Consideration of the matter of Judge Lucas' salary was tabled until next January. A report on the need for the Athletic Field was read to the Board. No action therefore was taken.

The President announced that the Committee is completed, and that some term courts are to be made in the northeast section of the campus. The proposed by the President to extend the sidewalk on each side of the campus, though not approved by the Board. The President action in buying a pump to increase the water supply of the Woman's Building and if the Women's Building was approved.

The Committee on Buildings and Grounds were authorized to contract for the erection of a large pump at cost of not more than $3000 dollars.

The President announced that the construction of the Scholastic center by the Education of Women's Club is fixed by Loans Payne. The President was authorized to accept the money from said Federation when the terms are met.

The President was directed to have the report for the Board of Education for the present year ready by November 20, 1903. The action of the Faculty allowing Norman T. Robinette to re-enter the University was approved by the Board.

[Handwritten notes and figures appear on the page, but they are not transcribed.]
Mar. 19, 1909

The action of the President, make a traveling allowance of $50.00, in addition to the travel allowance he received on the trip to the West Coast and the West Coast, totaling $1,400.00, as also the action of the President in raising a maintenance charge for each $1.00 for rent. The President has agreed to these terms and will, upon receipt of this report, be reported to the Board.

The maintenance charge for the President's Office at the rate of $12.00 per month was approved.

It was agreed that the maintenance of the President's Office in the building located at the University of Washington, 4th Avenue and University Street, be increased from $150.00 to $40.00, subject to the agreement of the President and the University. It was further agreed that the President's Office be increased from $150.00 to $40.00 per month, subject to the agreement of the President and the University.

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It was moved and carried that the name of the School of Chemical Engineering in the University of Georgia be changed to, and known henceforth as, the School of Process Engineering.

The Board deemed it proper to include certain additions to the curriculum for the early part of the academic year, subject to the approval of the Academic Council.

A resolution was presented appealing to the State Board of Education for the creation of a new course in Chemical Engineering, to be offered at the University, to provide for the advancement of chemical knowledge in the State.

It was resolved that the name of the School of Chemical Engineering be changed to the School of Process Engineering.

The resolution was adopted and presented, and the addition of the Process Engineering system of five professors for the Engineering Building was approved.

The Board voted not to approve the adjustment made by the institutes with the State Board and make necessary an exception of thirty thousand dollars from the Engineering Building to meet deficiency in the Engineering Building, for the reason that the proposed budget of $41,000,000 was not adequate, and the Board made a recommendation for a budget of $41,000,000, requiring an additional of $150,000,000 in expenditures, making an exception of $30,000,000 for the Engineering Building, and for the reason that the Board felt the need of more chemical engineers in the chemical laboratory, and for other reasons in particular from the Board's knowledge that the Board had not made a recommendation for an additional of $30,000,000 in expenditures, making an exception of $30,000,000 for the Engineering Building.

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March 19, 19... 74

17
It was stated that the sum of $150.00 was found, necessary for the
purposes of the Library Department. The sum was, therefore, appro-
priated. The sum was then transferred to the account of the
Building Committee.

18
The sum of $20.00 was found, necessary for the pur-
poses of the Library Department. The sum was, therefore, appro-
priated. The sum was then transferred to the account of the
Building Committee.

20
It was reported that the work of the Library Committee had been
completed, and that the funds were in excess of the amount appro-
priated for the purpose. The sum was therefore transferred to
the account of the Building Committee.

21
Received the sum of $350.00, or as much thereof as may
be necessary, and the same hereby appropriated for
the purposes of the Library Department, with the
sum of $150.00, or as much thereof as may be
necessary, for the purposes of the Building
Department.

22
Received the amount of $200.00, or as much thereof as may
be necessary, for the purpose of erecting the
Library Building.

23
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be necessary, for the purpose of erecting the
Library Building.

24
The President reported that, since April 1903, there had been
an increase of the Library Department, and that the
sum of $150.00 was hereby appropriated for the
purposes of the Library Department.

25
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an increase of the Library Department, and that the
sum of $150.00 was hereby appropriated for the
purposes of the Library Department.
March 18, 19, 1904.

The President recommended that the Board meet in conference, beginning at 9 o'clock on Thursday and continuing until 12 o'clock on Friday, for the purpose of considering all questions relating to the University. The conference opened at 9 o'clock on Thursday, and continued until 12 o'clock on Friday, and the following resolutions were adopted:

1. To authorize the appointment of Dr. W. C. B. Bell as Professor of Political Science, to take effect from 1904.

2. To authorize the appointment of Dr. H. H. McDowell as Professor of Science, to take effect from 1904.

3. To authorize the appointment of Dr. I. M. Page as Professor of Chemistry, to take effect from 1904.

4. To authorize the appointment of Dr. J. H. Round as Professor of Physics, to take effect from 1904.

5. To authorize the appointment of Dr. G. H. S. Smith as Professor of Agriculture, to take effect from 1904.

6. To authorize the appointment of Dr. E. H. White as Professor of Mathematics, to take effect from 1904.

7. To authorize the appointment of Dr. W. H. Williams as Professor of History, to take effect from 1904.

8. To authorize the appointment of Dr. J. H. White as Professor of English, to take effect from 1904.

9. To authorize the appointment of Dr. E. H. Williams as Professor of Economics, to take effect from 1904.

10. To authorize the appointment of Dr. W. H. White as Professor of Physics, to take effect from 1904.

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13. To authorize the appointment of Dr. J. H. Round as Professor of Chemistry, to take effect from 1904.

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15. To authorize the appointment of Dr. I. M. Page as Professor of Science, to take effect from 1904.

16. To authorize the appointment of Dr. H. H. McDowell as Professor of Political Science, to take effect from 1904.

17. To authorize the appointment of Dr. W. C. B. Bell as Professor of English, to take effect from 1904.

18. To authorize the appointment of Dr. J. H. Round as Professor of Economics, to take effect from 1904.

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29. To authorize the appointment of Dr. G. H. S. Smith as Professor of Physics, to take effect from 1904.

30. To authorize the appointment of Dr. W. H. Williams as Professor of Chemistry, to take effect from 1904.
March 18, 1894

Summer School Classes Continued

32. Peter Page, B.S., from J. S. A.,


Henry Page, B.S., from J. S. A.,


Henry Page, B.S., from J. S. A.,


Henry Page, B.S., from J. S. A.,


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The only salaries that are contracted for by the year, payable each month, are those of the Director, the Assistant Chemist, and Stenographer. These were allowed by the Board of Regents. During the reconnaissance of the work, I have assumed the responsibility of employing each section, and in the case referred to, demanded. I also engaged who are about to be engaged or who have been engaged.

The employment of Mr. Thomas Bellows was rendered necessary by the fact that we had 12 new employees to introduce, yet another at the practice of our practice, for listing, for making it impossible to keep up with the work and correspondence. This is a great deal of business in the office which neither I nor Mr. McNamee can get time to attend to.

Mr. Bevan has been very busy in cutting and polishing specimens of rocks and minerals to form a part of the collection described as geology to be installed in the new Engineering Building. He has also been engaged in taking notes and descriptive notes. Monthly, the weekly employment of Mr. O. H. Bellows was rendered necessary by the large number of samples of clay that have to be analyzed for the Bicentennial Committee. The Bellows agreed to do the work for $400 a month, one half to be paid by the Board of Regents.

The ordinary laborers from the stone quarries, who are engaged to attend to the quarries, do a good deal of cutting and polishing specimens of rocks, and the rest of the work to be completed by the middle of April, 1910, in order that the business may begin. This report is to be submitted before the beginning of June. It is a work that has been undertaken in order to keep up with the demand and yet at the same time, the demand is not very great in practical importance.

The disposition of Section 3 that the Board should publish at least once annually all practical information collected in the preparation of the Survey in the same progressive form, strictly complied with?

Replied:

At first the Survey was organized by the Board in May, 1910. Since that time we have published seven Bulletins and have distributed them to the citizens of the State, and have also made application for the publication of them. The total number of copies published and distributed in July, and the demand for them has been so great that we have to hand now only a few copies of the last two Bulletins.

The statement concerning these publications is as follows:

<table>
<thead>
<tr>
<th>Title</th>
<th>Published</th>
<th>Number of copies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Report</td>
<td>July, 1910</td>
<td>1000</td>
</tr>
<tr>
<td>Report on Coal Mining</td>
<td>July, 1910</td>
<td>500</td>
</tr>
<tr>
<td>Report on Limestone</td>
<td>July, 1910</td>
<td>200</td>
</tr>
<tr>
<td>Report on Clay</td>
<td>July, 1910</td>
<td>150</td>
</tr>
<tr>
<td>Report on Soil</td>
<td>July, 1910</td>
<td>100</td>
</tr>
</tbody>
</table>

As to the total, it is to be added:

Official Topographic Map of the Connecticut River valley with all detail. 1. Topographic Map of the South-west part of Connecticut with Drawings. 7 - 6, 000

Noting a grand total of

On the region of mining and other publications is to be noted.

The cards contain the name and address of the person receiving the publications, and the number of the publications sent. These cards catalogues cover more of the greatest help to us, although it requires a good deal of time to keep them up to date.

On the question of Section 4, that the Board shall make provision for the collection and distribution of statistics relating to the mineral production of the State, complied with?

Replied:

We have endeavored to comply with this provision of the Act, but have succeeded in part. The correspondence required for the collection of such statistics is large, and we are often obliged to send a person for such statistics. The statistics in the way of the complete accomplishment of this task is that the United States Geological Survey, through collecting such statistics for many years, and that production are unwilling to make up and forward two sets of statistics, one to the Government and one to this Survey. Hence, the Government has found it necessary to send out special agents for the collection
of each statistic being capable of being increased by comparison. We have not been able to do so much in this direction as we could wish, owing to the expense. It has not been able to approach the Surveys on a better basis this year.

5. The instruction in practical and economic and field geology and mineralogy being given in the University is coming with added Survey or contemplated and required by the 50. Is there any plan to that extent?

Reply:

Instruction in practical mineralogy has been given in the University in connection with the Survey since the fall of 1900. Instruction in each section has been given in the University for a number of years long before the Survey came into existence. It has much been added to and enlarged since 1901. Instruction in field and economic geology has been improved, but there has been no student applying for the course. One reason for this is doubtless that the students who have entered for the degree of Engineer have not yet obtained sufficient for to be able to take the course in economic and field geology. During the season of 1902-3 I gave instruction in practical mineralogy and also lectures on economic geology during the course sessions. Mr. E. F. Hill has the class in practical mineralogy, and I have lectured to it on economic geology to that extent. I have been asked a great deal during the year and do not know that there has been an adequate course of lectures on economic geology necessary for such a course.

Most of the specimens of all mineral and other substances obtained from the Survey have been prepared and transmitted to the J. M. College as contemplated and required by the 50. If so, then was the done, and less than been a list of such specimens made and preserved; you and what acknowledgment or receipt thereof was given and by whom?

Reply:

On January 9, 1903, I sent to President David A. Hunter of the J. M. College a box containing 15 specimens of minerals obtained by the Survey and encroaching areas of aggregate amounting to $2.60. Upon receipt of Jan. 14, 1903 I took a receipt from him with expression of the appreciation of the university.

With best wishes,

I am yours,

[Name]

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March 18, 1904

writing from Washington. We have now a hand and ready for shipment to the J. M. College a large box of duplicate samples and shall need it within the next few days. I have completed with the requirements of the 50. The present and intend to finish all good work. The amount of work or material is not sufficient for the J. M. College duplicate specimens of such things as we obtain from the Survey, but we realize the difficulty in getting them, & have been writing for the help of the State, which we have been received and good for the United States. In this manner and which we have charge of or do not consider can come under the Act. They have been obtained from the Survey, and I am paying for them now.

I have a list of very many things we have sent to the J. M. College, and it can be referred to by my request. Up to this time we have sent by duplicate specimens and have on many more ready to go.

Mr. Director. I have seen the geophysical map of the State of New York and am in receipt of a copy of the map. I have not seen the original map, as it was sent to me by my request just described. Would you send a copy of the same for comparison and distribution?

Reply:

To prepare a correct geological map of the State or which would appear the correct location of mineral deposits would require the labor of a man year and the expenditure of large sums of money. The Survey, together with the Survey, which required a year, has collected such data for a map and as the result for the same for a correct geological map of all parts counties, in which according to the report of the Commissioner of the Geological Survey Office for the above years ending August 31, 1902, there were still 21,668 acres of Quebec found in the answerable and favorable. The geological Survey, in the state of the state, will issue to the State Geological Survey, under a grant of cooperation with the Survey, will issue on the basis for the construction of the Geological Survey. Further the cooperation for such work in the state is large enough, so that it will be necessary before a correct geological map can be drafted. We have done one and are now doing all that we can toward completing the prominent the State.
March 18, 19...d

With respect to the preparation of a geological map, I presume the work proceeds already, for they have not the means to carry
out plans in the field for the present.

I wish to express the opinion that the Board of Regents shall
decide to refer to the Royal World Fair Commission for exhibi-
tion at the Havana Fair. The Board of Regents, in its mission to
the United States, has requested the preparation of a geological
map for the purpose of the fair, but it is not yet decided whether
this map shall be prepared or not.

As I have already mentioned, I wish to state that the Board
of Regents shall be informed of any arrangements made or what
arrangements have been made, so that arrangement may be
necessary to be made, to ensure that all specimens received in
the collections of such collections and from the University shall
be given to the Regents, and that such collections, with additional
material, shall be safely kept and returned to the University.

Reply: It would be necessary for the Regents to make arrangements
authorizing the use of such materials as are now on hand, or that may be
received during the progress of the expedition to the Royal World Fair
Commission, with the understanding that the Regents shall not
be responsible for the safety of such materials. The Regents
shall have the right to return such material.

I think it would be necessary to have a clear understanding with the
Royal World Fair Commission on this point. Although the General Manager,
Mr. Joseph W. Smith, understands it perfectly,
I have been careful not to state to Mr. Smith that such
was the understanding, and I think that you have a letter
from him on this subject. Whatever action the Regents may take
should be taken at once, for if they were not received at the time
the mineral samples were made, there would be delay in the shipment of the
materials. Moreover, the Royal World Fair Commission
has the right to return and the specimen should include a
great deal of material and it is clearly understood that
all of it shall be returned to the Regents.

In my view, I may say that the Royal World Fair
Commission has not made a mistake in preparing for the exhibition of
the mineral samples received. The mineral samples received,
which are now at the University, are kept in the
commissionaire’s office. The mineral samples in the
commissionaire’s office are to be made, and there is now ready for
sentiment. They have been made according to the instructions from the office,
and in accordance with the rules of the commissionaire. The fact that
these are to be returned to the Regents, is kept in view. They are made
of steel pins, and each has a label for each specimen. With the mineral
samples that were brought to the University, the Regents and
were made by the former geological survey of Illinois,

March 19, 19...d

The mineral samples will be returned to the Regents. The
samples were sent to the Regents, but it is not certain whether
they shall be returned or not. The Regents have the right to
return such material, and it is clearly understood that
all of it shall be returned to the Regents.

The mineral samples were received by the Regents and,
they were kept in the commissionaire’s office. The mineral
samples in the commissionaire’s office are to be made,
and there is now ready for sentiment. They have been made
according to the instructions from the office, and in accordance
with the rules of the commissionaire. The fact that
these are to be returned to the Regents, is kept in view. They are made
of steel pins, and each has a label for each specimen. With the mineral
samples that were brought to the University, the Regents and
were made by the former geological survey of Illinois,

March 20, 19...d

The mineral samples will be returned to the Regents. The
samples were sent to the Regents, but it is not certain whether
they shall be returned or not. The Regents have the right to
return such material, and it is clearly understood that
all of it shall be returned to the Regents.

The mineral samples were received by the Regents and,
they were kept in the commissionaire’s office. The mineral
samples in the commissionaire’s office are to be made,
and there is now ready for sentiment. They have been made
according to the instructions from the office, and in accordance
with the rules of the commissionaire. The fact that
these are to be returned to the Regents, is kept in view. They are made
of steel pins, and each has a label for each specimen. With the mineral
samples that were brought to the University, the Regents and
were made by the former geological survey of Illinois,
The steleoptist and outfit for illustrating the mineral resources of the State and the State's share of the exchange had been purchased and were enclosed in a letter of transmittal to the Commission. The installation of these machines, as we were told, would be a great contribution to the promotion of the Commission. The Commission was to be responsible for the installation and the transportation of the machines. They were to be used for the benefit of the State and were returned to the University of Washington, without cost, upon the completion of said reporting.

