purchase of books, serials, and other related library materials.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Amy Castillo, Librarian	March 11, 2024
PURCHASE ORDERS (LIBRARY MATERIALS): Delegation of authority to execute and deliver purchase orders for the routine purchase of books, serials, and other related library materials.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Zheng (John) Wang, Dean of Libraries	October 1, 2023
SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$15,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$15,000</u> Joe White, Chief Procurement Officer	February 2, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$15,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$15,000</u> John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
SMALL PURCHASE PROGRAM: Delegation of authority to implement, manage, and oversee a small purchase program for purchases up to \$15,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$15,000</u> Stephanie Scott, Associate Vice President for Business Affairs and Controller	April 28, 2022
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Joe S. White, Chief Procurement Officer	February 1, 2023
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022
CONTRACTS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
CONTRACTS (IN ABSENCE): Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Stephanie Scott, Associate Vice President for Business Affairs and Controller <u>Delegation effective only in the event the Chief Procurement Officer is not available for more than one (1) day.</u>	March 14, 2023
CONTRACTS – DIVISION OF STUDENT AFFAIRS: Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, within the Division of Student Affairs up to \$100,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$100,000</u> Dr. Lowell Kent Davis, Vice President of Student Affairs	July 10, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents'</u> <u>Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
CONTRACTS – DEPARTMENT OF GLOBAL EDUCATION OUTREACH: Delegation of authority to execute and deliver contracts or agreements of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, within the Department of Global Education Outreach up to \$25,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$25,000</u> Teresea Madden, Vice President, Global Education Outreach and Extended Studies	April 28, 2022
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	Dr. Jennifer Cowley, President	Joe White, Chief Procurement Officer	February 1, 2023
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022
INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with U.T. System Administration or between or among U.T. Institutions for resources or services.	<i>Rule 10501, Section 2.7</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Dr. Kate C. Miller, Vice President for Research	October 1, 2022
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research on behalf of the Board.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Jeremy Forsberg, Assistant Vice President for Research Administration	July 28, 2022
STATE AND FEDERAL CONTRACTS OR PROPOSALS FOR SPONSORED RESEARCH: Delegation of authority to execute and deliver state, federal and other contracts or proposals for sponsored research.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Sarah Panepinto, Director of Grant and Contract Services	April 28, 2022
INTELLECTUAL PROPERTY AGREEMENTS: Delegation of authority to execute and deliver agreements granting an interest in intellectual property on behalf of the Board. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 & 15.3</i>	Dr. Jennifer Cowley, President	Paul Corson, Executive Director, Center for Entrepreneurship & Technology Development	December 19, 2023
INTELLECTUAL PROPERTY AGREEMENTS: Delegation of authority to execute and deliver agreements granting an interest in intellectual property on behalf of the Board. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 & 15.3</i>	Dr. Jennifer Cowley, President	Dr. Kate C. Miller, Vice President for Research	October 1, 2022
NON-DISCLOSURE AGREEMENTS: Delegation of authority to execute and deliver non-disclosure agreements.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Jeremy Forsberg, Assistant Vice President for Research Administration	April 21, 2023 (eff. February 24, 2023)
DISTANCE EDUCATION FEES: Delegation of authority to approve distance education fees within the authorized range of general distance education fees.	<i>Rule 40101, Section 3</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
JOINT SPONSORSHIPS: Delegation of authority for approval of joint sponsorships for the use of UT Arlington facilities.	<i>Rule 80105</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents' Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
JOINT SPONSORSHIPS: Delegation of authority for approval of joint sponsorships for use of U.T. Arlington facilities.	<i>Rule 80105</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)
INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for Travel Authorization for International Travel.	<i>Rule 20801</i>	Dr. Jennifer Cowley, President	Dr. Tamara L. Brown, Provost & Senior Vice President for Academic Affairs	August 1, 2022
