Delegations of Authority for The University of Texas at San Antonio*

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
GIFTS: **Delegation of authority to accept current purpose gifts, other than securities, to The University of Texas at San Antonio, in an amount not to exceed $100,000 in gift value; provided that each gift is processed in accordance with all applicable laws, rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; UT Gift Acceptance Procedures, Section 7*	Dr. Taylor Eighmy, President	***Not to exceed $100,000*** David Onion, Senior Associate Vice President, Development	December 16, 2020
GIFTS: **Delegation of authority to accept current purpose gifts, other than securities, to The University of Texas at San Antonio, in an amount not to exceed $100,000 in gift value; provided that each gift is processed in accordance with all applicable laws, rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; UT Gift Acceptance Procedures, Section 7*	Dr. Taylor Eighmy, President	***Not to exceed $100,000*** Rebecca Anderson, Associate Vice President, Operations and Advancement Services	January 1, 2020
GIFTS: **Delegation of authority to accept current purpose gifts, other than securities, to UTSA, provided that each gift is processed in accordance with all applicable laws, rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; UT Gift Acceptance Procedures, Section 7*	Dr. Taylor Eighmy, President	Vice President for Development and Alumni Relations	December 1, 2019
GIFTS OF SECURITIES: **Delegation of authority to accept current purpose gifts of securities to UTSA provided that each gift is processed in accordance with all applicable laws, Rules, policies and the UT Gift Acceptance Procedures.**	*Rule 60101, Section 5; UT System Gift Acceptance Procedures, Section 7*	Dr. Taylor Eighmy, President	**The University of Texas System Office of External Affairs, Communications and Advancement Services** Randa S. Safady, Ph.D., Vice Chancellor of External Affairs, Communications and Advancement Services EmilyAnne Skinner, Executive Director of Advancement Services	October 14, 2026

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
IRS FORMS RELATING TO GIFTS: Delegation of authority to execute certain IRS forms, including without limitation IRS Forms 8283 and 8282. This authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at San Antonio by me or my delegate in accordance with Rule 60101, Section 2 of the Regents' Rules and Section 3.6, Gift Acceptance Procedures.	*Rule 60101, Section 8*	Dr. Taylor Eighmy, President	David Onion, Senior Associate Vice President, Development	December 16, 2020
IRS FORMS RELATING TO GIFTS: Delegation of authority to execute certain IRS forms, including without limitation IRS Forms 8283 and 8282. This authority extends only to necessary IRS forms relating to gifts accepted on behalf of The University of Texas at San Antonio by me or my delegate in accordance with Rule 60101, Section 2 of the Regents' Rules and Section 3.6, Gift Acceptance Procedures.	*Rule 60101, Section 8*	Dr. Taylor Eighmy, President	Rebecca Anderson, Associate Vice President, Operations and Advancement Services	January 1, 2020
IRS FORMS RELATING TO GIFTS: Delegation of authority to execute certain IRS forms, including without limitation IRS Forms 8283 and 8282. Authority extends only to necessary IRS forms relating to gifts accepted on behalf of UTSA by the President or President's delegate.	*Rule 60101, Section 8 and Section 2; Section 3.6, Gift Acceptance Procedures*	Dr. Taylor Eighmy, President	Vice President for Development and Alumni Relations	December 1, 2019
SPACE LEASES: Delegation of authority to execute and deliver space lease agreements for the purpose of leasing space for use by the institution for institutional purposes.	*Rule 10501; Rule 70301; UTS126*	Dr. Taylor Eighmy, President	Andrea Marks, Senior Executive Vice President & Chief Operating Officer	December 18, 2025
BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services. Authority extends only to contracts for banking services with banks that have a depository agreement with the Board of Regents of The University of Texas System.	*Rule 10501; UTS166 and UTS 167*	Dr. Taylor Eighmy, President	Executive Vice President for Business Affairs	January 26, 2024

