Catalog Updates that Do Not Require CB Approval*

Administrative Unit Changes

Preliminary Authority for New Doctoral and Professional Practice Programs

Final Approval for New Programs (note required notification to area institutions)

Changes to Existing Programs**

Degree Program Closures

College/School or Dept. Change?

Submit changes to OAA for BOR approval

Submit changes to OAA for EVC approval

Approved?

OAA notifies institution and Coordinating Board

Institution submits updates to OGC for approval of catalog changes

Approved?

OAA notifies institution

Not Approved

Approved?

OAA notifies institution

Not Approved

Approved?

OAA notifies institution

Not Approved

Approved?

OAA notifies institution and Coordinating Board

Not Approved

Approved?

CB Approved?

Not Approved

LEGEND:
BOR = Board of Regents
EVC = Executive Vice Chancellor
OGC = Office of General Counsel
OAA = Office of Academic Affairs

* Examples of changes that do not require Coordinating Board approval include adding a course, changing prerequisites, changing course sequences, etc. Changes must be submitted to OGC for approval.

** Examples of changes to existing programs include CIP code changes, name changes, and SCH changes. See the Texas Higher Education Coordinating Board website for more information: http://www.thecb.state.tx.us/index.cfm?objectid=A0F9F7FA-9A92-4F11-2756AD3BBFF01D60