

Austin, Texas, October 3 and 4, 1952
Meeting No. 524

The Board of Regents of The University of Texas met in regular session, in the Regents' Room of The University of Texas, at 11:45 a.m., October 3, 1952, with the following present: Regents Woodward (Chairman), Darden, Oates, Rockwell, Sealy, Swenson, Tobin and Voyles; Chancellor Hart, Vice-Chancellor for Business and Finance Simmons; Acting President Dolley; Dr. Elkins; Dr. Elliott; Dr. Clark; Dr. Aagaard; Dr. Leake; Dr. Pullen; Consulting Architect Lemmon; Mr. Jack G. Taylor, Business Manager; Assistant Director of News and Information Service Midkiff; and Secretary Stewart. The Board had as its guests Dr. J. V. Olson, from the Dental Branch, and Dr. John Chapman, Assistant Dean for Graduate and Postgraduate Education at Southwestern Medical School. Vice-Chairman Warren was representing the Board of Regents at a meeting of the Association of Governing Boards in Portland, Oregon, at this time and was unable to attend the meeting.

APPROVAL OF MINUTES, AUGUST 14 AND 21, 1952.--Chairman Woodward presented to the Board for approval the Minutes of the special meeting of the Board on August 14 and 21, 1952, in the form in which they had been mimeographed and distributed by the Secretary. Upon motion by Mr. Swenson, seconded by Dr. Oates, the Board approved the Minutes as presented.

DENTAL BRANCH

RESIGNATION OF DR. FREDERICK C. ELLIOTT AS VICE-PRESIDENT AND DEAN OF THE DENTAL BRANCH.--Chancellor Hart announced that he had received notification from Dr. Frederick C. Elliott in which he stated that he wished to resign his position as Vice-President and Dean of the Dental Branch in order to accept a position as Executive Director of Texas Medical Center in Houston. Chancellor Hart stated that Dr. Elliott would be greatly missed and conveyed to him his very best wishes for success and expressed deep gratitude for the invaluable services he has rendered in building up the Dental Branch. He then recommended that Dr. Elliott's resignation be accepted as of October 31, 1952. Upon motion by Mr. Rockwell, seconded by Dr. Oates, the Board approved the recommendation. The Board unanimously adopted the following resolution expressing appreciation to Dr. Elliott:

WHEREAS, Doctor Frederick C. Elliott has notified the Chancellor of his desire to resign as Vice-President and Dean of the Dental Branch of The University of Texas, effective as of October 31, 1952, in order to accept the position of Executive Director of the Texas Medical Center; and

WHEREAS, Doctor Elliott has been the executive head of the Dental Branch since its establishment as a part of The University of Texas and has rendered distinguished and untiring service in directing and building it into a first-class institution;

NOW THEREFORE BE IT RESOLVED by the Board of Regents:

- (1) The resignation of Doctor Frederick C. Elliott as Vice-President and Dean of the Dental Branch, effective October 31, 1952, is accepted with regret that Doctor Elliott will no longer be a member of the staff of The University of Texas;
- (2) The Board of Regents expresses to Doctor Elliott its official appreciation and thanks for the years of faithful, efficient and scholarly service that he has rendered to The University of Texas, as well as the personal esteem and affection which he has won for himself among the members of the Board of Regents;
- (3) The Board of Regents wishes for Doctor Elliott all success and good fortune in discharging his new responsibility as Executive Director of the Texas Medical Center and expresses its gratification that Doctor Elliott will direct this great project in which The University of Texas plays an important part.

APPOINTMENT OF DR. JOHN VICTOR OLSON, DEAN OF THE DENTAL BRANCH.-- Chancellor Hart presented with his approval a recommendation of the Faculty Advisory Committee of the Dental Branch, Regents' Medical and Dental Committee and Dr. Elliott, that Dr. John Victor Olson be appointed as Dean of the Dental Branch, effective November 1, 1952, at a salary rate of \$15,000 a year. Upon motion by Mr. Voyles, seconded by Mr. Sealy, the Board approved the recommendation.

ESTABLISHMENT OF AUGMENTATION PROGRAM, DENTAL BRANCH.--Chancellor Hart presented with his approval a recommendation by Dr. Elliott and the Faculty Advisory Committee of the Dental Branch that the following augmentation program be established:

1. The program shall be on a time basis. The amount of time allowed any full-time employee shall be based upon the merits of each individual case; however, not more than twelve hours can be allowed for any one week.
2. Recommendations for the allotment of augmentation time will be made by the chairman of the department concerned. The allotment of time shall be considered in the same manner as a salary increase.
3. Time allotted to the teachers may be utilized for teaching elsewhere, private practice, or lectures before societies where honoraria are given.
4. When such allotments have been approved by the Dean, they shall be reported to the Chancellor.

Upon motion by Mrs. Tobin, seconded by Mr. Swenson, the Board approved the recommendation.

AGREEMENT WITH THE TEXAS CHILDREN'S HOSPITAL, HOUSTON, TEXAS.-- Chancellor Hart presented with his approval a recommendation by Dr. Elliott, that the Board approve an agreement between The University of Texas and the Texas Children's Hospital in Houston, providing for use of the hospital facilities by the School of Dentistry. Upon motion by Mr. Darden, seconded by Dr. Oates, the Board approved the recommendation and authorized the Chairman to sign the agreement on behalf of the Board.

REQUEST FROM ESTATE OF DR. W. H. SCHERER OF \$75,000, DENTAL BRANCH.--Chancellor Hart reported that he had received a letter from Mr. J. S. Whitworth, Vice-President and Trust Officer of the Second National Bank of Houston, who is the Administrator under the will of the late Dr. W. H. Scherer, in which he stated that he was ready to deliver the sum of \$75,000 which was bequeathed to the University for use of the School of Dentistry for scholarship purposes. Chancellor Hart recommended that the Board adopt the following resolution authorizing the Chancellor to execute the receipt and release of this bequest on behalf of The University of Texas:

RESOLVED, That the Chancellor of The University of Texas, James P. Hart, be and he is hereby duly authorized and empowered for and in behalf of The University of Texas School of Dentistry to execute, acknowledge and deliver a formal receipt and release covering the payment by the Second National Bank of Houston, as Independent Executor of the Estate of W. H. Scherer, deceased, the sum of Seventy-five Thousand (\$75,000.00) Dollars in cash bequeathed to said School of Dentistry of The University of Texas by W. H. Scherer in the Second Codicil of his last will and testament, as well as a receipt acknowledging the receipt by The University of Texas School of Dentistry from said Independent Executor of certain dental books owned by Dr. W. H. Scherer at the time of his death, as shown by an inventory attached to such receipt. Be it further resolved, that the Secretary of this Board, Maryvenice E. Stewart, attest such receipt and release as such Secretary and affix the seal of this Board thereto.

Upon motion by Mr. Voyles, seconded by Dr. Oates, the Board approved the recommendation.

DOCKET, DENTAL BRANCH.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Dental Branch, as submitted by Vice-President Elliott. Upon motion by Mr. Voyles, seconded by Dr. Oates, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 124.)

POSTGRADUATE SCHOOL OF MEDICINE

DOCKET, POSTGRADUATE SCHOOL OF MEDICINE.--Chancellor Hart presented with his approval and recommendation the docket recommendations of the Postgraduate School of Medicine, which were submitted by Dean Pullen. Chancellor Hart called the attention of the Board to the establishment of a division of the Postgraduate School in Tyler and Corpus Christi. Upon motion by Dr. Oates, seconded by Mr. Sealy, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 155.)

DESIGNATION OF JOE E. BOYD TO ACT AS CHIEF BUSINESS OFFICER, POSTGRADUATE SCHOOL OF MEDICINE.--Chancellor Hart presented with his approval a recommendation by Vice-Chancellor for Business and Finance Simmons, Dean Pullen and Dr. Clark, that Mr. Joe E. Boyd, Auditor, M. D. Anderson Hospital for Cancer Research, be designated to perform the functions of Chief Business Officer of the Postgraduate School of Medicine, succeeding Mr. John H. Musgrove in this capacity, effective at once. This designation is made with the understanding that this arrangement is temporary and, as soon as practicable, provision should be made in the Postgraduate School of Medicine Budget for its own Business Officer and for the employment of a qualified person to fill the position. Upon motion by Mr. Rockwell, seconded by Dr. Oates, the Board approved the recommendation.

M. D. ANDERSON HOSPITAL

DOCKET, M. D. ANDERSON HOSPITAL FOR CANCER RESEARCH.--Chancellor Hart presented with his approval the docket recommendations of the M. D. Anderson Hospital for Cancer Research, as submitted by Dr. Clark. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 130.)

TRANSFERS OF UNEXPENDED BALANCES, M. D. ANDERSON HOSPITAL.--Chancellor Hart reported that in accordance with the General Appropriation Bill as enacted by the Fifty-Second Legislature, provided in Section 10(b) of Article V, that unexpended balances remaining as of August 31, 1952, were to be reappropriated for the fiscal year beginning September 1, 1952. Chancellor Hart presented with his approval a recommendation by Dr. Heflebower, Vice-Chancellor for Business and Finance Simmons and Dr. Clark, that the unexpended balances over and above the sum of Five-Thousand Dollars be transferred to the Building Fund for the New M. D. Anderson Hospital and the unexpended balance of Five-Thousand Dollars exempt from transfer as above, be appropriated to Operations and Equipment Reserve in the 1952-53 Budget. It is estimated that this unexpended balance will exceed One Hundred Thousand Dollars, but the exact amount has not yet been determined. Upon motion by Mr. Voyles, seconded by Mr. Darden, the Board approved the recommendations.

SOUTHWESTERN MEDICAL SCHOOL

DOCKET, SOUTHWESTERN MEDICAL SCHOOL.--Chancellor Hart presented with his recommendation and approval the docket recommendations of Southwestern Medical School, as submitted by Dr. Aagaard. Upon motion by Dr. Oates, seconded by Mr. Sealy, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 146.)

APPROVAL OF PLANS AND SPECIFICATIONS FOR THE CALLING OF BIDS FOR THE BASIC SCIENCE BUILDING, SOUTHWESTERN MEDICAL SCHOOL.--Vice-Chancellor for Business and Finance Simmons reported that the working drawings and plans and specifications for the Basic Science Building at the Southwestern Medical School, as prepared by Mr. Mark Lemmon, Architect, had been approved by Dr. Aagaard and the Faculty Building Committee of the Southwestern Medical School and the Regents' Building Committee. The Building Committee recommended that the Board approve these plans and and that authorization

be given the Vice-Chancellor for Business and Finance to advertise for bids to be received up to 2 p.m., December 3, 1952. These bids are to be received, opened and tabulated at this time and referred to the Architect and the University Officers for study, in order that recommendations may be ready for the consideration of the Board at the meeting on December 5 and 6, 1952. Mr. Simmons reported that NPA had given official permission to construct this building and had made the necessary allocation of controlled materials beginning with the first quarter of 1953 as requested by the University in its application. Upon motion by Mrs. Tobin, seconded by Dr. Oates, the Board approved the plans and specifications and the calling for bids.

M. D. ANDERSON HOSPITAL

MODIFICATION OF CONTRACT WITH MACKIE AND KAMRATH FOR SERVICES OF KNOLL ASSOCIATES, INC.--Vice-Chancellor for Business and Finance Simmons reported that over a year ago the Board authorized a contract with MacKie and Kamrath, Architects, to furnish the services of Knoll Associates, Inc., of New York City, to serve as designer and interior decorator in the planning of furnishings and equipment for patients rooms in the new M. D. Anderson Hospital for Cancer Research. The contract provided a fee to MacKie and Kamrath of 6% of the actual cost of the contracts awarded with payment by MacKie and Kamrath to the firm of Knoll Associates, Inc. of the fee of 5%. Mr. Simmons reported that this contract was not signed because of difficulty in defining the exact categories of equipment to be covered by this fee. Mr. Simmons then recommended that the Board approve a modified contract with MacKie and Kamrath on a fixed fee basis of \$12,000 (6% on an estimated cost of \$200,000) covering services of Knoll Associates, Inc., for the preparation of plans and specifications for certain interior furnishings for the M. D. Anderson Hospital for Cancer Research. Upon motion by Mr. Darden, seconded by Mr. Rockwell, the Board approved the recommendation and authorized Chairman Woodward to execute the document which had been approved as to content by the Vice-Chancellor for Business and Finance and as to form by Land Attorney Gaines.

AUTHORIZATION FOR APPROVAL OF PLANS AND CALL FOR BIDS FOR CERTAIN EQUIPMENT, M. D. ANDERSON HOSPITAL.--Vice-Chancellor for Business and Finance Simmons reported a statement by Dr. Clark that there was urgent need for calling for bids on certain items of equipment at the earliest practicable date, because of statements by the factories that a minimum of six months time would be required to fabricate after the award of contracts. If approval of plans and authorization to call for bids were to await the December meeting of the Board, valuable time would be lost. He suggested that the Board might consider giving authority to some Regents' Committee to act on plans of the more urgent items in order that bids might be received in time for consideration by the Board in December. Chancellor Hart concurred in this recommendation. Upon motion by Mr. Darden, seconded by Mrs. Tobin, the Board authorized the Medical Committee to act for the Board in approving such plans and in authorizing the issuance of a call for bids with the understanding that a recommendation for contract awards be submitted to the Board for consideration at the next meeting of the Board following the bid opening.

APPROVAL OF MOTION PICTURE TO BE SHOWN AT TEXAS STATE FAIR.--Dr. Clark reported to the Board that the M. D. Anderson Hospital for Cancer Research was having an exhibit at the Texas State Fair and was showing a moving picture on Cancer. Upon approval of the Regents' Medical Committee, the Board, upon motion by Dr. Oates, seconded by Mr. Swenson, approved the request to show this picture.

TEXAS WESTERN COLLEGE

DOCKET, TEXAS WESTERN COLLEGE.--Chancellor Hart presented with his recommendation and approval the docket recommendations of Texas Western College, as submitted by President Elkins. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 102.)

QUITCLAIM DEED TO FIRST UNITARIAN CHURCH (ALEXANDER ADDITION).-- Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered a request made of the Board of Regents for a quitclaim deed to Lots 16 to 20, Block 161, Alexander Addition to the City of El Paso, Texas. It appears that the Board of Regents received a quitclaim deed to these lots in 1942 from the Texas Bitulithic Company. Superior title is claimed by B. A. Vinson by virtue of purchase at a tax sale, his chain of title emanating from one of the predecessors in title through which the Regents' chain of title appears to run. Mr. Vinson has sold the property to the First Unitarian Church which wishes to build a church house on the lots, but the church has been unable to get a guaranty title policy on the property because of the conflicting claim by the Board of Regents. A title opinion obtained by President Elkins strongly suggests that the Regents' claim is an inferior one.

Upon recommendation by President Elkins, concurred in by Vice-Chancellor Simmons, the Land Committee recommends that the Board of Regents authorize a quitclaim deed to the First Unitarian Church, said deed to contain restrictions limiting use of the lots solely to the construction of a church house, with the further requirement that the plans and specifications for the proposed improvements shall be subject to approval by the authorities of Texas Western College and the further requirement that the quitclaim deed be held in escrow until the authorities of Texas Western College have been furnished assurance that the contemplated improvements will be carried through to completion within a reasonable time after work has begun.

The Committee further recommends that the Chairman of the Board be authorized to sign such a quitclaim deed subject to approval thereof as to form by the University Land Attorney and as to substance by President Elkins.

CENTRAL ADMINISTRATION

DOCKET, CENTRAL ADMINISTRATION.--Chancellor Hart presented for approval his docket recommendations of the Central Administration. Upon motion by Mr. Darden, seconded by Mr. Voyles, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 24.)

MAIN UNIVERSITY

DOCKET, MAIN UNIVERSITY AND EXTRAMURAL DIVISIONS.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Main University and Extramural Divisions as submitted by Acting President Dolley. Upon motion by Mr. Darden, seconded by Mr. Swenson, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 28.)

GIFT OF \$10,000 FROM MR. ERNEST HOLDSWORTH.--Chancellor Hart recommended that the Board of Regents accept a gift, in the amount of \$10,000, from Mr. Ernest Holdsworth of Crystal City, to be used for the purpose of establishing the "Richard Holdsworth Memorial Scholarship Fund". The conditions under which the fund is to be administered are as follows:

The principal of the fund shall be held in perpetuity; and while a separate account shall be maintained, the fund may be grouped with others for the purpose of investment. The Board of Regents is hereby given full power from time to time, to invest and reinvest the fund or any part thereof in such securities or property of the kind or character as it may deem to be most suitable for investment, including, but not by way of limitation, bonds, preferred and common stock, mortgages, and real or personal property.

The income from this fund shall be used to award scholarships under the conditions stated below.

- (1) An applicant must be enrolled in the College of Business Administration at the time he or she receives this scholarship, but may apply before being enrolled there, however.
- (2) Preference shall be given applicants from Zavala and adjoining counties. If no qualified applicants from this area appear, the Committee may make the awards to others residing elsewhere.
- (3) Scholarship, character and need shall be considered in making the awards.
- (4) Two scholarships awards shall be made annually. (The number of awards to be made annually may be changed later if the income increases sufficiently.)
- (5) The recipients of the awards shall be determined by the Committee on Loans and Scholarship Information of The University of Texas.

The Board, upon motion by Mr. Voyles, seconded by Mr. Swenson, accepted the gift and instructed the Secretary to express the Board's thanks and appreciation to Mr. Holdsworth.

MEDICAL BRANCH

DOCKET, MEDICAL BRANCH.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Medical Branch as submitted by Dr. Leake. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 106.)

LEAVE OF ABSENCE, DR. ISRAEL SCHULEMAN.--Chancellor Hart presented a recommendation from Dr. T. G. Blocker that Dr. Israel Schuleman, Assistant Professor in the Department of Neurology and Psychiatry, at a salary of \$6,000 a year, be granted a leave of absence without loss of pay and with no expense to the University, for the period September 14, 1952 - December 15, 1952, to attend a meeting at the University of Minnesota, where he will enter into cooperative studies of Neuropathology. Upon motion by Mr. Voyles, seconded by Mrs. Tobin, the Board approved the leave of absence.

MAIN UNIVERSITY

WAIVER OF NEPOTISM.--Chancellor Hart presented with his approval a recommendation from Acting President Dolley, Dr. C. P. Boner, Dean of the College of Arts and Sciences, and Dr. T. P. Harrison, Chairman of the Department of English, that the Board grant a temporary exception to the Nepotism Rule so as to permit the employment of Mrs. Leo Blackstock as Special Instructor in English for the First Semester of the 1952-53 Long Session. Chancellor Hart explained that Mrs. Blackstock is the wife of Dr. Leo Blackstock, Professor of Business Services in the College of Business Administration. He further explained this request for exception to the Nepotism Rule is on an emergency basis in order to provide teachers in the Department of English to meet the present unexpected enrollment. Upon motion by Mr. Voyles, seconded by Mr. Darden, the Board approved the recommendation.

The Board recessed at 5:15 p.m., until Saturday morning.

OCT 4 1952

7

Saturday, October 4, 1952

The Board of Regents reconvened at 9:30 a.m., on Saturday morning, October 4, 1952, in the Regents' Room of The University of Texas, with the following present: Regents Woodward (Chairman), Darden, Oates, Rockwell, Sealy, Swenson, Tobin and Voyles; Chancellor Hart, Vice-Chancellor for Business and Finance Simmons, Assistant to the Chancellor Granberry; Acting President Dolley; Consulting Architect Lemmon; Jack G. Taylor; Assistant Director of News and Information Service Midkiff; and Secretary Stewart.

RATIFICATION OF REVISION TO RULES AND REGULATIONS FOR "THE GOVERNMENT OF THE UNIVERSITY OF TEXAS" CONCERNING EMPLOYEES AS STUDENTS.-- Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board ratified and approved the recommendation presented by Chancellor Hart and approved by the Board at the meeting of July 12, 1952, concerning the proposed revision of Chapter I, Section 15(e), Employees as Students, Chapter II of the Rules and Regulations for the Government of The University of Texas. This proposed revision has lain on the table the required thirty days. (See Page 633, Volume Y, Permanent Minutes.)

RESIGNATION OF DR. JAMES C. DOLLEY, ACTING PRESIDENT AND VICE PRESIDENT OF MAIN UNIVERSITY AND EXTRAMURAL DIVISIONS AT THE UNIVERSITY OF TEXAS.--Chancellor Hart presented to the Board a communication from Dr. James C. Dolley reading as follows:

I am writing to inform you officially that I desire to be relieved of administrative duties, both as Acting President and as Vice President of the Main University, effective with the close of business January 31, 1953. I am submitting this letter of resignation now so that it can be presented at the October meeting of the Board of Regents, because I believe it desirable that the Chancellor, the President-elect of the Main University, and the Board of Regents should have at least four months advance notice that the position of Vice President of the Main University will be vacated.

My future personal plans will be determined in the relatively near future, at which time I will advise you through appropriate channels either that I will return to regular teaching duty on February 1 or that I will request a leave of absence from my professorship for the second semester of the current academic year.

I want to take this opportunity to express to you and to the Board of Regents my sincere appreciation for the opportunities to serve the University which have been afforded me since May 15, 1945. It has been for me a real personal pleasure to have been associated in an administrative capacity with you and with the members of the Board of Regents. Needless to say, I wish for you and for the President-elect of the Main University all possible success in the years which lie ahead.

Chancellor Hart recommended that the resignation of Dr. Dolley be accepted in view of the fact that it was Dr. Dolley's desire. He expressed the appreciation of the Board for the wise, faithful and most efficient services rendered by him as Vice President and as Acting President of the Main University. Chancellor Hart stated that he personally appreciated Dr. Dolley's help and counsel and wished him success in whatever new duties he undertakes. Chairman Woodward then stated that he wished to express a deep feeling of appreciation to Dr. Dolley for his unusual competent, effective and genial administrative services. Upon motion by Mr. Darden, seconded by Mr. Rockwell, the Board approved the recommendation.

GIFT FROM MISS IMA HOGG.--Chancellor Hart recommended that the Board of Regents accept the gift from Miss Ima Hogg of a desk and two chairs used by Governor James Stephen Hogg when he was Governor of Texas, and also the desk and chair occupied by Mr. Will C. Hogg in his office in Houston from 1921 to the day of his death. Chancellor Hart further recommended that the President of the Main University be authorized and directed to take proper precaution to see that these items are duly preserved as historical objects in conformity with the public services rendered by the former owners and the generosity of the Hogg Family to The University of Texas. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board accepted the gift and instructed the Secretary to express to Miss Ima Hogg the gratitude and appreciation of the University for these gifts.

ROYALTIES ASSIGNED TO THE UNIVERSITY.--Chancellor Hart reported that in the past, members of the faculty of The University of Texas who have made scientific discoveries have assigned some of their rights to the royalties under patents to The University of Texas in excess of the amounts required by the present rules of the Board of Regents. In the past, such royalties so assigned have been devoted by the University to the support of research in fields related to the field in which the faculty member making the assignment is working. Chancellor Hart recommended that the Board of Regents declare its general policy to be to continue to apply the extra royalties so received in this manner, retaining its rights, however, to apply such royalties in a different manner should exceptional circumstances, in the sole discretion of the Board of Regents, require such other application. Upon motion by Dr. Oates, seconded by Mr. Swenson, the Board approved the recommendation.

APPROPRIATION FOR CARBON-DATING EQUIPMENT.--Chancellor Hart presented with his approval the recommendation by President Painter, made prior to the effective date of his resignation, that the Board of Regents appropriate out of the Unappropriated Balance of the Main University, the sum of \$5,000 for the purchase and the installation of equipment to be used for Carbon-Dating, under the supervision of Dr. L. O. Morgan of the Department of Chemistry. The purpose of this equipment will be to provide an adequate means of determining the age of objects through measuring cosmic rays emitted by such objects. This will be particularly useful in determining accurately the age of objects which are found in excavations made as a part of archaeological research. There is at present no such equipment in the south or southwest and it is expected that, if such equipment is installed at The University of Texas, it will not only be useful for scientific research at this University, but it will also be useful to other educational institutions and to various industries who can be charged reasonable fees for the use of the equipment. Upon motion by Dr. Oates, seconded by Mr. Voyles, the Board approved the recommendation.

CONTRACT WITH INSTITUTE OF INTER-AMERICAN AFFAIRS OF THE TECHNICAL COOPERATION ADMINISTRATION.--Chancellor Hart recommended that the Board ratify and approve his actions in signing Contract No. IAAC-31 between The University of Texas and the Institute of Inter-American Affairs of the Technical Cooperation Administration, covering a program of studies in the field of teacher education for a group of approximately twelve Peruvian educators at the Main University. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the recommendation.

RESIGNATION OF DR. E. M. CLARK.--Chancellor Hart presented with his approval a recommendation by Acting President Dolley that the resignation of Dr. E. M. Clark, Professor of English at the Main University, be accepted effective September 30, 1952. Chancellor Hart stated that Dr. Clark has taught at the University for more than forty years and has served faithfully and with distinction as a teacher and as a scholar. He has earned the respect and affection of the students and staff alike. Upon motion by Mrs. Tobin, seconded by Mr. Swenson, the Board accepted Dr. Clark's resignation and designated him as Professor Emeritus and as such he will continue to be accorded office and library privileges. The Board also instructed the Secretary to express to Dr. Clark the Board's appreciation for his many years of splendid service.

GIFT OF PORTRAIT OF KATHERINE PEARCE.--Chancellor Hart reported the receipt of a gift to the University of a portrait of Katherine Pearce painted by Haskell Coffin and a brass door-knocker from the Pearce residence in Galveston, presented to the University by Mr. M. L. Cook, Mr. R. Lee Kempner and Reverend Edmund H. Gipson, who constitute the Board of Directors of the Jack and Katherine Pearce Educational Foundation, created under the will of Katherine Pearce. Chancellor Hart recommended that the Board accept the gift and that the portrait and door-knocker be placed in the Katherine Pearce dormitory. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the recommendations and instructed the Secretary to convey the thanks of the Board to the donors.

AWARD OF CONTRACT TO LAMBERT LANDSCAPING COMPANY.--Mrs. Tobin presented a recommendation of the Regents' Buildings and Grounds Committee that the Board award a contract to Lambert Landscaping Company in the amount of \$150 for plans for the landscape development of the Littlefield Fountain area. Upon motion by Mr. Sealy, seconded by Dr. Oates, the Board approved the recommendation and authorized the Chairman to execute the contract after it has been approved as to content by Vice-Chancellor for Business and Finance Simmons, and as to form by Land Attorney Gaines.

REQUEST FOR ADDITIONAL PLAYGROUND SPACE FOR UNIVERSITY JUNIOR HIGH SCHOOL DENIED.--Chancellor Hart reported to the Board that he had received a letter from Mr. Irby Carruth, Superintendent of the Austin Public Schools, in which Mr. Carruth requested that The University of Texas provide additional playground space for the University Junior High School. The property requested is the area bound by Neches Street on the east, Nineteenth Street on the south, Trinity and San Jacinto Streets on the west, and University Junior High School campus on the north. This area contains approximately one acre. Chancellor Hart pointed out that the University has five rent houses located on this property and that they grossed an annual rental income of approximately \$1,750 a year. He also pointed out that consideration should be given to the possible future needs by the University of the land in question for the University's long range development program. Chancellor Hart reported that he had submitted this request to the Regents' Building Committee and it was felt by this Committee that it was not advisable at this time to use this property for the additional playground as requested. Upon motion duly adopted, the Board voted regretfully to deny the request of the Austin Public Schools.

REMOVAL OF OLD HOUSES ON THE CAMPUS.--Chancellor Hart presented with his approval a recommendation by Acting President Dolley and Mr. Jack G. Taylor, that the following houses be removed from the campus:

2502 Wichita Street
2504 Wichita Street
2508 Speedway
205 East 22nd Street

Chancellor Hart further recommended that the Business Manager of the Main University be authorized to advertise these houses for sale, to open bids, and, if a satisfactory bid is received, to make an award. In the event that no satisfactory bid is received, he recommended that the houses be demolished with University labor and materials salvaged. Upon motion by Mr. Sealy, seconded by Mr. Voyles, the Board approved the recommendations.

BUILDING COMMITTEE MATTERS.--

APPROVAL OF PRELIMINARY PLANS FOR DORMITORY FACILITIES AND CAFETERIA BUILDING, MAIN UNIVERSITY.--Vice-Chancellor for Business and Finance Simmons presented a recommendation by the Regents' Building Committee, that the Board approve preliminary plans for a cafeteria building to accommodate approximately 450 students and the following dormitory facilities at the Main University: a women's dormitory to accommodate 276 women students, a men's dormitory to accommodate 308 men students, a dormitory to accommodate 312 Law and Graduate students, and four double unit men's group housing buildings to accommodate 156 students. These five buildings are to be constructed with the proceeds of a loan under Title IV of the Housing Act of 1950 to be repaid out of the net operating revenues of the buildings. The Board has previously authorized the filing of an application for such a loan. Upon motion by Mrs. Tobin, seconded by Mr. Voyles, the Board approved the recommendation.

OCT 4 1952

APPROVAL OF PRELIMINARY PLANS FOR DORMITORY FACILITIES, MEDICAL BRANCH.--Vice-Chancellor for Business and Finance Simmons presented a recommendation of the Regents' Building Committee, Chancellor Hart and Vice-President Leake, that the Board approve preliminary plans for the following housing facilities at the Medical Branch: a dormitory to accommodate 36 women medical students, three dormitories to accommodate 108 residents and interns, one 30-unit apartment building for married residents and interns and two dormitories to accommodate 72 student nurses. Mr. Simmons reported that in accordance with authorization previously given by the Board, application had been filed with F. H. A. for a loan with which to construct these buildings. Upon motion by Mrs. Tobin, seconded by Mr. Voyles, the Board approved the recommendation.

ADDITION TO COOLING TOWER FOR ZIEGLER HOSPITAL.--Vice-Chancellor for Business and Finance Simmons presented a recommendation by the Regents' Building Committee that the Board authorize an addition to the Cooling Tower for the New John Sealy Hospital of a completely separate cell to the present Tower, to take care of the Ziegler Hospital requirements, at an estimated cost of between \$8,000 and \$10,000 and that this additional cell could be most advantageously installed through the medium of a change order to the contract between Sealy and Smith Foundation and the General Contractor for the New John Sealy Hospital. Vice-President Leake recommended that funds for this project be appropriated out of the Building Bond proceeds at the Medical Branch. Upon motion by Mr. Sealy, seconded by Mr. Voyles, the Board approved the recommendations and authorized the Vice-Chancellor for Business and Finance to make the necessary arrangements for the preparation of the plans and for the agreement with the Sealy and Smith Foundation for the issuance of the required change order.

ISSUANCE OF CHANGE ORDERS, FURNITURE AND EQUIPMENT FOR THE NEW JOHN SEALY HOSPITAL.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Regents' Building Committee:

The Regents' Building Committee, in consultation with the other members of the Board, has given consideration to a recommendation by C. H. Page & Son, architects engaged to prepare plans and specifications for furniture and equipment for the new John Sealy Hospital, that authorization be given for the issuance of change orders to existing contracts for casework, laboratory equipment, sterilizers and kitchen equipment so as to provide these items for the sixth, seventh, eighth and ninth floors of the hospital. This equipment is either built-in or attached to the structure in such a way that its installation can be most economically and effectively provided along with the construction of the interior partitions and interior finishing of the building. The estimated cost is as follows:

Laboratory equipment	\$102,000.00
Casework	132,178.00
Kitchen equipment	115,932.00
Sterilizers and related equipment	38,725.00
Total (additional Group I equipment)	\$388,835.00

The architects further estimate the total cost of all Group II and Group III equipment required for the entire new building to be \$998,303.00. Contract awards already made involve a cost of \$828,693.56, bringing the total overall cost of furnishing and equipping the building to \$2,215,831.56. This exceeds by \$965,831.56 the appropriation of \$1,250,000.00 heretofore made for this purpose.

While the Committee recognizes that the overall need exceeds by far the funds available, they feel that the advantages of going ahead with the purchase and installation of the casework and other built-in items for the upper floors justify such action and accordingly recommends that the Board authorize the issuance by the Vice-Chancellor for Business and Finance of the necessary change orders, subject to the limitation that the total of such changes shall not exceed the total estimated cost of \$388,835.00.

Upon motion by Mr. Sealy, seconded by Mr. Voyles, the Board approved the recommendation.

OCT 4 1952

FINANCE COMMITTEE MATTERS.--

HOGG FOUNDATION (THOMAS E. HOGG FUND).--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Finance Committee has considered an application submitted on behalf of Mrs. Margaret Wells Hogg and Miss Ima Hogg as Executrices of the Estate of Thomas E. Hogg, Deceased, that the Board of Regents give its consent and approval to the sale by the Estate to Mrs. Margaret Wells Hogg, individually, of 1875 shares of the capital stock of Fifteen Oil Company (Thomas E. Hogg Estate) for a total cash consideration of \$116,250.00. The sale is made for the purpose of obtaining cash with which to pay a deficiency assessment in Federal estate taxes aggregating \$77,974.67 and certain other expenses including attorney's fees incurred by the Estate. The interest of the Board of Regents is that of remainderman under the Will of Thomas E. Hogg, Deceased.

The Committee recommends that the Board of Regents approve this application and authorize the Chairman of the Board to execute the instrument.

ASSIGNMENT OF LEASE FROM CUMMINS AND MORAN TO STATE NATIONAL BANK OF EL PASO (COTTON ADDITION).--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Finance Committee has had an application from Cummins and Moran, holders of a lease on a tract of 4.354 acres of land out of the Cotton Addition to the City of El Paso, Texas, for permission to assign the lease to State National Bank of El Paso in connection with a loan from that bank to Cummins and Moran.

The Committee recommends that permission be given for the proposed assignment and that the Chairman of the Board be authorized to sign an appropriate instrument which has been approved as to form by the University Land Attorney.

REPORT OF DISSOLUTION OF VARNER COMPANY AND OPERATION OF THE VARNER COMPANY PROPERTIES.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee:

The Finance Committee respectfully submits the following report on the dissolution of Varner Company and the operation of the properties conveyed by that company to the Board of Regents of The University of Texas as Trustee of the Hogg Foundation--W. C. Hogg Memorial Fund. Pursuant to action taken on July 11, 1952, by the Board of Regents as sole stockholder, Varner Company was dissolved on July 31, 1952, its charter surrendered, and a certificate of dissolution issued by the Secretary of State. All of the properties of Varner Company were duly deeded to the Board of Regents by three several deeds all dated July 31, 1952, one conveying the real estate in Harris County, another conveying the real estate in Bexar County, and a third being a general deed covering all property, both real and personal.

The financial condition of the company at June 30, 1952, the date of acquisition, is shown by a Financial Statement prepared and certified by Arthur Andersen and Company. This statement reflected net assets other than real estate to have increased by \$116,622.86 since December 31, 1951. Real estate holdings were unchanged during the period. It may be recalled that the purchase agreement under which the Regents acquired the stock of Varner Company included a warranty on the part of the former stockholders "that the balance sheet of the Varner Company dated December 31, 1951, certified by Arthur Andersen and Company, substantially reflects the present condition of the company, except for taxes accruing and changes occurring in the usual course of business since that date." It would appear from the Financial Report that the condition warranted by the sellers has been realized.

The operations of Varner Company were continued during the month of July at the hands of the officers and directors elected June 30, 1952, with the results as reflected in the following Financial Statement as of July 31, 1952, as certified by Arthur Andersen and Company. The operating statement for the seven-month period reflects a net income of \$74,545.26 before special charges in the aggregate amount of \$48,209.64 were deducted, leaving a net income for the period of \$26,335.62. Included in the expenses, however, were ad valorem taxes for the entire calendar year 1952, all of which were either paid or accrued in the financial report and reflected accordingly in the income tax return.

The following is a tabulation of the assets of Varner Company conveyed to the Board of Regents at July 31, 1952:

Cash in bank	\$ 270,676.24
Less: Accounts Payable (to be liquidated by the Company)	<u>159,929.99</u>
Net Cash Balance	110,746.25
Accounts Receivable	56,511.74
Prepaid Insurance	12,592.03
Furniture, Fixtures and Equipment	<u>2,386.43</u>
Total Assets, excluding Real Estate	<u>182,236.45</u>
Less: Contract Payable - Harold Johnson	30,000.00
Liability for Improvements Required to be erected on Sens Leasehold (estimated)	<u>100,000.00</u>
Total Liabilities Assumed	<u>130,000.00</u>
Net Assets Other than Real Estate	52,236.45
Real Estate (Estimated Value)	<u>6,557,920.00</u>
Total Assets Received	6,610,156.45
Less: Book Value of Stock and Notes	<u>6,573,200.86</u>
Net Increase in Fund Balance	<u>\$ 36,955.59</u>
Distribution of Increase:	
Gift from Miss Ima Hogg (33.54%)	\$ 12,394.90
Bequest of Mike Hogg, Deceased (33.54%)	12,394.90
Bequest of Thomas E. Hogg, Deceased (32.92%)	<u>12,165.79</u>
	<u>\$ 36,955.59</u>

Of the net cash balance of \$110,746.25 shown on this statement, a total of \$105,000.00 in liquidating dividends has been paid into the University. A final liquidating dividend will be paid as soon as the exact amount of ad valorem taxes for 1952 has been determined. Of the total accounts receivable of \$56,511.74, collections have been received by the University to date in the amount of \$48,203.56.

All of the files, records, and books of accounts and all of the furniture and equipment except for one office have been removed to the Campus of the Main University in Austin. A Hudson Sedan owned by Varner Company was sold during July. The Ford Pick-up Truck, being the only automotive equipment on hand July 31, is being kept in Houston and used in property maintenance operation.

Pending an opportunity to study the legal question of liability involved in the operation of the Hogg Foundation properties, various policies of public liability insurance carried by Varner Company are being continued in force. The Committee recommends that the Board approve this procedure.

OPERATION OF PROPERTIES

1. Pursuant to authorization by the Board of Regents at the meeting of July 11, 1952, a new lease has been negotiated, signed by the Chairman, and delivered on the vacant store space at 610 Fannin Street (Mitchell Property) for a term of five years beginning September 1, 1952, to Frank Pitarra, the operator of Frank's Boot Shop. Rental is at the rate of \$450.00 per month for the first year, \$500.00 per month for the second year, \$525.00 per month for the third year, and \$550.00 per month for the fourth and fifth years. The Committee recommends that the Board ratify this lease.
2. An extension is recommended of the lease to Maxim's, Inc., on the space at 707-09 Fannin Street (River Oaks Building Property) extending the term from July 31, 1953, the present expiration date of the lease, to September 30, 1957. The present rental of \$1,400.00 per month is to be continued throughout the extended term of the lease. The consideration for the extension is an obligation on the part of the lessee to construct and install improvements to the property costing not less than \$15,000.00. The Finance Committee recommends that the Board approve the proposed lease amendment and authorize the Chairman to sign the instrument.
3. The rental agreement with Mr. William B. Ferguson for office space in Rooms 806, 807, and 808 in the Great Southern Building was terminated September 12, 1952, in accordance with the understanding had at the time Varner Company was dissolved.
4. The Great Southern Life Insurance Company, the present tenant on the fourth, fifth, sixth, and seventh floors of the Great Southern Building has given notice that it will shortly move into its new building. The present lease expires February 28, 1953. Mr. L. S. Adams, President of Great Southern Life Insurance Company, has submitted a request that the designation of the building as "Great Southern Building" be discontinued by the University when the insurance company has vacated the building. The Finance Committee recommends that the Board of Regents approve this request and that the building be designated as the Varner Building, effective when the Great Southern Life Insurance Company vacates the building.

FIRE DAMAGE TO SENS LEASEHOLD PROPERTY

A fire occurred in the Tremont Hotel Building (Sens Leasehold Property) about 5:00 P.M., Saturday, August 23, 1952. The fire started in the store on the first floor operated by Mr. Eddie Perel, who does business under the trade name of Big Three Sales Company. There was extensive damage to the Big Three Sales Company store space and to some of the adjoining shops and some damage also to the Tremont Hotel rooms on the second and third floor of the building. There was adequate fire insurance coverage on the property and also insurance for loss of rental income. After extended negotiations with adjustors for the insurance companies, an agreement has been reached for a payment of \$8,738.75 (tentative) to the University. The loss was a very difficult one to settle because of the fact that the building was a very old one (erected in 1903), and the amount of damage to paint, paper, wiring, etc., is subject to discount or depreciation.

Under the provisions of the lease, the University is required in the event of partial destruction of the improvements by fire to restore the property as nearly as possible to its original condition. In view of this requirement and further in view of the doubtful wisdom of including any major improvements in the property at this time, contracts were made for repair and restoration of the property, without provision for any improvements whatsoever except those required to meet present City code requirements, as follows:

1. B. W. Holtz, Rewiring Tremont Buffet space	\$ 886.93 (tentative)
2. J. V. Dougherty Construction Company, Restoration of all damages (other than wiring of Tremont Buffet space, including estimated further change orders of \$600.00	<u>13,779.86</u>
Total Contract Award	\$14,666.79 (tentative)

The additional cost of repair and restoration over and above the amount to be received under the fire insurance policies is due in part to the element of depreciation and in part to the fact that present City codes require a type of wiring and certain plumbing facilities of a more expensive type than those in use at the time of the fire. As a partial offset, Mr. B. F. Anderson, tenant in the Tremont Hotel, has agreed to pay \$500.00 towards the cost of repapering and repainting certain hotel rooms involved, this sum to be paid by him as additional rental in monthly installments of \$25.00 over a period of twenty months.

The Committee recommends that the Board of Regents ratify and approve the action of the Vice-Chancellor for Business and Finance in agreeing to a settlement with the insurance company and in the award of the two contracts listed above. The Committee further recommends that the Vice-Chancellor for Business and Finance be authorized to sign the necessary proof of loss in connection with payments to be received from the insurance company. Under the provisions of the lease with Mr. Otto Sens, owner of the property, all payments under the insurance policies are required to be made jointly to the Board of Regents and the Union National Bank of Houston, Trustee. Mr. Sens' attorney has agreed that upon completion of the improvements contracted for by the University, the insurance money will be paid over to the University.

Under the requirement of the Sens leasehold, the University is obligated either to make a deposit of \$35,000.00 in securities with the Union National Bank of Houston as trustee, or erect a new building on the property within five years after the termination of the war (World War II) with Germany. It appears that the date from which the five-year term is to be measured has not yet been reached. The obligation to build has been estimated as involving an actual liability of \$100,000.00 and this sum, having been taken into account in arriving at the purchase price of Varner Company stock, has been set up on the University's books. The Finance Committee feels that this leasehold is definitely burdensome, and it is therefore recommended that an investigation be made of the possibility of a negotiated termination of the lease or a transfer of the lease which would relieve the Hogg Foundation of any further obligation thereunder.

TAXATION

Under long standing rulings of the Attorney General of Texas, the properties held by The University of Texas for the Hogg Foundation are exempt from all ad valorem taxation by the State of Texas and taxing subdivisions of the State. Accordingly, it is recommended that the appropriate officers of the University be authorized and directed to make application to the appropriate taxing authorities for the removal of the Varner Company properties from the tax rolls. The Committee understands, however, that 1952 taxes constitute a valid obligation of Varner Company, and these taxes will all be paid out of Varner Company assets. Certain of the Varner Company properties, however, are under long-term leases which provide that the taxes shall be paid by the lessees. It would appear that the requirements of Article 7173, Revised Civil Statutes of Texas, 1925, would apply to these particular properties. The pertinent part of this statute reads as follows:

"Property held under a lease for a term of three years or more, or held under a contract for the purchase thereof, belonging to this State, or that is exempt by law of taxation in the hands of the Owner thereof, shall be considered for all purposes of taxation, as the property of the person so holding the same, except as otherwise specifically provided by law..."

A second tax problem arising under the Internal Revenue Act of 1951, is one concerning which the Finance Committee feels that the Board of Regents is in need of special advice from competent tax counsel. The particular tax is the so-called Supplement U Taxation of un-related Business Income, including Supplement U leases as defined in the Act, which was first included in the Internal Revenue Act of 1950 as applicable to certain tax exempt corporations and then in the 1951 Act was made specifically applicable to State Universities. The possibility that Supplement U taxes would be due on certain of the Varner Company properties was called to the Regents' attention by attorneys for Miss Ima Hogg, Mrs. Hanzsen, and Mrs. Margaret Wells Hogg, and computations were presented showing the possible amounts of such taxes. Because of the amounts involved and further because of the uncertainty as to whether the provisions of the Act apply to any of the Varner Company leases under the facts and circumstances of the acquisition of the property by the University, the Finance Committee recommends that the Board of Regents authorize the Committee to engage the services of a firm of qualified tax attorneys to study this question and advise the Board of Regents concerning it.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

PURCHASES FOR THE PERMANENT UNIVERSITY FUND.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Finance Committee wishes to report the following purchases for the Permanent University Fund since the report of July 11, 1952:

UNITED STATES GOVERNMENT BONDS PURCHASED

Issue	Par Value	Purchase Price	Yield Basis*	Principal Cost	Date of Purchase
2.76% Series K Sav., due 7/1/64	\$ 200,000	100.00	2.76%	\$ 200,000.00	7/21/52
2 1/4% Treas., due 6/15/72-67	800,000	97.9375	2.64	783,500.00	8/ 6/52
2 1/4% Treas., due 3/15/70-65	100,000	97.125	2.70	97,125.00	8/20/52
2 1/4% Treas., due 3/15/70-65	500,000	97.21875	2.70	486,093.75	9/ 4/52
2 1/4% Treas., due 3/15/70-65	400,000	95.875	2.80	383,500.00	10/ 3/52
Total U. S. Bonds Purchased	<u>\$2,000,000</u>			<u>\$1,950,218.75</u>	

TEXAS MUNICIPAL BONDS PURCHASED

Issue	Par Value	Purchase Price	Yield Basis#	Principal Cost	Date of Purchase
3% McKinney I.S.D., due 4/1/80-82, opt. 4/1/67	<u>\$105,000</u>	101.191424	2.90%	<u>\$106,251.00</u>	6/26/52

* Yield to maturity date # Yield to option date

We ask that these purchases receive the approval of the Board.

PURCHASES AND SALES FOR TRUST AND SPECIAL FUNDS.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee:

The Finance Committee wishes to report the following purchases and sales for Trust and Special Funds since the report of July 11, 1952:

Date	PURCHASES Security	Total Cost
8-22-52	\$35,000.00 par value U. S. Treasury 2-1/2% Bonds due March 15, 1970-65, purchased at 97-1/4 net to yield 2.71% to maturity (Archer M. Huntington Museum Fund)	\$34,037.50

OCT 4 1952

PURCHASES (Continued)		
Date	Security	Total Cost
	\$20,000.00 par value, Ditto (Student Property Deposit Scholarship Fund)	\$19,450.00
	\$5,000.00 par value, Ditto (W. J. McDonald Observatory Fund)	4,862.50
	35 Shares Phillips Petroleum Company Capital Stock, purchased at 58-1/8 per share (James R. Dougherty Foundation: Rachael Dougherty Vaughan Fund)	2,053.98
July, 1952	Purchase of \$1,500.00 American Telephone and Telegraph 3-1/2% Twelve-Year Convertible Debenture Bonds at 100 through the exercise of 100 rights received and 5 rights purchased (Fund under the Joint Control of The Sealy and Smith Foundation and the Board of Regents of The University of Texas)	\$ 1,500.00
SALES		
Date	Security	Net Proceeds
7-16-52	37 American Telephone & Telegraph Company Rights to subscribe for 12-year 3-1/2% Convertible Debentures of the Company	\$ 80.29
7-16-52	\$3,000.00 par value Atchison, Topeka and Sante Fe Railway Company General Mortgage 4% Bonds, due October 1, 1995, sold at 119-3/4 net	3,591.00
	\$3,000.00 par value Bethlehem Steel Corporation Cons. Mortgage S. F. 2-3/4% Bonds, Series I, due July 15, 1970, sold at 96-1/2	2,885.94
	\$5,000.00 par value Canadian National Railway Company 4-1/2% Bonds, due February 1, 1956, sold at 106-3/4 net	5,335.00
	\$3,000.00 par value The Chesapeake and Ohio Railway Company Refunding and Improvement Mortgage 3-1/2% Bonds, Series D, due May 1, 1996, sold at 98-1/4 net	2,946.00
7-16-52	\$5,000.00 par value National Dairy Products Corporation 2-3/4% Debentures, due December 1, 1970, sold at 97-1/2 net	4,872.50
	\$4,000.00 par value National Union Company Collateral Trust 3% Bonds, due July 1, 1958, sold at 82-1/2 net	3,298.00
	\$3,000.00 par value New York Steam Corporation First Mortgage Bonds, 3-1/2% Series due July 1, 1963, sold at 104-1/4 net	3,126.00
	\$2,000.00 par value, Ohio Edison Company First Mortgage Bonds, 3% Series of 1944, due September 1, 1974, sold at 98-3/4 net	1,974.00
	\$8,000.00 par value Southwestern Bell Telephone Company 2-3/4% Debentures, due October 1, 1985, sold at 93 net	7,436.00
7-30-52	\$2,000.00 par value Bethlehem Steel Corporation Cons. Mortgage S. F. 2-3/4% Bonds, Series I, due July 15, 1970, sold at 95-5/8 net	1,911.50

SALES (Continued) Security		Net Proceeds
7-30-52,) 8-4 & 5/52)	\$6,000.00 par value Pennsylvania Railroad Company General Mortgage 3-1/8% Bonds, Series F, due January 1, 1985, sold at 75 (Rosa and Henry Ziegler Hospital Construction and Equipment Fund)	\$ 4,481.89
8-8-52	100 Shares Texas Gulf Sulphur Company Capital Stock, sold at 113-1/2 per share (Study of Stratigraphy of pre-Simpson Subsurface Rocks - Bureau of Economic Geology)	11,302.42

We ask that these transactions receive the approval of the Board.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

WAIVER OF TEXAS VETERANS' LAND BONDS FOR PERMANENT UNIVERSITY FUND.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

On October 8, 1952, the Veterans' Land Board will offer for sale \$10,000,000 par value State of Texas Veterans' Land Bonds (General Obligations), due serially each year June 1, 1960, to June 1, 1986, both inclusive. These bonds are a part of a total authorized amount of \$100,000,000, a total of \$40,000,000 par value of this authorized amount having already been sold.

Under the provisions of the State Constitution and laws, the preferential right of purchase is given to the Administrators of the various Teacher Retirement Funds, the Permanent University Fund, and to Permanent Free School Fund. On previous sales of these bonds, the rate of interest has been substantially below that available for comparable maturities of U. S. Government Securities. Accordingly, it is recommended that the preferential right of purchase for the Permanent University Fund be waived unless the effective interest rate of the best bid is more than 3.00%.

AUSTIN BRANCH OF THE AMERICAN ASSOCIATION OF UNIVERSITY WOMEN ENDOWMENT FUND FOR GRADUATE FELLOWSHIP FOR WOMEN.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee:

Under date of September 11, 1952, Mrs. Lewis Speaker, President of the Austin Branch of the American Association of University Women, addressed a letter to Mr. Jack G. Taylor, Business Manager of the Main University requesting on the part of the Austin Branch that effective with the quarterly income of August 31, 1952, the income be deposited to a current restricted income account to be held for a fellowship in the amount of \$500.00 to be awarded for the 1953-54 Long Session. The Austin Branch of the A. A. U. W. will supplement the \$500.00 fellowship if adequate income is not realized. Heretofore, it was the desire of the Austin Branch to accumulate all income and to add it to the endowment fund until the endowment fund should be large enough to justify using the income therefrom for a graduate fellowship for women. It is recommended that the desires of the Austin Branch of the American Association of University Women be adopted as the future policy of this particular endowment fund. Income realized during the quarter ending August 31, 1952, is being held in a pending account, awaiting approval of the Board.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

ACTION DEFERRED ON POWER LINE EASEMENT TO CITY OF AUSTIN.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Finance Committee has considered an application from the City of Austin for a power line easement traversing that part of the Brackenridge Tract lying between Lake Austin Boulevard and the Colorado River and between Deep Eddy and the Low Water Bridge. A study of the proposed route of the line shows that it would seriously handicap long range planning for the most effective utilization of the Brackenridge Tract. In view of the extension of Exposition Boulevard southward from Enfield Road to Lake Austin Boulevard, this Committee, in a separate recommendation, is asking the Board to approve a study looking towards the most advantageous long range utilization of the Brackenridge Tract. In view of this study and in view of the Committee's understanding that an alternate route is available to the City of Austin for the power line project, the Finance Committee recommends that a decision on the request of the City of Austin be deferred until the land utilization study has been completed and the Board of Regents has had an opportunity to determine the policies under which the Brackenridge Tract will be developed and utilized.

POLICIES RE DEVELOPMENT AND UTILIZATION OF BRACKENRIDGE TRACT.-- Vice-Chancellor for Business and Finance Simmons presented the following report of the Finance Committee:

The Finance Committee has considered a recommendation by the Administrative Officers of the University that consideration be given to the promulgation of long range policy for utilization of the Brackenridge Tract of land, particularly that portion of the tract adjacent to the intersection of Lake Austin Boulevard and the proposed extension southward of Exposition Boulevard from Enfield Road south to Lake Austin Boulevard. The Committee believes that developments warrant a full study of this problem and, accordingly, submits the following recommendations to the Board of Regents:

1. That the present policy not to sell any portion of the land comprising the Brackenridge Tract be reaffirmed.
2. That the Office of Business Manager be authorized and instructed to undertake a study looking toward possible long-range development and utilization of the Brackenridge Tract for commercial, residential, or other use.
3. That, because of the construction development cited above, the Office of Business Manager be instructed to give first consideration to the possibility of commercial development, such as a community center at or near the junction of Exposition Boulevard and Lake Austin Boulevard.
4. That interim reports from this study, as they become available, be presented for consideration of the President's Office and the Chancellor's Office with a view to presentation in part or as a whole at the earliest practicable time to the Board of Regents.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

LAND COMMITTEE MATTERS.--

EASEMENT NO. 531, LONE STAR PRODUCING COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered an application from Lone Star Producing Company for a pipe line easement covering 802 rods of 4-inch pipe line, 2,190 rods of 4-1/2 inch pipe line, and 908 rods of 6-inch pipe line across University Lands in Crane and Upton Counties, Texas, with consideration of \$1,976.50 for a ten-year period beginning August 1, 1952. The proposed easement has been approved as to form by the University Land Attorney and is at the standard rate. Payment in full of the consideration involved has been tendered with the application.

The Committee recommends that the easement be granted and that the Chairman of the Board be authorized to sign the instrument.

EASEMENT NO. 532, EL PASO NATURAL GAS COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee has considered an application from El Paso Natural Gas Company for a pipe line easement covering a sixteen-inch pipe line 11,313.29 rods in length across University Lands in Reagan and Crockett Counties, Texas, with consideration of \$16,969.94, for a ten-year period beginning October 1, 1952. The proposed easement is on the University's standard form, has been approved as to form by the University Land Attorney, and is at the standard rate. Payment in full of the consideration involved has been tendered by the company.

The Committee recommends that the Board grant this easement and authorize the Chairman of the Board to sign the agreement.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

EASEMENT NO. 533, PHILLIPS PETROLEUM COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered an application from Phillips Petroleum Company for a pipe line easement covering a four-inch pipe line, twelve rods in length, across University Lands in Ector and Crane Counties, Texas, with consideration of \$3.00 for a ten-year period beginning August 1, 1952. The proposed easement has been approved as to form by the University Land Attorney and is at the standard rate. Payment in full of the consideration involved has been tendered with the application.

The Committee recommends that the easement be granted and that the Chairman of the Board be authorized to sign the instrument.

EASEMENT NO. 534, PHILLIPS PIPE LINE COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered an application from Phillips Pipe Line Company for a pipe line easement covering 579.4 rods of six-inch pipe line and 90.0 rods of four-inch pipe line across University Lands in Andrews County, Texas, with consideration of \$312.43 for a ten-year period beginning August 1, 1952. The proposed easement is on the University's standard form, has been approved as to form by the University Land Attorney, and is at standard rates. Payment in full of the consideration involved has been tendered by the company.

The Committee recommends that the Board grant this easement and authorize the Chairman of the Board to sign the agreement.

OCT 4 1952

EASEMENT NO. 535, GULF OIL CORPORATION.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has had under consideration an application from Gulf Oil Corporation for renewal of Pipe Line Easement No. 176 covering 42.5 rods of two-inch pipe line across University Lands in Ector County, Texas, which expires September 1, 1952. The new easement is for a ten-year period beginning September 1, 1952. The rental is at the regular University rate of twenty-five cents per rod payable in full at the beginning of the ten-year period and a check for \$10.62, the total cost, has been tendered with the application.

The Committee recommends that the Board grant the easement and authorize the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

EASEMENTS NOS. 536 AND 537, MAGNOLIA PIPE LINE COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration an application from Magnolia Pipe Line Company for renewal of Pipe Line Easement No. 173 which expired September 1, 1952. In lieu of one easement the company is requesting that two easements be granted as follows:

1. Easement covering 1296 rods of four-inch pipe line across University Lands in Andrews County, Texas, with consideration of \$324.00 for a ten-year period beginning September 1, 1952.
2. Easement covering 2334 rods of four-inch pipe line, 2334 rods of six-inch pipe line, and 2334 rods of eight-inch pipe line across University Lands in Andrews County, Texas, with consideration of \$4,084.50 for a ten-year period beginning September 1, 1952.

The proposed easements are on University's standard form, have been approved as to form by the University Land Attorney, and are at the standard rate. Payment in full of the consideration involved has been tendered by the company.

The Committee recommends that the Board grant these easements and authorize the Chairman of the Board to sign these agreements.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

ASSIGNMENT OF PORTION OF EASEMENT NO. 506 TO RANCHO PIPE LINE SYSTEM.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

Shell Pipe Line Corporation is constructing and will operate a pipe line known as the Rancho Pipe Line System under an agreement with six other pipe line companies, each of which with Shell Pipe Line Corporation owns as to the lands covered by University Pipe Line Easement No. 506 an undivided interest in said pipe line in the following proportions:

Shell Pipe Line Corporation	44.82%
Sinclair Pipe Line Company	27.58
Crown Rancho Pipe Line Corporation	6.90
Nantucket Pipe Line Company	6.90
Phillips Pipe Line Company	6.90
Ashland Pipe Line Company	6.90
Pan American Pipe Line Company	0.00

The Land Committee recommends that the Board of Regents give its consent and approval to the assignment by Shell Pipe Line Corporation to each of the above named owners of an undivided interest in said Pipe Line Easement No. 506 in the proportions as above set out and that the Chairman of the Board be authorized to execute the agreement which accompanies this report.

EASEMENT NO. 538, SMITH AND LINGLE CONSTRUCTION COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee has considered the application of Smith and Lingle Construction Company for a business site easement on a plot of land 200 feet by 200 feet in Section 7, Block 11, University Lands in Reagan County, Texas. The proposed easement is for a one-year period beginning August 1, 1952, with option to the Lessee to renew from year to year but in no event to extend beyond July 31, 1962, and is at an annual rental of \$150.00. The first year's rental has been tendered with the application.

The Committee recommends that the Board of Regents grant the easement and authorize the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

EASEMENT NO. 539, STEPHENSON AND CRAIG.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered the application of Stephenson and Craig for a business site easement on a plot of land 200 feet by 200 feet in Section 7, Block 11, University Lands in Reagan County, Texas. The proposed easement is for a one-year period beginning August 1, 1952, with option to the Lessee to renew from year to year but in no event to extend beyond July 31, 1962, and is at an annual rental of \$150.00. The first year's rental has been tendered with the application.