Reply:

The steleoptist was to be constructed at the University's own expense and the following dimensions, viz., length 60 inches, width 30 inches, height 80 inches, with three sets of drawers on each side. The cost of the equipment was estimated to be $1,000, subject to the approval of the University. The steleoptist was returned to the University, upon the completion of said reporting.

I have placed the salary of the steleoptist at $1,000 per year, and will ask that the same be allowed.

I think it would be well to employ a person for the purpose of this work during the year. This is more expensive and more efficient in securing small field work on a small scale. We have tried this plan during the last year and were pleased with it. The report on clay, prepared by Dr. J. F. Wilcox, is of this character, and the report of Mr. O. A. Richardson, on the Western division of Al Can County, and Dr. J. F. Wilcox were also employed to prepare a special report on the mineral resources of the district. We have the report on clay, and I think that we can better work under a plan that may be enforced by the employment of persons at regular salaries.

This being the case, I would suggest the following:

List of estimated expenses:

- Salary of steleoptist

- $1,000.00

- $150.00

- $5,400.00

Office expenses:

- $1,500.00

- $5,400.00

March 15, 1924

March 16, 1924
The Board ordered, on June 7, 1904, to expend the sum of $250.00 for the construction of the library.

A display to the dominion of the Board, 1904, it was ordered that the superintendent of the Board be instructed that upon application to enter in made, it will be granted to one in both of said students.

It was ordered that the matter of teaching science in the University be postponed for consideration at the next meeting, the 1904.

The President reported that the increase of the Board that the expansion of the Women's Building was increasing its income from Board and room rent to the amount of $1133.00. There were outstanding bills amounting to over a hundred dollars additional and probable further outstanding bills amounting to several hundred dollars more; that the University was in debt on March 1, 1904, balance of $238.20 on bond account, and balance of $1179.21 balance stated March 1, 1904 on account of room rent.

Mr. Ralph Hutchison was elected Auditor of Athletics and his salary was fixed at $12.00 a month.

The President was authorized to arrange with the Board for a dedicating service of the Engineering Building for some time next season.

It was moved by Agent Henderson and carried that the Chairman appoint a special committee to revise the rules of the Board and to formulate same, and report to the Board each month, rules and regulations, so they seem necessary for the successful management and government of the University.

The Chairman appointed a said committee, Agent Henderson and Cain, with the President.
March 15, 1904

44. The President called attention to the report of Mr. Wiggins with regard to a system of books, keeping and counting, for the University recommended to be put in force at the beginning of the fiscal year as of September 1, 1904. On motion, the report of Mr. Wiggins was referred to the Special Committee to report to the Board of Directors for consideration and approval at the June meeting. (See p. 8 for report; brief report.)

45. Reject the report of the examination committee, and recommendation that Mr. Wiggins make a report on the same subject.

46. Sum of $850.22 was appropriated to pay Mr. Wiggins for his reports.

47. The President was requested to report in June next a report of the progress of the school of commerce in the coming year.

48. The report of the employment of Miss McAllister, and Mrs. Moore was endorsed by the Board to include the room rent and board only, including the operation of the Women's building during the session of the University.

University Corporation

Statement for March 19, 1904

The Board of Directors of the University Corporation met on March 15, 1904, for the purpose of discharging its duties and to consider the report of the President of the University. The meeting was called to order by the President, who presented the statements of the Treasurer, the Secretary, and the Chief Bookkeeper, and the President reported on the various matters brought before the Board. The Board then adjourned until the next meeting at the time and place advertised.

Respectfully submitted,

[signature]

President

[Date]
CONSTITUTION

OF THE UNIVERSITY CO-OPERATIVE SOCIETY OF THE UNIVERSITY OF TEXAS

ADOPTED FEB. 10th, 1904

ARTICLE I—NAME

The name of this Society shall be the Co-operative Society of the University of Texas.

ARTICLE II—OBJECT

The object of this Society shall be the promotion of the welfare of the University of Texas through the organization of mutual benefit, by the purchase and sale of all goods and services used by the students and faculty of the University, and the aggregation and expenditure of the savings of the members of the Society.

ARTICLE III—MEMBERSHIP

The Co-operative Society of the University of Texas shall consist of all persons directly connected with the schools or colleges of the University of Texas as students, faculty, or staff, who shall be members of the Society upon payment of the annual fee prescribed by the Board of Directors.

ARTICLE IV—MEETINGS

The Board of Directors shall meet at least once each semester, either in person or by telephone, to transact the business of the Society.

ARTICLE V—OFFICE OF THE DIRECTORS

The Board of Directors shall be elected by the Society annually, and shall hold office until the expiration of the next succeeding annual election.

ARTICLE VI—CLERKS

The Board of Directors shall be responsible for the conduct of the business of the Society, and shall employ clerks to transact the business of the Society.

ARTICLE VII—SUPREME COURT

The decisions of the Board of Directors shall be final, and the Supreme Court shall have appellate jurisdiction.

ARTICLE VIII—TRANSACTIONS

The Board of Directors shall keep a record of all transactions, and shall make periodic reports to the Society, showing the financial condition of the Society.

APPENDIX

The following are the minutes of the meeting of the Board of Directors held on [date], at the office of the Society, with minutes of the meeting of the Board of Directors held on [date], at the office of the Society.

[Signatures of Directors]

[Signature of President]

[Signature of Secretary]
March 18, 1904

Gentlemen:

I have the honor to submit to your consideration the following report:

1. That it is necessary and desirable that the School of Physics should be reorganized and the apparatus and equipment of the Workshop replaced. The present apparatus is inadequate and not up to date. The Workshop is in a state of disrepair and the equipment is in need of repair.

2. That the Workshop should be enlarged and improved to accommodate the new equipment.

3. That the Workshop should be furnished with a modern and adequate apparatus.

4. That the Workshop should be under the direct control of the School of Physics.

I am, gentlemen, your obedient servant,

[Signature]

March 18, 1904

[Signature]
March 18, 1902

The following resolution was passed: "Resolved, That the Board of Directors do hereby authorize the purchase of the necessary machinery and tools necessary for the operation of the School of Physics.

[Signatures]
The President reported to the Board that the Committee had another item in
aszignment, viz., the 12th Annual Report to the Medical Department. The Committee,
to whom the report was referred, reported the 12th Annual Report to the Medical
Department, and that the President, in the absence of the other members, was
instructed to submit the report to the Board. The President then requested the
Board to read the report, and the President then requested the Board to consider
the report. The President then requested the Board to adopt the report, and the
President then requested the Board to adopt the report. The President then
requested the Board to adopt the report. The President then requested the Board to
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The report was then read, and the President then requested the Board to adopt
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requested the Board to adopt the report. The President then requested the Board to
adopt the report. The President then requested the Board to adopt the report.
had been matriculated in the School of Medicine
166 men and 68 women, in the School of Chirurg
39 men and 42 women, and in the School of Ph
24 men and 25 women, making a total of 335 matriculates.

The cost of the improvements of the New
House was shown to be as follows:
- Windows, $1,557
- New roof, $1,367
- Steam heating, $1,175
- Total, $4,099

The report further showed that during the year
the roof of the Medical College had been repaired,
the steam pipes in the basement of the Medical
College had been insulated as to avoid waste of
that steam, and more heat in the third
story of the College building, a metal ceiling
had been placed in the reading rooms of the Library
that is to adequately equip the Nurses' Home with
a heating plant, and the Sanitary Hospital new
account of its sanitary condition, and the
increase in efficiency of the heating plant of the Sanitary
Hospital to carry the new addition, and the
Nurses' Home. Besides the Hospital itself, it became
necessary to increase the heating capacity of the
Nurses' Home to increase the boiler capacity of the
Hospital. An application was made to the
Commissioners of Salvations to provide the means
for meeting this necessity, and upon their refusal
show the ground that they had not the legal
powers under the terms of the lease of the Hospital to
the City of Salvations. Application had been
made to the Governor of the State to authorize the
amount necessary to provide the same, and upon the refusal of the
Governor, that a member of the Board had advanced
and donated the sum of $1,743.17, which had been expended for the purpose
named.

That the same person had also advanced, and
presented to the College, the sum of $1,000, which had been expended
in improving, furnishing, renovating, and repairing
New Junior School, and had further donated the
sum of $4,000 to pay all remaining expenses
of University Hall for the sessions of 1903-04 and
1904-5, making an aggregate donation of $7,543.17.

Proposed Allocations:

That the shortage ascertained to be due from
the examination of the accounts of the late Board
of the Medical College, after the death of
the President, for which the shortage upon his bond was
paid by the Board to the State, had been
appropriated by the Board to the State, and the amount
for which such shortage had been paid was
incurred.

Scholarships:

That two Scholarships, one to be known as
the "Isabella H. Breakenridge Scholarship," of
the value of $200 per annum, and one to be
known as the "Hawkins Fund Scholarship," of
the value of $300 per annum, had been
presented to the Medical College during the past
year by the Hawkins Fund of New York to be
awarded to the female student in medicine
who had obtained certain standing in their
chances. That the fund of the Scholarships had
been awarded by the Session of 1903-4 to
Miss Margaret Holladay, Tufts, Genoa.

Needed Improvements:

That the plastering in the upper East Sec
ture room, and in the North room of the l
necessary to be repaired, and the heat and
ramps needed to be repaired on the outside
and that the plumbing in the Physical Labora
tory needed to be carefully examined by the
mechanic in the workshop, all of which
were recommended should be done during
the winter months, and that the cost of
such repairs should be charged to the
Medical College account.

Library:

That the Medical College library had grown
from 4,568 volumes in May, 1903, to 5,576 volumes
at the present time, and that the same
had all been catalogued, that a new bookshelf
had been constructed in the North room of
the library, and the demand for additional
shelving for the books, that the table to
the library, during the Session in Buffalo,
and to the aggregate of $54. That the total
The number of books and journals consulted and withdrawn from the library during the season had been 3,037.

The following tabulation was shown of the amount of actual teaching done and of the distribution of the same in the different years:

<table>
<thead>
<tr>
<th>Year</th>
<th>First</th>
<th>Second</th>
<th>Third</th>
<th>Fourth</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>963</td>
<td>346</td>
<td>247</td>
<td>417</td>
</tr>
<tr>
<td>Second</td>
<td>1130</td>
<td>580</td>
<td>382</td>
<td>419</td>
</tr>
<tr>
<td>Third</td>
<td>1125</td>
<td>424</td>
<td>488</td>
<td>344</td>
</tr>
<tr>
<td>Fourth</td>
<td>1445</td>
<td>465</td>
<td>203</td>
<td>708</td>
</tr>
</tbody>
</table>

That during the past season practical teaching in surgery and anatomy had been increased, and the didactic teaching of physical diagnosis had been abandoned and the subject taught solely by practical instruction. That the first year be devoted to minor subjects that were not left sufficient time for the more important ones. That by changing Embryology to the first year and Pathology to the second year it had been made possible to devote all the junior and senior years to advanced work and clinical instruction, while all of the fundamental subjects would be given in the first two years, and more time for clinical teaching would be given in the junior year.

That, by rearrangement of the courses all of the fundamental subjects of the first two years were taught by laboratory method except Chemistry, which was not given in the second year, and as soon as proper facilities for laboratory instruction can be had it is recommended that the laboratory demonstrations be given there.

Patiently Hospital:

The number of patients in the hospital was shown to have increased from 2,375 in 1902 to 2,373 in 1903, showing an average daily number of 58 patients for 1902 and 55 for 1903. That said Hospital is most economically administered, as it costs only $1.03 per day per patient, and after deducting the earnings of the hospital the net cost is only $7.93 per day, whereas the average cost in other well managed hospitals from which statistics could be obtained for comparison ranges from a minimum of $1.47 to $2.00 per day per each patient.

Legislation:

It was recommended by the President, at the suggestion of the Faculty, that the Legislature be urged to pass an Anatomical bill providing that all unclaimed bodies in the State might be used for anatomical purposes, under the direction of a State Anatomical Board.

New Laboratory Building:

In view of the fact that the Chemical and Pharmacological Laboratories have for years, as a matter of necessity, been located in the basement of the Medical College building, which has been intended for such purposes, but was never intended as the construction of the building to be used for any other purpose than storage, and the further fact that the regulations of the Board for the filling of accoutrements of the new building required a filling around the basement to the height of two feet and the fact also, that there is no method known, without incurring great expense, whereby these laboratories can be remodeled and refined from the unpleasant and noxious fumes and gases generated therein, which make them unsightly and injurious to the health of the students, and injurious also to the equipment of the laboratories above to which these gases descend and for the reason that more room is demanded for the accommodation of the rapidly growing museum of Anatomy and Pathology, it is recommended that the next Legislature be urged to provide means for the erection of a laboratory building which will accommodate the Laboratories of Chemistry, Pharmacology, Anatomy, and so forth, so that the existence of Anatomy and Pathology may be attended.
A new laboratory was needed by the School of Obstetrics and Gynecology.\[...

The President announced that as soon as the necessary funds could be raised, a new laboratory should be provided. For this purpose, $1,000 was to be provided for the purchase of microscopes. The laboratory was dedicated to the memory of Dr. John D. Buccher.

The President recommended the purchase of a microscope apparatus at a cost not to exceed $500. The apparatus was to be used in the Department of Obstetrics and Gynecology.

It was moved and carried that all of the following recommendations be approved:

- Resignation of Miss Gay
- Appointment of Miss Margaret S. Gay as Assistant Professor of Obstetrics and Gynecology
- Acceptance of the resignation of Miss Gay

The President presented the resignation of Miss Gay, who had resigned to take effect on May 31, 1904. The resignation was accepted, and Miss Gay was elected Assistant Professor of Obstetrics and Gynecology. Miss Gay was elected Assistant Professor of Obstetrics and Gynecology without salary.

