Welcome to the
2022 UT Systemwide Goods and Services
HUB Procurement Opportunity Webinar

Moderator: Hopeton Hay, Executive Director, UT System HUB Office
<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 a.m. - 9:05 a.m.</td>
<td>Overview – UT System HUB Office (Moderator: Hopeton Hay)</td>
</tr>
<tr>
<td>9:05 a.m. - 9:20 a.m.</td>
<td>Welcome - UT System Chancellor James B. Milliken</td>
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<tr>
<td>9:20 a.m. – 9:55 a.m.</td>
<td><strong>UT System Administration</strong></td>
</tr>
<tr>
<td>9:20 a.m. - 9:30 a.m.</td>
<td><em>UT System Administration, UT Supply Chain Alliance</em></td>
</tr>
<tr>
<td>9:30 a.m. - 9:40 a.m.</td>
<td>UT System Administration Contracts &amp; Procurement Presentation</td>
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<tr>
<td>9:40 a.m. - 9:55 a.m.</td>
<td>Supply Chain Alliance Presentation</td>
</tr>
<tr>
<td>9:55 a.m. – 10:00 a.m.</td>
<td>Break</td>
</tr>
<tr>
<td>10:00 a.m. – 10:55 a.m.</td>
<td><strong>UT Institutions West and the Valley</strong></td>
</tr>
<tr>
<td>10:00 a.m. – 10:05 a.m.</td>
<td><em>UTEP, UTPB &amp; UTRGV</em></td>
</tr>
<tr>
<td>10:05 a.m. – 10:15 a.m.</td>
<td>Moderator - Intro to Institutions</td>
</tr>
<tr>
<td>10:15 a.m. – 10:25 a.m.</td>
<td>UT El Paso Presentation</td>
</tr>
<tr>
<td>10:25 a.m. – 10:35 a.m.</td>
<td>UT Permian Basin Presentation</td>
</tr>
<tr>
<td>10:35 a.m. – 10:55 a.m.</td>
<td>UT Rio Grande Valley Presentation</td>
</tr>
<tr>
<td>10:55 a.m. – 11:00 a.m.</td>
<td>Break</td>
</tr>
<tr>
<td>11:00 a.m. – 11:55 a.m.</td>
<td><strong>UT Institutions Central</strong></td>
</tr>
<tr>
<td>11:00 a.m. – 11:05 a.m.</td>
<td><em>UT Austin, UTSA &amp; UT Health-San Antonio</em></td>
</tr>
<tr>
<td>11:05 a.m. – 11:15 a.m.</td>
<td>Moderator - Intro to Institutions</td>
</tr>
<tr>
<td>11:15 a.m. – 11:25 a.m.</td>
<td>UT Austin Presentation</td>
</tr>
<tr>
<td>11:25 a.m. – 11:35 a.m.</td>
<td>UT San Antonio Presentation</td>
</tr>
<tr>
<td>11:35 a.m. – 11:55 p.m.</td>
<td>UT Health San Antonio Presentation</td>
</tr>
<tr>
<td>11:55 p.m. – 1:00 p.m.</td>
<td>Lunch Break</td>
</tr>
<tr>
<td>Time</td>
<td>UT Institutions South</td>
</tr>
<tr>
<td>-----------------</td>
<td>-----------------------------------------------------------</td>
</tr>
<tr>
<td>1:00 p.m. – 1:55 p.m.</td>
<td>UTMB, MDACC &amp; UT Health-Houston</td>
</tr>
<tr>
<td>1:00 p.m. – 1:05 p.m.</td>
<td>Moderator - Intro to Institutions</td>
</tr>
<tr>
<td>1:05 p.m. – 1:15 p.m.</td>
<td>UT Medical Branch Presentation</td>
</tr>
<tr>
<td>1:15 p.m. – 1:25 p.m.</td>
<td>UT MD Anderson Presentation</td>
</tr>
<tr>
<td>1:25 p.m. – 1:35 p.m.</td>
<td>UT Health - Houston Presentation</td>
</tr>
<tr>
<td>1:35 p.m. – 1:55 p.m.</td>
<td>Panel discussion/ Q&amp;A - UTMB, MDACC &amp; UT Health - Houston</td>
</tr>
<tr>
<td>1:55 p.m. – 2:00 p.m.</td>
<td>Break</td>
</tr>
<tr>
<td>2:00 p.m. – 3:25 p.m.</td>
<td></td>
</tr>
<tr>
<td>2:00 p.m. – 2:05 p.m.</td>
<td></td>
</tr>
<tr>
<td>2:05 p.m. – 2:15 p.m.</td>
<td></td>
</tr>
<tr>
<td>2:15 p.m. – 2:25 p.m.</td>
<td></td>
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<tr>
<td>2:25 p.m. – 2:35 p.m.</td>
<td></td>
</tr>
<tr>
<td>2:35 p.m. – 2:45 p.m.</td>
<td></td>
</tr>
<tr>
<td>2:45 p.m. – 3:15 p.m.</td>
<td></td>
</tr>
<tr>
<td>3:15 p.m. – 3:30 p.m.</td>
<td>Closing Remarks</td>
</tr>
</tbody>
</table>
UT System Chancellor
James B. Milliken