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor's or construction manager's estimates, guaranteed maximum price or stipulated sum proposals, and other related documents.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Andrea Marks, Senior Executive Vice President & Chief Operating Officer	January 7, 2026
CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) Sign and execute contracts and agreements with construction contractors, architects, engineers, and related professional service providers up to $500,000 in value. (2) Sign and execute contracts and agreements with construction project managers, technical service providers, and construction service firms up to $500,000 in value.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Director of Business Contracts	November 12, 2024
CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor's or construction manager's estimates, guaranteed maximum price or stipulated sum proposals, and other related documents.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Sheri Hardison, Vice President for Financial Affairs and CFO	August 25, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) Sign and execute contracts and agreements with construction contractors, architects, engineers, and related professional service providers up to $500,000 in value. (2) Sign and execute contracts and agreements with construction project managers, technical service providers, and construction service firms up to $500,000 in value.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Richard Wollney, Associate Director of Business Contracts	November 12, 2024
CONSTRUCTION – MAJOR CONSTRUCTION AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor's or construction manager's estimates, guaranteed maximum price or stipulated sum proposals, and other related documents.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Mary Hernandez, Senior Vice President for Administration and Operations & COO	October 3, 2025
CONSTRUCTION – MINOR AND MAJOR CONSTRUCTION PROJECTS (EXTENDED ABSENCE): Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) appoint architects and engineers; and approve plans and construction documents; (2) execute and deliver contracts and agreements with construction contractors, architects, engineers, and related professional service providers; and (3) approve the construction contractor's or construction manager's estimates, guaranteed maximum price or stipulated sum proposals, and other documents.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	Provost and Senior Vice President for Academic Affairs* ***Delegation applies only in the extended absence of the Senior Vice President for Business Affairs.***	July 15, 2019

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – IDIQ TASK ORDERS AND CHANGE ORDERS ON MAJOR CONSTRUCTION PROJECTS: **Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301:** **(1) Sign and execute changes to fully executed construction manager-at-risk and design-build agreements on Approved Templates up to a value of $500,000 per change, with an aggregated value not to exceed the Total Project Cost approved by the UT System Board of Regents, provided that any change that increases the then-current agreement value will be completed only after appropriate consultation with the Chief Business Officer.** **(2) Sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of $500,000, with an aggregated value not to exceed the Total Project Cost.** **(3) Sign and execute indefinite quantity (IDIQ) work orders on Approved Templates with construction project managers, technical service providers, and professional service firms ("Construction Consultant(s)") under an existing executed master IDIQ agreement with the Construction Consultant up to a value of $500,000, provided that the total aggregated dollar threshold of IDIQ Orders is below the total threshold amount (if any) established under the associated master agreement.**	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	***Up to $500,000*** Dr. Michael Charlton, Senior Vice President, Facilities & Capital Planning	July 28, 2026

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – CHANGES AND IDIQ TASK ORDERS AND CHANGE ORDERS ON MAJOR CONSTRUCTION PROJECTS: **Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301:** **(1) Sign and execute changes to fully executed construction manager-at-risk and design-build agreements on Approved Templates up to a value of $300,000 per change, with an aggregated value not to exceed the Total Project Cost approved by the UT System Board of Regents, provided that any change that increases the then-current agreement value will be completed only after appropriate consultation with the Chief Business Officer.** **(2) Sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of $300,000, with an aggregated value not to exceed the Total Projects Cost.** **(3) Sign and execute indefinite quantity (IDIQ) work orders on Approved Templates with construction project managers, technical service providers, and professional service firms under an existing executed master IDIQ agreement with the service provider up to a value of $300,000, provided that the total aggregated dollar threshold of IDIQ Orders is below the total threshold amount (if any) established under the associated master agreement.**	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	***Up to $300,000*** Nicholas Tuttle, Assistant Vice President of Design and Construction	July 22, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: (1) sign and execute changes to fully executed construction agreements up to a value of $25,000 per change, with an aggregated value not to exceed the Total Project Cost less the Project Contingency funded from within the agreement; (2) sign and execute changes to fully executed architectural and engineering design service agreements on Approved Templates up to a value of $25,000; (3) sign and execute indefinite quantity (IDIQ) work orders with service providers under an existing executed master IDIQ agreement with the service provider up to a value of $25,000, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	***Up to $25,000*** Jonathan Jarrell, Senior Project Manager	July 22, 2019
CONSTRUCTION – CHANGES AND IDIQ WORK ORDERS ON MAJOR CONSTRUCTION PROJECTS: Delegation of authority to take the following contractual actions related to construction of "Major Projects" as defined by Regents' Rule 80301: Sign and execute changes to fully executed construction agreements on Approved Templates up to a value of $10,000 per change, funded from within the executed agreement. "Approved Templates" means those contract templates approved by UT System Office of Facilities Construction and Planning or UTSA's Business Contracts Office.	*Rule 80404; Rule 80301*	Dr. Taylor Eighmy, President	***Up to $10,000 per change*** Michael Coe, Senior Construction Inspector	April 1, 2020