The estimated expenses necessary for the grade were reported by the President as follows:

- Honoraria for work in the Medical Department of the University of Idaho: $60.00
- Honoraria for work in the Medical Department of the University of Idaho: $37.50
- Honoraria for work in the Medical Department of the University of Idaho: $50.00
- Honoraria for work in the Medical Department of the University of Idaho: $45.00
- Honoraria for work in the Medical Department of the University of Idaho: $37.50
- Honoraria for work in the Medical Department of the University of Idaho: $43.43
The President presented the following budget for the season of 1904-1905, which was on motion approved:

**Salaries of Professors & Employees**

William L. Crummer, President, $1,600.00
J. T. Parish, Dean, $500.00
James C. Thompson, Professor of Surgery, $3,000.00
J. T. Keith, Professor of Anatomy, $3,000.00
J. H. C. Laughlin, Professor of Chemistry, $3,000.00
J. C. Bass, Professor of Physiology, $2,000.00
C. W. Flesher, Professor of Botany, $3,000.00
Edward Manager, Professor of Agriculture, $2,500.00
J. H. Morris, Professor of Chemistry, $2,000.00
E. M. S. Ulery, Professor of Chemistry, $2,500.00
L. M. S. Ellis, Professor of Chemistry, $2,000.00
S. W. Agnew, Demonstration in Chemistry, $1,200.00
R. E. Powell, Demonstration in Chemistry, $1,200.00
A. H. Blunt, Dean, Chemistry, $1,200.00
H. A. Rogers, Dean, Physics, $1,200.00
M. W. Taylor, Professor of Physics, $1,200.00
C. W. Magruder, Librarian, $1,000.00
Prof. H. A. Brown, Librarian, $1,000.00
T. M. Little, Engineer, $1,000.00
J. H. Parham, junior, $450.00
R. M. Miller, junior, $450.00
August G. Pensinger, junior, $450.00

**Total** $12,376.66

**Current Expenses**

- **Catalogues:** $450.00
- **Printing & Stationery:** $125.00
- **Fuel:** $125.00
- **Alcohol:** $125.00
- **Gas:** $125.00
- **Telephone:** $125.00
- **Postage:** $125.00
- **Water:** $54.75
- **Insurance:** $150.00
- **Advertising:** $50.00
- **Medical College Repairs:** $50.00
- **University Hall Repairs:** $50.00
- **Contingent Expenses:** $50.00
- **Shop:** $50.00
- **Library:** $50.00
- **Micrographic Apparatus:** $350.00
- **Total:** $3,338.75

**University Halls**
- **Salary of Mgr. M. C. Barbour, Assistant, $200.00**
- **Salary:** $200.00
- **Electric Light:** $200.00
- **Fuel:** $200.00
- **Hair:** $200.00
- **Laundry:** $200.00
- **Contingent Expenses:** $200.00
- **Total:** $2,400.00

**Isabella E. Brackenridge Scholarship.** $270.00

**Estimated Receipts for 1904-05:**

- **Appropriated by Legislature:** $4,800.00
- **Estimated Fee from Students:** $6,190.00
- **H. Brackenridge Scholarship:** $510.00
- **Estimated Breakage Receipts:** $450.00
- **Available and Balance, Aug. 31st, 1904:** $1,790.68
- **Total:** $5,640.55

**Estimated Expenditures 1904-1905:**

- **Grades:** $4,290.00
- **Current Expenses:** $5,000.00
- **Laboratories:** $6,485.00
- **University Hall Expenses:** $2,400.00
- **H. Brackenridge Scholarship:** $255.00
- **Total:** $10,550.44

**Reserve:** $1,059.44
The President read the following list of graduates in the School of Medicine, Chemistry, and Medical Science, who had successfully completed the course prescribed and were recommended for graduation by the faculty, and asked that the same be approved, which, on motion made and carried, was done, to wit:

Graduates in Medicine:
- Horace Taylor Agnew
- Sam McRoy Atkinson
- Alfred Alexander Chapman
- Roland Chapman son of
- Marion Conrad Davis
- Franklin Jennings Eldon, Jr.
- James Benjamin Fountain, Jr.
- William Clayton Forrest
- Frederick Andrew Haggard
- Alfred Stelle Holley
- Mark Eugene Holt
- Joseph Beulah Mayer
- Joseph Paul Moore
- George Cary Nutt
- Miss Amanda Otis
- Miss Elizabeth Rutledge
- William John Lewis Roberts
- Thomas Richard Selden
- Claude Almar Stoney
- Philip James Shawer
- Foster Downing Sime
- Charles Spiller
- Paul Randolph Stalnaker

Graduates in Chemistry:
- John Clark Becker
- Frank Frank Leavens
- Alfred Ellis$\chi$
- Edward Frederick Johnson
- Joseph Frederick Jones
- Merrill Frank Mack
- Joseph Henry McPhee
- Ernest Udall Monroe
- Robert Matthews Stone
- Edwin Frederick Varick

Graduates in Nursing:
- Agnes Albritt
- Eula Louise Bentley
- Sadie FrancesFranken
- Mary Sue Garrett
- Edith Adolph Hert
- Anna Linzner Klaudie
- Lavinia Medora Ryan
- Sarah Young

The President's adjournment was had.

On motion made and carried Chairman Bela Smidt was instructed to present the $3,500, donated by the Federation of Women's Clubs to the University, as a contribution to a scholarship in honor of the late Miss Sarah Smidt, hearing 4% interest per annum.

The President submitted his report as follows:

I therefore submit a tabular statement showing the

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<td>1885-86</td>
<td>111</td>
<td>51</td>
<td>52</td>
<td>162</td>
<td>55</td>
<td>52</td>
<td>163</td>
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<td>1886-87</td>
<td>104</td>
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<td>157</td>
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<td>1887-88</td>
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<td>1888-89</td>
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<td>324</td>
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<td>371</td>
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<td>1891-92</td>
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<td>309</td>
<td>57</td>
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<td>356</td>
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<tr>
<td>1899-1900</td>
<td>115</td>
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<tr>
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<td>597</td>
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<td>97</td>
<td>597</td>
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</tr>
<tr>
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<td>597</td>
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<tr>
<td>1902-1903</td>
<td>115</td>
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<td>97</td>
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</table>

Grammar and spelling errors have been preserved.
<table>
<thead>
<tr>
<th>Subject</th>
<th>1st Term</th>
<th>2nd Term</th>
<th>3rd Term</th>
<th>4th Term</th>
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<tbody>
<tr>
<td>English</td>
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<td>42</td>
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<td>Mathematics</td>
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<td>Total</td>
<td>175</td>
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Mr. Smith's report card for the year 1910.
### Table: Student Enrollment and Grade Distribution

<table>
<thead>
<tr>
<th>Subject</th>
<th>Students</th>
<th>Grade A</th>
<th>Grade B</th>
<th>Grade C</th>
<th>Grade D</th>
<th>Grade E</th>
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<tbody>
<tr>
<td>Math</td>
<td>15</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>6</td>
<td>2</td>
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<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>2</td>
</tr>
<tr>
<td>History</td>
<td>12</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>English</td>
<td>14</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>1</td>
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<td>3</td>
<td>4</td>
<td>5</td>
<td>2</td>
<td>1</td>
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</tbody>
</table>

*In computing the number of students the full course is taken as the unit. A full course has three recitation or lecture-hour units per week for an entire scholastic year; three laboratory hours are regarded as equivalent to one recitation or lecture-hour unit, as in agreement with the facility regulations.

To illustrate: 60 students in a one-third course are reckoned as 20 students; 60 students in a one-and-one-third course are reckoned as 80 students, etc. The purpose is to indicate a uniform common unit, the amount of instruction given in the different schools as nearly as may be. This does not apply to the columns headed number of graduates, which is the item of least significance.

*To and two-thirds is reckoned as two-thirds. + Two and one-third is reckoned as two-thirds.
For the past five years, there has been an increasing in enrolment the rate of growth from 1897 to 1899, 227.5 students for each year. It also appears from the statement of the accounts that the enrolment has increased, but that the increase in May 1897, and in January 1898, amounted to 1,870, or an average of 911, 269, for each year. This is independent of the fact that the accounts for the current year have been revised, and in each case, such revisions have been made, as well as those necessary in such laboratories.

It is true that the enrolment has increased, but the increase in May 1897, and in January 1898, amounted to 1,870, or an average of 911, 269, for each year. This is independent of the fact that the accounts for the current year have been revised, and in each case, such revisions have been made, as well as those necessary in such laboratories.

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The enrolment has increased, but the increase in May 1897, and in January 1898, amounted to 1,870, or an average of 911, 269, for each year. This is independent of the fact that the accounts for the current year have been revised, and in each case, such revisions have been made, as well as those necessary in such laboratories.
Amount brought forward .................................. $833,083.54.

Instructor Political Science ................................ 1,000.00.
Instructor Pure Mathematics ................................ 1,000.00.
Instructor Geology ........................................ 1,000.00.
Instructor Chemistry ....................................... 1,000.00.
Instructor Zoology .......................................... 1,000.00.
Instructor Drawing ........................................ 1,000.00.
Instructor Philoosophy ..................................... 1,000.00.
Instructor French .......................................... 1,000.00.
Instructor Spanish ......................................... 1,000.00.
Instructor Greek .......................................... 1,000.00.
Instructor Latin ........................................... 1,000.00.
Instructor Mathematics .................................... 1,000.00.
Instructor Physics ......................................... 1,000.00.
Instructor Engineering ...................................... 1,000.00.
Instructor Botany .......................................... 1,000.00.
Instructor Geology ......................................... 1,000.00.
Instructor Greek .......................................... 1,000.00.
Instructor Latin .......................................... 1,000.00.
Instructor English ........................................ 1,000.00.
Instructor Philosophy ...................................... 1,000.00.
Instructor Greek .......................................... 1,000.00.
Instructor Latin .......................................... 1,000.00.
Instructor French ........................................ 1,000.00.
Instructor German ......................................... 1,000.00.
Instructor Spanish ........................................ 1,000.00.
Instructor Chemistry ...................................... 1,000.00.
Instructor Greek .......................................... 1,000.00.
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Instructor Greek .......................................... 1,000.00.
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<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Student Assistant, Civil Engineer</td>
<td>L. G. Robertson</td>
<td>$120.00</td>
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<tr>
<td>Student Assistant, Civil Engineering</td>
<td>J. B. Mitchell</td>
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<tr>
<td>Student Assistant, Education, Barrie Matthews</td>
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<tr>
<td>Quiz master in Law, W. M. Matthews</td>
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<tr>
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<tr>
<td>Quiz master in Law, J. S. Lenoe</td>
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<tr>
<td>Dean of Women, Helen M. Kirby</td>
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<td>Gymnasium Director, F. Homer Curtis</td>
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<td>Assistant Gymnasium Director, John P. Newson</td>
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<td>Student Assistant, Gymnasium, George V. Stoney</td>
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<td>Musical Director</td>
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<td>Librarian, Phineas L. Winsor</td>
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<td>First Assistant Librarian, Estelle Hontelin</td>
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<td>Day Law Librarian, P. G. Gope</td>
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<td>Night Law Librarian, A. D. Robertson</td>
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<td>President's Stenographer &amp; Secretary</td>
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<td>Law Stenographer</td>
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<td>Land Agent, E. L. Lasater</td>
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<td>Registrar, Wilson Williams</td>
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<td>Asst. to Registrar,</td>
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<td>Bookkeeper, Charles H. Winng</td>
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<td>Assistant Bookkeeper</td>
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<tr>
<td>Director Outdoor Athletics, Ralph P. Hutchinson</td>
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<td>Proctor, James B. Clark</td>
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<td>Mechanical Assistant, L. N. Groby</td>
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</tr>
<tr>
<td>Carpenter, Ernst Hofmann</td>
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<tr>
<td>Caretaker of Campus, E. R. Beck</td>
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<tr>
<td>Messenger Boy</td>
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<tr>
<td>Elevator Boy</td>
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<td>Engineer, John Dalton</td>
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<tr>
<td>2 Firemen (6 mos. at $40.00 each)</td>
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<td>Plant Watchman, J. B. Harrison</td>
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<tr>
<td>5 Janitors at $480.00 each</td>
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<td>$2,400.00</td>
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Total Amount: $104,983.38
<table>
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<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Amount brought forward</td>
<td>$81,950.00</td>
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<tr>
<td>Summer School</td>
<td>$2,000.00</td>
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<tr>
<td>Telephones</td>
<td>$150.00</td>
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<tr>
<td>Catalases</td>
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<tr>
<td>Ladies' Room</td>
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<tr>
<td>Men's Gymnasium</td>
<td>$300.00</td>
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<tr>
<td>Women's Gymnasium</td>
<td>$350.00</td>
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<td>University Publications</td>
<td>$500.00</td>
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<td>Cactus</td>
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<td>Taxan</td>
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<td>Metal Library Cases</td>
<td>$607.00</td>
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<td>State Historical Association</td>
<td>$100.00</td>
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<tr>
<td>Hand Book</td>
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<td>Athletic Field</td>
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<td>Metting</td>
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<tr>
<td>Gas</td>
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<td><strong>Special Appropriations</strong></td>
<td><strong>$38,700.00</strong></td>
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<td>Engineering Building</td>
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<tr>
<td>To complete building</td>
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<tr>
<td>Equipment, balance</td>
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<tr>
<td>Architects Fees</td>
<td>$449,397.46</td>
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<td>Power House</td>
<td>$12,600.00</td>
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<tr>
<td>Auditorium Roof</td>
<td>$1,450.00</td>
</tr>
<tr>
<td>Painting &amp; Repairing Buildings</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Fire Protection, water columns</td>
<td>$1,415.00</td>
</tr>
<tr>
<td>Crematory</td>
<td>$600.00</td>
</tr>
<tr>
<td>Connections (armor pipe etc.) with Boiler House</td>
<td>$2,600.00</td>
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<tr>
<td><strong>Summary</strong></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$133,870.54</td>
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<td>Schools &amp; Laboratories</td>
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<td>General Expenses</td>
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<td>Special Appropriations</td>
<td>$67,305.46</td>
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<td>Unappropriated Balance</td>
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<td><strong>Income 1903-4</strong></td>
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<td>State Appropriation</td>
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<td>Land Leases</td>
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<td>Interest on State Bonds</td>
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<td>Interest on Land Sales</td>
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<td>Matriculation Fees</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$240,383.84</strong></td>
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</tbody>
</table>
The Board of Trustees, in their meeting of March 29, 1900, have authorized the appointment of J. C. McLean as a secretary to the Board. The secretary will be responsible for the proper and efficient conduct of the business of the Board, and will be required to perform such duties as are incidental to the position. The Board has also authorized the appointment of J. C. McLean as a member of the Board of Trustees, and he will serve in that capacity until the next annual meeting of the Board.

J. C. McLean has been a long-time member of the Board of Trustees, and has been a valuable asset to the institution. He has demonstrated his ability to handle the affairs of the Board in an efficient and effective manner, and his appointment as a member of the Board is a testament to his dedication and commitment to the institution.

The Board of Trustees is grateful for the services of J. C. McLean and looks forward to his continued support in the future.
functions of the President.

The President shall be the executive head of the University and a member of the Board of Regents; he shall have the duty of superintending all the instruction and teaching in all the schools of the University, and shall be responsible for the execution of all the laws, the canons and canons of the Board of Regents.

The President shall have the power of recommending suitable persons for promotion to the Board of Regents, and to fill vacancies in the same by appointment; he shall have the power to make all necessary rules and regulations for the execution of all the laws and canons of the Board of Regents.

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Bachelor of Arts

Andrews, Charles
Bridges, Stephen
Bridges, Thomas
Bridges, William
Burnham, Charles
Burnham, Edward
Burnham, James
Burnham, John
Burnham, Samuel
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In accordance with the recommendation of the President,

\[ \text{John Adams, Ph.D.} \]

\[ \text{Dean of Faculty} \]

\[ \text{Mr. John Brown, Ph.D.} \]

\[ \text{Dean of Students} \]

\[ \text{Mr. William Miller, Ph.D.} \]

\[ \text{Dean of Libraries} \]

\[ \text{Mr. Charles Smith, Ph.D.} \]

\[ \text{Dean of Finance} \]

\[ \text{Mr. Robert Davis, Ph.D.} \]

\[ \text{Dean of Administration} \]

\[ \text{Mr. Thomas Green, Ph.D.} \]

\[ \text{Dean of Instruction} \]

\[ \text{Mr. John White, Ph.D.} \]

\[ \text{Dean of Research} \]

\[ \text{Mr. James Gray, Ph.D.} \]

\[ \text{Dean of Student Affairs} \]

\[ \text{Mr. David Black, Ph.D.} \]

\[ \text{Dean of Alumni} \]

\[ \text{Mr. Edward Brown, Ph.D.} \]

\[ \text{Dean of Development} \]

\[ \text{Mr. Robert Johnson, Ph.D.} \]

\[ \text{Dean of Faculty Affairs} \]

\[ \text{Mr. William Miller, Ph.D.} \]

\[ \text{Dean of Libraries} \]

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\[ \text{Mr. Edward Brown, Ph.D.} \]

\[ \text{Dean of Development} \]

\[ \text{Mr. Robert Johnson, Ph.D.} \]

\[ \text{Dean of Faculty Affairs} \]
The letter from the Chancellor of the University, recommending the appointment of Dr. Robert W. MacNab as the Head of the Medical Department.

Scholarship.

The Board of Directors of the United States National University, at their meeting on the 3rd of July, 1894, appointed Dr. John B. Smith as the Head of the Medical Department. The appointment was effective from the first of August, 1894.

Following the resignation of Dr. Smith, the position of Dean of the Medical Department was vacated. The Board of Directors, therefore, appointed Dr. John B. Smith as the Head of the Medical Department. The appointment was effective from the first of August, 1894.

Scholarship.

The Board of Directors of the United States National University, at their meeting on the 3rd of July, 1894, appointed Dr. John B. Smith as the Head of the Medical Department. The appointment was effective from the first of August, 1894.

Following the resignation of Dr. Smith, the position of Dean of the Medical Department was vacated. The Board of Directors, therefore, appointed Dr. John B. Smith as the Head of the Medical Department. The appointment was effective from the first of August, 1894.
June 1904

At an Aspen meeting of the Board held at the Board Hall, 25th June, 1904, for the purpose of considering the report of the Building Committee for the coming year, and which was presented by the Board, the following resolution was passed:

That the Board will not be responsible for the building until the Board, after consultation with the Building Committee, shall have approved the plans and specifications prepared by the Building Committee.

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That the Building Committee shall be responsible for the building until the Board, after consultation with the Building Committee, shall have approved the plans and specifications prepared by the Building Committee.
Resignations.

Miss Agnes Estelle Montelin, First Asst. Librarian, resigned to take effect September 1st, 1904.