UT System Commitment to the HUB Program
THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION

Office of Contracts and Procurement
Things you should know:

- The University of Texas System Administration (UT System) is different than the other UT Institutions. For example, University of Texas at Austin is an institution of higher education; UT System is an administrative entity.

- While UT System is the administrative body for all University of Texas institutions, each educational or health institution has their own Contracts and Procurement Department.

- All University of Texas institutions have the same purchasing guidelines as mandated by the State of Texas and the Board of Regents of the University of Texas System. (ex. bid requirements, HUB requirements, etc.)
BY REGISTERING WITH THE STATE OF TEXAS THROUGH THE COMPTROLLER’S WEBSITE:

https://comptroller.texas.gov/purchasing/vendor/registration/

YOUR COMPANY BECOMES VISIBLE TO ALL STATE AGENCIES VIA THE CMBL:

https://mycpa.cpa.state.tx.us/tpasscmblsearch/
STATEWIDE OPPORTUNITIES RESIDE ON THE ELECTRONIC STATE BUSINESS DAILY (ESBD)

http://www.txsmartbuy.com/esbd
Bonfire Strategic Sourcing Software is a company of choice UT System uses to post all UT System formal solicitations, including RFQs, ITBs and RFPs.

All current UT System opportunities are found here: [https://utsystem.bonfirehub.com/portal/?tab=openOpportunities](https://utsystem.bonfirehub.com/portal/?tab=openOpportunities)

The following value thresholds govern the purchase of goods and services:

<table>
<thead>
<tr>
<th>Dollar Range</th>
<th>Solicitation Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 – $14,999.99</td>
<td>Competitive quotations are encouraged, but not required. Departments can solicit quotations from suppliers</td>
</tr>
<tr>
<td>$15,000 – $50,000</td>
<td>A minimum of three (3) quotations are required. Quotations must be received in writing (mail, email, fax). A good-faith effort must be made to include at least one (1) quote each from a minority-owned or woman-owned business. Departments can solicit quotations in most situations (some exceptions exist for State contracts and Group Purchasing Organization contracts). An Exclusive Acquisition Justification (EAJ) may be used in situations where the good or service may be proprietary or only one (1) supplier is capable of meeting the requirement.</td>
</tr>
<tr>
<td>$50,000.01 –</td>
<td>Consult with Office of Contracts and Procurement to determine the most appropriate procurement method. A formal solicitation process may be required. Other procurement methods include the use of existing State contracts, Group Purchasing contracts or local contract. An Exclusive Acquisition Justification may be used in situations where the good or service may be proprietary or only one supplier is capable of meeting the requirement.</td>
</tr>
</tbody>
</table>
Find out more

To find out more about doing business with UT System Administration, please contact:

*UT System Administration*
*Office of Contracts and Procurement*
*(512)579-5143*
[https://www.utsystem.edu/offices/contracts-and-procurement](https://www.utsystem.edu/offices/contracts-and-procurement)

*UT System Administration*
*Office of HUB Programs*
*(512)499-4530*
[https://www.utsystem.edu/offices/historically-underutilized-business/hub-program](https://www.utsystem.edu/offices/historically-underutilized-business/hub-program)
UT System Administration

Office of University Lands
About **University Lands & The PUF Lands**

University Lands (UL) manages the surface and mineral interests of 2.1 million acres of land across nineteen counties in West Texas for the benefit of the Permanent University Fund (PUF) and the Available University Fund (AUF).

