

**Delegations of Authority for The University of Texas at El Paso\***

<b>Board of Regents' Rules and Regulations</b>	<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>	
<b>CURRENT PURPOSE GIFTS: Delegation of authority to accept current purpose gifts (as defined in Article 2, Section 6 of the UT System Gift Acceptance Procedures) other than gifts of real property or outdoor works of art to The University of Texas at El Paso made in cash or in kind in the amount of \$1,000,000 or less.</b>	<i>Rule 60101, Section 5; UT System Gift Acceptance Procedures Article 2, Section 6</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Howard C. Daudistel, Interim Provost and Vice President for Academic Affairs	May 29, 2015
<b>GIFTS OF SECURITIES: Delegation of authority to accept certain gifts of securities in the amount of \$1,000,000 or less.</b>	<i>Rule 60101, Section 3</i>	Diana S. Natalicio, President	<b><u>U.T. System Office of External Relations:</u></b>  Julia Lynch, Director of Gift Planning Services  Jan Hopson, Associate Director of Gift Planning Services  Charlotte Hambrick, Associate Director of Gift Planning Services  Karyn Kondoff, Assistant Director of Gift Planning Services	June 16, 2005
<b>GIFTS - IRS FORMS: Delegation of authority to execute certain IRS forms, including without limitation IRS Forms 8283 and 8282 relating to gifts.</b>	<i>Rule 60101, Section 8 and Section 2</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Howard C. Daudistel, Interim Provost and Vice President for Academic Affairs	May 29, 2015
<b>BANKING SERVICES: Delegation of authority to execute and deliver contracts for banking services.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Diane N. De Hoyos, Assistant Vice President of Purchasing and General Services	August 31, 2016

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>SPACE LEASE: Delegation of authority to execute and deliver space lease agreements with a value of \$1,000,000 or less.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Diane De Hoyos, Assistant Vice President of Purchasing and General Services	August 31, 2016
<b>CONSTRUCTION PROJECTS AND REPAIR AND REHABILITATION PROJECTS: Delegation of authority to (1) appoint architects; approve plans and construction documents; and execute and deliver related contracts, agreements, guaranteed maximum price or stipulated sum proposals; and other documents, and (2) execute and deliver contracts and agreements with architects, engineers, and other professional service providers, for all new minor construction projects and minor repair and rehabilitation projects with an anticipated value under \$4,000,000.</b>	<i>Rule 80403; Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Diane De Hoyos, Director of Purchasing and General Services	May 29, 2015
<b>CONSTRUCTION PROJECTS: Delegation of authority relating to new construction projects of \$500,000 or less and for repair and rehabilitation projects of \$500,000 or less.</b>	<i>Rule 80403</i>	Diana S. Natalicio, President	Gregory McNicol, Associate Vice President for Business Affairs – Facilities Services	April 6, 2009
<b>INTERAGENCY CONTRACTS WITH U.T. INSTITUTIONS: Delegation of authority to execute and deliver contracts or agreements with System Administration or between or among institutions of U.T. System for resources or services.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Victor M. Pacheco, Assistant Vice President for Business Affairs	August 31, 2016

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>PURCHASE ORDERS:</b> Delegation of authority to execute and deliver purchase orders for the routine purchase of equipment, supplies, goods, and services.	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Diane De Hoyos, Assistant Vice President of Purchasing and General Services  Benjamin A. Alvarez, Associate Director of Purchasing and General Services  Erika D. Rosales, Assistant Director of Purchasing and General Services  Procurement Analyst  Buyers	August 31, 2016
<b>CONTRACTS:</b> Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, but not including contracts for consulting services for more than \$250,000.	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs  Diane De Hoyos, Assistant Vice President of Purchasing and General Services	August 31, 2016
<b>CONTRACTS:</b> Delegation of authority to execute and deliver contracts of any kind or nature, including contracts for the purchase of equipment, supplies, goods, and services, but not including contracts for consulting services of \$100,000 or less.	<i>Rule 10501</i>	Diana S. Natalicio, President	Benjamin A. Alvarez, Associate Director of Purchasing and General Services  Erika D. Rosales, Assistant Director of Purchasing and General Services	May 29, 2015
<b>INTELLECTUAL PROPERTY:</b> Delegation of authority to execute and deliver agreements granting an interest in intellectual property up to \$1,000,000 in value. This delegation also covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 &amp; 15.3</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs	April 14, 2016

