**U. T. System Office of Academic Affairs**

**Requests to Increase Total Academic Costs**

**Proposal Template Academic Years 2018 – 2019 AND 2019 – 2020**

Institution Name: Choose an item.

Submission Date:

Institution Contact(s):

***Signature of President:***

Short and concise responses are appreciated.

***Notes and Instructions:*** Proposals will be evaluated in terms of the impact on total academic costs. The total academic cost for an undergraduate student taking 15 semester credit hours consists of statutory tuition, board authorized/designated tuition, mandatory fees, and average college and course fees. The total academic cost for a graduate student consists of statutory tuition, board authorized/designated tuition, and mandatory fees for students enrolled in 9 semester credit hours.

***Differential Tuition Rates:*** If your institution has differential tuition rates by college or program, for purposes of this request, estimate a weighted average total academic cost across the relevant student population. Details underlying differential tuition rates will be outlined in the excel workbook.

***Mandatory Fees:*** If increases in mandatory fees are requested, ensure that they are in accordance with relevant statute and the *Regents’ Rules and Regulations, Rule #40401*

***Non-Resident Statutory Tuition Rates:*** The Texas Higher Education Coordinating Board uses data from the top 5 most populous states to calculate the non-resident statutory tuition rate annually. Please use the most up-to-date amount provided when the proposal is submitted. Currently, the non-resident statutory rate for [Academic Year 2017 – 2018 is $465](http://www.thecb.state.tx.us/reports/PDF/9281.PDF?CFID=65476677&CFTOKEN=57016081) per semester credit hour.

***Guaranteed Rates:*** When proposing increases to guaranteed rate plans, present the average total academic cost for the future entering cohort compared to the current year cohort. Mandatory fees must remain the same for “similarly situated students” enrolled in either the traditional rate plan or the guaranteed rate plan.

Additional information can be found on the Office of Academic Affairs [website.](https://www.utsystem.edu/offices/academic-affairs/tuition-fees)

Describe the consultative process used to develop this proposal. Include information on advisory committee meetings, public hearings, student surveys, etc. that have been utilized to discuss the tuition plan and allow opportunities for student input. Provide the names and affiliations of tuition advisory committee membership below. Please attach summarized feedback from the student population as it relates to the allocation of new net revenue among key institutional priorities outlined in Sections 4 and 5.

## Section 1: Transparency – Student Input and the Consultative Campus Process

Describe economic factors that influence your need for tuition increases. More specifically, consider factors such as inflation and regional economic change, market considerations, and competitiveness among peer comparison institutions. Also consider operating revenue compared to peers (tuition-and-fee revenue and state appropriations).

## Section 2: Economic Factors

**Please briefly describe your general tuition-and-fee structure:**

## Section 3: Request for Increases in Total Academic Cost by Student Population

**3A. Traditional Tuition Rate Plans (if applicable)**:

Please list and discuss the specific requests for increases in total academic costs for the average full-time student in each of the four categories: Resident Undergraduate, Non-Resident Undergraduate, Resident Graduate, and Non-Resident Graduate. Complete the corresponding excel worksheets. If there are any proposed increases to mandatory fees, provide the statutory authority, referenda information (if relevant), and rationale.

***TRADITIONAL (VARIABLE) TUITION: RESIDENT, UNDERGRADUATE***

*Summary of Proposed Total Academic Cost – Average Resident Undergraduate Student Enrolled in 15 SCH*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***TRADITIONAL (VARIABLE) TUITION: NON-RESIDENT, UNDERGRADUATE***

*Summary of Proposed Total Academic Cost – Average Non-Resident Undergraduate Student Enrolled in 15 SCH*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***TRADITIONAL (VARIABLE) TUITION: RESIDENT, GRADUATE***

*Summary of Proposed Total Academic Cost – Average Resident Graduate Student Enrolled in 9 SCH*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***TRADITIONAL (VARIABLE) TUITION: NON-RESIDENT, GRADUATE***

*Summary of Proposed Total Academic Cost – Average Non-Resident Graduate Student Enrolled in 9 SCH*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

**3B. Guaranteed Tuition Rate Plans (if applicable):**

Please list and discuss the specific requests for increases in total academic costs for the average full-time students in each of the four categories for students enrolled in optional guaranteed tuition rate plans: Resident Undergraduate, Non-Resident Undergraduate (if relevant), Resident Graduate (if relevant), and Non-Resident Graduate (if relevant). Complete corresponding excel worksheets.