- **20,000** Wells drilled to-date
- **9,000** Wells currently producing
- **250+** Operators
- **>25,000** Identified locations
- **2,000** Leases
- **2 Billion BOE** Net Reserves
- **250,000 BOE** Gross Daily Production
- **60%** Oil Production
- **20%** Avg. Mineral Royalty

**History of land dates back to 1838; first oil discovery in 1923**

**SURFACE ACTIVITY**

- Pipelines and wind and solar
- Commercial

Primary revenue driver is mineral royalty revenue.
Goods & Services used by University Lands

• Utilities
• Cleaning services
• Building maintenance services
  • Groundkeeper
  • Security System
  • Building Repairs
• Network software and hardware
• Computer software and hardware
• Office furniture
• Office & Breakroom supplies
• Professional Memberships & Licenses

• Employee training & continuing education
• Aerial survey services
• Oil & Gas services
  • Accounting software
  • O&G pricing indices
  • O&G reserves estimation
  • Legal services
• Safety equipment
• Vehicles and maintenance
• PUF Lands maintenance and repair services
For further UT System Admin Questions:

• **Please Contact:**

  Kyle Hayes  
  HUB Coordinator  
  [khayes@utsystem.edu](mailto:khayes@utsystem.edu)  
  (512) 322-3745

  Louisa Ball  
  Sr. Purchasing Agent, University Lands  
  HUB Associate  
  [lball@utsystem.edu](mailto:lball@utsystem.edu)  
  (432) 686-4724
Our Commitment to Value

An internal UT System cooperative modeled after a Group Purchasing Organization (GPO)**

- **Members and Affiliates:** comprised of healthcare and higher education institutions across the State of Texas
- **Governance:** overseen by the fourteen UT System institutions
- **Operational Group:** the day-to-day operations of the Alliance are managed by the Strategic Services Group (SSG)
- **Focus:** to improve customer satisfaction, reduce cost, and create value through collaborative efforts and the adoption of best practices
- **Value:** a commitment to our suppliers and the suppliers’ commitment to our customers
The Alliance leverages the collective size and strength of UT System institutions in order to facilitate group purchases that yield better pricing and service levels than any institution could achieve on its own.
The Alliance also leverages our relationships with our Affiliate institutions; other healthcare and academic organizations across Texas.
Fiscal Year 2022 Workplan

- Category Management
- New partnership with Vizient (National Healthcare GPO)
- Identify and cultivate HUB relationships
- Maximize opportunities with Affiliate institutions
- Intelligent Automation Services Group
Category Management In Action

Single point of contact
Enhanced insight
Contract Value Metrics
Collaboration
## UT System Supply Chain Alliance Contact List

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Area of Responsibility</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Bradford</td>
<td>Executive Director <em>ad interim</em></td>
<td>GPO Management / Laboratory Distribution</td>
<td>(713) 745-8348</td>
<td><a href="mailto:cmbradford1@mdanderson.org">cmbradford1@mdanderson.org</a></td>
</tr>
<tr>
<td>Kevin Scott</td>
<td>Contract Manager</td>
<td>Travel / Affiliate Program / HUB Program</td>
<td>(713) 563-1311</td>
<td><a href="mailto:kdscott11@mdanderson.org">kdscott11@mdanderson.org</a></td>
</tr>
<tr>
<td>Carletha Hughes</td>
<td>Contract Manager</td>
<td>Facilities / Research</td>
<td>(832) 750-5816</td>
<td><a href="mailto:cdhughes@mdanderson.org">cdhughes@mdanderson.org</a></td>
</tr>
<tr>
<td>Renee Carpenter</td>
<td>Contract Manager</td>
<td>Administrative / Information Technology</td>
<td>(713) 794-3698</td>
<td><a href="mailto:rscarpenter@mdanderson.org">rscarpenter@mdanderson.org</a></td>
</tr>
<tr>
<td>Kimberly Savage</td>
<td>Contract Manager</td>
<td>GPO Management / Clinical</td>
<td>(713) 792-2201</td>
<td><a href="mailto:kdsavage@mdanderson.org">kdsavage@mdanderson.org</a></td>
</tr>
<tr>
<td>Aaron Spedden</td>
<td>Sourcing Analyst</td>
<td>Data Analytics</td>
<td>(713) 794-5233</td>
<td><a href="mailto:amspedden@mdanderson.org">amspedden@mdanderson.org</a></td>
</tr>
<tr>
<td>Lucretia Allen</td>
<td>Procurement Coordinator</td>
<td>Administrative Support</td>
<td>(832) 750-5823</td>
<td><a href="mailto:lwallen@mdanderson.org">lwallen@mdanderson.org</a></td>
</tr>
<tr>
<td>Cynthia Booker</td>
<td>HUB Coordinator</td>
<td>HUB Program</td>
<td>(512) 322-3779</td>
<td><a href="mailto:cbooker@utsystem.edu">cbooker@utsystem.edu</a></td>
</tr>
</tbody>
</table>
Panel Discussion/ Q&A Session

