<table>
<thead>
<tr>
<th>Contract Value or PO Amount</th>
<th>Informal Bid</th>
<th>Formal Bid (ITB/RFP)</th>
<th>Certified GPO (Alliance/Vizient)</th>
<th>Other Certified GPOs (includes State Agencies that are certified GPOs)</th>
<th>Exclusive Acquisition Justification (EAJ)</th>
<th>BOR Approval Requirement</th>
<th>Reporting Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;$15,000</td>
<td>NA</td>
<td>NA</td>
<td>One (1)</td>
<td>One (1)</td>
<td>NA</td>
<td>NA</td>
<td>Transparency Report</td>
</tr>
<tr>
<td>$15,000 - $50,000</td>
<td>Three (3)</td>
<td>NA</td>
<td>One (1)</td>
<td>Three (3)</td>
<td>One (1)</td>
<td>NA</td>
<td>Transparency Report</td>
</tr>
<tr>
<td>$50,000 - $1M</td>
<td>NA</td>
<td>ITB/RFP</td>
<td>One (1)</td>
<td>Three (3)</td>
<td>One (1)</td>
<td>NA</td>
<td>Transparency Report</td>
</tr>
<tr>
<td>&gt;$1M</td>
<td>NA</td>
<td>ITB/RFP</td>
<td>Alliance - One (1)</td>
<td>Three (3)</td>
<td>One (1)</td>
<td>Yes 2</td>
<td>Transparency Report</td>
</tr>
</tbody>
</table>

1. **Quote/Proposal Notes**
   - Goods/Services ($15K-$50K): Departments may obtain quotes/proposals
   - Goods/Services ($>50K): Purchasing obtains quotes/proposals (Departments provide specifications/Statements of Work)
   - For GPO purchases, if only one (1) supplier exist in a category, document & proceed without further justification; otherwise, for purchases that are primarily services (SOW), obtain a minimum of three valid proposals (or two, if there are only two firms in the category) from contracted suppliers within a Certified GPO (Vizient/Alliance exemption)

2. **Board of Regent Approval Notes**
   - ITB / RFP / EAJ Threshold: $1M
     - Submit to Board of Regents (Consent Agenda)
     - Exceptions identified in Regents’ Rule 10501, Section 2.2
   - Certified GPO: $1M
     - Submit to the Office of Business Affairs (OBA) at UT System
     - BOR approval dependent on OBA review
     - Alliance submits their contracts for review ($3M)

3. **LBB/GAA Reporting Notes**

   **VALUE**
   - **>$50,000**
     - All Contract Types
     - Within 30 days of
     - GAA, Article IX §7.04, TGC §322.020
   - Requires solicitation and contract documents*
   - **>$1 MILLION**
     - Non-competitive/Sole Source
     - Within 15 days of award
     - GAA, Article IX §7.11
     - Requires attestation letter, solicitation and contract documents
   - **>$10 MILLION**
     - All Contract Types
     - Within 15 days of award
     - GAA, Article IX §7.11
     - Requires attestation letter, solicitation and contract documents

*See TGC §322.020 (f) for exemptions

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