Adding Dependents To My UT Benefits

Log in to My UT Benefits

Click Dependents in the Left Navigation



Then click Add Dependent



Complete the dependent information and Save when done.

Once you have a dependent added, you'll need to submit EOE to verify the dependent's eligibility. Examples of required documentation for EOE can be found <u>here</u>.

To verify your dependent, you can go back to the home screen on My UT Benefits and click on the **Document Center** tab.



Add Document



In the pop up, Choose File

Adding New Document

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Please complete the information below.



Complete the form, then Save

Adding New Document	×
Please complete the information below.	
Browse for File* ၇	_
File Chosen	
EOE documentation example.docx	
Hover over the (?) above to view accepted file types.	
Document name*	
birth cert	
Category*	
Birth Certificate	•
Date	
05/08/2020	
Description	
Save Cancel	