UT System Administration:

Susanna Olivarez  UT System Administration
Ben Kalenak      UT System Administration
Louisa Ball      UT Lands
Kevin Scott      UT System Supply Chain Alliance
*Break*

**Coming up:**
UT El Paso
UT Permian Basin
UT Rio Grande Valley
The University of Texas at El Paso
The University of Texas at El Paso

Agenda

• Introductions
• Purchasing Thresholds
• How to Submit a Bid (Formal)
• Upcoming Opportunities
• Who to Contact for More Information
Introductions

• Dr. Diane De N. Hoyos – Associate Vice President, Purchasing & General Services

• Benjamin Alvarez – Director, Purchasing & General Services & HUB Coordinator
About The University of Texas at El Paso

- A University of Texas System Institution
- Established 1914
- An R1 Institution
- 74 Undergraduate Programs
- 71 Master’s Programs
- 23 Doctoral Degree Programs
- 24,879 Student Enrollment
- 83% Hispanic student population
- 49% are first in their families to attend college
- 137% increase in number of degrees awarded annually from 2001 to 2019
- $106 Million+ in annual research expenditures
The University of Texas at El Paso

Purchasing Thresholds

<table>
<thead>
<tr>
<th>Amount</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,000 to &lt; $15,000</td>
<td>Single Quote</td>
</tr>
<tr>
<td>$15,000 to $50,000</td>
<td>Multiple Quotes</td>
</tr>
<tr>
<td>&gt;$50,000</td>
<td>Formal Bid or Established Agreements</td>
</tr>
</tbody>
</table>
The University of Texas at El Paso

Purchasing Thresholds – Quote Requirements

• $15,000 to $50,000
  • Multiple quotes required
  • Evaluated and recommended for award
  • Approved by department head(s)
  • Purchasing reviews and processes award
The University of Texas at El Paso

How to Submit a Bid (Formal)

• Miner Mall Sourcing Manager (online bid system) located at https://adminapps.utep.edu/sourcing/

• Projects posted on Miner Mall Sourcing Manager are also posted on the ESBD (Electronic Business Daily)
The University of Texas at El Paso

Upcoming Opportunities

• Division 1 Basketball Court – Floor Replacement
  • Estimated Value: $190,000

• Employee Assistance Program Services
  • Estimated Value: $200,000; 5 year period

• Climate Survey
  • Estimated Value: $50,000 - $80,000
The University of Texas at El Paso

Who to Contact for More Information

Benjamin Alvarez
UTEP HUB Coordinator
baalvarez@utep.edu
The University of Texas Permian Basin
The University of Texas Permian Basin

4901 E. University Blvd.
Odessa, TX 79762
Utpb.edu
About US – University of Texas Permian Basin

• Founded: 1969
• Campus Locations: Odessa and Midland, Texas
• Mascot: Falcon
• #2 - Best Four-Year Colleges (Schools.com, 2017)
• Highlights:
  • Wagner Nöel Performing Arts Center
  • J. Conrad Dunagan Library
  • John Ben Shepperd Public Leadership Institute and Presidential Archives
  • Stonehenge replica (on campus)
  • 3-mile walking/jogging park around Odessa campus
  • Childhood home to President George W. Bush displayed
  • Largest heated outdoor pool in West Texas
Upcoming UTPB Projects