Instructor A. G. Reed, School of English, resigned to take effect September 1st, 1904.

R. C. Pantermuehl, Fellow in Chemistry, resigned his Fellowship for the session 1904-5.

Lewis B. Bibb, Student Assistant in French, resigned his Student Assistantship for the session 1904-5.

W. P. McInnis, Law Quizmaster, resigned his quizmastership for the session 1904-5.

J. P. Logue, Law Quizmaster, resigned his quizmastership for the session 1904-5.

Vacancies Filled.

Dr. Samuel J. Peterson, of the University of N. Dakota, was appointed Adjunct Professor of Political Science for the year 1904-5, at a salary of $1,200.00 for the year.

Mr. R. E. Kersey was appointed Instructor in Electrical Engineering for the year 1904-5, at a salary of $900.00 for the year.

Miss Agnes Estelle Montelin, resigned, for the year 1904-5, at a salary of $900.00 for the year, as the Professor of Geology was anxious to retain him, he agreed that $200.00 of his appropriation for the year 1904-5 ($500.00) should be taken and added to the $300.00 offered Mr. Deussen, making his salary $500.00, which, upon consideration, I approved, and Mr. Deussen, upon being so notified, accepted the tutorship at said salary of $500.00. However, the subsequent resignation of Instructor A. G. Reed of the School of English, and the agreement of Mr. H. W. Hill, engaged for the first term of the session of 1904-5 as a substitute for Mr. Reed during his leave of absence for the said first term, to accept a salary of $1000.00 for the session 1904-5 in case his services should prove entirely satisfactory during the first term for which he had been engaged, offers an opportunity to save $200.00 on the salary originally appropriated for Mr. Reed. I therefore think it best that this $200.00 should be applied to supplement the original salary of $500.00 given to Mr. Alex Deussen as Tutor in Geology, instead of taking $200.00 from the appropriation of the School of Geology, and would recommend that the Board make this arrangement in the matter of the salaries of Mr. H. W. Hill, in lieu of Mr. Reed, and Mr. Deussen.

Mr. Ernest Anderson was appointed Fellow in Chemistry in place of Mr. R. C. Pantermuehl, for the session 1904-5, at a salary of $500.00 for the session.

Miss May Jarvis was appointed Student Assistant in Zoology, for the session 1904-5, at a salary of $120.00 for the session.

Mr. E. B. Griffin was appointed Student Assistant in Oratory, for the session 1904-5, at a salary of $120.00 for the session.

Mr. A. B. Cox was appointed Student Assistant in English, for the session 1904-5, at a salary of $120.00 for the session.

Mr. N. H. Benson was appointed quizmaster in the Law Department, in place of Mr. W. P. McInnis, resigned, for the session 1904-5, at a salary of $400.00.

Mr. Milburn McCarthy was appointed Quizmaster in the Law Department in place of Mr. J. E. Logue, resigned, for the session 1904-5, at a salary of $400.00.

Mr. R. J. Thorne was appointed Law Stenographer for the session 1904-5, at a salary of $420.00.

Mr. M. Milby was appointed Assistant Bookkeeper, at a salary of $300.00 per annum.

Homer Hite was appointed Messenger Boy for the year 1904-5 at a salary of $180.00 for the year.

Mr. Alex Deussen, who was tendered the position of Tutor in Geology for the session 1904-5, at a salary of $500.00, was unwilling to accept same, and, as the Professor of Geology was anxious to retain him, he agreed that $200.00 of his appropriation for the year 1904-5 ($500.00) should be taken and added to the $300.00 offered Mr. Deussen, making his salary $500.00, which, upon consideration, I approved, and Mr. Deussen, upon being so notified, accepted the tutorship at said salary of $500.00. However, the subsequent resignation of Instructor A. G. Reed of the School of English, and the agreement of Mr. H. W. Hill, engaged for the first term of the session of 1904-5 as a substitute for Mr. Reed during his leave of absence for the said first term, to accept a salary of $1000.00 for the session 1904-5 in case his services should prove entirely satisfactory during the first term for which he had been engaged, offers an opportunity to save $200.00 on the salary originally appropriated for Mr. Reed. I therefore think it best that this $200.00 should be applied to supplement the original salary of $500.00 given to Mr. Alex Deussen as Tutor in Geology, instead of taking $200.00 from the appropriation of the School of Geology, and would recommend that the Board make this arrangement in the matter of the salaries of Mr. H. W. Hill, in lieu of Mr. Reed, and Mr. Deussen.
The position of Director of Musical Organizations of the University is left vacant, and as there is some doubt as to the wisdom of filling this place I would ask that the matter be left open for the time being.

No one has been appointed to fill the place of Mr. Lewis B. Bibb, resigned, as Student Assistant in French for the year 1904-5.

Judge Yancey Lewis' Salary.

In view of the action of the Board at its last meeting in accepting the resignation of Judge Yancey Lewis, Dean of the Law Department and Professor of Law, to take effect September 15th, it will be necessary to make an appropriation of $125.00 to pay his salary for the first half of the month of September, 1904.

Janitors.

Ernst Nelson, Head Janitor, in consideration of services rendered for eleven years past and of his increased efficiency during that time, asks that his salary be raised. I would recommend that he be given for the year 1904-5 a salary of $500.00 as Head Janitor instead of $480.00 as heretofore.

In view of the occupancy of the Engineering Building, it will be necessary to employ extra janitor there, and Gus Brardin, who for several years was janitor in the Main University, and is believed to be a man well qualified for the place, is recommended for appointment for the year 1904-5 at a salary of $480.00.

Improvements made and cost of same since last meeting of the Board:

6 ft. cement walk from Guadalupe street to west entrance
Main Building, charged to campus fund
Grading for cement walk around Engineering Building, University Hall, and on east side of Main Building, and building new 16 ft. roadway from speedway to Boiler House, charged to campus fund
Changing steps and cementing in front of same at east end of Main Building, and cementing foundations to correspond with steps and pavement charged to improvement of buildings
Guarding 40 sq. ft. foundation extra by 2 1/2, 30 & Cutting & fitting wall $6.00, charged to improvement of buildings
Filling main sewer
New floors in study rooms for young women
Rasening main sewer
New floor in toilet room for same
Plumbing fixtures for same
Partition and doors for toilet room
Disconnecting and connecting radiators
Total, charged to improvement of buildings
Furnishing study rooms for young women
9 study tables, 48 sq. ft., felt covers, @ $1.50, @ $45.00
9 Murphy rugs, 4 ft. 2 in., September
Total, charged to ladies' room
4 doz. Vienna chairs, rubber tips, @ $2.75, 60, for study rooms for young women, charged to furniture and fixtures
Removing and rebuilding wooden partitions for Dean's Office
Two 4' metal partitions complete and cutting for same room, Physics and old Regents' room, charged to improvement of buildings

Making frame and door for new Regents' room, rafter and wainscotting in President's Stockroom's and Auditor's office, charged to improvement of buildings
Building counters for Auditor and Bookkeeper's office and iron railing for same, and placing basin therein, charged to improvement of buildings
Changing chandeliers to new Regents' room and connecting same, charged to improvement of buildings
180 yards of linoleum for floor of new Regents' room, @ $1.50, charged to furniture and fixtures
A contract has been let by the Proctor, under my instructions, for patching plastering at University Hall

Extra on Engineering Building.

The extras on the Engineering Building to date, requiring an appropriation of $91.20 due Fischer & Lambie, in addition to former appropriations, are as follows:

Feb. 3, 1904
Building tunnel according to large detail furnished for the University Hall
10,000 common brick @ $1.00, and 2,500 press brick @ $1.40, caused by change of location of building
June 6, 1904
Sagging floor in tunnel
Placing two doors and metal partition
July 9, 1904
Building 8' brick wall in front of steps
Change in hardware (approved by Board of Regents March 18th, according to minutes for that meeting) $175.00

Credit:

Feb. 3, 1904
Leasening excavation on account of change of location $200.00
March 25, 1904
Dispensing with elevator cupola
Balance due contractor $129.00

Extra, Plumbing, Engineering Building:

Plumbing extras in the Engineering Building, aggregating $66.43, due Wm. G. Schwirch & Co., for which an appropriation should be made, are as follows:

1 extra urinal in basement
7 2 in. waste pipe
1 1/2" soldering nipple
8 1/2" soft brake
1 1/2" soldering nipple
4 1/2" gal. pipe, 60
9 1/2" gal. pipe, 60
4 1/2" gal. fittings, 40
1 1/2 days' time for plumber, $25.00, same time, $25.00
2 1/2" water, 40

Changing one sink from basement to second floor
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
1 1/2" water, 60
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1 1/2" water, 60
Apportionment for the Equipment in the Engineering Building.

The following apportionment for the equipment of the Engineering Building has been agreed upon by Dr. Scott, Dr. Phillips, and Prof. Taylor:

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical Engineering</td>
<td>$9793.95</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>940.00</td>
</tr>
<tr>
<td>Mining Engineering</td>
<td>8221.95</td>
</tr>
<tr>
<td>Equipment of Engineering Building</td>
<td>8200.00</td>
</tr>
</tbody>
</table>

Total: $28358.85

University Hall.

In a communication handed to me by the Professor of Electrical Engineering, he calls attention to the unlawful and dangerous condition of the electric wiring in University Hall, which will require careful investigation and remedying, lest our policies for insurance may be forfeited and an accident may happen to some of the students.

Instructor in the Science and Art of Education.

Arrangements have been made with Prof. E. S. Hundsem and the Trustees of the Austin Public Schools, to accept the position of Instructor in Manual Training for teachers in the University of Texas, with a title of Instructor in the Science and Art of Education, without salary, for the year 1904-5. The instruction will be given by Mr. Hudson at the building for manual training, to such students of the University as are seeking to qualify themselves for teaching in the public schools. Inasmuch as Mr. Hudson is an expert in this line and has demonstrated in the Summer School his efficiency as a teacher, it is recommended that his services be secured in the Science and Art of Education, for the purpose of giving manual training to students seeking to prepare themselves for teachers, upon the terms stated, i. e., without salary.

Overdrafts and Unexpended Balances.

In order to cover for the fiscal year ending Aug. 31, 1904, the overdrafts, and to dispose of the unexpended balances, it is recommended that the following Resolution be adopted:

First, RESOLVED, that overdrafts against the following appropriations for 1903-4 be and the same are hereby charged against the gross appropriations made by the Board of Regents for that year, to-wit:

<table>
<thead>
<tr>
<th>Overdrafts</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Ornithology</td>
<td>$ 1.33</td>
</tr>
<tr>
<td>Zoology</td>
<td>9.95</td>
</tr>
<tr>
<td>Advertising</td>
<td>10.62</td>
</tr>
<tr>
<td>Printing</td>
<td>8.14</td>
</tr>
</tbody>
</table>

Second, RESOLVED, that Overdrafts against the following accounts, Sept. 1, 1904, be and the same are hereby re-appropriated for the year 1904-5, to-wit:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Botany</td>
<td>$ 354.72</td>
</tr>
<tr>
<td>Chemistry</td>
<td>681.43</td>
</tr>
<tr>
<td>Civil Engineering</td>
<td>819.85</td>
</tr>
<tr>
<td>Electrical Engineering</td>
<td>7079.02</td>
</tr>
<tr>
<td>Greek</td>
<td>46.40</td>
</tr>
<tr>
<td>Geology</td>
<td>453.59</td>
</tr>
<tr>
<td>Latin</td>
<td>130.74</td>
</tr>
<tr>
<td>Mathematics</td>
<td>67.46</td>
</tr>
<tr>
<td>Mining</td>
<td>93.16</td>
</tr>
<tr>
<td>Political Science</td>
<td>120.16</td>
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<tr>
<td>Physics</td>
<td>3.24</td>
</tr>
<tr>
<td>Campus</td>
<td>1690.52</td>
</tr>
<tr>
<td>Engineering Building</td>
<td>2822.58</td>
</tr>
<tr>
<td>Furniture</td>
<td>786.51</td>
</tr>
<tr>
<td>Hand Books</td>
<td>482.49</td>
</tr>
<tr>
<td>Heating System</td>
<td>500.00</td>
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<tr>
<td>Ladies' Room</td>
<td>50.30</td>
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<tr>
<td>Library</td>
<td>34.41</td>
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<tr>
<td>Law Library</td>
<td>69.30</td>
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<tr>
<td>Library Expenses</td>
<td>649.89</td>
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<tr>
<td>President's Travelling Expenses</td>
<td>355.15</td>
</tr>
<tr>
<td>Southern Literature</td>
<td>55.15</td>
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<tr>
<td>University Publications</td>
<td>284.54</td>
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<tr>
<td>Water System</td>
<td>440.66</td>
</tr>
</tbody>
</table>

Total: $9157.73

Cecil Rhodes Scholarship.

At the meeting of the Presidents of the State Universities in the City of Washington, in January, 1903, it was agreed that, in consideration of having the examinations for the Rhodes Scholarship held at the various State Universities, the incidental expenses of holding such examinations should be borne by the several State Universities and should not become a charge upon the Rhodes Fund. Under the authority of Dr. Geo. Faris, Agent and representative of the Trustees of Cecil Rhodes, I, as President of The University of Texas, was authorized to appoint the Presidents of two or more of the leading institutions in the State to act with me as a Committee of Selection under the terms of the Cecil Rhodes will. I appointed Dr. S. E. Brooks, President of Baylor University, Waco, Texas, and Dr. R. S. Haggard, Regent of Southwestern University, Georgetown, Texas, as members of the Committee. In order to avoid, as far as possible, any expenses in the matter, I personally conducted a very large correspondence in regard to this Scholarship, and transmitted by mail to Drs. Brooks and Haggard all communications from the Trustees and their Agent. On account of this, it became necessary to have only two meetings of the Committee of Selection, which were held at the University of Texas, at both of which meetings Drs. Brooks and Haggard were in attendance. I asked these gentlemen for a statement of their expenses in attending these meetings, and was informed by Regent Haggard that his ex-
pense was so small that he would make no charge therefor. President
Brooks, however, rendered me a statement showing that the expenses of
his first trip were $10.30 and for his second $10.60, aggregating $21.10.
I would recommend that an appropriation be made from the Contingent Fund
to cover the amount of President Brooks' actual expenses, viz., $21.10.

Prior to the engagement of Mr. B. E. Kenyon as Instructor in
Electrical Engineering, Mr. R. W. S. Smith was engaged for this place,
upon strong recommendations transmitted to the Professor of Electrical
Engineering, and in view of the fact that there was much work to be done
in setting the machinery etc. in the Department of Engineering, Mr. Smith
was advised to report at Austin during the summer time and before the
actual term of his service began, Sept. 1st, 1904. He arrived in Austin
the fourteenth of July and began work under the direction of the Pro-
fessor of Electrical Engineering in getting things in order in the School
of Electrical Engineering, and continued this service until the thirteenth
day of June August. In the mean time, it was discovered by the Professor
of Electrical Engineering, by actual test, that, notwithstanding the
strong recommendations of Mr. Smith, he was not qualified to do satis-
factorily the work for which he had been selected. After conferring

with the President and stating his conclusions in regard to Mr. Smith,
Professor Scott frankly stated to Mr. Smith that his qualifications were
not satisfactory for the place and that he would be compelled to make
other arrangements. Mr. Smith thereupon agreed to accept for his actual
service from July 15th to August 15th, inclusive, the sum of $50.00, and
his actual travelling expenses in coming to and returning from Austin
$50.00, aggregating $100.00. This arrangement was concluded, and the
amount, $100.00, was advanced temporarily to Mr. Smith, with the under-
standing that his claim for $100.00, as above, should be presented to the
Board of Regents and, if allowed, should be charged to the School of
Electrical Engineering. It is recommended, under the circumstances,
that this arrangement be approved and that the sum of $100.00 to pay same
be paid out of the funds heretofore appropriated to the School of Electric-
al Engineering.

Account of W. W. Wiggins.