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – MINOR PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver construction-related contracts, agreements, guaranteed maximum price or stipulated sum proposals, and other documents; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new Minor Projects.	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	Andrea Marks, Senior Executive Vice President & Chief Operating Officer	January 7, 2026
CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT: Delegation of authority to (1) execute and deliver construction related contracts, agreements, and related contractual documents up to $10,000,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to $10,000,000 in value, for all new minor construction projects and minor repair and rehabilitation projects.	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	Mary Hernandez, Senior Vice President for Administration and Operations & COO	October 3, 2025

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT: Delegation of authority to (1) execute and deliver construction related contracts, agreements, and related contractual documents up to $10,000,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to $10,000,000 in value, for all new minor construction projects and minor repair and rehabilitation projects.	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	Sheri Hardison, Vice President for Financial Affairs and CFO	December 1, 2024
CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT: Delegation of authority to: (1) execute and deliver construction related contracts, agreements, and related contractual documents up to $500,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to $500,000 in value, for all new minor construction projects and minor repair and rehabilitation projects.	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	***Up to $500,000 for Construction-Related Contracts*** ***Up to $500,000 for Architect/Engineers and Professional Service Agreements*** Richard Wollney, Associate Director of Business Contracts	November 12, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – NEW MINOR CONSTRUCTION PROJECTS AND MINOR REPAIR AND REHABILITATION CONSTRUCTION PROJECTS WHICH ARE NEITHER DEBT FINANCED OR DETERMINED BY THE BOARD OF REGENTS TO BE ARCHITECTURALLY SIGNIFICANT: **Delegation of authority to (1) execute and deliver construction related contracts, agreements, and related contractual documents up to $500,000 in value; and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, up to $500,000 in value, for all new minor construction projects and minor repair and rehabilitation projects.**	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	***Up to $500,000*** Director of Business Contracts	July 4, 2020

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – IDIQ TASK ORDERS AND CHANGE ORDERS ON MINOR CONSTRUCTION PROJECTS: **Delegation of authority to:** **(1) Sign and execute indefinite quantity (IDIQ) task orders with a value below $300,000 on Approved Templates with job order construction contractors and architectural and engineering firms under an existing executed master IDIQ agreement with the contractor or firm, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.** **(2) Sign and execute change orders to fully executed IDIQ Orders on Approved Templates, provided that the cumulative value of changes to an IDIQ order does not increase the value of the originally executed IDIQ Order by more than twenty-five percent (25%).** **(3) Sign and execute change orders to executed design and construction agreements (non-IDIQ) on Approved Templates provided that (i) the change order has a value below $300,000; and (ii) the cumulative value of changes to an existing design or construction agreement does not increase the value of the originally executed agreement by more than twenty-five percent (25%).**	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	***Value up to $300,000*** Nicholas Tuttle, Assistant Vice President of Design and Construction	September 1, 2023

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONSTRUCTION – IDIQ TASK ORDERS AND CHANGE ORDERS ON MINOR CONSTRUCTION PROJECTS: **Delegation of authority to:** **(1) Sign and execute indefinite quantity (IDIQ) task orders with a value up to $500,000 on Approved Templates with job order construction contractors and architectural and engineering firms under an existing executed master IDIQ agreement with the contractor or firm, provided that the total aggregated dollar threshold of IDIQ work orders are below the total threshold amount (if any) established under the associated master agreement.** **(2) Sign and execute change orders to fully executed IDIQ orders on Approved Templates, provided that the cumulative value of changes to an IDIQ order does not increase the value of the originally executed IDIQ Order by more than twenty-five percent (25%).** **(3) Sign and execute change orders to executed design and construction agreements (non-IDIQ) on Approved Templates provided that (i) the change order has a value below $500,000, and (ii) the cumulative value of changes to an existing design or construction agreement does not increase the value of the originally executed agreement by more than twenty-five percent (25%).**	*Rule 80403; Rule 10501*	Dr. Taylor Eighmy, President	***Up to $500,000*** Dr. Michael Charlton, Senior Vice President, Facilities & Capital Planning	July 28, 2026