- Replace engraved pavers at Wagner Noel Performing Arts Center
- Extensive grading and concrete flatwork in the Quad
- Construction of a new Music Department Annex Building
- Relocating large pieces of Limestone (Stonehenge size) from a location off campus onto various sites around campus
- Minor modifications to the Simulation Lab (Mesa Building 3rd floor)
Morgan Eaton  
Assistant Director  

Pamela Jenkins  
Construction Buyer  

Elsa Montalvo  
HUB Coordinator  
Director of Purchasing
History

- The University of Texas Rio Grande Valley was established on 9/1/2015.
- Created by the Texas Legislature in 2013 to include a School of Medicine.
- Brings together the resources and assets of legacy institutions:
  - The University of Texas-Pan American
  - University of Texas at Brownsville
- 6 campuses that stretch across 4 counties and 115 miles
buyers by commodities

Jerry Escobedo
- Insurance
- Professional Services
- Heavy Equipment
- Fuels and Lubricants
- Hardware and Materials
- Purchase/Rental of Motor Vehicles
- Building Constructions & Engineering Services
- Land and Ground Improvements

Marilu Reyes
- Furniture (General)
- Information Technology
- Computers
- Network Cable and Equipments
- Audio Visual Equipment
- Telecommunications Equipment
- Software/Licenses
- Wireless Communication Devices

Donna Rodriguez
- Scientific/Medical Equipment & Supplies
- Printing (magazines, newspapers, etc.)
- Promotional Products
- Books and Subscriptions
- Musical Instruments

Jesus Zerpa
- Software Agreements
- Guest Lecturer Contracts
- Information Technology
- Furniture (general)
- Transportations Services and Maintenance
- Educational Training

Ayla Ortiz
- Copiers and Multifunction Devices
- Relocation
Where Do I Find Bids?

- UTRGV posts all bids on an electronic bid portal hosted by Bonfire
- Bids can be viewed at https://utrgv.bonfirehub.com/
## Upcoming Opportunities

<table>
<thead>
<tr>
<th>April</th>
<th>May</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Roof Project</td>
<td>• Miscellaneous Building Envelope Design, Review and Consulting Services</td>
<td>• UTRGV Surveying Services</td>
</tr>
<tr>
<td>• Architectural and MEP Services</td>
<td>• Elevator Maintenance and Service</td>
<td>• Lawn Services</td>
</tr>
<tr>
<td>• Civil Engineering Services</td>
<td>• Athletic Multi-Media</td>
<td></td>
</tr>
<tr>
<td>• Patient Health Care Financing Service</td>
<td>• Uninsured Patient Population</td>
<td></td>
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</tbody>
</table>
Questions/Resources

www.utrgv.edu/procurement
bonfirehub.utrgv.com
esbd.cpa.state.tx.us

Procurement Office
purch@utrgv.edu
956-665-2161
Panel Discussion/ Q&A Session

UT Institutions West and the Valley Panel:

Dr. Diane N. De Hoyos  UT El Paso
Ben Alvarez            UT El Paso
Elsa Montalvo          UT Permian Basin
Pamela Jenkins         UT Permian Basin
Alex Valdez            UT Rio Grande Valley
Jerry Escobedo          UT Rio Grande Valley
Marilu Reyes           UT Rio Grande Valley
*Break*

Coming up:
UT Austin
UT San Antonio
UT Health – San Antonio
UT AUSTIN HUB/SB PROGRAM

WORKING WITH US MEANS BUSINESS

ROGELIO E. ANASAGASTI
Assistant Vice President, Procurement and Payment Services

Tiffany Dockery Gibson
Director, Historically Underutilized Business/Small Business Program
Facts and Figures

Campus
• 51,000 Students
• 24,000 Faculty & Staff
• 18 Colleges and Schools
• 431 Acres on Main Campus
• 14 Libraries
• 7 Museums

Economic Activity
• > $3.5 Billion Annual Business Operation Budget (FY22)
• 84 Companies created by UT Entrepreneurs, 60 in Texas (past 10 years)
• $167 million in licensing revenue (past 10 years)
• 1201 US and International Patents (past 10 years)

HUB Utilization (FY21)
• 8th in Total Expenditures ($575,324,007.48)
• $100,243,730 (17.43%) awarded to HUB vendors (FY21)
• 77.46% ($27,902,351.81) HUB utilization through UT Market (FY21)
• Over $1,109,964 in direct awards to HUB suppliers (FY21)
# Purchasing Thresholds