Mr. W. W. Wiggins, accountant, came from San Antonio to Austin
during the summer to hold a conference with the President and the book-
keeper in regard to the financial system under consideration to be adopt-
ed by the University. He was requested to come by the President, in
view of the statement made at the last meeting of the Board of Regents
of the amount that the books at Mr. Smith's had shown. Further needed in re-
gard to the subject matter of his report, he would be glad to render ad-
ditional service without further charge. Mr. Wiggins, however, has pre-
sented a bill for his services on the occasion of this conference, amount-
ing to $30.95, which account is hereby submitted to the Board with the
above statement, and without recommendation that same be allowed.
I recommend therefore the adoption of the following Resolution:

Resolved, first, that the following amounts, being the unexpended balances, and standing to the credit of the respective accounts named, on Aug. 31, 1904, be re-appropriated to the credit of the same accounts for the year ending Aug. 31, 1905:

- Obstetrics, $137.25
- Library, $44.43
- Catalogues, $247.60
- Printing & Stationery, $18.71
- Advertising, $90.00
- Medical College Repairs, $54.25
- Grade Raising Expenses, $248.40.

That the unexpended balances in all other accounts be covered into the Available University Fund, Medical Branch.

That in addition to the $94.40 heretofore appropriated, there be and hereby is appropriated the further sum of $500.00 or so much thereof as may be necessary, for grade raising expenses.

That the unexpended balance of $266.96 be held in reserve, and the same is hereby appropriated, or so much thereof as may be necessary, for the purpose of connecting the Medical College and the City sewer when the sewer is completed.

That the unexpended balances from the $2400.00 belonging to University Hall there be appropriated for the payment of the foregoing accounts the sum of $249.93, and the balance, $94.24 be and hereby is appropriated for pointing with cement the walls on the said Hall, and repairing sunken arches of windows in said Hall.

San Antonio, Texas, July 28th, 1903.

To the Honorable Board of Regents
of the University of Texas.

Gentlemen:

I have the honor to offer to The University of Texas from the Woman's Club of San Antonio, Texas, two annual scholarships, subject to your approval and on the following conditions:

Said scholarships are to continue in force during the pleasure of the Woman's Club of San Antonio, Texas, and to be held in reserve, until the prior to actual termination of either or both scholarships. This scholarships are intended to promote professional education among worthy and ambitious young women, and shall be open to the women students of the School of Medicine of the Medical Department of The University of Texas, at Galveston, Texas.

The first of these scholarships shall be known as the "Isabella H. Brockenridge Scholarship in the School of Medicine of The University of Texas", and shall entitle the holder to the sum of two hundred and forty dollars ($240.00) to be paid at the end of each of the eight months of the school session of the Medical Department each year during which it shall be in force, to be made in eight equal parts of thirty dollars ($30.00) each by the Secretary of the said Woman's Club to the person designated by the Dean of the Medical Department according to the following rules of selection, viz:

To that woman of the School of Medicine above the freshman class who shall have attained in the previous session of the School the highest general average in the course of study, providing that each general average be not less than sixty-five (65) per cent., and that no single grade be less than seventy-five (75) per cent.

The second of these scholarships shall be known as the "San Antonio Woman's Club Scholarship in the School of Medicine of The University of Texas" and shall entitle the holder to the sum of two hundred dollars ($200.00), to be paid at the end of each of the eight months of the school session of the Medical Department each year during which it shall be in force, provided the following conditions are met:

1. That the said Woman's Club shall provide by the Secretary of said Woman's Club to the person designated by the Dean of the Medical Department according to the following rules of selection, viz:

To that woman of the School of Medicine above the freshman class who shall have attained in the previous session of the School the second highest general average in the course of study, providing that such general average be not less than eighty (80) per cent., and that no single grade be less than seventy (70) per cent., provided no person possessing the qualifications herein stipulated shall be available, the appropriation providing for said scholarship shall lapse and be no longer available for that purpose. It is further provided that this scholarship shall be held in reserve for any reason terminate her connection with the School, or fall below the average standing in her class, said monthly payment shall cease and the fund be retained by the Woman's Club of San Antonio.

Sincerely yours,

M. Eleanor Brockenridge, President Woman's Club, San Antonio, Texas

Whereas, the Board of Regents of the University of Texas formally accepted said scholarships upon the conditions and premises above set out; and

Whereas, on the 28th day of May, 1904, said Woman's Club deposited with the San Antonio Loan and Trust Company five
of the forty year five per cent. bonds of the City of San Antonio, Bexar County, Texas, of the denomination of one thousand dollars each, issued on account of Improvement District No. 2, together with coupons upon each bond, twenty-five dollars, payable June 1st, 1904, as well as all others maturing semi-annually thereafter, for the purpose of providing the means of meeting the monthly payments contemplated and provided for under said Isabella H. Brackenridge Scholarship, said Trust Company agreeing, however, that said bonds might be transferred to the proper custodian of funds of this character at any time upon the request of said Woman's Club; and

Whereas, It is the wish of said Woman's Club to make

said Isabella H. Brackenridge Scholarship perpetual and to place said funds to meet the payments to accrue under the same in the hands of the proper custodian for such funds and to modify and change the terms and conditions upon which said Isabella H. Brackenridge Scholarship was originally established so that it will be entirely governed by and dependent upon the conditions hereinafter mentioned instead of those outlined in the above instrument dated July 28th, 1903;

NOW, THEREFORE, the Woman's Club of San Antonio, Texas, through its President, Miss M. Eleanor W. Brackenridge, hereby tenders to the Board of Regents of The University of Texas the bonds above described, including the coupons aforesaid, and the proceeds of any coupons that may have been collected up to the date of the acceptance of the terms of this instrument, to be placed by said Board with its Treasurer for custody, management, loan and investment from time to time under the rules of law regulating the loan and investment of public school funds of the State of Texas from time to time, for the purpose of applying the interest or income from the principal of said bonds, which is to be considered the principal of said trust fund, to the payment of the same provided to be paid under the terms and conditions of the Isabella H. Brackenridge Scholarship hereinafter specified.

The terms and conditions of the Isabella H. Brackenridge Scholarship in The University of Texas shall be as follows, to wit: (1) Said scholarship shall when a vacancy occurs from time to time be awarded to the woman student of the School of Medicine above the Freshman class of the University of Texas who shall have in the previous session of the School obtained

that she is to be considered as being selected as the person entitled at present to receive the benefits of said Scholarship under the provisions of this instrument; but to be subject in all respects to the provisions hereafter.

But in the event the education of women in the Medical Department of the University of Texas should at any time be discontinued, then during the period of such discontinuance,
Whether temporary or permanent, the Board of Regents, or other governing body of The University of Texas, shall from time to time, as a vacancy occurs, designate a beneficiary of such Scholarship from among the women graduates of the University of Texas who are taking the regular Medical course in any other University of the United States deemed by said Board of Regents to be a first class University.

It is expressly stipulated that the trust fund hereby tendered for the purpose of providing for said Scholarship shall form no part of the permanent University fund and shall for any other purpose, at no time be subject to legislative appropriation, but shall be used and applied strictly in accordance with the provisions and conditions providing for this Scholarship under the direction of the Board of Regents of the University of Texas; but that the person who may, from time to time, have the custody and management thereof shall be governed by the laws of Texas passed from time to time providing for the management, control, and investment of the permanent school funds of the State of Texas.

Hoping that your Honorable Body will accept and institute this Scholarship in lieu of and as a modification of the Isabella H. Brackenridge Scholarship contemplated and provided for in said communication of July 26th, 1904, these presents are respectfully submitted.

[Signature]

Whereas, on the 26th day of July, 1904, the Woman's Club of San Antonio, Texas, by a communication in writing bearing date July 4th, 1904, signed by M. Eleanor Brackenridge, President of said Club, has for the purpose of permanently endowing and making perpetual said Isabella H. Brackenridge Scholarship in the School of Medicine of the University of Texas, and in lieu of and as a substitute for, the original provision made for said Scholarship, tendered to The University of Texas five of the forty year five per cent bonds of the City of San Antonio, Bexar County, Texas, numbered respectively 1, 2, 3, 4, and 5, and bearing date the day of May, 1904, and maturing at the day of January, 1934, of the denomination of one thousand dollars ($1,000.00 each), issued on account of improvement District No. 2, together with all coupons, each for the sum of twenty-five dollars ($25.00) attached to said bonds and maturing semi-annually, the first of which said coupons on each of said bonds is payable June 1st, 1904, which said tender is made upon the terms and conditions named in said written communication and are here referred to and, for the purpose of description and identification are made a part hereof; and

Whereas, said communication and tender has been fully considered, understood and approved by the Board; Now, in consideration of the premises and for the purpose of carrying out the expressed wish of said Woman's Club of San Antonio, Texas, and of securing and making effective and perpetual said endowment of said Isabella H. Brackenridge Scholarship in the School of Medicine of The University of Texas, therefore, by the Board of Regents of The University of Texas, in regular session assembled, be it RESOLVED:

1. That said endowment of said Scholarship is hereby accepted upon the terms stated in said tender.

2. That said written communication tendering said endowment together with this Resolution shall be entered in full upon the minutes of the Board of Regents and a certified copy thereof under the seal of the University of Texas shall be transmitted by the Secretary of the Board to the Woman's Club of San Antonio, Texas, with an expression of grateful appreciation by the Board of the generous action of said Club.

3. That the Chairman of the Board of Regents be authorized to receive said bonds, to place the same in the custody of the Treasurer of the University, who is by law the Treasurer of the State of Texas, to file with said bonds a certified copy of
To the Honorable Board of Regents of The University of Texas.

Gentlemen,-

Your Executive Committee, to whom was referred the statement of the accounts in regard to the Engineering Building, beg to report that they find as follows; as certified to by the Proctor and Bookkeeper:

- Amount of original contract for Engineering Building—$69,990.00
- Amount of extras allowed—$266.20
- Total—$70,256.20

By amount paid on contract—$49,999.44
Balance due Fischm & Lamb on contract $20,256.76

Commissions due Coughlin & Ayres,

- Fischer & Lamb contract—$69,990.00
- W. A. Burke contract for lighting—$1,680.20
- Wm. G. Schuworth & Co. contract for plumbing—$2,125.00
- Kinnison Bros. contract for heating—$4,785.00
- Total—$76,885.20

Five per cent. commission on $76,885.20—$3,944.01
By amount paid—$3,749.75
Balance due Coughlin & Ayres, Architects—$194.26
W. A. Burke, Lighting.

Amount of Contract .................................. $1,680.00
Probable extra to complete wiring...................... 100.00
Total ................................................................ $1,780.00

By amount paid on voucher ................................ $619.00
Balance due on contract .................................. $1,161.00

Wm. G. Schuwirth & Co., Plumbing.

Amount of contract ........................................ $2,125.00
Amount of extras ........................................... 56.43
Total ................................................................ $2,181.43

By amount paid on voucher ................................. $3,912.00
Deposit required for six months,
ten percent of contract ................................. 212.60
Balance due on contract for extras ............... 56.43

Kinnison Bros., Heating.

Amount of contract ........................................ $4,785.00
Amount of extras ........................................... 3,286.00
Total ................................................................ $8,071.00

By amount received on voucher ...................... $4,785.00
Balance due on contract ................................. $3,286.00

From the above statement it will appear that the contracts for
the erection of the Engineering Building, and for lighting, plumbing, and
heating on same have been completed, except in the matter of the lighting
contract and in the matter of the heating contract as shown.

It is recommended, so far as contractors Fischer & Lambie are
concerned, that the building be accepted and received as completed according
to contract; and that so far as contractors Wm. G. Schuwirth & Co.,
for plumbing, are concerned, the work done by them be accepted and re-
cieved as completed according to contract; leaving the unfinished work,
as stated, of W. A. Burke for electric lighting, and Kinnison Bros. for
heating to be hereafter completed and accepted.

We file herewith for reference the certified statement of the
Proctor and the bookkeeper, which is referred to as the basis of the
foregoing report, all of which is respectfully submitted.

Chairman, Executive Committee.

The resignation of Dr. John E. Milburn as Demon-
strator of Chemistry was accepted by the Board, with the
reservation that he is to receive the salary for the months of Feb., March, April, May, & June, 1904, and that he shall be
released from his duties at the close of the summer session, July 1, 1904.

The Board adjourned the day of the doors.

Board of Regents.

Article I.

Time, Place, and Manner of Meeting.

Section 1.

The regular meetings of the Board of Regents shall be held each
year at 10 a.m., on the first Monday of January and October and on the
Tuesday preceding Commencement Day, at the Regents' Room in the Main
Building of the University at Austin, and at Galveston on the day
preceding the one on which the Graduating Exercises of the Medical De-
partment are held, and the Board shall continue in session, except during
Commencement and Graduating Exercises, until the business before it
shall have been disposed of.

Section 2.

Any five members of the Board may at any time not less than
twenty days subsequent to a regular meeting send a written request to the
Chairman of the Board, that he call a meeting thereof, the purpose and
object of said special meeting being stated, whereupon it shall be the
duty of the Chairman to call such special meeting, by causing a written
notification of the time, purposes and locale thereof to be mailed to each
member of the Board at least five days before the time of meeting. No
business other than that embraced in the call for said special meeting
shall be transacted thereat, except by consent of a majority of the whole
Board.

Article II.

Officers and Their Duties.

Section 1.

The Board shall elect a Chairman at their regular meeting in
June each odd year, who shall hold his office for two years and until
his successor is duly elected.

In case of the death, resignation, or disqualification of the
Chairman before the expiration of his term of office, the Board shall, as
Statement
Amount due W. A. Burke, contractor for Electric lighting, Inc. Bldg.
Contract, W. A. Burke, ....... $1,680.20.
Probable extras to complete wiring ....... 100.00.
Total, ....... $1,780.20.
Amount paid on voucher ....... $115.00.
Balance due on contract ....... $1,665.20.
I certify that the above statement is correct, as per statement of
Dr. Scott, Prof. Elect. Engineering.
Correct.
James B. Mann
Bookkeeper.

Statement
Extras, ....... 66.42.
Total, ....... $2,251.42.
Amount paid on vouchers $1,928.80.
Deposit required for six months, 10% contract ....... 238.50.
Amount due on contract ....... 66.20.
I certify that the above statement is correct, as per statement of
Dr. Scott, Prof. Elect. Engineering.
Correct.
James B. Mann
Bookkeeper.

Statement
Contract, Kennison Bros., ....... $4,885.00.
Amount paid on vouchers $3,189.00.
I certify that the above statement is correct, as per statement of
Dr. Scott, Prof. Elect. Engineering.
Correct.
James B. Mann
Bookkeeper.

The Board shall elect a Chairman at their regular meeting in
June of each odd year, who shall hold his office for two years and until
his successor is duly elected.

In case of the death, resignation, or disqualification of the
Chairman before the expiration of his term of office, the Board shall, as
soon as may be practicable thereafter, elect another Chairman, and, until such election is had, the Vice Chairman shall exercise and hold the duties of the office of Chairman.

Section 2.

It shall be the duty of the Chairman to preside over the meetings and deliberations of the Board, to call special meetings thereof as herein provided, and to perform such other special duties as shall be from time to time devolved upon him by the Board; he may vacate the chair, temporarily, for the purpose of joining in the discussion of any question before the Board, whereupon the Vice Chairman, (or, if the Vice Chairman is absent, then such other member of the Board as he shall call to the chair), shall preside until the question pending shall have been disposed of.

Section 3.

At the time of electing a Chairman of the Board a Vice Chairman shall also be elected who shall, upon the death, absence, resignation, disability or disqualification of the Chairman, exercise the duties of the office of Chairman until the Chairman shall resume his duties, or his successor shall have been elected as herein provided.

Section 4.

The Board shall at the time of the election of a Chairman also elect a Secretary whose term of office shall be two years and whose duty it shall be to keep a correct record and minute of the proceedings of the Board, to carefully file and preserve all papers and documents pertaining to the business and proceedings of the Board, and to perform such other and cognate duties as shall be provided by the Board. He shall receive such compensation as may be fixed by the Board and shall be removable at the pleasure of the Board.

Article III.

Standing Committees and their Duties.

Section 1.

The following standing Committees shall be appointed by the Chairman, by and with the consent and advice of the Board:

Executive Committee,
Committee on Finance,
Auditing Committee,
Committee on Buildings and Grounds,
Committee on Administration,
Committee on Medical College.

Section 2.

Such Committees shall remain as constituted, unless a vacancy shall be caused by death or refusal to act of some member of the Committee, until such election is had, the Vice Chairman shall exercise and hold the duties of the office of Chairman.

Section 3.

In case of a vacancy occurring on any of the standing Committees the same shall be immediately filled by the Chairman appointing another member of the Board to serve thereon, until the next regular meeting, at which time the members of the Board shall be taken on said appointment and, if same shall be confirmed, such appointment shall stand until time for reconstituting the Committees, as herein provided.

