

UTSaver Loan and Inservice Distribution Options



Employees of the University of Texas System Administration who participate in the UTSaver 403(b) Tax Sheltered Annuity (TSA) or the UTSaver 457(b) Deferred Compensation Program (DCP) have several options available for accessing their retirement savings accounts while employed. The following chart is designed to assist employees in finding the best option available for their needs. Please note that loan and inservice distribution options generally will not apply to the Optional Retirement Program or the Teacher Retirement System.

Loans	
<p>If you are actively employed and participating with one of our five approved providers (AIG Retirement, Fidelity, Lincoln, TIAA or VOYA), you may be eligible for a loan:</p> <ul style="list-style-type: none"> • \$1,000 minimum loan amount when your account balance is at least \$2,000 • Maximum of one-half of your TSA or DCP balance, not to exceed \$50,000 (between both plans) • A loan default prevents future loan approvals 	
Hardship and Unforeseeable Emergency Distributions	
<p>Sometimes participants may find themselves with expenses they cannot resolve by any other means. This is where a hardship or unforeseeable emergency can sometimes help. Because the TSA and DCP plans have different types of distribution options, the qualified expenses for each plan may be different and each expense will need to be documented. Hardships and unforeseeable emergencies may only be approved if all other possible means of relieving the expense have been exhausted, including plan loans. Qualified expenses include:</p>	
TSA Hardships	DCP Unforeseeable Emergencies
<ul style="list-style-type: none"> • Medical expenses for the participant, spouse or dependent not covered by insurance • Costs directly related to the purchase of a principal residence for the participant (excluding mortgage payments) • Payment of tuition, related education fees, room, and board for up to the next 12 months of post-secondary education for participant, spouse, children, or dependents • Payments necessary to prevent eviction of participant from participant's principal residence or foreclosure on mortgage of that residence • Payments for burial or funeral expenses for participant's deceased parent, spouse, children, or dependents • Expenses for repair of damage to principal residence caused by a declared disaster not covered by insurance 	<ul style="list-style-type: none"> • Expenses for sudden and unexpected illness or accident of participant, spouse or dependent not covered by insurance • Funeral expenses of the participant's spouse or dependent • Expenses for repair of damage to principal residence caused by a declared disaster not covered by insurance • Other similar extraordinary and unforeseeable circumstances arising as a result of events beyond the participant's control
Qualified Birth and Adoption	
<p>Participants in the UTSaver DCP and TSA plans may be eligible for a distribution of up to \$5,000 for the first 12-month period from the time of a live birth of a child, finalized legal adoption of a child, or physically or mentally incapable adult other than the participant's spouse. To qualify for this distribution, a participant needs to provide documentation of the live birth or adoption.</p>	
Age-Based Distributions	
<ul style="list-style-type: none"> • Participants in the DCP and TSA plans, upon reaching age 59 ½, may begin distributions from their accounts at any time, regardless of employment status. • Participants of the Optional Retirement Program may begin distributions upon age 70 ½, regardless of employment status. 	
What to do	
<ol style="list-style-type: none"> 1) Contact your retirement provider for the Loan, Hardship, Unforeseeable Emergency or Qualified Birth and Adoption withdrawal forms. (*Age-based distribution requests do not require UT approval) 2) Complete your portion of the forms and submit to the UT Retirement Programs by: Fax: 512-579-5016; Email at utretirement@utsystem.edu; or by mail to: The University of Texas System Attn: UT Retirement Programs 210 W. 7th Street Austin, TX 78701 3) If you are claiming a hardship, unforeseeable emergency, or qualified adoption distribution, make sure to include the documentation listed above. <p>UT System Office of Employee benefits will review your application and any documentation provided and will contact you directly once the review and determination are complete.</p>	