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>INTELLECTUAL PROPERTY:</b> Delegation of authority to execute and deliver agreements granting an interest in intellectual property up to \$500,000 or less in value. This delegation also covers typical option and license agreements and research contracts with corporate sponsors, as well as non-disclosure agreements and material transfer agreements.	<i>Rule 10501; Rule 90101, Sections 15.1 &amp; 15.3</i>	Diana S. Natalicio, President	Roberto Osegueda, Vice President for Research	April 14, 2016
<b>SPONSORED PROJECTS – STATE, FEDERAL AND PRIVATE CONTRACTS OR PROPOSALS:</b> Delegation of authority to execute and deliver state, federal and private contracts or proposals for sponsored projects.	<i>Rule 10501</i>	Diana S. Natalicio, President	Richard Adauto, Executive Vice President and Interim Vice President for Business Affairs  Howard C. Daudistel, Interim Provost and Vice President for Academic Affairs  Roberto Osegueda, Vice President for Research  Stephen Aley, Associate Vice President for Research	April 14, 2016

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>SPONSORED PROJECTS – PROPOSALS, CONTRACTS IN ELECTRONIC FORMAT: Delegation of authority to submit proposals and execute contracts in electronic format for sponsored projects through the Grant.gov electronic process.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Manuela Dokie, Assistant Vice President of Research and Compliance, Research and Sponsored Projects  Sona Kumar, Research Administration Manager, Research and Sponsored Projects  Tom Osteen, Research Administrator, Research and Sponsored Projects  Maria Isela Hernandez, Research Administrator, Research and Sponsored Projects  Irene Holguin, Research Administrator, Research and Sponsored Projects  Cory Brown, Research Administrator, Research and Sponsored Projects  Antonio Garcia, Research Administrator, Research and Sponsored Projects  Jonathan Macias, Research Administrator, Research and Sponsored Projects	April 14, 2016
<b>DESIGN DEVELOPMENT: Delegation to execute design development approvals and authorize expenditure of appropriated funds for institutionally managed, major repair and rehabilitation projects.</b>	<i>Rule 80404, Section 4.1</i>	Diana S. Natalicio, President	Richard Aduato, Executive Vice President and Interim Vice President for Business Affairs	May 29, 2015
<b>SPECIAL EVENT CONTRACT AMENDMENTS: Delegation of authority to execute and deliver special event contract amendments with a value of \$50,000 or less on event day during settlement only.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Jorge Vazquez, Interim Director of Special Events  Victor Pacheco, Assistant Vice President for Business Affairs	July 15, 2010
<b>ENTERTAINMENT CONTRACTS: Delegation of authority to execute and deliver Student Affairs entertainment contracts of \$1,000 or less.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Vice President for Student Affairs  Richard Aduato, Executive Vice President and Interim Vice President for Business Affairs	May 29, 2015

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<b>Board of Regents' Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>COURTESY CAR AGREEMENTS: Delegation of authority to execute and deliver courtesy car agreements for use by the Athletics Department staff.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Robert W. Stull, Athletics Director	April 6, 2009
<b>PHASED RETIREMENT AGREEMENTS: Delegation of authority to execute and deliver phased retirement agreements with faculty members.</b>	<i>Rule 30202, Section 1</i>	Diana S. Natalicio, President	Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs	May 29, 2015
<b>ATHLETIC CONTEST AGREEMENTS: Delegation of authority to execute and deliver athletic contest agreements for individual athletic contests of \$50,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Robert W. Stull, Athletics Director	April 6, 2009
<b>EDUCATIONAL AFFILIATION AGREEMENTS: Delegation of authority to execute and deliver educational affiliation agreements.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Howard C. Daudistel, Interim Provost and Vice President for Academic Affairs	May 29, 2015
<b>EDUCATIONAL AFFILIATION AGREEMENTS RE CLINICAL/PRACTICUM AGREEMENTS: Delegation of authority to execute and deliver education affiliation agreements relating to clinical/practicum agreements.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Roberto Osegueda, Vice President for Research	May 29, 2015
<b>HOTEL SERVICES CONTRACTS: Delegation of authority to execute and deliver contracts for hotel services of \$10,000 or less.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Alberto Lopez, Assistant Vice President for University Relations	April 6, 2009
<b>CHALLENGE COURSE AGREEMENTS: Delegation of authority to execute and deliver contracts for use of the challenge course.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Vice President for Student Affairs Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs	May 29, 2015
<b>SEISMIC IMAGING STUDIES CONTRACTS: Delegation of authority to execute and deliver Seismic Imaging Studies Contracts a) with Consideration not to exceed \$5,000 per Shot Hole and not to exceed two (2) Shot Holes per Property, and b) without Consideration.</b>	<i>Rule 10501, Section 5</i>	Diana S. Natalicio, President	Steven H. Harder, Research Specialist, Geological Sciences  Laura F. Serpa, Chair, Geological Sciences	November 29, 2011
<b>VOLUNTEER EXPERIENCE AGREEMENTS: Delegation of authority to execute and deliver volunteer experience agreements and amendments.</b>	<i>Rule 10501</i>	Diana S. Natalicio, President	Gary Edens, Vice President for Student Affairs Richard Aauto, Executive Vice President and Interim Vice President for Business Affairs	May 29, 2015