<table>
<thead>
<tr>
<th>Contract Value PO Amount</th>
<th>&lt;$15K</th>
<th>$15K – $50K</th>
<th>$50K – $5M</th>
<th>&gt;$5M</th>
</tr>
</thead>
<tbody>
<tr>
<td>Informal Bid</td>
<td>N/A</td>
<td>3* Quotes Required</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Formal Bid (ITB/RFP)</td>
<td>N/A</td>
<td>N/A</td>
<td>Contact PPS to determine procurement method</td>
<td>Contact PPS to determine procurement method</td>
</tr>
<tr>
<td>GPO Contract (Alliance/Vizient)</td>
<td>1 Quote Required</td>
<td>1 Quote Required</td>
<td>1 Quote Required</td>
<td>Alliance: 1 Quote Required, Vizient: UP TO threshold1: 1 Quote Required ABOVE threshold1,2: 3 Quotes Required</td>
</tr>
<tr>
<td>GPO / State Contract</td>
<td>1 Quote Required</td>
<td>3* Quotes Required</td>
<td>3* Quotes Required</td>
<td>3* Quotes Required</td>
</tr>
<tr>
<td>Exclusive Acquisition Justification (EAJ)</td>
<td>N/A</td>
<td>1 Quote Required</td>
<td>1 Quote Required</td>
<td>1 Quote Required</td>
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<tr>
<td>BOR Approval Requirement</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>YES2</td>
</tr>
</tbody>
</table>
Contracting Requirements

- Quotes must be valid for a minimum of 30 days
- Approved purchase orders (POs) or business contracts (agreements) must be issued prior to shipment of product or commencement of service
- Pricing should indicate any applicable shipping charges
- All agreements must be signed by someone who has delegated authority
- All agreements must be fully executed by all parties to the agreement
How to Submit A Bid

- Formal Bid opportunities are posted via Bonfire.

- First-time users of Bonfire will be required to register with Bonfire to receive email notices of future solicitations or participate in bid opportunities.

- Potential respondents are responsible for monitoring the solicitation documents for any updates.

https://utexas.bonfirehub.com/portal/?tab=openOpportunities
Contact Info

CERTIFIED
Get with the State of Texas

https://texashub.gob2g.com/

MONITOR
current bid listings
https://purchasing.utexas.edu/resources/formal-bid-opportunities

INTRODUCE your business
https://hubsb.utexas.edu/vendor-portal
Procurement and Payment Services (PPS)

PPS Purpose
Serve UT Austin as a trusted partner while providing integrated procure to payment support.

PPS Vision
Deliver value through innovative solutions that meet the organization’s needs in a streamlined and compliance way.

PPS Mission
Provide training, ongoing support and development to colleges, schools, units and researchers to strategically address sourcing, contracting, revenue generating opportunities and payment needs, while safeguarding for the highest-level of qualified and diverse supplier performance.

It is our mission to perform these functions within a continuous improvement framework that will result in lower cost and reduced risk, while improving quality through reduced processing time and adoption of innovative practices and technology.

1616 Guadalupe St., Ste. 3.302
Austin, TX 78701
procurement.utexas.edu | purchasing@austin.utexas.edu
DOING BUSINESS WITH UTSA!
E-Procurement Notice

As of April 20, 2020 The University of Texas at San Antonio no longer accepts paper hard copy bid, rfp, or rfq responses. All responses must be submitted through the UTSA RowdyExchange Sourcing Portal. Responses submitted by any other means may be disqualified at UTSA’s sole discretion.

Online Access to Procurement Doc.

Solicitation documents can be viewed online on UTSA Purchasing website under New Bids/RFP tab. All solicitations, including previously awarded solicitations can be viewed by clicking the appropriate tab under the Business Opportunities section below and selecting a specific event title. Current bids are listed in the “Open for Bid” tab.

Registration to submit a Bid/RFP

Successful registration on the UTSA RowdyExchange Sourcing Portal must be completed in order to submit a response to the solicitation. Vendor Registration can be completed on UTSA Purchasing website under New Bids/RFP tab.

Registration Assistance

For vendor registration assistance, email sourcing@utsa.edu or call 210-458-4060.

