Delegations of Authority for The University of Texas of the Permian Basin*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CURRENT PURPOSE GIFTS: **Delegation of authority to accept current purpose gifts (as defined in Section 7 of the UT System Gift Acceptance Procedures) other than securities to the University of Texas Permian Basin; provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; Section 7, UT System Gift Acceptance Procedures*	Sandra K. Woodley, President	Chief Business Officer	July 23, 2025
GIFTS OF SECURITIES: **Delegation of authority to accept current purpose gifts of securities to The University of Texas Permian Basin provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; Section 7, UT System Gift Acceptance Procedures*	Sandra K. Woodley, President	**The University of Texas System Office of External Relations, Communications and Advancement Services** Randa S. Safady, Ph.D., Vice Chancellor of External Relations, Communications and Advancement Services Andria Brannon, Associate Vice Chancellor for Advancement Services	February 9, 2021
IRS FORMS - GIFTS: **Delegation of authority to execute certain IRS forms, including without limitation IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas Permian Basin.**	*Rule 60101, Section 8 and Section 2; Section 3.6, UT Gift Acceptance Procedures*	Sandra K. Woodley, President	Chief Business Officer	July 10, 2025
BANKING SERVICES: **Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.**	*Rule 10501; UTS166; UTS167*	Sandra K. Woodley, President	Accounting Director	July 10, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION: **Delegation of authority to: (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under $10,000,000.**	*Rule 80403; Rule 10501*	Sandra K. Woodley, President	Chief Business Officer	July 10, 2025
SPACE LEASE: **Delegation of authority to execute and deliver space lease agreements with a value of $1,000,000 or less, for the purpose of leasing space for use by the institution for institutional purposes.**	*Rule 10501*	Sandra K. Woodley, President	***$1,000,000 or less*** Chief Business Officer	July 10, 2025
PURCHASE ORDERS: **Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.**	*Rule 10501*	Sandra K. Woodley, President	Chief Business Officer	June 17, 2019
PURCHASE ORDERS - LIBRARY: **Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services for the University Library.**	*Rule 10501*	Sandra K. Woodley, President	Library Director	December 1, 2017
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Sandra K. Woodley, President	Chief Business Officer	June 17, 2019

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
INTERAGENCY CONTRACTS WITH UT INSTITUTIONS: **Delegation of authority to execute and deliver contracts or agreements with The University of Texas System Administration or between or among institutions of The University of Texas System for resources or services. Any such contract or agreement shall provide for the recovery of the cost services and resources furnished.**	*Rule 10501, Section 2.7*	Sandra K. Woodley, President	Chief Business Officer	July 10, 2025
INTERCOLLEGIATE ATHLETIC GAME CONTRACTS: **Delegation of authority to execute and deliver contracts or agreements for Intercollegiate Athletic Games not to exceed $100,000.**	*Rule 10501*	Sandra K. Woodley, President	***Up to $100,000*** Vice President, Athletics	July 10, 2025
AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: **Delegation of authority to execute and deliver agreements granting an interest in intellectual property on behalf of the Board. Covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.**	*Rule 10501; Rule 90101, Sects. 15.1 and 15.3*	Sandra K. Woodley, President	Executive Director, Office of Innovation & Commercialization	July 23, 2025
SPONSORED RESEARCH: **Delegation of authority to execute and deliver state, federal, and other proposals or contracts for sponsored research.**	*Rule 10501*	Sandra K. Woodley, President	Chief Business Officer	July 10, 2025
SPONSORED RESEARCH (PROPOSALS ONLY): **Delegation of authority to execute and deliver state, federal proposals for sponsored research.**	*Rule 10501*	Sandra K. Woodley, President	Rajalingam Dakshinamurthy, Ph.D.	August 20, 2020
AFFILIATION AND PROGRAM AGREEMENTS: **Delegation of authority to execute and deliver affiliation agreements and program agreements.**	*Rule 10501*	Sandra K. Woodley, President	Chief Business Officer	July 23, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
DIR ACCESSIBILITY RULES EXCEPTIONS: Delegation of authority to (1) make the final decision regarding whether the significant difficulty or expense exception to the DIR Accessibility Rules applies to an EIR procured by or developed by the University, and (2) approve the written documentation supporting the exception.	*UTS 150; Texas Admin. Code 213.37(4); UT System OGC Bulletins 2006-1 and 2009-1*	Sandra K. Woodley, President	Sr. Vice President for Technology and Operations	July 23, 2025
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS OF THE PERMIAN BASIN				
HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.	*Rule 30201, Section 1*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Presidents, The University of Texas	September 1, 2010 (cont. September 1, 2026)
LANDLORD'S OR LICENSOR'S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: Delegation of authority to execute and deliver Landlord's or Licensor's Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC. **This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.**	*Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officer, U. T. Permian Basin	September 15, 2020 (cont. September 1, 2026)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CAMPUS LEASES – UT PERMIAN BASIN: Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)	*Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officer, U. T. Permian Basin	September 15, 2020 (cont. September 1, 2026)
TRADEMARK LICENSE AGREEMENTS: Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online, and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions' local contracting authority must be reviewed and processed as outlined in UTS125.	*Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of $75,000 or less.	*Rule 10501*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	***$75,000 or less*** Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	November 8, 2023
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).	*SB 1370 (86R); Rule 10501, Sects. 2.1 and 2.8*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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