

**MEMORANDUM**

**DATE:** March 21, 2025

**TO:** Governor's Office - Budget and Policy Division  
Legislative Budget Board  
UT System Audit Office

**FROM:** Natalie Ramello, Vice President, Chief Compliance Officer, and Interim Chief  
Audit Executive, Office of Institutional Compliance & Audit Services

**SUBJECT:** Purchase Order Reconciliation Audit  
Issued to SAO: March 17, 2025

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The UT Southwestern Office of Institutional Compliance and Audit Services completed the Purchase Order Reconciliation Audit in the second quarter of Fiscal Year 2025 as per the institutional Internal Audit plan.

The primary objectives of this audit were to review the design and effectiveness of processes and controls in place surrounding the three-way match requirements and usage in accounts payable requirements as well as exception handling for applicable process areas.

The report contains confidential information that relates to information security controls and is not subject to the disclosure requirements of the Texas Public Information Act, based on the exception found in Government Code §552.139. Specific results were communicated to the appropriate management and Audit Committee members.