The Committee recommends that the Board of Regents grant the easement and authorize the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

EASEMENT NO. 540, W. W. DUNIHO.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee has considered the application of W. W. Duniho for a business site easement on a plot of land 200 feet by 200 feet in Section 7, Block 11, University Lands in Reagan County, Texas. The proposed easement is for a one-year period beginning September 1, 1952, with option to the lessee to renew from year to year but in no event to extend beyond August 31, 1962, and is at an annual rental of \$150.00. The first year's rental has been tendered with the application.

The Committee recommends that the Board of Regents grant the easement and authorize the Chairman of the Board to sign the agreement, which has been approved as to form by the University Land Attorney.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

EASEMENT NO. 541, TEXAS STATE HIGHWAY COMMISSION.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has had under consideration a request from the Texas State Highway Commission for a road right-of-way and drainage channel easement across various Sections in Block 16, University Lands in Ward County, Texas, covering a total of approximately 38.629 acres, in connection with the construction and maintenance of FM Highway No. 1219. Also, in connection with the construction and maintenance of this Highway, the Texas State Highway Commission requests one borrow pit in Section 4, Block 16, containing approximately 3.1 acres.

The Committee recommends that an easement as outlined above be granted for a nominal consideration of \$1.00, and that the Chairman of the Board be authorized to sign an appropriate instrument which has been prepared by the University Land Attorney.

CALICHE PERMIT NO. 53, TEXAS STATE HIGHWAY COMMISSION.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has had under consideration a request from the Texas State Highway Commission for a borrow pit in Section 31, Block 16, University Lands in Pecos County, Texas, covering approximately 5.51 acres. This pit is to be used for the purpose of securing road building materials in connection with the construction and maintenance of FM Highway No. 1901.

The Committee recommends that a caliche permit be granted at no cost to the Texas State Highway Commission, and that the Chairman of the Board be authorized to sign the instrument which has been prepared by the University Land Attorney.

EXTENSION OF CALICHE PERMIT NO. 39, TEXAS STATE HIGHWAY COMMISSION.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee recommends that the Board of Regents grant an extension to June 30, 1953, of the expiration date provided in Caliche Permit No. 39 to the Texas State Highway Commission for materials in Survey 12, Block L, University Lands in El Paso County.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

CALICHE PERMIT NO. 54, TEXAS STATE HIGHWAY COMMISSION.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has had under consideration a request from the Texas State Highway Commission for a borrow pit in Section 9, Block 48, University Lands in Culberson County, Texas, covering approximately 4.65 acres. This pit is to be used for the purpose of securing road building materials in connection with the construction and maintenance of U. S. Highway No. 80.

The Committee recommends that a caliche permit be granted at no cost to the Texas State Highway Commission, and that the Chairman of the Board be authorized to sign the instrument which has been prepared by the University Land Attorney.

WATER LEASE CONTRACT NO. 56, MID-CONTINENT PETROLEUM CORPORATION.-- Vice-Chancellor for Business and Finance Simmons reported for the information of the Board and for official entry in the Minutes, that, in accordance with authorization given by the Board of Regents, he had signed and delivered Water Lease Contract No. 56 to Mid-Continent Petroleum Corporation, granting permission to use water from the Northwest Quarter of Section 42, Block 13, University Lands in Andrews County, Texas, for the purpose of drilling one oil well on non-University Lands. Consideration of \$500 has been paid. Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

GRANTING OF EXPLORATORY WATER RIGHTS AND OPTION TO LEASE, WATER LEASE NO. 57, WILSHIRE OIL COMPANY, INC.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee which was approved upon motion by Mr. Voyles, seconded by Mr. Swenson:

The Land Committee has considered an application from Wilshire Oil Company, Inc., for a permit to explore for water in Sections 28, 29, 32, and 33, Block 31, University Lands in Crane County, Texas, with option to lease a total of not more than one section in said area. The basis for this application is the fact that there was erroneously included in Water Lease Contract No. 54 to this company one section of land, Section 6, Block 31, Crane County, which was already under lease to The Atlantic Refining Company.

The Committee recommends that the Board of Regents grant the permit and option on the same terms as provided in Water Lease Contract No. 54 and that the Chairman of the Board be authorized to sign the agreement, subject to approval thereof as to form by the University Land Attorney.

EASEMENT NO. 542, EL PASO NATURAL GAS COMPANY.--Vice-Chancellor for Business and Finance Simmons presented the following report of the Land Committee:

The Land Committee recommends that the Board of Regents grant to the El Paso Natural Gas Company a gas plant site lease covering a tract of approximately 20.47 acres out of Section 30, Block 46, University Lands in Crockett County, Texas. The lease is to be for a period of twenty-five years beginning October 1, 1952, and is to provide for a rental payable annually in advance of \$5.00 per acre per year and for a water royalty of \$0.10 per 1,000 gallons.

The Committee further recommends that the Chairman of the Board be authorized to sign an agreement, subject to approval as to form by the University Land Attorney.

Upon motion by Mr. Voyles, seconded by Mr. Swenson, the Board approved the report.

EXPRESSION OF APPRECIATION EXTENDED TO EDGAR TOBIN AERIAL SURVEYS.--Chairman Woodward called the attention of the Board to the aerial photographic map of The University of Texas campus and vicinity, and also to four oblique photographic negatives and two prints which had been given to the University by Mr. Edgar Tobin of the Edgar Tobin Aerial Surveys of San Antonio. Upon motion by Mr. Voyles, seconded by Dr. Oates, the Board instructed the Secretary to express the Board's appreciation for these prints.

APPRECIATION EXTENDED TO THE COMMITTEE AND MR. C. READ GRANBERRY FOR THE EXHIBIT AT THE TEXAS STATE FAIR.--Chairman Woodward called the attention of the Board to the fact that the University is again this year to have an exhibit at the Texas State Fair which is to be held October 4-19. The preparation of the exhibit has been under the direction and supervision of a Committee of which Mr. C. Read Granberry, Assistant to the Chancellor, has been serving as Chairman. He indicated the Committee has spent considerable time and energy in preparing the exhibit. Upon motion by Mr. Voyles, seconded by Mr. Sealy, the Board instructed the Secretary to express the thanks and appreciation of the Board to Mr. Granberry and his Committee for the splendid work and for the fine exhibit they have planned.

ADJOURNMENT.--The Board adjourned at 11 a.m., until the next meeting of the Board on December 5 and 6, 1952.

Maryvenice E. Stewart, Secretary

OCT 3 1952

24

THE UNIVERSITY OF TEXAS
Office of the Chancellor
Austin

September 27, 1952

TO THE HONORABLE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am enclosing, with my recommendation for approval, the dockets from the following component institutions of The University of Texas, as submitted by the heads of the respective institutions:

Main University
Texas Western College
Medical Branch
Dental Branch

M. D. Anderson Hospital for
Cancer Research
Southwestern Medical School
Postgraduate School of Medicine

These materials are for your consideration at your meeting of October 3 and 4, 1952, in Austin.

I further recommend your approval of the following items:

1951-52 Budget

University Lands, Geology

1. Appoint Miss Sue Warren as Administrative Secretary at \$3,048 for twelve months effective March 14, 1952.

Auditing Oil and Gas Production

2. Change the status of Mr. Jack L. Wesenberg from Accountant I at \$3,204 to Assistant Auditor at \$3,720 for twelve months effective August 1, 1952, vice Mr. Cavett, transferred.

3. Increase the salary rate of Mrs. Louise C. Harwood, Land Title Clerk from \$4,092 to \$4,500 for twelve months effective August 1, 1952, the additional funds to come from unused salaries.

4. Increase the salary rate of Mrs. Myrtle Caldwell Young, Accounting Clerk, from \$2,280 to \$2,640 for twelve months effective August 1, 1952, additional funds to come from unused salaries.

5. Increase the salary rate of Mrs. Novella W. McKinney, Accounting Clerk, from \$2,280 to \$2,520 for twelve months effective August 1, 1952, additional funds to come from unused salaries.

6. Appoint Mrs. Virginia L. White as Accounting Clerk at \$2,160 for twelve months effective August 1, 1952, the funds to come from unused salaries.

University Lands, Legal and Surveying

7. Change the name of Miss Thelma Gentry, Senior Secretary, to Mrs. Thelma Gentry Rutledge, effective June 23, 1952.

Office of the Board of Regents

8. Accept the resignation of Mrs. Irma Lee Barns as Secretary at \$1,944 for twelve months effective at the close of business on July 17, 1952.

Office of the Chancellor

9. Transfer the sum of \$747.70 from unused salaries to the account for Clerical Assistants, Office and Traveling Expenses, both in this budget.

Development Board

10. Appoint Miss Betty Jean McCoy as Senior Secretary at \$2,640 for twelve months effective July 11, 1952, vice Mrs. Watters, resigned.

11. Transfer the sum of \$2,792.71 from the account for Publishing and Mailing to the account for Office and Traveling Expense, both in this budget.

University News and Information Service

12. Transfer the sum of \$344.65 from unused salaries to the account for Clerical Assistants and Reporters, both in this budget.

13. Approve the following revision of this budget for the period April 1-August 31, 1952.

	1951-52 Budget	1951-52 Budget Revised
<u>Estimated Resources</u>	<u>\$24,770.00(a)</u>	<u>\$40,000.00(a)</u>
<u>Salaries</u>		
Director of Workmen's Compensation Insurance		
Joseph C. Kennedy	\$ 5,280.00(b)	\$ 5,280.00(b)
Senior Secretary		
Mrs. Wanda S. Bryan	2,090.00(c)	1,985.80(d)
<u>Physical Examinations</u>	10,000.00	13,500.00
<u>Compensation Benefits for Injury</u>	5,000.00	16,834.20
<u>Office and Traveling Expenses</u>	<u>2,400.00</u>	<u>2,400.00</u>
Total Budget	<u>\$24,770.00</u>	<u>\$40,000.00</u>

(a) Total budget figure to be provided by a pro-rate charge to component institutions and agencies on the basis of annual payroll of employees to be covered for the period.

(b) For 11 months, beginning October 1, 1951. Salary \$5,760 for 12 months

(c) For 11 months, beginning October 1, 1951. Salary rate \$2,280 for 12 months.

(d) For the period October 18, 1951 - August 31, 1952. Salary rate \$2,280 for 12 months.

1952-53 Budget

Revision of Budget Estimates

1. Approve the following corrections on page 111 of the 1952-53 budget of the Available University Fund and Central Administration Fund:

- (1) Change the figure for Estimated Net Income Plus Balance Available for Other Purposes from \$2,693,206.90 to \$2,693,224.90;
- (2) Change the figure for Estimated Unappropriated Balance, August, 31, 1953 from \$19,331.90 to \$19,349.90.

2. Approve the following corrections, growing out of those listed above, in item 1, pages C-1 and C-2 of the docket of July 3, 1952:

- (8) Change the figure for Estimated Net Income Plus Balance Available for Other Purposes from \$2,829,206.90 to \$2,829,224.90.
- (9) Change the figure for Estimated Unappropriated Balance, August 31, 1953, from \$155,331.90 to \$155,349.90.

University Lands, Geology

3. Change the status of Dr. H. P. Bybee to full time in this budget effective September 1, 1952, his total salary of \$9,733.33 for twelve months to be paid from the Available University Fund and change footnote "(b)" to read as follows: "(b) Also Professor of Geology on leave of absence 1952-53." The additional \$7,300 is to come from University Available Fund Unappropriated Balance.

4. Delete the name of Mr. Marshall Wayne Wilburn as Oil Scout at \$4,728 for twelve months since he resigned prior to September 1, 1952.

5. Appoint Mr. Billy Harold Morrison as Geologist at \$4,092 for twelve months effective September 1, 1952, payable from the salary for Mr. Wilburn, resigned.

Auditing Oil and Gas Production

6. Change the status of Mr. Jack L. Wesenberg from Accountant I at \$3,360 to Assistant Auditor at \$3,720 for twelve months effective September 1, 1952, vice Mr. Cavett, transferred.

7. Increase the salary rate of Mrs. Louise C. Harwood, Land Title Clerk, from \$4,284 to \$4,500 for twelve months effective September 1, 1952, payable from unused salaries.

8. Increase the salary rate of Mrs. Myrtle C. Young, Accounting Clerk, from \$2,400 to \$2,640 for twelve months effective September 1, 1952, payable from unused salaries.

9. Increase the salary rate of Mrs. Novella N. McKinney, Accounting Clerk, from \$2,400 to \$2,520 for twelve months effective September 1, 1952, payable from unused salaries.

10. Create an additional position of Accounting Clerk at \$2,160 for twelve months from unused salaries, effective September 1, 1952, and appoint Mrs. Virginia L. White to this position.

University Lands, Legal and Surveying

11. Change the name of Miss Thelma Gentry, Administrative Secretary, to Mrs. Thelma G. Rutledge.

Investment Office

12. Increase the salary rate of Mrs. Rebecca Kirk Gray, Senior Secretary, from \$2,520 to \$2,640 for twelve months effective September 1, 1952, the additional \$120 to come from the Available University Fund Unappropriated Balance.

Office of the Board of Regents

13. Increase the salary rate of Mrs. Yvonne T. Rockett, Senior Secretary, from \$2,400 to \$2,520 for twelve months effective September 1, 1952, the additional \$120 to come from the Available University Fund Unappropriated Balance.

14. Delete the name of Mrs. Irma Lee Barns, Secretary at \$2,052 for twelve months, since she resigned prior to September 1, 1952.

Office of the Chancellor

15. Grant Mrs. Helen Homeyer, Senior Secretary at \$2,520 for twelve months, a leave of absence without salary for the period September 2 through 6, 1952.

Development Board

16. Appoint Miss Betty J. McCoy as Senior Secretary at \$2,640 for twelve months effective September 1, 1952, vice Mrs. Watters, resigned.

University News and Information Service

17. Appoint Mrs. Virginia B. Wilber as Senior Clerk-Typist at \$2,400 for twelve months effective September 1, 1952, payable from the unfilled position of Senior Secretary.

TRANSFERS IN UNIVERSITY APPROPRIATIONS ACCOUNTS ON STATE COMPTROLLER'S BOOKS:
In order to carry out the budget for 1951-52, it has been necessary to request the State Comptroller of Public Accounts to make the following transfers:

<u>From:</u> P-2126 - General Administrative Salaries	\$11,400.25
<u>To:</u> P-2127 - Resident Instruction Salaries Only	11,400.25

In order to carry out the budget adopted for 1952-53, it has been necessary to request the State Comptroller of Public Accounts to make the following transfers:

<u>From:</u> E-36 Operating the Investment Office	\$ 9,296.00
E-37 Upkeep expenses of Endowment Lands including expenses of supervision of geophysical exploration thereof; and to include all fees received from geophysical permits for supervising, gauging and auditing oil, gas and mineral production	14,936.33
	<u>\$24,232.33</u>
<u>To:</u> E-35 Geologizing, Surveying and Determining boundaries of University Lands	\$ 9,884.33
E-38 Expenses of surface-leasing of University Lands	6,508.00
E-39 Expenses of the Board of Regents	4,000.00
E-40 Expenses of the Board for Lease of University Lands	360.00

OCT 3 1952

27

\$ 3,480.00
\$24,232.33

GIFT: We have received through Mr. David A. McMinn, Manager, Sales and Promotions, from the State Fair of Texas the sum of \$1,000 as a contribution from the State Fair of Texas toward defraying expenses of the exhibit of The University of Texas at the 1952 Fair. I recommend your acceptance of this gift and that the thanks and appreciation of the Board be sent the donors by the Secretary.

OUT OF STATE TRIP: I recommend your approval of the following out of state trips with expenses paid as indicated:

1. Judge James P. Hart, Chancellor, October 6 and 7 to attend the meeting of the Executive Committee of the National Association of State Universities in Columbus, Ohio; October 23 and 24 to attend the meeting of the Council of Southern Universities in Nashville, Tenn.; October 27 through 30 to attend the meeting of the Association of American Universities in Chicago, Ill., his expenses to be paid from the account for Clerical Assistants, Office and Traveling Expenses, Office of the Chancellor.

2. Mr. W. R. Cavett, Auditor, Oil and Gas Division, on or about August 18 through 23 to go to various places in the State of Oklahoma in connection with his audit of oil and gas production records of companies whose offices are located in that State, his expenses to be paid from the account for Maintenance, Equipment and Traveling Expenses, Auditing Oil and Gas Production.

WORKMEN'S COMPENSATION INSURANCE: At your meeting of March 28 and 29, 1952 you adopted a policy to permit employees who are subject to coverage by Workmen's Compensation Insurance to sign waivers if they choose to do so. In this connection, it is recommended that the following additional policies be adopted effective September 1, 1952:

1. That the option of employees subject to coverage either to accept coverage under the Act or waive all rights under the Act be permitted only at the time of employment.
2. That those employees subject to coverage who sign waivers be permitted to revoke such waiver if they so desire.

I further recommend that Dr. W. C. Creel be officially designated to make physical examinations of employees of the University. The full-time staff physicians of the Health Center will continue to make the examinations and Dr. Creel will make them only during rush periods at the Health Center.

GRADUATE SCHOOL: In accordance with the recommendation of Dr. Leake, Vice-President of the Medical Branch and Dr. A. P. Brogan, Dean of the Graduate School, Dr. Donald Duncan, Professor of Anatomy and Chairman of the Department of Anatomy at the Medical Branch has been appointed Associate Dean of the Graduate School at the Medical Branch of The University of Texas. I recommend your approval.

HOGG FOUNDATION - VARNER COMPANY PROPERTIES: Upon recommendation of the Vice-Chancellor for Business and Finance, I have approved the appointment of nine persons constituting the building operation and maintenance staff of the Great Southern Building and other Varner Company properties acquired for the Hogg Foundation. The aggregate monthly payroll is \$2,147.

I have also approved the appointment of Mrs. Anne W. Browder as Senior Secretary in the office of the Vice-Chancellor for Business and Finance at a salary rate of \$200 per month effective September 1, 1952, the salary to be paid out of the Hogg Foundation: W. C. Hogg Fund - Miscellaneous Expenses.

I recommend your ratification of these actions.

Respectfully submitted,

James P. Hart

James P. Hart
Chancellor

OCT 3 1952

28

THE UNIVERSITY OF TEXAS
Office of the President
Main University
Austin

September 19, 1952

Chancellor James P. Hart
M. B. 212
The University

Dear Chancellor Hart:

I am submitting herewith a docket for the Main University and Extramural Divisions for the meeting of the Board of Regents on October 3 and 4, 1952:

1951-52 Budget

Office of the President

1. Continue the appointment of Mr. Francis B. May, Statistician, on a full-time basis at \$444.44 per month through August 31, 1952.

2. Grant Mrs. Mavis Reynolds, Administrative Secretary at \$2,772.00 for twelve months, a leave of absence without pay July 7 in order that she may extend her vacation period.

Office of Non-academic Personnel

3. Accept the resignation of Mr. James K. Barrett, Personnel Assistant at \$3,204.00 for twelve months, effective at close of business June 8, 1952.

4. Accept the resignation of Mrs. Helen B. Smith, Placement Secretary at \$2,280.00 for twelve months, effective at close of business August 10, 1952.

5. Change the status of Miss Pauline Brown from Clerk-Typist at \$1,848.00 for twelve months, to Placement Secretary at \$2,280.00, effective August 11, 1952, vice Mrs. Smith, resigned.

6. Appoint Miss Jean A. Wynn as Clerk-Typist (temporary) at \$1,848.00 for twelve months, effective August 18, 1952, vice Miss Brown, transferred.

Office of Government Sponsored Research

7. Appoint Mrs. Sue W. Dyke to the unfilled position of Senior Clerk at a salary rate of \$2,280.00 for twelve months, effective June 9, 1952.

8. Appoint Mrs. Iantha B. Huggins as Secretary at a salary rate of \$2,052.00 for twelve months, effective July 14, 1952, vice Miss Forsvall, resigned.

Office of the Business Manager

9. Transfer the unused portion of the salary of Mr. Jack G. Taylor, Business Manager, in the amount of \$322.54 to the Clerical Assistants, Office and Traveling Expenses account.

Purchasing Office

10. Create an account for Clerical Assistants in the amount of \$180.00, funds to come from unused salaries.

Office of the Auditor

Accounting Division

11. Accept the resignation of Mrs. Anna Ginn Emch, Accounting Clerk at \$2,160.00 for twelve months, effective at close of business June 4, 1952.

12. Change the appointment of Mrs. Dorothy Siegle Brodd from position of Accounting Clerk at \$2,052.00 for twelve months, to position of Accounting Clerk at \$2,160.00, effective June 5, 1952, vice Mrs. Emch, resigned.

13. Accept the resignation of Mrs. Mary Martha Alexander McClure, Accounting Clerk at \$2,052.00 for twelve months, effective at close of business June 13, 1952.

14. Appoint Miss Audrey Loudala Lay as Accounting Clerk (Trainee) at \$1,944.00 for twelve months, effective June 16, 1952, funds to come from position from which Mrs. McClure resigned.

Office of the Auditor (continued) OCT 3 1952
 Accounting Division (continued)

15. Appoint Mrs. Dorothy Mangum Caffey as Accounting Clerk at \$2,160.00 for twelve months, effective June 5, 1952, funds to come from position from which Mrs. Brodd was transferred and Unallocated Salaries.

16. Accept the resignation of Mrs. Clara McAllister Hayes, Clerk-Typist at \$1,848.00 for twelve months, effective noon July 16, 1952.

17. Appoint Mrs. Margaret A. Stahl as Clerk-Typist at \$1,944.00 for twelve months, effective July 28, 1952, vice Mrs. Hayes, resigned.

Cursar's Division

18. Appoint Mr. N. T. King as Cashier I at \$2,400.00 for twelve months, effective June 9, 1952, vice Mr. John Paul Jones, Jr., resigned.

19. Accept the resignation of Mrs. Sarah Brainard Holden, Secretary at \$1,944.00 for twelve months, effective at close of business June 12, 1952.

20. Appoint Mrs. Barbara Ann Precise Sanders as Secretary at \$1,944.00 for twelve months, effective June 30, 1952, vice Mrs. Holden, resigned.

21. Appoint Miss Dorothy Nell Balke as Clerk-Typist at \$1,944.00 for twelve months, effective June 16, 1952, vice Mrs. Cook resigned.

22. Accept the resignation of Mrs. Hazel Vincent Bahra, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business June 30, 1952.

23. Appoint Mrs. Virginia W. Tiemann as Clerk-Typist at \$1,848.00 for twelve months, July 1 - August 17, 1952, vice Mrs. Bahra, resigned.

Tabulating Services Division

24. Increase the salary rate of Mr. Robert Frank Coffey, Tabulating Equipment Supervisor, from \$5,220.00 for twelve months to \$5,760.00, effective July 1, 1952, additional funds to come from Unallocated Salaries.

25. Appoint Miss P. Charlene Luws as Key Punch Operator at \$2,052.00 for twelve months, effective June 4, 1952, vice Mrs. Jones, resigned.

26. Accept the resignation of Mrs. Jo Ann Stancliff Wright, Clerk-Typist at \$2,052.00 for twelve months, effective at close of business July 31, 1952.

27. Appoint Miss Catherine Cartier Jones as Clerk-Typist at \$1,848.00 for twelve months, effective June 4, 1952, vice Miss Perry, resigned.

28. Appoint Mrs. Margaret Hogg Lockridge as Clerk-Typist at \$1,848.00 for twelve months, effective noon June 6, 1952, vice Mrs. Killough, resigned.

29. Appoint Miss Glenna D. Johnson as Clerk-Typist at \$1,848.00 for twelve months, for period June 11 - August 13, 1952, vice Miss Matthews, resigned.

Stenographic Bureau

30. Change the status of Mr. Morris L. Daily from Clerk at \$1,848.00 for twelve months, to Senior Clerk at \$2,280.00, effective June 1, 1952, additional funds needed to come from unused salaries.

31. Increase the account for Messengers, Stenographers and Clerks by \$733.35, funds to come from unused salaries.

Office of the Registrar

32. Grant Mr. H. Y. McCown, Registrar and Dean of Admissions at \$7,200.00 for twelve months, a leave of absence without pay for the period July 23-31, 1952.

33. Change the status of Mrs. Nancy T. Palmer from Administrative Clerk (Trainee) at \$2,520.00 for twelve months, to Administrative Clerk at \$2,772.00, effective July 1, 1952, additional funds to come from unused salaries and/or Unallocated Salaries.

34. Accept the resignation of Mrs. Billye Esther Newmiller, Clerk-Typist at \$2,052.00 for twelve months, effective at close of business July 7, 1952.

OCT 3 1952

Office of the Registrar (continued)

35. Appoint Mrs. Martha C. Reynolds as Clerk-Typist at \$1,944.00 for twelve months, for period August 1-25, 1952, vice Mrs. Newmiller, resigned.
36. Accept the resignation of Mrs. Margaret M. Anderson, Clerk-Typist at \$1,944.00 for twelve months, effective at close of business June 29, 1952.
37. Transfer Mrs. Dorothy Vega from Clerk-Typist position at \$1,848.00 for twelve months to Clerk-Typist position at \$1,944.00, effective July 1, 1952, vice Mrs. Anderson, resigned.
38. Transfer Mrs. Billie Jo Polk from position of Key Punch Operator at \$2,052.00 for twelve months to position of Senior Clerk (Trainee) at \$2,280.00, effective August 1, 1952, vice Mrs. Meyer, resigned.
39. Appoint Miss Darlene Varley as Clerk-Typist at \$1,944.00 for twelve months, effective June 10, 1952, funds to come from unused salaries, and effective August 1, transfer to position of Key Punch Operator, at no salary change, vice Mrs. Polk, transferred.
40. Accept the resignation of Mrs. Charlene D. Wilder, Clerk-Typist at \$2,052.00 for twelve months, effective at close of business July 23, 1952.
41. Appoint Miss Doris Yvonne Messer as Clerk-Typist at \$1,848.00 for twelve months, effective August 1, 1952, vice Mrs. Wilder, resigned.
42. Accept the resignation of Mr. George Wallace Showalter, Jr., Clerk-Typist at \$1,944.00 for twelve months, effective at close of business August 22, 1952.
43. Appoint Mrs. Dolores K. Moore as Clerk-Typist at \$1,848.00 for twelve months, effective July 1, 1952, funds to come from unused salaries.
44. Accept the resignation of Mrs. Betty B. Gidley (Betty Jean Boggus in budget), Clerk at \$1,944.00 for twelve months, effective at close of business June 14, 1952.
45. Transfer Mrs. Marilyn Pitman from position as Clerk at \$1,848.00 for twelve months to position of Clerk at \$1,944.00 effective June 16, 1952, from which Mrs. Gidley resigned.
46. Appoint Mrs. Margret J. Holland as Clerk at \$1,848.00 for twelve months, effective June 16, 1952, vice Mrs. Pitman, transferred.
47. Appoint Mrs. Martha B. Baxter as Transcript Examiner at \$2,280.00 for twelve months, effective June 16, 1952, vice Mrs. White, resigned.
48. Change the appointment of Mr. Sydney Schiffer, Transcript Examiner at \$2,520.00 for twelve months, to a 39/44th time basis, effective ~~JULY 18 - AUGUST 28, 1952~~
July 18 - August 28, 1952..
49. Increase the Maintenance and Equipment account by \$1,200.00 from Unallocated Maintenance and Equipment.
50. Increase the Maintenance and Equipment Account, Registration Supervision, by \$1,200.00 from Unallocated Maintenance and Equipment.

Student Life Staff

51. Appoint Mrs. Marjorie B. Rickard as Secretary at \$2,052.00 for twelve months, effective June 18, 1952, funds to come from unused salaries and \$24.50 from Clerical Assistants.
52. Accept the resignation of Mrs. Sally See Llewellyn as Secretary at \$1,944.00 for twelve months, effective at close of business August 18, 1952.
53. Appoint Miss Cristina B. Catt as Secretary at \$1,944.00 for twelve months, effective August 19, 1952, vice Mrs. Llewellyn, resigned.
54. Transfer from Account No. 2354, Office of the Dean of Women, Clerical Assistance, the sum of \$100.00 to Account No. 2355, Office of the Dean of Women, Office and Traveling Expenses.

OCT 2 1952

Student Health Center
Out-Patient Division

55. Appoint Miss Ruth Marie Sylvest as Clinical Laboratory Technician (15/44ths time) at a part-time twelve months' rate of \$818.16, effective June 4, funds to come from unused salaries.
56. Appoint Mrs. Evelyn K. Anderson as Clinic Nurse at \$2,400.00 for twelve months, effective June 3, 1952, vice Mrs. McCavick, resigned.
57. Appoint Mrs. G. Leslie McCormick as Clinic Nurse at \$2,400.00 for twelve months, for period June 16 - August 5, 1952, vice Mrs. Wolfskill, resigned.
58. Accept the resignation of Mrs. Mary O. Noton, Accounting Clerk at \$2,772.00 for twelve months, effective at close of business July 31, 1952.
59. Appoint Miss Varine Varnell as Accounting Clerk at \$2,640.00 for twelve months, effective July 22, 1952, vice Mrs. Noton, resigned.
60. Accept the resignation of Mrs. Eileen L. Kleymeyer, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business July 6, 1952.
61. Appoint Miss Marjorie Sue Baker as Clerk-Typist at \$1,848.00 for twelve months, effective July 8, 1952, vice Mrs. Kleymeyer, resigned.
62. Transfer the unused balance in the salary of Dr. W. D. Roberts in the amount of \$1,081.68 to Account No. 2512, Wages and Salaries.
63. Transfer the sum of \$2,500.00 from unfilled position of Physician (Psychiatrist) (half-time) to Account No. 2513, Maintenance and Equipment.

In-Patient Division

64. Appoint Mrs. Alexandria Ripperton as Supervising Nurse (day) at a twelve month salary rate of \$3,048.00, effective June 14, 1952, vice Mrs. Ginascol, resigned, Mrs. Ripperton's salary for the period June 14-30, to be paid from Nurses (temporary employment).
65. Appoint Mrs. Bobbie E. Witzgall as Staff Nurse at \$2,400.00 for twelve months, effective June 10, 1952, vice Mrs. Sanders, resigned, Mrs. Witzgall's salary for the period June 10-15, to be paid from Nurses (temporary employment).
66. Appoint Mrs. Shirley Mae Butler as Operating Room Nurse at \$2,640.00 for twelve months, effective June 13, 1952, vice Mrs. Smith, resigned, additional funds to come from unused salaries.

Teacher Placement Service

67. Increase the Maintenance, Equipment, Office Supplies and Travel fund by \$31.00 from Unallocated Maintenance and Equipment.

Official Publications

68. Transfer Mrs. Merry K. FitzPatrick from position of Clerk-Typist at \$2,052.00 for twelve months to position of Secretary at same salary rate, effective August 1, 1952.
69. Appoint Mrs. Marjorie C. Watson as Clerk-Typist at \$1,944.00 for twelve months, effective August 1, 1952, vice Mrs. FitzPatrick, transferred.

Student Employment Bureau

70. Accept the resignation of Mrs. Arlene T. Draker, Senior Clerk-Typist at \$2,280.00 for twelve months, effective at close of business July 20, 1952.
71. Appoint Mrs. Frances Richardson Anderson as Senior Clerk-Typist at \$2,280.00, effective July 21, 1952, vice Mrs. Draker, resigned.

International Advisory Office

72. Change the appointment of Mrs. Viola G. Garza from Senior Secretary at \$2,400.00 for twelve months to Administrative Secretary at \$2,772.00, effective June 16, 1952, additional funds to come from the Peruvian Teachers Education Project - Secretarial Help, Supplies, Materials and Workshop Operation.
73. Increase the Maintenance and Equipment account by \$97.84 from unexpended funds in Governmental Affairs Institute program for German officials.

Miscellaneous General Expenses

OCT 3 1952

74. Increase Account No. 2380, Commencement, by \$260.57 by transfer of that sum from Miscellaneous Administrative Expenses.

75. Increase Account No. 2363, All University Exposition and Power Show, by \$77.00, \$35.26 of this amount from Unallocated Maintenance and Equipment, and \$41.74 from Miscellaneous Administrative Expenses.

College of Arts and SciencesChemistry

76. Appoint Mrs. Gloria Joyce Turner as Secretary at a twelve months' rate of \$2,160.00, effective June 2, 1952, vice Mrs. Squyres, resigned, additional funds needed from Unallocated Salaries.

Economics

77. Grant Mrs. Bonnie Higgins Whittier, Secretary at \$2,160.00 for twelve months, a leave of absence without pay August 29, 1952, to extend her vacation.

EnglishMaintenance

78. Increase the ~~Maintenance~~ and Equipment account \$145.35 from Unallocated Maintenance and Equipment.

Government

79. Accept the resignation of Mrs. Elizabeth G. Fielder, Senior Secretary at \$2,280.00 for twelve months, effective at close of business August 11, 1952.

80. Appoint Miss Laura G. Robinson as Senior Secretary at \$2,280.00 for twelve months, effective August 12, 1952, vice Mrs. Fielder, resigned.

Psychology

81. Accept the resignation of Mrs. Mavis Elizabeth Escobar, Secretary at \$2,160.00 for twelve months, effective at close of business July 29, 1952.

82. Appoint Mrs. Ila Hatter as Clerk-Typist at \$1,944.00 for twelve months, for the period August 5-11 (noon), 1952, funds to come from unused salaries.

83. Appoint Mrs. Beatrice S. Jenkins as Clerk-Typist at \$1,944.00 for twelve months, effective August 11, 1952 (noon), funds to come from unused salaries.

84. Increase the Maintenance and Equipment account by \$212.40, funds to come from Unallocated Maintenance and Equipment.

Speech

85. Increase the Maintenance and Equipment account by \$150.00 from Unallocated Maintenance and Equipment.

Zoology

86. Accept the resignation of Mr. Alfred Pacelli, Laboratory Stores Assistant at \$1,944.00 for twelve months, effective at close of business July 10, 1952.

87. Appoint Mr. Hubert L. Morrow as Laboratory Stores Assistant at \$1,944.00 for twelve months, effective July 1, 1952, vice Mr. Pacelli, resigned, the additional needed funds to come from Unallocated Salaries.

Office of the Dean

88. Appoint Mrs. Wadene C. Harrison as Senior Clerk-Typist at \$2,280.00 for twelve months for the period June 17, 1952 - July 27, 1952, vice Miss Lusk, resigned.

89. Appoint Mrs. Carole D. McIntosh as Senior Clerk-Typist at \$2,280.00 for twelve months, effective July 28, 1952, vice Mrs. Harrison, resigned.

90. Increase the Clerical Assistants account by \$50.00 from unused salaries.

College of Business AdministrationBusiness Services

91. Increase the Maintenance and Equipment account by \$988.00 from Unallocated Maintenance and Equipment.

Finance, Insurance and Real Estate

92. Increase the Maintenance and Equipment account by \$35.00 from Unallocated Maintenance and Equipment.

OCT 3 1952

College of Education
Educational Administration

93. Increase the Maintenance and Equipment account by \$193.00 from Unallocated Maintenance and Equipment.

Physical and Health Education

94. Increase the Maintenance and Equipment account by \$150.00 from Unallocated Maintenance and Equipment.

Junior College Education - Research and Editorial Office

95. Accept the resignation of Mrs. Billie McPherson Salas, Senior Secretary at \$2,280.00 for twelve months, effective at close of business May 31, 1952.

96. Appoint Mrs. Virginia F. Lay as Senior Secretary at \$2,280.00 for twelve months, effective June 1, 1952, vice Mrs. Salas, resigned.

Office of the Dean

97. Approve the appropriation of an additional 66¢ from Unallocated Salaries for salary payment to Dean L. D. Haske for period September 1-15, 1951.

98. Accept the resignation of Mrs. Virginia Lay, Secretary (Office of Junior College Consultant) at \$1,944.00 for twelve months, effective at close of business May 31, 1952.

99. Appoint Mrs. Alene W. Wright as Secretary (Office of Junior College Consultant) at \$1,944.00 for twelve months, effective June 4, 1952, vice Mrs. Lay, resigned.

College of Engineering

Aeronautical Engineering

100. Increase the Technical Staff Assistants I (part-time) account (Meteorology) by \$184.46 from unused and/or Unallocated Salaries.

Architectural Engineering

101. Increase the Maintenance and Equipment account by \$200.00 from Unallocated Maintenance and Equipment.

Drawing

102. Grant Mrs. Sue L. Weaver, Secretary (half-time) at \$1,140.00 for twelve months a leave of absence without pay for the month of August.

Electrical Engineering

103. Appoint Mr. Arleigh Bruce Hughes as Technical Staff Assistant II (15/44ths time) effective July 21, 1952, at a part-time twelve month rate of \$945.00 (full-time \$2,772), vice Mrs. McCormic, resigned.

104. Grant Mr. Chester Kincaid Jamison, Technical Staff Assistant II at \$2,772.00 for twelve months a military leave for the period July 7-21, 1952.

Office of the Dean

105. Accept the resignation of Mrs. Margaret Joyce Lowe, Placement Secretary at \$2,280.00 for twelve months, effective at close of business July 7, 1952.

106. Appoint Mrs. Helen H. Roberts as Placement Secretary at \$2,280.00 for twelve months, effective August 13, 1952, vice Mrs. Lowe, resigned.

College of Fine Arts

Drama

107. Increase the Maintenance and Equipment account by \$350.00 from Unallocated Maintenance and Equipment.

Office of the Dean

108. Accept the resignation of Miss Kathleen Adele Glaze, Senior Secretary at \$2,520.00 for twelve months, effective at close of business June 30, 1952.

109. Change Mrs. Mary T. Becker from the position of Secretary at \$1,944.00 for twelve months to Senior Secretary at \$2,280.00, effective July 1, 1952, vice Miss Glaze, resigned.

110. Appoint Miss L. Jean Wesley as Secretary at \$1,944.00 for twelve months, effective July 1, 1952, vice Mrs. Becker, ~~resigned~~ transferred.

School of Law

111. Accept the resignation of Mrs. Lee Pickett, Placement Secretary at \$2,400.00 for twelve months, effective at close of business June 19, 1952.
112. Accept the resignation of Miss Patricia A. Weaver, Secretary at \$2,052.00 for twelve months, effective at close of business June 2, 1952.
113. Appoint Mrs. Margaret Jones Shoap as Secretary at \$2,160.00 for twelve months, effective June 2, 1952, vice Miss Weaver, resigned, additional funds from Unallocated Salaries.
114. Increase the Maintenance and Equipment account by \$550.00 from Unallocated Maintenance and Equipment.
115. Appoint Mrs. Hilda M. Meister as Secretary, Legal Aid Clinic, at a twelve months' rate of \$1,944.00, on a 9/11ths time basis June 2 - July 16, and full-time July 17-31, 1952, vice Mrs. Reid, resigned.
116. Appoint Mrs. LaWanda Osborn as Secretary, Legal Aid Clinic at \$1,944.00 for twelve months, effective August 11, 1952, vice Mrs. Meister, resigned.

College of Pharmacy

117. Change the item Laboratory Stores Assistant (12 months)(half-time) at \$1,026.00 to Laboratory Stores Assistant (12 months)(full-time) at \$2,160.00 rate, effective May 26, 1952, the additional funds needed to come from unused salaries and/or Unallocated Salaries.
118. Increase the Maintenance and Equipment account by \$450.00 from Unallocated Maintenance and Equipment.

School of Social Work

119. Appoint the following as Lecturer, part-time, without salary from the University for the period June 1 - August 31, 1952:

Dr. James M. Coleman
 Dr. Horace E. Cromer, Jr.
 Dr. Ralph Hanna

Dr. Carey Legett, Jr.
 Dr. John F. Thomas

120. Appoint Mrs. Ruth Goodnight as Secretary (6/11ths time) at \$1,944.00 twelve month full-time rate for the period July 1-25, 1952.
121. Appoint Mrs. Dorothy N. Fields as Secretary at \$1,944.00 for twelve months, effective August 11, 1952, vice Mrs. Goodnight.
122. Increase the Maintenance, Equipment and Travel account by \$500.00 from Unallocated Maintenance and Equipment.

Military Science and Tactics

123. Delete the name of Colonel Frederic A. Henney as Professor and Chairman since he died in May.

124. Approve the appointment of Colonel Robert E. York as Professor and Chairman, effective August 1, 1952.

Military Property Custodian

125. Grant Miss Janelle Faye Rust, Secretary at \$2,052.00 for twelve months, a leave of absence without pay for the period July 17-31, 1952.

126. Accept the resignation of Mrs. Billye J. Pruett, Clerk-Typist at \$1,944.00 for twelve months, effective at close of business June 30, 1952.

127. Appoint Miss Marilyn Seunders as Clerk-Typist at \$1,848.00 for twelve months, effective July 7, 1952, vice Mrs. Wright, resigned.

128. Appoint Miss Mary Ann Bittner as Clerk-Typist at \$1,848.00 for twelve months, effective July 7, 1952, funds to come from unused salaries.

Naval Science

129. Delete the name of Capt. Robert A. Knapp, Chairman and Professor, effective June 30, 1952, since he is being detached from unit as of that date.

Graduate School - Office of the Dean

130. Appoint Miss Kathleen A. Glaze as Administrative Secretary at \$2,904.00 for twelve months, effective July 1, 1952, funds to come \$250.00 from Clerical Assistants account and \$234.00 from Unallocated Salaries.

Graduate School - Office of the Dean (continued)

131. Change the appointment of Mrs. Betty Brewer from position of Clerk-Typist at \$1,848.00 for twelve months to Senior Secretary at \$2,280.00 for twelve months, effective June 1, 1952, funds to come from unused salaries and/or Unallocated Salaries.
132. Continue the appointment of Mrs. Jeanette Nassour as Senior Secretary (3/4 time) for the period June 1 - August 31, 1952, at \$2,280.00 full-time twelve months rate, funds to come from Unallocated Salaries.
133. Appoint Miss Euline Williams as Senior Secretary at \$2,280.00 for twelve months, effective June 1, 1952, funds to come from Unallocated Salaries.
134. Appoint Mrs. Lynn Kiser as Social Science Research Associate I (15/31 time) at a part-time annual rate of \$1,800.00, effective June 1 - August 31, 1952, funds needed for the three-month period to come from Unallocated Salaries in the amount of \$204.00 and from Maintenance and Equipment account, Official Publications (No. 2446) in the amount of \$246.00.
135. Transfer the amount of \$291.13 from the Clerical Assistants account to the Office and Travel Account.

Summer Session

136. Appoint Mrs. Anne Breese Barnes as Special Instructor in Applied Mathematics and Astronomy for the Second Term at \$533.00, funds to come from the Summer Session Unappropriated Balance.
137. Increase the Teaching Fellows and Assistants account, Second Term, Department of Applied Mathematics and Astronomy, by \$466.00, \$333.50 to come from Summer Session Unappropriated Balance and \$133.00 from unused funds.
138. Increase the Teaching Fellow and Assistant account in the Department of Bacteriology by \$9.50 from Summer Session Unappropriated Balance.
139. Increase the account for Teaching Fellows and Assistants, Department of Botany, Second Term, by \$13.00, funds to come from Summer Session Unappropriated Balance.
140. Appoint Dr. H. R. Henze as Chairman of the Department of Chemistry for the Second Term, vice Dr. G. H. Ayres, resigned.
141. Increase the account for Teaching Fellows and Assistants, Department of Chemistry, Second Term, by \$573.80 from unused salaries.
142. Appoint Mr. Harris L. Russell as Assistant Professor of Classical Languages for the Second Term at \$616.00, funds to come from Summer Session Unappropriated Balance.
143. Create an account for Teaching Fellows and Assistants, Department of Economics, Second Term, in the amount of \$267.00, funds to come from unused salaries.
144. Change the appointment of the following in the Department of English, Second Term, from full-time to portion of time indicated at total stipend indicated:

Associate Professor

J. J. Jones (1/2 time)	\$416.00
Robert C. Stephenson (1/2 time)	383.00
Ralph B. Long (3/4 time)	575.00

145. Change the appointment of Mr. W. W. Peery, Associate Professor of English in the Second Term, from half-time to full-time at \$783.00, additional funds to come from unused salaries.

146. Approve the appointment of the following as Instructor in English for the Second Term, funds to come from unused salaries and Summer Session Unappropriated Balance:

John P. Guinn, Jr. (5/6 time)	\$458.00
Lois B. Trice	550.00

OCT 3 1952

Summer Session (continued)

147. Create an account for Teaching Fellows and Assistants in the Second Term, Department of English, in the amount of \$306.00 from Summer Session Unappropriated Balance.
148. Accept the resignation of Mr. W. A. Jenkins, Instructor in Geology at \$583.00 from the Second Term.
149. Appoint Mr. Horace R. Blank as Associate Professor of Geology for the period July 21 - August 23, 1952, at a total stipend of \$658.00, funds from unused salaries.
150. Transfer from the Teaching Fellows and Assistants account for the Interession, Department of Geology, the sum of \$13.50 to the same account in the Second Term.
151. Accept the resignation of Mr. W. S. Livingston, Assistant Professor of Government, (half-time) at \$358.00, Second Term.
152. Increase the account for Teaching Fellows and Assistants, Department of Government, Second Term, by \$204.00 from unused salaries.
153. Accept the resignation of Mr. Anthony M. Mardiros, Visiting Associate Professor of Philosophy at \$900.00, from the Second Term.
154. Appoint Mr. Robert E. Robertson as Visiting Assistant Professor of Philosophy (half-time) for the Second Term at \$360.00, funds to come from unused salaries.
155. Accept the resignation of Mr. C. J. Newton, Instructor in Physics at \$533.00, from the Second Term.
156. Appoint Mr. R. N. Little as Associate Professor of Physics (half-time) in the Second Term at a total salary of \$391.00, funds to come from unused salaries.
157. Increase the account for Teaching Fellows and Assistants, Department of Psychology, by \$109.00 in the First Term and by \$137.50 in the Second Term, funds to come from unused salaries.
158. Accept the resignation of Miss Dorothy Schons, Associate Professor of Romance Languages at \$800.00, from the Second Term.
159. Approve the following appointments in the Second Term, Department of Romance Languages, funds to come from unused salaries and Summer Session Unappropriated Balance:
- | | | |
|------------------------------------|--|----------|
| Professor | | |
| Robert H. Williams (2/3 time) | | \$655.00 |
| Associate Professor | | |
| R. Martinez-Lopez (1/2 time) | | 383.00 |
| Assistant Professor | | |
| Robert L. Pendley (1/2 time) | | 316.00 |
| Instructor | | |
| John E. Garner (2/3 time) | | 355.00 |
| Guillermo Cotto-Thorner (2/3 time) | | 354.00 |
160. Create an account for Teaching Fellows and Assistants in the Second Term, Department of Romance Languages, in the amount of \$45.00, funds to come from unused salaries.
161. Change the appointment of Mr. Jack Myers, Professor of Zoology, from full-time in the Second Term to three-fourths time at \$762.00.
162. Transfer to the account for Teaching Fellows and Assistants, Department of Zoology, Second Term, the sum of \$254.00 from unused portion of salary of Professor Myers.
163. Approve the appointment of Mr. Joe Conley Bowling as Special Instructor, Physical Training for Men, for the Second Term at \$566.00 for the Term, funds to come from non-student fees.

Summer Session (continued)

164. Transfer the balance in Account No. 6371, Non-Student Fees, Physical Training for Women, First Term, in the amount of \$989.40 to Account No. 6372, Non-Student Fees, Second Term, the balance from the Second Term account to be held in a separate account for transfer to the Non-Student Fee account for the First Term in the 1953 Summer Session.
165. Approve the appointment of the following as Instructor in Physical Training for Women, Second Term, at the total stipend indicated, funds to come from Non-Student Fees:
- | | | | |
|-------------------|----------|------------------------|----------|
| Mrs. Rebecca Case | \$533.00 | Miss Elizabeth M. Wise | \$566.00 |
|-------------------|----------|------------------------|----------|
166. Transfer from the account for Teaching Fellows and Assistants, Department of Business Services, Second Term, the sum of \$32.40 to that account in the First Term.
167. Appoint Mr. F. L. Cox as Chairman of the Department of Business Services, Second Term, vice Mr. Nelson, transferred.
168. Increase the account for Teaching Fellows and Assistants, Department of Business Services, by \$55.00 from Summer Session Unappropriated Balance.
169. Change the appointment of Mr. J. W. Baldwin, Associate Professor of Curriculum and Instruction, from half-time in the Second Term to full-time at \$816.00, funds to come from unused salaries in the First Term.
170. Accept the resignation of Mr. Charles H. Dent, Lecturer (half-time), Curriculum and Instruction, Second Term at \$358.00.
171. Increase the account for Teaching Fellows and Assistants in the Second Term, Curriculum and Instruction, by \$109.40 from unused salaries.
172. Increase the item Work Conference for School Leaders, Printing, Supplies, and Clerical Assistants in the First Term of Educational Administration by \$150.00, transferred from Work Conference for School Leaders, Consultants.
173. Change the budget item Lecturers for Ed. A. 392K in the amount of \$400.00, First Term, Educational Administration, to Consultants for Ed. A. 392K.
174. Create an item Consultants for Ed. A. 683M in the Second Term, Department of Educational Administration, in the total amount of \$200.00, transferred from unused funds in Work Conference for School Leaders, Consultants, in the First Term.
175. Accept the resignation of Mr. Herman Newsom, Assistant Professor (half-time) of Educational Administration at \$358.00, from the Second Term.
176. Change the appointment of Mr. Charles Dent, Lecturer in Educational Administration, Second Term, from half-time to full time at \$716.00 for the term.
177. Increase the account for Teaching Fellows and Assistants in the Department of Educational Psychology, Second Term, by \$149.00, transferred from unused funds in Teaching Fellows and Assistants account in the First Term.
178. Appoint Mrs. Beverly Yerrington as Assistant Professor of Physical and Health Education for the Second Term at a total salary of \$666.00, funds from unused salaries and Summer Session Unappropriated Balance.
179. Change the appointment of Mr. Phil M. Ferguson, Professor of Civil Engineering, Second Term, from full time to three-quarters time at \$800.00.
180. Increase the account for Teaching Fellows and Assistants, Department of Electrical Engineering, First Term, by \$20.00, funds to come from unused salaries.
181. Appoint Mr. James Donald Matheny as Instructor in Mechanical Engineering in the Second Term at a total stipend of \$533.00, funds to come from Teaching Fellows and Assistants in the amount of \$209.00 and balance from unused salaries.
182. Delete Mr. K. H. Jehn's name as Chairman of the Department of Aeronautical Engineering - Meteorology for the Second Term, and appoint Mr. R. C. Staley as Chairman.

OCT 3 1952

Summer Session (continued)

- 183. Transfer the unused balance of \$56.20 in the Teaching Fellow and Assistants account in the Department of Art for the First Term to that account in the Second Term.
- 184. Increase the Teaching Fellows and Assistants account in the Department of Music, First Term, by \$563.93.
- 185. Accept the resignation of Mrs. Marjorie Keller, Guest Professor of Music at \$950.00, from the Second Term.
- 186. Approve the appointment of Mr. Albert Gillis as Guest Associate Professor of Music at \$750.00 for the Second Term, \$375.00 from Teaching Fellows and Assistants and \$375.00 from Summer Session Unappropriated Balance.
- 187. Approve the appointment of Mr. V. J. Kennedy as Instructor in Music for the Second Term at a total salary of \$566.00, funds to come from position from which Mrs. Keller resigned.
- 188. Transfer the unused portion of funds in position from which Mrs. Keller resigned in the amount of \$384.00 to the Teaching Fellows and Assistants account, Department of Music, Second Term.
- 189. Change the salary rate of Mr. W. F. Young, Jr., Assistant Professor of Law, Second Term, from \$683.00 to \$750.00, additional funds to come from Account ~~used for salaries and/or Summer Session Unappropriated Balance~~ No. 6812.
- 190. Transfer from the account for Quizmasters, First Term, School of Law, the amount of \$75.00 to that account in the Second Term.
- 191. Increase the account for Teaching Fellows and Assistants in the Graduate School of Library Science for the Second Term in the amount of \$48.60, funds to come from unused salaries.
- 192. Appoint Mrs. Jean Drescher Hudson as Reviser in the Graduate School of Library Science for the Second Term at a total stipend of \$433.00, funds to come from vacant position of Reviser-Lecturer.
- 193. Create an account for Teaching Fellows and Assistants, College of Pharmacy, Second Term, in the amount of \$90.00 from Summer Session Unappropriated Balance.
- 194. Approve the appointment of the following as Field Supervisors for the period July 18 - August 31, School of Social Work, without salary from the University:

Mrs. Lois Wilks Glynn
 Miss Edith Abraham
 Mr. E. F. Christman
 Miss Mary A. Cunningham
 Miss Dorothy L. Crow
 Miss Louise Doolittle
 Mrs. Rosa B. Johnston
 Mrs. Roberta C. Livingston
 Miss Margaret Moulton
 Miss Gertrude Norris

Mrs. Mignonette T. Rader
 Mrs. Della S. Schaffer
 Mr. James E. Sullivan
 Miss Katherine Wood
 Miss Lois Bonner
 Miss Marjorie Bleifuss
 Miss Ruth Layne
 Miss Helen L. Springer
 Mrs. Rose Green
 Mrs. Blanch Counts.

University Research Institute

- 195. Transfer from Project No. 70 (Account No. 4326) to Account No. 4315, Allotment account, the sum of \$300.00.
- 196. In Project No. 370 transfer from Research travel the sum of \$225. and from Assistance the sum of \$16.45 to Apparatus, Supplies, and Materials.
- 197. Approve the following grants which have the approval of the Research Council and the Dean of the Graduate School:

Project No.	Description	Grant
218	Mr. H. S. Vandiver, Professor of Applied Mathematics, for the continuance of a research project on Algebra-Number Theory.	
	Research Assistant\$ 346.50

University Research Institute. (continued)

197 (continued)

<u>Project No.</u>	<u>Description</u>	<u>Grant</u>
407	Mr. W. H. Hartwig, Assistant Professor of Electrical Engineering, for a trip to Mexico to get research material from the Paricutin Volcano.	
	Research Travel	\$ 120.00

Research in Anthropology

198. Transfer \$292.52 from the Laboratory Assistants and Typists position to the Maintenance, Equipment and Travel fund.

Biochemical Institute

199. Increase the account Research Assistants, Aides, Breeders, etc. by \$1,003.86 from Unallocated Salaries.

Bureau of Business Research

200. Grant Mr. Robert H. Ryan, Social Science Research Associate I at \$3,048.00 a leave of absence without salary for the period July 1- August 31, 1952.

201. Appoint Mrs. Elizabeth Bodenstein as Informational Writer I at \$2,520.00 for twelve months, effective June 16, 1952, funds to come from unused salaries.

202. Grant Mr. Eugene O'Connor Beard, Research Supervisor at \$3,528.00 for twelve months, a leave of absence without pay for the period July 7-20, 1952.

203. Continue the appointment of Mr. Joseph O. Eastlack, Jr., as Social Science Research Associate I on a 25/44ths time basis through July 21, 1952, at a full-time twelve months rate of \$3,048.00, and effective July 22 on a 35/44ths time basis at same twelve months rate.

204. Accept the resignation of Mr. Eugene O. Beard, Business Research Supervisor at \$3,528.00 for twelve months, effective at close of business July 31, 1952.

205. Change Mrs. Marjorie F. Cornwell from position of Senior Secretary at \$2,520.00 for twelve months to Business Research Supervisor at \$3,048.00, effective August 1, 1952, vice Mr. Beard, resigned.

206. Appoint Mrs. Beverly H. Webb as Statistical Clerk at \$2,052.00 for twelve months, effective August 11, 1952, vice Miss Overstreet, transferred.

207. Appoint Mrs. Welca Jean Farr as Clerk-Typist at \$2,052.00 for twelve months, effective August 12, 1952, funds to come from unused salary in Senior Secretary position from which Mrs. Cornwell was transferred.

208. Appoint Miss Della Rae Henry as Clerk-Typist at \$2,052.00 for twelve months, effective June 1, 1952, vice Mrs. Tufares, resigned.

209. Accept the resignation of Mrs. Tommie Jean Martin, Statistical Clerk at \$2,052.00 for twelve months, effective at close of business June 8, 1952.

210. Appoint Mrs. Elizabeth G Rountrey as Statistical Clerk at \$2,052.00 for twelve months for period June 26 to August 15, 1952, vice Mrs. Martin, resigned.

211. Accept the resignation of Mr. William S. Lowe, Jr., Senior Clerk-Typist (part-time) at \$1,254.00 for twelve months, effective at close of business May 31, 1952.

212. Appoint Miss Sylva Macrides as Senior Clerk-Typist at \$2,280.00 for twelve months, effective June 1, 1952, funds to come from unused salaries.

213. Accept the resignation of Miss Joanne Barry, Library Assistant (1/2 time) at \$1,026.00 for twelve months, effective at close of business July 7, 1952.

Bureau of Business Research (continued)

214. Grant Mr. Frank Thomas Cadena, Social Science Research Assistant at \$2,280.00 for twelve months, a leave of absence without pay for the period June 1-15, 1952.

215. Appoint Mr. R. V. Lesikar as Social Science Research Associate II at \$377.77 per month for the period July 17 - August 31, 1952, funds to come from unused salaries and/or Unallocated Salaries.

216. Increase the Maintenance and Equipment account (No. 4055) by \$439.22 from Bulletin Sales Account No. 1852.

Coöperative Program in Educational Administration

217. Change the appointment of Mrs. Marylee Killmer Norris, Senior Secretary, from full time at \$2,400.00 for twelve months to 6/11ths time, effective June 1, 1952, with corresponding reduction in salary.

218. Appoint Mrs. Lyle B. Speck as Senior Secretary at \$2,400.00 for twelve months, effective August 6, 1952, funds to come from Salaries of Personnel account in Kellogg Foundation Grant.

219. Accept the resignation of Mrs. Barbara M. Dudley, Secretary at \$1,944.00 for twelve months, effective at close of business June 26, 1952.

220. Appoint Miss Billye B. McLendon as Secretary at \$1,944.00 for twelve months, June 14-August 18, 1952, vice Mrs. Dudley, resigned, additional funds to come from unused salaries and/or Unallocated Salaries.

221. Create position of Accounting Clerk (part-time) (non line item) for the period June 4 - August 31, 1952, at a total stipend of \$250.44, funds to be transferred from Account No. 7153, Salaries of Personnel, Kellogg Foundation Grant.

222. Transfer \$450.00 from Account No. 4023, Salaries, to Account No. 4025, Office Supplies and Expense, both in the General Funds portion.

Research Laboratory in Ceramics

223. Change the appointment of Mr. F. K. Pence, Director; Professor of Ceramic Engineering, from part-time to full-time, June 16 - August 31, 1952.

224. Change the appointment of Mr. R. L. Stone, Research Scientist IV; Associate Professor of Ceramic Engineering, from half-time June 16 - August 31, to full-time June 16 - July 23, 1952.

225. Appoint Mr. Richard K. Goodman as Laboratory Research Assistant, effective August 12, at \$2,280.00 for twelve months, funds to come from position of Senior Secretary.

226. Grant Mr. Ivan E. Buck, Research Scientist III (3/4ths time) at \$3,499.92 for twelve months a leave of absence without pay for the period July 16 - August 31, 1952.

