



The University of Texas at El Paso  
Office of Auditing and Consulting Services

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**DATE:** October 29, 2024  
**TO:** Dr. Heather Wilson, President  
**FROM:** Courtney H. Rios, Chief Audit Executive, Office of Auditing and Consulting Services *Courtney H. Rios*  
**SUBJECT:** Audit 25-200 Joint Admission Medical Program

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### Introduction:

The Office of Auditing and Consulting Services (OACS) has completed a limited-scope audit of the Joint Admission Medical Program (JAMP) for Fiscal Years (FY) 2023 and 2024. This audit is required for selected institutions each year, and The University of Texas at El Paso was chosen to perform the audit in FY 2024. According to the agreement, the objective of the audit is to provide assurance that the institution is in compliance with JAMP requirements and JAMP expenditure guidelines.

The audit included financial activity for the period of September 1, 2022 to August 31, 2024.

### Background:

JAMP is a program created by the Texas Legislature to assist qualified but economically disadvantaged Texas resident students with the pursuit of a medical degree.

JAMP provides support through:

- scholarships and summer stipends,
- summer internships, MCAT preparation,
- monitoring, and
- guaranteed admission into a participating Texas medical school if all criteria are met.

### Methodology:

The OACS followed the audit program procedures provided by JAMP. The required testing included a review of support documentation for financial transactions and expenditures reports.

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## **Results:**

Auditors conducted the following procedures which resulted in no reportable findings:

### **A. Gaining an Understanding**

The University's Agreement with the JAMP Council, applicable policies and procedures relevant to the JAMP Expenditure Guidelines, and the overall processes for handling the JAMP Agreement were provided by management and reviewed by auditors.

### **B. Monitoring and Reporting**

Auditors tested the University's method of monitoring and reporting to ensure compliance with JAMP guidelines.

### **C. Detailed Testing for Compliance**

Detailed testing was performed in the following JAMP areas:

- Revenue - Amount received by the institution is the amount as stated in the JAMP Agreement.
- Expenditures - Operational, travel, and payroll transactions are allowable and related to agreement activities.
- Budget to actual - Variances between budgets and actual expenditures are approved by the JAMP Director.
- Unexpended funds - Agency procedures to return funds are followed, if applicable.

## **Conclusion:**

Based on the results of the audit procedures performed, we conclude the University complies with the JAMP guidelines.

We wish to thank Dr. Gail Arnold, JAMP Faculty Director for UTEP, and the Research & Innovation staff for their assistance and cooperation throughout the audit.

## **Report Distribution:**

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Dr. Gail Arnold, JAMP Faculty Director

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Jennifer Koenig, Program Manager, Joint Admission Medical Program (JAMP)

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### **Auditors Assigned to the Audit:**

Cecilia Estrada, Audit Manager

Joanna Tapia, Sr. Auditor I