

1. Title

Building Committees

2. Rule and Regulation

Sec. 1 Building Advisory Committees. There may be a Building Advisory Committee for each institution. The duties, composition, and appointment of the members of the Committee shall be set forth in the *Handbook of Operating Procedures* of each institution. The Committee shall have no further direct responsibility after the construction contract is awarded but shall be available for consultation as the building progresses, as requested by the president of the institution, the appropriate Executive Vice Chancellor, the Chancellor, or the Office of Capital Projects.

Sec. 2 Ad Hoc Project Building Committee. The president may appoint, according to the institutional *Handbook of Operating Procedures*, an Ad Hoc Project Building Committee composed of, but not limited to, representatives of the departments or divisions that will occupy the building. The chairperson of the Building Advisory Committee shall be an *ex officio* member of each Ad Hoc Project Building Committee. The Ad Hoc Building Committee shall prepare a facility program in cooperation with the Office of Capital Projects for projects managed by that office or with the institutional personnel for projects managed by an institution.

Sec. 3 Architect Selection Advisory Committees. Architect Selection Advisory Committees for projects managed by the Office of Capital Projects shall be appointed by the institutional president in consultation with that office. For projects managed by the Office of Capital Projects, the Architect Selection Advisory Committee is authorized to evaluate, rank, and make selection recommendations of project architects for appointment by the Executive Vice Chancellor for Business Affairs, with the exception of Special Interest Projects discussed in Section 4 below. For projects managed by an institution, Architect Selection Advisory Committees shall be appointed by the president of the institution and follow the institution's processes.

Sec. 4 Special Interest Projects. Upon recommendation of the Assistant Vice Chancellor for Capital Projects following consultation with the Chairman of the Facilities Planning and

Construction Committee, a project may be designated by the Board of Regents to be of special interest because of proposed building site, historical or cultural significance, proposed use, or other unique characteristics. For these special interest projects, the institutional president, in consultation with the Office of Capital Projects, will appoint an Architect Selection Advisory Committee that may include any two members of the Board of Regents named by the Chairman of the Board. The Architect Selection Advisory Committee will investigate the competence and qualifications of the candidates. Board members of the Architect Selection Advisory Committee will report the findings and recommendations based on the interviews to the FPCC. The FPCC may select an architect from this list, or may ask the Selection Advisory Committee for additional recommendations of architects responding to the Request for Qualifications (RFQ), or may select an architect responding to the RFQ but not on the list on the basis of competence and qualifications. The FPCC may conduct interviews and site visits as necessary and will select the most qualified architect for the project based on demonstrated competence, qualifications, and the criteria published in the RFQ, without consideration of fees or costs.

Sec. 5 Selection Committee for Construction Firms. Selection Committees for Major Projects managed by the Office of Capital Projects shall be appointed by the Assistant Vice Chancellor for Capital Projects in consultation with the institutional president. Selection Committees for Minor Projects and institutionally managed Major Projects shall be appointed by the president of the institution. Selection Committees are authorized to evaluate, rank, and make selection recommendations of design-build contractors, construction manager-agents, construction managers-at-risk, general contractors, and job order contractors on the basis of qualifications and competitive sealed proposals in response to RFQs and Requests for Proposals (RFPs). Selection Committees are also authorized to enter into discussions for modification and negotiation of competitive sealed proposals in response to requests for proposals with respondents, as required or permitted by law.

3. Definitions

None

4. Relevant Federal and State Statutes

None

5. Relevant System Policies, Procedures, and Forms

None

6. Who Should Know

Administrators

7. System Administration Office(s) Responsible for Rule

Office of Business Affairs

8. Dates Approved or Amended

Editorial amendments made May 21, 2019
Editorial amendment to Section 1 made September 25, 2018
August 20, 2015 (effective September 1, 2015)
Editorial amendment to Section 1 made July 13, 2015
November 9, 2007
November 10, 2005
December 10, 2004

9. Contact Information

Questions or comments regarding this Rule should be directed to:

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