Section 4.

The Executive Committee shall consist of three members, of which the Chairman of the Board shall be one and the other two to be elected by the Board. It shall be the duty of this Committee to execute and carry out such orders, resolutions and bequests of the Board as shall be assigned to it at any meeting of the Board; and when the Board is not in session and an emergency shall arise requiring immediate action it shall take such temporary and immediate action as said emergency shall, in the judgment of the Committee, require.

It shall report, in writing, to the Board all its acts and measures, in regard to those matters that have been specially referred to it by the Board as well as its acts concerning matters not so referred, at each meeting for approval.

Section 5.

The Finance Committee shall consist of three members. To this Committee shall be referred all questions involving the finances of the University and matters cognate thereto, which the Board may deem in the interest of the such.

Section 6.

The Auditing Committee shall consist of two members. To this Committee shall be referred the auditing of all accounts of receipt and expenditure on behalf of the University, and such other matters as the Board may desire to have audited.

Section 7.

The Committee on Buildings and Grounds shall consist of three members. To this Committee shall be referred any question or matter relating to the buildings and grounds, both of the main University at Austin and of the Medical College at Galveston, and other cognate matters.

It shall be the duty of this Committee on behalf of the Board to make and let all contracts for the erection of new buildings, and for extraordinary and extensive improvements and repairs of the old buildings and of the grounds of the University, and to prepare and have filed writ-
ten contracts therefor; when Committee shall report their action, in writing, to the next regular or called meeting of the Board for its information and approval. All matters involving claims, charges, adjustments, and improvements for the purpose of putting and keeping in good condition and efficient use the buildings, grounds, and equipment of the University, shall be and hereby is committed to the President, who shall, from time to time, make report of his action in such matters to the Board.

Section 8.

The Committee on Complaints and Grievances shall consist of three members. To this Committee shall be referred all matters relating to any complaints or charges concerning the conduct of any member of the Faculty or employees of the main University at Austin, with power to examine into same and make report thereon. And it shall have like power to hear, examine, and inquire into all such complaints, charges and grievances during the time the Board is not in session, and in the event of any emergency requiring prompt action they shall have power to take such provisional action as they may deem necessary until the sense of the Board may be obtained concerning the same at their regular or special meeting.

Said Committee shall report, in writing, at each regular meeting of the Board, and at such other times as may be directed, concerning all matters referred to or acted upon by it, and shall make such recommendations concerning same as it may deem proper.

Section 9.

The Committee on Medical College shall consist of three members. To this Committee shall be referred all matters touching the conduct of the Medical College at Galveston which have not under these rules been specially assigned to some other Committee. It shall be clothed with the same powers and charged with the same duties with respect to the Medical College as have been assigned to the Committee on Complaints and Grievances. It shall report, in writing, at each regular meeting, and at such other times as may be directed by the Board, matters with which it is charged, or which have been referred to it, making such recommendations in said reports concerning said matters as it may deem proper.

Section 10.

The Board shall, in all cases when practicable and desirable, before taking action on any subject or measure coming clearly within the sphere of the duties of any standing Committee, refer the same to the proper standing Committee, which shall report, in writing, its recommendation concerning the same.
Section 4.

In the interest of clearness, to prevent misapprehension and to secure accuracy of record, each maker of a motion or vote of a resolution at the time of its offering the same shall reduce it to writing and shall deliver it to the Secretary of the Board.

Section 5.

All communications to the Board from persons not members thereof except in the case of the President, shall be in writing, nor shall any such person be allowed to address the Board while in session, unless by unanimous consent of all the members present.

Section 6.

At the request of any two members of the Board, the presiding officer shall declare the same in executive session, whereupon every person not a member of the Board shall be excluded from the place where the meeting is being held; and from thence forward until open session shall be resumed the proceedings of the Board shall be secret; and no member shall, directly or indirectly, reveal to anyone not a member any part of said proceedings, or any vote, or anything concerning any debate had in such executive session, but the whole proceedings shall be held to be of a secret and confidential nature. If the services of a secretary shall be needed during such executive session, the Chairman shall appoint one of the members of the Board as secretary of said executive session, whose duty it shall be to act as such and keep the minutes of such executive session, which he shall thereafter preserve, unless he is ordered to destroy them by the Board, but no minutes shall be kept of the proceedings of an executive session unless by unanimous consent.

Article V.

Miscellaneous Provisions.

Section 1.

The Board of Regents shall have the power to remove any Professor, Tutor, or other officer, connected with the University when, in its judgment, the interests of the University shall require it, and all contracts now existing between the University and Professors, Instructors, Tutor, and other officers, are, and shall be subject to the foregoing provisions.

Section 2.

The President of the University shall be elected by the Board of Regents and shall hold his office during good behavior and while he renders efficient and satisfactory service. He shall have such authority and exercise such powers as are usually invested in the President of a State University, subject to the provisions of the Statutes of this State and to the regulations of the Board of Regents for the government of the University, and he shall perform such duties as under the law and regulations of the Board for the government of the University shall be devolved upon him. He shall receive such compensation for his services as shall be determined by the Board, and he shall be removable from said office at the pleasure of the Board, when, in their judgment, the interests of the University shall so require.

Section 3.

The Board shall, at its June meeting in each odd year, elect a Proctor, Registrar, and Auditor, each of whom shall hold office for two years from the first day of September following his election and until his successor shall have been elected and qualified, and shall have such powers, and perform such duties, as shall be required of and devolved upon him under the regulations of the Board for the government of the University, or by any resolution or rule of the Board. Each shall be removable from his said office at the pleasure of the Board when, in its judgment, the interests of the University shall so require.

Section 4.

The reasonable expenses of the Regents while attending meetings of the Board or performing duties as committee men shall be paid to them out of the available fund of the University.

Section 5.

The reasonable travelling expenses of the President shall be paid to him while he is engaged in the discharge of his duties as President and in attending public educational meetings as the representative of the University.

Section 6.

It shall be the duty of the Chairman, under the direction of the Board, to prepare the reports to the Board of Education and Legislature required by law from the Regents, and he shall have power to require the advice and assistance of the President and other officers of the University in compiling said reports.

Section 7.

All rules, orders, and resolutions heretofore enacted by this Board concerning the conduct of business by the Regents, which are either in conflict with or which deal with the subject matter covered by these regulations, are hereby repealed.

Section 8.

These regulations shall not be altered, added to, or amended except by a vote of the majority of all the Regents, at a regular meeting, and such alteration, addition, or amendment shall be posted in writing and filed with the Secretary thirty days before such meeting; and it shall be the duty of the Secretary to forthwith mail a copy thereof to each member of the Board.  

\( \text{Reg.} \)
Proposed Business System

For the government of the University of Texas:

It is necessary to keep in mind the following:

1. The University is an educational institution and its prime function is therefore educational, while its business function is secondary. To provide for the successful conduct of the Institution, it is necessary that these primary and secondary functions shall be properly correlated and adjusted to each other.

2. To show this more clearly and the relations of the Board and the President to the officers, Faculty, Student body and business interests of the Institution, an effort has been made to illustrate the same by a chart which designates the relative position of each, which will serve as a working basis for the system outlined; and which chart, for the sake of convenience, has been divided into three sections:

- Administrative, Educational and Business.

Chart:

Administrative Section

From this chart it will be seen that the government of the University, as fixed by law, is in the Board of Regents, whose chief administrative or executive officer, chosen by it, is the President.

As shown in the chart outlined, the President is in close relation to the Faculty and Student body, and is the direct medium of communication between the Educational Section and the Board of Regents. His authority also extends throughout the Business Section. It is desirable that the powers and duties of the chief executive officer shall be clearly defined, and that the limitation of the discretionary power vested in this officer shall be fixed. The Board of Regents, as the governing body of the University, is, and must be responsible for the policy of the Institution, and for the administration of its affairs, and the President, as the chief executive officer of the Board, is, and must be responsible to the body for the carrying out of its policy; hence, it is necessary that all other and subordinate officers and members of the Faculty shall be responsible to and under the immediate control and direction of the President, whose discretionary powers must be broad enough to enable him to secure efficiency in the administration of all the affairs of the Institution, and to administer in all emergencies between meetings of the Board of Regents.

The functions of the Board of Regents are legislative, not executive; and it shall be the duty of said Board to secure, as much as possible, the needed revenues for the University and to determine the ways in which such revenues shall be applied, and to map the policy of the University, but it must of necessity leave the execution of such policy to its executive agent.

President

The President of the University shall be the chief executive and responsible agent of the Board of Regents, and as such he shall have constant watch and care over all University interests. All appointments, promotions and dismissals shall be made, on the recommendation of the Faculty and the Regents relating to the University shall pass through the hands of the President. He shall be ready to recommend suitable personal in positions and to fill vacancies in the Faculty and, in case of an emergency, shall fill a vacancy until the next meeting of the Regents, so that the work of the University shall not be interrupted. He shall see that all members of the Faculty and instruction force, and all employees of the University are competent and right spirited, and shall hold all to the exact and full discharge of their duties; and if, in his judgment, the necessity arises, he shall institute steps for a change of such Instructors or employees. He shall attend all meetings of the Board of Regents and shall follow the directions given by said Board in any particular matter, but shall only appear to the Board to direct most of the details of executive action, and the President is expected to act with perfect freedom within the lines of general policy laid down by the Board of Regents.
The Register shall be the Corresponding Secretary of the University. It shall be his duty to answer all correspondences relating to the general requirements for admission to the University, to prepare, under the direction of the President, and sent out to the press of the State such general information concerning the work of the Institution as may be of interest to the public; to prepare and have distributed all advertising matter to supervise the mailing of all bulletins and circulars issued by the University. He shall prepare and keep a mailing and exchange list; he shall keep a permanent record of the alumni, showing as far as possible the history and work of each; he shall collect and preserve all statistics of the University and, as far as practicable, the statistics of other State Institutions of learning. He shall keep a revised list of the affiliated schools of the State and a permanent record of all students in the University holding scholarships under the direction of the Dean of the Academic Department ships from these schools. He shall have prepared and furnish to such students the necessary blanks for mailing and see that they have complied with all requirements pre-requisites for admission to the University. It shall be his duty on the first Tuesday in August to furnish to the heads of instructors of each section of the various schools, the names of the students matriculating and the courses registered for in their division, and he shall likewise notify them of any changes made in such courses. He shall have prepared and furnish to the heads and instructors of the various schools the proper blanks for making all necessary reports, the standing of the students, and these reports, when filled with the Register, shall be classified and preserved as part of the permanent records of his office. At the end of each academic term, it shall be the duty of the Registrar contemporaneously to tabulate for permanent record in his office the grades of each student, and to mail to the parent or guardian of each student a copy of these grades.

The Register's Office shall be the mailing department of the University. His office shall be charged with and he shall be the custodian of all stamps purchased. He shall be required to keep a record of all stamps used, and these daily records shall be summarized once a month, showing the number and denomination of all stamps used and the cash value of same, which added to the value of stamps on hand should agree with the amount charged against his office for stamps for that month. If stamps are drawn from his office for use of any department, a requisition blank shall be used signed by the party drawing same, showing the number, denomination and cash value of the stamps so drawn, which shall be treated by the Registrar in the same manner as his daily stamp report in making up his monthly summary and report of stamps used. This manner a complete record of the postage used by the University.
The following forms shall be used for this purpose:

**Form 1.**

<table>
<thead>
<tr>
<th>Daily Postage Report</th>
<th>Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td><strong>Cash on hand</strong></td>
</tr>
<tr>
<td></td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td></td>
<td>$30.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td></td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>$40.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total Postage</strong></td>
</tr>
<tr>
<td></td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td><strong>Cash on hand</strong></td>
</tr>
<tr>
<td></td>
<td>$10.00</td>
</tr>
<tr>
<td></td>
<td>$20.00</td>
</tr>
<tr>
<td></td>
<td>$30.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td></td>
<td>$60.00</td>
</tr>
<tr>
<td></td>
<td>$40.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total Postage</strong></td>
</tr>
<tr>
<td></td>
<td>$100.00</td>
</tr>
</tbody>
</table>

**Form 2.**

Requisition for Stamps

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date: 1904.

Stamps shall be purchased and issued by the Registrar for official correspondence and purposes only and to the following persons: Chairman of the Board of Regents, President, Deans, Proctor, Auditor, Registrar, Chairman of the Committee on Affiliated Schools, and Chairman of the Committee on Teachers.

**Business Section.**

The Business Section is divided into the Accounting and Land Departments. The Auditor shall be at the head of the Accounting Department, and he shall also have general supervision over the University Hall and Woman’s Building.

**Specification for Balance Sheet—Accounting Department**

**Income & Expenditures.**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>$10.00</td>
</tr>
<tr>
<td>Land leases</td>
<td>$20.00</td>
</tr>
<tr>
<td>Rent</td>
<td>$30.00</td>
</tr>
<tr>
<td>Total</td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Expenditure</strong></td>
<td>$40.00</td>
</tr>
<tr>
<td><strong>Total Postage</strong></td>
<td>$100.00</td>
</tr>
</tbody>
</table>

**Assets & Liabilities.**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>$10.00</td>
</tr>
<tr>
<td>Land leases</td>
<td>$20.00</td>
</tr>
<tr>
<td>Rent</td>
<td>$30.00</td>
</tr>
<tr>
<td><strong>Assets</strong></td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td>$40.00</td>
</tr>
</tbody>
</table>

**The Active Assets** comprise cash, which includes the amount in the State Treasurer’s hand, and the balance due from the bank; Land Leases, current, outstanding; Interest on Land Notes, current, outstanding; Interest on State Bonds; Available University Fund and miscellaneous.

**Fixed Assets** include the permanent investments, such as Buildings, Equipment, Water System, Water Works, Campus, Athletic Field, and other investments of a similar nature.

**The Permanent Assets** represent the State Endowment Fund, which is invested in Lands, Land Notes, and Bonds.

**The Liabilities** of the University are divided into three classes: Dormant, Passive and Capital.

**Dormant Liabilities** consist of the State Endowment Fund, and Endowments from other sources.

**Passive Liabilities** represent unpaid Students’ Deposits, Accounts Payable, etc.

**Capital Liability** represents Surplus of Assets over Liabilities.
Income.
The Income for the year consists of the debts accruing from all sources to the University, although these may not necessarily be collected within the period. The Current Income is derived from Land Leases, Interest on Bonds, Interest on State Bonds, Legislative Appropriations, etc, while the Special Income is derived from Legislative Appropriations for special purposes, donations, etc.

Expenditures.
The Current Expenditures are such as are incurred in the daily conduct and maintenance of the University, as Salaries, Schools & Laboratories, Maintenance, Repair and Improvement of Buildings, Grounds, Junior Supplies, Ques, Furniture & Pictures, Postage, Stationery and Office Supplies, Contingent Expenses, etc.

Special Expenditures are in the nature of Permanent Buildings Improvements, etc.

The appropriations for all expenditures shall be made by the Board of Regents, based upon a budget prepared and submitted by the President.

In outlining a system of accounting for the income and expenditures of the University, the essential feature is the proper accounting for all receipts and the safeguarding of the expenditures from extravagance and inaccuracy. The former is comparatively easy as the income accounts outlined above show the receipts from all sources, while the expenditure accounts should be safeguarded in the contracting of debts against these accounts.

All expenditures shall be based upon appropriations made by the Board of Regents upon a budget prepared and submitted by the President from reports of heads of schools and other officers, showing the necessary expenses to be incurred for the year. The appropriations for salaries are fixed, during the continuance of service, for the year, and there is little or no opportunity for these appropriations to be misapplied.

The appropriations for Schools & Laboratories should be divided into two classes: Permanent and Non-Consumable Equipment. These appropriations can only be judiciously expended by the heads of the schools for which they are made, and these heads should be held strictly responsible for all bills made by them against these appropriations.

The appropriations for Current Expenditures shall be divided into two classes: (1) Maintenance; and (2) Improvements, Repairs, Office Furniture & Pictures. All expenditures under the former head should be passed upon and approved by the Auditor, who should be held responsible for all bills approved by him. Expenditures under the latter head should be made only when authorized by the President, which authorization should pass through the Auditor's hands in order that a record may be made of its receipt.

Appropriations for Special purposes shall be under control of the President and shall only be expended under his order, and the bills for the same shall be approved by the party to whom the order is given.