227. Appoint Mr. Rodney A. Roques as Research Scientist III at \$4,284.00 for twelve months, effective August 1 - 31, vice Mr. Buck, on leave.

Bureau of Engineering Research

228. Grant Miss Ruth A. White, Technical Reports Editor I at \$3,204.00 for twelve months, a leave of absence without pay for the period July 1 - August 31, 1952.

229. Correct July docket item appointing Miss Margaret S. Davis as Secretary (half-time) by showing annual full-time twelve months rate as \$2,280.00 instead of \$2,160.00.

230. Transfer from unused salary in position of Secretary the sum of \$342.00 to Research Assistants fund.

231. Transfer from unused salary in position of Technical Reports Editor I the sum of \$114.08 to Draftsmen (part-time) item.

Gene Research

232. Transfer the unused salaries in the amount of \$73.40 from Account No. 4020, Salaries, to Account No. 4021 - Maintenance, Equipment and Travel.

Institute of Latin-American Studies

233. Transfer from Account No. 7631 of the Carnegie Grant to Account No. 7629 the sum of \$45.70.

Institute of Marine Science

234. Appoint Mr. Herman J. Moore as Carpenter for the period June 1 - August 31, 1952, at a twelve months' salary rate of \$3,360.00, funds to come from unused salaries, previously allocated to Maintenance and Equipment.

Plant Research Institute

235. Decrease the Research Fellows Account in Grass Research Project from \$4,800.00 to \$1,500.00.

236. Increase the Research Assistants, Grass Research Project, from \$5,200.00 to \$6,200.00.

237. Increase the New Appointments, Grass Research Project, from \$3,600.00 to \$5,400.00.

238. Increase the Research Assistants account, Clayton Foundation Grant, from \$3,000.00 to \$6,000.00.

239. Decrease the New Appointments account, Clayton Foundation Grant, from \$4,000.00 to \$2,800.

240. Decrease the Research Fellows account, Clayton Foundation Grant, from \$3,200 to \$2,400.

241. Appoint Miss Marie B. Morrow as Research Scientist IV - Mycologist, Mycology Research Project, for the period June 16 - August 9, 1952, at a monthly salary of \$500.00.

242. Appoint Mr. George H. Meyer as Research Scientist I (part-time) in the Mycology Research Project at a monthly salary of \$132.00 for the period June 1 - August 31, 1952.

Institute of Public Affairs

243. Accept the resignation of Mr. John Cummings Doyle as Social Science Research Associate I at \$3,360.00 for twelve months, effective at close of business August 14, 1952.

244. Appoint Mr. Leslie C. Peacock as Social Science Research Assistant at a twelve months rate of \$2,400.00 for the period July 16 (noon) - August 31, 1952, funds to come from unused salaries.

Texas Petroleum Research Committee

245. Accept the resignation of Mrs. Mary Lee DeBerry, Administrative Secretary (half-time) at \$1,680.00 for twelve months, effective at close of business July 22, 1952.

246. Appoint Mrs. Margaret J. Love as Administrative Secretary at \$2,904.00 for twelve months, effective July 8, 1952, funds to come from unused salaries.

Research in Zoology

247. Transfer from Account No. 4004, Salaries, to Account No. 4005, Maintenance and Equipment, the sum of \$285.06.

Division of ExtensionBureau of Public School Service

248. Accept the resignation of Mrs. Mae B. Ashworth, Senior Secretary at \$2,400.00 for twelve months, effective at close of business July 17, 1952.

249. Appoint Mrs. Annie M. Mangham as Senior Secretary at \$2,280.00 for twelve months, effective August 1, 1952, vice Mrs. Ashworth, resigned.

Extension Teaching and Field Service Bureau

250. Appoint Miss Mary Catherine Stribling as Lecturer in Educational Psychology for the period July 17 - August 28, 1952, at a total stipend of \$650.00, funds to come from Extension Teaching Centers Account No. 4674.

251. Appoint Miss Willie Holdsworth as Lecturer in Educational Psychology for the period August 16-31, 1952, at a total stipend of \$252.31, funds to come from Account No. 4674, Extension Teaching Centers.

Extension Teaching and Field Service Bureau

252. Accept the resignation of Mrs. Jean Haynie Peel, Senior Clerk-Typist at \$2,280.00 for twelve months, effective at close of business May 31, 1952.
253. Transfer Mrs. Sue Worthing White from position of Secretary at \$1,944.00 for twelve months to position of Senior Clerk-Typist at \$2,280, effective June 1, 1952, vice Mrs. Peel, resigned.
254. Transfer Mrs. Quintina S. Dinnerstein from position of Clerk-Typist at \$1,848.00 for twelve months to position of Secretary at \$1,944.00, effective June 1, 1952, vice Mrs. White, transferred.
255. Accept the resignation of Mrs. Marie Braun Fairchild, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business July 13, 1952.
256. Appoint Miss Doris Louise Johnson as Clerk-Typist (half-time) at \$924.00 for twelve months, effective June 2, 1952, vice Mrs. Foyt, resigned, and effective July 14 transfer her to position of Clerk-Typist at \$1,848.00 for twelve months from which Mrs. Fairchild resigned.
257. Increase Account No. 4674 - Extension Teaching Centers by \$10,500 from Main University Unappropriated Balance.
258. Increase Account No. 4672, Correspondence Instruction for World War Veterans - Instructors Fees, by \$700.00 from Unallocated Maintenance and Equipment.
259. Increase Account No. 4673, Maintenance, Traveling, and Printing, by \$2,600.00 from Unallocated Maintenance and Equipment.

Industrial and Business Training Bureau

260. Grant Mr. Burt L. Risley, Specialist in Supervisory Training (Petroleum Field) (Training Specialist II) at \$4,968.00 for twelve months, a leave of absence without pay for the period July 28 - August 31, 1952.
261. Accept the resignation of Mrs. Billie B. Melton, Senior Secretary at \$2,280.00 for twelve months, effective at close of business July 13, 1952.
262. Appoint Mrs. Bettie H. Morton as Senior Secretary at \$2,280.00 for twelve months, effective July 23, 1952, vice Mrs. Melton, resigned.
263. Increase the account for Clerical Assistants by \$300.00 from unused salaries and/or Unallocated Salaries.
264. Increase the Maintenance, Equipment and Travel account by \$779.01 from Unallocated Maintenance and Equipment, to be reimbursed by Texas Education Agency.
265. Accept the resignation of Mr. Truman Adkins, Specialist in Butane Training (Training Specialist I) at \$4,284.00 for twelve months, effective at close of business July 31, 1952.
266. Accept the resignation of Mr. Clarence L. Stephens, Specialist in Automotive Training (Training Specialist I) at \$4,284.00 for twelve months, effective at close of business August 10, 1952.
267. Accept the resignation of Mr. Frank E. Vlasak, Specialist in Petroleum Training (Training Specialist II) at \$4,968.00 for twelve months, effective at close of business August 13, 1952.

Package Loan Library

268. Grant Miss Lula Barrett, Assistant Director at \$3,900.00 for twelve months, a leave of absence without pay for the period August 18-30, 1952, to extend her vacation.
269. Appoint Mrs. Effe C. Hutto as Librarian I (Reference) at \$2,640.00 for twelve months, July 1-August 16, 1952, vice Mr. Bodin, resigned.
270. Accept the resignation of Mrs. Josette Bigelow, Senior Clerk at \$2,280.00 for twelve months, effective at close of business June 17, 1952.
271. Change the appointment of Mrs. Billie Collins from Clerk-Typist at \$1,848.00 for twelve months to Senior Clerk at \$2,280.00, effective June 18, 1952, vice Mrs. Bigelow, resigned.

Package Loan Library (continued)

OCT 3 1952

272. Appoint Miss Maudie L. Gunn as Clerk-Typist at \$1,848.00 for twelve months effective July 7, 1952, vice Mrs. Collins, transferred.
273. Accept the resignation of Mrs. Florence F. Nixon, Senior Clerk-Typist at \$2,280.00 for twelve months, effective at close of business June 4, 1952.
274. Transfer Mrs. Edith Taborsky from the position of Clerk-Typist at \$1,848.00 for twelve months to Senior Clerk-Typist at \$2,280.00, effective June 5, 1952, vice Mrs. Nixon, resigned.
275. Appoint Miss Mary Ann Hare as Clerk-Typist at \$1,848.00 for twelve months, effective June 9, 1952, vice Mrs. Taborsky, transferred.
276. Increase the Assistants fund by \$761.43 from unused salaries and/or Unallocated Salaries.

Visual Instruction Bureau

277. Accept the resignation of Mrs. Elaine Bowman, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business July 17, 1952.
278. Increase the account for Assistants by \$202.05 from Film Rental account and by \$223.55 from unused salaries.
279. Increase the Maintenance and Equipment account by \$500.00 from Film Rental fund.

Office of the Dean

280. Accept the resignation of Mrs. Ruth L. Smith, Informational Writer at \$2,520.00 for twelve months, effective at close of business July 31, 1952.
281. Appoint Miss Loretta Shields as Informational Writer I at \$2,520.00 for twelve months, effective August 7, 1952, vice Mrs. Smith, resigned.
282. Approve the appointment of Miss Betty B. Burkhalter as Senior Secretary at \$2,280.00 for twelve months, for period June 5 - August 3, 1952, vice Miss Brewster, resigned.
283. Appoint Mrs. Doris W. Wolf as Senior Secretary at \$2,280.00 for twelve months, effective August 4, 1952, vice Miss Burkhalter, resigned.
284. Establish the position of Specialist in Industrial Training Aids (Training Specialist I) at \$3,900.00 for twelve months, effective August 11, 1952, funds to come from vacant position in Distributive Education position of Industrial and Business Training Bureau, Specialist in Supervisory Training (Training Specialist I), and appoint Mr. James H. Felts to the position.
285. Increase the Maintenance and Equipment account by \$344.80 from Clerical Assistants account.

Library

286. Cancel the appointment of Mr. Richard A. Gray, Librarian I, Order, at \$3,048.00, since he resigned prior to beginning work.
287. Change the effective beginning date of Miss Ruth Aleen Moore, Librarian I, Cataloger at \$2,904.00 for twelve months, from July 1 to July 7, 1952, since she was unable to report on the earlier date.
288. Continue the leave without pay status of Mrs. Betty Hill Blalock, Librarian I, Reference Assistant - Rare Books, through August 31, 1952.
289. Continue the appointment of Mrs. Evalena B. Colley as Librarian I, Reference Assistant - Rare Books (temporary) at \$2,904.00 for twelve months, through August 31, 1952, vice Mrs. Blalock, absent on leave.
290. Change the appointment of Mr. John Allen Hudson, Librarian I, Journalism at \$2,772.00 for twelve months to a three-fourths time basis for the period June 1 - July 15, 1952.
291. Appoint Mr. Rayston Searcy Lanning as Library Assistant (half-time) (temporary) for the period June 6-14, 1952, at a twelve months half-time rate of \$1,026.00.
292. Appoint Mr. Robert E. Hall as Library Assistant (half-time) at \$1,026.00 for twelve months, for the period June 16-21, 1952.

OCT 3 1952

Library (continued)

- 293. Appoint Mr. Dewey C. Cox as Library Assistant (half-time) at \$1,026.00 for twelve months, effective June 2, 1952, funds to come from unused salaries.
- 294. Grant Mr. William Kittrell Peace, Library Assistant (half-time) at \$1,026.00 for twelve months, a leave of absence without pay for the period June 17-30, 1952, and accept his resignation at close of business July 31, 1952.
- 295. Change the appointment of Mr. Dwight L. Hubbart, Library Assistant, from a three-fourths time basis to full time, effective June 1, 1952, at \$2,052.00 for twelve months, additional funds to come from unused salaries.
- 296. Appoint Mrs. H. Louise Michelson as Accounting Clerk at \$2,052.00 for twelve months, effective August 18, 1952, funds to come from unused salaries.
- 297. Accept the resignation of Mrs. Joan M. Parker, Secretary at \$1,944.00 for twelve months, effective at close of business June 22, 1952.
- 298. Appoint Miss Joan G. Haag as Secretary (temporary) at \$1,944.00 for twelve months, effective July 15, vice Mrs. Parker, resigned.
- 299. Appoint Mrs. Virginia Lee Arnold as Secretary (temporary) at \$1,944.00 for twelve months, for the period July 14 - August 24, 1952, funds to come from unused salaries.
- 300. Grant Mrs. Thelma Knowles Lightfoot, Senior Clerk-Typist at \$2,280.00 for twelve months, a leave of absence without pay for the period July 29 - August 23, 1952.
- 301. Appoint Miss Barbara Ann Sawyer as Clerk-Typist at \$1,848.00 for twelve months, effective July 1, 1952, vice Mrs. Hillson, resigned.
- 302. Appoint Miss Betty Jo Parkinson as Clerk-Typist at \$1,848.00 for twelve months, effective July 7, 1952, vice Miss Figenbaum, resigned.
- 303. Accept the resignation of Mrs. Grace Smith Katzen, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business July 3, 1952.
- 304. Appoint Mrs. Bettye Sue Caruthers as Clerk-Typist at \$1,848.00 for twelve months, effective July 8, 1952, vice Mrs. Katzen, resigned.
- 305. Accept the resignation of Mrs. Evelyn Frances Price, Clerk-Typist at \$1,848.00 for twelve months, effective at close of business August 16, 1952.
- 306. Appoint Mrs. Donna J. Norman as Clerk-Typist at \$1,848.00 for twelve months, effective July 8, 1952, vice Mrs. Jones, resigned.
- 307. Accept the resignation of Mrs. Betty Jane Bledsoe, Clerk-Typist (three-fourths time) at \$1,386.00 for twelve months, effective at close of business August 16, 1952.
- 308. Appoint Miss Ruth Melrose Knobel as Clerk-Typist (temporary) at \$1,848.00 for twelve months, effective June 2, 1952, vice Mrs. Kushinsky, transferred.

Physical Plant

309. Increase Account No. 4874 - Temporary Employees, Hourly Basis by \$9,168.60 from unused salaries as follows:

Office of Director of Physical Plant	\$ 963.34
Office of Superintendent of Utilities	418.56
Main Heating and Power Plant	31.84
Little Campus Heating Plant	342.76
Refrigeration Department	3,785.34
Heating Distribut on	302.00
Plumbing Department	486.86
Electrical Department	1,301.29
Department of Receiving and Stores	996.61
Machine Shop	280.00
Communications	260.00
	<u>\$9,168.60</u>

Physical Plant (continued)

310. Transfer the sum of \$2,000.00 from Account No. 4796 - Temporary Employees-Hourly Basis to Secretary and Clerical Assistance, Office of Superintendent of Buildings and Grounds.

Radio House

311. Appoint Mr. Vernon L. Ryan as Staff Musician at \$220.00 per month for the period July 7 - August 22, 1952, vice Miss Page, absent on leave.

312. Appropriate from the Main University Unappropriated Balance the sum of \$1,935.00 for television activities during the months of June, July, and August, 1952, and approve the following accounts from this amount for the period June 16 - August 31, 1952:

No. 4966 - Salaries	\$ 1,138.87
No. 4967 - Television Assistants	596.13
No. 4968 - Maintenance, Equipment and Travel	200.00

313. Approve the appointment of Mr. Edgar Robert Norris as Television Production Manager for the period June 16 - August 31, 1952, at a total salary of \$1,138.87, from Account No. 4966.

314. Transfer from Account No. 4961 - Musicians (part-time) the sum of \$800.00 to Maintenance, Equipment and Travel account (No. 4965).

315. Transfer from Account No. 4961 - Musicians (part-time) the sum of \$150.00 to Script and Production Assistants account (no. 4962).

Testing and Guidance Bureau

316. Accept the resignation of Mrs. Barbara H. Hodgson, Senior Secretary at \$2,280.00 for twelve months, effective at close of business June 22, 1952.

317. Appoint Miss Lucia James Eldridge as Senior Secretary at \$2,280.00 for twelve months, for the period July 16-31, 1952, vice Mrs. Hodgson, resigned.

318. Accept the resignation of Mrs. Dorris M. Lucas, Secretary at \$1,944.00 for twelve months, effective at close of business July 28, 1952.

319. Appoint Mrs. Carl Ann Uzzle as Secretary at \$1,944.00 for twelve months for the period July 28 through August 31, 1952, vice Mrs. Lucas, resigned, additional funds from unused salary in position from which Mrs. Hodgson resigned.

320. Transfer Mrs. Pearl Gardner from position of Secretary at \$1,944.00 for twelve months, to Senior Secretary at \$2,280.00, effective August 1, 1952, vice Mrs. Hodgson, resigned.

Fellowships and Research

321. Increase Account No. 4995, Scholarships for Non-Resident Graduate Student - Teaching Fellows by \$411.49 from Unallocated Salaries.

322. Increase Account No. 4993, Scholarships for Non-Resident Graduate Students by \$843.50, \$719.00 of this amount to come from Unallocated Salaries and \$124.50 to be transferred from Account No. 4995 - Scholarships for Non-Resident Graduate Students - Teaching Fellows.

Cotton Merchandising Research

323. Accept the resignation of Mrs. Agnes K. Perry, Research Scientist I at \$3,048.00 for twelve months, effective at noon June 27, 1952.

324. Transfer Miss Bobbie J. Knowles from position of Research Scientist I at \$2,904.00 for twelve months, to position of Research Scientist I at \$3,048.00 from which Mrs. Perry resigned, transfer effective July 1, 1952.

325. Appoint Mr. David C. Laun as Research Scientist I at \$2,904.00 for twelve months, vice Miss Knowles, transferred, effective July 1, 1952.

326. Accept the resignation of Mrs. Evalyn L. Kaiser, Research Scientist I at \$2,904.00 for twelve months, effective at close of business June 30, 1952.

327. Appoint Mrs. Fay F. Henshaw as Research Scientist I at \$2,904.00 for twelve months, effective July 1, 1952, vice Mrs. Kaiser, resigned, \$2,772.00 annual rate to be charged Cotton Research Committee account and \$132.00 annual rate to Account No. 7137 - American Shippers Association.

OCT 3 1952

Cotton Merchandising Research (continued)

328. Change the appointment of Mr. Charles B. Crandall from Research Scientist I at \$2,640.00 for twelve months to newly created position of Research Scientist I at \$2,904.00 for twelve months, effective March 1, 1952.

329. Appoint Mr. Thomas H. Greene as Research Scientist I at \$2,640.00 for twelve months, for period June 9 - July 28, 1952 (noon), vice Mr. Crandall, transferred.

Rosalie B. Hite Fellowships

330. Increase the Special Equipment account by \$139.33 from Fellowships, Maintenance and Equipment account.

Hogg Foundation

331. Accept the resignation of Mrs. Maud Walker Keeling, Administrative Secretary at \$3,204.00 for twelve months, effective at close of business July 8, 1952.

332. Accept the resignation of Mrs. Mary Lou Craig, Senior Secretary at \$2,280.00 for twelve months, effective at close of business June 11, 1952.

333. Change the appointment of Mrs. Jeanette J. Freeman from Senior Secretary (Trainee) at \$2,160.00 for twelve months, to Senior Secretary at \$2,280.00 effective June 11, 1952.

334. Increase the salary rate of Mrs. Ruby R. Larson, Accounting Clerk, from \$2,160.00 to \$2,280.00, effective June 11, 1952.

335. Change the appointment of Mrs. Bert Kruger Smith from half-time to full-time basis at rate of \$3,048.00 for twelve months, effective July 1, 1952. Social Science Res, Assoc. I.

Division of Housing and Food Service

336. Accept the resignation of Mrs. Rosemary Reynolds Sluder, Food Service Supervisor III, Andrews and Carothers Dormitories, at \$2,760.00 plus meals, effective at close of business July 31, 1952.

337. Grant Mrs. Martha Elizabeth K. Perkins, Dormitory Manager, Andrews and Carothers, a leave of absence without salary for the period August 5-11, 1952.

338. Accept the resignation of Mrs. Lenore Loeb, Clerk-Typist, Men's Residence Halls, at \$1,944.00 for twelve months, effective at close of business August 27, 1952.

339. Accept the resignation of Mrs. Mary Ruth Watkins, Assistant Director, Home Economics Tea House; Instructor in Home Economics, part-time, effective at close of business July 31, 1952.

340. Accept the resignation of Mr. Webster P. McMinn, Plumber - University Apartments - at \$3,204.00 for twelve months, effective at close of business July 20, 1952.

341. Approve the following transfer of balances:

From Account No. 8657 - Brackenridge Land Rentals - Improvements to Brackenridge Lands	
To Account No. 8656 - Brackenridge Land Rentals	\$838.90
From Account No. 8658 - Brackenridge Land Rentals - Pay Station Commission Receipts	
To Account No. 6588 - University Apartments	1,153.19
From Account No. 6665 - Forfeited Deposits - Veterans Housing Projects totaling \$1,116.66	
To Account No. 6588 - University Apartments	670.00
To Account No. 6592 - San Jacinto Dormitories	446.66.

University Printing Division

342. Delete the name of Mr. Jesse James Sheppard, Utility Worker at \$2,400.00 for twelve months, since he died on June 17, 1952.

OCT 3 1952

Texas Memorial Museum

343. Transfer from the account for Laboratory Assistants (part-time) the amount of \$819.02 to Maintenance, Equipment, Investigations, Travel, Assistants, Labor, Printing, Building Improvements and Repairs fund.

Air Force Services Contract - No. 33(038)-11819

344. Remove the following from this payroll as of close of business June 30, 1952, since the contract has terminated as of that date:

<u>Research Psychologist (Faculty)</u>		
Frederick J. Adams		\$ 64.44(1/10)
John Carson McGuire (Project Director)		150.00(1/4)
Bill L. Kell		56.94(1/8)
Robert P. Anderson		51.75(1/8)

Air Force Test Research (Testing and Guidance Bureau)

345. Terminate the appointment of Mr. H. T. Manuel, Director (1/8), effective at close of business July 31, 1952.

346. Terminate the appointment of Mr. Benjamin Fruchter, Research Scientist (1/4) effective at close of business July 31, 1952.

Bureau of Industrial Chemistry - No. DA-23-072-ORD-77

347. Appoint Dr. Kenneth A. Kobe as Director, full-time, for the period June 16 - August 31, 1952, at \$822.22 per month.

Cellulose Research

348. Appoint Dr. W. Gordon Whaley as Director for the period July 17 - August 23, 1952, at \$813.33 per month for full-time service.

349. Change the appointment of Mr. Vernon L. Frampton, Research Scientist V. (Biochemist) at \$529.00 per month from full time to three-fourths time, effective July 1, 1952.

350. Accept the resignation of Miss Joanne Parker, Research Scientist III at \$414.00 per month, effective at close of business June 15, 1952.

C. E. R. - Bar Spacing

351. Terminate the appointment of the following as Research Engineer (Faculty)(1/4):

Hudson Matlock	\$111.11	June 15, 1952
James R. Holmes	122.22	May 31, 1952
Robert D. Turpin	94.44	June 30, 1952

352. Change the appointment of Mr. Phil M. Ferguson, Research Engineer (Faculty) to a half-time basis June 16 through July 16, 1952, at \$357.55 per month, and effective July 17 to five-elevenths time basis at \$316.67 per month.

353. Appoint Mr. Robert E. Apple as Research Engineer (Faculty)(1/4) at \$102.78 per month, effective June 16, 1952.

C. E. R. - Welding Precast Units

354. Change the appointment of Mr. Hudson Matlock, Research Engineer (Faculty) to a 11/12ths time basis at \$407.40 per month for the period June 16 - July 31, 1952, resigning him as of that date.

355. Appoint Mr. William F. Helwig as Research Engineer (Faculty)(1/4) at \$136.11 per month, effective June 16, 1952.

356. Appoint Mr. A. Anthony Topractsoglou as Research Engineer (Faculty) at \$455.55 per month, effective July 1, 1952.

Combustion Kinetics Project

357. Change the appointment of Mr. Robbin C. Anderson, Director (Faculty), from 1/8 time basis to 7/8 time basis, effective July 17, 1952, at \$505.54 per month.

358. Change the appointment of Mr. Lewis F. Hatch, Research Scientist (Chemistry)(Faculty), from 1/4 time to full time effective July 17, 1952 at \$577.77 per month.

OCT 3 1952

Container Research

359. Appoint Mr. Leonardt F. Kreisle as Research Engineer (Faculty) at \$433.33 per month, effective July 17, 1952.

360. Appoint Mr. Hudson Matlock as Research Engineer (Faculty)(11/12) at \$407.40 per month, effective August 1, 1952.

Defense Research Laboratory

361. Change the appointment of Mr. C. P. Boner, Director, from 1/4 time basis at \$250.00 per month to 3/4 time at \$750.00, effective July 17, 1952.

362. Effective June 16, 1952, change the appointment of Mr. Milton J. Thompson to full time at \$811.11 per month.

363. Remove Mr. William H. Hartwig, Research Engineer (Faculty) from the payroll for the period June 1-22, 1952, and effective June 23, appoint him full time at \$411.11 per month.

364. Effective June 16, 1952, change the appointment of Mr. William H. Shutts, Research Engineer (Faculty) to full time at \$444.44 per month.

365. Effective June 16, 1952, change the appointment of Mr. Frederick W. Stuve, Research Engineer (Faculty) to full time at \$366.66 per month.

366. Remove Mr. Joseph Winthrop Dalley, Research Engineer (Faculty) from the payroll for the period June 1-15, 1952, and effective June 16 appoint him full time at \$400.00 per month.

367. Effective June 16, 1952, change the appointment of Mr. Harold J. Plass, Jr., Research Engineer (Faculty) to full time at \$477.77 per month.

368. Effective June 16, 1952, change the appointment of Mr. Winfred A. Shaw Research Engineer (Faculty) to a 1/3 time basis at \$133.33 per month.

369. Change the appointment of Mr. Millard V. Barton, Research Engineer (Faculty) to full time at \$755.55 per month for the period June 16-30, 1952, and grant a leave of absence without pay for the period July 1 - August 31, 1952.

370. Effective June 16, 1952, change the appointment of the following Design Engineers (Faculty) to full time at the monthly salary indicated:

James D. McClung	\$477.78
Noel C. McGuire	466.67
Jack Lenhart	488.89

371. Effective July 16, 1952, appoint Mr. William A. Felsing as Research Scientist (Chemistry)(Faculty)(1/3) at \$274.07 per month.

372. Grant Mr. Norman Hackerman, Research Scientist (Chemistry)(Faculty) a leave of absence without pay for the period July 1 - August 17, 1952, and effective August 18 appoint him at same title on 1/2 time basis at \$316.67 per month.

373. Effective June 16, 1952, change the appointment of Mr. Claude Wendell Horton, Research Scientist (Physics)(Faculty) to full time at \$588.89 per month.

374. Effective August 1, 1952, change the appointment of Mr. Joseph Blankenship, Research Scientist (Psychology)(Faculty) to 1/4 time at \$102.78 per month.

375. Effective June 16, 1952, change the appointment of Mr. Lloyd A. Jeffress, Research Scientist (Psychology)(Faculty) to 3/4 time at \$505.55 per month, and effective July 17, 1952, to full time at \$688.89 per month.

376. Effective June 16, 1952, change the appointment of Mr. Hugh C. Blodgett Research Scientist (Psychology)(Faculty) to 3/4 time at \$525.00 per month and effective July 17 to 1/4 time at \$150.00 per month.

Defense Research Laboratory (continued)

377. Accept the resignation of the following as of the effective date indicated:

<u>Name</u>	<u>Title</u>	<u>Monthly Rate</u>	<u>Effective Close of Business</u>
Alfred Davis, Jr.	Research Engineer V	\$529.00	July 10, 1952
M. Walter Shur	Research Scientist (Mathematics) II		
Mrs. Peggy P. Johnston	Research Scientist (Mathematics) I	325.00	July 31, 1952
Shirlee A. Jones	Research Scientist (Math) I	231.00	June 30, 1952
Walter Kuehne	Research Scientist (Physics) IV	190.00	June 30, 1952
C. Frank Seay, Jr.	Research Scientist (Physics) IV	529.00	August 15, 1952
Rufus A. Moore	Research Scientist (Physics) III	504.00	July 14, 1952
Alfred M. Englehart*	Technical Staff Asst. III	394.00	July 8, 1952
Kenneth L. Aldrich*	Draftsman I	341.00	July 16, 1952
Mrs. Frances W. Palmer	Administrative Secretary	200.00	July 17, 1952
Howard B. Sedwick	Administrative Clerk	254.00	July 31, 1952
Gladys I. Cunningham	Senior Clerk-Typist	280.00	August 17, 1952
Patricia R. Robbins	Senior Clerk	200.00	June 20, 1952
Mrs. Shirley D. King	Secretary	190.00	June 20, 1952
		162.00	July 2, 1952

*Being changed to part-time and so not to appear in Regents Budget.

378. Appoint the following as indicated:

<u>Name</u>	<u>Title</u>	<u>Monthly Rate</u>	<u>Effective Beginning Date</u>
Eugene A. Ripperger	Research Engr. (Faculty)	\$555.55	Aug. 25, 1952
Alfred Davis, Jr.	Research Engineer V	\$529.00	Aug. 11, 1952
John H. Thompson	Research Engineer III	394.00	July 1, 1952
George C. Goldbaum	Research Engineer IV	504.00	June 1, 1952
Ralph J. Brodd	Research Scientist (Chem.) I	231.00	June 1, 1952
George E. Weekly	Research Sci. (Math.) III	325.00	June 1, 1952
H. Frances O'Kelley	Research Sci. (Math.) I	190.00	June 1, 1952
Chester M. McKinney, Jr.	Research Sci. (Physics) IV	457.00	June 16, 1952
Kenneth W. Hannah	Research Sci. (Physics) II	294.00	June 1, 1952
Harold D. Southward	Research Sci. (Physics) I	190.00	June 1 - Aug. 22, 1952
Mark V. Mechler	Research Sci. (Physics) III	375.00	June 1, 1952
Loyd D. Hampton	Research Sci. (Physics) I	190.00	June 1, 1952
James A. Muller	Technical Staff Asst. III	325.00	June 1, 1952
Alvin A. Johnson	Technical Staff Asst. I	200.00	June 11, 1952
Elige L. McBee	Technical Staff Asst. I.	180.00	June 16, 1952
John H. Hoes	Draftsman II	294.00	June 16, 1952
Mrs. Hazel H. Webb	Draftsman II	267.00	June 17, 1952
Gilbert Rodgers	Draftsman I	200.00	June 24, 1952
Jacqueline A. Keir	Draftsman I	200.00	June 11, 1952
Mrs. Onny B. Smith	Draftsman I	200.00	June 11, 1952
Marvin A. Drews	Research Engineer II	325.00	May 26, 1952
Norman R. Cooper	Research Engineer I	254.00	June 1, 1952
Charlie D. Anderson*	Laboratory Research Asst.	180.00	June 1, 1952
Joe D. McClung	Laboratory Attendant	125.00	June 17, 1952
William H. Rees, Sr.	Laboratory Machinist	267.00	July 1, 1952
E. Harold Lehnick	Laboratory Machinist (Trainee)	231.00	Aug. 15, 1952
Mrs. Charlotte S. Haddick	Administrative Secretary	242.00	June 9, 1952
Mrs. Alta N. Hoover	Administrative Secretary	242.00	July 29, 1952
Mrs. Grace S. Katzen	Senior Clerk	190.00	July 17, 1952
Mrs. Jo Jean H. Sheport	Secretary	171.00	June 24, 1952
Charles M. Halsell	Research Engineer I	254.00	Aug. 1, 1952
Henry M. Wooley	Utility Worker	171.00	June 25, 1952

*Leave without pay beginning July 1, 1952.

Electrical Engineering Research Laboratory

379. Effective June 16, 1952, change the appointment of Mr. Archie W. Straiton, Director, to full time at \$833.00 per month.

380. Effective June 16, 1952, change the appointment of Mr. Frederick E. Brooks, Jr., Assistant Director and Radio Engineer (Faculty) to 11/12 time at \$550.00 per month.

Electrical Engineering Research Laboratory (continued)

381. Effective June 16, 1952, change the appointment of Mr. Cullen M. Crain, Radio Engineer (Faculty) to 11/12 time at \$458.33 per month.
382. Effective June 16, 1952, change the appointment of Mr. John Paul German, Radio Engineer (Faculty) to full time at \$433.32 per month.
383. Effective June 16, 1952, change the appointment of Mr. Harold Wood Smith, Radio Engineer (Faculty) to 11/12 time at \$407.40 per month.
384. Effective June 16, 1952, change the appointment of Mr. Bob Meredith Fannin, Research Engineer (Faculty) to full time at \$466.66 per month.
385. Change the appointment of Mr. Alfred E. LaGrone from Research Engineer (Faculty)(3/4) at \$383.33 per month to Research Engineer IV at \$504.00, effective June 16, 1952.
386. Accept the resignation of Mr. Albert E. Mason, Jr., Research Scientist II at \$280.00 per month, effective at close of business July 31, 1952.
387. Accept the resignation of Mr. Glen D. Lichtenwalter, Technical Staff Assistant I at \$200.00 per month, effective at close of business August 16, 1952.
388. Grant Mr. Kenneth H. Jehn, Meteorologist (Faculty) a leave of absence without pay for the period July 28 - August 7, 1952.

Food Bacteriology Research

389. Effective July 17, 1952, change the appointment of Mr. O. B. Williams, Director, to full time at \$822.22 per month.

Gene Research

390. Effective July 17, 1952, appoint the following as Research Scientist (Faculty) at the monthly stipend indicated for each:

Orville Wyss	\$822.22
W. Frank Blair	588.88
A. R. Schrank	522.22

Heating and Cooling Research

391. Appoint Mr. John R. Watt as Director (1/2) at \$238.88 per month for the period July 1-16, 1952, and effective July 17 on 1/4 time basis at \$119.44 per month and as Associate Director.
392. Appoint Mr. Wayne E. Long as Director effective July 17, 1952.
393. Appoint Mr. Eugene S. Katz as Technical Staff Assistant II at \$220.00 per month for the period July 14 - August 15, 1952.

Investigation of the Changed Metabolism of Mutant Organisms

394. Appoint Mr. R. P. Wagner as Research Scientist (Faculty) for the period June 16 - August 15, 1952, at \$550.00 per month.

Laboratory of Algal Physiology

395. Appoint Mr. Leon O. Morgan as Research Scientist (Chemistry)(Faculty) (5/6) at \$398.14 per month for the period June 16 - July 16, 1952.
396. Appoint Miss Joye Murphy as Research Scientist I at \$254.00 per month, effective June 16, 1952.

Map Orientation Project

397. Remove Mr. Philip Worchel, Director, from the payroll, effective at close of business August 15, 1952, continuing him as Director without salary through August 31, 1952.

Military Physics Research Laboratory

398. Effective July 17, 1952, change the appointment of Mr. John A. Walter, Technical Reports Editor, to full time at \$477.77 per month.

OCT 3 1952

Military Physics Research Laboratory

299. Approve the following appointments:

Name	Title	Monthly Salary	Effective Beginning Date
Roy Pietsch	Research Scientist III	\$357.00	June 16, 1952
Don Harrell Tucker	Research Scientist II	267.00	June 16, 1952
Frank Lively	Technical Staff Asst. II	220.00	July 14, 1952
Mrs. Vivian Campbell	Technical Staff Asst. II	220.00	July 2, 1952
Mrs. Mary Jane Blair	Technical Staff Asst. II	220.00	June 2, 1952
Mr. Joel M. Walker	Technical Staff Asst. II	220.00	June 11, 1952
Mrs. Evelyn C. Welborn	Technical Staff Asst. II	220.00	June 16, 1952
Ramon Joseph Cook	Draftsman I	200.00	June 4, 1952
Rosemary B. Clowe	Senior Clerk-Typist	200.00	July 21, 1952
Mrs. Jane Quick	Senior Clerk-Typist	200.00	June 23, 1952
Mrs. Patricia Jean Lentz	Computing Clerk	154.00	June 4, 1952
James H. Frazier	Computing Clerk	154.00	June 12, 1952
Janette Bandy	Computing Clerk	154.00	June 2, 1952

400. Terminate the following appointments:

Name	Title	Monthly Salary	Effective Close of business.
John McCluney Loutrel	Research Sci. II	\$267.00	May 31, 1952
Martha M. Hayes	Research Sci. I	267.00	June 17, 1952
Frances Gene West	Senior Secretary	200.00	June 30, 1952

401. Change the appointment of Mrs. Margaret Tanner from Research Scientist I at \$180.00 per month to Technical Staff Assistant II at \$220.00, effective June 1, 1952.

Nuclear Physics Laboratory

402. Effective June 16, 1952, change the appointment of Mr. Emmett L. Hudspeth, Director (Faculty) to full time at \$722.22 per month.

403. Effective June 16, 1952, change the appointment of Mr. Robert N. Little, Research Scientist (Physics)(Faculty) to full time at \$522.22 per month, and effective July 17, to 1/2 time at \$261.11 per month.

404. Approve the following appointments:

Name	Title	Monthly Salary	Effective Beginning Date
James Alexander Rickard	Research Sci. (Physics) II	\$267.00	June 16, 1952
Ira L. Morgan	Research Sci. (Physics) I	231.00	June 1, 1952
Norman A. Bostrom	Research Sci. (Physics) I	231.00	July 1, 1952
Jerry T. Kopecek	Research Sci. (Physics) II	294.00	June 16, 1952
Patrick C. Cadenhead	Research Sci. (Physics) II	294.00	June 16, 1952
William B. Rose	Research Sci. (Physics) I	280.00	June 1, 1952
Marvin V. Harlow, Jr.	Research Sci. (Physics) I	190.00	July 17, 1952
Robert L. Seale	Research Sci. (Physics) IV	457.00	June 1, 1952

Primate Laboratory

405. Appoint Mr. Harry Helson as Research Scientist (Faculty) and Acting Director for the period July 17 - August 17, 1952, at \$844.44 per month.

406. Change the appointment of Mr. George V. Gentry, Research Scientist (Faculty) to full time effective July 17, 1952, at \$733.33 per month.

407. Appoint Mr. Henry Grady Rylander as Research Engineer (Faculty)(1/4) at \$111.11 per month, effective July 1, 1952.

408. Change the appointment of Mr. Ira Iscoe, Research Psychologist (Faculty) to 1/4 time, effective July 17, 1952, at \$108.33 per month.

409. Approve the following appointments:

Name	Title	Monthly Salary	Effective Beginning Date
William McDonald Hurst	Res.Sci. (Physicist) V	\$700.00	August 1, 1952
George Martin Krise	Res. Sci. (Physiologist) IV	414.00	June 16, 1952
Sarah Brooks Martin	Res. Sci. (Histologist) II	294.00	June 16, 1952
Mack Robinson	Technical Staff Asst. I	154.00	July 1, 1952
A. C. Cleveland	Technical Staff Asst. I	154.00	June 2, 1952
Chester M. Rowell	Laboratory Machinist	294.00	July 28, 1952
William E. Watson	Clinical Laboratory Tech.	200.00	July 23, 1952
Mrs. Vivian M. Zuehl	Senior Secretary	220.00	August 1, 1952
Howard B. Sedwick	Administrative Clerk	310.00	August 18, 1952

Primate Laboratory (continued)

410. Change the appointment of Mrs. Charlotte Forgy from Secretary at \$180.00 per month to Senior Secretary at \$220.00, effective June 1, 1952.

Research in Analytical Chemistry

411. Effective June 16, 1952, change the appointment of Mr. Gilbert H. Ayres, Director (Faculty), to full time at \$622.22 per month, and terminate his employment at close of business August 28, 1952.

412. Terminate the employment of Mr. Stanley H. Simonsen, Associate Director (Faculty) and Research Chemist, (1/4), effective at close of business July 31, 1952.

413. Terminate the employment of Mr. H. F. Young, Research Scientist (Chemistry) II at \$280.00 per month, effective at close of business June 30, 1952.

Research in Clinical Psychology

414. Appoint Mr. Harry Helson as Research Scientist (Faculty) effective August 18, 1952, at \$844.44 per month. Mr. Helson is serving as Acting Director during the summer months in the absence of the Director.

415. Appoint Mr. Eugene F. MacCaslin as Research Scientist (Psychology) (Faculty) (1/2) at \$194.44 per month, effective July 17, 1952.

416. Terminate the appointment of Mr. M. E. Bitterman, Research Scientist (Psychology) (Faculty) (3/4) effective at close of business July 31, 1952.

417. Effective July 17, 1952, change the appointment of Mr. Wayne H. Holtzman, Research Psychologist (Faculty) to full time at \$477.77 per month and terminate his appointment, effective at close of business July 31, 1952.

Research in Medical Bacteriology

418. Appoint Mr. Charles E. Lankford, Project Director; Research Scientist V at \$577.77 per month, for the period June 16 - July 16, 1952.

Research in Mold Metabolism

419. Appoint Mr. Jackson W. Foster, Director (Faculty), on a full time basis at \$844.44 per month, effective July 17, 1952.

1952-53 BudgetOffice of Government Sponsored Research

1. Appoint Mrs. Iantha B. Huggins as Secretary at \$2,160.00 for twelve months, effective September 1, 1952, vice Miss Forsvall, resigned.

Office of the Auditor

2. Change the appointment of Mrs. Dorothy Brodd, Accounting Clerk, from \$2,160.00 for twelve months to \$2,280.00, effective September 1, 1952, vice Mrs. Emch, resigned.

3. Appoint Mrs. Dorothy Mangum Caffey as Accounting Clerk at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. Brodd, transferred.

4. Change the termination of appointment of Miss Peggy Underwood, Accounting Clerk (Trainee) at \$2,052.00, from August 31, 1953, as reported in July docket, to February 28, 1953, and change name to Mrs. Peggy Underwood Baur, as she was married in August.

5. Delete the name of Mrs. Peggy King Graves, Accounting Clerk at \$2,160.00 for twelve months since she resigned prior to September 1, 1952.

6. Appoint Mrs. Margaret A. Stahl as Accounting Clerk (trainee) at \$2,052.00 for twelve months, for the period September 1, 1952 - February 28, 1953, vice Mrs. Graves, resigned.

7. Delete the name of Mrs. Leona H. Travis, Senior Secretary at \$2,400.00 for twelve months, since she has resigned prior to September 1, 1952.

8. Delete the name of Mrs. Clara McAllister Hayes, Clerk-Typist at \$1,944.00 for twelve months, since she resigned prior to September 1, 1952.

Office of the Auditor, continued
Accounting Division, continued

9. Change the appointment of Mrs. Kathryn M. Hohertz from Clerk-Typist at \$1,944.00 for twelve months to Accounting Clerk (Trainee) at \$2,052.00 for the period September 1, 1952 - February 28, 1953, funds to come from unused salaries.

10. Appoint Mrs. Marcella Wood Brannon as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Hohertz, transferred.

Bursar's Division

11. Appoint Mr. N. T. King as Cashier I at \$2,520.00 for twelve months, effective September 1, 1952, vice Mr. Jones, resigned.

12. Appoint Mrs. Barbara Ann Precise Sanders as Secretary at \$2,052.00 for twelve months, effective September 1, 1952, vice Mrs. Holden, resigned.

13. Appoint Miss Carolyn Sharp as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Norris, resigned.

14. Appoint Miss Dorothy Nell Balke as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Cook, resigned.

Payroll Division

15. Appoint Mrs. Lee Wharton Norman as Senior Clerk-Typist at \$2,400 for twelve months, effective September 1, 1952, vice Miss Clary, resigned.

16. Appoint Mrs. Julie W. Lewis as Clerk-Typist at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. McCaleb, resigned, additional funds to come from Unallocated Salaries.

Tabulating Services Division

17. Appoint Mrs. Margaret Hogg Lockridge as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Killough, resigned.

18. Delete the name of Mrs. Jo Ann S. Wright, Clerk-Typist at \$2,160.00 for twelve months, since she resigned prior to September 1, 1952.

Office of the Registrar

19. Change the appointment of Mr. Max Fichtenbaum, Associate Registrar at \$6,900.00 for twelve months to a three-fourths time basis, effective September 1, 1952.

20. Delete the following from the budget since they resigned prior to September 1, 1952:

Administrative Clerk	
Mrs. Shirley B. Cook	\$3,048.00
Secretary	
Mrs. Patsy R. Martin	2,160.00
Clerk-Typist	
Mrs. Billye E. Newmiller	2,160.00
Mrs. Margaret M. Anderson	2,052.00
Mrs. Charlene D. Wilder	2,052.00
Mrs. Nella K. Lasater	1,944.00
Mrs. Jane D. Frederick	1,944.00
Transcript Examiner	
Mr. John S. Alexander	2,640.00
Mrs. Mary Frances White	2,400.00
Key Punch Operator	
Mrs. Faye Keith Hammond	2,160.00

21. Change the appointment of Mrs. Nancy T. Palmer, listed as Clerk-Typist at \$2,160.00, to Administrative Clerk at \$2,904.00 for twelve months, effective September 1, 1952, vice Mrs. Cook, resigned.

22. Appoint the following as Clerk-Typist, effective September 1, 1952, at twelve month rate indicated:

Mrs. Dorothy Vega	\$2,052.00	(vice Mrs. Anderson)
Miss Doris Yvonne Messer	1,944.00	(vice Mrs. Wilder)
Mrs. Sophie F. Craig	1,944.00	(vice Mrs. Frederick)

23. Appoint the following as Clerk, effective September 1, 1952, at the twelve month rate indicated:

Mrs. Marilyn Pitman	\$2,052.00 (vice Mrs. Gidley)
Mrs. Margret J. Holland	1,944.00 (unfilled position)

24. Appoint Mr. Sydney Schiffer as Transcript Examiner at \$2,640.00 for twelve months, full-time for the period September 1-15, 1952, and 15/44ths time for the period September 15, 1952 - May 31, 1953, vice Mr. Alexander, resigned, retaining unused salary funds in this position for other part-time appointments.

25. Appoint Mrs. Martha B. Barter as Transcript Examiner at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. White, resigned.

26. Appoint Mrs. Billie Jo Polk as Senior Clerk (Trainee) at \$2,280.00 for twelve months, effective September 1, 1952, funds to come from vacant position of Senior Clerk.

27. Appoint Miss Darlene Varley as Key Punch Operator at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. Hammond, resigned.

28. Create two Clerk-Typist positions at \$1,080.00 each for twelve months, non-line items, from position of Clerk-Typist from which Mrs. Palmer was transferred.

29. Increase the salary rate of Mrs. Dorothy Mae Dodson, Senior Clerk-Typist, from \$2,400.00 for twelve months to \$2,520.00, effective September 1, 1952, additional funds to come from Unallocated Salaries.

30. Appoint Miss Ann K. Scott as Secretary at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. Martin, resigned.

31. Accept the resignation of Mrs. Jane Rowley, Senior Clerk-Typist at \$2,520.00 for twelve months, effective at close of business September 9, 1952.

Student Life Staff

32. Delete the following from the budget since they resigned prior to September 1, 1952:

Director, Student Employment Bureau (Student Group Advisor II) Joe D. Farrar (nine months)	\$3,375.00
Secretary Mrs. Sally See Llewellyn	2,052.00

33. Change the appointment of Mr. Charles W. Roberts from Director of University Veterans Advisory Service; Coordinator of Religious Activities (Student Group Advisor II) at \$4,092.00 for twelve months (paid from Veterans Advisory Service budget) to Director, Student Employment Bureau; Coordinator of Religious Activities (Student Group Advisor II) at \$4,500.00 for twelve months, effective September 1, 1952, vice Mr. Farrar, resigned, additional funds needed to come from Unallocated Salaries.

34. Appoint Mr. Oliver Hoyt Williams as Director of University Veterans Advisory Service (Student Group Advisor I) (three-fourths time) without salary from this budget. Effective September 1, 1952.

35. Appoint Miss Cristina B. Catt as Secretary at \$2,052.00 for twelve months, effective September 1, 1952, vice Mrs. Llewellyn, resigned.

36. Appoint Mrs. Marjorie B. Rickard as Secretary at \$2,160.00 for twelve months, effective September 1, 1952, funds to come from unfilled position as \$2,052.00 and Unallocated Salaries.

Student Health Center

37. Delete the following from the budget since they resigned prior to September 1, 1952:

Accounting Clerk (Out-Patient) Mrs. Mary O. Noton	\$2,904.00
Clerk-Typist (Out-Patient) Mrs. Eileen L. Kleymeyer	1,944.00
Supervising Nurse (In-Patient) Mrs. Katherine S. Ginascol	3,204.00

Student Health Center (continued)

OCT 3 1952

38. Approve the following appointments in the Out-Patient Division, effective September 1, 1952 at the twelve month rate indicated:

Clinic Nurse		
Mrs. Evelyn K. Anderson	\$2,640.00	(vice Mrs. McCavick)
Accounting Clerk		
Miss Varine Varnell	2,772.00	(vice Mrs. Noton)
Clerk-Typist		
Mrs. Agnes Weed Abbott	1,944.00	(vice Miss Duncan)
Miss Marjorie Sue Baker	1,944.00	(vice Mrs. Kleymeyer)

39. Approve the following appointments in the In-Patient Division, effective September 1, 1952, at the twelve month rate indicated:

Director of Nurses		
Mrs. Lillian Munson McCavisk	\$3,900.00	(vice Mrs. Holton)
Supervising Nurse		
Mrs. Alexandria Ripperton	3,204.00	(vice Mrs. Ginascol)
Staff Nurse		
Mrs. Bobbie E. Witzgall	2,640.00	(vice Mrs. Sanders and unused salaries)
Operating Room Nurse		
Mrs. Shirley Mae Butler	2,772.00	(vice Mrs. Smith)

40. Increase the twelve month salary rate of the following Staff Nurses from \$2,520.00 to \$2,640.00, effective September 1, 1952: Payable from unused salaries

Mrs. Nina W. Shugart
Mrs. Elizabeth Bushnell Austin
Mrs. Eloise L. Teas

Teacher Placement Service

41. Appoint Mrs. Jessie Waltrip to the unfilled position of Secretary at \$2,052.00 for twelve months, effective September 1, 1952.

Official Publications

42. Change the appointment of Mrs. Merry K. FitzPatrick from Clerk-Typist at \$2,160.00 for twelve months to Secretary at same rate of pay, vice Mrs. West, whose name should be deleted since she resigned prior to 9/1/52.

43. Approve the appointment of Mrs. Marjorie C. Watson as Clerk-Typist at \$2,052.00 for twelve months, effective September 1, 1952, vice Mrs. FitzPatrick, transferred.

Student Employment Bureau

44. Delete the name of Mr. Joe D. Farrar, Director (Student Group Advisor II) (9 months) without salary from this bureau, since he has resigned prior to September 1, 1952.

45. Appoint Mr. Charles W. Roberts as Director; Coordinator of Religious Activities (Student Group Advisor II) without salary from this Bureau.

46. Delete the name of Mrs. Bess Jane Duncan, Placement Secretary at \$2,520.00 for twelve months, since she resigned prior to September 1, 1952.

47. Change the appointment of Mrs. Lillye Belle Stamper from Senior Clerk-Typist at \$2,400.00 for twelve months to Placement Secretary at \$2,520.00, effective September 1, 1952, vice Mrs. Duncan, resigned.

48. Appoint Mrs. Frances Richardson Anderson as Senior Clerk-Typist at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Stamper, transferred.

International Advisory Office

49. Change the appointment of Mrs. Viola G. Garza from Senior Secretary at \$2,640.00 for twelve months to Administrative Secretary at \$2,904.00 for the period September 1, 1952 - March 31, 1953, the additional money to come from Account No. 6117, Peruvian Teachers Education Project - Secretarial Help, Supplies, Materials and Workshop Operation.

University Veterans Advisory Service

50. Delete the name of Mr. Charles W. Roberts, Jr., Director; Coordinator of Religious Activities (Student Group Advisor II) at \$4,092.00 for twelve months, since he has been transferred to another position, effective September 1, 1952.

51. Appoint Mr. Oliver Hoyt Williams as Director (Student Group Advisor I) (three-fourths time) at \$2,925.00 for twelve months, effective September 1, 1952, vice Mr. Roberts, transferred.

52. Delete the name of Mrs. Betty Anne Younglove, Senior Clerk-Typist at \$2,400.00 for twelve months, since she has resigned prior to September 1, 1952.

53. Appoint Mrs. Lula G. Starnater as Senior Clerk-Typist at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Younglove, resigned.

School of Architecture

54. Change docket item 22 of the July meeting to grant Mr. Harwell Harris, Director, a leave of absence without salary for the period December 1-23, 1952, granting his leave with pay November 17-30, 1952.

55. Increase the salary rate of Mr. Hugo Leipziger-Pearce, Associate Professor, from \$5,200.00 for nine months to \$5,500.00, effective September 16, 1952.

56. Delete the name of the following Instructors at the nine months' rate indicated, since they have resigned prior to September 16, 1952:

Robert D. Garland, Jr.	\$3,700.00	John H. Kohn	\$3,700.00
Hal Underhill (on leave)	3,200.00		

57. Appoint Mr. Derk Vyn as Instructor at \$3,500.00 for nine months, effective September 16, 1952, vice Mr. Kohn, resigned.

58. Create a position of Secretary (half-time) at \$1,026.00 for twelve months, funds to come from unused salary of Mr. Harris in the amount of \$630.00 and the balance from the Teaching Fellows and Assistants account, and appoint Mrs. Loraine M. Jackson, effective September 1, 1952.

59. Delete the name of Mrs. Idalia C. McIver, Senior Secretary at \$2,520.00 for twelve months, since she has resigned prior to September 1, 1952.

60. Appoint Mrs. Willie Baggett as Senior Secretary at \$2,520.00 for twelve months, effective September 1, 1952, vice Mrs. McIver, resigned.

College of Arts and Sciences

Applied Mathematics and Astronomy

61. Grant Mr. Edwin W. Titt, Associate Professor at \$5,200.00 for nine months, a leave of absence without salary for the Long Session.

Bacteriology

62. Create an account "Storeroom Assistants" (12 months) in the amount of \$1,200.00, funds to come from Unallocated Salaries.

63. Change the title of position of Mr. Ross S. Jennings from Laboratory Research Assistant to Laboratory Attendant at same salary rate, effective September 1, 1952.

64. Delete the name of Mr. Robert L. Hobbs, Custodial Worker at \$1,584.00 for twelve months since he has resigned prior to September 1, 1952.

Botany

65. Change the position of Technical Staff Assistant II (one-fourth time)(12 months) at \$693.00 to Research Scientist III (seven-forty-fourths time)(12 months) at a total annual salary of \$715.92, the additional \$22.92 to come from the Maintenance and Equipment (Botany) account, changing footnote (p) to read Research Scientist III, 7/44 time in Clayton Foundation Project and Research Scientist III, 30/44 time, with total salary of \$4,500.00, 1952-53.

Chemistry

66. Appoint Mr. Norman Hackerman as Chairman for the Long Session, vice Mr. Ayres, who has requested to be relieved of the chairmanship.

67. Grant Mr. Roger J. Williams, Distinguished Professor at \$9,600.00 for nine months, a leave of absence without pay for the First Semester.

68. Increase the salary rate of Mr. Gilbert H. Ayres, Professor, from \$6,000.00 to \$7,200.00 for nine months, effective September 16, 1952.

Chemistry, continued

69. Appoint Mr. William R. Shaw to unfilled position of Assistant Professor at \$4,200.00 for nine months, effective September 16, 1952.
70. Increase the salary rate of Mr. Wayne Jackson, Laboratory Stores Assistant, from \$2,160.00 for twelve months to \$2,280.00, additional funds to come from Unallocated Salaries.
71. Delete the name of Mrs. Evelyn Squyres, Secretary at \$2,280.00 for twelve months, since she resigned prior to September 1, 1952.
72. Appoint Mrs. Gloria Joyce Turner as Secretary at \$2,280.00 for twelve months, effective September 1, 1952, vice Mrs. Squyres, resigned.
73. Change the appointment of Miss Katherine De Gullette, Clerk-Typist at \$1,944.00 for twelve months, to half-time, effective September 16, 1952, the additional salary funds to be retained for appointment of another half-time Clerk-Typist.

Classical Languages

74. Appoint Mr. Mordecai Samuel Chertoff as Lecturer without salary for the Long Session.

Economics

75. Appoint Mr. Murray Emanuel Polakoff as Assistant Professor (1952-53 only) at \$4,300.00 for nine months, effective September 16, 1952, funds to come from vacant position of Instructor at \$3,600.00 and from unused salary of Dr. Ayres, on leave.
76. Appoint Mrs. Bonnie H. Whittier as Secretary at \$2,400.00 for twelve months, effective September 1, 1952, vice Miss Gibbons, resigned.

English

77. Increase the salary rate of Mr. R. B. Long, Associate Professor, from \$5,000.00 for nine months to \$5,300.00, additional funds to come from Unallocated Salaries.
78. Change the appointment of Miss Edleen Begg, Instructor, from three-fourths time to full time at \$3,700.00 for nine months, effective September 16, 1952, additional funds to come from Unallocated Salaries.
79. Appoint Mr. Lavoisier Lamar to the unfilled position of Instructor (1952-53 only) at \$3,600.00 for the Long Session.

Geography

80. Appoint Mr. Julius Rezler as Visiting Lecturer for the First Semester at a total salary of \$2,500.00 for the period, funds to come from unused salaries.

Geology

81. Grant Mr. R. K. DeFord a leave of absence without loss of pay for the period September 16-October 4, 1952, in order that he may attend the International Geological Congress in Algiers as a representative of the University.
82. Delete the name of Mr. J. L. Wilson, Associate Professor at \$4,900.00 for nine months since he has resigned prior to September 16, 1952.
83. Appoint Mr. Richard W. Rush as Assistant Professor for the Long Session at \$4,300.00, funds to come from unfilled position of Assistant Professor at \$4,200.00 and unused salaries.
84. Delete the name of Mr. W. A. Jenkins, Jr., Instructor (temporary) at \$3,900.00 since he has resigned prior to September 16, 1952.
85. Appoint Miss Roselle M. Girard as Special Instructor at \$3,300.00 for nine months, effective September 16, 1952, vice Mr. Jenkins, resigned.
86. Delete the salary of \$7,300.00 of Dr. H. P. Bybee, Professor; Geologist in Charge University Lands, Geology, since he is being assigned full time duty in University Lands, Geology, for the 1952-53 fiscal year, and return his salary to Unallocated Salaries account.

OCT 3 1952

Government

87. Delete the name of Mrs. Elizabeth G. Fielder, Senior Secretary at \$2,400.00 for twelve months, since she resigned prior to September 1, 1952.
88. Appoint Miss Laura G. Robinson as Senior Secretary at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Fielder, resigned.

Germanic Languages

89. Grant Mr. George Schulz-Behrend, Assistant Professor at \$4,700.00 for nine months, a leave of absence without pay for the Long Session.
90. Appoint Mr. Karl Molterer as Visiting Instructor for the Long Session at \$3,500.00 for the period, funds to come from unused salaries.

History

91. Grant Mr. Fulmer Mood, Professor at \$6,400.00 for nine months, a leave of absence without pay for the Long Session.
92. Appoint Mr. Ralph Wright Steen as Visiting Professor (1952-53 only) at \$6,400.00 for the Long Session vice Mr. Mood, absent on leave.

