

Contract Management and Oversight Worksheet for Fiscal Year 2022

General Appropriations Act, Art. IX, Sec. 17.09 (f) requires each agency and institution of higher education that receives appropriations to provide a report that details the steps taken to ensure compliance with state procurement requirements.

Complete this report and return to the Legislative Budget Board no later than **September 30, 2022**.

1. Article	Agency Number	Agency/Institution
III	720	University of Texas System Administration

2. Compliance steps undertaken (check all that apply):

- Conducted internal trainings
- Attended external trainings
- Certifications for procurement personnel
- Increased or reorganized procurement personnel
- Dedicated more money to contract compliance
- Hired consultants
- Increased management involvement
- Communicated with oversight entities
- Studied best practices from other organizations
- Revised contracting manual and procedures

3. Additional comments or compliance steps: Add any measures that are not listed above

The University of Texas System Administration implemented a new Contract Management Software System. The CnP team started new collaboration efforts with internal compliance personnel. The CnP team worked in a coordinated effort to define TX RAMP review and compliance implementation.

4. Optional: What have been the most effective measures to ensure contract compliance?

One of the most effective measures made to ensure contract compliance was implemented on September :

5. Save the worksheet as "your_agency_number - Contract Oversight Worksheet 2022.xlsx"

6. Return the worksheet to contract.manager@lbb.texas.gov no later than September 30th.