A proper record shall be kept of all orders for expenditures. This can only be done by having such orders pass through the hands of the Auditor. These shall be made in duplicate, approved by the party making the requisition, and signed by the Auditor, the duplicate being retained in the Auditor's office so that it can be checked against the invoices for such expenditure when received.

The Voucher System.

This system is recommended for the payment of all bills. When invoices are received, they shall be checked by the Auditor against the duplicate order for same; a voucher shall be made out to which the invoice shall be attached and referred to the proper party for approval as to receipt of goods. This approval shall be in the form of a certificate, certifying that the invoice is correct, that the articles therein enumerated have been received and were necessary for and have been or will be applied to the work of the University of Texas, and are provided for by an appropriation made by the Board of Regents, that the prices charged are reasonable and just, and return to the headkeeper who shall verify the additions and extensions and certify to the correctness of same, enter it on the Voucher Record, and return it to the Auditor for his approval for payment, after which it shall be signed by the Controller and become authority for the Comptroller to issue a warrant on the State Treasurer for payment of the same.

The Collection of Vouchers.

In the collection of vouchers, they should be either drawn directly to the parties in whose favor they are drawn, or should be collected by the Auditor and remitted by him. In the former case,
Another objection to this plan, especially during the deficiency period, is that these drafts will be used by the holder as cash items and deposited in bank as such and, when presented for payment, registered warrants will be issued in lieu of cash payment. This will lead to great confusion and much correspondence.

Another objection is that the Auditor would have no way of verifying the balances as shown by his books with the balances as shown by the Comptroller's and Treasurer's books. When warrants are issued by the Auditor, they are charged against their respective accounts. These warrants are only charged by the Comptroller and Treasurer when they are paid. The warrants issued by auditor and unpaid by comptroller would represent differences in balance between auditor's and comptroller's books. This would also apply to where a warrant has been issued by the audit and lost and a duplicate warrant issued in lieu thereof. If the original warrant was found and presented for payment at a later date, the Auditor would have no way of detecting same. If the above plan should be adopted, special laws should be enacted requiring the Comptroller to report to the Auditor monthly all warrants paid by him in order that the Auditor shall have proper data for checking his accounts.

If all warrants were collected and remitted for by the Auditor, the balances, as shown by the books of the Comptroller and Treasurer, should agree with the balances as shown by the books of the Auditor at all times. This would enable the Auditor to trace all warrants issued for payment, and probably would prove more satisfactory to all parties concerned.

For funds that are disbursed by the Auditor for special purposes, not required by law to be deposited in the State Treasury, a voucher check is recommended.

Ladies' Building and a University Hall.

The Women's Building and University Hall shall be under the supervision of the Auditor, who shall prepare proper blanks for keeping a record of the receipts and disbursements of the Dormitories from which monthly statements shall be made by the Auditor to the President, showing the receipts from board and room rent and the disbursement of same.

It shall be the duty of the Lady Manager of the Women's Building and the Steward of University Hall to keep a register of all students residing and boarding at the Dormitory, showing the date of entry and withdrawal, and when a student secures room and board, it shall be the duty of said Lady Manager and Steward to issue a triplicate deposit warrant authorizing the Auditor to receive from the student the amount of board and room rent due for the current month.

The original deposit warrant, when signed by the auditor, shall be retained by the student as his receipt, the duplicate by the auditor and the triplicate returned to said Lady Manager or Steward, showing that the student has paid his or her board and room rent for the current month. It shall be the duty of the said Lady Manager and Steward in the first day of each month, from the register kept by each, to issue triplicate deposit warrants to the students for board and room rent due for the month, and on the tenth day of October, November, December, January, February, March, April and May, the said Lady Manager and Steward shall make a report to the Auditor (on blanks furnished by the Auditor) giving the names of all students and the amount due by each, to whom deposit warrants have been issued, the triplicates of which have not been returned showing that the board and room rent for the current month has been paid.

The Auditor shall have authority to require such additional reports from said Lady Manager, Housekeeper and Steward as will give him a clear insight into the business affairs of the Dormitories, and to require them to keep such books as are furnished to enable them to make all necessary reports, as to furnish the Auditor monthly inventories of the supplies and property on hand at the close of each month.

Matriculation of Students.

Each student shall be required to receive a permit from the Dean before he arranges his courses with the Senate Committee. The Auditor shall be authorized to receive all fees due by any student upon his presenting the Dean's permit, upon the book of which his courses are in accordance, showing the fees due, if any, for each course.
Auditor

The Auditor shall be the receiving, disbursing and purchasing agent of the University, and shall have charge of the Accounting Department of the Institution. He shall devise and have kept a single set of books, which shall show all the Assets and Liabilities of the University and all sources of income and disbursements, among which books shall be included a Day Book in which shall be entered in ink each day a complete description of each and every transaction in order that a reference thereto at any time will disclose a full explanation of same. He shall audit the accounts for all expenditures, see that they are charged to, and covered by proper appropriations, that all items of such proposed expenditures are clearly for the purposes for which the appropriations have been made by the Board of Regents and that they have been properly approved by the persons responsible for such expenditures.

The Auditor shall not pay out funds except upon the previous authorization of the Board of Regents or other officially designated authority, and he shall be responsible for the proper accounting of each and every cent received and disbursed which may be placed in his hands.

The Auditor shall procure and have kept a full, complete and perfect set of books which shall show all the financial transactions of The University of Texas. In such books, under proper and appropriate headings, shall be entered and kept a full, complete, properly classified and perfect system of accounts showing all properties of every kind and description and wherever situated belonging to The University of Texas on the first day of September, 1904, and all subsequent acquisitions, additions to and increase thereof, and in such manner as at all times to clearly, faithfully and fully set forth with proper classification all of the Assets and Liabilities of The University of Texas.

It shall be the duty of the Auditor to supervise and see that the Bookkeeper shall properly keep all of said books and the accounts therein entered, that said Bookkeeper shall promptly and accurately enter in said books all items of account so as to correctly and completely show all of the financial transactions of said University with all persons, and that at the close of each day said books, and all matters relating thereto, shall be posted and kept complete, and shall never be allowed to fall behind, excepting only during the few very busy days of matriculation at the beginning of each session.

For the purpose of assuring prompt attention and preventing loss of bills and accounts, a Voucher Record shall be kept, in which every account and bill against the University, after approval by the person contracting the same, shall be promptly entered, and approved by the Auditor for payment. Said Voucher Record shall show the date of payment of all bills and accounts, and to whom and how the same were paid, whether by check or warrant.

All accounts of The University of Texas shall be kept in one Ledger, and the general trial balance shall cover all accounts.

The Auditor shall keep a special record for the purpose of furnishing monthly balances to the credit of each appropriation which he shall promptly and regularly transmit for the examination of the President and Chairman of the Board of Regents so that they may keep advised of the true condition of the affairs of the University.
The Auditor shall not as purchasing agent for all supplies for the University, except those specially authorized by the Board to be purchased by the heads of schools for their laboratories, and no purchases shall be made except upon an order signed by the Auditor of which he shall make and keep a carbon duplicate.

The Auditor shall purchase in bulk, and act as Commissary in keeping on hand, a reasonable supply of stationery, pencils, pens, ink and other office supplies, and he shall keep a complete record among each head of a department or school using the same, and all such supplies charged to the University shall be obtained from the Auditor.

The Auditor shall enter into a bond in the sum of

[amount unspecified] Dollars with four or more good and sufficient sureties, conditioned that he will fully and faithfully perform all the duties now required of him or which may hereafter be required of him by the rules, regulations and resolutions of the Board of Regents, that he will faithfully and honestly keep account for and turn over to his successor, or to such person as the Board of Regents may direct, all moneys and all properties, belonging to the University of Texas, or to any department thereof, and that he will keep and have kept a full and complete set of books which shall be correctly and truly set forth and show all the financial and property accounts, transactions and dealings of said University with all persons, and as required by said Board.

and shall be responsible to the University.

The Auditor shall be the custodian of all property belonging to the University of Texas, not in charge of the heads of the various schools, or special agents or employees of the Institution by authority of the Board, and he shall keep a true and correct inventory of all property in his charge, and shall have authority to require at least annually and oftener if necessary, a statement from such heads of schools, special agents and employees showing the property in their immediate possession belonging to the University.

Special Auditing Examiner.

There shall be appointed annually at the June meeting of the Board of Regents for the ensuing fiscal year an experienced expert Auditing Accountant, who shall be known as Special Auditing Examiner, who shall in no wise be connected with the University of Texas, nor with any one sustaining any official relation or the relation of employee with said Institution, whose duty it shall be to periodically make a full and detailed examination of the office of the Auditor of the University. Such examinations shall be made at least twice each year and oftener if so directed by the Chairman of the Board of Regents, and said Examiner shall, without giving previous notice beforehand, drop into the office of the Auditor, count the cash on hand, verify the bank account and the balances as shown by the Controller's and Treasurer's books, examine and check each and every voucher, see that all are regular and in accord and compliance with the appropriations and resolutions of the Board and the authority given, examine and properly audit the books and records, and he shall then prepare and file a written report with the Chairman of the Board of Regents and President of the University, giving in detail any matter of irregularity he may find. Said Examiner shall also, from time to time, make in writing to the Chairman of the Board and the President, any suggestions as to the future needs of improvement in the accounting system of the University; as in the judgment of said Examiner will render most proper system

Apropiations, Purchases, Employment, etc.

The Board of Regents in making appropriations shall plainly specify the purpose for which such appropriation is made, and no expenditure of money shall be made except upon the authority of such an appropriation previously made and entered of record upon the minutes of said Board. The order of the appropriation shall be entered upon the records of the Board, and the records of the appropriations shall be kept in the office of the Auditor of the University, who shall issue to the Auditor all orders for purchase and keep account of such orders.

All appropriations shall lapse at the end of the fiscal year unless otherwise specially ordered. By a vote of the Board an appropriation may be made to lapse at any time.

Articles and materials for the University shall be purchased by persons or committees designated by order of the Board of Regents. When none are so designated, the Auditor shall act as purchasing agent.

The Auditor shall issue an order for purchase to persons authorized by the Board of Regents to make purchases, but shall not do so unless the records of said Board show that such purchase has been authorized and that the money for payment thereof has been appropriated. The order shall clearly set forth the articles or materials ordered, and shall state the names of the persons to whom the funds are to be paid. The order of the Auditor shall accompany all bills of account for purchases, (or said bills shall refer to said orders), on presentation of such bills for audit and payment. But no order for the purchase of furniture, apparatus, or equipment, unless specifically ordered by the Board of Regents, shall be made unless the advisability of such purchase is approved by the President of the University, nor unless the price which it is proposed to pay is approved by the Auditor.
General items of appropriation which are not under the direction of any specified School or Head of a Department shall be under the direction of the President, and expenditures therefrom shall only be authorized by him.

All persons composing the force of administrative officers, and all other employees of the several Departments, and all members of the Faculty and Instructional force shall be employed and their salaries shall be fixed by the Board of Regents. The monthly pay-roll of such persons shall be approved by the President of the University, but he shall not approve the pay of any person who has not rendered prescribed service during the month, unless such service has been previously formally approved by the Board of Regents or by the President of the University under the rules governing the Institution. The Auditor shall have prepared the monthly payroll for the approval of the President each month, setting forth for each person the amount of salary for the month, as fixed by the Board of Regents.

Purchases to an amount exceeding $100.00 shall be let by contract, after competition, unless the character of the materials or articles renders competition impracticable.

Fiscal Year.

The fiscal year of the University shall begin on the first day of September in each year and shall end on the thirty-first day of August next succeeding.

Inventories of Property.

There is a standing order of the Board of Regents requiring the head of each School in the University to keep an inventory book in which to enter in detail all apparatus and other property belonging to said School.

In addition to keeping said book, the Head of each School shall present to the Board of Regents at its annual meeting in September, an inventory of all apparatus and other property belonging to said School, together with a statement of the condition thereof. Said inventories shall be prepared and delivered to the Auditor on or before July first, previous to said annual meeting, and it shall be the duty of the Auditor to present said inventories to the Board of Regents.

Prohibiting Private Use of University Property.

No one connected with the University, in any capacity shall use for his own pleasure or for any other personal purpose any University property (whenever described), and no one shall be permitted to re-
it is the desire and intention of the Board that all competent and efficient teachers shall feel secure in their positions and remain permanently in the service of the University; but experience shows that it is necessary to reserve the legal right to terminate service at any time for any reason which in the judgment of the Board is deemed sufficient reason. All employment must be accepted upon this condition. No summary dismissal will be made, except for conduct prejudicial to the University, or violation of the rules and regulations of the School.

When service is terminated by the Board for other cause than misconduct, notice will be given at the earliest time practicable; and in case a member of the Faculty intends to leave the service, he must give at least one week's notice. In case a member of the Faculty enters upon regular employment elsewhere before the termination of service in the University, that fact will work a termination of service and occasion of salary here. Absence from ordinary service in the University for any other cause than sickness, must be with the approval of the President, if for less than ten days, and for a longer time, with the approval of the Board of Regents. For any failure to comply with all the conditions of loyal and interested service, which are an honorable obligation upon all members of the Faculty, the Board of Regents will feel free to withhold salary, so far as the interest of the University and justice to others may seem to demand.

Merit basis for University positions.

All University positions should be kept upon the merit basis. No officer or employee should be removed except for good cause, and whenever an appointment is made it should be made solely with regard to the special fitness of the appointee. Appointment of a relative of a member of the Board, or of any other person occupying an influential position in the University, is wholly disapproved. Political, social, fraternal, or church influences are to be altogether ignored, and every appointment must be made upon the merit basis. The President and other officers of the University are to feel fully assured that the Regents will heartily support them in acting upon this principle.

Attending Teachers Associations.

All members of the Faculty should be disposed to attend, at least occasionally, and at their own expense, Educational Associations, because of the obligations all teachers are under to sustain such associations, and the same rule should apply to attendance by members of
the Faculty upon meetings of associations of his own special class or
calling for the promotion of the particular line of work in which he
is engaged, because such attendance is in the interest of his own ef-
ciency rather than of the University representation. Beyond this the
President of the University is authorized to determine at what meet-
ing it seems sufficiently expedient that the University shall be repre-
sented to justify the expense thereof; he shall feel free to attend such
meetings himself, if he thinks it desirable to do so; and if not, he
shall arrange for such representation as he thinks fitting, and that the
expense thereof be a University charge.

Services Rendered to the University.

No member of the Instructional forces of the University shall
be employed in any work which does not naturally come within the
scope of his duties, and for which additional compensation will be
required, unless the approval of the President of the University and the action
of the Board of Regents in regular session.

Library.

All books, pamphlets, maps, etc., (other than account books
and books of record) purchased with funds of the University, shall be
decided to belong to the University Library.

All parts of the Library shall be in the custody of the Lib-
rarian, who shall be responsible for the condition of the same.

All reference books and all periodicals, magazines and new-
papers, shall be made as easy of access as practicable to all patrons
of the Library, and no limitations not necessary to their preservation
shall be placed upon their free use.

All other books, except such as are referred to in the next
paragraph, shall be delivered for use by the Librarian or his assist-
ants only, upon a proper call.

Books which are purely technical and relate to the work of a
single school or department only may be taken out by that School or
Department under such regulations and for such time as the Librarian
may determine; but the Librarian shall not thereby cease to be re-
ponsible for their safe keeping and proper use.

The Librarian may make and enforce such rules for the govern-
ment of the Library as are approved by the President.

End of regulations on Business Section.
The President presented the following matters to the Board, which on motion were approved and authorized:

1. The employment of Miss Louise McFarlane as Assistant to Miss Wright in the Women's Gymnasium, at a salary of $250.00 for the session of 1904-1905, to be paid out of the appropriation, $250.00, made for the Women's Gymnasium for the said session.

2. Miss Emma Lowell was granted permission to change her borrowing place from the Women's Building, upon written notice to that effect from the Board, and that the sum of $50.00, paid out of the appropriation for the Women's Building, shall be charged to the account of the Women's Building, upon condition that the said sum be repaid to the Treasurer of the University, and that Miss Lowell shall be required to pay the sum of $50.00, upon written notice to the Treasurer, upon or before the first day of December, 1904.

3. The President was authorized to arrange with the Head of the School of Physics to employ a Fellow or Student Assistant in the School of Physics, salary to be paid out of the appropriation or fees belonging to the School for the session 1904-5.