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
IDIQ TASK ORDERS FOR REAL ESTATE SERVICES: **Delegation of authority to take the following contractual actions to secure real estate related services under an existing executed indefinite quantity master real estate service agreement ("Master IDIQ Agreements"):** **(1) Sign and execute task orders with a value below $100,000 on Approved Templates with real estate service providers under an existing executed Master IDIQ Agreement with such firms, provided that (i) the Task Order receives prior approval from the Purchasing Office; and (ii) the total aggregated dollar threshold of Task Orders issued under each agreement are below the total threshold amount (if any) established under the associated Master IDIQ Agreement. "Approved Templates" means those contract templates approved by UT System Office of General Counsel or UTSA's Business Contracts Office.** **(2) Delegation specifically does not extend to real estate sales or lease transactions.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Value below $100,000*** Corrina Green, Vice President for Real Estate and Property Management and Chief Real Estate Officer	December 1, 2024
PURCHASE ORDERS: **Delegation of authority to approve and deliver purchase orders for the routine purchase of equipment, supplies, goods and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	Director of Purchasing	July 1, 2018
PURCHASE ORDERS: **Delegation of authority to approve and deliver purchase orders for the purchase of equipment, supplies, goods and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	Associate Director of Purchasing	October 1, 2018
PURCHASE ORDERS: **Delegation of authority to execute and deliver purchase orders up to an amount set by the primary procurement officer, but not to exceed $150,000, for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $150,000*** Senior Procurement Specialists reporting within the Purchasing Office	June 1, 2016 (cont. September 1, 2017)
PURCHASE ORDERS: **Delegation of authority to approve and deliver purchase orders up to an amount set by the primary procurement officer, but not to exceed $100,000, for the purchase of equipment, supplies, goods and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Not to exceed $100,000*** Purchasing Office Buyers (Reports to the primary procurement officer)	October 15, 2012 (cont. September 1, 2017)