Home Economics

93. Grant Miss Gene Spencer, Professor at \$7,300.00 for nine months a leave of absence without pay for the First Semester.
94. Change the appointment of Miss Rosalie Godfrey, Associate Professor from two-thirds time at \$3,400.00 to full time at \$5,100.00, funds to come from unused salaries and Unallocated Salaries.
95. Appoint Miss Gladys Short as Assistant Professor at \$4,600.00 for nine months, effective September 16, 1952, vice Miss Caldwell, absent on leave.
96. Increase the salary rate of Miss Phyllis Richards, Special Instructor, from \$3,600.00 for nine months to \$3,700.00, funds to come from unused salaries.
97. Increase the salary rate of Miss Marian Keller, Special Instructor, from \$3,500.00 to \$3,600.00, funds to come from unused salaries and delete her name from the budget since she resigned prior to September 16, 1952.
98. Appoint Mrs. Mary Wickson Barduhn as Special Instructor (Temporary) for the First Semester at a nine-month salary rate of \$3,600.00, vice Miss Keller, resigned.
99. Delete the name of Mrs. Ellen Kipcak, Special Instructor at \$3,300.00 for nine months, since she has resigned prior to September 16, 1952.
100. Appoint Miss Jewell Jeanne Wheeler as Special Instructor at \$3,300.00 for nine months, effective September 16, 1952, vice Mrs. Kipcak, resigned.
101. Delete the name of Mrs. Mary Watkins, Special Instructor (half-time) at \$1,650.00 for nine months, since she resigned prior to September 16, 1952.

Philosophy

102. Appoint Mr. John L. McKenney to unfilled position of Assistant Professor (for 1952-53 only) at \$4,500.00 for nine months, effective September 16, 1952.

Physics

103. Grant Mr. John J. Miller, Assistant Professor at \$4,600.00, a leave of absence without salary for the Long Session.
104. Appoint the following for the Long Session at the nine months stipend indicated for each, funds to come from unused salaries and/or Unallocated Salaries:

Assistant Professor	
Joseph Charles Grosskreutz	\$4,400.00
Walter Elmer Millett	4,400.00
Special Instructor	
Eugene Vasily Ivash	4,000.00

Psychology

105. Change the appointment of Mr. Mayo D. Grantham from Laboratory Machinist (twelve months) at \$3,360.00 to Scientific Instrument Maker I at \$3,528.00 for twelve months, effective September 1, 1952.
106. Delete the name of Mrs. Dorothy Slusser, Senior Secretary at \$2,400.00 for twelve months since she has resigned prior to September 1, 1952,
107. Appoint Mrs. Margaret C. McGrade as Senior Secretary at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Slusser, resigned.
108. Grant Mrs. Mavis Elizabeth Escobar, Secretary at \$2,280.00 for twelve months, a leave of absence without pay for the period September 1-15, 1952, and effective September 16, 1952, appoint her at a salary rate of \$2,400.00 for twelve months, additional funds to come from Unallocated Salaries.
109. Appoint Mrs. Beatrice S. Jenkins as Clerk-Typist for the period September 1-15, 1952, at a twelve months rate of \$2,052.00, funds to come from unused salary of Mrs. Escobar, on leave.

Pure Mathematics

110. Delete the name of Mr. B. J. Ball, Special Instructor (Temporary) at \$3,300.00 for nine months since he has resigned prior to September 16, 1952.
111. Appoint Mr. John Theodore Mohat as Special Instructor (temporary) at \$3,300.00 for nine months, effective September 16, 1952, vice Mr. Ball resigned.

Romance Languages

112. Change the appointment of Mr. Richard W. Tyler from Assistant Professor at \$4,500.00 to Associate Professor (temporary) at \$4,800.00 for nine months, effective September 16, 1952, additional funds to come from Unallocated Salaries.
113. Grant Mr. R. L. Pendley, Assistant Professor at \$4,200 for nine months, a leave of absence without salary for the Long Session.

Slavonic Languages

114. Terminate the leave of Mr. Joe Malik, Jr., and appoint him as Special Instructor at \$3,700.00 for nine months for the Long Session.

Sociology

115. Grant Mr. Harry E. Moore, Associate Professor at \$5,700.00 for nine months, a leave of absence without pay for the Long Session.
116. Appoint Mr. Carl Addington Dawson as Visiting Professor (three-fourths time)(temporary) for the Long Session at a total stipend of \$5,700.00, funds to come from unused salary of Mr. Moore, on leave.
117. Appoint Mr. Egbert Gartley Jaco to the unfilled position of Instructor (temporary) at \$3,500.00 for nine months, effective September 16, 1952.

Speech

118. Approve the appointment of Mr. Donald Manly Williams as Associate Professor (temporary) at \$5,000.00 for nine months, effective September 16, 1952, funds to come from unfilled position of Lecturer (one-fourth time) and Unallocated Salaries.

Office of the Dean

119. Increase the salary rate of Miss Doris Anderson, Administrative Clerk, from \$3,528.00 for twelve months to \$3,720.00, effective September 1, 1952, additional funds to come from Clerical Assistants.
120. Delete the name of Miss Virginia Inez Lusk, Senior Clerk-Typist at ~~\$2,520.00~~ for twelve months, since she has resigned prior to September 1, 1952.
2,520.00
121. Delete the name of Mrs. Marjorie L. Weber, Senior Secretary at \$2,400.00 for twelve months, since she has resigned prior to September 1, 1952.

OCT 3 1952

College of Business AdministrationAccounting

122. Appoint Mr. Edward Shird Lynn as Assistant Professor (two-thirds time) (1952-53 only) at \$2,800.00^{total} for nine months, effective September 16, 1952, funds to come from unfilled position.

123. Appoint Mr. Philip T. Meyers as Lecturer (two-thirds time) for the Long Session at a total salary of \$2,400.00, \$1,400.00 to come from unfilled position of Assistant Professor and the balance from the Teaching Fellows and Assistants account.

124. Appoint Mr. Charles Henry Griffin as Lecturer (two-thirds time) for the Long Session at a total salary of \$2,400.00, funds to come from Teaching Fellows and Assistants account.

Business Services

125. Delete the name of Miss Ruby Barham, Instructor at \$3,800.00 for nine months, since she has resigned prior to September 1, 1952.

126. Appoint Mr. Faborn Etier as Associate Professor (temporary) - Secretarial Studies - at \$5,200.00 for nine months, effective September 16, 1952, funds to come from unused salary of Miss Barham and Unallocated Salaries.

Marketing, Resources, and Transportation

127. Change the appointment of Mr. John L. Hazard, Assistant Professor at \$4,300.00 for nine months, to a two-thirds time basis for the **First Semester**.

128. Change the appointment of Mr. Ernest Heath Vaughan, Jr., from Lecturer (one-third time) for the Long Session at \$1,000.00 to a two-thirds time basis for the First Semester at a total stipend of \$1,000.00 and to a one-third time basis for the Second Semester at total stipend of \$500.00, the additional funds to come from unused salary of Mr. Hazard.

Office of the Dean

129. Appoint Miss Helen Marie Knebel to the unfilled position of Senior Secretary at \$2,400.00 for twelve months, effective September 1, 1952.

130. Delete the name of Miss Lorelle Hoffmann, Secretary at \$2,052.00 for twelve months, since she has resigned prior to September 1, 1952.

College of Education
Curriculum and Instruction

131. Appoint Mrs. Alma Freeland to the unfilled position of Assistant Professor (Elementary Education) at \$4,000.00 for nine months, effective September 16, 1952.

132. Appoint Mr. John W. McFarland, Assistant Professor at \$4,700.00 for nine months, for the period September 1-15, 1952 at a total stipend of \$261.11 for the period, funds to come from Unallocated Salaries.

Educational Administration

133. Appoint Mr. Kenneth Ernest McIntyre as Associate Professor at \$5,200.00 for nine months, effective September 16, 1952, funds to come from unfilled position of Associate Professor at \$4,800.00 and from Unallocated Salaries.

134. Appoint Mr. Gale Roy Adkins as Assistant Professor (one-fourth time) for the Long Session at a total salary of \$1,190.25, funds to come from unfilled position of Lecturer and Unallocated Salaries.

Educational Psychology

135. Grant Mr. R. N. McCown, Assistant Professor at \$4,000.00 for nine months, a leave of absence without pay for the Long Session.

136. Appoint Mr. Ralph Duke as Lecturer at \$4,700.00 for nine months, effective September 16, 1952, funds to come from unused salary of Mr. McCown on leave and from Unallocated Salaries.

Physical and Health Education

137. Change the appointment of Miss Mary Buice from Instructor at \$3,700.00 to Assistant Professor at \$4,000.00, effective September 16, 1952, additional funds to come from Unallocated Salaries.

Bureau of Research in Education by Radio

OCT 3 1952

138. Appoint Mr. Gale Adkins to the unfilled position of ~~Assistant~~ Director without salary for the Long Session.

Junior College - Research and Editorial Office

139. Increase the salary for the position Social Science Research Associate II (half-time) from \$2,046.00 for twelve months to \$2,142.00, additional funds to come from Unallocated Salaries, and appoint Mr. Maurice L. Litton, effective September 1, 1952.

140. Increase the salary for the position of Technical Reports Editor I (half-time) from \$1,602.00 for twelve months, to \$1,860.00, additional funds to come from Unallocated Salaries.

141. Appoint Mrs. Virginia F. Lay as Senior Secretary at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Salas, resigned.

Office of the Dean

142. Delete the name of Mrs. Sybil Farmer, Secretary at \$2,160.00 for twelve months, since she has resigned prior to September 1, 1952.

143. Appoint Mrs. Annie L. Cook as Secretary at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. Farmer, resigned.

144. Delete the name of Mrs. Virginia F. Lay, Secretary at \$2,052.00, Office of Junior College Consultant, since she resigned prior to September 1, 1952.

College of EngineeringChemical Engineering

145. Delete the name of Mr. R. A. Fisher, Assistant Professor (First Semester only) at \$2,200.00 for period, since he has resigned prior to September 16, 1952.

146. Increase the appropriation for Stores Clerks (part-time) (twelve months) by \$211.00 from Unallocated Salaries.

Civil Engineering

147. Change the appointment of Mr. Carl W. Morgan, Assistant Professor at \$4,600.00 for nine months, to one-third time for the First Semester.

148. Delete the name of Mr. Robert E. Apple, Assistant Professor at \$4,000.00 for nine months, since he has resigned prior to September 16, 1952.

149. Appoint Mr. Frank Grant Bryant as Assistant Professor at \$4,100.00 for nine months, effective September 16, 1952, funds to come from unused salaries.

Electrical Engineering

150. Delete the name of Mr. A. J. McCrocklin, Associate Professor (temporary) at \$4,800.00 for nine months, since he has resigned prior to September 16, 1952.

151. Delete the name of Mr. William C. Dueterhoeft, Assistant Professor at \$4,700.00 for nine months, since he has resigned prior to September 16, 1952.

152. Appoint Mr. Alton Wayne Sisson as Assistant Professor (temporary) at \$4,000.00 for nine months, effective September 16, 1952, funds to come from unused salaries,

153. Change the appointment of Mr. R. W. Ludwig from Instructor at \$3,700.00 for nine months to Assistant Professor at \$4,000.00, effective September 16, 1952, additional funds to come from unused salaries.

Engineering Mechanics

154. Delete the name of Mr. Roscoe Guernsey, Associate Professor (temporary) (two-thirds time) at \$3,200.00 for nine months since he has resigned prior to September 16, 1952.

155. Appoint Mr. Eugene Arman Ripperger as Associate Professor at \$5,000.00 for nine months, effective September 16, 1952, funds to come from position from which Mr. Guernsey resigned and Unallocated Salaries.

156. Delete the word "(temporary)" after the name of Mr. Winfred A. Shaw, Assistant Professor.

157. Appoint Mrs. Laura R. Harris to the unfilled position of Secretary (half-time) at \$1,080.00 for twelve months, effective September 1, 1952.

Mechanical Engineering

158. Grant Mr. J. A. Scanlan, Assistant Professor (half-time) at \$2,100.00 for nine months, a leave of absence without salary for the Long Session,

Petroleum Engineering

159. Delete the name of Mr. Lake Robertson, Associate Professor (temporary) at \$4,800.00 for nine months, since he has resigned prior to September 16, 1952.

160. Appoint Mr. J. Paul Roston as Assistant Professor at \$4,200.00 for nine months, effective September 16, 1952, funds to come from unused funds in position of Professor.

161. Change the appointment of Mr. Charles W. Larkam from Assistant Professor (half-time) at \$2,250.00 for nine months to Lecturer at \$4,800.00, effective September 16, 1952, funds to come from unused salaries.

Office of the Dean

162. Delete the names of the following since they resigned prior to September 1, 1952:

Secretary	
Miss Anna Marie Gruetzner	\$2,052.00 for twelve months.
Placement Secretary	
Mrs. M. Joyce Lowe	2,400.00 for twelve months

163. Appoint Mrs. Helen H. Roberts as Placement Secretary at \$2,400.00 for twelve months, effective September 1, 1952, vice Mrs. Lowe, resigned.

164. Appoint Miss Mary Bess McDaniel as Secretary at \$2,052.00 for twelve months, effective September 1, 1952, vice Miss Gruetzner, resigned.

165. Appoint Mrs. Ann Page Welty to the unfilled position of Secretary at \$2,052.00 for twelve months, effective September 1, 1952.

College of Fine ArtsDrama

166. Appoint Mr. Kermit Marlow Shafer to the unfilled position of Assistant Professor (1952-53 only) at \$4,000.00 for nine months, effective September 16, 1952.

Music

167. Appoint Miss Monetta Clare Jill Bailiff to the unfilled position of Assistant Professor (Harp) at \$4,000.00 for nine months, effective September 16, 1952.

Office of the Dean

168. Delete the names of the following since they resigned prior to September 1, 1952:

Administrative Secretary	
Mrs. Jacqueline T. Mason	\$2,904 for twelve months
Senior Secretary	
Miss Kathleen Adele Glaze	\$2,640.00 for twelve months

169. Change Mrs. Mary T. Becker from position of Secretary at \$2,052.00 for twelve months to Administrative Secretary at \$2,904.00, effective September 1, 1952, vice Mrs. Mason, resigned.

170. Appoint Miss L. Jean Wesley as Secretary at \$2,052.00 for twelve months, effective September 1, 1952, vice Mrs. Becker, transferred.

School of Law

171. Increase the nine-month salary rate of the following to \$7,200.00, effective September 16, 1952, funds to come from unused salaries:

Professor	
Millard H. Ruud	
Jerre S. Williams	
Professor; Associate Dean	
M. K. Woodward	

School of Law (continued)

172. Appoint Mr. Lee Jones as Visiting Professor (part-time) for the First Semester at a stipend of \$2,400.00 for 4½ months, funds to come from unused salaries.

173. Appoint Mr. Julius F. Franki as Lecturer (one-third time) for the First Semester at a total stipend of \$1,000.00 for the period, funds to come from unused salaries.

174. Grant Mr. W. F. Young, Jr., Associate Professor at \$4,800.00 for nine months, a leave of absence without salary for the Long Session.

175. Delete the name of Mrs. Lee Pickett, Placement Secretary at \$2,520.00 for twelve months, since she resigned prior to September 1, 1952.

176. Establish the following budget for the Law Science Institute approved at the July meeting of the Board:

Law Science Institute

Director; Professor of Law	
Hubert Winston Smith (part-time)	\$7,000.00
Administrative Secretary	
(12 months)	2,904.00
Office Supplies, Travel, Maintenance, and	
Equipment (12 months)	3,000.00

The salary of the Director is to come from unused salaries; for the Secretary from Unallocated Salaries, and for the maintenance account from Unallocated Maintenance and Equipment.

Graduate School of Library Science

177. Appoint Mr. Fred A. Rothberger to unfilled position of "Reviser" at \$2,400.00 for nine months, effective September 16, 1952.

Pharmacy

178. Delete the name of Mr. Van Matthew Merrill, Laboratory Stores Assistant at \$2,160.00 for twelve months since he resigned prior to September 1, 1952.

179. Appoint Mr. Kelley Mobley as Laboratory Stores Assistant at \$2,160.00 for twelve months, effective September 1, 1952, vice Mr. Merrill, resigned.

School of Social Work

180. Create the position of Lecturer (one-third time) at \$1,000.00 for nine months, funds to come from Maintenance and Equipment account, and appoint Dr. Jay T. Shurley to this position, effective September 16, 1952.

Air Science and Tactics

181. Delete the name of Capt. John W Taylor, Assistant Professor, since he has been transferred to the Far East Air Force, Japan.

182. Appoint the following First Lieutenants as Assistant Professor without salary from the University:

Jares C. Lambdin
Robert C. Brown

183. Appoint Mrs. Ella Mae Lyles to the unfilled position of Clerk-Typist for the period September 1, 1952 - May 31, 1953, at a total stipend of \$1,458.00.

Military Science and Tactics

184. Approve the appointment of Colonel Robert E. York as Professor and Chairman without salary from the University.

185. Appoint Major John S. Benner, Jr., as Assistant Professor without salary from the University.

Military Property Custodian

186. Delete the name of Mrs. Billye Pruett, Clerk-Typist at \$2,052.00 for twelve months, since she resigned prior to September 1, 1952.

Physical Training for Men

OCT 3 1952

187. Appoint Mr. T. J. Lovvorn as Special Instructor (three-fifths time) at \$1,980.00 for nine months, effective September 16, 1952, funds to come from unused salaries.

Physical Training for Women

188. Delete the name of Mrs. Frances H. Crawford, Assistant Professor (1952-53 only) at \$4,200.00 for nine months, since she has resigned prior to September 16, 1952.

189. Delete the name of Miss Waldean Robichaux, Instructor at \$3,500.00 for nine months, since she has resigned prior to September 16, 1952.

190. Appoint Miss Dorothy A. Thompson as Instructor at \$3,800.00 for nine months, effective September 16, 1952, funds to come from unused salaries.

191. Appoint Miss Elizabeth M. Wise as Instructor (1952-53 only) at \$3,500.00 for nine months, effective September 16, 1952, funds to come from unused salaries.

192. Delete the name of Miss Jo Ann Swick, Secretary at \$1,539.00 for nine months since she has resigned prior to September 1, 1952.

193. Appoint Miss Donna Gail Johnson as Secretary at \$1,539.00 for nine months effective September 1, 1952, vice Miss Swick, resigned.

Intramural Athletics for Men

194. Change the salary rate of Mr. B. M. Whitaker, Intramurals Director (Men) from \$5,238.00 for nine months to \$5,760.00, effective September 16, 1952.

Graduate School - Office of the Dean

195. Change the title of Mr. H. H. Ransom from Assistant Dean; Professor of English to Associate Dean; Professor of English, effective September 1, 1952.

196. Create an additional position of Administrative Secretary at \$3,048.00 for twelve months, effective September 1, 1952, funds to come from Unallocated Salaries, and appoint Miss Kathleen Glaze to this position.

197. Change the effective beginning date of appointment of Miss Johanna A. Teltschick, Senior Secretary at \$2,400.00 for twelve months, from September 1, to September 16, 1952, the unused funds being transferred to account for Clerical Assistants.

198. Increase the Clerical Assistants account by \$1,920.00 from Unallocated Salaries.

University Research Institute

199. Approve the following grants from funds of the University Research Institute, which have been recommended by the Research Council and Dean of the Graduate School:

<u>Project No.</u>	<u>Description</u>	<u>Grant</u>
70	For Grants not to exceed \$100.00 to be made on approval of Research Council and Dean of Graduate School	\$1,000.00
402	Mr. Kenneth H. Jehn, Assistant Professor of Aeronautical Engineering, to make a study of the local climates of Austin and vicinity	
	Research Assistant	900.00
403	Miss Hilda F. Rosene, Associate Professor of Zoology, to obtain an insight into the mechanism of water absorption and water movement in Organisms.	
	Research Assistant	900.00

University Research Institute (continued)

OCT 3 1952

<u>Project No.</u>	<u>Description</u>	<u>Grant</u>
404	Mr. W. A. Felsing, Professor of Chemistry, to develop an accurate calorimeter for the determination of the heat capacities and the heats of vaporization of gases and liquids.	
	Research Assistant	\$ 900.00
405	Mr. F. A. Matsen, Professor of Chemistry, for assistance in computation of papers on a study on the electronic structure of molecules.	
	Research Assistant	900.00
406	Mr. Harry Ransom, Professor of English, grant for aid in publication.	
	Publication	1,200.00

Bureau of Business Research

200. Delete the following since they have resigned prior to September 1, 1952:

Business Research Supervisor	12 months rate	
Eugene O. Beard		\$3,720.00
Social Science Research Associate I		
Gus F. White		3,204.00
Statistical Clerk		
Mrs. Tommie Jean Martin		2,160.00
Senior Secretary		
Mrs. Marjorie T. Cornwell		2,772.00
Senior Clerk-Typist		
Lee Roy Kern (half-time)		1,200.00
Clerk-Typist		
Mrs. Juanita Tufares		2,280.00

201. Change the salary rate of Mr. Robert H. Ryan, Social Science Research Associate I from \$3,204.00 to \$3,360.00 for twelve months, effective September 1, 1952, funds to come from unused salaries.

202. Change the appointment of Mr. Frank L. Cadena from Social Science Research Assistant at \$2,400.00 to Social Science Research Associate I (half-time) at \$1,602.00 for twelve months, effective September 16, 1952, vice Mr. White, resigned.

203. Appoint Mrs. Beverly M. Webb as Statistical Clerk at \$2,160.00 for twelve months, effective September 1, 1952, vice Mrs. Martin, resigned.

204. Appoint Mrs. Welca Jean Farr as Clerk-Typist at \$2,280.00 for twelve months effective September 1, 1952, vice Mrs. Tufares, resigned.

205. Appoint Miss Joanne Barry as Library Assistant (half-time) at \$1,080.00 for twelve months, effective September 1, 1952, funds to come from vacant position of Library Assistant.

206. Change the appointment of Mr. William S. Lowe, Jr., from Clerk-Typist (half-time) at \$1,200.00 to full-time at \$2,400.00, effective September 1, 1952, additional funds to come from half-time Senior Clerk-Typist position from which Mr. Kern resigned.

Co-Operative Program in Educational Administration

207. Change the budget item in General Funds portion "Graduate Assistants to Faculty Members Engaged on Project Assignments" to "Faculty Members on Project Assignment" and increase the amount to \$4,500.00, the additional funds to come from Unallocated Salaries.

Bureau of Economic Geology

208. Appoint Mr. Walter S. Adkins as Consultant, effective September 1, 1952, to serve without salary.

OCT 3 1952

Bureau of Economic Geology (continued)

209. Change the salary rate of Mrs. Kathryn O'Neill Dickson, Research Scientist II (Geology) from \$3,528.00 to \$3,720.00, effective September 1, 1952, additional funds to come from Maintenance, Travel, Printing, Investigation and Equipment, and resign her as of close of business September 16, 1952, returning the \$192.00 to Maintenance, Travel, Printing, Investigation and Equipment to leave vacant position of Research Scientist II at \$3,528.00 rate.

210. Delete the name of Mrs. Ann S. Connor, Draftsman II at \$3,360.00 for twelve months, ~~since she resigned prior to~~ September 1, 1952.

211. Appoint Mr. Edwin William Nedbalak as Draftsman I at \$3,204.00 for twelve months, effective September 1, 1952, funds to come from unused salaries.

212. Appoint Mrs. Patricia J. Mathews as Draftsman I at \$2,772.00 for twelve months, effective September 1, 1952, funds to come from budget item "Draftsman" in the amount of \$2,400.00 plus \$156.00 from Unallocated Salaries and \$216.00 from Maintenance, Travel, Printing, Investigation and Equipment.

Research Laboratory in Ceramics

213. Delete "Instructor in Ceramic Engineering" from title of Mr. Ivan E. Buck, and grant him a leave of absence without pay for the fiscal year.

214. Appoint Mr. Rodney A. Roques as Research Scientist III at \$4,284.00 for twelve months, effective September 1, 1952, vice Mr. Buck, absent on leave.

Bureau of Engineering Research

215. Appoint Miss Flora Nell Williams as Secretary (three-fourths time) at \$1,554.48 for twelve months, effective September 1, 1952, funds to come from unfilled position of Secretary.

Plant Research InstituteClayton Foundation Project - Grant Funds

216. Change the title of Mr. Addison Lee from Assistant Director to Morphologist without change in salary.

217. Increase the item "New appointments" to \$6,600.00.

218. ~~XXXXXX~~ Increase the item "Research Fellows" to \$5,400.00.

219. Increase the item "Maintenance, Equipment and Travel" to \$3,661.50.

220. Change the item Technical Staff Assistant II (one-fourth time) to Research Scientist III (7/44th) at a total annual salary of \$715.92, the additional \$22.92 to be transferred from Maintenance, Equipment and Travel account.

Grass Research Project - Grant Funds

221. Change the title of Mr. Addison Lee from Assistant Director to Morphologist without salary change.

222. Change the item Technical Staff Assistant II (half-time) to Research Scientist III (39/44) at total annual salary of \$3,068.16, the additional \$1,682.16 to be transferred from the item "Research Fellows."

Institute of Public Affairs

223. Delete the name of Mr. John C. Doyle, Social Science Research Associate I at \$3,528.00 for twelve months, since he resigned prior to September 1, 1952.

Texas Petroleum Research Committee

224. Approve the following budget for 1952-53:

ESTIMATED INCOME

One-half of the State Appropriation to the Oil
and Gas Division of the Railroad Commission of Texas
out of the special fund known as the Oil and Gas
Enforcement Fund in the State Treasury (H. B. 426 -
52nd Legislature) \$50,000.00

OCT 3 1952

Texas Petroleum Research Committee (continued)

ESTIMATED EXPENDITURES

	1951-52	1952-53
Director		
George H. Fancher	\$4,000.00(a)	\$8,000.00(b)
Robert L. Whiting (part-time)	2,250.00(c)	1,711.12(d)
Assistant Director		
	7,500.00	7,500.00
Associate Technologist (Research Engineer IV)		
	3,000.00(e)	5,484.00
Assistant Technologist (Research Engineer III)		
	4,200.00	4,968.00
	-----	4,968.00
Junior Technologists (Research Engineer II) (part-time) (2 at \$1,860.00 half-time)	10,800.00	3,720.00
Administrative Secretary		
Mrs. Margaret J. Lowe	3,300.00(f)	3,204.00
Clerical Assistants	1,100.00	1,200.00
Material, Equipment, Travel, Publications, Wages	8,100.00	9,244.88
		<u>\$50,000.00</u>

- (a) For the period September 1 - December 31, 1951; leave of absence effective January 1, 1952. Salary rate for 12 months \$12,000
- (b) For services from January 1 - August 31, 1953. Leave of absence September 1 - December 31, 1952. Salary rate for 12 months \$12,000.00
- (c) For the period June 1 - August 31, 1952. Salary rate for 12 months, \$9,000.00
- (d) For services from September 1 - December 31, 1952. Salary rate for 12 months \$9,000.00
- (e) For part-time services (f) Paid another person

The University of Texas Press

225. Create a line-item position of "Accounting Clerk" at \$2,160.00 for twelve months, effective September 1, 1952, funds to come from Clerical Assistants in the amount of \$1,000.00 and balance from Unallocated Salaries.

Bureau of Public School Service

226. Delete the name of Mr. T. J. Lovvorn, Clerk (part-time) at \$1,399.50 for twelve months since he has resigned prior to September 1, 1952.

Extension Teaching and Field Service Bureau

227. Grant Miss Willie Holdsworth, Lecturer in Educational Psychology at \$4,700.00 for nine months, a leave of absence without salary for the Long Session.

228. Change the appointment of Mr. Charles H. Dent from Assistant Professor at \$4,700.00 for nine months to Associate Professor at \$4,800.00, effective September 1, 1952. (temporary)

229. Appoint Mr. Ralph L. Duke, Lecturer in Educational Psychology at \$4,700.00 for nine months, as Assistant Director, effective September 1, 1952, and grant him a leave of absence without salary beginning September 16, 1952.

230. Delete the name of Mr. F. H. Mitchell, Lecturer in Educational Psychology at \$4,200.00 for nine months, since he has resigned prior to September 1, 1952.

231. Appoint Miss Mary Catherine Stribling as Lecturer in Educational Psychology (1952-53 only) at \$4,200.00 for nine months, effective September 1, 1952, vice Miss Holdsworth on leave.

232. Appoint the following as Lecturer in Music for the period September 1, 1952 - May 30, 1953, without salary from the University:

Arthur Paul Schoep
Joseph Kirshbaum

Extension Teaching and Field Service Bureau (continued)

233. Delete the name of the following since they resigned prior to September 1, 1952:

Senior Secretary	
Mrs. Billie F. Chapman	\$2,400.00 for twelve months
Secretary	
Mrs. Sue W. White	2,052.00 for twelve months

Industrial Education Department

234. Delete the following names since they have resigned prior to September 1, 1952:

Specialist in Painting & Decorating Trade (Training Specialist III)	
True Scarborough	\$5,760.00 for twelve months
Specialist in Butane Training (Training Specialist I)	
Truman Adkins	4,500.00 for twelve months
Senior Secretary	
Mrs. Billie B. Melton	2,400.00 for twelve months

235. Appoint Mr. Chester A. Barr to unfilled position of Specialist in Cleaning and Dyeing (Training Specialist II) at \$4,968.00, for twelve months, effective September 1, 1952.

236. Establish the position of Specialist Dry Cleaning Industry (Training Specialist II) (Trainee) at \$4,284.00 for twelve months, 75% to be reimbursed from Texas Education Agency and 25% from grant-in-aid from the State Association of Dry Cleaners, and appoint Miss Bethel I. Fox to this position, effective September 1, 1952.

Petroleum Training Department

237. Establish the position of Specialist in Management and Supervisory Training (Training Specialist III) at \$6,048.00 for twelve months, effective September 1, 1952, funds to come from transfer of funds in position Specialist in Supervisor Training (Training Specialist I) at \$3,900.00 and Unallocated Salaries.

238. Create the position of Specialist in Petroleum Instructional Material (Training Specialist II) at \$4,968.00 for twelve months for the six months period September 1, 1952 - February 28, 1953, funds to be reimbursed 25% from American Petroleum Institute Grant and 75% from State Board for Vocational Education, and appoint Mr. Raymond E. Williams.

239. Grant Mr. Burt L. Risley, Specialist in Supervisory Training (Petroleum Field)(Training Specialist II) at \$5,220.00 for twelve months a leave of absence without pay for the 1952-53 fiscal year.

240. Delete the name of Mr. Frank E. Vlasak, Specialist in Petroleum Training (Training Specialist II) at ~~\$5,220.00~~ for twelve months since he has resigned prior to September 1, 1952. \$5,220.00

241. Appoint Mr. Glen E. Wilber as Specialist in Supervisory Training (Petroleum Field)(Training Specialist II) at \$4,968.00 for twelve months, effective September 1, 1952, funds to come from unused salaries.

242. Transpose footnotes on salaries of Miss Nolen and Mrs. Taylor, Senior Secretaries, making Miss Nolen's (k) and Mrs. Taylor's (i).

Package Loan Library

243. Delete the names of the following since they have resigned prior to September 1, 1952.

Librarian II (Loan)	
Mrs. Helen J. Jones	\$3,360.00 for twelve months
Librarian I (Reference)	
Robert P. Bodin	2,904.00 for twelve months
Senior Clerk-Typist	
Mrs. Florence F. Nixon	2,400.00 for twelve months
Senior Clerk	
Mrs. Josette Bigelow	2,400.00 for twelve months
Clerk-Typist	
Mrs. Maggie L. Grimes	1,944.00 for twelve months

Package Loan Library (continued)

OCT 3 1952

244. Appoint Mrs. Mona Keitt Wittmann as Librarian II (Loan) at \$3,360.00 for twelve months, effective September 1, 1952, vice Mrs. Jones, resigned.

245. Appoint Mrs. Kathryn J. Vaught as Librarian I (Reference) at \$2,904.00 for twelve months, effective September 1, 1952, vice Mr. Bodin, resigned.

246. Transfer Mrs. Edith Taborsky from position of Clerk-Typist at \$1,944.00 for twelve months to Senior Clerk-Typist at \$2,400.00, effective September 1, 1952, vice Mrs. Nixon, resigned.

247. Appoint Miss Mary Ann Hare as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Taborsky, transferred.

248. Transfer Mrs. Billie Collins from position of Clerk-Typist at \$1,944.00 for twelve months to Senior Clerk at \$2,400.00, effective September 1, 1952, vice Mrs. Bigelow, resigned.

249. Appoint Miss Maudie L. Gunn as Clerk-Typist at \$1,944.00 for twelve months, effective September 1, 1952, vice Mrs. Collins, resigned.

Visual Instruction Bureau

250. Delete the following names since they have resigned prior to September 1, 1952:

Audio-Visual Librarian

Thad M. McGar \$2,280.00 for twelve months

Clerk-Typist

Mrs. Elaine Bowman 1,944.00 for twelve months

Clerk

Doyle Eugene Hunt 2,160.00 for twelve months

251. Create a position of Audio-Visual Acquisition Librarian at \$3,900.00 for twelve months, effective September 1, 1952, funds to come from unfilled positions of Audio-Visual Librarian and Clerk totalling \$4,440.00, the remainder in the amount of \$540.00 to be transferred to the Assistants account.

252. Increase the salary rate of Secretary position from \$2,052.00 for twelve months to \$2,280.00, the additional \$228.00 to come from Assistants fund.

253. Transfer \$162.00 from the salary of Clerk-Typist from which Mrs. Bowman resigned to the Assistants fund.

Division of Extension - Office of the Dean

254. Establish the position of Specialist in Industrial Training Aids (Training Specialist, I) at \$3,900.00 for twelve months, funds to come from position in Distribution Education Department of the Industrial and Business Training Bureau, entitled Specialist in Supervisory Training (Training Specialist I), and appoint Mr. James H. Felts, effective September 1, 1952.

255. Delete the name of Mrs. Ruth L. Smith, Informational Writer at \$2,640.00 for twelve months since she has resigned prior to September 1, 1952.

256. Appoint Miss Loretta Shields as Informational Writer at \$2,640.00 for twelve months, effective September 1, 1952, vice Mrs. Smith, resigned.

Library

257. Delete the following names since they have resigned prior to September 1, 1952:

	Twelve months rate
Librarian I, Order	
Richard A. Gray	\$3,048.00
Librarian I, Reference-Rare Books	
Mrs. Betty Hill Blalock	3,048.00
Library Assistant	
Mrs. Cary T. Roberts	2,160.00
Secretary	
Mrs. Joan M. Parker	2,052.00
Senior Secretary	
William Donald Jordan	2,400.00
Clerk-Typist	
Mrs. Evelyn Frances Price	1,944.00
Mrs. Barbara H. Montague	1,944.00

Library, continued

258. Approve the following appointments, effective September 1, 1952, at the twelve month rate indicated:

	Twelve months rate
Librarian I, Order	
Mrs. Thelma Louise McLain	\$2,904.00 (vice Mr. Gray)
Librarian I, Cataloger	
Mrs. Vandolyn Browning Savage	3,048.00 (unfilled position plus unused salaries)
Librarian I, Acquisitions Assistant	
Janet Galt	2,904.00 (unfilled position)
Librarian I, Reference Assistant - Humanities	
John Paul Vagt	2,904.00 (vice Mr. Vaught, transferred)
Librarian I, Reference Assistant - Rare Books	
Mrs. Evalena B. Colley	3,048.00 (vice Mrs. Blalock)
Library Assistant	
Dwight L. Hubbard (three-fourths)	1,620.00 (unfilled position)
Gerry M. Taylor (half-time)	1,080.00 (unfilled position)
(Effective September 15, 1952)	
Accounting Clerk	
Mrs. H. Louise Michelson	2,160.00 (vice Miss Knebel)
Secretary	
Joan G. Haag (9/1/52-9/15/52)	2,052.00 (vice Mrs. Parker)
Clerk-Typist	
Barbara Ann Sawyer	1,944.00 (vice Mrs. Hillson)
(Leave without pay 9/4/52-9/10/52)	
Mrs. Bettye Sue Caruthers	1,944.00 (vice Mrs. Katzen)
Mrs. Norma J. Braly (Eff. 9/15/52)	1,944.00 (vice Mrs. Kushinsky)
Mrs. Donna J. Norman	1,944.00 (vice Mrs. Jones)

259. Transfer Miss Ilse M. Skipina, from position of Librarian I, Cataloger at \$3,048.00 for twelve months to unfilled position of Library Assistant (three-quarters time) at \$1,620.00, effective September 1, 1952.

260. Transfer Mr. Edwin F. Naught from position of Librarian I, Reference Assistant-Humanities, to same position with Law Library at salary of \$2,904.00 for twelve months, transfer effective September 1, 1952, additional funds from unused salaries.

261. Accept the resignation of Mr. Ivor P. Wold, Librarian I, Reference Assistant-Business and Social Science, at \$3,048.00 for twelve months, effective at close of business September 17, 1952.

262. Transfer Mrs. Coralee V. Refsell from position of Library Assistant (half-time) at \$1,080.00 for twelve months to position of Librarian I, Reference Assistant - Business and Social Science at \$2,904.00, effective September 18, 1952, granting her a leave of absence without pay September 1-17.

263. Grant Mrs. Karen Kushinsky, Senior Clerk at \$2,400.00 for twelve months, a leave of absence without pay for the period September 4-27, 1952.

264. Transfer Mrs. Henriette Hermon Pratt from position of Clerk-Typist at \$2,052.00 for twelve months to Library Assistant at \$2,160.00, effective September 1, 1952, vice Mrs. Roberts, resigned.

Physical Plant

265. Change the title of Mr. Allen R. Hamilton, Traffic and Security Services, from Traffic Sergeant to Traffic Lieutenant with no change in salary, effective September 1, 1952.

266. Change the appointment of Mr. Robert S. Ringstaff from Gardener, Care and Maintenance of Grounds, at \$2,520.00 for twelve months, to Grounds Crew Foreman at \$2,640.00, effective September 1, 1952.

267. Grant Mr. L. Roy Thigpin, Refrigeration Foreman at \$4,284.00 for twelve months, a leave of absence without pay September 1 - October 23, 1952, unused portion of his salary in amount of \$621.86 to be transferred to Other Operating Staff - Refrigeration.

OCT 3 1952

Off-Campus Research Center

268. Increase the salary rate of Mr. Clyde L. Davis, Maintenance Engineer from \$5,220.00 for twelve months to \$5,760.00, effective September 1, 1952, the additional funds to come from Maintenance Salaries account.

Radio House

269. Approve the following revised budget for 1952-53, additional funds in the amount of \$977.65 to come from Unallocated Maintenance and Equipment:

	1951-52 Rate	1952-53 Rate
Gale R. Adkins, Acting Director		
(Director (part-time))	\$ 6,612.50	\$. . .
Acting Director; Assistant Professor of Educational Administration Gale R. Adkins (part-time)	1,265.00	5,157.75(a)
(Radio Program Director (part-time))	2,955.00	. . .
Radio Production Manager; Instructor in Drama Harvey R. Herbst (part-time)	3,141.66(b)	4,008.33(c)
(Radio Production Manager)	3,528.00	. . .
Radio Script Writer Mrs. Marye D. Benjamin	3,360.00	3,528.00
	3,360.00	3,048.00
William H. Cavness	2,904.00(d)	3,048.00
Radio Technical Supervisor Noyes W. Willett	3,360.00	3,720.00*
Radio Control Technician Julius Donnell, Jr.	2,772.00	3,204.00*
Dale E. Peterson	2,772.00	3,204.00*
Thomas L. Ward (half-time)	1,260.00	1,602.00*
Staff Musician Frances Eleanor Page	2,904.00	3,048.00
Senior Secretary Suzanne J. Heidt	2,280.00(d)	2,400.00
Musicians (part-time)	3,274.00	2,000.00
Script, Production, and Clerical Assistants (Radio)	6,100.00	6,500.00
Maintenance, Equipment, and Travel (Radio)	11,000.00	11,000.00
(Television Production Manager)	1,138.87(e)	. . .
Script, Production, and Clerical Assistants (Television)(Sept. 1, 1952 - May 31, 1953)	596.13(e)	6,134.40
Maintenance, Equipment and Travel (Television) (Sept. 1, 1952 - May 31, 1953)	200.00(e)	3,000.00
		<u>\$64,802.48</u>

- (a) Also Assistant Professor of Educational Administration (one-fourth time) for nine months at a salary of \$1,190.25; and Director of the Bureau of Research in Education by Radio for 9 months without additional salary; in Radio House full time September 1 - 15, 1952 and June 16 - August 31, 1953, and three-fourths time during Long Session; total salary for 12 months \$6,348.00.
- (b) Leave of absence
- (c) Also Instructor in Drama (one-fourth time) for 9 months at a salary of \$925. In Radio House full time September 1 - 15, 1952, and June 16 - August 31, 1953, and three-fourths time during Long Session; total salary for 12 months \$4,933.33. Base teaching salary for 9 months \$3,700
- (d) Salary paid in part to another person
- (e) For period June 16 - August 31, 1952

Testing and Guidance Bureau

270. Delete the following since they have resigned prior to September 1, 1952:

Clinical Psychologist Mrs. Jean G. Mims (part-time)	\$4,626.82
Chief Psychometrist Mrs. J. Marie Geiger Musick	2,904.00
Senior Secretary Mrs. Barbara H. Hodgson	2,400.00
Secretary Mrs. Dorris M. Lucas	2,052.00

OCT 3 1952

Testing and Guidance Bureau (continued)

271. Appoint Miss Elizabeth Ann Keating as Chief Psychometrist at \$2,640.00 for twelve months, effective September 1, 1952, vice Mrs. Musick, resigned.
272. Increase the salary rate of Mrs. Thelma Delit and Mrs. Pauline S. Bender, both Psychometrists, from \$2,160.00 to \$2,280.00, effective September 1, 1952, funds to come from unused salaries.
273. Appoint Mrs. Carl Ann Uzzle as Secretary at \$2,052.00 for twelve months, effective September 1, 1952, vice Mrs. Lucas, resigned.
274. Increase the salary rate of Mrs. Joyce Eileen Cope, Clerk-Typist, from \$1,944.00 for twelve months to \$2,052.00, effective September 1, 1952, the additional \$108.00 to come from Clerical Assistants account.

Rosalie B. Hite Fellowships

275. Create a Fund for Small Grants. (No. 7617) in the amount of \$1,000.00, funds to come from Fellowships, Maintenance, and Equipment item (No. 7614) and the \$1,000.00 fund to be used to make grants not to exceed \$100.00, administered by the Dean of the Graduate School.

The Hogg Foundation for Mental Hygiene

276. Delete the following since they resigned prior to September 1, 1952:

Administrative Secretary	
Mrs. Maud Walker Keeling	\$3,360.00
Senior Secretary	
Mrs. Mary Lou Craig	2,400.00

277. Appoint Mrs. Betty Belk Moorhead as Administrative Secretary (half-time) at \$1,602.00 for twelve months, effective September 1, 1952.
278. Change the salary rate of Mrs. Ruby R. Larson, Accounting Clerk, from \$2,280.00 for twelve months to \$2,400.00, effective September 1, 1952.
279. Appoint Mrs. Bert Kruger Smith as Social Science Research Associate I (half-time) at \$1,602.00 for twelve months, effective September 1, 1952.
280. Credit the \$2,436.00 in unused salaries to the account for Office and Secretarial Assistants.

Housing and Food Service

281. Delete the name of Miss Rosalie S. Godfrey, Assistant to Director; Professor of Home Economics (part-time) at \$3,400.00 for twelve months since she is to serve full time in Department of Home Economics.
282. Delete the following names since they have resigned prior to September 1, 1952:

Manager, University Apartments	
Terrell A. Bryson, Jr.	\$3,048.00
Food Service Supervisor III	
Mrs. Rosemary R. Sluder	2,808.00
Assistant Director, Home Economics Tea House	
Mrs. Mary Ruth Watkins	1,620.00
Administrative Clerk	
James T. Franklin	3,000.00 (plus apartment)

283. Appoint the following to the unfilled positions in Women's Residence Halls for period September 9, 1952 - June 8, 1953:

Dormitory Counseling Supervisor - Andrews	
Mrs. Frances Beattie Shelton	\$1,422.00*
Dormitory Counseling Supervisor - Carothers	
Mrs. Julia Williams Rine	1,422.00*
Dormitory Counseling Supervisor - Littlefield	
Miss Helen Willard	1,710.00*

*Plus room and board estimated at \$468.00 for nine months

OCT 3 1952

Housing and Food Service

284. To separate Budget-wise and administrative-wise the Cafeteria Annex from the University Commons, approve the following revised budgets for this area for 1952-53 to replace budgets on pages 189 and 190 of 1952-53 Budget:

UNIVERSITY COMMONS Budget 1952-53 (12 months) (Revised)			
	<u>Total</u>	<u>Cafeteria Including Chuck Wagon</u>	<u>Soda Fountain</u>
ESTIMATED INCOME	\$262,500.00	\$249,500.00	\$13,000.00
ESTIMATED INCOME			
ESTIMATED EXPENDITURES			
<u>Salaries and Wages</u>			
Administrative Salaries	\$ 19,956.00	\$ 19,956.00	
Administrative Salaries - Division Office (Schedule 1)	4,152.00	4,152.00	
Semi-administrative Salaries	8,586.00	7,650.00	\$ 936.00
<u>Wages</u>			
Employees (full-time)	68,668.00	65,028.00	3,640.00
Students (part-time)	12,750.00	12,000.00	750.00
Total Salaries and Wages	\$114,112.00	\$108,786.00	\$ 5,326.00
<u>Office, Maintenance and Traveling Expense - Division Office (Schedule 1)</u>			
	600.00	600.00	
<u>Raw Food</u>	126,000.00	120,000.00	6,000.00
<u>General Operating Expenses</u>	20,500.00	18,945.00	1,555.00
<u>Total Budgeted to Expenditures</u>	\$261,212.00	\$248,331.00	\$12,881.00
UNALLOCATED BALANCE	<u>\$ 1,288.00</u>	<u>\$ 1,169.00</u>	<u>\$ 119.00</u>

UNIVERSITY COMMONS
ADMINISTRATIVE SALARIES
Budget 1952-53
(12 months)
(Revised)

	<u>1951-52 Rate</u>	<u>1952-53 Rate</u>
<u>University Cafeteria (including Chuck Wagon)</u>		
Director, University Commons Mrs. Eva L. Tiroff	\$ 5,220.00(a)	\$5,244.00(a)
Assistant Director, University Commons Grace B. Smith	4,500.00(a)	4,728.00(a)
Administrative Clerk Mrs. Myrtle B. Bowen	3,048.00(a)	3,120.00(a)
Food Service Supervisor III Mrs. Mary S. Gray	3,900.00(a)	3,900.00(a)
Food Service Supervisor III Margaret C. Jackson	2,904.00(a)	<u>2,964.00(a)</u>
Total Administrative Salaries		<u>\$19,956.00</u>

(a) Plus two meals per day estimated at \$240.00 for 12 months.

CAFETERIA ANNEX
Budget 1952-53
(12 months)
(Revised)

ESTIMATED INCOME	<u>\$160,000.00</u>
ESTIMATED EXPENDITURES	
<u>Salaries and Wages</u>	
Administrative Salaries	\$ 7,068.00
Administrative Salaries -	
Division Office (Schedule 1)	2,772.00
Semi-administrative Salaries	<u>4,040.00</u>
<u>Wages</u>	
Employees (full-time)	31,000.00
Students (part-time)	<u>10,000.00</u>
Total Salaries and Wages	\$ 54,880.00
<u>Office, Maintenance and Traveling Expense -</u>	
<u>Division Office (Schedule 1)</u>	396.00
<u>Raw Food</u>	83,200.00
<u>General Operating Expenses</u>	<u>12,875.00</u>
<u>Total Budgeted to Expenditures</u>	<u>\$151,351.00</u>
UNALLOCATED BALANCE	<u>\$ 8,649.00</u>

CAFETERIA ANNEX
ADMINISTRATIVE SALARIES
Budget 1952-53
(12 months)
(Revised)

	<u>1951-52</u> Rate	<u>1952-53</u> Rate
Manager, Cafeteria Annex		
Mrs. Ruth B. McCoy	\$ 4,092.00(a)	\$ 4,260.00(a)
Food Service Supervisor III		
Janice P. Haughn	2,400.00(a)	<u>2,808.00(a)</u>
Total Administrative Salaries		<u>\$ 7,068.00</u>

(a) Plus two meals per day estimated at \$240.00 for 12 months

University Printing Division

285. Delete the name of Mr. Jesse James Sheppard, Utility Worker at \$2,520.00 for twelve months, since he died on June 17, 1952.

Bureau of Business Research - Bureau of Reclamation Project

286. Change the appointment of Dr. John R. Stockton, Director (Faculty)(1/4) without salary to \$55.56 per month, beginning September 1, 1952.

Bureau of Industrial Chemistry - AF 33 (038) - 20390

287. Increase the monthly rates as follows:

	<u>From</u>	<u>To</u>
Director (Faculty)		
E. P. Schoch	\$208.33	\$218.75
Research Engineer IV		
Robert E. Kelly	480.00	504.00
Clyde E. Parish	480.00	504.00
Research Scientist (Physics) IV		
Fred J. Morris	529.00	555.00
Laboratory Research Assistant		
Mrs. Marie H. Jenkins	180.00	190.00
Laboratory Machinist		
Pinkney Pruett	267.00	280.00

288. Delete the name of Mrs. Jane Malone, Research Scientist (Chemistry) I at \$200.00 per month since she has resigned prior to September 1, 1952.

Defense Research Laboratory

289. Change the salary rate of Mr. M. J. Thompson, Associate Director (Faculty) (1/2) from ~~XXXXX~~ to \$472.23 per month, (11/20 time) effective September 16, 1952. \$422.23

290. Cancel the appointment of Mr. Jack Lenhart, Design Engineer (Faculty)(1/4) at \$133.33 per month, effective September 16, 1952.

291. Delete the following from the budget:

Research Engineer (Faculty)(Consultant)	
Roscoe Guernsey, Jr.	\$ --
Research Engineer III	
John Weiler	414.00
Research Scientist (Mathematics) II	
S. Eldon Dyer, Jr.	341.00
M. Walter Shur	341.00
Research Scientist (Mathematics) I	
Mrs. Peggy P. Johnston	242.00
Mrs. Shirlee A. Jones	200.00
Research Scientist (Physics) V	
Walter Kuehne	555.00
Research Scientist (Physics) III	
Rufus A. Moore	394.00
Research Scientist (Psychology)(Faculty)	
Lloyd A. Jeffress	733.33 (9/1-15)
Administrative Secretary	
Mrs. Frances W. Palmer	280.00
Senior Clerk-Typist	
Patricia R. Robbins	200.00
Laboratory Machinist	
George Dragisic	267.00

292. Make the following corrections and changes in names:

Technical Reports Editor II	
Mrs. Eleanor C. Lyons	to Mrs. Eleanor C. Hutchings
Technical Staff Assistant II	
Millard H. Hutchings	to Millard L. Hutchings
Clerk-Typist	
Wanda R. Raby	to Mrs. Wanda R. Birdsong

293. Approve the following appointments at the monthly rate indicated, effective September 1, 1952:

Research Engineer (Faculty)	
Eugene A. Ripperger	\$555.55 (9/1-15)
Research Engineer V	
Alfred Davis, Jr.	582.00
Research Engineer I	
Glen W. Zumwalt	280.00
Research Scientist (Chemistry)(Faculty)	
William A. Felsing	288.88 (9/5-15)(1/3)
	33.34 (9/16 -) (1/4)
Robbin C. Anderson	155.55 (9/1-15)(1/4)
	77.77 (9/16-) (1/8)
Norman Hackerman	344.44 (9/1-15)(1/2)
Research Scientist (Chemistry)I	
Ralph J. Brodd	242.00 (9/1-18)
Research Scientist (Physics)(Faculty)	
Claude W. Horton	161.11 (9/1 -)(1/4)
Research Scientist (Physics) II	
M. B. Ward	294.00 (9/1-18)
Research Scientist (Physics) I	
Wilmer A. Hoyer	267.00 (9/1-18)
Research Scientist (Psychology)(Faculty)	
Joseph Blankenship	111.11 (9/1 -)(1/4)

Defense Research Laboratory (continued)293. Appointments (continued)

Technical Staff Assistant III	
Alfred M. Englehart	341.00 (9/1-18)
Technical Staff Assistant II	
Mark S. Campbell	242.00 (9/1-18)
Herbert A. Hamblin	294.00
Technical Staff Assistant I	
Elige L. McBee	210.00
W. Ralph Owens	200.00
Alvin A. Johnson	200.00
Draftsman II	
Joseph M. Brown	325.00
Hazel H. Webb	280.00
John H. Hoes	310.00
Draftsman I	
Mary E. Morris	210.00
Gilbert Rodgers	210.00 (9/1 - 18)
Administrative Secretary	
Mrs. Charlotte Haddick	254.00
Mrs. Alta N. Hoover	242.00
Senior Secretary	
Mrs. Jo Jean H. Sheport	200.00
Senior Clerk-Typist	
Mrs. Phyllis S. Wright	200.00
Senior Clerk	
Mrs. Grace S. Katzen	200.00
Stores Clerk	
Jack C. Cunningham	220.00
Laboratory Machinist	
William H. Rees, Sr.	267.00
Laboratory Machinist (trainee)	
E. Harold Lehnick	242.00
Utility Worker	
Henry M. Wooley	171.00

294. Change the appointment of Miss Lois M. Obermiller from Senior Secretary at \$231.00 per month to Administrative Secretary at \$242.00 per month, effective September 1, 1952.

Electrical Engineering Research Laboratory

295. Delete the name of Mr. Albert E. Mason, Jr., Research Engineer II at \$294.00 per month since he has resigned prior to September 1, 1952.

296. Appoint Mr. Travis M. Hatch as Laboratory Machinist at \$267.00 per month effective September 1, 1952.

297. Appoint Mr. Louis S. Berger as Radio Engineer at \$210.00 per month. September 3-15, effective September 16 half-time at \$105.00 per month.

Gene Research

298. Delete the salary for Mr. Wilson S. Stone, Director (Faculty) for the period September 1-15, 1952.

Laboratory of Algal Physiology

299. Appoint Miss Joye Murphy as Research Scientist II at \$294.00 per month effective September 1, 1952.

Military Physics Research Laboratory

300. Approve the following appointments:

Research Scientist III	
William A. Read, Jr.	\$414.00
Roy Peitsch	357.00
Research Scientist II	
Jerry V. Kahlbau	325.00
Mrs. LaNelle J. Kahlbau	280.00
Don Harrell Tucker	280.00
John M. Loutrel	280.00

Military Physics Research Laboratory, continued300. Appointments (continued)

Research Scientist I	
Paul Jahu Fields	267.00
Harry Corbello	254.00
Technical Staff Assistant II	
Mrs. Vivian Campbell	231.00
Frank Lively	231.00
Mrs. Evelyn C. Welborn	231.00
Mrs. Mary Jane Blair	231.00
Joel M. Walker	220.00 (9/1-15)
Draftsman I	
Mrs. Jane Doane Frederick	254.00
Ramon Joseph Cook	210.00
Senior Clerk-Typist	
Mrs. Rosemary B. Clowe	200.00
Computing Clerk	
James M. Frazier	162.00
Mrs. Patricia Jean Lentz	162.00

301. Change the appointment of Mr. Richard H. Brandt, Technical Staff Assistant III, from \$325.00 (budget lists him at \$294.00) to \$341.00 per month, effective September 1, 1952.

302. Delete the following:

Research Scientist (Mathematics)(Faculty)	
John J. Miller	\$511.11 (9/1-15)

303. Accept resignation of following, effective at close of business on day indicated:

Research Scientist II	
James G. Kyser, Jr.	\$294.00 (September 30, 1952)
Computing Clerk	
Grace A. Vogt	162.00 (September 15, 1952)

Nutritive Requirements of Microorganisms

304. Appoint Miss Oleta Klatt as Research Scientist I at \$267.00 per month effective September 1, 1952.

Primate Laboratory

305. Approve the following appointments:

Research Scientist (Faculty)(Philosophy)	
George V. Gentry	\$777.77 (9/1-15)
Research Scientist (Physics) V	
William McDonald Hurst	700.00
Research Scientist (Histology) II	
Mrs. Sarah B. Martin	294.00
Technical Staff Assistant I	
Curley B. Clark	162.00
A. C. Cleveland	162.00
Mack Robinson	162.00
Clinical Laboratory Technician	
William E. Watson	210.00
Senior Secretary	
Mrs. Vivian M. Zuehl	231.00
Administrative Clerk	
Howard B. Sedwick	310.00
Laboratory Machinist	
Chester M. Rowell	294.00

306. Change the status of Mr. George M. Krise, Jr. from Research Scientist (Physiology) III at \$414.00 to Research Scientist (Physiology) IV at \$504 per month, effective September 1, 1952.

307. Change the salary of Mrs. Charlotte Forgy, Senior Secretary, from \$220.00 to \$231.00 per month, effective September 1, 1952.

Research in Analytical Chemistry

308. Change the appointment of Mr. Gilbert H. Ayres, Director (Faculty) from monthly rate of \$666.66 for the period September 1-15, 1952, to monthly rate of \$800.00 for the period September 8-15, 1952; thereafter he will serve as Director without salary.

Research in Clinical Psychology

309. Appoint Mr. Harry Helson as Research Scientist (Faculty) and Acting Director for the period September 1-15, 1952 at \$877.77 per month.

310. Cancel the appointment of Mr. Morton E. Bitterman and of Mr. Wayne H. Holtzman, Research Scientists (Psychology)(Faculty) since they will not be available on September 1, 1952, but will be appointed at a later date.

Research in Medical Bacteriology

311. Appoint Mr. C. E. Lankford as Director (Faculty)(10/11 time) for the period September 1-15, 1952 at a monthly salary of \$575.75.

WOMEN'S STUDENT HOUSING PROJECT: I recommend approval of the following transfers to take care of change orders that have been necessary during the progress of the work on this project, and also of an appropriation as indicated to provide sidewalks connecting the sidewalks installed as part of the project with sidewalks along Whitis Avenue and to take care of the minimum landscaping and planting in the project area.

1. Transfer \$776.72 from Account No. 9598, General Contract, W. D. Anderson Company, to Account No. 9595, Low Cost Student Housing.
2. Transfer \$255.00 from Account No. 9600, Electrical Contract, Dean Johnston, to Account No. 9595, Low Cost Student Housing.
3. Transfer \$102.31 from Account No. 9595, Low Cost Student Housing, to Account No. 9599, Plumbing and Heating Contract, Fox-Schmidt.
4. Transfer \$9.29 from Account No. 9596, Consulting Architect's Fee, Mark Lemmon, to Account No. 9595, Low Cost Student Housing.
5. Transfer \$21.75 from Account No. 9597, Associate Architect's Fee, Jessen, Jessen, Millhouse and Greeven, to Account No. 9595, Low Cost Student Housing.
6. Appropriate \$2,500.00 from Account No. 9595, Low Cost Student Housing to a new account, Sidewalks and Landscaping, Women's Student Housing Area.

In regard to rental rate and furnishing of these units, the docket for the July meeting, page M-40, reported the agreement that had been reached. It was not reported in that docket that the agreement in regard to furnishing also included the fact that if a unit did not wish to borrow the total \$3,456 allowable for furnishing, arrangements would be made either to reduce the amount of the monthly payment of \$3 per girl per month or to shorten the time required to pay back the loan. At the request of the Business Manager this is called to your attention here. Also in the earlier docket it was stated that the balance of \$242,000 was to be amortized over a period of three years. The three was in error and should be struck out.