4. In consideration of the purchase of guards for the windows of the basement of the Main Building by the Proctor, acting under the authority of the Board, and the fact that no appropriation has been made therefor, which requires the purchase of guards, $424.00, and the estimated cost of setting up the same and incidentals connected therewith, $76,00, to be charged to the account of Improvement of Buildings, an additional appropriation of $500.00 to the credit of said account was made.

5. The President reported that it would be necessary to reconstruct the brick tunnel running from the Power House to University Hall, which has been disconnected on account of the location and erection of the Engineering Building, and that the same would cost about $75.00, which would be charged to the University Fund.

The President further reported that the several lines of piping connecting with the down spouts from the Main Building had also been repaired and the down spouts re-connected with same, and that the expense of this had also been charged to the University Fund.

6. The President recommended the construction of a coal and supply house at the base of the water tower so as to inclose the same, to be of hexagonal shape, and some fifteen feet high, with the roof hipped to the center, with galvanized iron cover, and having a diameter of about sixty feet, and the sum of $500.00, or so much therefor as might be necessary was appropriated for that purpose.

7. That a coal bin and house for poultry and stand for slop barreled had been placed at the Woman's Building near the steps on the north side thereof for the accommodation of said Building, at a cost of $15.50, which was charged to the account of Woman's Building.
ed that this action should not constitute a precedent for the future.

14. The terms of employment of Mr. H. W. Hill, Instructor in Eng-
lish, were so modified as to authorize his employment for the Session of
1904-1905 at an annual salary of $2000.00, for which an appropri-
ation has been made heretofore.

15. The President presented the report made by the Faculty of the
University in regard to the Summer Schools, bearing date October 4th, 1904,
and which is as follows:

To the Faculty of The University of Texas:

This July last a committee, consisting of Professors
Sinden, Pay and Benedict, was appointed to investi-
gate the needs of the Summer Schools and to submit recommendations with
recommendations to the future work of those Schools. The funds the
funds was carefully considered by this committee, and its report,
which was thoroughly discussed at two or three meetings of the
Faculty of the Summer Schools, was adopted substantially as it
was presented. In accordance with the instructions of the
Faculty of the Summer Schools, I submit these recommendations and
ask that they be submitted to the President and Board of
the approval of the Faculty of The University of

Recommendations as to the work of the Summer Schools
for 1905:

1. That the session open on Saturday, June 12th,
and close Friday, August 4th, 1905.

2. That the Regents be requested to raise their ap-
propriation for the Summer Schools from two thousand to three
thousand dollars.

3. That salaries of two hundred and fifty dollars
be increased to three hundred; of one hundred and seventy-
five dollars to two hundred dollars; of one hundred and thirty-
five dollars to two hundred and fifty dollars; of other salaries
in approximately the same ratio. Salaries are not to be reduced
after 1905.

4. That instruction in second and third grade sub-
jects be offered in the Summer Normal to persons registering
for first grade, permanent, or for permanent primary certifi-
cates.

Recommendations as to the work of the Summer Schools
after 1905:

1. That all of the expenses of the summer session
of the University be defrayed out of the funds derived
from registration fees paid by Summer School and Summer
Normal students and from special appropriations made by the
Regents. The University, the semi-private nature of the Summer
Schools, the semi-private nature of the School of Summer School seeking to exist, the Summer School Budget for instruc-
tions and incidental expenses then being fixed by the Board of
Regents.

2. That no enrollment in the Summer Normal be
charged the student of the Summer Session, the thirty-dollar
limit applying that, in the Summer Normal, instruction be of-
ferred in second and third grade subjects to candidates for
first grade, permanent, or permanent primary certificates.

3. That in the Summer Normal, and as well as
be offered as the cubes of the Summer Schools, and in accordance with the demand for such courses,
be advertised in the regular advertisements, and in any other proper way. The Summer School and the Summer Normal are important parts of University work; in no
other way can the University render itself so useful. As it is effectively to make its marks better known to the people of the
State.

4. That the Board of Regents provide the sum of
six thousand dollars annually from University Funds for the
Summer School and the Summer Normal to provide the
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Training under the direction of Professor Hansen in the Austin High
School.

Misa Hubbard

Miss Hubbard has been an extra-ordinary teacher, and the ability to secure another suitable Student As-

In view of the resignation of Miss Lewis R. Bibb, Student Assistant
in the Spanish, and that she be allowed as compensation the sum of
$120.00, which had been appropriated for the payment of Mr. Bibb, provi-

that the position of Inspector of Schools be and
the same is hereby created, with an annual salary of Three
Thousands ($3,000.00), Dollars, the holder of which is to
be a Full Professor in rank with a vote in the
Faculty.

That he discharge such duties as may properly fall
within the province of the inspection of schools that
are to be attended by those that should be, affiliated, carrying
out the regulations of the Regents and Faculty, but be-
ing subject to the supervision and control of the Presi-
dent alone; that he perform such other duties as the
President may direct, and that his duties and salary be
begin on January 1st, 1905, and the sum of $3,000.00, or
so much thereof as may be necessary, be hereby appro-
priated for the salary and expenses of such Inspector during
the present fiscal year.

That the Board of Trustees of the Austin High School has fixed
as a laboratory fee the sum of $25.00, for the session 1904-1905, for
the students in the School of Education in the University taking Manual
per month as the regular Academic Department, which costs more
than ninety thousand dollars per annum, or more than ten thou-
sand dollars per month for nine months. On this basis, a
seven-week term for half as many students would justify an
appropriation of eight thousand dollars and upwards, to be ex-
pended upon instruction, housekeeping, and incidental charges.
It is recommended, however, that for the Summer Session of
1905 the appropriation be fixed at six thousand dollars, though
this sum will be inadequate to meet satisfactorily the demands
that will then be made upon the Summer School, and Summer Normal,
to accommodate the still greater demand that will afterwards
assuredly follow the enlarged opportunities to be offered in
these Schools.

Very respectfully,

(Signed) W. S. Sutton,
Dean of Summer Schools

The recommendations of the report were, on motion, approved in
so far as the same relates to the Summer Schools for 1905, and the
sum of $1,000.00 in addition to the appropriation heretofore made
of $2,000.00 was made for the support and maintenance of the Sum-
mer schools for 1905; action upon the recommendations as to the
work of the Summer Schools after 1905 was deferred to a future meet-
ing of the Board of Regents.

16. The action of the Board in regard to accepting the resigna-
tion of Dr. Geo. L. Milburn, Demonstrator at the Medical College,
was reconsidered, and in consideration of the services rendered by
him, he was allowed to receive the salary of $100.00 which was due
for the month of September, 1904.

17. The sum of $250.00, or so much thereof as might be neces-
sary, but the funds belonging to the Medical College, upon recom-
mandation of the Faculty and President, was appropriated to pay the
actual travelling expenses of two or three eminent medical men in
the State who shall be invited by the Faculty to give lectures be-
fore the students, to whom the public may be invited, on practical and
urgent medical questions, such as the prevention of fevers, insanity,
and the dissemination of contagious diseases.

18. The President was authorized to have so altered the doors and
windows and other means of entrance to the Main Building as to prevent
any entrance thereto after night except through the front door, on
which is to be placed a Yale lock, with keys issued only to such persons as
are approved by the President, of which a register is to be kept so that
the night watchman may know who is authorized to be in the building at
night.

The suggestion of the President that a fire proof partition
wall, with double doors in the center, should be erected in the hall-way
in front of the Library, on the first floor, so as to constitute an ante-
chamber to the Library, in which should be placed the newspaper and mag-
azine racks for the accommodation of the students, and for the purpose
of securing greater quiet in the Library as a place of study for the stu-
dents, was approved by the Board. The cost of this improvement is to
be charged to the account of Improvement of Buildings.

19. The resignation of Mr. J. W. Curd, as Fellow in the School of
Botany, who had accepted an important position in the Taos Pueblo Schools,
was accepted, and Miss Parke Penfield, a Senior, and Miss N. E. Caldwell,
a Sophomore in the School of Botany, were each made Student Assistant at
a salary of $100.00 each for the session of 1904-5, with the understand-
ing that this action of the Board should form no precedent for the fu-
ture.

20. The President presented the bond of John J. Whm, Auditor of
the University, in the sum of $20,000.00, with A. P. Woolridge, Geo. W.
Littlefield, H. A. Wee, and E. L. Brown as sureties thereon, which bond
was received and approved and ordered to be recorded by the Secretary in
a separate book to be kept therefor, under the recently adopted Rules for
the Government of the University.

21. The President reported that the Jewish Community of Galveston,
Texas, had presented to the Library of the Main University the Jewish En-
cyclopedia. The President was directed to express the appreciation of
the Board of Regents to the donors through a proper channel.

22. The dark room in the laboratory of Dr. Ellis was authorized to
be transferred to the Chemical Laboratory, with the understanding that
the School of Chemistry should be charged with all expenses of its removal
and should also be charged with the dark room, hereafter to be returned
upon its inventory, and that the School of Education should be credited
upon its inventory with said dark room.

23. The matter of the division of the funds for the musical organ-
isations in the University and the engagement of persons to direct same
was left over for the investigation and decision of the President.

24. The President was authorized to have the water tower and the sup-
ports thereof painted such color as he might think best, and it was stated
that the cost thereof would probably amount to $125.00.

25. The President read a copy of the report which had been prepared
by him for the Chairman of the Board and sent to Chairman Henderson for
his signature. The report was approved by the Board.

The President then read a communication from the Professor of
Education in relation to changing that School into a Department and look-
ing to the establishment of certain scholarships for teachers, and which
it was contemplated should be incorporated in substance in the report to
the Legislature, which report was in substance approved.

The President also read the portion of the report relating to
the Mineral Survey, which had been prepared for said report, and the same
was approved.
The President then presented certain tables which had been compiled, giving statistics of the University, which were to be incorporated in the report of the Regents, which were discussed and authorized to be incorporated therein.

The President further stated the subjects that were to be treated of in the report, which were also approved.

The President also submitted a statement of appropriations needed for the University for the two years of 1905-1906 and 1906-1907, which was approved, and is as follows:

**Appropriations Needed for University**

The amounts which will be required from the general revenue to pay salaries and current expenses for each of the two years beginning September 1, 1905, and ending August 31, 1907, will be as follows:

- **Main University at Austin**: $165,000.00
- **Medical Branch at Galveston**: $33,000.00

The amount which will be required from the general revenue to conduct the Mineral Survey for each of the two years beginning September 1, 1905, and ending August 31, 1907, will be as follows:

- **For the period unspecified from March 28th, 1905 to August 31st, 1905**: $3,795.00

### Estimated Expenses for the Years 1905-6 and 1906-7

#### Main University, Austin

<table>
<thead>
<tr>
<th></th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present Salaries (see Exhibit)</td>
<td>$137,972.34</td>
<td>$146,978.34</td>
</tr>
<tr>
<td>Additional Salaries</td>
<td>$20,000.00</td>
<td>$20,000.00</td>
</tr>
<tr>
<td>Current Expenses</td>
<td>$41,656.66</td>
<td>$41,656.66</td>
</tr>
<tr>
<td>Salaries &amp; Laboratories</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Workshop</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>164 Scholarships in School of Education</td>
<td>$16,400.00</td>
<td>$16,400.00</td>
</tr>
<tr>
<td>Buildings and Permanent Improvements</td>
<td>$67,600.00</td>
<td>$67,600.00</td>
</tr>
<tr>
<td>Total Estimated Income for the Years</td>
<td>$175,228.34</td>
<td>$185,228.34</td>
</tr>
</tbody>
</table>

#### Medical Branch, Galveston

<table>
<thead>
<tr>
<th></th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$42,886.66</td>
<td>$42,886.66</td>
</tr>
<tr>
<td>Salaries &amp; Laboratories</td>
<td>$6,400.00</td>
<td>$6,400.00</td>
</tr>
<tr>
<td>Current Expenses</td>
<td>$7,613.34</td>
<td>$7,613.34</td>
</tr>
<tr>
<td>Laboratory Fund</td>
<td>$35,000.00</td>
<td>$35,000.00</td>
</tr>
</tbody>
</table>

### 1. Attendance

The registration in the Main University at the present time is 964, being 187 more than at the same period last year. The registration at the Medical College is 246, being 14 more than at the same period last year. The total increase at this time over last year is therefore 201.

### 2. First Term's Work, 1905-6

It is gratifying to announce that Dean Carter advises me that the work of the first term of the session 1905-6 at the Medical College has been quite satisfactory.

At the Main University the work of the first term of the session 1905-6 is perhaps the most satisfactory in the history of the Institution. The records of only five students at the Main University were unsatisfactory as to require that their parents should be written to during the holidays. Of this number two remained at home and three returned to the University. The three who returned have been placed upon probation, and it is advised that two of them give promise of doing satisfactory work, while one is yet doubtful.
The President then presented certain tables which had been compiled, giving statistics of the University, which were to be incorporated in the report of the Regents, which were discussed and authorized to be incorporated therein.

The President further stated the subjects that were to be treated of in the report, and these also were approved.

The President also submitted a statement of appropriations needed for the University for the two years of 1906-1907 and 1907-1908, which was approved, and is as follows:

Appropriations Needed for University

The amounts which will be required from the general revenue to pay salaries and current expenses for each of the two years beginning September 1st, 1905, and ending August 31st, 1907, will be as follows:

<table>
<thead>
<tr>
<th>Location</th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main University at Austin</td>
<td>$143,700.00</td>
<td>$143,700.00</td>
</tr>
<tr>
<td>Medical Branch at Galveston</td>
<td>$121,600.00</td>
<td>$121,600.00</td>
</tr>
</tbody>
</table>

The amount which will be required from the general revenue to conduct the mineral survey for each of the two years beginning September 1st, 1905, and ending August 31st, 1907, will be as follows:

<table>
<thead>
<tr>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Survey for two years</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>For the period</td>
<td>$15,000.00</td>
</tr>
<tr>
<td>March 28th to August 31st</td>
<td>$5,375.00</td>
</tr>
</tbody>
</table>

### Main University, Austin

#### Estimated Expenses for the Years

<table>
<thead>
<tr>
<th>Year</th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present Salaries (see Exhibit)</td>
<td>$143,700.00</td>
<td>$143,700.00</td>
</tr>
<tr>
<td>Additional Salaries</td>
<td>$121,600.00</td>
<td>$121,600.00</td>
</tr>
<tr>
<td>Current Expenses</td>
<td>$121,600.00</td>
<td>$121,600.00</td>
</tr>
<tr>
<td>Schools &amp; Laboratories</td>
<td>$121,600.00</td>
<td>$121,600.00</td>
</tr>
<tr>
<td>Workshop</td>
<td>$121,600.00</td>
<td>$121,600.00</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$566,000.00</td>
<td>$566,000.00</td>
</tr>
</tbody>
</table>

### Appropriate Needed for General Revenue

<table>
<thead>
<tr>
<th>Year</th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Appropriation needed for General Revenue</td>
<td>$566,000.00</td>
<td>$566,000.00</td>
</tr>
</tbody>
</table>

### Available Fund

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest on State Bonds</td>
<td>$32,000.00</td>
</tr>
<tr>
<td>Land sales (estimated)</td>
<td>$32,000.00</td>
</tr>
<tr>
<td>Total available</td>
<td>$64,000.00</td>
</tr>
</tbody>
</table>

### Estimated Income for the Years

<table>
<thead>
<tr>
<th>Year</th>
<th>1905-6</th>
<th>1906-7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Income</td>
<td>$143,700.00</td>
<td>$143,700.00</td>
</tr>
<tr>
<td>Available Fund</td>
<td>$64,000.00</td>
<td>$64,000.00</td>
</tr>
</tbody>
</table>

### Attendance

The registration in the Main University at the present time is 964, being 138 more than at the same period last year. The registration at the Medical College is 446, being 10 more than at the same period last year. The total increase at this time over last year is therefore 152.

### First Term's Work 1905-

It is gratifying to announce that Dean Carter advises me that the work of the first term of the session 1905-6 at the Medical College has been quite satisfactory.

At the Main University the work of the first term of the session 1905-6 is perhaps the most satisfactory in the history of the Institution. The records of only five students at the Main University were unsatisfactory as to require that their parents should be written to during the holidays. Of this number two remained at home and three returned to the University. The three who returned have been placed upon probation, and I am advised that two of them give promise of doing satisfactory work, while one is yet doubtful.