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	Mary Hernandez, Senior Vice President for Administration and Operations & COO	October 3, 2025
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	Sheri Hardison, Vice President for Financial Affairs and CFO	December 1, 2024
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	Executive Vice President for Business Affairs	January 26, 2024
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature up to $500,000 in value, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $500,000*** Richard Wollney, Associate Director of Business Contracts	November 12, 2024
CONTRACTS: **Delegation of authority to execute and deliver contracts of any kind or nature up to $500,000 in value, including contracts for the purchase of equipment, supplies, goods, and services.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $500,000*** Director of Business Contracts	July 22, 2019
PROPOSALS AND OTHER BINDING DOCUMENTS FOR SPONSORED RESEARCH AND SPONSORED PROGRAMS: **Delegation of authority to execute and deliver grant proposals and other binding documents related to the submission of proposals for sponsored research and sponsored programs.**	*Rule 10501*	Dr. Taylor Eighmy, President	Senior Grant & Contract Administrators	February 2, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS, PROPOSALS, AND OTHER BINDING DOCUMENTS FOR SPONSORED RESEARCH AND SPONSORED PROGRAMS – INSTITUTE FOR ECONOMIC DEVELOPMENT (IED): **Delegation of authority to execute and deliver proposals, grants, contracts, and other binding documents for sponsored research and sponsored programs for the Institute of Economic Development (IED) that are on standard form, without substantive changes to the terms and conditions and approved by the Contracts and Industry Agreements Office (or successor office).**	*Rule 10501*	Dr. Taylor Eighmy, President	Silvia Cano, Director of Financial Operations, Institute for Economic Development (IED)	May 15, 2020
CONTRACTS, AGREEMENTS, AND OTHER BINDING DOCUMENTS FOR THE TRANSFER AND USE OF RESTRICTED DATA IN RESEARCH AND SPONSORED PROGRAMS: **Delegation of authority to execute and deliver contracts, agreements, and other binding documents necessary for the transfer of research data and/or information to be used in research or sponsored programs (restricted data).**	*Rule 10501*	Dr. Taylor Eighmy, President	Senior Director of Contracts and Industry Agreements Senior Director for Research Integrity and Infrastructure	March 1, 2024
CONTRACTS, PROPOSALS AND OTHER BINDING DOCUMENTS FOR SPONSORED RESEARCH AND SPONSORED PROGRAMS: **Delegation of authority to execute and deliver contracts, grants, proposals, and other binding documents that are related and necessary for sponsored research and sponsored programs; or efforts to develop, explore, or create sponsored project opportunities, or build the research enterprise on behalf of the Board.**	*Rule 10501*	Dr. Taylor Eighmy, President	Senior Associate Vice President for Research Administration	February 2, 2024
CONTRACTS, PROPOSALS AND OTHER BINDING DOCUMENTS FOR SPONSORED RESEARCH AND SPONSORED PROGRAMS: **Delegation of authority to execute and deliver proposals, grants, contracts, and other binding documents for sponsored research and sponsored programs that are on standard form, without substantive changes to the terms and conditions and approved by the Contracts and Industry Agreements Office (or successor office).**	*Rule 10501*	Dr. Taylor Eighmy, President	Senior Director, Office of Sponsored Projects Assistant Director, Office of Sponsored Projects	February 2, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CONTRACTS AND AGREEMENTS FOR SPONSORED RESEARCH AND SPONSORED PROGRAMS: **Delegation of authority to execute and deliver contracts and other agreements for sponsored research and sponsored programs on (a) standard form, (b) non-standard forms with a value not to exceed $100,000, and (c) other non-financial agreements that develop, explore, or create sponsored project opportunities, or build the research enterprise on behalf of the Board.**	*Rule 10501*	Dr. Taylor Eighmy, President	Senior Director of Contracts and Industry Agreements	March 1, 2024
BUSINESS CONTRACTS FUNDED BY SPONSORED RESEARCH ACCOUNTS: **Delegation of authority to execute and deliver business contracts on Approved Templates without substantive change to terms and conditions, which are funded by sponsored research accounts, and which are in an amount less than $15,000.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Less than $15,000*** Silvia Cano, Director of Financial Operations, Institute for Economic Development (IED)	May 15, 2020
BUSINESS CONTRACTS FUNDED BY SPONSORED RESEARCH ACCOUNTS: **Delegation of authority to execute and deliver business contracts on Approved Forms without substantive change to terms and conditions, and which are funded by sponsored research accounts, and which are in an amount less than $15,000.**	*Rule 10501*	Dr. Taylor Eighmy, President	***Under $15,000 in value*** Senior Director, Office of Sponsored Projects Assistant Director, Office of Sponsored Projects	February 2, 2024
AGREEMENTS THAT GRANT AN INTEREST IN INTELLECTUAL PROPERTY: **Delegation of authority to execute and deliver agreements granting an interest in intellectual property on behalf of the Board. Delegation also covers typical option and license agreements and other agreements necessary for the development, commercialization, use, or protection of intellectual property.**	*Rule 10501; Rule 90101*	Dr. Taylor Eighmy, President	Vice President for Research, Economic Development, and Knowledge Enterprise (VPREDKE)	June 1, 2022

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
FACILITY CREDENTIALING APPLICATIONS – MULTISPECIALTY AND RESEARCH HOSPITAL – UTHP ACCESS MANAGER: **Delegation of authority to act as the Multispecialty Research Hospital's Access Manager, on behalf of the institution, for the Centers for Medicare and Medicaid accounts, and to sign facility credentialing applications.**	*Rule 10501*	Dr. Taylor Eighmy, President	Michelle McGinnis, M.A., B.B.A., Manager of Payor Relations and Contracting	July 29, 2026
CERTAIN ACADEMIC AND EDUCATIONAL AGREEMENTS: **Delegation of authority to execute and deliver the below academic and educational agreements, provided that any agreements involving the possible waiver of student or course fees must first be coordinated through the senior Vice President for Business Affairs or her/his delegate:** **(1) Academic Affiliation Agreements and Academic Program Agreements;** **(2) Academic Agreements of Cooperation;** **(3) Academic Articulation Agreements;** **(4) Academic Joint Degree Program Agreements and Academic Dual Degree Program Agreements;** **(5) Accelerated Acceptance Agreements and Facilitated Transfer Program Agreements.**	*Rule 10501*	Dr. Taylor Eighmy, President	Provost and Senior Vice President for Academic Affairs	June 1, 2019