SALE OF UNIVERSITY EQUIPMENT: The following x-ray diffraction equipment has been declared surplus to the needs of the Research Laboratory in Ceramics and the Physics Department of North Texas State College wishes to purchase this material at a price of \$2,500.00, the proceeds to be deposited to the Maintenance and Equipment account of the Research Laboratory in Ceramics::

- | | |
|---------------------------------------|---------------------------------|
| 1-X-ray Power Supply | 1-Cabinet for Recorder |
| 1-Counter and Frequency Assembly | 1-Damping and Amplitude Control |
| 1-Spectrometer Goniometer (90° arc) | 1-Limiting Stop for Goniometer |
| 2-Geiger Counter Tubes | 1-1 RPM Motor Drive |
| 3-Insert Tubes (Cu) | 1-1/4 RPM Motor Drive |
| 2-Insert Tubes (Fe) | 1-Specimen Holder |
| 1-Nickel Filter | 1-SiO ₂ Standard |
| 1-Manganese Filter | 1-Alignment Slit |
| 1-Brown Recorder (including two pens) | 1-Fluorescent Screen |

I recommend approval of this transaction.

RESEARCH CONTRACTS: The following contracts have been negotiated by the Office of Government Sponsored Research and have been signed by the Chancellor upon the recommendation of the appropriate Technical Director, the Executive Director of the Office of Government Sponsored Research, the President, and the Vice-Chancellor for Business and Finance. I recommend your approval and ratification of signatures.

1. Modification No. 2 to Contract No. AT-(40-1)-1037 by which the Atomic Energy Commission adds \$7,500.00 to the operating funds for continuation of research on spectrophotometric methods for the quantitative determination of the platinum metals. The contract period is extended through 30 June 1953. The research is directed by Dr. Gilbert H. Ayres, Professor of Chemistry and Director, Research in Analytical Chemistry.
2. Modification No. 2 to Contract No. AT-(40-1)-1039 by which the Atomic Energy Commission adds \$12,690.00 to the operating funds for continuation of research on the relationships of algae to the disposal of radioactive wastes. The contract period is extended through 30 June 1953. The research is directed by Dr. Jack Myers, Professor of Zoology and Director, Laboratory of Algal Physiology.
3. Modification No. 2 to Contract No. AT-(40-1)-1040 by which the Atomic Energy Commission adds \$6,730.00 to the operating funds for continuation of research on the metabolic processes in molds and fungi with Carbon-14. The contract period is extended through 30 June 1953. The research is directed by Dr. Jackson W. Foster, Professor of Bacteriology and Director, Research in Mold Metabolism.
4. Modification No. 2 to Contract No. AT-(40-1)-1049 by which the Atomic Energy Commission adds \$37,422.00 to the operating funds for continuation of research on inelastic scattering and nuclear reactions with light elements. The contract period is extended through 30 June 1953. The research is directed by Dr. Emmett L. Hudspeth, Professor of Physics and Director, Nuclear Physics Laboratory.
5. Modification No. 1 to Contract No. AT-(40-1)-1323 by which the Atomic Energy Commission adds \$27,000.00 to the operating funds for continuation of research on the direct and indirect effects of radiations on the genetic systems of organisms. The contract period is extended through 30 June 1953. The research is directed by Dr. Wilson S. Stone, Professor of Zoology and Director of Gene Research in the Genetics Foundation.
6. Supplemental Agreement No. 1 to Contract CST-630 by which the Department of Commerce, National Bureau of Standards, adds \$19,700.00 to the operating funds for continuation of VHF field intensity measurements and monitoring of six stations. The contract period is extended through 30 June 1953. The program is directed by Dr. A. W. Straiton, Professor of Electrical Engineering and Director, Electrical Engineering Research Laboratory.
7. Supplemental Agreement No. 3 to Contract No. DA-23-072-ORD-77 by which the Department of the Army, Ordnance, adds \$34,084.50 for continuation of research on the nitration of toluene and related aromatic compounds. The contract period is extended through 15 June 1953. The contract designation is changed to DAI-23-072-501-ORD(P) 6; additional "Schedule A" equipment is included; and the "Examination of Records" and "Gratuities" clauses are incorporated into the contract. The research is directed by Dr. Kenneth A. Kobe, Professor of Chemical Engineering and Associate Director, Bureau of Industrial Chemistry.
8. Contract No. DA 11-009-QM-19309 by which the Department of the Army, Quartermaster Food and Container Institute, provides \$76,970.00 for design and development of special purpose rigid containers. The contract period is effective from 9 May 1952 through 31 December 1953. The program is directed by Mr. J. Neils Thompson, Professor of Civil Engineering and Director, Container Research.
9. Supplemental Agreement No. 2 to Contract No. AF 33(038)-19571 by which the Department of the Air Force, Air Research and Development Command, modifies the requirement for a final report on the contract which ended 15 June 1952. No other changes are made. The research on infrahuman primates was directed by Dr. K. M. Dallenbach, Distinguished Professor of Psychology and Director, Primate Laboratory, and coordinated by a full-time Air Force Resident Technical Director, Dr. S. J. Kaplan.

RESEARCH CONTRACTS (continued)

10. Supplemental Agreement No. 1 to Contract No. AF 18(600)-165 by which the Department of the Air Force, Air Research and Development Command, provides that the final report required under the contract shall also include the research results of the predecessor contract, No. AF 33(038)-19571. The research on effects of radiation on infrahuman primates is directed by Dr. Harry Helson, Professor of Psychology and Acting Director, Primate Laboratory, and coordinated by a full-time Air Force Resident Technical Director, Dr. S. J. Kaplan.
11. Modification No. 1 to Contract No. AF 19(604)-183 by which the Department of the Air Force, Cambridge Research Center, corrects the wording of the overhead paragraph. No other contractual changes are made. The research on direct measurement of heat flux in the soil is conducted by Dr. A. W. Straiton, Professor of Electrical Engineering and Director, Electrical Engineering Research Laboratory.
12. Contract No. AF 19(604)-494 by which the Department of the Air Force, Cambridge Research Center, provides \$30,000.00 for measurement and analysis of index-of-refraction of the atmosphere. The contract is effective for the period 1 August 1952 through 31 July 1953. The research is conducted by Dr. A. W. Straiton, Professor of Electrical Engineering and Director, Electrical Engineering Research Laboratory.
13. Modification M1(52-375) to Contract No. AF 33(616)-14 by which the Department of the Air Force, Wright Air Development Center, substitutes different allotment numbers on the contract, which is directed by Dr. M. J. Thompson, Professor of Aeronautical Engineering and Associate Director, Defense Research Laboratory.
14. Amendment No. 3 to Task Order No. 2 to Contract NL23s-67363 by which the Department of the Navy, U.S.N. Purchasing Office at Los Angeles, establishes the overhead rate at 43.68% for the period 1 January through 31 August 1952. The research on formation of hydrazine is directed by Dr. George W. Watt, Professor of Chemistry and Director, Research on High Nitrogen Compounds.
15. Contract NOy-27492 by which the Department of the Navy, Bureau of Yards and Docks, provides \$12,952.00 for investigation of evaporative air coolers. The program, which has been operating under an earlier "Notice of Award", is directed by Mr. John R. Watt, Associate Professor of Mechanical Engineering and Director, Heating and Cooling Research. The term of the contract is 3 April 1952 through 2 June 1953.
16. Amendment No. 1 to Contract NOy-27492 by which the Department of the Navy, Bureau of Yards and Docks, corrects the wording of the travel reimbursement article. No other changes are made. The program continues under the direction of Mr. John R. Watt, Associate Professor of Mechanical Engineering and Director, Heating and Cooling Research.
17. Amendment No. 2 to Contract NOy-27492 by which the Department of the Navy, Bureau of Yards and Docks, establishes a fixed overhead rate of 43.68% for the calendar year 1952. No other changes are made. The program is directed by Mr. John R. Watt, Associate Professor of Mechanical Engineering, and Director, Heating and Cooling Research.
18. Amendment No. 3 to Contract NOy-27492 by which the Department of the Navy, Bureau of Yards and Docks, provides specifically for costs of communication and shipping expenses incurred in the performance of the contract. The program continues under the direction of Mr. John R. Watt, Associate Professor of Mechanical Engineering and Director, Heating and Cooling Research.
19. Change "A" to Contract NOy-28143 by which the Department of the Navy, Bureau of Yards and Docks, extends the initial period of performance through 31 July 1952. No other changes are made. Research on minimum spacing of bars in precast elements is conducted by Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Bar Spacing.
20. Change "B" to Contract NOy-28143 by which the Department of the Navy, Bureau of Yards and Docks, adds \$18,566.00 for continuation of research on minimum spacing of bars in precast elements using new type deformed bars. The contract period is extended through 31 July 1953; "Examination of Records" "Assignment of Claims", and "Gratuities" clauses are added; and the reporting requirements are set out. The program is directed by Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Bar Spacing.

RESEARCH CONTRACTS (Continued)

21. Amendment No. 1 to Contract NOy-28143 by which the Department of the Navy, Bureau of Yards and Docks, corrects the wording of the travel reimbursement article. No other changes are made. The program continues under the direction of Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Bar Spacing.

22. Amendment No. 2 to Contract NOy-28143 by which the Department of the Navy, Bureau of Yards and Docks, establishes a fixed overhead rate of 40.6% for the calendar year 1951 and 43.68% for the calendar year 1952. No other contractual changes are made. The program is directed by Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Bar Spacing.

23. Amendment No. 3 to Contract NOy-28143 by which the Department of the Navy, Bureau of Yards and Docks, provides specifically for costs of communication and shipping expenses incurred in the performance of the contract. The program continues under the direction of Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Bar Spacing.

24. Notice of Acceptance for Contract NOy-73227 by which the Department of the Navy, Bureau of Yards and Docks, provides \$8,000.00 for the development of criteria for the control of damage due to welding of reinforcing steel splices between precast concrete units. The contract became effective on 12 June 1952 and is conducted by Mr. J. Neils Thompson, Professor of Civil Engineering and Director, C.E.R. - Welding Precast Units.

25. Amendment No. 2 to Contract Nonr-375(01) by which the Department of the Navy, Office of Naval Research, provides \$122,659.00 for additional research on field and theoretical studies on propagation of millimeter radio waves. The period of performance is extended through 31 May 1954. The program is directed by Dr. A. W. Strilton, Professor of Electrical Engineering and Director, Electrical Engineering Research Laboratory.

26. Amendment No. 2 to Contract Nonr-375(02) by which the Department of the Navy, Office of Naval Research, provides \$2,000.00 to the current operating funds for an expansion in the scope of the research on adsorption studies and corrosion reactions directed by Dr. Norman Hackerman, Professor of Chemistry and Director, Corrosion Research Laboratory. No other contractual changes are made.

27. Contract Nonr-375(04) by which the Department of the Navy, Office of Naval Research, provides \$12,030.00 for a study of certain electrode processes. The contract is effective for the period 16 June 1952 through 15 June 1954. The research is conducted by Dr. L. O. Morgan, Assistant Professor of Chemistry and Director, Research in Nuclear Chemistry.

28. Contract Nonr-859(00) by which the Department of the Navy, Office of Naval Research, provides \$10,000.00 for biochemical and genetical research on certain mutants of *Neurospora*. The contract is effective for the period 16 June 1952 through 15 June 1953. The research is conducted in the Gene Research group of the Genetics Foundation by Dr. Robert P. Wagner, Associate Professor of Zoology.

29. Amendment No. 2 to Contract N6onr-266 by which the Department of the Navy, Office of Naval Research, substitutes a new travel reimbursement paragraph in the basic contract providing the customary \$9.00 per diem and \$12.00 on actual expense bases. Task Orders under the contract are in effect at the Main Campus and at the Medical Branch.

30. Amendment No. 7 to Contract N6onr-26610 by which the Department of the Navy, Office of Naval Research, adds \$8,000.00 to the operating funds and extends the period of performance through 15 July 1953. The research on catalytic properties of finely divided metals is conducted by Dr. George W. Watt, Professor of Chemistry and Director, Catalysis Research Laboratory.

31. Amendment No. 9 to Contract NObsr-52267 by which the Department of the Navy, Bureau of Ships, assigns certain Government-furnished property required in the research on underwater mechanisms. The program is conducted by Dean C. P. Boner, Professor of Physics and Director, Defense Research Laboratory.

32. Amendment No. 8 to Contract N0rd-10639 by which the Department of the Navy, Bureau of Ordnance, adds \$200,000.00 to the operating funds and extends the period of performance through 30 July 1953. The research on underwater acoustics is conducted by Dean C. P. Boner, Professor of Physics, and Director, Defense Research Laboratory.

33. Grant No. RG-2920(C) by which the Public Health Service, National Institutes of Health, provides \$2,300.00 for continued support of a study of the effects of sewage irrigation on soil characteristics for the period 1 September 1952 through 31 August 1953. The program is conducted by Mr. E. W. Steel, Professor of Sanitary Engineering and Director, Sewage Irrigation Study.

34. Grant No. G-3192(C) by which the Public Health Service, National Institutes of Health, provides \$7,268.00 for the continued support of research on nutritive requirements of microorganisms for the period 1 September 1952 through 31 August 1953. The research is directed by Dr. Esmond E. Snell, Professor of Chemistry.

CONTRACTS: The following contracts have been executed on behalf of the University by the official indicated. I recommend approval and ratification of signatures:

1. Supplement No. 2 to Contract V1001V-174 with the Veterans Administration, signed by Chancellor James P. Hart, providing for the offering of correspondence courses under Public Law 16 and Public Law 346 for the period beginning May 1, 1952 and ending April 30, 1955.

2. Contract DA-47-043-IE-329 with Department of the Army, United States Government, signed by Chancellor James P. Hart, providing for the offering of correspondence courses in cooperation with the United States Armed Forces Institute for the period July 1, 1952, through June 30, 1953.

3. Contract No. DA 41-133 AIV-987, with the Department of the Army, signed by Business Manager Jack G. Taylor, covering instruction at The University of Texas - Main University for Lt. Colonel William G. Sullivan, Inf., 039097, beginning June 4, 1952 and ending January, 1954.

4. Modification No. 1 to Contract No. DA 41-133-AIV-588 for the instruction of Major Reuben E. Wheelis, TC, 24184, in a course of Business Administration (Transportation), signed by Business Manager Jack G. Taylor, extending the time from the ending date of August 1952 to December 22, 1952, and increasing the charge for the course from \$450 to \$600.

5. Supplements Nos. 5 and 6 to Veterans Administration Contract No. V4049V-521, signed by President Theophilus S. Painter, No. 5 providing for advance payment by Veterans Administration of Tuition and other allowable charges for the 1952 Summer Session, and No. 6 incorporating into the current training contract The University of Texas Publication No. 5206, dated March 15, 1952, Summer Session, 1952, Main University.

6. Contract No. DA 41-133 AIV-1029 with the Department of the Army, signed by Dr. Theophilus S. Painter, President, covering instruction in the Graduate School of two army officers for the period September 9, 1952 to June 1, 1953, as well as Order Form 1 and 2 under the above contract; the former providing for instruction in Bacteriology for First Lieutenant Eugene B. Blair September 16, 1952 - May 30, 1953, at a total of \$142.50 for the course; and the latter for instruction in Medical Entomology, beginning September 9 and ending June 1, 1953, at a total cost of \$140.00 for Second Lieutenant Robert A. Lieden. I recommend approval and ratification of signatures.

7. Contract with Otis Elevator Company, signed by Mr. Jack G. Taylor, Business Manager, covering the maintenance of one Otis Electric Passenger Elevator located in the Eugene C. Barker Texas History Center Building, service to be furnished at the rate of \$32.50 per month, payable monthly, beginning June 15, 1952, and continuing until such time as the agreement should be terminated by ninety days' written notice by either party. I recommend approval and ratification of signatures.

EXTENSION AGREEMENT WITH COCA COLA BOTTLING COMPANY: Mr. Jack G. Taylor, Business Manager, has signed an extension agreement with the Coca Cola Bottling Company extending the Memorandum of Agreement, dated July 16, 1951, covering a soft drink non-exclusive vending machine concession, for a period of one year beginning September 1, 1952. I recommend approval and ratification of signature.

RENEWAL OF LEASE ON GARDEN PLOT USED BY PLANT RESEARCH INSTITUTE: Mr. Jack G. Taylor, Business Manager, Main University, has signed a lease with the Board for Texas State Hospitals and Special Schools for use of approximately 1.72 acres of land on Forty-seventh Street and Speedway for use by the Plant Research Institute for the period September 1, 1952 - August 31, 1953. I recommend approval and ratification of signature.

FELLOWSHIPS AND SCHOLARSHIPS: Upon recommendation of the appropriate committee of award, the following are approved:

1. Mr. William A. Jones has been awarded the Sun Oil Company Fellowship for the period September 15, 1952 - July 15, 1953.
2. Mr. Tom H. Cheavens has been awarded the General Aniline Fellowship for the period August 15, 1952 - June 15, 1953 at \$100 a month.
3. The following have been awarded tuition scholarships given by the Texas Society for Crippled Children for the 1952 Summer Session:

C. Ruth Upshaw	\$15.00
Mildred Dale Hall	15.00
Mary Kathryn Deathe	15.00
Ruth Anna McAlister	15.00
Ignacio Diaz-Risa	15.00
Alfred N. Johnson	30.00
David C. Carson	15.00
Grace Haen Hanson	15.00
Lear Ashmore	15.00
Hubert Choate	30.00
Agnes Reynolds Leggett	30.00
Ora A. Bennett	30.00
Willie Dean (Mrs.)	30.00
Rebecca B. Edwards	30.00

4. The following Wilbur S. Davidson scholarships in the amount of \$100.00 for the First Semester of 1952-53 have been cancelled:

Sides, Kenneth Simon	Key, Thomas Ray
Barnhardt, Floy Diane	Lammert, Joyce Evelyn
Bates, Tommy Jack	
Bennett, James Cooper	Mercer, Harley D.
Chromchak, Rudy Wayne	Nettleton, Kathleen D.
Duncan, Rita Joan	Rea, Robert Hall
Fea, Nadine Jessica	Ruby, Mary Lou
Goodson, Donald M.	Sampson, Eleazor Joy
Hazleton, Donald Lee	Schulz, George Leslie
Horwitz, Michael Emanuel	Steitle, Betty Jean
Jones, Wanda Lorraine	Stewart, Inez Lenell
Jordan, Bobbie Herschal	Villegas, Miss Orpah
	Watson, Darryl Wayne

5. The following Wilbur S. Davidson scholarships in the amount of \$100.00 each have been awarded for the First Semester of 1952-53, the amount payable after registration:

Bailey, Elizabeth Ann	Refugio, Texas
Ball, Billy Dean	Jacksonville, Texas
Cheak, Billy Doyle	Flourance, Texas
Coffin, Gloria Faith	Dallas, Texas
Fritz, Bobby Lavelle,	Belton, Texas
Greenberg, Ronald David	San Antonio, Texas
Holm, Elizabeth Ann	Houston, Texas
Jackson, Lorna Jean	Garland, Texas
Jackson, Norma June	Garland, Texas
O'Connor, Elizabeth Ann	Gonzales, Texas
Scruggs, Robert Gilbert	Sabinal, Texas
Woodfin, Sarah Elizabeth	El Paso, Texas
Burda, Chris Dominic	Brownfield, Texas
Anderson, Charles L.	San Antonio, Texas
Westerfeldt, Robert Callan	Fredericksburg, Texas
Darragh, Herbert	Austin, Texas
Schnell, Joyce Agatha	Houston, Texas

6. The following Rosalie B. Hite fellowships for 1952-53 have been awarded, effective September 1:

	<u>Pre-doctoral</u>
Mr. Bernal Fernandez-Piza, for twelve months	\$1,500.00
Mr. Si-Oh Li, for nine months	1,125.00
Mr. Robert McClam Welch, for twelve months	1,500.00
Mr. John Ingraham Wheeler, for twelve months	1,500.00
Mr. Oscar F. Weigand, for twelve months	1,500.00

Post-Doctoral

Miss Frances Elizabeth Clayton, twelve months, beginning July 1, 1952	\$3000.00
Mr. Francis A. Haskins, twelve months, beginning September 1	3000.00
Mr. Saul Kit, twelve months, beginning September 1	3000.00
Mr. Darrell Pratt, twelve months, beginning September 1	3000.00 plus any required fees for the twelve month

7. The Rosalie B. Hite Post-Doctoral Fellowship awarded to Mr. John H. Burnett, beginning in the Spring Semester, 1951-1952, has been cancelled, the funds thus freed to revert to the Maintenance and Equipment Account of the Rosalie B. Hite Fellowships.

8. The Texas Daughters of the American Revolution Scholarship for 1952-53 in the amount of \$200.00 has been awarded to Miss Gwenda Mullins of Tyler, Texas

9. The following scholarships have been awarded by the Scholarship Committee of the Music Department for 1952-53 in the amount of \$100.00 each, except as indicated, payable one-half on registration in September and the other half in February provided a B average has been maintained:

Miss June Haws - Voice	Miss Martha Powell - Piano
Mr. Harold Lewallen - Voice	Mr. Ben R. Gomez - Violin - \$120

10. The following scholarships were awarded by the Budget Council of the Music Department to students for the Organ Institute:

Mr. John M. Thomas	Wellington, Kansas	\$50.00
Mr. Leonard Raver	Syracuse, New York	50.00
Mr. T. Curtis Mayo,	Houston, Texas	35.00

11. Messrs. Wallace Parr, Allen J. Kuykendall, and Bendy Simms have been awarded Will Rogers Scholarships in the amount of \$200.00 each, \$100 payable on September 15, 1952, and \$100 payable on January 28, 1953.

12. The Will Rogers Scholarship awarded to Mr. Joy Cecil Green for the Second Term of the 1952 Summer Session has been cancelled.

13. The Will Rogers Scholarship awarded to Mr. Joe P. Gault for 1952-53 in the amount of \$200 has been cancelled.

14. The following fellowships in Chemical Engineering have been awarded for 1952-53:

<u>Recipient</u>	<u>Fellowship</u>	<u>Cash Stipend to Recipient</u>
Mr. William Charles Mills	Dow Chemical Company	\$1500
Mr. Allen J. Barduhn	E.I. duPont de Nemours	2100
Mr. James R. Fair, Jr.	Gulf Oil Company	1000
Mr. John Lynn Gidley	Carbide and Carbon Co.	1500
Mr. Roland H. Harrison	Jefferson Chemical Co.	1500
Mr. Langley R. Hellwig	Ethyl Corporation	1500
Mr. Earl J. Couch, Jr.	Humble Oil & Refining Co.	1600
Mr. Emerick J. Dobo	Eastman Kodak Company	1400
Mr. Thomas W. Leland, Jr.	Texas Company	1800

15. Mr. William D. Easterly, Jr., has been awarded a fellowship by the American Foundation for Pharmaceutical Education for 1952-53 in the amount of \$1200.

16. The Oil Recovery Chemicals Fellowship in the amount of \$1500 reported in an earlier docket as awarded to Mr. Charles P. Milner will be paid directly to the recipient and not through the University.

17. The Humble Oil and Refining Company Fellowship in Accounting has been awarded to Mr. Horace R. Brook for 1952-53.

18. Miss Gwyneth McCormick has been awarded a \$500 scholarship for the 1952 Summer Session from the Lemuel Scarborough Foundation - School of Social Work.

19. The following LaVerne Noyes Scholarships, which pay all required fees except the supplementary fees in Fine Arts and the General Property Deposit, have been awarded for the Long Session of 1952-53 and the Summer Session of 1953:

Tom K. Barton
Billie Frank Foster
Ed Charles Froebel
William Larry Gray
Patsy Ruth Hassman
Jarrett Hudnall, Jr.
Jack Trammell Ingram
Theodora W. Leuders
Buford D. McKinney, Jr.

Ronny Joe May
Marie Anne Smith Osborne
George S. Robertson, Jr.
De Etta Love S. Sayers
Charles Ernest Schwarz
Charles E. Smith
Larry Tunnell
Florence Marie Weber
Barbara Jean Youmans

20. The Ascher Silberstein Scholarship, to be paid \$175 during September registration and \$125 on January 15, 1953, has been awarded to Mr. James Clendernan.

21. Miss Betty Lou Trapani has been awarded the William L. Prather Scholarship for the 1952-53 Long Session in the amount of \$200, to be paid in eight monthly installments of \$25 each beginning October 1, 1952.

22. Mr. Jack W. Walker has been appointed a Stanolind Oil and Gas Fellow for the 1952-53 year.

23. The Farmer International Scholarships for 1952-53 have been awarded to the following students from Mexico: Mr. Salvador-Arreola Resendiz, Mr. Jorge Alberto Vazquez, and Mr. Pablo Okhuysen. Payments are to be made as follows:

September 15	\$300*	January 31	\$300*
September 30	150	February 27	150
October 31	100	March 31	150
November 30	150	April 30	150
December 31	150	May 31	200
		<u>Total</u>	<u>\$1800</u>

*Includes registration fees.

24. Mr. William A. Stallard has been awarded a \$1,600 Plant Research Institute Pre-doctoral Fellowship, the stipend to be paid in nine monthly installments beginning on September 1, 1952.

25. Mr. William G. Boll has been awarded a \$3,000 Plant Research Institute Post-Doctoral Fellowship, the stipend to be paid in twelve monthly installments beginning on September 1, 1952.

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS: On recommendation of the Dean of the Graduate School, the following awards have been made:

1. Non-Resident Graduate Student Scholarships for the First Term of the 1952 Summer Session:

Leona Bersadsky	Louisiana	\$35.00
Eric Bloch	New York	22.50
Don Wesley Carroll	West Virginia	35.00
Stone Deavours Cooley	Mississippi	22.50
John Gillespie	Oklahoma	35.00
Frances Wrobel Hurley	Ohio	35.00
Helen Elizabeth Johnson	Tennessee	35.00
John I. Krauskopf	New York	22.50
Howard Lackman	Connecticut	35.00
Carlton L. McQuagge	Mississippi	35.00
Robert Charles Makosky	California	35.00
Kemper Williams Merriam	Arizona	35.00
Arthur Zalman Orzeck	California	35.00
Fred Marcus Reiter	New York	35.00
Sylvia Lois Sonder	New York	35.00
William Armistead Stallard	Alabama	10.00
Sarah Jane Stephens	Louisiana	22.50
Jean Steward	New York	35.00
Dewitt Talmage Tarlton	Louisiana	35.00
Thomas Leo Thompson	Nebraska	35.00
Chase Van Baalen	Alabama	35.00
Alan Irvin Vestrich	New York	35.00
Robert Adam Weber	Mississippi	35.00
Kenneth Dale Williamson	Oklahoma	22.50
Michael Moffett Bennett	Florida	35.00
Edward House Dew	New York	35.00

UNIVERSITY FELLOWSHIPS AND SCHOLARSHIPS: (continued)

2. Non-Resident Graduate Student Scholarships (Teaching Fellows) for the First Term of the 1952 Summer Session:

Dale Abram Brubaker	Pennsylvania	Music	\$35.00
Peter Jarrett Coleman	New Zealand	History	35.00
John Francis Haltom	Arkansas	Government	10.00
Ronald Ray Kidd	California	Music	35.00
Leslie Low	Hungary	Applied Math.	22.50
James J. McMullen	New York	Chemistry	10.00
Paul R. Noyes	Louisiana	Chemistry	22.50
Paul Jules Piccard	Minnesota	Government	22.50
George Elmer Schaiberger	Florida	Bacteriology	35.00

3. Non-Resident Graduate Student Scholarships for the Second Term of the 1952 Summer Session:

Lewis Battist	New York	\$22.50
Louis Sebastian Berger	New York	35.00
Leona Bersadsky	Louisiana	35.00
Eric Bloch	New York	22.50
John Allen Cook	Mississippi	35.00
Stone Deavours Cooley	Mississippi	22.50
James Harvey Grisham	Alabama	10.00
Joe Gillis Henrickson	Washington	35.00
Mrs. Frances Wrobel Hurley	Ohio	35.00
Edward W. James	Mississippi	22.50
Helen Elizabeth Johnson	Tennessee	35.00
George Lassen	New York	35.00
Kemper W. Merriam	Arizona	35.00
Victor Monsour	Louisiana	35.00
Arthur Zalman Orzeck	California	35.00
Paul Jules Piccard	Minnesota	22.50
Fred Marcus Reiter	New York	35.00
Sarah Jane Stephens	Louisiana	22.50
Thomas Bernard Stim	Pennsylvania	35.00
Chase Van Baalen	Alabama	22.50
Robert Adam Weber	Mississippi	35.00
Herbert Davis Weiss	New York	22.50
Robert Bradford Wightman	New Jersey	35.00
Kenneth Dale Williamson	Oklahoma	22.50

4. Non-Resident Graduate Student Scholarships (Teaching Fellows) for the Second Term of the 1952 Summer Session:

Vicar Earle Copes	Arkansas	Music	35.00
John Gillespie	Oklahoma	Government	10.00
John Francis Haltom	Arkansas	Government	10.00
Helmuth Erwin Hinderer	Guatemala	Chemistry	10.00
Mrs. Rosa Lewis	Indiana	History	35.00
Leslie Low	Hungary	Applied Math.	10.00
James Joseph McMullen	New York	Chemistry	22.50

5. On recommendation of the International Students Advisory Committee, the following Foreign Student Tuition Scholarships for the First Term of the 1952 Summer Session have been awarded:

Khamis A. Magid Arrabi	Jordan	\$25.00
Athena Baghdassarian	Lebanon	35.00
Charles G. Banks	Australia	25.00
Shamsher Singh Bath	Indonesia	25.00
S. K. Bawa	India	35.00
Helene Bolinger	Russia	35.00
Juergen H. Braun	Germany	25.00
Ismail Ergonenc	Turkey	25.00
Enrique Gonzales C.	Mexico	25.00
Paul-Andre Hoss	Egypt	25.00
Babur M. Kocatas	Turkey	25.00
Nicos Komodromos	Cyprus	25.00
J. Koratha Kunnenkeri	India	25.00
Kung Hsing Lee	China	25.00
Maria F. Lopez	Cuba	25.00
Daniel Marino, Jr.	Colombia	25.00
Sophocles Philippides	Cyprus	25.00
Carmen R. Quinto	Philippines	18.75
Nelson Augusto Rodrigues	Brazil	25.00

Stephen Sarria	Spain	\$25.00
Andrea Szechenyi	Austria	35.00
Robert Teng	Malaya	35.00
Albert J. Wahba	France	18.75
Parisa Gonulden	Turkey	25.00

6. On recommendation of the International Students Advisory Committee, the following Foreign Student Tuition Scholarships for the Second Term of the 1952 Summer Session have been awarded:

Hameed Al-Qaysi	Iraq	\$25.00
Athena Baghdassarian	Lebanon	35.00
Charles Gordon Banks	Australia	25.00
S. K. Bawa	India	25.00
Autar K. Bhatnagar	India	25.00
Charles Ling Ching	China	25.00
Ismail Ergonenc	Turkey	25.00
Osama Faris	Jordan	25.00
Parisa Gonulden	Turkey	25.00
Enrique Gonzalez C.	Mexico	25.00
Paul Andre Hoss	Egypt	25.00
Pablo Hurtado	Nicaragua	25.00
Yoshiko Kasahara	Japan	25.00
Babur M. Kocatas	Turkey	25.00
Nicos Komodromos	Cyprus	25.00
K. J. Koratha	India	25.00
Kung Hsing Lee	China	25.00
Douglas John McConnell	Australia	25.00
Andre J. Nahmias	Egypt	25.00
Nelson Augusto Rodrigues	Brazil	25.00
Fannie Sanchez	Colombia	25.00
Stephen Sarria	Spain	25.00
Sophocles Philippides	Cyprus	25.00
Andrea Szechenyi	Austria	35.00
Robert Lye-Hock Teng	Malaya	25.00

E. D. FARMER INTERNATIONAL SCHOLARSHIP FUND: The Faculty Committee of the E. D. Farmer International Scholarship Fund has been advised by the Auditor that a balance of \$12,481.37 will be available on August 31, 1952. I recommend that approval be given to the following recommendations for 1952-53, unanimously voted by the Committee:

1. That three scholarships of \$1500 each be made available to students going from The University of Texas to the National University of Mexico, March - December, 1953.
2. That three scholarships of \$1500 each be made available to students from Mexico coming to The University of Texas, 1952-53.
3. That the sum of \$300 be allowed each student from Mexico for the payment of tuition and fees in the University.
4. That the sum of \$500 be set aside for emergencies.
5. That Mr. E. J. Mathews, Dean of Admission, Emeritus, be authorized to visit Mexico during the Summer of 1952 for the purpose of broadening the base and improving the scholarship level on which scholars are chosen from Mexico to The University of Texas, his expenses to be paid from the emergency fund in the current Farmer Scholarship Fund.

GRADUATE FACULTY MEMBERSHIP: The following have been recommended by the Graduate Council as Regular Members of the Graduate Faculty. I recommend approval:

Mr. Carson McGuire, Professor of Educational Psychology
 Mr. Charles Heimsch, Associate Professor of Botany
 Mr. Walter V. Brown, Associate Professor of Botany.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below, expenses to be paid as indicated:

1. Mr. Hob Gray, Director, Teacher Placement Service, June 23 - 25, to attend the annual summer Conference of Administrators at College Station, and July 25 to participate on a program at Southwest State Teachers College in San Marcos, expenses for both trips to be charged to Maintenance and Equipment, Office and Travel fund of the Placement Service.
2. Mr. George Olewin, Instrument Shop Foreman, Department of Physics, August 5 and 6 to go to Houston to inspect some lathes which the Department is interested in buying, his expenses to be charged to the Maintenance and Equipment account of the Department.
3. Mr. Aaron Schaffer, Professor of Romance Languages, to attend the meeting of the South-Central Modern Language Association in Denton, Texas, October 31 - November 1, 1952, his expenses to be paid by the Committee on Attendance at Meetings of Learned Societies.
4. Mr. W. R. Spriegel, Dean of the College of Business Administration, September 26 to attend the Dallas Personnel Conference; September 5 to attend the conference on Industrial Development at Texas A and M; and October 6 to speak before the Texas Automotive Dealers Association in El Paso, expenses for all trips to be charged to the travel account of the Dean's Office.
5. Mr. C. C. Colvert, Professor and Consultant in Junior College Education, July 15 to Arlington, Texas, to confer with Dr. E. H. Hereford regarding some matters pertaining to the meeting of the American Association of Junior Colleges in Dallas, March 24 - 28; and July 16 to Dallas to attend a board meeting of the Association of Texas Colleges, of which he is First Vice-President, expenses for the trip to be charged to Account No. 3203, Office of the Dean, Junior College Consultant.
6. Mr. A. J. Oakes, of the Cotton Merchandising Research, to make trips as needed within the State of Texas without specific approval, expenses for such trips to be paid from Account No. 6285, Travel, Testing, Supplies, etc., Cotton Merchandising Research.
7. Mr. W. A. Shaw, Research Engineer in Defense Research Laboratory, to Daingerfield, Texas on August 4 and 5, 1952, to visit the Ordnance Aerophysics Laboratory there; expenses to be paid by Defense Research Laboratory.
8. Miss Winnie Allen, Archivist, July 7 - 9, 1952, to Ft. Sam Houston in San Antonio, to receive a collection of War Department maps, expenses to be charged to Library's Maintenance, Travel and Rebinding account; July 10 - 19, 1952, to Ft. Davis for a conference with Mrs. Sharp and to El Paso for conferences with Messrs. A. H. Hughey and Felix Calleros, expenses for the Ft. Davis trip to be borne by the Sharp Fund - Pioneers in Texas Oil, and expenses for the trip from Ft. Davis to El Paso and return to be paid from Library's Maintenance account; August 5 and 6, 1952, to Ft. Worth to consult with Mr. Claude Maer re acquisition of papers of Texas and Pacific Railway, expenses to be paid from the Library Maintenance account; and August 11 - 16, 1952, to Ft. Davis to work with Mrs. W. B. Sharp, expenses to be paid from the Sharp fund.
9. Mr. Marvin L. Woshl, Research Scientist I, Cotton Merchandising Research, on July 9 - 12, 1952, to Weslaco, Texas; on July 30 - August 1, 1952, to Lower Rio Grande Valley of Texas; and on August 12 - 18, 1952, to the Corpus Christi area and August 27 - 31 to Victoria and other south Texas cities to help secure cotton samples of the 1952 crop, expenses to be paid from Account No. 6285.
10. Miss Mary M. Millican, Research Scientist I, Cotton Merchandising Research, on July 9 - 12, to Weslaco, Texas, to arrange an exhibit and attend exhibit during "Valley Day", expenses to be paid from Account No. 6285.
11. Mr. L. D. Haskew, Dean of the College of Education, August 4, 1952, to act as consultant in the Cooperative Workshop in Supervisory Leadership at the University of Houston, expenses to be charged to Account No. 3200.
12. Mr. John R. Stockton, Director, Bureau of Business Research, to attend the meeting of the Industrial Development Conference at Texas A and M College September 4, 1952, his expenses to be paid from the Maintenance and Equipment account.
13. Mr. W. D. Blunk, Assistant Dean of Student Life, to represent the Office of Student Life Staff at the OU-Texas game in Dallas on October 11, 1952, expenses from Office and Travel - Dean of Student Life.

OUT-OF-STATE TRIPS: I recommend approval of the following out-of-state trips, without loss of pay, by the staff members listed below, expenses to be paid as indicated:

1. Mr. Charles T. Clark, Director, Office of Non-Academic Personnel, to go to Minneapolis, Minnesota, July 18-26, 1952, to attend the Sixth Annual Conference of the College and University Personnel Association and to consult with other directors of non-academic personnel, expenses to be charged to the Maintenance, Office Supplies, Printing and Travel Account of the Non-Academic Personnel Office.
2. Mr. Harold Gatlin, Laboratory Services Supervisor (Procurement Officer) Department of Chemistry, to go to Atlantic City to preside at a symposium on Chemical Storeroom Management, September 16-21, 1952, expenses to be paid from Miscellaneous Administrative Expense Account (No. 2425) of the Office of the President.
3. Mr. Claude H. Eads, Manager of the University Printing Division, to attend the annual meeting of the International Printing House Craftsmen in St. Louis, Missouri, August 10-14, 1952, expenses to be charged to Account No. 6492, The University of Texas Printing Division.
4. Mr. W. A. Felsing, Department of Chemistry, September 17-20, to attend a conference at White Oak, Maryland, and a conference in Washington, D.C., at the Naval Ordnance Laboratory and the National Bureau of Standards, expenses to be borne by the Navy Contract KOrd 10,639.
5. Mr. Norman Hackerman, Chairman, Department of Chemistry, September 16-19, 1952, to attend the 122nd National Meeting of the American Chemical Society, Atlantic City, New Jersey, and to visit the Naval Ordnance Laboratory at White Oak, Maryland, expenses to be borne by Navy Contract NOrd-10,639.
6. Mr. L. F. Hatch, Associate Professor of Chemistry, September 14-19, 1952, to attend the Symposium on Combustion at MIT, the Meeting on Organic Reaction, Bryn Mawr, Pennsylvania, and the American Chemical Society Meeting, Atlantic City, New Jersey, expenses to be borne in part by Contract AF 33(038)-21745, and in part by the Defense Research Laboratory.
7. Mr. R. C. Anderson, Associate Professor of Chemistry, August 28-September 11, 1952, to attend and present a paper at the Symposium on Combustion at MIT, and to attend the Discussion Meeting of Faraday Society in Toronto, Canada, expenses of this travel to be borne in part by Contract AF 33(038)-21745, and in part by funds of the Defense Research Laboratory.
8. Mr. R. N. Little, Associate Professor of Physics, and Research Scientist, Nuclear Physics Laboratory, to go to Oak Ridge, Tennessee, and Washington, D. C., to confer with members of the Atomic Energy Commission and others, travel expenses to be paid from Account 3025, Office and Traveling expenses, Office of the Dean of the College of Arts and Sciences, August 4-8, 1952.
9. ~~Mr. W. R. Woolrich, Dean, College of Business Administration, to go to Chicago, Illinois, to Madison, Wisconsin, to La Crosse, Wisconsin (depending upon the exact location of our interview), to confer with a prospective member of the staff of the Department of Management, expenses to be paid from the Dean's travel account.~~
10. Mr. W. R. Woolrich, Dean, College of Engineering, to go to Chicago, Illinois, August 29 - September 15, 1952, to attend a series of meetings on Engineering and Engineering Education in Chicago, travel expenses (mileage) to be charged to the Office and Traveling Expenses Account (for 1952-1953), Office of the Dean of the College of Engineering.
11. Mr. L. D. Haskew, Dean, College of Education, to attend the conference and annual planning session of the National Commission on Teacher Education and Professional Standards in Kalamazoo, Michigan, June 23-28, 1952, expenses to be charged to Account No. 3200, Office of the Dean of the College of Education.
12. Mr. George W. Stumberg, Professor of Law, to go to Quebec to attend an international congress during the early part of September, 1952, expenses to be charged to the Faculty Traveling Expenses Account of the John Charles Townes Foundation, Account No. 6813.

OUT-OF-STATE TRIPS: (continued)

13. Dr. Esther L. Stallmann, Associate Professor of Library Science, to attend the meeting of the American Library Association, June 27 - July 4, 1952, in New York City, expenses to be paid from travel funds of the Graduate School of Library Science.
14. Miss Lorraine Warnken, Associate Professor, School of Social Work, to go to Chicago, Illinois, July 13-19, 1952, to attend a Workshop in Teaching Students Through Field Work, expenses to be paid from the Maintenance, Equipment and Travel Fund, School of Social Work.
15. Mr. John R. Stockton, Director, Bureau of Business Research, to go to Washington, D. C., July 16, 1952, to confer with personnel of the Bureau of Labor Statistics and the Bureau of Reclamation with regard to contracts by the University of Texas with both of these agencies, expenses for this one day to be paid from the Maintenance and Equipment Expense account of the Bureau of Business Research, No. 4055.
16. Dr. P. T. Flawn, Bureau of Economic Geology, to go from Midland, Texas to Roswell, New Mexico, August 18-26, 1952, to examine materials for the Bureau, expenses to be charged to the Maintenance, Travel, Printing, Investigation and Equipment, Bureau of Economic Geology.
17. Mr. V. E. Barnes, Bureau of Economic Geology, for cost of subsistence and lodging incurred in Washington, D. C., August 5-7, 1952 inclusive, in order to confer with officials of the U.S. Geological Survey, expenses to be charged to Account No. 7500, Study of Stratigraphy of pre-Simpson Sub-surface Rocks.
18. Mr. J. T. Lonsdale, Director, Bureau of Economic Geology, to attend and present a paper at a symposium of the American Institute of Mining Engineers, in Chicago, Illinois, September 3-6, 1952, expenses to be charged to Account No. 4093, Maintenance, Travel, Printing, Investigation and Equipment, Bureau of Economic Geology.
19. Mr. William G. Boll, Plant Research Institute to go to Ithaca, New York, to attend and present a paper at the meetings of the American Society of Plant Physiologists on September 9, 1952. Transportation expenses will be paid from Maintenance, Equipment and Travel funds of the Plant Research Institute.
20. Miss Marie Morrow, Plant Research Institute, to go to Boston, Massachusetts, and other points in the East, for conferences on aerobiology, the trip authorized by The Association of Allergists for Mycological Investigations, expenses of this trip to be paid from The Plant Research Institute, Research in Mycology, Trust Fund, August 28 - September 15, 1952.
21. Mr. Gordon Whaley, Director, Plant Research Institute, to go to Ithaca, New York to attend the meetings of the American Institute of Biological Sciences, and to go to Washington, D. C. and New York City for the purpose of checking grass and legume materials, during the period September 1 - September 12, 1952, expenses to be charged to the Maintenance, Equipment and Travel Funds of the Plant Research Institute.
22. Mr. John Woodruff, Assistant Director for Petroleum Industry Training, Industrial and Business Training Bureau July 12-25, 1952, to go to Los Angeles, California to meet with the Board of Directors of the American Association of Oil Well Drilling Contractors, and to Portland, Oregon to confer with officials of the Weyerhaeuser Timber Company in connection with work the University has contracted to do, his travel by way of Great Bend, Kansas and Sterling, Colorado for conferences with men of the Industrial and Business Training Bureau, expenses to be paid from current restricted funds budgeted for this purpose.
23. Mr. C. J. Mosley, Petroleum Industry Training, Industrial and Business Training Bureau, to present a short course in cooperation with Kansas State Agencies and various oil companies, his salary for the period (June 1 - July 31, 1952) to be reimbursed by Kansas public agencies; also September 1 - September 15, 1952 to go to Louisiana, Mississippi and Alabama to present a short course, the University to be reimbursed in full for his salary and expenses by the Humble Oil and Refining Company.

~~24. Mr. Earl M. Boyler, Assistant Director, Industrial and Business Training Bureau, to go to New Orleans, Louisiana, September 26, 27, and 28, 1952, to confer with representatives of the Shell Oil Company in a training meeting, all expenses for the trip to be paid out of the Maintenance, Equipment and Travel Funds budgeted for such purpose.~~

25. Mr. Philip C. Blackburn, Petroleum Extension Service, to go to Hobbs, New Mexico, August 16-31, 1952, to conduct a short course in cooperation with vocational authorities of New Mexico and three oil companies, his salary and expenses to be reimbursed by the State of New Mexico and the oil companies involved.

26. Mr. Richard L. Dailey, Petroleum Extension Service, to make a trip to Louisiana, Alabama, and Mississippi between the dates of August 24 and August 31, inclusive, for presenting a short course for the personnel of the Humble Oil and Refining Company, his salary and expenses to be reimbursed in full by the Humble Oil and Refining Company; and between September 8 and October 6, 1952, to go to Oklahoma, Wyoming, Montana and Alberta, Canada, expenses for the U. S. portion of the trip to be reimbursed by the various oil companies requesting the short courses, and the Canadian portion of expenses will be paid directly to Mr. Dailey by the University of Alberta.

27. Mr. Frank Vlasak, Petroleum Extension Service, to go to Oklahoma and Kansas, July 2-18, 1952, to present a short course in cooperation with the vocational training authorities of the two states mentioned and with the American Association of Oilwell Drilling Contractors, his salary to be covered by commitment from the state vocational authorities and his expenses will be paid from a grant set up for that purpose by the American Association of Oilwell Drilling Contractors.

28. Mr. Ernest Tiemann, Director, Visual Instruction Bureau, to go to Bloomington, Indiana, July 30, 1952, to attend the Board of Governors meeting of the National Institution for Audio Visual Selling, and to Chicago, Illinois, July 31 - August 6, 1952, to attend the Educational Film Library Association meeting and the convention and trade show of the National Audio Visual Association, expenses to be paid from the Maintenance and Equipment account of the Visual Instruction Bureau.

29. The following trips to be paid from funds of Intercollegiate Athletics:

- (1) Mr. Wilbur Evans, Sports News Director, to go to Chicago, Illinois, to attend the football sports writers meeting and to the All-Star Football game, August 13-16, 1952.
- (2) One scout to go to Boulder, Colorado to scout Oklahoma in the Oklahoma vs. Colorado football game, September 27, 1952.
- (3) One scout to go to Philadelphia, Pennsylvania to scout Notre Dame in the Notre Dame vs. Penn football game, September 27, 1952.
- (4) One scout to go to Norman, Oklahoma to scout Oklahoma in the Oklahoma vs. Pittsburg football game, October 4, 1952.
Pa.
- (5) One scout to go to Los Angeles, California to scout Rice in the Rice vs. U.C.L.A. football game, October 11, 1952.
- (6) One scout to go to Little Rock, Arkansas to scout Arkansas in the Arkansas vs. Baylor football game, October 11, 1952.
- (7) One scout to go to Sacramento, California to scout Santa Clara in the Santa Clara vs. Utah football game, November 15, 1952.
- (8) One scout to go to New Orleans, Louisiana to scout L.S.U. in the L.S.U. vs. Tulane football game at New Orleans, November 29, 1952.
- (9) Approximately 69 University of Texas football team members and others to go to Baton Rouge, Louisiana for the L.S.U. vs. Texas football game, September 20, 1952.
- (10) Approximately 69 University of Texas football team members and others to go to Chapel Hill, North Carolina for the North Carolina vs. Texas football game, September 27, 1952.

OUT-OF-STATE TRIPS (continued)

OCT 3 1952

30. Mr. K. A. Esbe, Associate Director, Cotton Fiber Project, to go to Louisiana to visit sugar cane wax processing plants and to New Orleans to confer with the Director of Southern Regional Research Laboratory in regard to a future contract, during the latter part of August, 1952, expenses to be charged to the Cotton Fiber Project M. & E. Fund, Account No. 4135.
31. Mr. Hal H. Ramsey, Research Scientist II, Research in Medical Bacteriology, to attend the annual national meeting of the Society of American Bacteriologists in Boston, Massachusetts and to confer with individuals concerning the research in progress, April 26, 1952 to May 2, 1952, expenses for the trip to be charged to U.S. Public Health Grant E-285, Account No. 6157.
32. Mr. Charles B. Crandall, Mr. Albert Jackson Oakes, and Mr. Joel F. Hembree, Cotton Merchandising Research, to go to Clemson, South Carolina. Mr. Hembree's leave for the period August 15-29, 1952, Mr. Crandall and Mr. Oakes for the period August 19-29, 1952, expenses to be paid from Account No. 6285, Maintenance, Equipment and Supplies, for the following purposes:
- (1) To conduct and participate in the Fifth Annual Cotton Merchandising Clinic for which Clemson Agricultural College is host this year. The Clinic is sponsored by the Cotton Research Committee of Texas and The University of Texas.
 - (2) To attend the meeting of the Textile Division of American Society for Quality Control to be held on August 22 and 23.
 - (3) To call on research organizations and mills doing work along the lines being pursued by this organization and discuss marketing and other problems with them.
33. Mr. Joel F. Hembree, Cotton Merchandising Research, to go to New Orleans, Louisiana, March 12-15, 1952, to confer with members of the Southern Regional Research Laboratory, expenses to be charged to Account No. 6285.
34. Mr. Orville Wyss, Professor, Department of Bacteriology, to go to Chicago, Illinois; Madison, Wisconsin; Ames, Iowa; and Denver, Colorado, July 10-15, 1952, to visit research laboratories in connection with work being done under the American Cancer Society Grant. Expenses for the trip will be paid from the American Cancer Society Grant.
35. Mr. Hudson Matlock and Mr. Leonard F. Kreisle, to go to Jeffersonville, Indiana, to visit the Jefferson Ordnance Depot, and to Toledo, Ohio to attend the 121st session of the Joint Military Packaging Course at Rossford Ordnance Depot, July 30 - August 17, 1952, travel and per diem expenses to be paid from the funds of Container Research Contract No. DA-11-009-QM-19309.
36. Mr. V. L. Doughtie and Mr. Leonard F. Kreisle, August 25-September 26 1952, to visit ordnance depots located near Ogden, Utah; Tacoma, Washington, San Francisco, California and Los Angeles, California, travel and per diem expenses to be paid from funds of Research Contract No. DA 11-009-QM-19309.
37. Mr. V. L. Doughtie, Professor, Department of Mechanical Engineering, to go to Ogden, Utah; Spokane, Washington; San Francisco, California; and Los Angeles, California, to visit Ordnance Plants, August 25 - September 6, 1952, expenses to be borne by the contract with the Quartermaster Food and Container Institution.
38. Mr. A. E. Lockenvitz, Director, Military Physics Research Laboratory, to go to Wright-Patterson Air Force Base, Dayton, Ohio, July 23-26 and August 11-14, 1952, expenses to be paid from Account 5183, Travel Expense, Contract No. AF 18(600-87).
39. Mr. William M. Hurst and Mr. John A. Auxier, of the Oak Ridge Institute and The University of Texas, to make one or more round trips to Austin and back to Oak Ridge in connection with Contract No. AF 18(600)-165, their travel as may be required by Dr. Helson and Dr. S. J. Kaplan, expenses for travel to be paid from the above-named contract.
40. Mr. L. O. Morgan, Project Director, Research in Nuclear Chemistry, June 23-28, 1952, to attend the Gordon Research Conference on Nuclear Chemistry, expenses for the trip to be paid from funds under Contract No. Nour 375(04), the conference held in New Hampton, New Hampshire.

OCT 3 1952

OUT-OF-STATE TRIPS (continued)

41. Mr. C. M. Crain, Electrical Engineering Research Laboratory, to go to Wright-Patterson Air Force Base, Dayton, Ohio, July 16 - August 1, 1952, to Seattle, Washington, in connection with contract work with the Air Defense Command, August 22-29, 1952, expenses for both trips to be paid from Electrical Engineering Research Laboratory Funds.
42. Mr. F. E. Brooks, Jr., Electrical Engineering Research Laboratory, to go to Cambridge, Massachusetts, and to Silver Spring, Maryland, July 7-12, 1952, to attend the 29th Guidance Panel Meeting and a conference at Applied Physics Laboratory, expenses for travel to be paid from Electrical Engineering Research Laboratory contract funds.
43. Mr. C. P. Boner, Director, Defense Research Laboratory, to go to Atlanta, Georgia, September 6-12, 1952, to attend the annual Conference on Administration and Research, expenses will be borne by funds of the Defense Research Laboratory, Contract NOrd-9195, Task 1.
44. Mr. L. A. Jeffress, Research Scientist, Defense Research Laboratory, June 30 - July 3, 1952, to go to Washington, D. C. to confer with members of the Bureau of Ships, expenses of this travel to be borne from funds of the Defense Research Laboratory.
45. Mr. H. J. Ettliger, Department of Pure Mathematics, has requested a leave of absence without loss of salary for the period September 15-22, 1952, in order to attend the Eighth International Congress on Theoretical and Applied Mechanics, in Istanbul, Turkey, where he will read a paper, part of his expenses to be paid by the Defense Research Laboratory.
46. Mr. E. L. Hudspeth, Chairman, Department of Physics, June 7-11, 1952, to go to Oak Ridge, Tennessee, expenses of this trip to be paid from Contract AT(40-1)-1049, Account No. 5953.
47. Mr. J. W. Foster, Professor, Department of Bacteriology, September 1-10, 1952, to go to various research laboratories, including Rutgers University, Merck and Company, Squibb and Company, Cornell University, Haskins Laboratory, Harvard University and Massachusetts Institute of Technology, relative to work being done on the A.E.C. Contract AT-(40-1)-1040. Expenses will be charged against the item budgeted for that purpose under the above-named contract.
48. Mr. V. L. Frampton, September 8-19, 1952, to go to Ithaca, New York to attend the meetings of the American Institute of Biological Sciences, a cellulose conference being held in Atlantic City, and the Laboratory of the Quartermaster Corps' Cellulose Research Unit in Philadelphia, expenses of this trip to be borne by the Cellulose Research Laboratory from funds available for this purpose.
49. The following trips with transportation expenses paid from funds of the Committee on Attendance at Meetings of Learned Societies:
- (1) Mr. E. Bagby Atwood, Associate Professor of English, to attend the meeting of the Linguistic Society of America to be held at Bloomington, Indiana, August 1 and 2, 1952.
 - (2) Miss Hilda F. Rosene, Associate Professor of Zoology, to attend the meeting of the American Society of Plant Physiologists and the Botanical Society of America at Cornell University, Ithaca, New York September 8-10, 1952.
 - (3) Mr. John E. Davis, Professor of Pharmacology, to attend the meeting of the American Pharmaceutical Association at Philadelphia, Pennsylvania, August 17-20, 1952.
 - (4) Mr. Gordon V. Anderson, Assistant Director, Testing and Guidance Bureau, to attend the annual meeting of the American Psychological Association, Washington, D. C., September 1-6, 1952.
 - (5) Mr. Glenn S. Rabideau, Associate Professor of Botany, to attend meetings of the American Society of Plant Physiologists and the Botanical Society of America, at Cornell University, Ithaca, New York, September 8-10, 1952.

49. (Committee on Attendance at Meetings of Learned Societies - continued)

- (6) Mr. W. J. McKune, Assistant Professor of Electrical Engineering, to attend a meeting of the American Institute of Electrical Engineers at Minneapolis, Minnesota, June 23-27, 1952.
 - (7) Miss Charlotte Dubois, Associate Professor of Music Education, to attend the Music Educators National Conference in Philadelphia, Pennsylvania, on March 21-26, 1952.
 - (8) Mr. Virgil E. Barnes, Geologist, Bureau of Economic Geology, to attend the meeting of the 19th International Geological Congress in Algiers, September, 1952. (Transportation to New York and return)
 - (9) Mr. Jack Myers, Professor of Zoology, to attend the meetings of the Botanical Society of America and the American Institute of Biological Sciences, September 8-10, 1952, in Ithaca, New York.
 - (10) Mr. O. Douglas Weeks, Professor of Government, to attend the Annual Meeting of the American Political Science Association, Buffalo, New York, August 26-28, 1952.
 - (11) Mr. A. R. Schrank, Associate Professor of Zoology, to attend the meetings of the American Institute of Biological Sciences, in Ithaca, New York, September 8-10, 1952.
 - (12) Mr. George H. Newlove, Professor of Accounting, to attend the meetings of the American Accounting Association in Minneapolis, Minnesota, September 4-5, 1952.
 - (13) Mr. B. C. Tharp, Professor of Botany, to attend the meetings of the Ecological Society of America in Ithaca, New York, September 8-10, 1952.
 - (14) Mr. Pasquale Porcelli, Department of Applied Mathematics and Astronomy, to attend the meetings of the American Mathematical Society in Lansing, Michigan, September 3-5, 1952.
 - (15) Mr. Charles Heimsch, Associate Professor of Botany, to attend the meetings of the Botanical Society of America at Cornell University, Ithaca, New York, September 8-10, 1952.
 - (16) Mr. H. H. Ransom, Professor of English, to attend the Annual Sessions of the English Institute, Columbia University, New York City, September 8-12, 1952.
 - (17) Mr. Benjamin Fruchter, Assistant Professor of Educational Psychology, to attend the meetings of the American Psychological Association in Washington, D. C. on September 4, 1952.
 - (18) Mr. Addison E. Lee, Assistant Professor of Botany, to attend the meetings of the Botanical Society of America in Ithaca, New York, September 7-10, 1952.
 - (19) Mr. M. E. Bitterman, Associate Professor of Psychology, to attend the meeting of the American Psychological Association in Washington, D. C., September 1-6, 1952.
50. Dr. J. C. Dolley, Acting President, to attend an Air Force ROTC orientation conference at Maxwell Air Force Base, Montgomery, Alabama, October 22, 1952, any expenses to be paid from the Office and Travel Account of the President's Office.
51. Mr. Esmond E. Snell, Professor of Chemistry, September 15-20, 1952, to attend and present a paper at the annual meeting of the American Chemical Society, Atlantic City, New Jersey, a portion of the expenses to be paid from Account No. 6960.
52. Mr. J. Neils Thompson, Director Off-Campus Research Center, to go to Dayton Ohio for a Research and Development Board meeting in connection with work being done under Contract DA-11-099-QM-19309, September 8-13, 1952, expenses to be charged to the above-named contract.