INTERNATIONAL TRAVEL: Delegation of authority to execute and forward for processing requests for Travel Authorization for International Travel.	<i>Rule 20801</i>	Dr. Jennifer Cowley, President	Jay Horn, Executive Director, Office of International Education	April 28, 2022
AFFILIATION AGREEMENTS AND ACADEMIC PROGRAM AGREEMENTS: Delegation of authority to execute and deliver affiliation agreements and academic program agreements up to \$1,000,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$1,000,000</u> Dr. Tamara L. Brown, Provost & Senior Vice President for Academic Affairs	August 1, 2022
ZERO DOLLAR AFFILIATION AND ZERO DOLLAR ACADEMIC PROGRAM AGREEMENTS: Delegation of authority to execute and deliver zero dollar affiliation agreements and zero dollar academic program agreements.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Dr. Tamara L. Brown, Provost & Senior Vice President for Academic Affairs	August 1, 2022
ZERO DOLLAR AFFILIATION AND ZERO DOLLAR ACADEMIC PROGRAM AGREEMENTS: Delegation of authority to execute and deliver zero dollar affiliation agreements and zero dollar academic program agreements.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Dr. Andrew Hippiisley, Vice Provost for Academic Affairs	August 21, 2024
ZERO DOLLAR AFFILIATION AND ZERO DOLLAR ACADEMIC PROGRAM AGREEMENTS (IN ABSENCE): Delegation of authority to execute and deliver zero dollar affiliation agreements and zero dollar academic program agreements. Delegation effective only in the event the Provost and Vice President for Academic Affairs is unavailable for more than one (1) day.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Dr. Minerva Cordero, Interim Vice Provost, Faculty Affairs <u>Delegation effective only in the event the Provost and Vice President for Academic Affairs is unavailable for more than one (1) day.</u>	January 2, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents' Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
CONTRACTS – INTERCOLLEGIATE ATHLETIC TRAVEL: Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletic travel not to exceed \$100,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$100,000</u> Jon Fagg, Director of Athletics	August 1, 2022
CONTRACTS – INTERCOLLEGIATE ATHLETIC TRAVEL (IN ABSENCE): Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletic travel not to exceed \$100,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$100,000</u> Savannah Greenlee, Senior Associate Athletic Director <u>Delegation effective only in the event Director of Athletics is unavailable for more than one day.</u>	December 19, 2023
CONTRACTS – (INTERCOLLEGIATE) ATHLETIC GAMES: Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletics games not to exceed \$100,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$100,000</u> Jon Fagg, Director of Athletics	August 1, 2022
CONTRACTS – INTERCOLLEGIATE ATHLETIC GAMES (IN ABSENCE): Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletics games not to exceed \$100,000.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$100,000</u> Savannah Greenlee, Senior Associate Athletic Director <u>Delegation effective only in the event Director of Athletics is unavailable for more than one day.</u>	December 19, 2023
CONTRACTS RE MAVERICK STADIUM, TEXAS HALL, E.H. HEREFORD UNIVERSITY CENTER: Delegation of authority to execute and deliver contracts of any kind or nature in connection with Maverick Stadium, Texas Hall, and E.H. Hereford University Center.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Davidson, Vice President for Business & Finance and Chief Financial Officer	March 14, 2023 (eff. August 22, 2022)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
CONTRACTS – LICENSING AND ENDORSEMENT AGREEMENTS WITH STUDENT ATHLETES FOR NAME, IMAGE AND LIKENESS (NIL) RIGHTS: Delegation of authority to execute and deliver licensing and endorsement agreements on the approved template for the use of Student Athlete Name, Image, and Likeness (“NIL”) rights.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	Jon Fagg, Director of Athletics	June 23, 2025
CONTRACTS FOR RENTAL OF SPECIAL USE FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with the rental of Special Use Facilities.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	John Hall, Vice President for Administration & Economic Development	August 25, 2022
CONTRACTS FOR RENTAL OF SPECIAL USE FACILITIES: Delegation of authority to execute and deliver contracts of any kind or nature in connection with the rental of Special Use Facilities with an anticipated value of \$50,000 or less.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>\$50,000 or less</u> Christopher J. Fulton, Assistant Vice President, Auxiliary Enterprises	October 16, 2024
CONTRACTS FOR FILMING AND PHOTOGRAPHY ON CAMPUS: Delegation of authority to execute and deliver contracts or agreements for filming and photography on campus up to \$25,000. Any such contract or agreement shall provide for the recovery of the cost of services and resources furnished.	<i>Rule 10501</i>	Dr. Jennifer Cowley, President	<u>Up to \$25,000</u> David Albart, Director, University Center and Summer Camps	May 24, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents'</u> <u>Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