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
MATTERS RELATED TO HUMAN AND ANIMAL RESEARCH; AGREEMENTS AND OTHER BINDING DOCUMENTS RELATED TO HUMAN AND ANIMAL RESEARCH: **Delegation of authority as Institutional Official (IO) on matters related to human subjects research and animal research at UTSA, including:** **i. Promoting an institutional culture of respect for human subject research and animal research;** **ii. Ensuring that the human subject research and the animal care and use programs function effectively;** **iii. Overseeing compliance with all applicable federal regulations and guidance, state law, and institutional policies applying to human subject research and animal research;** **iv. Complying with the terms of UTSA's Federalwide Assurance (FWA) for the Protection of Human Subjects filed with the Office for Human Research Protections (OHRP) in the U.S. Department of Health and Human Services (HHS);** **v. Complying with the requirements of the Animal Welfare Regulations administered by the U.S. Department of Agriculture (USDA);** **vi. Complying with the terms and conditions outlined in the UTSA's Animal Welfare Assurance filed with the Office of Laboratory Animal Welfare (OLAW) in the National Institutes of Health (NIH) of HHS;** **vii. Complying with standards established by the applicable program accreditation body, the Association for Assessment and Accreditation of Laboratory Animal Care International (AAALAC);** **viii. Maintaining and renewing as needed UTSA's FWA filed with OHRP, Animal Welfare Assurance, Registration with USDA as a research facility, and AAALAC accreditation;** **ix. Appointing members of the Institutional Review Board (IRB) and the Institutional Animal Care and Use Committee (IACUC) committees, ensuring these committees function independently, and that members have access to IO to express concerns;** **x. Reviewing and executing memoranda or understanding, cooperative agreements, and IRB authorization agreements between UTSA and other organizations;** **xi. Serving as the signatory authority and point of contact for correspondence with federal oversight bodies.**	*Rule 10501*	Dr. Taylor Eighmy, President	Vice President for Research, Economic Development, and Knowledge Enterprise	April 13, 2023

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
EDUCATIONAL EXPERIENCE AGREEMENTS – AFFILIATION AGREEMENTS, PROGRAM AGREEMENTS, AND AGREEMENTS OF COOPERATION WITH FOREIGN ENTITIES: Delegation of authority to execute and deliver: 1) academic affiliation agreements with foreign entities; 2) program agreements with foreign entities; and 3) agreements of cooperation with foreign entities.	*Rule 10501*	Dr. Taylor Eighmy, President	Senior International Officer	November 9, 2012 (cont. September 1, 2017)
OUTSIDE PARTY BANK ACCOUNTS (RE: SOUTHWESTERN SCHOOL OF ART): Delegation of authority to acquire, accept, and manage assets from bank accounts that are transferred to UTSA from an outside party and the applicable bank that controls such accounts. With regard to any bank accounts transferred from Southwest School of Art, this delegation covers only the acquisition, acceptance and management of the funds in the bank accounts and not the acceptance of any endowments or restricted gifts supported by any such funds which may occur at a later date.	*Rule 70101, Section 8.2 and 8.3; UT System Gift Acceptance Procedures*	Dr. Taylor Eighmy, President	Senior Vice President for Business Affairs	July 28, 2022
CONTRACTS FOR CERTAIN LIBRARY MATERIALS: Delegation of authority to execute and deliver contracts for the purchase or license of library books, library subscriptions, and other related library material.	*Rule 10501*	Dr. Taylor Eighmy, President	Dean of Libraries	November 9, 2012 (cont. September 1, 2017)
STANDARD INSTRUCTOR AGREEMENTS: Delegation of authority to execute and deliver contracts on Approved Templates with individuals that provide instruction for non-credit courses in the Community Arts Program (CAP) and the Professional and Continuing Education Programs (PaCE) in an amount not to exceed $10,000. "Approved Templates" means those standard contract templates approved by Business Contracts Office without substantive change to terms and conditions.	*Rule 10501*	Dr. Taylor Eighmy, President	***Not to Exceed $10,000*** Josh Buetow, Senior Director of Fiscal Administration, Academic Innovation	April 7, 2025