GIFTS AND GRANTS: The following gifts and grants have been received at the Main University. I recommend their acceptance and that the thanks and appreciation of the Board be sent the donors:

1. Mr. Charles R. Rutherford, Assistant Chief Engineer of the Texas Instrument Company, Inc., 6000 Lemmon Avenue, Dallas, Texas, has given a 150 millicurie cobalt-60 radiation source.
2. The Tau Delta Phi Foundation, Inc., has established a scholarship under the name of the Warren Zindler Memorial Scholarship, the sum to range from \$100 to \$150 annually, and a check for this year's scholarship in the amount of \$150 has been received from Mr. Nathan R. Rogers, President, Tau Delta Phi Foundation, Inc., New York City.
3. Mrs. Fagan Dickson has sent a check in the amount of \$600 to maintain through the 1952 Summer Session the Scholarship for Foreign Students which she and Mr. Dickson established for the Long Session. The recipients of this scholarship are Mr. Iye Hock Teng of Malaya and Miss Athena B. Baghdassarian of Lebanon.
4. Mrs. Douglass King of San Antonio has sent a check for \$50 for purchase of books in American history for the Library.
5. The American Association of Oilwell Drilling Contractors has sent a check in the amount of \$500 as an additional contribution to the grant-in-aid to the Industrial and Business Training Bureau, the funds to be deposited to the Maintenance, Equipment, and Travel account (No. 7770) of that grant.
6. The American Seating Company, through its District Manager, Mr. H.C. Powell 2930 Canton Street, Dallas, has donated to the Department of Physical and Health Education a modern school desk-chair for demonstration laboratory equipment in connection with courses in school health education.
7. The National Conference of Christians and Jews has sent a check in the amount of \$1,000 as a grant to conduct the Work-Conference on Human Relations during the 1952 Summer Session.
8. The University Co-Operative Society, Inc., has sent a check in the amount of \$61.85, representing the proceeds from rebate slips left in the University Co-Op, for the benefit of the American Legion Post #485 Loan Fund.
9. Armour and Company has sent a check in the amount of \$1,000 as the first payment in the renewal of a grant-in-aid for the investigation on the Microbiology of Oil Field Waters, under the direction of Dr. O. B. Williams.
10. The Beta Xi Chapter of Kappa Kappa Gamma has sent a check in the amount of \$488.10 to be added to the funds already deposited by the Drama Department for the Donna Dellinger Memorial Scholarship fund.
11. The Edward Orton, Jr., Ceramic Foundation of Columbus, Ohio, has sent a check in the amount of \$5,000 as a grant-in-aid to the Department of Ceramic Engineering for part of the purchase price of special x-ray equipment, the University to furnish an equal sum.
12. Mrs. J. F. Tarlton has sent a check in the amount of \$200 to be added to the principal amount of the Texas Daughters of the American Revolution Scholarship fund.
13. Mrs. Edgar Tobin has given an oil painting of her father, Judge R.L. Batts, to be placed in the Special Seminar Room of Batts Hall.
14. The Humble Oil and Refining Company has indicated that it will continue for another year its research fellowship in spectroscopy and photochemistry the extension covering the period from September 1, 1952 to August 31, 1953, and has sent its check in the amount of \$3000.
15. The Muscular Dystrophy Association of America, Inc., has sent a check in the amount of \$1,700 as a grant-in-aid for work to be carried out under the direction of Dr. Roger J. Williams, \$200 of this amount for travel and \$1,500 as a fellowship which has been awarded to Mr. Kenneth E. Hurley.
16. Socony-Vacuum Oil Company has sent a check in the amount of \$750 for a scholarship in Petroleum Engineering for the academic year 1952-53.
17. Messrs. Don Carter, C. W. Murchison, of Dallas, Sid W. Richardson of Fort Worth, and Mr. Robert R. Young of New York City, wish to present to the Texas Memorial Museum three bound volumes of documents relating to early Texas and Texans.

GIFTS AND GRANTS (continued)

18. The Exchange Clubs of Texas desire to present to the Texas Memorial Museum, through the Austin chapter, a collection of historic documents and other objects prepared for the Freedom Train, the documents being replicas of famous United States documents such as Treaty of Paris of 1783, Washington's last official letter, the United States Declaration of Independence, the Emancipation Proclamation, the German surrender document of World War II, the Japanese surrender document of World War II, and others, the entire series known as the Freedom Shrine.
19. Mr. R. S. Berg of Santa Ana, California, has sent a book entitled Poems of the Trail, by William Berg, as a gift to the Library.
20. Mr. T. I. Larsen of Houston, Texas has sent a check in the amount of \$300, to be deposited in the T. I. Larsen Scholarship Account for girls.
21. The National Institute of Mental Health has approved a training grant in clinical psychology in the total amount of \$3,780 for the period July 1, 1952 to June 30, 1953, the work to be under the direction of Dr. Karl M. Dallenbach.
22. Dr. John A. Garcia of Austin, Texas, has given a scholarship for this year, in the amount of \$100 to be awarded to an Austin High School graduate of Mexican descent, the recipient to be chosen by Dr. G. I. Sanchez, Professor of the History and Philosophy of Education. Miss Mary Herrera has been selected for the Garcia Scholarship for 1952-53.
23. The John Hay Whitney Foundation administers a newly created "Kahn Family Fund Opportunity Scholarship" for a Texas High School graduate of Mexican descent, the scholarship paying between \$500 and \$800 per year and providing that a local donor give a full tuition scholarship, the University to administer the disbursement of funds. The scholarship has been awarded for 1952-53 to Mr. Ireneo Gutierrez, a graduate of Laredo High School, and the Laredo Council of League of United Latin American Citizens has given the tuition scholarship.
24. The Social Science Research Council of New York has made a grant-in-aid of \$1800, for 1952-53, to Mr. Carson McGuire, Associate Professor of Educational Psychology, to be used for a research assistant in connection with the University's participation in the planning of a cross-cultural study of socialization.
25. The Jefferson Chemical Company has renewed its fellowship in Chemical Engineering for the period of one year beginning September 1, 1952, the amount being \$1,500.
26. The Clayton Foundation has sent a check for \$15,000 as the first semi-annual installment in support of research under the direction of Dr. Roger J. Williams on "The Trace Element Research Project", the grant being for a three-year period beginning September 1, 1952 and ending August 31, 1955.
27. The Fort Worth Chapter of Sigma Delta Chi has sent a check in the amount of \$50 for the second-year scholarship for Mr. Thomas Van Thompson.
28. The Eli Lilly and Company has sent a check for \$10,000 for research on growth factors to be carried out under the direction of Dr. William Shive.
29. The Monsanto Chemical Company has sent a check in the amount of \$500.00 for a scholarship to be known as the "Monsanto Chemical Company Undergraduate Scholarship in Chemical Engineering."
30. Mr. O. C. Harper of Midland, Texas has sent a check in the amount of \$500 to be credited to the Genetics Foundation - The O. C. Harper Fund.
31. The American Society of Tool Engineers has given a scholarship of \$300, payments to be made at the beginning of each semester, and Mr. Raymond F. Perner has been named the recipient.
32. The Alba Club has sent a check in the amount of \$50 to establish the Alba Club Scholarship for a student of Latin-American descent who is an American citizen and resident of Texas, who has attained thirty semester hours of credit at the University with an average of C or better and who needs financial assistance.
33. Mr. and Mrs. H. S. ~~Groesbeek~~ ^{Groesbeek} of Crystal City, Texas, have sent a check in the amount of \$300 for scholarships for the 1952-53 academic year.

GIFTS AND GRANTS (continued)

OCT 3 1952

34. The Xi Chapter of Theta Sigma Phi has sent a check in the amount of \$400 to be added to Account No. 8540, Theta Sigma Phi Scholarships in Journalism. Scholarships have been awarded for 1952-53 to Miss Jane Cunningham and Miss Nancy Torrance.
35. The Jessie Smith Noyes Foundation, Inc., has sent a check in the amount of \$200 as a scholarship for the benefit of Mr. Walter E. O'Connell, and has indicated that an additional check in the amount of \$200 will be sent on or about February 1, 1953.
36. A cashier's check in the sum of \$500 has been received for deposit to the Joseph C. Hutcheson, Jr., Scholarship Fund of the John Charles Townes Foundation.
37. The American Foundation for Pharmaceutical Education has sent a check in the amount of \$400.00 which is to be used on a matching basis for scholarships in the College of Pharmacy.
38. Miss Imn Hogg has made a gift of the desk and two chairs used by Governor James Stephen Hogg and also of the desk and chair occupied by Mr. Will C. Hogg in his office in the Great Southern Building in Houston from 1921 to the date of his death.
39. Eli Lilly and Company has sent a check in the amount of \$4,000 for continuation of support of research project on lipoic acid under the direction of Mr. L. J. Reed, Assistant Professor of Chemistry.

CHANGE IN NAMES OF CAMPUS BUILDINGS: On recommendation of the Building Committee, I recommend the following changes in names of buildings:

Journalism Building (old) to Speech Building
Modern Language Building to Drama Building

UNALLOCATED SALARIES ACCOUNT: In the docket for the July meeting, the following amounts should have been shown as a charge against Unallocated Salary account:

Item 24 - Mr. Pasquale Porcelli	- \$100.00
Item 30 - Mr. K. P. Young	- 100.00
Item 41 - Mr. Benjamin Fruchter	- 100.00
Item 77 - Miss Ruth Kemp	- 132.00

VERTICAL WIND TUNNEL: I recommend that the wind tunnel, conveyed in 1945 as a gift from the Schlumberger Well Surveying Corporation for the use of the Aeronautical Engineering Department, be removed by the Physical Plant, and the material salvaged. The tunnel was never completely commissioned and has received little or no use since it was erected and its removal has the approval of all concerned.

CONSTRUCTION CONTRACTS ON SCIENCE BUILDING: Below are recorded the final figures on the various construction contracts for the Science Building which have been completed, the tabulation giving the final revised net total of each construction contract. I recommend ratification and approval of these contracts as completed and transfer of funds as indicated:

Nathan Wohlfeld	
General Contract	\$2,105,879.54
M.F. Fischer and Son	
Plumbing, Heating, Ventilating, and	
Air Conditioning Contract	1,030,665.30
Southwest Electric Company	
Electrical Contract	216,645.25
Kewaunee Manufacturing Company	
Laboratory Equipment Contract	<u>593,289.18</u>
Total Construction Contracts	<u>\$3,946,479.27</u>

The total fee due the Consulting Architect is \$31,948.15, figured on the basis of 1% of \$3,194,815.09, which is the total of the General Contract; Plumbing, Heating, Ventilating, and Air Conditioning Contract; and the Electrical Contract, less the total of Change Orders in the amount of \$158,375.00 issued in order to provide for the Central Cooling Station, on which building the Consulting Architect was not employed.

CONSTRUCTION CONTRACTS ON SCIENCE BUILDING: (continued)

In order to pay the Associate Architect the total fee due him of 3% of \$3,946,479.27, it is necessary that the amount of \$4,972.14 be transferred from other sources to the account for this fee, No. 9310. It is hereby recommended that the savings in the Consulting Architect's fees of \$183.90 be transferred to this account and also \$4,788.24 from the unused balance in the General Contract.

All remaining balances in the construction contract accounts over and above the final net total of the contracts as listed above should be transferred to Account No. 9685, Reserve for Lapsed Balances - New Construction.

TRANSFERS IN SERVICE BUILDING CONTRACT ACCOUNTS: On the basis of change orders which have been issued, I recommend the following transfers in the contract accounts as of August 31, 1952:

1. Transfer \$7,005.61 from Account No. 9558, Service Building - General Contract - J. W. Bateson Company, Inc., to Account No. 9555 - Service Building Project Allotment Account.
2. Transfer \$3,033.93 from Account No. 9555 to Account No. 9560 - Service Building - Plumbing, Heating, and Ventilating Contract - R. O. Davis, Inc.
3. Transfer \$1,120.10 from Account No. 9555 to Account No. 9561 - Service Building - Electrical Contract - Paul Wright Electric Company, Inc.

CHANGE ORDERS TO BUILDING CONTRACTS: The following change orders have been signed by Vice-Chancellor for Business and Finance, Mr. C. D. Simmons. I recommend approval:

1. Change Order No. 6 to contract with the Abel Stationers, adding \$655.20 to cover costs of additional furniture for the Pharmacy Building, the additional funds to be charged to Account No. 9525, Pharmacy Project.
2. Change Order to contract with Laboratory Furniture Company, Inc., adding \$3,278.55 to contract for laboratory equipment for the Pharmacy Building. This order provides for the delivery but not for the installation of certain additional fittings for various laboratory tables furnished under this contract. This amount is to be charged to Pharmacy Project Account.
3. Change Order No. 3 to furniture and equipment contract with Charles E. Musick, Jr., decreasing the contract for Library Furniture and Equipment and Stack Equipment by \$36.66, this amount to be credited to Account No. 9566, Three Classroom Buildings Project. This decrease is due to the fact that some of the moving of equipment was done by University crews rather than contractor.
4. Change Orders on the heating, ventilating and air conditioning contract with Fulcher Air Conditioning Company on the Three Classroom Buildings have resulted in a final net credit of \$5,413.67, and on the electrical contract with Paul Wright Electric Company, Inc., in a final net credit of \$704.57, these two sums to be credited to Account No. 9566, Three Classroom Buildings Project.
5. Change Order No. 5 to contract for Classroom Buildings with Abel Stationers, adding \$1,821.35 for additional furniture and equipment, amount to be charged to Account 9566, Three Classroom Buildings Project.

TRANSFER OF FUNDS IN BUILDING ACCOUNTS: I recommend approval of the transfer of \$7,688.71 from Account No. 9498, Extension of Utility Services, Experimental Science Building and Student Health Center Building, to Account No. 9555, Service Building Project, in order that air conditioning equipment for certain parts of the Service Building can be purchased and installed in accordance with action taken at the May 31, 1952 meeting.

FACULTY LEGISLATION: The Faculty Council by circularization procedure on July 9, 1952, approved the recommendations of the College of Arts and Sciences changing the requirements for the Degree of Bachelor of Arts with the major in Latin-American Studies. This legislation involves no substantial or policy changes. The main purpose is to regularize and consolidate scattered information into a concise statement.

SPECIAL EQUIPMENT FOR PHARMACY BUILDING: At the March 28, 1952 meeting, approval was given for a Special Laboratory Equipment account in the amount of \$7,000 for the Pharmacy Building. Prices have advanced since estimates were taken for the equipment, and an additional \$1,321.11 is needed for purchase. I recommend that this additional amount be appropriated from the Main University Unappropriated Balance.

EXTENSION OF LEASE OF WESTERN UNION TELEGRAPH COMPANY: Mr. Jack G. Taylor, Business Manager, Main University, has signed an Extension Agreement with Western Union Telegraph Company, extending for one year, September 8, 1952 through September 7, 1953, that company's lease of a room in the Texas Union Building at an annual rental of \$600.00, payable monthly in advance. I recommend approval and ratification of signature.

UNIVERSITY CO-OPERATIVE SOCIETY BOARD OF DIRECTORS: Miss Thelma Jackwood has been appointed to serve as a member of the Board of Directors of the Co-Op for a four year period beginning May, 1952, succeeding Miss Lucile Williams.

EXTENSION AGREEMENT - AIR FORCE ROTC UNIFORMS: Mr. Jack G. Taylor, Business Manager, Main University, has signed an Extension Agreement with Hemphill's Book Store, extending the Memorandum of Agreement dated July 26, 1951 and amended October 6, 1951, for the period September 1, 1952 - August 31, 1953, for the furnishing of uniforms to Air Force ROTC cadets. I recommend approval and ratification of signature.

NON-ACADEMIC CLASSIFICATION-PAY PLAN: I recommend the following changes in the non-academic classification plan to be effective September 1, 1952:

1. Increase the salary range for class 6321, Intramurals Director to \$504-\$640; 4 intermediate steps; range number 39.
2. Change the class number 4321, Traffic Sergeant, to 4321, Traffic Lieutenant.
3. Create a new classification number 6735, Audio-Visual Acquisition Librarian: \$325-\$414; 4 intermediate steps; range number 30.
4. Change salary range for Radio Control Technician (Class No. 6600) from \$220-\$254 to \$231-\$294; 4 intermediate steps; range number 23.
5. Change class title of Chief Radio Control Technician (Class No. 6601) to Radio Technical Supervisor with a salary range of \$280-\$341; 3 intermediate steps; range number 27.

VACATION SCHEDULE FOR NON-ACADEMIC PERSONNEL: I recommend approval of the following vacation schedule for non-teaching personnel employed on a twelve-month basis for the fiscal year beginning September 1, 1952:

I. State legal holidays which are observed by the University:

1. Labor Day	Monday	September 1
2. Thanksgiving Day	Thursday	November 27
3. Christmas Day	Thursday	December 25
4. New Year's Day	Thursday	January 1
5. Independence Day	Saturday	July 4

II. In lieu of other State legal holidays which are not observed by the University:

1. The Friday following Thanksgiving Day	November 28
2. The Saturday following Thanksgiving Day	November 29
3. The Wednesday preceding Christmas Day	December 24
4. The Friday following Christmas Day	December 26
5. The Saturday following Christmas Day	December 27
6. The Monday following Christmas Day	December 29
7. The Tuesday following Christmas Day	December 30
8. The Wednesday preceding New Year's Day	December 31
9. The Friday preceding Easter	April 3
10. The Saturday preceding Easter	April 4
11. The Monday following Easter	April 6

III. Twelve additional working days vacation, not to exceed eighty-eight (88) hours, for those employees who work forty-four (44) hours, nor ninety-six (96) hours, for those employees who work forty-eight (48) hours per week.

OCT 3 1952

VACATION SCHEDULE FOR NON-ACADEMIC PERSONNEL (continued)

In some offices and in certain activities the work schedule may be such as to suggest the desirability of remaining open either on a partial or full staff basis during part or all of the Thanksgiving, Christmas, and Spring vacation periods indicated above. In such cases a request addressed to the President's Office will be approved with the understanding that the days worked by these staff members during these vacation periods will be added to their regular vacation period of twelve working days.

USE OF TEXTBOOKS WRITTEN BY FACULTY MEMBERS: I recommend approval of the use of the following textbooks written by members of the faculty:

1. Laboratory Manual in Soil Mechanics by Mr. Raymond F. Dawson, Professor of Civil Engineering, published by the Pitman Publishing Company. The price of the book is \$3.25, and the writer receives a 10% royalty on the first 2500 copies sold; 12% on the second 2500 copies and 15% on other copies.
2. Symphonic Music by Mr. Homer Ulrich, Professor of Music, published by Columbia University Press, the book to sell for \$4.25, and royalty to be approximately \$0.35 per copy.
3. The Technique of Orchestration and Orchestration Workbook by Mr. Kent Kennan, Professor of Music, published by Prentice-Hall, Inc., the price of the textbook to be approximately \$5.50 and the workbook about \$1.75, the per-copy royalty on the two to be about \$0.69.
4. Grammar of American English by Mr. Ralph B. Long, Associate Professor of English, published by lithographic processes through the University Cooperative Society, the cost to be between \$2.00 and \$3.00 with no royalty to the author.

OUTSIDE AND ADDITIONAL DUTIES: I recommend that the following staff members be permitted to undertake the additional duties outlined below, the work to be arranged so as not to conflict with University assignments:

1. Mr. Dan C. Wingren, Jr., Instructor in Art, to teach a bi-monthly class in painting at Temple, Texas, the remuneration to be \$50.00 per lesson, the classes to continue for an unspecified, but limited, period of time.
2. Mr. Kenneth A. Kobe, Professor of Chemical Engineering, to continue to act as an editorial advisor for the Macmillan Company for the year 1952-53, the compensation to be \$300.00 for the year.

HANDLING OF FINANCIAL PROCEEDS FROM THE SODA FOUNTAIN: On February 27, 1943, the Board of Regents approved a recommendation whereby any net profits from the operation of the Soda Fountain would be distributed 50-50 between the Soda Fountain and the Union Building Operating Fund. Actually, the profits have been relatively nominal and in recent years the Soda Fountain has accumulated a deficit. At a considerable expenditure of money, the Soda Fountain is now being remodeled and its services expanded. The Union Board does not absorb its share of the losses and does not desire to put up its portion of the capital expenditures; and since in the meantime it has gained revenues from the compulsory Student Union fee and the Coca-Cola and Dr. Pepper proceeds, it now proposes to relinquish its interest in the net profits of the Soda Fountain. Mr. C. C. Nolan, Director of the Union, in a letter dated August 8, 1952, on file in the Office of the Business Manager, stated that the Directors of the Union had voted to forego its share of the profits of the Soda Fountain in order that the improvements might be made.

Accordingly, I recommend that effective September 1, 1952, all operations of the Soda Fountain be handled separately and that the Union Building have no further interest in the operation or profits thereof.

EXTENSION AGREEMENT WITH DR. PEPPER BOTTLING COMPANY: Mr. Jack G. Taylor, Business Manager, has signed an extension agreement with the Dr. Pepper Bottling Company extending the Memorandum of Agreement, dated July 16, 1951, covering a soft drink non-exclusive vending machine concession, for a period of one year beginning September 1, 1952. I recommend approval and ratification of signature.

BUDGET ERRATA: The following changes should be made in the 1952-53 Budget:

- Page
- 31 - Delete footnote (c).
 - 32 - Correct spelling of Mr. Lee's name from Addision to Addison.
 - 35 - Change footnote (k) to read as follows: "One-fourth time First Semester and half-time Second Semester in 1951-52. Base teaching salary for 9 months \$4,100 in 1951-52 and \$4,600 for 1952-53. Also Research Scientist III in Biochemical Institute three-fourths time First Semester at \$1,537.50 and half-time Second Semester at \$1,025 in 1951-52; Research Scientist IV (half-time)(9 months) in Biochemical Institute at \$2,300 for 1952-53. Total 9 months salary for 1952-53 \$4,600"
 - 50 - Change footnote (b) to read: "Payable 50% from Legislative Appropriation for Vocational Teacher Training Supplement"
 - Change footnote (g) to read: "50% of one-fourth of this salary (one-eighth of total salary) payable from Vocational Teacher Training Supplement"
 - 66 - Footnote salary of Professor McGinnis (m) to read: "Also Professor of Real Estate in Department of Finance, Insurance and Real Estate. Total salary paid from this budget"
 - 74 - Add (9 months) after Mr. Joseph K. Bailey's name.
 - 88 - Footnote 1952-53 salary of Mr. Stone (e) to read as follows: "Also Research Scientist IV in Research Laboratory in Ceramics full time September 1 - 15, 1952 and half-time June 16 - August 31, 1953 at salary of \$1,108.31. Total salary for 12 months \$6,808.31"
 - 118 - Change 1952-53 stipend for Mrs. Josephine M. Chapman from \$3,725 to \$3,825, changing total budget from \$11,704 to \$11,804.
 - 129 - In title of Mr. Glen L. Evans, change Assistant Director to Associate Director.
 - 132 - Change 1952-53 salary for Mr. R. L. Stone from \$1,088.89 to \$1,108.31, changing total of budget from \$46,558.54 to \$46,577.96. Change footnote (b) to read \$5,700 instead of \$5,600 and \$6,808.31 instead of \$6,688.89.
 - 138 - Add (9 months) after name of Mr. Pablo Max Ynsfran.
 - 148 - Change footnotes (d), (e) and (g) to read: ". . . from Inter-scholastic League General Fee Account"
 - 151 - Add footnote (o) to salary of Mr. Virgil Bernard for both years reading: "For period September 1 - May 31"
 - 160 - Change total stipend for Mr. W. A. Hancock from \$2,545.60 to
 - 161 - \$2,590.80, changing footnote (f) to show total salary \$3,340.80 instead of \$3,295.60.
 - OGSR
 - 45 - Add to footnote (a) "except 9/1-15 at \$877.77 per month.

Respectfully submitted,

James C. Dolley
James C. Dolley
Acting President

OCT 3 1952

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

September 17, 1952

Chancellor James P. Hart
The University of Texas
Austin, Texas

Dear Chancellor Hart:

I am submitting herewith a docket for Texas Western College for consideration of the Board at the meeting October 3 and 4.

1951-52 Budget

Mail Service

1. Accept the resignation of Mrs. Lucille Lacy, Post Office Supervisor, effective at the close of business July 31, 1952.
2. Appoint Mrs. Blanche Crawford as Post Office Supervisor for the month of August, 1952, at a salary of \$110.00 per month.

Annual Audit

3. Appropriate \$237.00 from the Unappropriated Balance to the account for the Annual Audit to provide sufficient funds to cover the cost of the annual audit as certified by Mr. C. H. Cavness, State Auditor.

Economics and Business Administration

4. The following organizations have given the amounts shown to the Department of Economics and Business Administration for the purpose of purchasing instructional materials:

State National Bank, El Paso	\$25.00
National Office Management Association (El Paso Chapter)	6.25
El Paso Public Schools (Audio-Visual Education Department)	35.00
El Paso Public Schools (Distributive Education Department)	7.78
	<u>\$74.03</u>

It is recommended that these contributions be accepted and that approval be given to crediting them to the Maintenance and Equipment account of the Department of Economics and Business Administration for the 1951-52 fiscal year.

Library

5. Accept the resignation of Miss Lillian Moore, Assistant Loan Librarian at a salary of \$2,500, effective at the close of business July 31, 1952.

TRANSFERS OF FUNDS.--Approve the following transfers of funds in the 1951-52 budget:

1. \$100.00 from the Maintenance and Equipment account of the Bureau of Placement to the Maintenance and Equipment account of the Department of Civil and Electrical Engineering.
2. Six cents (6¢) from the Maintenance and Equipment account of the Department of Biological Sciences to the Special Equipment account of the same department.
3. \$45.17 from the Miscellaneous Administrative Expense account to the account for the Telephone Exchange.

OUT-OF-STATE TRIP.--Authorize the reimbursement to Dr. Richard W. Burns of travel expenses amounting to \$178.55 from Iowa City, Iowa and return. Dr. Burns visited Texas Western College campus at the request of President Elkins for interview for a position as Assistant Professor of Education. This expense will be paid from Miscellaneous Administrative Expense.

OCT 3 1952

GIFTS.--The Texas Society for Crippled Children has given three scholarships of \$20.50 each for students enrolled in Speech Therapy during the first term of the 1952 Summer Session.

1952 Summer Session

1. Change the appointment of Mrs. Clarice M. Jones, Assistant Professor of Speech, from full-time at a salary of \$650 to half-time at a salary of \$325 for the second term.
2. Accept the resignation of Mr. William H. McDill as Assistant Professor of Engineering at a salary of \$650 for the second term.
3. Appoint Mr. H. C. Vanzant as Instructor in Engineering at a salary of \$600 for the second term.

1952-53 Budget

Health Service

1. Change the name of Miss Eloise Smith, Resident Nurse to Mrs. Eloise S. Cook.

Office of the Dean of Arts and Sciences

2. Appoint Miss Barbara Fugate as Secretary at a salary of \$2,400 for twelve months, effective September 1, 1952.
3. In the 1952-53 Budget, page 6, in the Division of Arts and Sciences, under Office of the Dean, delete "9 months" under Rate, and add "9 months" after C. A. Puckett.

Economics and Business Administration

4. Accept the resignation of Mr. Carl Hertzog as Lecturer (part-time) at a salary of \$1,090 for the long session 1952-53. Mr. Hertzog will continue as Director of the Press, and Special Lecturer in Fine Arts at a total salary of \$4,600 for twelve months.

Education

5. Appoint Dr. Richard W. Burns as Assistant Professor for the long session 1952-53 at a salary of \$4,400, to be paid from the salary budgeted for an Associate Professor in this department.
6. Appoint Mr. Byrnes Belk as Instructor (half-time) for the long session 1952-53 at a salary of \$1,750, to be paid from the amount budgeted for a Lecturer (part-time) in Education.

English and Speech

7. Appoint Mr. Byrnes Belk as Instructor (half-time) for the long session 1952-53 at a salary of \$1,750, to be paid from the amount budgeted for a Lecturer (part-time) in English.

Journalism and Radio

8. Delete the name of Mr. Wallace E. Snelson, Assistant Professor at a salary of \$4,200, since he has resigned.
9. Appoint Mr. Scott Thurber as Instructor in Journalism for the first semester only of the long session 1952-53 at a salary of \$1,800, to be paid from the salary budgeted for Mr. Snelson.

Modern Languages

10. Appoint Miss Stella Saucedo as Instructor for the long session 1952-53 at a salary of \$3,400, to be paid from the amount budgeted for Instructors (part-time) in this department.

Military Science and Tactics

11. Appoint Mrs. Betty D. Riley as Secretary at a salary of \$2,100 for twelve months, effective September 1, 1952.

Office of the Dean of Mines and Engineering

12. Appoint Miss Barbara Karstendiek as Secretary at a salary rate of \$2,200 for twelve months for the period September 1-8 inclusive.

OCT 3 1952

13. Appoint Mrs. Mattie M. Chambers as Secretary at a salary of \$2,400 for twelve months, effective September 15, 1952.

Civil and Electrical Engineering

14. Grant a leave of absence without pay to Mr. William H. McDill, Assistant Professor at a salary of \$4,890 for nine months, for the long session 1952-53.

15. Appoint Mr. H. C. Vansant as Instructor for the long session 1952-53 at a salary of \$3,900, to be paid from the salary budgeted for Mr. McDill.

16. Appoint Mr. C. J. Cervenka to the unfilled position of Instructor for the long session 1952-53 at a salary of \$3,800.

Library

17. Delete the name of Miss Eleanor Gafford, Cataloger at a salary of \$3,300 for twelve months, since she resigned August 31, 1952.

18. Appoint Mrs. Patricia R. Bryant as Cataloger at a salary of \$2,800 for twelve months, effective September 1, 1952.

19. Cancel the leave of absence granted by the Board at the July meeting to Miss Lillian Moore, Assistant Loan Librarian, since she resigned her position July 31, 1952.

20. Appoint Mrs. Jeanine Williams as Assistant Loan Librarian at a salary of \$2,800 for twelve months, effective September 1, 1952.

Museum

21. Grant a leave of absence without pay to Col. M. H. Thomlinson, Curator at a salary of \$4,160 for twelve months, for the period September 1-13, 1952, inclusive.

Physical Plant

22. Approve the following appointments, without contracts, all of which are provided in the budget, effective September 1, 1952:

1. Mr. Clinton D. Green as Maintenance Foreman at a salary of \$350 per month.
2. Mr. Alfonso Arroyo as Electrician at a salary of \$300 per month.
3. Mr. Eddie Lee Lux as Carpenter at a salary of \$250 per month.

23. Extend the contract granted to Hugh McMillan, which was approved at the meeting on July 11 and 12, 1952, to provide for an additional 1,000 cubic yards of rock work (drilling, blasting, and leveling) at the same price of \$1.50 per cu. yd., the additional cost to be paid from the 1952-53 budgeted appropriation for Improvements and Repairs

24. Approve the payment of \$169.00 to Vowell Construction Co. for paving done by the City of El Paso on property owned by the College, described as follows:

39 feet on the East side of Campbell Street, Lots 7-11 and north 1/2 of 12, Block 195, Alexander Addition to the City of El Paso.

This property is near the College but not adjacent to it, and was acquired by gift in 1946. Cost of the paving will be paid from Improvements and Repairs

OCT 3 1952

GIFTS.--The following gifts have been made to the College and I recommend that they be accepted with appropriate expressions of appreciation:

1. The Anahuac Club of El Paso has given a scholarship in the amount of \$150.00 to be awarded to a graduate of the Bowie (El Paso) High School during the 1952-53 school year.
2. The Ysleta Woman's Club has given \$150.00 to be awarded as a scholarship during the 1952-53 school year to a graduate of Ysleta High School.
3. Mrs. Ruthie Jane Tappa has given \$125.00 as a scholarship to be awarded for the year 1952-53.
4. The Hubbert Music Company has given a \$200.00 Music Scholarship for the 1952-53 school year.
5. The Union Clothing Company of El Paso has given a scholarship in the amount of \$100.00 to be awarded for the 1952-53 school year.
6. The Rotary Club of El Paso has given \$300.00 for scholarships to be awarded during the 1952-53 school year.
7. The League of United Latin American Citizens, Council No. 132, of El Paso has given a \$150.00 scholarship to a student at Texas Western College for the school year 1952-53.
8. The Woman's Missionary Union, Auxiliary to the Southern Baptist Convention, Memphis, Tennessee, has given a \$250.00 scholarship to a student at Texas Western College.
9. The American Smelting and Refining Company has given a \$500.00 scholarship to be awarded for the 1952-53 school year to a student majoring in Metallurgy.
10. The El Paso Symphony Orchestra Association, Inc. has given \$425.00 for music scholarships to be awarded during the 1952-53 school year.
11. The National Honor Society of Bowie High School (El Paso) has given \$150.00 to be awarded to a Bowie graduate as a scholarship for the 1952-53 school year.
12. The Zionist Organization of America, El Paso District, has given a \$25.00 scholarship to be awarded to a student in history during the Fall Semester of the 1952-53 school year.
13. The El Paso Lodge No. 509, B'Nai B'Rith has given a \$50.00 scholarship to be awarded to a student in the social sciences during the 1952-53 school year.

OUT-OF-STATE TRIPS.--I recommend that the following out-of-state trips be approved:

1. The Staff members listed below to go to Albuquerque, New Mexico, October 17 and 18, 1952, to attend a conference at the University of New Mexico on Atomic Energy Education, which is to be sponsored by the Southwest Regional Committee of the American Society for Engineering Education, their expenses to be paid from the Maintenance and Equipment account of their respective departments:

Dean Eugene M. Thomas	Mining and Metallurgy
Dr. Joseph C. Rintelen	Mining and Metallurgy
Mr. Oscar H. McMahan	Mathematics and Physics
Dr. J. A. Hancock	Chemistry
Mr. Floyd A. Decker	Civil & Electrical Engineering

2. President Wilson H. Elkins to go to Memphis, Tennessee, November 30-December 4 inclusive, to attend a meeting of the Southern Association of Colleges and Secondary Schools, his expenses to be paid from Office and Traveling Expenses, Office of the President.

Sincerely yours,

Wilson H. Elkins
Wilson H. Elkins, President

OCT 3 1952

THE UNIVERSITY OF TEXAS MEDICAL BRANCH

Galveston, Texas

September 18, 1952

Chancellor James P. Hart
The University of Texas
Austin 12, Texas

Dear Chancellor Hart:

There is submitted herewith a docket for the meeting of the Board of Regents to be held in Austin October 3 and 4, 1952.

Your approval of the following items is respectfully recommended:

1951-1952 Budget:

Administration

1. Grant a leave of absence to Dr. Chauncey D. Leake, Vice-President, without loss of salary and without expense to the University for the period July 18 through August 6, 1952. Dr. Leake will participate in a Law-Medicine Institute to be held in San Francisco under the auspices of the Tulane University and the University of California. He will also make a report on recent work undertaken at the Institute for Advanced Study before a group of staff members of the Medical Schools of Stanford University and the University of California and will give a postgraduate session on dental pharmacology at Portland, Oregon at the University of Oregon School of Dentistry.

Auditing

2. Transfer the sum of \$1,684.00 from Unappropriated Surplus to provide funds to pay for the cost of the annual audit of the books and accounts by the State Auditors for the year 1951-1952.

Attorneys' Fees and Expenses - Estate of A. C. McLaughlin, Deceased

3. Create a new account to be captioned Attorneys' Fees and Expenses - Estate of A. C. McLaughlin, Deceased and transfer the sum of \$5,000.00 to this account from Unappropriated Surplus effective August 22, 1952.

Anatomy

4. Transfer the sum of \$160.00 from Assistants and Technicians in the Department of Pediatrics to the appropriation for Assistants and Technicians effective August 27, 1952.

5. Grant Dr. John G. Sinclair, Professor, a leave of absence without loss of salary and at no expense to the University for the period June 7 through July 6, 1952 in order that he may study in the library in Austin and visit the Desert Laboratory of the Carnegie Institution in Tucson, the Boyce Thompson Arboretum in Florence, Arizona. He will discuss research problems at the University of Southern California and the Sefton Foundation Laboratory.

Anesthesiology

6. Re-appoint Dr. Mary R. McKibben to the position of Instructor at a salary of \$4,250.00 for twelve months effective July 1, 1952. Dr. McKibben was previously appointed as Dr. Mary R. Greene for the period March 1 through June 30, 1952.

Bacteriology and Parasitology

7. Correct the name of Mr. Robert G. Yeager incorrectly reported in Item 6 of the July 11 and 12, 1952 docket as Mr. Robert G. Yeager.

OCT 3 1952

8. Grant a leave of absence to Dr. William B. Sharp, Chairman and Professor, for the period July 1 through August 15, 1952 without loss of salary and without expense to the University to attend the Commonwealth and Empire Health and Tuberculosis Conference in London and visit European institutions in which microbiology is taught. Dr. Sharp will travel to England and attend the International Congress of Dermatology and Syphilology in London.
9. Extend the leave of absence of Dr. Etta Mae MacDonald, Assistant Professor without salary from July 1 through July 31, 1952 in order that Dr. MacDonald may continue her studies of the medical conditions and health training program in Finland and visit the laboratories of the London School of Tropical Medicine, the Institute of Tropical Medicine in Amsterdam and represent the University and present a report at the Second International Congress of Biochemistry in Paris.
10. Appoint Miss Sammie Elizabeth Potter to the position of Research Assistant, formerly occupied by Mr. Robert Jaeger, at a salary of \$1,800.00 effective July 1, 1952 and add the footnote (h) to read: "Salary of \$100.00 per month from the U. S. Air Force Grant No. AF 41-(607)-43 effective July 31, 1952.

Biochemistry and Nutrition

11. Accept the resignation of Dr. Kenneth P. McConnell, Assistant Professor, at a salary of \$5,220.00 for twelve months effective July 25, 1952.
12. Grant a leave of absence to Dr. Wiktor W. Nowinski, Associate Professor, and Associate Professor of Neurochemistry, without loss of salary for the period April 29 to May 19, 1952 to visit the metabolic wards and laboratories in Washington, D. C., New York City, Boston, Massachusetts and St. Louis, Missouri. Approve payment of travel expenses from the Special Activities Fund - Plastic Surgery Fund.
13. Create the position of Assistant Professor and appoint Dr. Harry J. Lowe at a salary of \$5,000.00 for twelve months effective August 1, 1952.
14. Transfer the sum of \$3,217.29 to the Maintenance, Equipment and Support account effective June 28, 1952 from the following appropriations:

Professor	
Otto A. Bessey	\$ 361.28
Professor	
Byron M. Hendrix	2,539.51
Teaching and Research Assistant	
Robert P. Sandman	316.50
	<u>\$3,217.29</u>

15. Grant a leave of absence to Dr. O. Neal Miller, Assistant Professor, without loss of salary for the period April 4 to May 11, 1952. Dr. Miller attended and presented a scientific paper at the meetings of the Federation of American Societies for Experimental Biology and spent some time at the Harvard School of Public Health in Boston on research manuscripts. The remainder of the time was spent as annual vacation time. Approve payment of travel expenses from the U. S. Public Health Service Grant No. H-988 and per diem expenses from the Current Restricted Fund, National Vitamin Foundation, Inc. Grant.

Internal Medicine

16. Change the status of Dr. A. North Longfield from Instructor at a salary of \$4,500.00 for twelve months to Assistant Professor at a salary of \$6,300.00 for twelve months effective July 1, 1952 and transfer the sum of \$300.00 to this position from the vacant position of Associate Professor in the Department of Pathology.

OCT 3 1952

17. Create two positions of Instructor and appoint Dr. Edward D. Futch, III and Dr. Justin W. McKibben to these positions effective July 1, 1952, each at a salary of \$5,100.00 for twelve months, and transfer \$850.00 to each of the positions from the vacant position of Associate Professor in the Department of Pathology. Add the footnote (i) to the appointments to read as follows: "Also \$1,200.00 from Student Health Service, total salary for twelve months \$6,300.00".

18. Transfer the sum of \$921.93 to the appropriation for Assistants and Technicians from the appropriation for Assistants and Technicians in the Department of Pathology, effective August 1, 1952.

19. Increase the salary of Dr. John C. Meadows, Instructor, from \$4,500.00 to \$5,100.00 for twelve months effective July 1, 1952 and transfer the sum of \$100.00 from the vacant position of Associate Professor in the Department of Pathology.

Neurology and Psychiatry

20. Increase the salary of Dr. Harry H. Goolishian, Instructor, from \$2,100.00 to \$3,600.00 effective June 16, 1952 and transfer the sum of \$312.50 from the appropriation of Assistants and Technicians.

21. Create the position of Instructor and appoint Mr. Harry Martin at a salary of \$2,100.00 for twelve months effective July 1, 1952, the \$350.00 to be transferred from the appropriation of Assistant Professor, formerly occupied by Dr. Eugene C. McDanald, Jr.

22. Create the position of Teaching Fellow and appoint Dr. Zbysko K. Mitis at a salary of \$2,400.00 for twelve months effective July 1, 1952, the \$400.00 to be transferred from the appropriation Instructor, formerly occupied by Dr. Mary B. Kuhn.

23. Accept the resignation of Dr. George A. Constant, Instructor (part-time), at a salary of \$1,300.00 for twelve months effective July 1, 1952.

Obstetrics and Gynecology

24. Appoint Dr. George H. Petta to the position of Instructor (part-time), formerly occupied by Dr. Virgil C. Baxter, at a salary of \$1,200.00 for twelve months effective July 1, 1952.

Pathology

25. Add the footnote (j) to the appointment of Dr. R. T. Qureshi, Teaching and Research Fellow, to read as follows: "Also \$50.00 per month from the U. S. Public Health Service Grant No. C. T. 5046 effective August 15, 1952."

Pediatrics

26. Accept the resignation of Dr. Roger Lienke, Assistant Professor, at a salary of \$5,700.00 for twelve months effective June 30, 1952.

Pharmacology and Toxicology

27. Transfer the sum of \$4,200.00 to the Maintenance, Equipment and Support account from appropriation for the vacant position of Instructor effective July 11, 1952.

28. Appoint Dr. John D. Archer to the position of Instructor without salary effective July 1, 1952.

Physiology

29. Delete the names of Allen Keller and Eduardo Braun-Menendez, Lecturers, effective June 30, 1952 due to their not participating in program for 1951-1952.

30. Transfer the sum of \$600.00 to the appropriation for Assistants and Technicians, \$300.00 to be transferred from the appropriation of Lecturer, Dr. Allen Keller, and \$300.00 from the appropriation of Lecturer, Dr. Eduardo Braun-Menendez, effective July 1, 1952.

OCT 3 1952

31. Accept the resignation of Mr. Lewis E. Bartlett, Teaching and Research Assistant, at a salary of \$2,100.00 for twelve months effective June 14, 1952.
32. Accept the resignation of Mr. William H. Diserens, Teaching and Research Assistant, at a salary of \$1,500.00 and appoint him to the vacant position of Instructor at a salary of \$3,900.00 for twelve months effective June 1, 1952.
33. Appoint Mr. Stanley Mähler to the position of Teaching and Research Assistant, formerly occupied by Mr. William H. Diserens, at a salary of \$2,400.00 for twelve months effective June 16, 1952.
34. Appoint Dr. Richard C. Sherman to the position of Teaching and Research Assistant, formerly occupied by Mr. Lewis E. Bartlett, at a salary of \$2,400.00 for twelve months effective June 16, 1952.
35. Grant Dr. Gerald R. Seaman, Assistant Professor, a leave of absence without loss of salary for the period September 4 to October 20, 1952 in order that he may present lectures at the meeting of the Society of Protozoologists in Ithaca, New York, the Conference of Microbial Growth held at the New York Academy of Science, the St. Louis University in St. Louis, Missouri and the Drew University in Madison, New York. Dr. Seaman also plans to visit and confer with various persons at the Haskins Laboratory in New York, the New York University College of Medicine, the Merck Institute for Therapeutic Research in New York and the Institute of Tropical Diseases, National Institute of Health in Bethesda, Maryland. It is respectfully requested that payment of travel from the U. S. Public Health Service Grant No. E-169 (C) and the Maintenance, Equipment and Support account of the Department of Physiology be approved.

Radiology

36. Change the status of Dr. Elmer Heimbigner, Instructor, at a salary of \$4,200.00 for twelve months to Instructor (part-time) without salary effective July 5, 1952.

Surgery

37. Transfer the sum of \$670.00 to the appropriation of Assistants and Technicians from the appropriation for Instructor, formerly occupied by Dr. Lloyd K. Darwin, effective July 1, 1952.

University of Texas School of Nursing

38. Correct the name of Jo Lene Chernik Whitehurst incorrectly reported on the July 11 and 12, 1952 docket as Mrs. Jo Lene Chernik.

John Sealy Memorial Clinical Research Laboratory

39. Add the footnote (b) to the appointment of Miss Mitsu Kobayshi to read as follows: "Also additional salary of \$30.00 per month from the Special Research Fund for Dr. Raymond Gregory, Current Restricted Fund, effective May 1, 1952."
40. Add the footnote (c) to the appointment of Miss Alene Bennett to read as follows: "Also \$25.00 per month from the Current Restricted Fund, Special Research Fund for Dr. Raymond Gregory, effective May 1, 1952."

Consolidated Operation and Maintenance of Physical Plant

41. Transfer the sum of \$8,667.43 from the Minor Improvement Projects account to the Special Improvements - Farwell Company account in the Unexpended Plant Fund Section of the records.

Hospitals

42. Increase the salaries of the following in the Nursing Service and Operating Room Service effective April 1, 1952, the sum of \$625.00 to be transferred from appropriation for Head Nurses, General Staff and Special Nurses, Nursing Service:

Nursing Service	From	To
Assistant Director		
Mamie P. Glad	\$3,780.00	\$4,080.00
Suzanne Viggiano	3,540.00	3,840.00
Eleanor Gindorf	3,540.00	3,840.00

OCT 3 1952

Surgical Operating Service Supervisor	From	To
Dorothy Swickheimer	\$4,200.00	\$4,500.00
Mabel P. Lane	3,600.00	3,900.00

43. Accept the resignation of Mrs. Mabel P. Lane, Supervisor in the Surgical Operating Service, at a salary of \$3,900.00 for twelve months effective June 27, 1952.
44. Accept the resignation of Dr. Edward Futch, Director of Personnel Clinic, at a salary of \$1,200.00 for twelve months effective June 30, 1952, and appoint to this position Dr. Sol Forman at the same salary effective July 1, 1952.
45. Create two positions of Assistant Director in the Personnel Clinic and appoint Dr. James B. Ivers and Dr. James M. Hutcheson, Jr. each at a salary of \$600.00 for twelve months effective July 1, 1952.
46. Transfer the sum of \$514.85 from Assistants and Technicians to Pharmacists in Pharmacy effective August 1, 1952.

Medical Illustration

47. Transfer the sum of \$50.00 from the appropriation Machinists and Instrument Makers in the Technical Apparatus Shop to the appropriation of Assistants and Technicians effective August 27, 1952.

Student Health Service

48. Increase the salaries of Assistant Physicians, Dr. John C. Meadows, Jr. and Dr. J. Warren McKibben from \$900.00 to \$1,200.00 for twelve months and create a new position of Assistant Physician and appoint Dr. Edward D. Futch, III at a salary of \$1,200.00 for twelve months effective July 1, 1952, and transfer the necessary funds from the vacant position of Associate Professor in the Department of Pathology and allocate funds as follows:

Assistant Physician	
J. Warren McKibben	\$ 50.00
John C. Meadows, Jr.	50.00
Edward D. Futch, III	200.00

Add the footnote (g) to the appointments of Dr. McKibben and Dr. Futch to read as follows: "Also \$5,100.00 for twelve months as Instructor in the Department of Internal Medicine, effective July 1, 1952, total salary per year \$6,300.00".

Increases in Salaries for the Month of August 1952

49. Increase the salaries of the following in the amounts shown for the month of August 1952 in payment of temporary overtime work in making physical examinations of employees eligible for Workmen's Compensation Insurance and also treatment of injured personnel. These salaries are to be paid from funds received from the Workmen's Compensation Insurance Office.

Ainsworth, William H., Assistant Professor of Surgery	\$ 189.00
Hajtmancik, Milton R., Assistant Professor of Internal Medicine	159.00
Jackson, Ira J., Assistant Professor of Surgery	10.00
Kirksey, O. T., Jr. Instructor of Surgery	3.00
Levin, William C., Associate Professor of Internal Medicine	33.00
Levine, Harry, Assistant Professor of Internal Medicine	246.00
Payton, Calvin W., Assistant Professor of Ophthalmology	15.00
Rowe, Ed B., Instructor of Surgery	6.00
Ruskin, Arthur, Associate Professor of Internal Medicine	240.00

OCT 3 1952

Singleton, Albert O., Jr. Assistant Professor of Surgery	\$ 693.00
Thiel, John W., Assistant Professor of Surgery	169.00
Wolza, Fred J., Instructor of Surgery	3.00
	<u>\$1,766.00</u>

Transfers in Budget

50. Transfer the sum of \$13,910.00 from the following appropriations:

Business Office	
Clerks, Typists, Bookkeepers, etc.	\$ 600.00
Non-Professional Personnel	
Maintenance, Equipment and Support	1,000.00
Internal Medicine	
Assistants and Technicians	1,000.00
Neurology and Psychiatry	
Assistants and Technicians	400.00
Hospitals	
General Administration and Expense	
Maintenance, Equipment and Support,	
Travel and Expense	50.00
Surgical Operating Room	
Operating Room Nurses	1,000.00
Orderlies, Aides and Technicians	860.00
Medical House Staff	
Uniforms	1,000.00
Allergy Clinic	
Maintenance, Equipment and Support	400.00
Blood Bank and Hematology	
Maintenance, Equipment, Expense and	
Support	1,000.00
Clinical Laboratory	
Maintenance, Equipment, Support and	
Expense	1,000.00
Electroencephalography Service	
Maintenance, Equipment and Support	600.00
Pharmacy	
Maintenance, Equipment, Supplies	
Drugs and Support	1,000.00
Housekeeping	
Remodeling and Improving Private	
Room Facilities	1,000.00
Dietary Service	
Food	1,000.00
Dietitians' Meals	1,000.00
Laundry	
Maintenance, Equipment and Support	1,000.00

Transfer to be allocated as follows, effective July 12, 1952:

Business Office	
Maintenance, Equipment and Support and	
Travel	\$ 1,000.00
Rental on I.B.M. Equipment	450.00
Administration	
Maintenance, Equipment, Support,	
Administrative, Staff and Official	
Travel	1,000.00
Anesthesiology	
Maintenance, Equipment and Support	500.00

OCT 3 1952

Bacteriology and Parasitology	
Maintenance, Equipment and Support	\$ 300.00
Oto-Rhino-Laryngology	
Assistants and Technicians	120.00
Pathology	
Maintenance, Equipment and Support	1,000.00
Pediatrics	
Maintenance, Equipment and Support	500.00
Preventive Medicine and Public Health	
Assistants and Technicians	100.00
Maintenance, Equipment and Support	900.00
University of Texas School of Nursing	
Maintenance, Equipment, Support and Travel	800.00
Laboratory of Experimental Pathology	
Maintenance, Equipment and Support	200.00
Tissue Metabolism Research Laboratory	
Assistants and Technicians	540.00
Library	
Publications	1,000.00
Hospitals	
Radiology Service	
Assistants and Technicians	1,000.00
Housekeeping	
Maids and Porters	1,000.00
Seamstresses	700.00
Elevator Operators	400.00
Medical Photography	
Maintenance, Equipment and Support	1,000.00
Mail and Telephone Service	
Clerks	400.00
Maintenance, Equipment and Support	1,000.00

51. Transfer the sum of \$91,000.00 from Unappropriated Surplus to be allocated as follows effective July 14, 1952:

Business Office	
Maintenance, Equipment, Support and Travel	\$ 2,000.00
Library	
Publications	2,000.00
Hospitals	
Nursing Service	
Maintenance, Equipment, Support	
Drugs and Expense	45,000.00
Medical House Staff	
Meals	20,000.00
Anesthesia and Oxygen Service	
Maintenance, Equipment and Support	7,000.00
Radiology Service	
Maintenance, Equipment and Support	12,000.00
Housekeeping	
Porters, Maids and Janitors	3,000.00
	<u>3,000.00</u>
	<u>\$91,000.00</u>

OCT 3 1952

52. Transfer the sum of \$105,000.00 from Unappropriated Surplus to be allocated as follows effective July 14, 1952:

Administration	
Residents' Training Program	\$ 15,000.00
Consolidated Operation and Maintenance of Physical Plant	
Maintenance, Equipment and Support	40,000.00
Medical Illustration	
Maintenance, Equipment and Support	1,200.00
Mail and Telephone Service	
Maintenance, Equipment and Support	2,400.00
Hospitals	
Anesthesia and Oxygen Service	
Special Equipment	12,000.00
Medical House Staff	
Internes	3,000.00
Radiology Service	
Special Equipment	1,400.00
Housekeeping	
Improving Private Room Facilities	<u>30,000.00</u>
	<u>\$105,000.00</u>

1952-1953 Budget:

Administration

1. Grant Dr. C. D. Leake, Vice-President, a leave of absence without loss of salary and at no expense to the University for the period September 5 to 12, 1952 to attend the annual meeting of the American Society for Pharmacology and Experimental Therapeutics in Madison, Wisconsin, to preside at the session on central nervous system pharmacology, to present material relating to research studies in progress at the Medical Branch, and to speak at the James Blake Society and at the dinner for Professor Arthur Tatum, Chairman of the Department of Pharmacology at the University of Wisconsin.

Business Office

2. Correct the name of Mr. William P. Beard, Accountant, shown as Paul Beard.
3. Delete the name of Mr. Claude A. Bitner, Jr., Chief Admission Clerk, at a salary of \$4,020.00 for twelve months due to his resignation August 31, 1952.
4. Change the title of Mr. James K. Barrett from Director of Non-Professional Personnel to Director of Staff Personnel effective September 1, 1952.

Student Health

5. Increase the Student Health fee from \$8.00 per semester, or \$5.33 per quarter, to \$9.00 per semester, or \$6.00 per quarter, beginning September 1, 1953. This increase is recommended on the basis of increased costs of operation of the Student Health Service.

Bacteriology and Parasitology

6. Add the footnote (f) to the appointment of Dr. Edwin A. Johnson, Assistant Professor (part-time), to read as follows: "Also \$2.00 per hour as Mycologists from the Smith, Kline and French Grant to Dr. Clarence Livingood, effective September 1, 1952".
7. Appoint Mr. Robert G. Yaeger to the vacant position of Instructor at a salary of \$3,600.00 for twelve months effective September 1, 1952.
8. Delete the name of Mrs. Joanna Hull Prime, Instructor, at a salary of \$3,000.00 for twelve months due to her resignation and appoint Miss Bettie L. Celaya to this position at the same salary effective September 1, 1952.

OCT 3 1952

Biochemistry and Nutrition

9. Create the position of Assistant Professor and appoint Dr. Harry J. Lowe at a salary of \$5,000.00 for twelve months effective September 1, 1952, the sum of \$4,500.00 to be transferred from a vacant position of Instructor and \$500.00 to be transferred from Unappropriated Surplus.
10. Appoint Mr. Lothar L. Salomon to a vacant position of Instructor at a salary of \$4,500.00 for twelve months effective October 15, 1952.
11. Delete the name of Dr. Kenneth P. McConnell, Assistant Professor, at a salary of \$5,400.00 for twelve months due to his resignation.

Internal Medicine

12. Delete the name of Dr. J. E. Loggins, Instructor, at a salary of \$5,100.00 for twelve months due to his not accepting the appointment and appoint to this position Dr. Sol Forman at the same salary for twelve months effective September 1, 1952. Add the footnote (1) to this appointment to read as follows: "Also \$1,200.00 from Personnel Clinic in the Hospital Budget, total salary for twelve months \$6,300.00".
13. Grant Dr. George H. Herrmann, Professor, leave of absence without loss of salary and at no expense to the University for the period August 25 through October 10, 1952 in order that he may attend the 4th Inter-American Cardiological Congress in Buenos Aires, Argentina as an official delegate of the American Heart Association. Dr. Herrmann will address the medical societies and faculties of the universities at Rio de Janeiro, Montevideo and San Paulo and will participate in a post graduate program at the National Institute of Cardiology in Mexico City.
14. Appoint Miss Ruby Decker to the position of Assistant Professor without salary effective September 1, 1952 and add the footnote (j) to read as follows: "Salary from hospital budget."

Neurology and Psychiatry

15. Accept the resignation of Dr. George A. Constant, Instructor (part-time), at a salary of \$2,400.00 for twelve months due to his resignation.

Ophthalmology

16. Change the status of Dr. Gaynelle Robertson from Associate Professor without salary to Professor without salary effective September 1, 1952.

Pathology

17. Grant Dr. Vernie M. Stenbridge, Assistant Professor, a leave of absence without loss of salary for the period July 1 through September 30, 1952 to attend the Oak Ridge Institute of Nuclear Studies at Oak Ridge, Tennessee to study the use of radio active isotopes and nuclear substances in the modern teaching of medicine and diagnosis and treatment of various forms of cancer.

Pediatrics

18. Appoint Dr. Selma Snyderman to the position of Associate Professor without salary effective September 1, 1952.
19. Delete the name of Dr. Roger Lienke, Assistant Professor, at a salary of \$6,600.00 for twelve months due to his resignation.
20. Add footnote to the appointment of Dr. R. H. Gibbs, Assistant Professor (part-time), to read as follows: "Also \$200.00 per month from U. S. Department of Agriculture Grant No. Als-30936 for the period September 1, 1952 through December 23, 1952."

OCT 3 1952

21. Decrease the salary of Dr. Willie M. Verniaud, Associate Professor, from \$4,500.00 to \$1,200.00 for twelve months effective October 1, 1952.

Pharmacology and Toxicology

22. Delete the name of Dr. Randolph Clements, Assistant Professor, at a salary of \$5,700.00 for twelve months due to his resignation.

23. Add the footnote (d) to the appointment of Dr. Melvin A. Schadevald, Assistant Professor, at a salary of \$5,700.00 for twelve months to read as follows: "Also \$75.00 per month from Sandoz Chemical Works, Inc. Grant for the period September 1, 1952 to February 1, 1952, total salary for twelve months \$6,075.00."

24. Appoint Dr. John B. Archer Instructor without salary effective September 1, 1952.

25. Appoint Dr. Rafael Mendez and Dr. Arthur Grollman Lecturers without salary effective September 1, 1952.

Preventive Medicine and Public Health

26. Grant Dr. Patrick Romanell, Associate Professor of Medical and Public Health, a leave of absence without salary for the period September 16 through June 30, 1953 in order that he may accept a Fulbright Grant for a professorial appointment at the University of Pavia in Italy.

Radiology

27. Change the status of Dr. Roberto Calderon from Assistant Professor at a salary of \$4,800.00 for twelve months to Assistant Professor without salary effective September 1, 1952.

28. Change the status of Dr. Elmer Heimbigner from Instructor at a salary of \$4,200.00 for twelve months to Instructor without salary effective September 1, 1952.

29. Change the status of Dr. Bernard Rosen from Instructor at a salary of \$4,200.00 for twelve months to Instructor without salary effective September 7, 1952.

30. Appoint the following as Guest Lecturers without salaries effective September 1, 1952:

Dr. C. W. Yates	Dr. A. G. Barsh
Dr. Vardeman H. Schoultz	Dr. Jarrell E. Miller
Dr. Richard E. Barr	Dr. R. N. Smith
Dr. Charles L. Martin	Dr. L. M. Pascucci
Dr. George Turner	Dr. Robert D. Moreton
Dr. Frank M. Marek	Dr. C. S. Hatchett

Surgery

31. Correct the appointment of Dr. Samuel R. Snodgrass, Associate Professor, to indicate that Dr. Snodgrass serves only part-time.