DEPARTMENT OF LABOR AND DEPARTMENT OF HOMELAND SECURITY OFFICE OF U.S. CITIZEN AND IMMIGRATION SERVICE FORMS: Delegation of authority to execute certain necessary Department of Labor and Department of Homeland Security Office of U.S. Citizen and Immigration Service Forms, including without limitation the documents required for H-1B petitions, i.e. form I-129, and the Labor Condition Appreciation (LCA) completed pursuant to 8 CFR 214.2(h) and 20 CFR 655-730(a). Authority extends only to necessary department of Labor and Department of Homeland Security Office of the U.S. Citizen and Immigration Service forms executed for the benefit and on behalf of The University of Texas at Arlington.	<i>8 CFR 214.2(h); 20 CFR 655.730(a)</i>	Dr. Jennifer Cowley, President	Jewel Washington, Vice President of Talent, Culture, & Inclusion	November 1, 2022
DEPARTMENT OF LABOR AND DEPARTMENT OF HOMELAND SECURITY OFFICE OF U.S. CITIZEN AND IMMIGRATION SERVICE FORMS: Delegation of authority to execute certain necessary Department of Labor and Department of Homeland Security Office of U.S. Citizen and Immigration Service Forms, including without limitation the documents required for H-1B petitions, i.e. form I-129, and the Labor Condition Appreciation (LCA) completed pursuant to 8 CFR 214.2(h) and 20 CFR 655-730(a). Authority extends only to necessary department of Labor and Department of Homeland Security Office of the U.S. Citizen and Immigration Service forms executed for the benefit and on behalf of The University of Texas at Arlington.	<i>8 CFR 214.2(h); 20 CFR 655.730(a)</i>	Dr. Jennifer Cowley, President	Beverly Brown, Assistant Vice President for Talent, Culture & Engagement	April 15, 2025
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS AT ARLINGTON				

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	<i>Rule 30201, Section 1</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Presidents, The University of Texas	September 1, 2010 (cont. March 1, 2022)
NANOTECHNOLOGY RESEARCH AND TEACHING FACILITIES (NANOFAB) - EXTERNAL USE AGREEMENTS: Delegation of authority to execute and deliver External Use Agreements for University of Texas at Arlington, Nanotechnology Research and Teaching Facilities – NanoFab, on the standard form currently approved by the Office of General Counsel, or such subsequent form that may be approved by the Office of General Counsel of U.T. System.	<i>Rule 70301, Part 2, Section 4</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Chief Financial Officer and Vice President, U. T. Arlington	September 15, 2020 (cont. March 1, 2022)
700 WEST MITCHELL CIRCLE (ARLINGTON, TX) GROUND LEASE MATTERS: Delegation of authority to execute and deliver on behalf of the Board of Regents, notices of default under the Ground Lease and related correspondence. Also authorized to engage in settlement negotiations related to any Lessee default under the Ground Lease. Notwithstanding the foregoing, the authority to execute settlement agreements or any other binding agreement related to the Ground Lease is not hereby delegated. <i><u>(See delegation memo for additional conditions and requirements.)</u></i>	<i>Rule 70301, Section 4.3; Rule 10501, Section 1.4</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	John Hall, Vice President Administration and Economic Development, U. T. Arlington	November 1, 2023

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
LANDLORD’S OR LICENSOR’S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord’s or Licensor’s Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC. This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.	<i>Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officers, U. T. Arlington	September 15, 2020 (cont. March 1, 2022)
CAMPUS LEASES – UT ARLINGTON: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	<i>Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution</i>	Jonathan Pruitt, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officers, U. T. Arlington	September 15, 2020 (cont. March 1, 2022)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*

<u>Board of Regents’ Rules and Regulations</u>		<u>From</u>	<u>Delegate</u>	<u>Date</u>
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$75,000 or less.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	<u>\$75,000 or less</u> Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	November 8, 2023
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	<i>SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

**Please be aware that this chart provides only a brief summary of each delegation memorandum. You will need to review the specific delegation memorandum that is of interest to you for detailed scope and restrictions related to such delegation. As of 3-25-2020, with the exception of certain Special Procedure Contracts, the Board approval threshold for UT Arlington is \$2,500,000, and the OGC threshold is \$1,000,000 (see Rule 10501 and UTS145). Delegation chart current as of 7/9/2025.*