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
STANDARD ENTERTAINER AGREEMENTS: Delegation of authority to execute and deliver entertainer agreements on the standard form approved by the Business Contracts Office without substantive change to terms and conditions, up to $10,000.	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $15,000*** Jessica Dawson, Associate Dean of Students	September 30, 2024
STANDARD ENTERTAINER AGREEMENTS: Delegation of authority to execute and deliver entertainer agreements on the standard form approved by the Business Contracts Office without substantive change to terms and conditions, up to $10,000.	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $10,000*** Herb Ganey, Director of the University Center	October 1, 2017
HOTEL AGREEMENTS – INTERCOLLEGIATE AWAY GAMES: Delegation of authority to execute and deliver hotel agreements required for intercollegiate athletic team programs to play away games in an amount less than $15,000 executed in a manner consistent with training provided by the Business Contracts Office.	*Rule 10501*	Dr. Taylor Eighmy, President	***Less than $15,000*** John Senter, Senior Associate Athletics Director/Internal Operations (CFO)	January 30, 2026
STANDARD ATHLETIC HOME GAME AGREEMENTS: Delegation of authority to execute and deliver athletic game agreements for home game contests that are on standard form approved by the Business Contracts Office without substantive change to terms and conditions, in an amount up to $100,000 in value.	*Rule 10501*	Dr. Taylor Eighmy, President	***Up to $100,000 in value*** Lisa Campos, Vice President of Intercollegiate Athletics and Athletic Director	January 21, 2022
STANDARD ALAMODOME SUITE LICENSE AGREEMENTS: Delegation of authority to execute and deliver standard Alamodome Suite License Agreements for UTSA home football games with a value less than $100,000 that are on standard form approved by the Business Contracts Office without substantive change to terms and conditions.	*Rule 10501*	Dr. Taylor Eighmy, President	***Value less than $100,000*** John Senter, Senior Associate Athletics Director/Internal Operations (CFO)	January 30, 2026
STANDARD FACILITIES USE AGREEMENTS: Delegation of authority to execute and deliver Facilities Use Agreements on standard form approved by the Business Contracts Office without substantive change to terms and conditions, in an amount less than $15,000.	*Rule 80106*	Dr. Taylor Eighmy, President	***Less than $15,000*** Debra Justice, Executive Director-Conference and Event Services	September 30, 2024

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
APPROVE USE OF FACILITIES FOR JOINT SPONSORSHIPS: Delegation of authority to approve the use of University facilities by outside groups.	*Rule 80105*	Dr. Taylor Eighmy, President	Debra Justice, Executive Director-Conference and Event Services	September 30, 2024
APPROVE USE OF FACILITIES FOR JOINT SPONSORSHIPS: Delegation of authority to approve the use of University facilities by outside groups.	*Rule 80105*	Dr. Taylor Eighmy, President	Senior Vice Provost and Dean of Students	June 1, 2019
NEPOTISM DISCLOSURE STATEMENTS: Delegation of authority to review and provide written acknowledgement of Nepotism Disclosure Statements for Purchasing Personnel.	*Section 2262.004, Texas Govt. Code; UT System OGC Bulletin 2012-3*	Dr. Taylor Eighmy, President	Provost and Vice President for Academic Affairs	May 1, 2016 (cont. September 1, 2017)
DIR ACCESSIBILITY RULES EXCEPTIONS: Delegation of authority to 1) make the final decision regarding whether the significant difficulty or expense exception to the DIR Accessibility Rules applies to an EIR procured by or developed by the University, and 2) approve the written documentation supporting the exception.	*UTS150; Texas Admin. Code 213.37(4); UT System OGC Bulletins 2006-1 and 2009-1*	Dr. Taylor Eighmy, President	Vice President for Information Management and Technology	March 27, 2019
FOREIGN TRAVEL: Delegation of authority to approve foreign travel to be funded by institutional accounts.	*Section 660.024 Texas Govt. Code*	Dr. Taylor Eighmy, President	Lisa Montoya, Vice Provost for Global Initiatives	September 30, 2024
FOREIGN TRAVEL: Delegation of authority to approve foreign travel to be funded by institutional accounts.	*Section 660.024 Texas Govt. Code*	Dr. Taylor Eighmy, President	Provost and Vice President for Academic Affairs	November 9, 2012 (cont. September 1, 2017)
DONOR AIRCRAFT: Delegation of authority to approve use by UTSA employees of Donor Aircraft, including the acceptance of a gift of the use of a passenger seat on a noncommercial flight within the definition of Donor Aircraft, in the scope and conduct or furtherance of official University business.	*Rule 20601, Section 18*	Dr. Taylor Eighmy, President	Carlos Martinez, Chief of Staff and Senior Vice President	February 24, 2023