***Please estimate the number of students enrolled in the guaranteed tuition rate plans (if optional) in Academic Year 2016 – 2017:***

***GUARANTEED TUITION: RESIDENT, UNDERGRADUATE***

***Summary of Proposed Total Academic Cost (15 SCH)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***GUARANTEED TUITION: NON-RESIDENT, UNDERGRADUATE***

***Summary of Proposed Total Academic Cost (15 SCH)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***GUARANTEED TUITION: RESIDENT, GRADUATE***

***Summary of Proposed Total Academic Cost (9 SCH)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

***GUARANTEED TUITION: NON-RESIDENT, GRADUATE***

***Summary of Proposed Total Academic Cost (9 SCH)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | *Fall 2017 Cohort Baseline*  *TAC* | *Fall 2018 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2017* | *Amount Increase over Fall 2017* | *Fall 2019 Cohort Proposed*  *TAC* | *Percent Increase over Fall 2018* | *Amount Increase over Fall 2018* |
| *Statutory Tuition* |  |  |  |  |  |  |  |
| *Designated Tuition* |  |  |  |  |  |  |  |
| *Mandatory Fees* |  |  |  |  |  |  |  |
| *Average Course Fees* |  |  |  |  |  |  |  |
| *Total Academic Cost* |  |  |  |  |  |  |  |

Project ***any new net tuition revenue*** that would result if your institution is granted the requested increases in total academic costs. Utilize the projected revenue here to apply to institutional priorities discussed below.

## Section 4: Projections in New Net Revenue

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Projected New Net Tuition and Fee Revenue for FY 2019 (Year 1)* | | | | | |
|  | Baseline TOTAL Net Revenue from FY2017 Total Academic Cost | Tuition Proposal Projected New Net Revenue for FY 2019 | | Enrollment | |
| Actual Revenue | Estimated Revenue Year 1 | Percent Increase Year 1 | Student FTE Actual AY16-17 | Percent Distribution |
| Resident Undergraduate |  |  |  |  |  |
| Non-Resident Undergraduate |  |  |  |  |  |
| Resident Graduate |  |  |  |  |  |
| Non-Resident Graduate |  |  |  |  |  |
| TOTAL |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Tuition Proposal Projected New Net Revenue for FY 2020 (Year 2) | | Enrollment | |
| Estimated Revenue Year 2 | Percent Increase Year 2 | Student FTE Actual AY16-17 | Percent Distribution |
| Resident Undergraduate |  |  |  |  |
| Non-Resident Undergraduate |  |  |  |  |
| Resident Graduate |  |  |  |  |
| Non-Resident Graduate |  |  |  |  |
| TOTAL |  |  |  |  |

Please outline the issues of greatest institutional priority to be addressed using new net tuition and fee revenue. Specify each priority and detail how each priority fits within your strategic plan, the potential revenue dedicated to each priority, and the likely impact. Additionally, please be clear if the institutional priority relates to sustaining initiatives or operations that would otherwise have to be eliminated due to cuts or changes in overall operating revenue.

## Section 5: Issues of Greatest Institutional Priority

Estimate and summarize the expected allocation of new net revenue (between 0 – 100%) annually in the table below. Modify the table, as needed, to reflect a comprehensive list of initiatives and purposes.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Institutional Priority*** | ***Initiative/Purpose*** | ***Percent New Net Revenue Year 1 (0 – 100%)*** | ***Percent New Net Revenue Year 2 (0 – 100%)*** |
| Student Success |  |  |  |
|  |  |  |
| Student Support |  |  |  |
|  |  |  |
| Faculty Recruitment, Retention, and Excellence |  |  |  |
|  |  |  |
| Other |  |  |  |
|  |  |  |

Consider the impact of new revenue on student success, especially as it relates to the funding of key institutional priorities. Also discuss the impact of new revenue on institutional excellence that might include peer comparisons, faculty recruitment and retention, institutional quality, etc.

**5A. Student Success**

**Consider recent trends in student access and success outcomes such as retention, graduation, degrees granted, timeliness to degree, and enrollment, as well as the potential impact of new net tuition revenue on student success.**

**5B. Student Support, Including Mandatory Fees**

**Describe any demonstrated need for student support mechanisms, specifically related to mandatory student fees.**

**5C. Faculty Recruitment, Retention, and Excellence**

**Consider recent trends in faculty data outcomes such as market salary and equity pay adjustments, recruitment and retention initiatives, etc. and the impact of new net tuition revenue allocated to related initiatives.**

**5D. Other (including infrastructure, technology, etc.)**

**6A.** Discuss the impact of proposed increases of total academic cost on student affordability. Provide any data that demonstrate the estimated impact on students, especially in low- and middle-income groups, based on the estimated net price, financial aid recipient mix, student demographics, student debt, etc.

## Section 6: Impact on Students – Affordability

**6B.** Briefly describe any new or ongoing tuition and fee policy innovations such as flat rate tuition, rebates, and discounts also impact affordability.

**6C.** Briefly discuss planned usage of additional financial aid set-aside amount that would result if requested increases are granted.

Discuss steps being taken to reduce costs and improve efficiency or sustainability of the institution. Briefly describe and quantify, if possible, any expected cost reduction measures or improvement in the efficiency and sustainability of the campus.

## Section 7: Efficiency and Sustainability