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<b>Board of Regents' Rules and Regulations</b>	<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>	
<b>DELEGATIONS OF AUTHORITY FROM THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION TO THE UNIVERSITY OF TEXAS AT EL PASO</b>				
<b>HOLIDAY SCHEDULE: Delegation of authority to approve annually the holiday schedule for the respective institutions.</b>	<i>Rule 30201, Section 1</i>	Scott C. Kelley, Executive Vice Chancellor for Business Affairs	Presidents, The University of Texas	September 1, 2010
<b>LANDLORD'S CONSENT TO MODIFICATION OF EXISTING TELECOMMUNICATIONS EQUIPMENT: Delegation of authority to execute and deliver Landlord's Consent to Modification of Existing Telecommunications Equipment. Delegate shall use template letter without material change in conformity with the instructions.</b>	<i>Rule 70301, Part 2, Section 4; Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U. T. El Paso	April 10, 2017
<b>CAMPUS OFFICE LEASES – UT EL PASO: Delegation of authority to execute and deliver campus office leases.</b>	<i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U T El Paso	September 25, 2014
<b>FACILITY USE AGREEMENT – U.T. EL PASO: Delegation of authority to execute and deliver facility use agreements</b>	<i>Rule 70301, Part 2, Section 4 and Rule 10501, Part 2, Section 6</i>	Kirk Tames, Executive Director of Real Estate	Chief Business Officer, U.T. El Paso	September 25, 2014

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<b>Board of Regents’ Rules and Regulations</b>		<b>From</b>	<b>Delegate</b>	<b>Date of Delegation</b>
<b>TRADEMARK LICENSE AGREEMENTS:</b> Delegation of authority to execute and deliver trademark license agreements related to Board-owned trademarks, so long as all trademark license agreements include: (1) the grant clause <a href="#">posted online</a> or a grant clause substantially similar to that grant clause, (2) a statement making the license subject to the Trademark License Agreement Terms and Conditions <a href="#">posted online</a> , and (3) a Trademark Schedule showing the exact mark or marks being licensed and indicating how those marks are to appear (including color, capitalization, typesetting, and any other distinguishing features of the included marks). Ensure proper monitoring of each licensee. All trademarks with a value exceeding institutions’ local contracting authority must be reviewed and processed as outlined in UTS125.	<i>Rule 10501; Rule 90101, Sects. 15.1 and 15.3; UTS125</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Presidents – UT Institutions  Chief Business Officers – UT Institutions and UT System  Vice Provosts for Research and Vice Presidents for Research – UT Institutions  Chief Legal Officers – UT Institutions	March 6, 2017
<b>SETTLEMENT OF DISPUTES (UT INSTITUTIONS EXCEPT M.D. ANDERSON):</b> Delegation of authority to execute and deliver agreements settling certain claims, disputes, or litigation in the amount of \$20,000 or less that impact only your UT institution and no other UT institutions.	<i>Rule 10501</i>	Daniel H. Sharphorn, Vice-Chancellor and General Counsel	Chief Legal Officers – UT Institutions	September 21, 2016

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