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Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS AT SAN ANTONIO				
HOLIDAY SCHEDULE: **Delegation of authority to approve annually the holiday schedule for the respective institutions.**	*Rule 30201, Section 1*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Presidents, The University of Texas	September 1, 2010 (cont. September 1, 2026)
325 TERRELL ROAD – EXCLUSIVE LISTING AGREEMENT: **Delegation of authority to execute and deliver the Exclusive Listing Agreement (ELA) and any amendments thereto for the engagement of brokers related to the sale of gifted real estate located at 325 Terrell Road, Terrell Hills, Texas. The ability for the Delegate to execute the ELA is conditioned upon the review and approval of the ELA by OGC and REO.**	*Rule 70301, Section 4.3*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Andrea Marks, Senior Executive Vice President and Chief Business Officer, The University of Texas at San Antonio	January 7, 2025 (cont. September 1, 2026)
LANDLORD'S OR LICENSOR'S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT NOT INVOLVING THE ADDITION OF EQUIPMENT: **Delegation of authority to execute and deliver Landlord's or Licensor's Consent to Modification of Existing Telecommunications Equipment. Delegate shall use without material change the template letter, in conformity with the instructions attached thereto, currently approved by the U. T. System Office of General Counsel (OGC), or such subsequent template letter and accompanying instructions that may be approved by OGC.** **This delegation is expressly limited to the consent to modify existing telecommunications equipment not involving the addition of equipment.**	*Rule 70301, Section 4.3; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officer, U. T. San Antonio	September 15, 2020 (cont. September 1, 2026)

Board of Regents' Rules and Regulations		From	Delegate	Date of Delegation
CAMPUS LEASES – UT SAN ANTONIO: **Delegation of authority to execute and deliver campus office leases. (See delegation memo for defined terms, conditions and limitations.)**	*Rule 70301; Rule 10501; UTS 126; Article III, Section 51 Texas Constitution*	Terry Hull, Executive Vice Chancellor and Chief Operating Officer	Chief Business Officer, U. T. San Antonio	September 15, 2020 (cont. September 1, 2026)
TRADEMARK LICENSE AGREEMENTS: **Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause posted online or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions posted online, and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions' local contracting authority must be reviewed and processed as outlined in UTS125.**	*Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions Chief Business Officers – UT Institutions and UT System Vice Provosts for Research and Vice Presidents for Research – UT Institutions Chief Legal Officers – UT Institutions	March 6, 2017
SETTLEMENT OF DISPUTES – CHIEF LEGAL OFFICERS: **Delegation of authority to execute and deliver agreements settling claims, disputes, or litigation in the amount of $75,000 or less that impact only your UT institution and no other UT institutions.**	*Rule 10501*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	***$75,000 or less*** Chief Legal Officers* [*Note: Some institutions have more than one Chief Legal Officer, for the purposes of this delegation. See memo.]	June 22, 2026
INVOICES AND PAYMENTS FOR OUTSIDE COUNSEL SERVICES: **Delegation of authority to submit to the Texas Attorney General the outside counsel invoices required by SB 1370 (86R-2019).**	*SB1370 (86R); Rule 10501, Sects. 2.1 and 2.8*	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	July 30, 2019 (eff. September 1, 2019)

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