32. Appoint Dr. Clifford Snyder to the position of Instructor without salary and add the footnote (h) to read as follows: "Salary to be paid from U. S. Public Health Service Grant."

University of Texas School of Nursing

33. Appoint Miss Billye Jean Brown to the vacant position of Instructor in Nursing Arts at a salary of \$3,600.00 for twelve months effective September 1, 1952.

34. Delete the name of Miss Mary Voigt, Assistant Professor, at a salary of \$4,000.00 for twelve months effective September 1, 1952 due to her resignation and appoint Mrs. Mary P. Murphy to this position effective September 1, 1952 at the same salary for twelve months.

OCT 3 1952

35. Appoint Mrs. Mamie P. Glad to the position of Assistant Professor without salary effective September 1, 1952 and add the footnote (c) to read as follows: "Salary from hospital budget."

36. Appoint Miss Viola Madorno to the vacant position of Instructor in Psychiatric Nursing at a salary of \$3,600.00 for twelve months effective September 1, 1952.

37. Change the name of Miss Caroline Overton shown incorrectly as Carolyn Overton.

38. Appoint Miss Eileen Hasselmayer to the position of Lecturer in Pediatric Nutritional Research without salary effective September 1, 1952.

Medical Branch Library

39. Delete the name of Mrs. Carolyn Ventress, Assistant Librarian, at a salary of \$2,700.00 for twelve months September 1, 1952 due to her resignation.

Hospitals

40. Change the name of Miss Elinor Gindorf, Assistant Director in Nursing Service, incorrectly shown as Eleanor Gindorf.

41. Delete the name of Mrs. Mabel P. Lane, Supervisor in Surgical Operating Service, at a salary of \$3,900.00 for twelve months September 1, 1952 due to her resignation.

42. Appoint Mrs. Wilma P. Dunlap to the position of Supervisor in Surgical Operating Service, formerly occupied by Mrs. Mabel P. Lane, resigned, at a salary of \$3,900.00 for twelve months effective September 1, 1952.

43. Accept the resignation of Dr. Edward Futch, Director of Personnel Clinic, at a salary of \$1,200.00 for twelve months and appoint Dr. James B. Ivers to this position at the same salary effective September 1, 1952.

44. Accept the resignation of Miss Nelda Pearson, Chief Dietitian in the Dietary Service, at a salary of \$5,100.00 for twelve months effective September 1, 1952 and appoint Miss Margaret Stokes to this position at a salary of \$4,500.00 for twelve months effective September 1, 1952.

45. Add the footnote (b) to the appointment of Miss Ruby Decker, Technical Director of Rehabilitation Clinic to read as follows: "Also serves as Assistant Professor in the Department of Internal Medicine without salary".

WAIVER OF NEPOTISM RULE

It is recommended that the nepotism rule be waived for Dr. Lloyd Gregory, Resident in Internal Medicine and nephew of Dr. Raymond L. Gregory, Professor of Internal Medicine, in order that he may receive compensation for Workmen's Compensation examinations.

WORKMEN'S COMPENSATION FEES

It is recommended that the physicians in the Personnel Clinic of the Hospitals be authorized to make examinations of new employees who come under the Workmen's Compensation Program and the Business Office be authorized to make billings at \$3.00 per examination and to deposit funds in the Special Activities Fund - Medicine Clinic. Expenditures from this fund will be made on authority of the Chairman of the Department of Internal Medicine for purposes of furthering teaching and research activities of the Department, including travel expenses for departmental business, professional and scientific meetings, etc.

It is also recommended that the physicians in the Emergency Room be authorized to render first aid to University employees, Workmen's Compensation cases, and refer them to the proper clinic and/or physician for treatment and care. The Business Office will make billings for these services to the University Workmen's Compensation Office and deposit the amounts in a Special Activities Fund for the

OCT 3 1952

department rendering the service. Expenditures from these funds will be made on authority of the chief of the service which earned the fee for the purposes of furthering teaching and research activities of the department, including travel expenses for departmental business, professional and scientific meetings, etc.

SOUTHERN UNION GAS COMPANY CONTRACT

I recommend your approval and ratification of the signature of the Business Manager of the Medical Branch on the contract with the Southern Union Gas Company effective July 25, 1952 for supply of natural gas for fuel at the Medical Branch.

APPLICATION FOR SURPLUS COMMODITIES - U. S. DEPARTMENT OF AGRICULTURE

I recommend that the Business Manager of the Medical Branch be authorized to sign the application for Surplus Commodities from the U. S. Department of Agriculture.

LUCIAN ALBERT PINKSTON MEMORIAL ENDOWMENT FUND

It is recommended that the sum of \$302.50 be accepted for the establishment of the Lucian Albert Pinkston Memorial Endowment Fund and that the Vice-Chancellor be authorized to invest the funds with the funds grouped for investment. It is further recommended that earnings from this fund be returned to the University of Texas Medical Branch annually and deposited in a Current Restricted Fund to be captioned "Lucian Albert Pinkston Memorial Endowment Fund". Expenditures from this fund are for the purchase of a book by the Medical Branch librarian to be awarded each year, preferably at an all-school meeting at the beginning of the school year or at some other all-school meeting, to the outstanding first year medical student of the previous year by the President of the Beta Lambda Chapter of the Nu Sigma Nu Fraternity. Any income not used for the purchase of the prize book is to be available for the purchase of non-fiction general cultural volumes by the Medical Branch Librarian to be placed on a special shelf in the Medical Branch Library to be known as the Lucian Albert Pinkston Memorial Book Shelf. Any unused annual income or any additional gifts in memory of Lucian Albert Pinkston is to be added to the principal of the fund.

BORDEN UNDERGRADUATE RESEARCH AWARD IN MEDICINE

It is recommended that the sum of \$2,500.00 from the Borden Company Foundation, Inc., 350 Madison Avenue, New York 17, New York, be accepted for the purpose of establishing a Borden Undergraduate Research Award in Medicine at the University of Texas Medical Branch. An award of \$500.00 will be made annually to the fourth year medical student who has done the most significant medical research during his undergraduate years of study in medicine. In the event that the Administration at the Medical Branch finds it inappropriate to make the award in any one year, the award may be deferred to another year. Only one award, however, will be made during any one calendar year.

GIFTS AND GRANTS: The following gifts and grants have been received at the Medical Branch. Your acceptance of them is respectfully recommended and it is requested that the thanks of the Board be sent the donors.

1. The sum of \$650.00 representing final payment of grant from the Eaton Laboratories, Inc., Norwich, New York under the direction of Dr. A. Packchandan for study of chemotherapy of Chagas' and Weil's diseases.
2. The sum of \$2,500.00 from the National Vitamin Foundation, Incorporated, 150 Broadway, New York, New York, representing the final payment of grant in the amount of \$5,000.00 for research under the direction of Dr. O. Neal Miller for the period January 1, 1952 through December 31, 1952.
3. The sum of \$2,000.00 from the Smith, Kline and French Laboratories, Philadelphia 1, Pennsylvania for research by Dr. Clarence S. Livingood.
4. The sum of \$1,000.00 from the Sandoz Chemical Works, Inc. Grant to Dr. Henry R. Henze of the Main University for research by Dr. George A. Emerson.

OCT 3 1952

5. The sum of \$2,000.00 for continuation of grant from the Texas Heart Association, 411 Reserve Loan Life Building, Dallas, Texas for research under the direction of Dr. George R. Herrmann.
6. The sum of \$1,496.25 representing first quarterly payment of grant from the American Heart Association, Inc., 1775 Broadway, New York 19, New York for research under the direction of Dr. Charles E. Hall for the period July 1, 1952 to June 30, 1953.
7. A grant in the amount of \$10,000.00 from the American Cancer Society, 47 Beaver Street, New York 3, New York for research under the direction of Dr. C. M. Pomerat for the period July 1, 1952 to July 1, 1953.
8. A grant in the amount of \$350.00 from the Committee on Research of the Council on Pharmacy and Chemistry of the American Medical Association, 535 North Dearborn Street, Chicago 10, Illinois for research under the direction of Dr. Ludwik Anigstein.
9. A grant in the amount of \$250.00 from the Committee on Research of the Council on Pharmacy and Chemistry of the American Medical Association, 535 North Dearborn Street, Chicago 10, Illinois for research under the direction of Dr. R. H. Rigdon.
10. The sum of \$600.00 from the Knights Templar Education Foundation, Division of Grand Commandery of Texas, Paris, Texas to the Grand Commandery Knights Templar of Texas Fund used for loans to medical students by the Foundation in payment of tuition and other educational expenses.
11. A grant in the amount of \$15,000.00 from the National Fund for Medical Education, New York City for support of medical education designated by the Medical Branch as a Current Restricted Fund to be distributed as follows: \$2,500.00 to a fund for Audio-Visual Aid in the Teaching Program, \$5,500.00 to a fund for General Teaching Assistance and for Visiting Teachers and \$500.00 to each of the following departments: Anatomy, Bacteriology and Parasitology, Biochemistry and Nutrition, Dermatology and Syphilology, Internal Medicine, Neurology and Psychiatry, Obstetrics and Gynecology, Pathology, Pharmacology and Toxicology, Pediatrics, Physiology, Preventive Medicine and Public Health, Radiology and Surgery.
12. The sum of \$500.00 from the Duke Laboratories, Incorporated, Stamford, Connecticut for scientific research under the direction of Dr. Clarence S. Livingood.
13. The sum of \$1,875.00 from the Upjohn Company, Kalamazoo, Michigan for research under the direction of Dr. Clarence S. Livingood.
14. The sum of \$125.00 from Dr. Samuel Perlman, Carthage, Texas, for the purpose of establishing a loan fund to aid students.
15. The sum of \$750.00 from the Upjohn Company, Kalamazoo, Michigan for research under the direction of Dr. Edgar J. Poth. This is the first quarterly payment of the grant which was extended for the period August 1, 1952 to July 31, 1953.
16. The sum of \$50.00 from the A. Louise Dietrich Scholarship Fellowship of the Texas Graduate Nurse Association, 1001 East Nevada Street, El Paso, Texas to the John Sealy College of Nursing Scholarship Fund in the Current Restricted Funds.

RESEARCH GRANTS: The following research grants have been awarded to the Medical Branch. Your approval is respectfully recommended.

1. U. S. Public Health Service Grant No. G-3561 in the amount of \$20,000.00 under the direction of Dr. T. G. Blocker, Jr. for the period June 16, 1952 through June 30, 1953.

OCT 3 1952

2. U. S. Public Health Service Grant No. 5046 (C2) in the amount of \$24,957.00 under the direction of Dr. Paul Brindley for the period September 1, 1952 through August 31, 1953.
3. U. S. Public Health Service Grant No. C-1728 (Rad) in the amount of \$5,670.00 under the direction of Dr. Martin Schneider and Dr. John C. Finerty for the period September 1, 1952 to August 31, 1953.
4. Amendment No. 1 to the U. S. Navy Contract No. Nonr-553 (00) in the amount of \$6,800.00 under the direction of Dr. George A. Emerson for the period July 1, 1952 to July 1, 1953.
5. U. S. Navy Contract No. Nonr-893 (00) for equipment loan under the direction of Dr. A. Packchianian for the period September 1, 1951 to August 31, 1954.
6. U. S. Public Health Service Grant No. RG-2167 (C2) in the amount of \$8,467.00 under the direction of Dr. Wiktor W. Nowinski for the period September 1, 1952 through August 31, 1953.
7. U. S. Public Health Service Grant No. E-19 (C5) in the amount of \$1,991.00 under the direction of Dr. Wendell D. Gingrich and Dr. Edith Darrow Box for the period July 1, 1952 through June 30, 1953.
8. U. S. Public Health Service Grant No. E-98 (C2) in the amount of \$5,940.00 under the direction of Dr. Don W. Micks for the period September 1, 1952 through August 31, 1953.
9. U. S. Public Health Service Grant No. 2M-5715-C1 in the amount of \$2,167.00 under the direction of Dr. Austin Foster for the period July 1, 1952 to June 30, 1953.
10. U. S. Public Health Service Grant No. 2M-5356-C3 in the amount of \$9,184.00 under the direction of Mrs. Olga Pontius for the period July 1, 1952 to June 30, 1953.
11. U. S. Public Health Service Grant No. 2M-5932-C1 in the amount of \$15,000.00 under the direction of Dr. Titus H. Harris for the period July 1, 1953 to June 30, 1953.

PAID TRAVEL: It is respectfully recommended that you approve the following trips of the staff members listed below, their expenses to be paid as indicated.

1. Dr. D. Bailey Calvin, Dean, to Houston, Texas, June 16, 1952 to meet with officials of regional office of the Veterans Administration and to speak before the Baptist Brotherhood, Baptist Temple; to Fort Worth, Texas June 18 and 19, 1952 to meet with the Texas State Board of Medical Examiners and to present graduating class of eighty-nine doctors to the credentials committee for certification for examination.
2. Mr. William H. Diserens, Instructor in Physiology, to New Orleans, Louisiana September 3, 1952 to September 6, 1952 to attend the American Physiological Society meeting.
3. Dr. Ruven Greenberg, Assistant Professor of Physiology, to New Orleans, Louisiana September 4 to 6, 1952 to attend the American Physiological Society meeting.
4. Dr. Charles E. Hall, Associate Professor of Physiology, to New Orleans, Louisiana September 4 to 6, 1952 to attend the American Physiological Society meeting.

OCT 3 1952

5. Dr. William C. Levin, Associate Professor of Internal Medicine and Miss Jean Stubbins, Technical Director of Blood Bank and Hematology, to Milwaukee, Wisconsin October 8 to 12, 1952 to attend the American Association of Blood Banks. Dr. Levin will present a paper at the meeting and Miss Stubbins will be the official representative of the John Sealy Hospital Blood Bank.

6. Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health, to Dallas, Texas June 24 to 27, 1952 to confer with members of the Board of Directors of the Brown-Lupton Foundation concerning potential grants to this institution.

7. Dr. A. Packchanian, Professor of Bacteriology and Parasitology, to Ithaca, New York, September 2 through 14, 1952 to attend the 27th Annual Meeting of the American Society of Parasitologists and present a paper. Dr. Packchanian will also attend the annual meeting of the American Society of Protozoologists in Ithaca. En route to Ithaca he will visit the medical schools of the Louisiana State University at New Orleans, the University of Rochester at Rochester, New York and the University of Arkansas at Little Rock. He will visit various federal agencies in Washington, D. C. for the purpose of discussing matters pertaining to research grants.

The expenses of items 1 through 7 to be paid from Administration, Maintenance, Equipment, Support, Administrative, Staff and Official Travel.

8. Dr. Chauncey D. Leake, Vice-President, August 18, 1952 to Dallas, Texas to attend a regional meeting of the President's Commission of the Health needs of the Nation, to confer with Dr. Ozro Woods and other physicians of Dallas regarding cooperation in the training program of the Medical Branch and to report on the preceptor training program and the proposal for training courses for military auxiliary personnel, travel to be paid from Administration, Miscellaneous General Expense.

9. Mr. James K. Barrett, Director of Non-Professional Personnel, to Austin, Texas and Minneapolis, Minnesota July 17 to 25, 1952 to attend the College and University Personnel Association annual convention at the University of Minnesota, travel to be paid from the Non-Professional Personnel Department, Maintenance, Equipment and Support.

10. Dr. Arild E. Hansen, Professor of Pediatrics, to Memphis, Tennessee February 10 through 13, 1953 to speak at the Mid-South Postgraduate Assembly and to St. Louis, Missouri March 23 through 26, 1953 to speak at the meeting of the American Academy of General Practice.

11. Dr. Walter R. Hepner, Assistant Professor of Pediatrics, to Chicago, Illinois October 20 to 23, 1952 to attend and present a paper at the meeting of the Academy of Pediatrics.

The expenses of items 10 and 11 to be paid from Pediatrics, Maintenance, Equipment and Support.

12. Dr. George A. Emerson, Professor, and Dr. Melvin A. Schadewald, Assistant Professor, both of the Department of Pharmacology and Toxicology, to Madison, Wisconsin September 6 through 12, 1952 to attend the American Society for Pharmacology and Experimental Therapeutics. Dr. Emerson and Dr. Schadewald will present papers at the meeting. Travel expenses to be paid from Pharmacology and Toxicology, Maintenance, Equipment and Support.

13. Dr. J. Allen Scott, Professor of Preventive Medicine and Public Health, to Ithaca, New York September 1 to 16, 1952 to attend the American Society of Parasitologists and present a paper, travel to be paid from Helminth Research Laboratory, Maintenance, Equipment and Support.

OCT 3 1952

14. Miss Mary E. Beikert, Associate Professor of the University of Texas School of Nursing, to Austin, Texas June 2 to July 15, 1952 to participate in the Workshop on Human Development held at the Littlefield Dormitory. Miss Beikert taught one course and participated in discussion groups.

15. Miss Marjorie Bartholf, Dean, and Miss Gladys Nite, Assistant Professor, both of the University of Texas School of Nursing, to Chicago, Illinois September 7 through 13, 1952 to attend the National Congress on Graduate Nurse Education.

16. Miss Irene Healy, Associate Professor of the University of Texas School of Nursing, to Fort Worth, Texas July 23 to 26, 1952 to participate as a group discussion leader in a conference on Nursing School Accreditation as a representative of the University.

17. Miss Marjorie Bartholf, Dean of the University of Texas School of Nursing, to Fort Worth, Texas July 23 through 26, 1952 to attend the Regional Institute on Accreditation of Schools of Nursing.

The expenses for items 14 through 17, 1952 to be paid from the University of Texas School of Nursing, Maintenance, Equipment, Support and Travel.

18. Dr. Arild E. Hansen, Professor of Pediatrics, to Minneapolis, Minnesota September 22 through 24, 1952 to be one of the members of the faculty of Potassium Symposium to be held at the University of Minnesota, travel to be paid from Child Health Program, Clinic Expense, Travel, Publications, Maintenance, Equipment and Support.

19. Mrs. Dimple Lewis, Assistant Librarian in the Medical Record Library, to Washington, D. C. October 13 through 17, 1952 to attend the 24th Annual Conference of the American Association of Medical Record Librarians, travel to be paid from Medical Record Library, Maintenance, Equipment and Support.

20. Mr. Harry M. Lawrence, Acting Director of Physical Plant, to Chicago, Illinois July 2 through 7, 1952 to attend the annual meeting of the Maintenance Engineers Section of the American Hospital Association, travel to be paid from Consolidated Operation and Maintenance of Physical Plant, Maintenance, Equipment and Support.

21. Dr. E. Ivan Bruce, Assistant Professor of Neurology and Psychiatry, to Columbus, Ohio October 20 to 23, 1952 to attend the American Psychiatric Association Fourth Mental Hospital Institute, travel to be paid from Hospitals, General Administration and Expense, Maintenance, Equipment and Support.

22. Dr. Garth L. Jarvis, Assistant Professor of Obstetrics and Gynecology, to Houston, Texas August 13, 1952 to check on medical students at the Jefferson Davis Hospital and discuss at Baylor University Medical School number of students that may be handled at Jefferson Davis Hospital during 1952-1953; to Austin, Texas August 14, 1952 to visit Brackenridge Hospital and meet with Obstetrics and Gynecology staff; to San Antonio, Texas August 15, 1952 to discuss work of students at the hospital with hospital administrator at Robert B. Green Hospital and with Obstetrics and Gynecology staff, travel to be paid from Special Activities Fund - Professional Services to Members of Clinical Staff - Obstetrics and Gynecology.

23. Dr. Harvey C. Slocum, Professor of Anesthesiology, to Weslaco, Texas September 2, 1952 to attend the Texas Division of The American Academy of General Practice and to Virginia Beach, Virginia September 24 and 25, 1952 to attend the meetings of the International Anesthesia Research Society, travel to be paid from Special Activities Fund - Professional Services to Members of Clinical Staff - Anesthesiology.

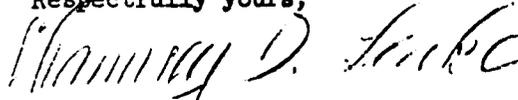
OCT 3 1952

24. Mrs. Mamie P. Glad, Assistant Director of Nursing Service in the Hospitals, to San Francisco, October 13 through 17, 1952 to attend the Institute on Nursing Service Administration, travel to be paid from Nursing Service, Hospitals, Maintenance, Equipment, Support and Drugs.
25. Mr. Hayden K. Fuller, Research Fellow in Orthopedic Surgery, to Houston, Texas June 19, 1952 to consult with Dr. T. O. Shindler as to operating procedures and other laboratory procedures on laboratory rats for research problems being carried out under the supervision of Dr. G. W. N. Eggers.
26. Dr. Clarence S. Livingood, Professor of Dermatology, September 1 to 10, 1952 to Kalamazoo, Michigan to present a seminar at the request of the Upjohn Company on the evaluation of new tropical medicaments in the treatment of cutaneous diseases, and confer with the Upjohn Company on research grant. At Detroit Dr. Livingood will visit the Henry Ford Hospital and in Philadelphia he will confer on research problems at the Smith, Kline and French Laboratories and associates at the University of Pennsylvania. Travel is to be paid from the Upjohn Company to and from Kalamazoo, Michigan.
27. Miss Eleanor Helm, Associate Professor of the University of Texas School of Nursing, to Austin August 28, 1952 to attend the meeting of the Nurse Technician Educational Committee of the Texas State Hospital System, travel to be paid from the Current Restricted Fund, W. K. Kellogg Foundation Grant for Nursing Service Administration - Travel.
28. Miss Marjorie Bartholf, Dean of the University of Texas School of Nursing, to Houston, Texas August 27, 1952 to meet with Inter-Agency Planning Committee for Public Health Nursing to arrange for Extension course in Nursing Service Administration this fall, travel to be paid from Current Restricted Fund - W. K. Kellogg Foundation Grant for Nursing Service Administration - Travel.
29. Mr. Marvin Hawkins, Assistant Business Manager, to Bloomington, Indiana July 13 through 19, 1952 to attend the 10th Annual Institute on Hospital Accounting at the Indiana University, travel to be paid from the Current Restricted Fund, Sealy and Smith Foundation Donation Grant, Maintenance, Equipment and Support, Travel, Administrative Office.
30. Dr. Don W. Micks, Assistant Professor of Preventive Medicine and Public Health, to Ithaca, New York September 1 through 13, 1952 to attend the meeting of American Society of Parasitologists. En route Dr. Micks will make visits to the Virus and Rickettsia Laboratory, U. S. Public Health Service, Montgomery, Alabama, the School of Hygiene and Public Health, Johns Hopkins University, Baltimore, the Microbiological Institute of the National Institutes of Health, Bethesda, Maryland, the Naval Medical Research Institute, Bethesda, Maryland and the Department of Entomology at Cornell University. These visits will be made for the purpose of observing newer methods of rearing and utilization of mosquitoes and other arthropods in experimental medical entomology. Travel is to be paid from the U. S. Public Health Service Grant No. E-98 (C2) - Travel.
31. Dr. John C. Finerty, Associate Professor of Anatomy, to New Orleans, Louisiana September 4 through 6, 1952 to attend the American Physiological Society Meeting and present a paper, travel to be paid from the U. S. Public Health Service Grant No. C-1728 (Rad) - Travel.
32. Dr. Morris Pollard, Professor of Preventive Medicine and Public Health, to New London, New Hampshire, August 25 to 29, 1952 to participate in the Gordon Research Conference, American Association for the Advancement of Science, at Colby Junior College, travel to be paid from the U. S. Air Force Contract No. 41 (607)-42 - Travel.

OCT 3 1952

33. Dr. Albert W. Harrison, Assistant Professor of Surgery, to Nacogdoches, Texas May 24 through 26, 1952 to participate in program sponsored by the Post-Graduate Division, travel to be paid from Post Graduate Training Program, Maintenance, Equipment, Support and Travel.

Respectfully yours,



Chauncey D. Leake
Vice-President

OCT 3 1952

THE UNIVERSITY OF TEXAS
DENTAL BRANCH
Houston

September 17, 1952

Judge James P. Hart, Chancellor
The University of Texas
Austin, Texas

Dear Judge Hart:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in Austin, Texas on October 3 and 4, 1952.

I recommend your approval of the following items for the Dental Branch:

1951-1952 Budget

Business Office

1. Transfer \$50.00 from Maintenance and Equipment for All Instructional Departments to the account for Maintenance and Equipment.

Miscellaneous General Expenses

2. Transfer \$1,750.00 from Maintenance and Equipment for All Instructional Departments to the account for Miscellaneous General Expenses - General Expenses.

3. Transfer \$1,000.00 from Maintenance and Equipment for All Instructional Departments to the account for Traveling Expenses.

Biological Chemistry

4. Dr. Thomas R. Blohm, Associate Professor at a salary rate of \$5,700.00 for twelve months, resigned his position effective at the close of business August 31, 1952.

Medicine

5. Transfer \$191.46 from the appropriation for Assistants, Internes, Nurses, and Technicians to the appropriation for Faculty Stenographer in the same department.

6. Change the beginning date for Dr. Martin Cattoni, Associate Professor (Medicine)(without tenure) at a salary rate of \$8,500.00 for twelve months to August 1, 1952, instead of July 1, 1952.

Restorative Dentistry

7. Change the beginning date for Dr. William F. Truetzel, Associate Professor (Restorative Dentistry)(without tenure) at a salary rate of \$7,500.00 for twelve months to August 1, 1952, instead of June 1, 1952.

8. Appoint Dr. George T. Cowger as Instructor at a salary rate of \$6,000.00 for twelve months for the period beginning August 1, 1952, and ending August 31, 1952, funds in the amount of \$500.00 to be transferred from the position of Instructor (Complete Dentures) in the same department.

9. Appoint Dr. J. Harvey Emmerson as Associate Professor (without tenure) at a salary rate of \$9,200.00 for twelve months for the period beginning August 15, 1952, and ending August 31, 1952, funds in the amount of \$420.44 to be transferred from Assistant Professor (Restorative Dentistry) in the same department.

10. Appoint Dr. Leon Brodie Sowell as Assistant Professor (Restorative Dentistry - Morphology)(without tenure) at a salary rate of \$7,500.00 for twelve months for the period beginning July 1, 1952, and ending August 31, 1952, funds in the amount of \$1,250.00 for this position to be transferred from the position of Assistant Professor (Restorative Dentistry) in the same department.

Surgery

11. Dr. Jim Bob Barkley, Instructor at a salary rate of \$4,500.00 for twelve months, resigned his position effective at the close of business August 31, 1952.

12. Appoint Dr. James E. Armstrong, Jr., as Instructor at a salary rate of \$5,000.00 for twelve months for the period beginning August 1, 1952, and ending August 31, 1952, funds in the amount of \$416.66 for this position to be transferred from the position for Assistant Professor in the same department.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below, their expenses to be paid as indicated:

1. Mrs. Elna Birath, Business Manager in the Business Office, July 2, 1952, to go to Austin, Texas to attend a hearing and to study the legislative budget with Chancellor Hart and the Budget Committee of the Board of Regents, and August 18, 1952, to August 20, 1952, to go to Austin, Texas, to appear before the Legislative Budget Board in the presentation of the budget for the Dental Branch of the University, her expenses to be paid from Business Office - Maintenance and Equipment.

2. Dr. Ira R. Telford, Professor in Anatomy, June 30, 1952, to go to Galveston, Texas to confer with Dean Calvin Bailey of the Medical Branch concerning student-faculty problems, his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.

GRANTS

USAF School of Aviation Medicine - Contract AF 41(607)-39
1. Transfer \$200.00 from the appropriation for "Salaries" to the appropriation for "Supplies".

2. Transfer \$200.00 from the appropriation for "Salaries" to the appropriation for "Equipment".

CONTRACTS: The following contracts have been signed on behalf of the University of Texas, Dental Branch by the official indicated. I recommend your approval and the ratification of signatures:

1. Contract No. V3062V-424 with the Veterans Administration for education and training under Public Law 16 and 346, 78th Congress signed by Dr. Frederick C. Elliott, covering the period July 1, 1952, to June 30, 1953.

2. Contract DA 41-133 AIV-1018 with the United States of America (Army Contracting Office, Fort Sam Houston, Texas) for instruction covering a course in Oral Surgery for Lt. Colonel John E. Pleasants for the period June 1, 1952, to June 1, 1954, signed by Mrs. Elna Birath, Business Manager.

3. Contract with the Houston Natural Gas Corporation covering the delivery of natural gas to the Dental Branch located at 1018 Blodgett, Houston, Texas for the period beginning June 8, 1952, and ending August 31, 1955, signed by Mrs. Elna Birath, Business Manager.

ADDITIONAL DUTIES: Approve additional duties at the salary rates indicated for the following staff members to be paid from funds provided in the United States Air Force School of Aviation Medicine Contract AF 41(607)-39 for the period February 1, 1952, to August 31, 1952, as indicated:

Research Scientists at a salary rate of \$1,500.00 for twelve months:
1. Dr. Ira R. Telford, Professor in the Department of Anatomy.

2. Mr. Ozro B. Wiswell, Assistant Professor in the Department of Anatomy.

Research Scientist at a salary rate of \$500.00 for twelve months;
3. Dr. Edwin L. Smith, Professor in the Department of Physiology

1952-1953 Budget

Office of the Vice-President and Dean

1. Transfer \$2,740.00 from the appropriation for Stenographers - Office Assistants in the Stenographic Service to the appropriation for Stenographers and Clerks.

Anatomy (General and Microscopic)

2. Transfer \$700.00 from the appropriation for Instructors (Part-time)(None to exceed \$1,500.00) to create an account for Special Lecturers (Part-time)(None to exceed \$700.00) in the same department.

3. Appoint Dr. Donald Duncan as Special Lecturer for the period beginning September 1, 1952, and ending August 31, 1953, without salary.

Medicine

4. Appoint Dr. John F. Moklas as Assistant Professor (without tenure) at a salary rate of \$7,500.00 for twelve months for the period beginning September 1, 1952, and ending August 31, 1953, funds in the amount of \$7,400.00 to be transferred from the appropriation for Professor (Medicine) and \$100.00 from the appropriation for Assistant Professor (Internal Medicine) in the same department.

5. Transfer \$700.00 from the appropriation for Assistant Professor (Internal Medicine)(Part-time) to create an account for Special Lecturers(Part-time)(None to exceed \$700.00) in the same department.

6. Transfer \$2,800.00 from the appropriation for Assistant Professor (Internal Medicine)(Part-time) to create an account for Special Consultants (Part-time)(None to exceed \$2,800.00) in the same department.

7. Appoint Dr. Randolph Lee Clark as Special Lecturer for the period beginning September 1, 1952, and ending August 31, 1953, without salary.

8. Appoint the following as Consultants for the period beginning September 1, 1952, and ending August 31, 1953, without salary;

Dr. Lee D. Cady
Dr. Spence A. Hutt, Jr.
Dr. Maurice C. Waltrip
Dr. F. Carter Pannill
Dr. Sam I. Miller

Pathology

9. Transfer \$3,600.00 from the appropriation for Instructor to create an account for Special Lecturers (Part-time)(None to exceed \$3,600.00).

Physiology

10. Delete the name of Dr. Thomas R. Blohm, Associate Professor (Biochemistry) at a salary rate of \$6,200.00 for twelve months since Dr. Blohm did not accept this appointment.

11. Appoint Dr. Chauncey D. Leake as Special Lecturer (Pharmacology) for the period beginning September 1, 1952, and ending August 31, 1953, without salary.

Preventive Dentistry

12. Appoint Dr. Edward Taylor as Special Lecturer for the period beginning September 1, 1952, and ending August 31, 1953, without salary.

Restorative Dentistry

13. Appoint Dr. George T. Cowger as Instructor at a salary rate of \$6,000.00 for twelve months for the period beginning September 1, 1952, and ending August 31, 1953, funds in the amount of \$6,000.00 to be transferred from Instructor (Denture Prosthesis) in the same department.

14. Appoint Dr. Leon Brodic Sowell as Assistant Professor (Restorative Dentistry - Morphology) (without tenure) at a salary rate of \$7,500.00 for twelve months for the period beginning September 1, 1952, and ending August 31, 1953, funds in the amount of \$300.00 to be transferred from the appropriation for Professor (Restorative Dentistry): \$5,500.00 from the appropriation for Instructor; \$200.00 from the appropriation for Instructor (Denture Prosthesis) in the same department and \$1,500.00 from Instructor (Nutrition) in the Department of Physiology.

15. Appoint Dr. J. Harvey Emmerson as Associate Professor (without tenure) at a salary rate of \$9,200.00 for twelve months, beginning September 1, 1952, and ending August 31, 1953, funds in the amount of \$9,200.00 to be transferred from the position of Professor (Restorative Dentistry) in the same department.

16. Appoint Dr. Joseph P. Arnold as Honorary Special Clinician for the period beginning September 1, 1952, and ending August 31, 1953, without salary.

17. Appoint the following as Consultants for the period beginning September 1, 1952, and ending August 31, 1953, without salary:

Dr. Robert A. Johnson
Dr. Hugh D. Killmer
Dr. Paul L. Snyder

Surgery

18. Delete the name of Dr. Jim Bob Barkley, Instructor at a salary rate of \$6,000.00 for twelve months since Dr. Barkley did not accept this appointment.

19. Appoint Dr. James E. Armstrong, Jr. as Instructor at a salary rate of \$5,000.00 for twelve months for the period beginning September 1, 1952, and ending August 31, 1953, vice resignation of Dr. Jim Bob Barkley.

20. Appoint the following as Special Lecturers for the period beginning September 1, 1952, and ending August 31, 1953, without salary:

Dr. H. J. Ehlers
Dr. Herman E. Dustin

21. Appoint the following as Consultants for the period beginning September 1, 1952, and ending August 31, 1953, without salary:

Dr. Donald C. Ruthven	Dr. G. A. LaForge
Dr. M. E. Debakey	Dr. Jack Falls
Dr. R. E. Fonville	Dr. H. L. Harang
Dr. R. L. Ledbetter	Dr. J. L. Ledford
Dr. Geston Platt	Dr. Hutton A. Shearer
Dr. Wayne Speer	Dr. Jack Wynn

22. Change the appropriation for Nurse (Surgical) (None to exceed \$2,800.00) to read "None to exceed \$3,300.00", the additional funds for this position in the amount of \$500.00 to be transferred from the appropriation for Assistant Professor in the same department.

Technical Service

23. Change the appropriation for Technicians, Laboratory Stores Assistants, and Laboratory Attendants (None to exceed \$4,800.00) to read "None to exceed \$5,000.00".

Military Science and Tactics

24. Appoint Lt. Colonel John E. Pleasants as Professor of Military Science and Tactics for the period beginning July 1, 1952, and ending June 1, 1954, without salary.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below, their expenses to be paid as indicated:

1. Dr. Charles F. Smayda, Associate Professor (Medicine) in Medicine, September 7, 1952, to September 12, 1952, to go to St. Louis, Missouri, to attend the American Dental Association Convention, Scientific Sessions and to present a clinic entitled "Measurement Control in Endodontic Treatment", his expenses to be paid from Miscellaneous General Expenses - Traveling Expenses.
2. Dr. Ira R. Telford, Professor in Anatomy, September 10, 1952, to September 12, 1952, to go to Randolph Field, Texas, to confer with Dr. Robert T. Clark, Jr., Head of Physiology-Biophysics, concerning our Hypoxia Research Project at the Dental Branch, his expenses to be paid from the United States Air Force School of Aviation Medicine Grant - Contract AF 41(607)-39.
3. Dr. Edwin L. Smith, Professor in Physiology, September 10, 1952, to September 12, 1952, to go to Randolph Field, Texas, to confer with Dr. Robert T. Clark, Jr., Head of Physiology-Biophysics, concerning our Hypoxia Research Project at the Dental Branch, his expenses to be paid from the United States Air Force School of Aviation Medicine Grant - Contract AF 41(607)-39.
4. Mr. Ozro B. Wiswell, Assistant Professor in Anatomy, September 10, 1952, to September 12, 1952, to go to Randolph Field, Texas, to confer with Dr. Robert T. Clark, Jr., Head of Physiology-Biophysics, concerning our Hypoxia Research Project at the Dental Branch, his expenses to be paid from the United States Air Force School of Aviation Medicine Grant - Contract AF 41(607)-39.

ADDITIONAL DUTIES: Approve additional duties at the salary rates indicated for the following staff members to teach the night course in the Postgraduate School of Dentistry, Airbrasive Technic Course for the 1952-1953 session as follows:

Professors (Part-time) at a salary rate of \$5.00 per hour;

1. Dr. Sumter S. Arnim, Professor in the Department of Restorative Dentistry.
2. Dr. Russell K. Smith, Professor in the Department of Preventive Dentistry.

Associate Professors (Part-time) at a salary rate of \$4.00 per hour;

3. Dr. Erbert W. D'Anton, Associate Professor in the Department of Physics, Dental Materials.

Instructors (Part-time) at a salary rate of \$3.00 per hour;

4. Dr. Robert C. Catlin, Instructor in the Department of Restorative Dentistry.

Special Clinicians (Part-time) at a salary rate of \$5.00 per hour;

5. Dr. Hartwell Whisenand, Special Clinician in the Department of Restorative Dentistry.

Approve additional duties at the salary rates indicated for the following staff members to be paid from funds provided in the United States Air Force School of Aviation Medicine Contract AF 41(607)-39 for the period September 1, 1952, to January 28, 1953, as indicated:

Research Scientists at a salary rate of \$1,500.00 for twelve months:

6. Dr. Ira R. Telford, Professor in the Department of Anatomy.
7. Mr. Ozro B. Wiswell, Assistant Professor in the Department of Anatomy

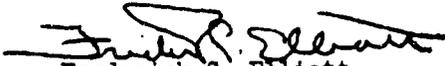
Research Scientist at a salary rate of \$500.00 for twelve months:

8. Dr. Edwin L. Smith, Professor in the Department of Physiology.

WORKING HOURS FOR NON-ACADEMIC PERSONNEL

Approve an hourly schedule for non-academic personnel whereby they will work forty four hours a week during a five-day program. This will permit the employees to have one half day a week free.

Respectfully submitted,


Frederick C. Elliott
Vice-President and Dean

OCT 3 1952

THE UNIVERSITY OF TEXAS
M. D. Anderson Hospital for Cancer Research
Houston

September 17, 1952

TO JUDGE JAMES P. HART
CHANCELLOR OF THE UNIVERSITY OF TEXAS

Dear Judge Hart:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in Austin on October 3 and 4, beginning at 10:00 a.m., Friday October 3. I recommend your approval of the following items:

1951-52Personnel

1. Change the salary for Miss Virginia Kilgo from \$3,348.00 for twelve months as approved in the July docket, Item 3, to \$3,432.00, effective June 1, by the transfer of \$21.00 from the account for Clerks, Chauffeurs, Messengers and Telephone Operators, Department of Communications.

Medicine

2. Change the status of Dr. Mavis P. Kelsey, Associate Internist, from no stipend to \$2,400.00 for twelve months, part-time, effective June 1, payable from Institutional Research Grant INSTR-23D.

3. Change the status of Dr. Stella Booth from that approved in the May docket, Item 7, to Senior Fellow at \$3,600.00 for twelve months, payable from Texas State Department of Health Fellowship, and Clinical Assistant, part-time, at \$2,400.00 for twelve months, payable from lump sum funds, effective July 1.

4. Transfer to the account for Clinical Assistants, Clinical Fellows, Externs, and Residents, the sum of \$454.83, effective July 1, from the position of Assistant Internist.

Medical Social Service

5. Change the status of Miss Virginia Fossett, Worker, to full-time for the month of August at \$250.00 per month.

Pathology

6. Appoint Miss Olivia Lee Randolph to the position of Technician, Senior, in Clinical Pathology, at \$3,600.00 for twelve months, effective August 1.

Radiology

7. Accept the resignation of Eunice I. Perkins, Nurse Technician at \$2,892.00, effective at the close of business July 26.

Surgery

8. Appoint Dr. John B. Parmley Acting Anesthesiologist at \$12,000.00 for twelve months, effective August 11.

9. Approve leave without pay for Miss Elizabeth A. Kiefer, Nurse Anesthetist at \$4,800.00, for the period August 18 through August 31.

Patient Care Activities

10. Accept the resignation of Lydia Ruth Roy, Secretary at \$2,688.00, effective at the close of business June 30, and appoint to this position Mrs. Kay D. Rojo at \$2,892.00 for twelve months, effective July 1.

OCT 3 1952

Food Service

11. Approve the reimbursement of this account in the amount of \$2,176.33 from Estimated Income, Local General Funds, for the actual cost of supplies and raw food furnished to the Employees' Coffee and Lunch Bar for the period May 1 through July 31.

Print Shop

12. Accept the resignation of Mrs. Peggy Cervenka, Printer at \$3,184.00, effective at the close of business July 16, and appoint to this position Miss Consuelo M. Rocamotes at \$2,436.00 for twelve months, effective August 25.

Information and Statistics

13. Change the status of Miss Grace Minagawa, Follow-up Clerk at the rate of \$2,700.00, from half-time to full-time at \$2,700.00 for twelve months, effective July 18. *Full Time*

Research Tumor Registry

14. Appoint to the position of Medical Secretary Miss Oriana Robertson at \$2,754.00 for twelve months, effective July 1, and accept her resignation effective at the close of business August 29.

15. Create an account for Clerk Typist at the rate of \$2,100.00 for twelve months, effective August 18, by the transfer of \$79.03 from the position of Tissue Technician, same department.

Payment for State Audit

16. Approve the appropriation of \$1,051.00 from unappropriated surplus to cover cost of the audit made by the State Auditor's Department for the fiscal year 1951-52.

Air Force Contract AF 33(038)20493

17. Appoint Dr. Thomas L. Royce Consultant Ophthalmologist for the project covered by the above contract at \$100.00 per month, payable from the project funds, effective June 1.

1952-53Finance

1. Remove the name of Mr. Garland Pickett, Accountant at \$5,700.00, and appoint to this position, effective September 1, Mr. H. M. Hallmark, at \$5,200.00 for twelve months.

2. Create a temporary position of Accountant at \$5,700.00 for twelve months and appoint to it Mr. Garland Pickett for the period September 1 through the close of business September 11, funds to come from the unused balance in the permanent position of Accountant.

Medicine

3. Create the position of Associate Internist, part-time, at the rate of \$1,800.00 for twelve months to be paid from Institutional Research Grant INSTR-23E, and appoint to this position Dr. Mavis P. Kelsey, effective September 1.

4. Delete the position of Assistant Internist No. 1.

5. Create two positions of Fellow: one at \$3,600.00 for twelve months payable from funds transferred from the deleted position of Assistant Internist No. 1, and appoint to this position Dr. Lester Hoaglin, Jr.; the other, at \$3,600.00 for twelve months payable from State Department of Health fellowship grant, and appoint to this position Dr. Stella Booth, all actions effective September 1.

OCT 3 1952

6. Increase the number of Clinical Assistants (part-time) from six to seven and transfer to this account \$2,400.00 from the deleted position of Assistant Internist No. 1.

7. Increase the salary of Miss Betty Garnett, Secretary at \$3,184.00, to \$3,264.00 by the transfer of \$80.00 from Operations and Equipment Reserve, effective September 1.

Medical Social Service

8. Delete the name of Shirley Bindursky, Worker at \$3,432.00.

9. Delete the name of Miss Louise A. Stubbs, Worker at \$3,108.00, and appoint to this position Miss Viola O. Wisnell at \$3,000.00 for twelve months, effective September 1.

Pathology

10. Appoint to the position of Secretary II in the Office of the Pathologist, Miss Muriel Pemberton at \$3,780.00, effective September 1.

11. Appoint to the position of Fellow, Senior, in Anatomical Pathology, Dr. Robert J. Peace, at \$3,600.00 for twelve months, effective September 1.

12. Change the title of the position Fellow, Junior, to Resident, in the Section of Clinical Pathology, and appoint to this position Dr. Wirt Smith at \$1,800.00 for twelve months, effective September 1.

13. Change the account Attendant to Attendants in Clinical Pathology, and transfer to it the sum of \$291.00 from the account for Technicians, effective September 1.

Radiology

14. Approve leave-without-pay status for Miss Mary Walker, Nurse Technician, Senior, at \$4,176.00, for the period beginning September 1 for approximately ten months.

15. Increase the salary for Mrs. Rita Hendley, Nurse Technician at \$3,108.00 to \$3,264.00 by the transfer of \$156.00 from the position of Nurse Technician, Senior, effective September 1.

16. Appoint to the fourth position of Nurse Technician, Miss Billie Brown at \$2,820.00 for the period September 1 through the close of business September 6, the effective date of her resignation.

17. Delete the name of Eunice I. Perkins, Nurse Technician, and appoint to this position Miss Betty Weishaupt at \$2,820.00 for the period September 2 through the close of business September 3, the effective date of her resignation.

Surgery

18. Change the source of funds for the position of Fellow, Senior No. 1, by the transfer of \$3,600.00 from Operation and Equipment Reserve and appoint to this position Dr. Matthew F. Kreisle, effective September 1.

19. Change the position of Assistant in Surgery (Plastic), filled by Dr. Marga Sinclair, to one position at \$6,000.00, \$3,600.00 of which is payable from grant funds, and \$2,400.00 as budgeted for the position.

20. Appoint Dr. John B. Parmley Acting Anesthesiologist at \$12,000.00 for twelve months, effective September 1.

21. Approve leave without pay for Miss Elizabeth A. Kiefer, Nurse Anesthetist, for the period September 1 through September 6, and increase her salary to \$4,800.00 by the transfer of \$90.00 from the position of Fellow, same Section.

OCT 3 1952

22. Appoint to the position of Nurse Anesthetist No. 2 Miss Sue Ledger and increase the salary to \$4,500.00 by the transfer of \$12.00 from the position of Fellow, same Section, effective September 1.

Patient Care Activities

23. Appoint to the position of Secretary Mrs. Kay Rojo and increase the salary for this position to \$3,036.00 by the transfer of \$144.00 from the position of Administrative Interne, same Section.

Appointments and Admissions

24. Increase the number of Registration and Control Clerks to three and transfer to this account \$1,980.00 from the position of Supervisor, same Section.

Clinic Operations

25. Transfer to the account for Maintenance, Equipment, Supplies and Travel the sum of \$3,500.00 from the account by the same name in the White Annex, effective September 1.

Food Service

26. Appoint to the position of Chief Dietitian Mrs. Margaret Powers at \$3,348.00, and to the position of Dietitian No. 1, Miss Pearl M. Almqvist, at \$2,754.00, effective September 1.

Housekeeping

27. Increase the salary of Housekeeper from \$2,496.00 to \$2,556.00 by the transfer of \$60.00 from the account for Maids and Porters, effective September 1.

Physical Plant

28. Appoint to the position of Electrician Mr. J. T. Presley at \$3,876.00 for twelve months, effective September 1.

Print Shop

29. Delete the name of Peggy Cervenka and appoint to the position of Multilith Operator Mrs. Nola Pearman at \$2,820.00, effective September 1.

Procurement and Supply

30. Accept the resignation of Mr. James Twomey, Supply Officer at \$4,200.00, effective at the close of business September 15.

Biochemistry

31. Appoint to the position of Research Biochemist Dr. Bruno Jirgensons at \$6,500.00 for twelve months, effective September 1,

32. Transfer the sum of \$2,754.00 from the lump sum account for Research Technicians to Operations and Equipment Reserve, effective September 1, grant funds for this salary having been received.

Physics

33. Delete the name of Jack Morgan and appoint to the position of Research Technician and Curator Apprentice Miss Marilyn Stovall at \$3,184.00 for twelve months, effective September 1.

34. Increase the salary for the Fellow (part-time) to \$1,500.00, the additional \$500.00 to be paid from Damon Runyon Fund Grant.

35. Appoint to the position of Junior Machinist Robert C. Coffman at \$3,348.00, effective September 1.

Experimental Medicine

36. Change Mr. Robert Friedman to the second position of Research Technician, Senior, at \$3,108.00, payable from grant funds.

37. Appoint to the first position of Research Technician, Senior, Mr. Paul Wade, at \$3,108.00 from budgeted funds.

OCT 3 1952

38. Transfer the sum of \$2,754.00 from the account for (4) Research Technicians to Operations and Equipment Reserve, grant funds for this salary having been received.

39. Appoint to the position of Secretary I Mrs. Jane Smith, at \$3,036.00 for twelve months, effective September 1.

Metabolic Kitchen

40. Transfer \$8,778.00 to Operations and Equipment Reserve from the following accounts: Research Dietitian, \$3,780.00; Assistant Research Dietitians, \$3,108.00; Cooks Helpers \$1,134.00 and \$756.00, such positions to be paid by Institutional Grant INSTR-23E.

41. Appoint to the position of Research Dietitian Miss Ruby Ramsey at \$3,264.00, effective September 1.

42. Transfer the sum of \$5,300.00 from Maintenance, Equipment, Supplies and Travel to Operations and Equipment Reserve.

Experimental Pathology

43. Transfer from the position of Research Bacteriologist \$6,000.00 to Operations and Equipment Reserve, this amount of the total salary to be paid by grant funds.

44. Appoint to the first position of Research Scientist Mrs. Cora Lee Gott at \$3,780.00; to the second position Mr. James Norman at \$3,780.00; and to the third position Mr. Donald A. Mehl at \$3,600.00, whose resignation is effective at the close of business September 23.

Experimental Surgery

45. Transfer the sum of \$2,754.00 to Operations and Equipment Reserve from the lump sum account for Research Technicians, grant funds for this salary having been received.

Psychosomatic Medicine

46. Appoint to the position of Research Psychologist Dr. Beatrix Cobb at \$5,000.00, effective September 1.

Information and Statistics

47. Delete the name of Mrs. Margaret Ramos, Secretary I.

Medical Illustration

48. Change the status of Mr. Robert Kolvoord, Medical Photographer, and Mr. Walter Webb, Assistant Medical Photographer, to part-time at the same salary.

Medical Library

49. Delete the name of Mrs. Rosalyne Shamblin, Librarian, and appoint to this position Mrs. Mary Hicks Spodee at \$3,600.00 for twelve months, effective September 1.

Publications

50. Change the title for Miss Gladys Schneider to Associate Editor at the same salary.

Research Tumor Registry

51. Delete the name of Christina A. Brown, Medical Secretary, and appoint to this position Miss Mary Anita Goggan at \$3,000.00 for twelve months, effective September 1.

52. Create an account for Clerk Typist at \$2,100.00 by the transfer of this sum from Reserve for Operations and Equipment, effective September 1.

OCT 3 1952

Air Force Contract AF 33(038)20493

53. Appoint Dr. Thomas L. Royce Consultant Ophthalmologist for the project covered by the above contract at \$100.00 per month, payable from the project funds, effective September 1.

Operations and Equipment Reserve

54. Transfer to this account the following sums from the Maintenance, Equipment, Supplies and Travel accounts of the following departments:

Personnel	\$ 470.00
Medicine	100.00
Medical Social Service	225.00
Nursing	100.00
Office of Pathologist	225.00
Anatomical Pathology	2,250.00
Clinical Pathology	950.00
Office of Radiologist	225.00
Diagnostic Radiology	37,300.00
Therapeutic Radiology	3,750.00
Surgery	100.00
Annex, White	2,100.00
Food Service	5,000.00
Medical Records	225.00
Pharmacy	28,950.00
Blood Bank	3,125.00
Communications	650.00
Housekeeping	1,100.00
Physical Plant	3,690.00
Print Shop	75.00
Biochemistry	125.00
Experimental Medicine	2,250.00
Metabolic Kitchen	440.00
Experimental Pathology	600.00
Experimental Surgery	125.00
Information and Statistics	1,280.00
Experimental Animal Stock	100.00
Publications	150.00
	<hr/>
	\$95,680.00

OUT OF STATE TRIPS: I recommend your approval of the following out-of-state trips by staff members listed their expenses to be paid as indicated:

1. Dr. R. Lee Clark, Jr., June 1-3, Richmond, Virginia, to confer with the President of the Medical College of Virginia and Dr. Everett Q. Evans relative to possible candidates for staff, research projects, and fund-raising; July 24-28, Chicago, to attend meetings of members of Cancer Committee of American College of Surgeons relative to forthcoming issue of Cancer Bulletin pertaining to that organization; September 18-26, New York, N. Y., to attend meetings of American Association for Surgery of Trauma and American College of Surgeons Clinical Congress and Cancer Committee meetings; October 7-9, to give lecture and serve as moderator for seminar on neoplastic diseases, Vicksburg, Mississippi; October 18-23, to attend meeting of American Cancer Society, Inc. and meeting of Committee on Professional Education, New York, N. Y.; expenses for the July 24-28 trip to Chicago at no expense to institution, and all others to be borne by Maintenance and Travel Account.
2. Dr. William C. Russell, July 23-25, Oklahoma City, Oklahoma and Denver, Colorado, to attend meetings relative to Study Section on Cancer Eye, genetic problems and biological studies involved in cancer eye project;

OCT 3 1952

September 5-6, Colorado Springs, Colorado, to attend meeting of Committee on Postgraduate Education, South Central Section of College of American Pathologists, and Penrose Cancer Hospital Tumor Conference, Colorado Springs; September 15-27, to speak at 7th Annual Postgraduate Cancer Conference, University of Oregon Medical School, Portland, Oregon, the Veterans Administration Hospital, American Lake, Washington, and meeting of Pacific Northwest Society of Pathologists, Vancouver, B. C.; expenses for all to be borne by Maintenance and Travel Account.

3. Dr. Gilbert H. Fletcher, August 6-13, to represent institution at meeting for organization of Teletherapy Evaluation Board, Oak Ridge (Tennessee) Institute of Nuclear Studies, and conferences on Cobalt-60 unit, at no expense to the institution; October 20-25, to present paper at Scientific Session of meeting of American Cancer Society, New York, N. Y., and to confer at Oak Ridge Institute of Nuclear Studies, Oak Ridge, Tennessee, relative to Cobalt-60 unit, all expenses except those incurred while at Oak Ridge (payable from Damon Runyon Fund grant) to be at no expense to the institution.

4. Dr. Jack B. Trunnell, July 16-18, to represent institution at meeting of Research Committee of American Cancer Society relative to Institutional Grant, expenses to be borne by Institutional Research Grant.

5. Mr. Robert A. Kolvoord, September 9-13, to participate in meeting of biological Photographers Association, present report of Motion Picture Committee, as Secretary, and study laboratory facilities of Sturgis-Grant Productions, Inc. in New York, N. Y., expenses to be borne by Maintenance and Travel Account.

6. Miss Eleanor J. Macdonald, September 22-26, for consultation at Memorial Cancer Center, New York, N. Y., and Yale Medical School, New Haven, Connecticut, at no expense to the institution.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below, expenses to be paid from the Maintenance and Travel Account:

1. Miss Frances Goff, July 2, to attend meeting of Auditing and Budget Committee of Board of Regents and to confer with the Chancellor relative to the budget, in Austin; August 7-11, to attend meeting of American Legion Auxiliary Convention in Dallas, and present Anderson Hospital exhibit and work toward Auxiliary's memorialization plan for new building.

2. Dr. William O. Russell, July 2-3, to confer in Fort Worth with Mr. L. P. McCann, and in San Antonio with Dr. Jack L. Matthews, relative to organization of Anderson Hospital research program on cancer eye.

3. Dr. Gilbert H. Fletcher, October 9-11, to participate in tumor conference at Medical Branch, Galveston.

4. Mrs. Zuma Krum, August 8-11, to assist in supervision of hospital exhibit at state meeting of American Legion Auxiliary at Dallas.

GRANTS: I recommend acceptance of the following grants, with acknowledgement to go to the individuals indicated:

1. American Cancer Society Institutional Research Grant INSTR-23E for the year 1952-53 in the amount of \$60,000.00, acknowledgement to go to Mr. Mefford R. Runyon, Executive Vice President, American Cancer Society, 47 Beaver Street, New York, N. Y.

OCT 3 1952

2. U. S. Public Health Service Research Grants for the year 1952-53, acknowledgement to go to Dr. R. G. Meader, Chief, Grants and Fellowships Branch, National Cancer Institute, Bethesda 14, Maryland:

C-1704S in the amount of \$39,276.00 for the project "Clinical Investigation of a 22 Mev Retatron in the Treatment of Cancers Infrequently Curable by Conventional Radiotherapy Techniques." (This grant is a supplement to Grant C-1704 in the amount of \$81,723.98 reported in the July docket).

C-1751 in the amount of \$10,152.00 for the project "Studies of Ocular Squamous Cell Carcinoma and Related Lesions in Bovines with Particular Reference to Possible Viral Etiology."

C-1507C in the amount of \$1,400.00 for the project "Physiological Studies on Spore Germination in Certain Clostridium species," this being a renewal of Grant 1507.

ESTABLISHMENT OF AUXILIARY ENTERPRISE-CAFETERIA: I wish to recommend the establishment of an Auxiliary Enterprise-Cafeteria for providing the noon meal and serving coffee during designated hours for employees, effective September 1, and that \$1,500.00 be advanced to this Auxiliary Enterprise-Cafeteria from General Funds until such time as the balance in the account is sufficient to repay the advance.

PARTICIPATION IN TELE THERAPY EVALUATION BOARD: I recommend that the hospital be authorized to participate in the Teletherapy Evaluation Board, formation of which has been approved by the Board of Directors of the Oak Ridge Institute of Nuclear Studies and the Atomic Energy Commission, and that the necessary \$2,500.00 for participation be furnished the Oak Ridge Institute from the Damon Runyon Grant funds.

CONTRACT AF 33(038)20493 - SUPPLEMENTAL AGREEMENT: I recommend your approval of Supplemental Agreement No. 2(52-683) to this contract, providing for extension of the period of contract from August 1, 1952 to February 1, 1953, with no change in consideration or contract price.

OUTSIDE AND ADDITIONAL DUTIES: I recommend approval of outside and additional duties for the staff members indicated:

1. Dr. R. Lee Clark, Jr., reappointed National Consultant in General Surgery to the Surgeon General of the Air Force, for continuation of his activities in this capacity.

2. That Dr. Russell W. Cumley be authorized to engage in outside and additional duties in connection with the preparation of medical and other scientific books and articles as approved for Dr. R. Lee Clark, Jr. at the May 30 and 31, 1952 meeting of the Board of Regents, the approval for Doctor Cumley to read as it stands in the May minutes, with the addition of his name and official title in the second paragraph.

GIFTS: I recommend your acceptance of the following gifts and that the appreciation of the Board of Regents be sent the donors by the Secretary:

1. The sum of \$1,232.30 from the Fourth District of the Texas Federation of Womens Clubs, \$1,000 of which is to be used for furnishing a room in the new building, and \$232.30 of which is to be used as a memorial in the new building to the First Capitol Study Club of West Columbia, acknowledgement to go to Mrs. R. R. Farmer, Jr., Sky Meadow, West Columbia, Texas.

OCT 3 1952

2. The sum of \$196.00 from the employees in the Special Agents Department of the Texas and New Orleans Railroad Company, for use in cancer research, acknowledgement to go to Mr. R. A. Pribble, 414 Southern Pacific Building, Houston 1, Texas.

3. The sum of \$500.00 from Mr. W. T. Carter, III, 333 West Friar Tuck, Houston, for cancer research (Experimental Medicine).

