DEADLINES
for Requesting a CIP Agenda Item
for the
BOR/FPCC Meeting – August 23-24, 2017
Board Of Regents/Facilities Planning and Construction Committee
(Austin, TX)

7/5/17  **DEADLINE for FPCC Agenda item request documents**
- **Final** Executed President’s Letter to EVC
  (to include Affirmation of Completion of Definition Phase)
- **Final** Online Project Planning Form
- **Final** Cost Detail breakdown
- **Final** Business Plan (for distribution to Deputy Chancellor, EVCs, and Finance)

Also Required for **New Construction Additions to the CIP**
- **Final** President’s PowerPoint Presentation (PPT)

7/10-17/17  **DD Approval Dry Run Presentations** with AVCFPC
- DD PowerPoint Presentation and Fact Sheet due to OFPC at least 2 days prior to dry run (Schedule these meetings with Teresa Hall at 512-579-5175 as early as possible.)

**Note:** Please ensure consistency between the documents prior to submission. This information is used to draft your agenda item, so accuracy is important.