

## 24-406 Joint Admission Medical Program (JAMP)

### EXECUTIVE SUMMARY

Auditing & Advisory Services (A&AS) has completed an assurance engagement of the Joint Admission Medical Program (JAMP). This engagement was performed at the request of the UTHealth Houston Audit Committee and was conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

#### Background

JAMP is a program created by Senate Bill 940 and is supported by continuing appropriations from the Texas Legislature. The program was created to provide services to support and encourage highly qualified economically disadvantaged students pursuing a medical education, award undergraduate and medical school scholarships, and provide for the admission of those students (who satisfy both academic and nonacademic requirements) to at least one participating medical school.

#### Objectives/Scope

As required by the JAMP Council Agreement (Agreement), the objective of this engagement was to provide assurance that the UTHealth McGovern Medical School complies with policies, procedures, laws, and regulations that could have a significant impact on operations and reports. The following procedures were performed:

- Obtained and reviewed the Agreement.
- Reviewed applicable policies and procedures relevant to contracts and grants, including JAMP Expenditure Guidelines.
- Obtained JAMP Expenditure Reports for the last two fiscal years and compared expenditure categories.
- Verified amounts recorded in the JAMP Expenditures Reports agreed to amounts recorded in the PeopleSoft Financial Management System.
- Verified an appropriate system has been established to ensure that appropriate officials provide necessary organizational reviews and approvals of the expenditures of funds and for monitoring project performance and adherence to agreement terms and conditions.
- Verified the amount received by the institution is the amount as stated in the Agreement.
- Selected a sample of expenditure and payroll transactions from the JAMP Expenditures Reports to determine compliance with JAMP Expenditure Guidelines.
- For FY2022, \$28,449.86 in unexpended funds was returned. For FY2023, \$11,542.55 in unexpended funds are to be returned.

#### Scope Period

September 1, 2021 to August 31, 2023.

#### Conclusion

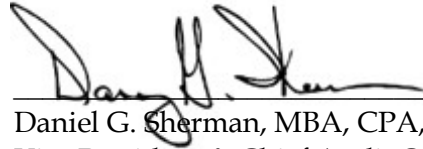
Overall, the financial reports provided to JAMP present revenues and expenditures related to the FY2022 and FY2023 JAMP awards.

**24-406 JAMP**

We would like to thank the staff and management within the Department of Admissions and Post-Award Finance who assisted us during our review.

**NUMBER OF PRIORITY OBSERVATIONS REPORTED TO UT SYSTEM**

None



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Daniel G. Sherman, MBA, CPA, CIA  
Vice President & Chief Audit Officer

**DATA ANALYTICS UTILIZED**

None

**ENGAGEMENT TEAM**

VP/CAO - Daniel G. Sherman, MBA, CPA, CIA

Supervisor - Brook Syers, CPA, CIA, CISA, CFE

Lead - Shara Vialva

**END OF FIELDWORK DATE**

October 31, 2023

**ISSUE DATE**

November 20, 2023

**REPORT DISTRIBUTION**

Audit Committee

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