4. The following donations of less than \$100.00 all of which have been acknowledged with appreciation of the institution: (next page)

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
3- 3	Miss Earline Welsh	4108 Caroline, Apt. 4 Houston	5.00	Research	R. J. Pardoe
3- 11	Mrs. Elizabeth W. Holliday	2314 Morse Street - Houston	5.00	Research	Marguerite Bengener Williford
3- 11	Mrs. A. E. Jacob	8119 West Street - Houston	3.00	General	Albert Jackson Kaelin
3- 11	Edwin J. Kiest Chapter No. 959, O.E.S. Mrs. Gladys Lee, Secretary	9042 Angora Street Dallas	5.00	General	
3- 12	Business and Professional Women's Clubs	c/o Miss Gladys Townsen, Treas. 215 North Nueces - Coleman, Texas	5.00	General	
3- 15	Mrs. Louvenia Oberle	4912 Bellaire Blvd. - Bellaire	5.00	General	Mrs. Ella McNeely Eckerle
3- 18	Thursday Study Club	Mrs. Hans Schluter, Treas. Rhoma, Texas	1.00	General	
3- 24	Woman's Reading Club	Mrs. Guy Parker, Treas. Box 97 - Woodville, Texas	5.00	General	
3- 24	Mr. & Mrs. Bob Wray	209 Pecan Drive Crockett, Texas	5.00	Research	Mrs. Leo Knox
3- 25	Mr. & Mrs. Nathan Lewis	405 Travis - Houston	25.00	Research	Mr. A. M. Levy Abe Silverman Abe Turbhoff Sarah Shanblum Hyman Meyer Kate Greenberg Valerie Cochran
3- 26	Business and Professional Women's Club	c/o Miss Gaynell Kimbrough 1604 Stonewall - Greenville, Texas	5.00	General	

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
3- 28	Miss Ida V. Webb Miss Tootsy J. Webb	Sec. to Dist. Plant Sup. Southwestern Bell Telephone Company - Abilene, Texas	50.00	Building & Equipment	
4- 1	Mrs. A. S. Ward	Box 266 - Rogers, Texas	10.00	Research	
4- 1	Mr. & Mrs. Lewis Lowenstein	2518 Glenhaven Houston	5.00	General	Walter Godloe Abe M. Levy
4- 1	A. J. Farfel and Company	c/o C. W. Conrad Commerce Bldg. - Houston	10.00	General	J. K. Fleming
4- 4	Margaret Urbanzl	P & E Finance Section Code 228, Mare Island Navel Shipyard, Vallejo, California	7.00	Research	Mr. O. C. Goodwin
4- 14	Principal & Teachers of Daingerfield Elementary School	Charlie Fields, Principal Daingerfield Public Schools Daingerfield, Texas	15.00	Research	R. E. Richards, Supt. of Schools
4- 14	Women's Study Club	c/o Mrs. J. N. Kenessons, Jr. Treasurer - Woodville, Texas	10.00	General	
4- 16	Levy Co-Workers of Mrs. E. L. Blue	c/o Bonnie Reed 1007 W. Gray Houston	12.00	Research	Mother of Mrs. E. L. Blue
4- 23	R. C. Echols	1008 E. Second Street Odessa, Texas	5.00	General	
4- 23	Mrs. Wm. H. Clark	5607 W. Stanford Dallas 9, Texas	5.00	General	Mr. Jim Henry
4- 28	Mr. & Mrs. R. B. Mitchell	2218 City National Bank Building - Houston	10.00	Research	E. L. Schempt
4- 1	Mr. C. M. Hinton	American Republics Corp. Petroleum Bldg. - Houston	10.00	Research	Mrs. S. N. Davis

ALL

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
5- 1	Mrs. Leo I. Schuhmacher	1002 Bissonnett Avenue Houston	10.00	Research	George Peddy
5- 1	Administration Orange Public Schools C. O. Chandler, Supt.	501 Fifteenth Street Orange, Texas	5.00	Research	J. M. Jackson
5- 9	Mrs. Thomas M. Murray	1316 Castle Court Houston	10.00	General	Mr. Herbert Murray
5- 9	Gordon D. Clark	2621 South Main Houston	7.50	Adm. Cont. Fund	Miss Mary Jackson
5- 12	Mrs. Hattie A. Burditt (For Group)	902 N. First Street Robstown, Texas	10.00	Research	Mrs. W. B. Perry
5- 15	Mrs. Calvin Bay	2505 Southmore Houston	5.00	General	
5- 16	Mrs. W. G. Sanders	5400 Chenevert Houston	2.00	Research	
5- 19	Mrs. Myrtle Asbill	Box 795 Richmond, Texas	15.00	General	
5- 20	A. Louise Dietrich Nursing Fellowship Fund, Texas Graduate Nurses' Association	c/o Miss Louise A. Dietrich General Secretary 1001 E. Nevada Street El Paso, Texas	50.00	Library	Observation Course for Miss Sadie Livingston
5- 28	Mrs. Pearl H. Lang	6542 Westchester Houston	5.00	General	Mrs. Nora Bell Bunch
5- 29	Mr. & Mrs. W. C. Dunlap, Sr.	4711 Spruce Bellaire, Texas	5.00	General	Mrs. J. K. Ratcliff

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
5- 29	Mr. & Mrs. Arthur Smith	1708 Park Street - Houston	5.00	General	Mrs. J. K. Batcliff
5- 29	Mr. & Mrs. E. H. Jackson, Sr.	2116 Looscan Lane- Houston	10.00	General	Mrs. J. K. Batcliff
5- 29	Mr. & Mrs. H. F. Robinson	7118 Avenue O - Houston	2.50	General	Mrs. J. K. Batcliff
6- 2	J. S. Barker	P. O. Box 141 Houston	10.00	Research	Mrs. E. C. Barker
6- 3	Mr. & Mrs. H. C. Grass San Bernadine, California	c/o Mrs. A. E. Smith 1708 Park Street Houston	5.00	General	Mrs. J. K. Batcliff
6- 12	Thursday Bridge Club	c/o Mrs. F. M. Hughes, Sec. 2204 Fannin - Houston	5.00	General	Mrs. R. L. Bunch
6- 17	Mrs. George J. Freeman	2020 Colquitt Houston	5.00	General	Mrs. Nora Bell Bunch
6-17	H. W. Sanders for Sakowitz Employees	Sakowitz Brothers Houston	12.00	General	Mrs. Jennie Wren Voekel
6- 18	Mrs. A. P. Boesch	6603 Buffalo Speedway Houston	5.00	Research	Mrs. Nora Bell Bunch
6- 18	Mrs. Joe T. Morgan Thursday Bridge Club	4714 Wedgewood Drive Bellaire, Texas	10.00	General	Mrs. Nora Bell Bunch
6- 20	Women's Society of Christian Service, Travis Park Methodist Church, San Antonio	c/o Mrs. C. F. Renno, Treas. 338 Adrian Drive San Antonio, Texas	10.00	General	Mother of Mr. & Mrs. J. W. Perry
6- 20	Mrs. Carlton Moore, Sr.	1428 W. Alabama Houston	6.50	General	Mrs. Nora Bell Bunch
6- 23	Miss Mearle Martindale	Box 315 Lockhart, Texas	5.00	Research	Mrs. W. B. Perry

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
6- 26	Mrs. Alda Sveter	4123 Amherst - Houston	1.00	General	Mrs. Mora Bell Bunch
6- 27	Mrs. Tilda M. Smotherman	P. O. Box 45 - Huntsville, Texas	5.00	Research	
6- 27	Mrs. T. O. Mitchell (By Tilda)	P. O. Box 45 - Huntsville, Texas	5.00	Research	
6- 30	Mr. & Mrs. Simon Sakowitz Mr. & Mrs. Bernard Sakowitz	3533 North McGregor Way Houston	10.00	General	Mr. Leon A. Lewis
7- 2	Mrs. Gertrude Wertheimer	2515 Rosedale Houston	3.00	General	Mr. Leon A. Lewis
7- 3	Mrs. Leon Gordon	3608 South McGregor Houston	5.00	General	Mr. Leon A. Lewis Mrs. Sam Gaub
7- 7	American Mrtg. Sec. Corp. By L. Lowenstein	503 City National Bank Building - Houston	5.00	General	R. J. Geimer
7- 9	Mr. & Mrs. J. O. Whitehead	2520 Rosedale Houston	10.00	Research	Leon A. Lewis
7- 9	Mrs. Myrtle Azbill	Box 795 - Richmond, Texas	15.00	General	
7- 9	Mrs. Joe Robinowitz	22 W. Oak Drive N. - Houston	5.00	Research	Leon A. Lewis
7- 9	Mr. & Mrs. Sid H. Baum and Family	4115 Roseneath Drive Houston 21, Texas	5.00	Adm. Cont. Fund	Leon A. Lewis
7- 10	Mr. & Mrs. Elmer Davidson Mr. & Mrs. Frank Noe (Employees of San Jacinto Sales Company)	401-413 San Jacinto Houston (San Jacinto Sales Co.)	13.00	Research	Mrs. Annie Wagner Kaufman
7- 15	Mrs. Louis M. Landa	3208 Erving Avenue Houston	10.00	General	Mrs. Annie Wagner Kaufman & Mr. Charles Kapner, Sr.

A14

OCT 3 1952

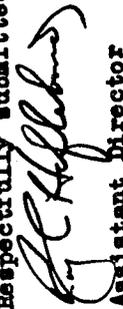
DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
7- 23	Mrs. Helen Cotes Mrs. Helen C. Coe & Dale	Box 1185 - Bay City, Texas	3.00	General	Wayne Butler
7- 24	Irving R. Klein, Architect	Austin at Clay Houston	5.00	Research	Leon A. Lewis
7- 29	Carter Walker	Eagle Market Eagle Lake, Texas	5.00	General	Charles W. Causey
7- 30	Mrs. Quentin Koecher (For Mr. & Mrs. S. Baghott Mr. & Mrs. A. Boynton Mr. & Mrs. C. Darnell Mr. & Mrs. D. Deloney Mr. & Mrs. S. Germany Mr. & Mrs. I. V. Gough Mr. & Mrs. R. Graham Mr. & Mrs. H. Gray Mr. & Mrs. Q. Koecher Mr. & Mrs. W. Lease Mr. & Mrs. J. Maynard Mr. & Mrs. H. McAdams Mr. & Mrs. M. Robinson Mr. & Mrs. G. Snyder Mr. & Mrs. W. Webb)	4701 Holly - Houston	23.00	Research	George K. Krell
7- 31	C. M. Hinton	American Republics Corp. Petroleum Bldg. - Houston	10.00	Research	Mr. Kainer
7- 31	Mrs. Malinda Mongonye	331 Callaghan San Antonio, Texas	25.00	General	
7- 31	Friendship Garden Club (Mrs. J. K. Leighton, Treas.)	Vanderpool, Texas	3.00	General	Mr. Alvoh Tampke
7- 31	Minnie M. Shumate	6536 Buffalo Speedway Houston	5.00	General	Mr. George K. Krell

A15

OCT 3 1952

DATE	DONOR	ADDRESS	AMOUNT	FUND	MEMORIAL TO
7- 31	Edith Dailey	2631 Oakdale Houston	5.00	Research	Mr. M. H. Bonner
8- 4	L. J. Perdue	2507 Times Blvd. Houston	15.00	Research	George K. Krell
8- 4	Rodney P.	2507 Times Blvd. Houston	7.50	Research	George K. Krell
8- 6	Mr. & Mrs. B. D. Anderson	East Bernard, Texas	10.00	Research	C. W. Causey
8- 6	Miss Hertha Joost	3825 Swarthmore Houston	3.00	General	George K. Krell
8- 7	Mr. Bernard Sakowitz	Sakowitz Bros. P. O. Drawer #2579 - Houston	5.00	General	Mr. Irving Seelig
8- 7	Mr. & Mrs. Lonnie E. Crawford, Jr.	610 Alvin Pasadena, Texas	3.00	General	Mr. Frank Haley
8- 8	M. D. McDowell	1844 Kipling Houston	10.00	General	Mr. M. H. Bonner
8- 8	L. J. Perdue	4510 Brasburn Drive Bellaire, Texas	10.00	General	Mr. George K. Krell
8- 12	Friendship Garden Club (Mrs. J. K. Leighton, Treas.)	Vanderpool, Texas	3.00	Research	Mr. J. T. Bounds
8- 12	Mrs. Henry Fisher	Utopia, Texas	4.00	Research	Mr. J. T. Bounds
8- 22	Bill Wheat	3375 Morwalk Dallas, Texas,	5.00	General	
8- 29	Will N Kidd Chapter #424 R.A.M. (W.F. Sanders)	Byrne & Morrison Sts. Houston	5.00	General	Adolph Frank Avalos
8- 29	Mrs. Willis A. Hawkins, Sr.	Hart, Texas	5.00	Research	Richard Henderson
		TOTAL	\$695.00		

Respectfully submitted,



Assistant Director

for
R. Lee Clark, Jr., M. D.
Director

A16

OCT 3 1952

SOUTHWESTERN MEDICAL SCHOOL
of The University of Texas
Dallas

September 18, 1952

The Honorable James P. Hart, Chancellor
The University of Texas
Austin, Texas

Dear Chancellor Hart:

I am submitting herewith a docket for consideration at the meeting of the Board of Regents on October 3-4, 1952. I recommend that the following items be approved:

1951-1952

General Expense - Miscellaneous

1. Transfer \$110.40 from Reserve for Additional Appropriations to Commencement.
2. Transfer \$339.62 from Reserve for Additional Appropriations to Conferences, Lectures and Attendance at Scientific Meetings.
3. Transfer \$600.00 from Reserve for Additional Appropriations to Postage for Entire School.

Business Office

4. Transfer \$375.00 from Reserve for Additional Appropriations to Office and Travel Expense.

Biochemistry

5. Accept the resignation of Dr. Richard Gilmore, Assistant Professor at the rate of \$5,650 per annum, effective August 31, 1952.

Biophysics

6. Transfer \$925.00 from Reserve for Additional Appropriations to Maintenance and Equipment.

Internal Medicine

7. Change the termination date of Dr. Mackenzie Walser, Instructor, from July 21 to July 31, 1952, his salary for the ten days to be paid from USPHS Grant HT-293(C2) at the rate of \$4,200.00 per annum.

Neuropsychiatry

8. Appoint Dr. Carmen Miller as Instructor in Neuropsychiatry effective July 1, 1952 at the rate of \$4,800.00 per annum, vice Miss Ruth Boutwell who resigned June 30, 1952.
9. Appoint Miss Marion Moeller as Secretary for the month of July only at the rate of \$2,400.00 per annum vice Miss Dorothy Ford who resigned.

Obstetrics and Gynecology

10. Transfer \$375.00 from Visiting Lecturers to Technicians and Technical Assistants.

Pediatrics

11. Transfer \$450.00 from Maintenance and Equipment to Fellows and Assistants.

OCT 3 1952

Pharmacology

12. Increase the salary of Miss Elizabeth Setzer, Secretary-Technician, to \$3,000.00 per annum, effective March 1, 1952, payable as follows: \$1,500.00 from State Funds and \$1,500.00 from USPHS Grant RG 2083(C2).
13. Transfer \$600.00 from Instructor to Technicians and Technical Assistants.
14. Transfer \$30.00 from Assistant Professor to Technicians and Technical Assistants.

Physiology

15. Accept the resignation of Mrs. Helen Gorman, Secretary at the rate of \$2,400.00 per annum, effective August 31, 1952.

Surgery

16. Accept the resignation of Mrs. Mary Temple, Secretary at the rate of \$2,600.00 per annum, effective August 31, 1952.
17. During the period from August 1 through August 31, 1952, pay the following Secretaries at the rate of \$1.20 per hour from the fund for second Secretary in Surgery: Mrs. Loretta Jenkins Brunken and Miss Frances Bucy.
18. Transfer \$300.00 from Reserve for Additional Appropriations to M & E.

Physical Plant

19. Transfer \$1,200.00 from Reserve for Additional Appropriations to Maintenance and Equipment.
20. Transfer \$3,000.00 from Repair of Fire Damage to Maintenance and Equipment.

1952 - 1953Office of Dean and Registrar

21. Appoint Dr. John Chapman as Assistant Dean for Graduate and Postgraduate Education and Professor of Medicine effective October 1, 1952, at the rate of \$9,600.00 per annum payable as follows: \$4,500.00 from Director of Graduate and Postgraduate Education, Office of Dean and Registrar; \$4,500.00 as Professor, Department of Internal Medicine; and \$600.00 from Southwestern Medical Foundation.

Student Health Service

22. Approve the payment of \$1.00 per examination from Workmen's Compensation examinations to Student Health physicians performing such services.

Bacteriology

23. Accept the resignation of Miss Jane Babin, Secretary at the rate of \$2,520.00 per annum, effective September 20, 1952.
24. Appoint Mrs. Hazel Grissette as Secretary, effective September 22, 1952, at the rate of \$2,760.00 payable as follows: \$2,520.00 from State Funds and \$240.00 from Lederle Grant #134.

Biochemistry

25. Increase the salary of Dr. William W. Burr, Assistant Professor, to \$5,650.00 per annum by transfer of \$150.00 from Reserve for Unfilled Positions.

OCT 3 1952

Biochemistry - continued

26. Appoint Mrs. Ailene Hinckley as Secretary-Technician, effective September 1, 1952, at the rate of \$2,700.00 per annum, vice Mrs. Anne Miller who resigned July 18, 1952.
27. Transfer \$2,700.00 from Reserve for Additional Appropriations to Technicians and Technical Assistants.

Internal Medicine

28. Appoint Dr. Donald Wayne Seldin as Professor and Acting Chairman of the Department, effective September 1, 1952, at the rate of \$12,500.00 per annum payable as follows: \$9,600.00 from Professor of Medicine and \$2,900.00 from Southwestern Medical Foundation.
29. Create the position of Professor for appointment of Dr. John Chapman (see Office of Dean and Registrar) with \$4,125.00 transferred to this position from Associate Professor of Neurology.
30. Appoint Dr. Leonard L. Madison as Assistant Professor effective September 4, 1952, at the rate of \$7,000.00 per annum payable as follows: Assistant Professor, \$6,000.00 and \$1,000.00 transferred from \$5,700.00 fund for Assistant Professor.
31. Reinstate Mrs. Patricia Hill, Secretary, as of October 1, 1952, at the rate of \$2,730.00 per annum. Mrs. Hill has been on leave of absence without pay for the month of September.
32. Increase the salary of Mrs. Irene Hardin, Secretary, to \$2,520.00 per annum effective September 1, 1952, the increase to \$10.00 per month to be paid from USPHS Cardiovascular Training Grant HT-293(C3).

Preventive Medicine and Public Health

33. Set up a budget, effective September 1, 1952, for the Department of Preventive Medicine and Public Health as follows:

Professor of Preventive Medicine and Public Health	\$9,600.00 (transferred from Internal Med.)
Elias Strauss, Acting Chairman (clinical, part-time)	6,000.00 (transferred from Internal Med.)
Maintenance and Equipment	1,000.00 (transferred from Reserve for Additional Appropriations)
	<u>\$16,600.00</u>

Neuropsychiatry

34. Change the source of payment of Mrs. Eleanor Soroker, Instructor, at the rate of \$2,400.00 per annum from Rogg Foundation Grant to USPHS Grant 2M-5069-C5.
35. Appoint Mrs. Shirley H. Albright as Secretary effective September 1, 1952, at the rate of \$2,400.00 per annum payable as follows: \$1,280.00 from Secretary and \$1,120.00 from USPHS Undergraduate Psychiatry Training Grant 2M-5928(C), vice Miss Dorothy Ford who resigned on May 31, 1952.

Obstetrics and Gynecology

36. Transfer \$3,000.00 from Fellows and Assistants to Technicians and Technical Assistants.
37. Reallocate \$2,400.00 to Fellows and Assistants from Technicians and Technical Assistants.

OCT 3 1952

Pathology

38. Delete the name of Dr. O. J. Wollenman, Clinical Associate Professor, at an annual rate of \$1,000.00 from Southwestern Medical Foundation, since he resigned effective August 31, 1952 from McKinney Veterans Administration Hospital.

39. Appoint Dr. Philip O'Bryan Montgomery as Assistant Professor effective September 1, 1952, at an annual rate of \$6,300.00 payable from the following funds: \$2,700.00 from Assistant Professor, \$300.00 from USPHS Grant H-825(C) and \$3,500.00 from USPHS Grant H-825(C2) - his monthly salaries to be as follows: \$208.33 in September, \$508.33 in October, and \$500.00 from November 1, 1952 through August 31, 1953.

40. Appoint Dr. Bernice McCain as Instructor (clinical, part-time), effective September 1, 1952, at an annual rate of \$1,200.00 payable from the National Fund for Medical Education.

41. Increase the salary of Miss Dorothy Curtice, Secretary, by \$300.00 from USPHS Grant H-825(C) payable during the months of September and October - her total annual salary to be \$3,000.00 with \$2,700.00 from State Funds and \$300.00 from USPHS Grant H-825(C).

Physiology

42. Appoint Dr. Virginia C. Doggett as Assistant Professor of Physiology, effective September 1, 1952, at an annual rate of \$5,000.00.

43. Appoint Mrs. Sammie L. Swindall as Secretary, effective September 8, 1952, at an annual rate of \$2,400.00, vice Mrs. Helen Gorman who resigned August 31, 1952.

Surgery

44. Appoint Dr. Ben Wilson as Associate Professor and Acting Chairman of the Department of Surgery, effective September 1, 1952, at an annual rate of \$12,400.00 payable as follows: \$7,200.00 from Professor of Surgery and \$5,200.00 from Southwestern Medical Foundation.

45. Appoint Mrs. Loretta Jenkins Brunken as Secretary, effective September 1, 1952, at \$2,600.00 per annum vice Mrs. Mary Temple who resigned August 31, 1952.

46. Appoint Miss Frances Bucy as Secretary-Technician, effective September 15, 1952, at \$2,400.00 per annum; her salary to be transferred from Secretary, \$2,400.00.

Medical Art

47. Delete the name of Mrs. Katherine Turner, Secretary-Technician at the rate of \$2,800.00 per annum, since she resigned August 31, 1952.

48. Appoint Miss Dona Payne Ware as Secretary-Technician, effective September 1, 1952, at \$1.50 per hour, vice Mrs. Turner who has resigned.

Library

49. Appoint Miss Mary Elizabeth Browne as Library Assistant, effective September 1, 1952, at an annual rate of \$2,700.00.

Physical Plant

50. Transfer \$2,800.00 from Reserve for Additional Appropriations to Nightwatchmen.

51. Transfer \$700.00 from Reserve for Additional Appropriations to Carpenter and Cabinet Maker.

OCT 3 1952

USE OF TEXTS BY STAFF MEMBERS. Approval is requested for the use of the following text materials written by members of the staff of Southwestern Medical School of The University of Texas. All of these texts are prepared locally for use by Southwestern Medical School students only and the charges cover preparation costs only. No publishers or royalties are involved.

1. A laboratory manual in histology and embryology (Dr. Chas. Duncan, Chairman of the Department of Anatomy) to be used in the first year course and sold to the students at \$1.50.
2. A laboratory manual in medical bacteriology (Dr. S. Edward Sulkin, Chairman of the Department of Bacteriology) to be used in the second year course and sold to the students at \$3.00.
3. A laboratory manual in biochemistry (Dr. Herbert Tidwell, Chairman of the Department of Biochemistry) to be used in the first year course and sold to the students at \$2.50.
4. A laboratory manual in pharmacology (Dr. Andres Goth, Chairman of the Department of Pharmacology) to be used in the second year course and distributed to the students without charge.
5. A laboratory manual in physiology (Dr. Robert Lackey, Chairman of the Department of Physiology) to be used in the first year course and sold to the students at \$2.00.

WAIVER OF NEPOTISM RULE. Because of the continued shortage of personnel, it is requested that the nepotism waiver for Mr. Finis E. Robbins, Part-time Laboratory Assistant in Biophysics, and husband of Mrs. Margaret Cox Robbins, Assistant in Biophysics, be continued throughout the present year. A replacement for Mr. Robbins will be secured at the earliest possible date.

CHANGES IN FACULTY STATUS: Approval of changes in faculty status is requested as follows:

1. Appointments:

- Dr. Wm. Altman as Clinical Instructor in Surgery
- " John L. Baskin as Clinical Assistant in Pediatrics
- " David M. Bornstein as Clinical Instructor in Medicine
- " Donald Brown as Clinical Instructor in Medicine
- " Frank Gooch, Jr., as Clinical Assistant in Anatomy
- " Wm. Grater as Clinical Instructor in Medicine
- " David John Henry as Clinical Assistant in Orthopedic Surgery
- " Joseph L. Knapp as Clinical Assistant Professor of Neuropsychiatry
- " Thos. M. McCrory as Clinical Assistant in Ophthalmology
- " Charles S. Meredith as Clinical Assistant in Anatomy
- " Wm. K. Miller as Clinical Instructor in Medicine
- " Edward A. Newell as Clinical Assistant Professor of Otolaryngology
- " Thos. Hall Obenchain as Clinical Assistant in Medicine
- " Paul Richburg as Clinical Instructor in Medicine
- " Howard A. Searl as Clinical Instructor in Physical Medicine
- " Clinton Shaw as Clinical Instructor in Medicine
- " Murphy M. Sims as Clinical Instructor in Orthopedic Surgery
- " D. A. Sutherland as Clinical Instructor in Medicine
- " Wm. C. von der Lieth as Clinical Instructor in Surgery
- " T. W. Wade as Clinical Instructor in Physical Medicine

2. Changes in Status:

- Dr. F.A.D. Alexander to Clinical Professor of Anesthesiology
- " Seymour Eisenberg to Clinical Assistant Professor of Medicine
- Mrs. Mary Nagler to Fellow in Pharmacology
- Dr. Wm. Pickett to Clinical Associate Professor of Surgery
- " Willis Sensenbach to Clinical Professor of Medicine

OCT 3 1952

CHANGES IN FACULTY STATUS - continued

3. Resignations:

- Dr. Julian Acker, Clinical Instructor in Medicine
- " Frederick Geist, Clinical Instructor in Medicine
- " K. Eileen Hite, Clinical Assistant Professor of Medicine
- " Francis Reichsman, Clinical Assistant Professor of Medicine
- " Frances Tompkins, Fellow in Pharmacology
- " J. H. Webster, Assistant Professor of Pathology

PAID TRIPS. Approval is recommended of the following trips without loss of pay by the staff members indicated, their expenses to be paid from Conferences, Lectures and Attendance at Scientific Meetings unless otherwise specified:

1. By Dr. George N. Aagaard, Dean and Professor of Medicine, on November 3-12, to attend the Conference on Preventive Medicine and Public Health and the meeting of the Association of American Medical Colleges in Colorado Springs, Colorado to be paid from Dean's Travel.
2. By Dr. John Chapman, Assistant Dean for Graduate and Postgraduate Education and Professor of Medicine, to attend the meeting of the Association of American Medical Colleges in Colorado Springs, Colorado on November 10-12, his expenses to be paid from Southwestern Medical Foundation Fund.
3. By Dr. Morris J. Fogelman, Assistant Professor of Surgery, to present a paper before the Surgical Forum in New York City on September 22-26.
4. By Dr. Robert Lackey, Assistant Dean for Student and Curricular Affairs and Professor of Physiology, to attend the meeting of the American Physiological Society in New Orleans on September 3-7 and to seek a suitable person for the Assistant Professorship in Physiology; and to attend the meeting of the Association of American Medical Colleges in Colorado Springs on November 10-12, his expenses to be paid from Southwestern Medical Foundation Fund.
5. By Dr. Carmen Miller, Instructor in Neuropsychiatry, to attend the meetings of the American Psychological Association in Washington, D.C., on August 29-September 8; her expenses to be paid from USPHS Grant 2M-5928-C.
6. By Dr. Don Morris, Professor of Neuropsychiatry, to attend the meetings of the Advisory Council of the State Health Department, Mental Health Division, and the Texas Council on Mental Health and to confer with representatives of the Hogg Foundation and the State Hospital System every two months throughout the year; his expenses to be paid from USPHS Grant 2M-5928-C.
7. By Dr. Donald W. Seldin, Professor of Medicine, from New York to Washington, D.C. and return, July 15-17, to seek potential candidates for unfilled positions in Internal Medicine and to present a paper before the Southern Medical Association meeting in Miami, Florida, on November 10-13.
8. By Dr. Andrew B. Small, Clinical Associate Professor of Surgery and Director of the Cancer Program, to attend the meetings of the American College of Surgeons in New York City on September 22-24 and of the Cancer Coordinators in Boston, Mass., on September 25-26 and to visit the Tumor Clinics at Temple University Hospital in Philadelphia; his expenses to be paid from USPHS Grant CT-781(Cl).
9. By Dr. Ben Wilson, Associate Professor of Surgery, to present a paper before the Surgical Forum in New York City at their meeting on September 22-26.

OCT 3 1952

TRANSFER INTO RESERVE FOR ADDITIONAL APPROPRIATIONS. Following are the amounts returned to the Reserve for Additional Appropriations for unfilled portions of budget positions:

Administration, Assistant Dean	\$ 375.00
Assistant Professor, Internal Medicine	77.76
Secretary, Internal Medicine	97.50
Secretary-Technician, Physiology	166.66
Professor, Surgery	2,400.00
Secretary, Surgery	93.34
Total	\$3,210.26

GIFTS AND GRANTS. The following gifts and grants have been received, totaling \$112,661.00 since the docket of June 25, 1952:

1. From The Southwestern Medical Foundation, Medical Arts Building, Dallas 1, Texas:
 - a. For the supplementation of the salary of Dr. E. M. Bradley for the months of August, September, and October, 1952 75.00
 - b. For the construction of a temporary Clinical Science Building 7,500.00
2. From donors as listed below for the Memorial Heart Research Funds

Mrs. J. Howard Etheridge, Miss Jone Etheridge and Mr. Clark Etheridge, 3730 Armstrong Ave., Dallas, Tex.	15.00
Mr. and Mrs. Dennis Hoover, 10815 Itasca Dr., Dallas, Tex.	5.00
3. From donors listed below for the Library Memorial Fund:

Mrs. T. M. Watson, 3811 Normandy, Dallas, Tex.	5.00
Miss Anne Rucker, 4221 Prescott, Dallas, Tex.	5.00
Anonymous Donors	10.00
Mrs. George W. Pierce, Mrs. Mary Pierce Ebie, 4255 Westway, Dallas, Texas	10.00
4. From Dr. Allen F. Reid, 7718 Robin Road, Dallas, for the Biophysics Research and Education Fund 400.00
5. From the Ophthalmic Research Foundation: Attn. Mr. Philip R. Overton, Vice President, Capital National Bank Building, Austin, Texas, for the Dr. Kelly Cox Fund for Research in Ophthalmology 1,000.00
6. From the National Fund for Medical Education, 475 Fifth Avenue, New York 17, N.Y., a Class A Grant for instructional purposes. 15,112.00
7. From the Life Insurance Medical Research Fund, 2 East 103rd Street, New York 29, N.Y., for research expenses of Dr. Helen Clark 500.00
8. The National Heart Institute, U.S. Public Health Service, Bethesda 14, Maryland, (Attention: Dr. C. J. Van Slyke, Director) has extended the following grants as indicated:

Grant HT-293(C3) for the period September 1, 1952 through August 31, 1953 budgeted as follows:	
Personnel	\$12,200.00
Permanent Equipment	250.00
Consumable Supplies	213.00
Travel	300.00
Overhead	1,037.00
Total of Grant	14,000.00

OCT 3 1952

Grant H-825(C2) for the period of November 1, 1952 through October 31, 1953 budgeted as follows:

Personnel	\$6,600.00	
Permanent Equipment	1,000.00	
Consumable Supplies	2,300.00	
Overhead	<u>792.00</u>	
Total of Grant		\$10,692.00

Grant H-1261(C2) continuing research formerly under Grant RG-2625(C) for the period November 1, 1952 through October 31, 1953 budgeted as follows:

Personnel	\$6,600.00	
Consumable Supplies	4,215.00	
Overhead	<u>865.00</u>	
Total of Grant		11,680.00

9. The Cancer Control Branch, National Cancer Institute, National Institute of Health, U.S. Public Health Service, Bethesda 14, Maryland (Attention: Dr. Raymond F. Kaiser, Chief) has extended Grant CT-781(C4) for the period September 1, 1952 through August 31, 1953 budgeted as follows:

Personnel	\$20,700.00	
Permanent Equipment	1,800.00	
Consumable Supplies	149.00	
Travel	500.00	
Overhead	<u>1,851.00</u>	
Total of Grant		25,000.00

10. The National Institute of Mental Health, National Institute of Health, U.S. Public Health Service, Bethesda 14, Maryland (Attention: Mr. R. H. Felix, Director) has extended the following grants for the period July 1, 1952 through June 30, 1953 as indicated:

Grant ZM-5069(C5) budgeted as follows:

Personnel	\$8,050.00	
Overhead	<u>644.00</u>	
Total of Grant		8,694.00

Grant ZM-5928 budgeted as follows:

Personnel	\$12,850.00	
Travel	1,000.00	
Overhead	<u>1,108.00</u>	
Total of Grant		14,958.00

(Salaries on page 11, footnotes (a), (b) and (c) of the official budget of Southwestern Medical School as approved by the Board of Regents, to be paid from this grant on a 10-months basis.)

11. The National Institute of Neurological Diseases and Blindness, National Institute of Health, Bethesda 14, Maryland (Attention: Dr. Pearce Bailey, Director) has extended Grant B-114(C) for the period of September 1, 1952 through December 31, 1952 budgeted as follows:

Personnel	\$1,808.00	
Consumable Supplies	905.00	
Other Expenses	65.00	
Overhead	<u>222.00</u>	
Total of Grant		<u>3,000.00</u>
		<u><u>\$112,661.00</u></u>

OCT 3 1952

The following payments on grants shown above or previously awarded have been received:

- | | | |
|----|---|--------------------|
| 1. | From Southwestern Medical Foundation for Caruth Foundation Grants as follows:
Research in Bacteriology under Dr. S. Edward Sulkin \$ 1,750.00
Research in Pediatrics under Dr. J.J. Quilligan, Jr. 800.00 | |
| 2. | U.S. Public Health Service Grant CT-781(C4) Cancer Training - one-half of grant for year ending August 31, 1953 | 12,500.00 |
| 3. | U.S. Public Health Service Grant 2M-5069(C5) Graduate Training in Psychiatry - one-half of grant for year ending June 30, 1953 | 4,347.00 |
| 4. | U.S. Public Health Service Grant 2M-5928 Undergraduate Training in Psychiatry - one-half of grant for year ending June 30, 1953 | 7,479.00 |
| 5. | U.S. Public Health Service Grant B-111(C) Research in Neurology - one-half of grant for period September 1, 1952 through December 31, 1952 | 1,500.00 |
| 6. | U.S. Public Health Service Grant HT-295(C3) Cardiovascular Training - one-half of grant for year ending August 31, 1953 | 7,000.00 |
| | | <u>7,000.00</u> |
| | | <u>\$32,376.00</u> |

Respectfully submitted,

G. N. Aagaard
G. N. Aagaard, M.D.
Dean

OCT 3 1952

The University of Texas
Postgraduate School of Medicine

Houston, Texas

September 15, 1952

TO CHANCELLOR JAMES P. HART
THE UNIVERSITY OF TEXAS
AUSTIN, TEXAS

Dear Judge Hart:

I am submitting herewith the docket for the meeting of the Board of Regents to be held October 3 and 4, 1952.

I recommend your approval of the following items:

Main Division, Houston, Texas1951-52 Budget

1. Approve the payment of \$150.00 per month to the Arabia Temple Crippled Children's Hospital for the rental of office space, Suite 2, 3rd floor of the Arabia Temple Crippled Children's Hospital in The Texas Medical Center, on a temporary basis, effective June 1, 1952.

1952-53 Budget

1. Approve the payment of \$150.00 per month to the Arabia Temple Crippled Children's Hospital for the rental of office space, Suite 2, 3rd floor of the Arabia Temple Crippled Children's Hospital in The Texas Medical Center, on a temporary basis, effective September 1, 1952.

2. Authorize payment as "compensation" in lieu of salary, to the members of the Clinical Faculty, who serve without salary, for the actual, reasonable and necessary traveling expenses incurred in connection with the performance of their duties.

3. Approve the appointment of Dr. E. Ivan Bruce, Jr., as Assistant Dean of The Postgraduate School of Medicine, assigned to The Medical Branch at Galveston, effective September 1, 1952.

4. Approve the appointment of Dr. John Chapman, as Assistant Dean of The Postgraduate School of Medicine, assigned to Southwestern Medical School at Dallas, effective September 1, 1952.

5. Approve the following appointments to the Clinical Faculty, for twelve months, all without tenure and without salary, effective September 1, 1952:

Professor:

Dr. Paul Brindley	(Pathology)
Dr. R. Lee Clark, Jr.	(Surgery)
Dr. Russell W. Cumley	(Medical Journalism)
Dr. Gilbert H. Fletcher	(Radiology)
Mr. Robert A. Kolvoord	(Visual Education)
Miss Eleanor J. MacDonald	(Biostatistics)
Dr. William O. Russell	(Pathology)

Clinical Professor:

Dr. V. C. Baird	(Industrial Medicine)
Dr. Howard T. Barkley	(Thoracic Surgery)
Dr. Harlan Crank	(Psychiatry)
Dr. Cecil M. Grigler	(Urology)
Brig. Gen. R. O. Dart	(Pathology)
Dr. H. J. Ehlers	(Surgery)
Dr. James R. Greenwood	(Neurosurgery)
Dr. David Greer	(Pediatrics)
Dr. Edward W. Griffey	(Ophthalmology)
Dr. C. M. Griswold	(Dermatology)
Dr. Abe Hauser	(Psychiatry and Neurology)
Dr. Robert A. Johnston	(Obstetrics & Gynecology)
Dr. Mavis P. Kelsey	(Medicine)

OCT 3 1952

Dr. Paul V. Ledbetter	(Medicine)
Dr. M. D. Levy	(Medicine)
Dr. Lyle J. Logue	(Otolaryngology)
Dr. Harrison Rigdon	(Pathology)
Dr. Everett R. Seale	(Dermatology)
Dr. Edward T. Smith	(Orthopedic Surgery)
Dr. B. W. Turner	(Urology)
Dr. George W. Waldron	(Surgery)
Dr. Stuart A. Wallace	(Pathology)

Associate Professor:

Dr. Clifton D. Howe	(Medicine)
Dr. William S. MacComb	(Surgery)
Dr. E. C. White	(Surgery)

Clinical Associate Professor:

Dr. Charles Armbrust	(Medicine)
Dr. J. Peyton Barnes	(Surgery)
Dr. John H. Barrett	(Otolaryngology)
Dr. Allan P. Bloxson	(Pediatrics)
Dr. Calvin A. Calhoun	(Gynecology)
Dr. Thomas D. Cronin	(Plastic Surgery)
Dr. Dolph L. Curb	(Medicine)
Dr. Harbert Davenport	(Pathology)
Dr. Edmond K. Doak	(Medicine)
Dr. LeRoy B. Duggan	(Medicine)
Dr. Robert Edwards	(Medicine)
Dr. George Ehni	(Neurosurgery)
Dr. Thomas J. Fatherree	(Medicine)
Dr. Stephen A. Foote, Jr.	(Medicine)
Dr. Joe R. Gandy	(Surgery)
Dr. D. H. Hotchkiss, Jr.	(Medicine)
Dr. Violet Keiller	(Pathology)
Dr. William V. Leary	(Medicine)
Dr. Everett B. Lewis	(Surgery)
Dr. John P. McGraw	(Radiology)
Dr. Duncan C. McKeever	(Orthopedic Surgery)
Dr. Allen McMurrey	(Gynecology)
Dr. Edgar M. McPeak	(Medicine)
Dr. Isaac S. McReynolds	(Orthopedic Surgery)
Dr. Peter Marcuse	(Pathology)
Dr. Maurice J. Meynier	(Gynecology)
Dr. Frank F. Parrish	(Orthopedics)
Dr. John R. Phillips	(Surgery)
Dr. Joe P. Salerno	(Gynecology)
Dr. Sidney Schnur	(Medicine)
Dr. Jacob F. Schultz	(Ophthalmology)
Dr. William Seybold	(Surgery)
Dr. Luther M. Vaughan	(Radiology)
Dr. E. L. Wagner	(Medicine)
Dr. John A. Wall	(Gynecology)
Dr. Hugh C. Welsh	(Proctology)
Dr. L. B. Zeis	(Medicine)

Assistant Professor:

Dr. Jorge Awapara	(Biochemistry)
Dr. Fernando G. Bloedorn	(Radiology)
Dr. Iben Browning	(Biology)
Dr. George V. Miller	(Pathology)
Dr. J. B. Trunnell	(Medicine)
Dr. William J. Wingo	(Biochemistry)
Dr. E. Staten Wynne	(Bacteriology)

Clinical Assistant Professor:

Dr. Tom Arnold	(Medicine)
Dr. R. W. Baird, Jr.	(Medicine)
Dr. R. A. Burger	(Pathology)
Dr. Robert H. Chappell	(Pathology)
Dr. Henry A. Cromwell	(Medicine)
Dr. Louis Daily, Jr.	(Ophthalmology)
Dr. C. A. Dwyer	(Forensic Medicine-Pathology)

OCT 3 1952

Dr. Arthur L. Glassman	(Orthopedic Surgery)
Dr. Jesse W. Hofer	(Medicine)
Dr. John Hall	(Medicine)
Dr. Daniel Jackson	(Medicine)
Dr. Warren M. Jacobs	(Gynecology)
Dr. T. R. Jones	(Medicine)
Dr. Harry B. Kaplan	(Medicine)
Dr. Lester Karotkin	(Medicine)
Dr. Wm. R. Knight	(Gynecology)
Dr. Yelice D. Levy, Jr.	(Medicine)
Dr. Sam E. Lovelady	(Gynecology)
Dr. Frank O. Madson	(Orthopedic Surgery)
Dr. Leonard Miller	(Dermatology)
Dr. Sam I. Miller	(Histology)
Dr. Heinrich Reichardt	(Pathology)
Dr. B. L. Newton	(Pathology)
Dr. Lawrence R. Rodgers	(Medicine)
Dr. Thomas L. Royce	(Ophthalmology)
Dr. Felix H. Rutledge	(Gynecology)
Dr. Cesar O. Selko, Jr.	(Internal Medicine)
Dr. C. C. Shullerberger	(Medicine)
Dr. Finny W. Smith	(Obstetrics & Gynecology)
Dr. Francis C. Usher	(Surgery)
Miss Dorothy Vorhies	(Nutrition)
Dr. Jarrett Williams	(Pathology)
Dr. Robert J. Wise	(Plastic Surgery)

Instructor:

Dr. Alan A. Ory	(Medicine)
Dr. Ian M. Queen	(Pathology)
Dr. Robert Shalek	(Physics)
Dr. Marga Sinclair	(Plastic Surgery)
Dr. Peter Wooton	(Physics)

Clinical Instructor:

Dr. Ercam Arnold	(Gynecology)
Dr. Hugh F. Arnold	(Medicine)
Dr. Alando J. Ballantyne	(Surgery)
Dr. Joseph M. Barnhart	(Orthopedic Surgery)
Dr. Raymond O. Brauer	(Plastic Surgery)
Dr. John B. Burrows	(Medicine)
Dr. Donald B. Butler	(Surgery)
Dr. Michael M. Donovan	(Orthopedics)
Dr. Fred G. Dorsey	(Medicine)
Dr. Ralph D. Eichhorn	(Medicine)
Dr. Robert B. Elliott	(Orthopedic Surgery)
Dr. Phillip Flynn	(Pathology)
Dr. Bromley S. Freeman	(Plastic Surgery)
Dr. S. P. R. Hutchins	(Urology)
Dr. Frank J. Kelly	(Medicine)
Dr. Arthur B. Lunin	(Gynecology)
Dr. Edward C. Malewitz	(Medicine)
Dr. Jake Shapira	(Surgery)
Dr. Ray H. Skaggs	(Medicine)
Dr. Robert O. Whitson	(Orthopedics)
Dr. William K. Wright	(Otolaryngology)

Assistant:

Mr. Donald A. Mehl	(Pathology)
--------------------	-------------

Lecturer:

Dr. Joe C. Rude	(Radiology)
-----------------	-------------

San Antonio Division:1952-53 Budget

1. Approve the following appointments to the Clinical Faculty, for twelve months, all without tenure and without salary, effective September 1, 1952:

Clinical Honorary Professor:

Dr. C. L. Venable	(Surgery)
-------------------	-----------

Clinical Professor:

Dr. W. W. Bondurant	(Medicine)
Dr. Eugene R. Chapman	(Obstetrics & Gynecology)
Dr. A. W. Hartman	(Surgery)
Dr. A. O. Severance	(Pathology)

Clinical Associate Professor:

Dr. Charles B. Alexander	(Pediatrics)
Dr. George H. Brunner	(Ophthalmology)
Dr. Archibald F. Clark	(Otolaryngology)
Dr. Joseph Copeland	(General Medicine)
Dr. E. W. Coyle	(Thoracic Surgery)
Dr. Everett T. Duncan	(Dermatology)
Dr. William E. Durbeck	(Oral Surgery)
Dr. W. H. Heck	(Urology)
Dr. Lewis M. Helfer	(Neurosurgery)
Dr. Alfred H. Hill	(Psychiatry)
Dr. John H. Hinchey	(Orthopedics)
Dr. Dean Jones	(Radiology)
Dr. Sidney R. Kaliski	(Pediatrics)
Dr. Henry N. Leopold	(Medicine)
Dr. C. Ralph Letteer	(Medicine)
Dr. Asher McComb	(Surgery)
Dr. R. G. McCorkle	(Medical Chest)
Dr. John L. Matthews	(Ophthalmology)
Dr. Marton M. Minter	(Medicine)
Dr. John M. Moore	(Pathology)
Dr. M. H. Morris	(Orthopedics)
Dr. Ralph A. Munclow	(Neurosurgery)
Dr. James W. Nixon	(Surgery)
Dr. Francis E. O'Neill	(Radiology)
Dr. Frank M. Posey	(Obstetrics & Gynecology)
Dr. T. A. Pressly	(General Surgery)
Dr. L. B. Reppert	(Medicine)
Dr. Dan A. Russell	(Otolaryngology)
Dr. David R. Sacks	(Medicine)
Dr. Lawrence M. Shefts	(Thoracic Surgery)
Dr. Holman S. Smith	(Oral Surgery)
Dr. C. W. Tennison	(Plastic Surgery)
Dr. Alvin Thaggard, Jr.	(Radiology)
Dr. Kenneth Thomas	(Oral Surgery)
Dr. D. A. Todd	(Pathology)
Dr. V. C. Tucker	(Proctology)
Dr. John W. Worsham	(Gynecology)

Clinical Assistant Professor:

Dr. James R. Blair	(Neuropsychiatry)
Dr. James W. Carter	(Obstetrics & Gynecology)
Dr. John B. Case	(Urology)
Dr. William M. Center	(Obstetrics & Gynecology)
Dr. Elmer E. Cooper	(Medicine)
Dr. E. R. Grews	(Surgery)
Dr. J. J. DeLeon	(Surgery)
Dr. Donald P. Dodge	(Neuropsychiatry)
Dr. J. M. Donaldson, Jr.	(Medical Chest)
Dr. Albert Fischer	(Surgery)
Dr. Thomas Foltz	(Otolaryngology)
Dr. Robert Gossett	(Surgery)
Dr. Emory Eskins	(Medical Chest)
Dr. Sylvia Johns	(Pathology)
Dr. D. M. Keely	(Neuropsychiatry)
Dr. Jack B. Lee	(Ophthalmology)
Dr. Louis Manhoff, Jr.	(Pathology)
Dr. Chester L. Mohle	(Otolaryngology)
Dr. Cornelius H. Nau	(Pediatrics)
Dr. Jerry Newton	(Pediatrics)
Dr. E. E. Nitschke	(Medicine)
Dr. Robert R. Nixon	(Surgery)
Dr. James R. O'Neill	(Medicine)

OCT 3 1952

Dr. G. G. Passmore	(Obstetrics & Gynecology)
Dr. James L. Pipkin	(Dermatology)
Dr. Duncan O. Poth	(Dermatology)
Dr. J. W. Rouse	(Medicine)
Dr. W. W. Sawtelle	(Urology)
Dr. Sydney Schiffer	(Medicine)
Dr. Ben Shaver	(Pediatrics)
Dr. James M. Siever	(Obstetrics & Gynecology)
Dr. W. P. Stanton	(Surgery)
Dr. F. W. Steinberg	(Cardiology)
Dr. Virginia S. Stovall	(Pediatrics)
Dr. Saul S. Trevino	(Medicine)
Dr. I. Newton Watson	(Otolaryngology)
Dr. J. B. Webb, Jr.	(Surgery)
Dr. Ella Zuschlag	(Pediatrics)

Clinical Instructor:

Dr. Jack A. Adelman	(Medicine)
Dr. Monroe Albert	(Medicine)
Dr. August G. Berchermann	(Medicine)
Dr. Max A. Blumer	(Orthopedics)
Dr. Marshall B. Breath	(Medicine)
Dr. Dorothy Brewer	(Medicine)
Dr. Elmer T. Coates	(Obstetrics)
Dr. Graham Coffman	(Urology)
Dr. Fred Cooper	(Ophthalmology)
Dr. Roy N. Davis	(Orthopedic Surgery)
Dr. Phillip L. Day	(Orthopedics)
Dr. Joseph A. DeGasperi	(Ophthalmology)
Dr. Thomas H. Diseker	(Dermatology)
Dr. Hugo F. Elmendorf, Jr.	(Radiology)
Dr. W. Talbot Foster	(Oral Surgery)
Dr. Marie O. Gordon	(Medicine)
Dr. William Gordon, Jr.	(Cardiology)
Dr. Harold Grant	(Medicine)
Dr. Ernest G. Guy	(Medicine)
Dr. John P. Heaney	(Surgery)
Dr. Otto R. Hollan	(Medicine)
Dr. Charles A. Hulse	(Urology)
Dr. Dudley Jackson, Jr.	(Surgery)
Dr. William J. Johnson	(Cardiology)
Dr. Thomas C. King	(Orthopedics)
Dr. Theodore A. Klecka	(Orthopedics)
Dr. Joseph W. Kopecky	(Medicine)
Dr. Waldo Leudemann	(Gynecology)
Dr. R. W. Lundgren	(Obstetrics)
Dr. Phillip Magrish	(Pediatrics)
Dr. Charles M. Manhoff	(Cardiology)
Dr. Graham B. Milburn	(Ophthalmology)
Dr. Kennedy Milburn	(Proctology)
Dr. James L. Mims, Jr.	(Ophthalmology)
Dr. R. O. Monsalvo	(Orthopedics)
Dr. Alfred A. Nisbet	(Ophthalmology)
Dr. Ruskin C. Norman	(Radiology)
Dr. David R. Oliver	(Orthopedics)
Dr. J. W. Palmer	(Gynecology)
Dr. James W. Park, III	(Thoracic Surgery)
Dr. James B. Polka	(Neuropsychiatry)
Dr. James E. Pridgen	(Surgery)
Dr. M. M. Rosenzweig	(Anesthesiology)
Dr. A. H. Saegert	(Orthopedics)
Dr. Edgar Santa Cruz	(Obstetrics)
Dr. Russell T. Snip	(Ophthalmology)
Dr. James K. Stewart	(Medicine)
Dr. James H. Strauch	(Dermatology)
Dr. Boen Swinney	(Allergy)
Dr. Edwin M. Sykes	(Surgery)
Dr. Melvin L. Thornton	(Pediatrics)
Dr. Lewis E. Tucker	(Proctology Surgery)

OCT 3 1952

Dr. Adolpho Urrutia	(Thoracic Surgery)
Dr. Robert H. Vadheim	(Medicine)
Dr. Herman S. Wigodsky	(Pathology)
Dr. Phillip T. Williams	(Obstetrics)

San Angelo Division:1952-53 Budget

1. Approve the following appointments to the Clinical Faculty, for twelve months, all without tenure and without salary, effective September 1, 1952:

Dr. Victor E. Schulze - Director and Clinical Instructor of Medicine

Clinical Instructor:

Dr. Eugene Alexander	(Dermatology & Syphilology)
Dr. H. M. Anderson	(Medicine)
Dr. W. D. Anderson	(Medicine)
Dr. R. M. Arledge	(Pediatrics)
Dr. H. Kermit Brask	(Gynecology & Obstetrics)
Dr. W. H. Brauns	(Medicine)
Dr. Perry J. C. Byars	(Orthopedic Surgery)
Dr. T. G. Coleman	(Medicine)
Dr. Joe L. Cornelison	(Gynecology & Obstetrics)
Dr. Gus F. Eckhardt	(Surgery)
Dr. C. F. Engelking	(Otolaryngology)
Dr. Merrill W. Everhart	(Pediatrics)
Dr. Cecil M. French	(Surgery)
Dr. Lloyd Hershberger	(Pathology)
Dr. Harry E. Hickman	(Medicine)
Dr. Clay Johnson	(Gynecology & Obstetrics)
Dr. Carl A. Kunath	(Surgery)
Dr. Aaron E. Landy	(Medicine)
Dr. Aubrey L. Lewis	(Surgery)
Dr. Gordon F. Madding	(Surgery)
Dr. Scott H. Martin	(Orthopedic Surgery)
Dr. Roy Moon	(Gynecology & Obstetrics)
Dr. William H. McCaw	(Obstetrics & Gynecology)
Dr. Richard Norton	(Anesthesiology)
Dr. F. T. McIntire	(Medicine)
Dr. Gordon A. Pilmer	(Urology)
Dr. William L. Porter	(Urology)
Dr. R. L. Powers	(Gynecology & Obstetrics)
Dr. H. N. Ricci	(Ophthalmology)
Dr. J. Valton Sessums	(Surgery)
Dr. J. W. Singleton	(Pediatrics)
Dr. Jerome H. Smith	(Radiology)
Dr. W. L. Smith	(Surgery)
Dr. Francis M. Spencer	(Medicine)
Dr. Chase S. Thompson	(Otolaryngology)
Dr. James N. White	(Surgery)
Dr. E. C. Winkelman	(Psychiatry)

Temple Division:1952-53 Budget

1. Approve the following appointments to the Clinical Faculty, for twelve months, all without tenure and without salary, effective September 1, 1952:

Dr. G. V. Brindley - Assistant Dean and Clinical Professor of Surgery

Clinical Professor:

Dr. H. B. Anderson	(Medicine)
Dr. P. M. Bassel	(Medicine)
Dr. A. C. Broders, Sr.	(Surgical Pathology)
Dr. T. F. Bunkley	(Obstetrics)
Dr. O. B. Gober	(Medicine)
Dr. V. M. Longaire	(Medicine)

OCT 3 1952

Dr. A. E. Moon, Sr.	(Medicine)
Dr. Charles Phillips	(Surgical Pathology)
Dr. W. N. Powell	(Pathology)
Dr. P. M. Ramey	(Surgery)
Dr. A. C. Scott, Jr.	(Surgery)
Dr. T. Speed	(Surgery)
Dr. C. A. Stevenson	(Radiology)
Dr. E. H. Veirs	(Ophthalmology)
Dr. B. H. Williams	(Pediatrics)
Dr. A. Ford Wolf	(Medicine)

Clinical Associate Professor:

Dr. E. O. Bradfield	(Urological Surgery)
Dr. G. V. Brindley, Jr.	(Surgery)
Dr. R. R. Curtis	(Medicine)
Dr. B. A. DeBord	(Otolaryngology)
Dr. C. H. Gillespie	(Anesthesiology)
Dr. R. G. Greenlee	(Medicine)
Dr. J. H. Greenwood	(Medicine)
Dr. J. R. Kilman	(Urology)
Dr. R. A. Murray	(Orthopedic Surgery)
Dr. E. E. Seedorf	(Radiology)
Dr. J. C. Walker	(Neurological Surgery)
Dr. R. R. White	(Surgery)
Dr. J. R. Winston	(Medicine)

Clinical Assistant Professor:

Dr. W. O. Arnold	(Medicine)
Dr. H. H. Brindley	(Orthopedic Surgery)
Dr. A. C. Broders, Jr.	(Medicine)
Dr. F. M. Hammond, Jr.	(Medicine)
Dr. R. D. Haines	(Medicine)
Dr. Nicholas C. Hightower, Jr.	(Medicine)
Dr. J. F. McKenney, Jr.	(Surgery)
Dr. V. J. Simmon	(Medicine)
Dr. A. W. Sommer	(Radiology)

Clinical Instructor:

Dr. J. J. Christian	(Medicine)
Dr. J. D. Ibarra, Jr.	(Medicine)
Dr. Rufus A. Stevenson, Jr.	(Dermatology & Syphilology)
Dr. James C. Stinson, Jr.	(Surgical Pathology & Pathologic Anatomy)

CONTRACT WITH MEMORIAL HOSPITAL:

I recommend your approval of a contract entered into between the University of Texas, Postgraduate School of Medicine and the Memorial Hospital of Houston, Texas, to be effective June 30, 1952. This contract provides that the hospital will become a part of the teaching facilities of The Postgraduate School and that the expenses for this operation will be borne by the hospital.

ESTABLISHMENT OF DIVISION AT TYLER, TEXAS:

Approve the establishment of a Division of the Postgraduate School of Medicine at Tyler, Texas, and that authorization be granted to enter into a contract with the Mother Frances Hospital providing that the headquarters of this division will be at the Mother Frances Hospital and that the local expenses for such Division shall be paid by the Hospital until such time as the Legislature provides funds to operate it. It is recommended that Dr. J. Weldon Birdwell be appointed as Director of the Tyler Division, to serve without salary.

OCT 3 1952

ESTABLISHMENT OF DIVISION AT CORPUS CHRISTI, TEXAS:

Approve the establishment of a Division of the Postgraduate School of Medicine at Corpus Christi, Texas, and that authorization be granted to enter into contracts with the Spohn Hospital, the Memorial Hospital, and the Driscoll Foundation Children's Hospital, one of said hospitals to be the headquarters and bear the expenses for the operation of the Corpus Christi Division until such time as the Legislature provides funds to operate it. It is recommended that Dr. Kleberg Eckhardt be appointed as Director of the Corpus Christi Division, to serve without salary.

GIFTS AND GRANTS:

The following gifts and grants have been received for the Postgraduate School of Medicine. I recommend your acceptance of them and that the thanks and appreciation of the Board be sent the donor of Item 1 by the Secretary:

1. The sum of \$1,250 has been contributed to the educational program of The University of Texas, Postgraduate School of Medicine, for the San Antonio Division, by the Santa Rosa Hospital, San Antonio, Texas, in appreciation of the professional and educational services rendered by Dr. James A. Bethea, from January 1 through June 30, 1952.
2. A gift of \$5.00 from Mr. Robert E. Greenwood, The University of Texas, Austin, Texas, to be used for medical research, as a memorial to the late Colonel Louis Glaser of Washington, D. C.

OUT-OF-STATE TRIPS:

1. Dr. R. L. Pullen, Dean, July 20 through 23, 1952 and August 17 through 18, 1952 to lecture and inspect army installation at Camp Polk, Louisiana and the V.A. Hospital, Alexandria, Louisiana, as Consultant in Internal Medicine to the U. S. Army, and August 8 through 15, 1952 to move family from New Orleans, Louisiana to Houston, Texas, all trips to be made at no expense to the School, but without loss of salary.

Respectfully submitted,

R. L. Pullen

R. L. Pullen, M. D.
Dean