Current Contracting Opportunities

Current bidding opportunities can be viewed online on UTSA Purchasing website under New Bids/RFP tab.
Future Opp.  

Business Process Consulting Services  

Furniture  

Athletic Insurance  

Bike Kiosks  

Transportation Services
Future Opp.

Graphic Design Services

American Sign Language (ASL) Interpreter Services

Leadership Development Services

Custom Mobile Training Vehicle

Furnish & Install Clinical Observation System
UTSA SUBCONTRACTING OPPORTUNITY CONTACTS

Subcontracting opportunities with current contracted JOC Contractors

Pounds Group (Sullivan Contractors)
Shayne Henricksen
Shayne@SCS-TX.COM
Cell 830.557.3882 | Office 830.372.3812

Waterman Construction
Andrew Waterman, LEED AP
andrew@watermangc.com
Office (210)762-5600

Noble Texas Builders
Nicholas Perez
Noble's HUB Program Manager
www.nobletx.net/partners/
The Purchasing Department and the Historically Underutilized Business (HUB) Program operate as a unified division under the Office of Financial Affairs. Purchasing and HUB work closely with UTSA customers, other universities and the public to support research and educational missions of the university and provide suppliers general assistance related to working with UTSA.
2022 UT Systemwide Goods & Services HUB Procurement Opportunity Webinar
Tuesday April 19th, 2022

CONTACT US

One UTSA Circle Dr. San Antonio Tx 78249

bruce.williams@utsa.edu
210-458-6491
@HUBUTSA
HELI O!

HUB PROGRAM

Rebecca A. Mendez
Assistant HUB Coordinator
PURCHASING & HUB PROGRAM

Eric R. Walls
Senior Director of Supply Chain Management
& HUB Coordinator
UT Health SA – Who We Are

• Established 1959, doors opened 1968
• Total Graduates: 39,700
• FY22 Annual Operating Budget: $1.08 billion
• Student Enrollment: 3,466 + 995 Residents and post-graduates
• Total Faculty: 1,832 / Total Workforce: 7,099
• Supports 2 million patient visits each year through 800 providers in 100 medical specialties and subspecialties
• Chief catalyst for $42.4B health care & bioscience industry in San Antonio
UT Health SA – Opportunities

Bonfire
Procurement Portal

- Register @ uthscsa.bonfirehub.com to view opportunities and to submit responses

- New Vendor Registration is free and is required in order to submit bid proposal responses

- Competitive bid opportunities are listed under the Open Public Opportunities tab
## Procurement Portal

**UT Health San Antonio**

### Log in

<table>
<thead>
<tr>
<th>Status</th>
<th>Ref. #</th>
<th>Project</th>
<th>Close Date</th>
<th>Days Left</th>
<th>Action</th>
</tr>
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<tbody>
<tr>
<td>OPEN</td>
<td>RFP 745-22-P35</td>
<td>Dental School Roof Replacement and Related Work</td>
<td>Apr 20th 2022, 3:00 PM CDT</td>
<td>9</td>
<td>View Opportunity</td>
</tr>
<tr>
<td>OPEN</td>
<td>RFP 745-22-P32</td>
<td>SABCS Design &amp; Logistical Support</td>
<td>Apr 20th 2022, 3:00 PM CDT</td>
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<tr>
<td>OPEN</td>
<td>RFP 745-22-P15</td>
<td>Digital Health Library</td>
<td>Apr 25th 2022, 3:00 PM CDT</td>
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<tr>
<td>OPEN</td>
<td>RFP 745-22-P03</td>
<td>After Hours Answering Service</td>
<td>Apr 27th 2022, 3:00 PM CDT</td>
<td>16</td>
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<tr>
<td>OPEN</td>
<td>RFP 745-22-P21</td>
<td>OMS Revenue Cycle Services</td>
<td>Apr 29th 2022, 3:00 PM CDT</td>
<td>18</td>
<td>View Opportunity</td>
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</tbody>
</table>

**Technical Support**  |  **Portal Security**  |  **Terms of Service**  |  **Privacy Policy**

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### 2022 UT Systemwide Goods & Services HUB Procurement Opportunity Webinar

**Tuesday April 19th, 2022**
UT Health SA – Purchasing Thresholds

- **Under $15,000**
  - Non-Competitive: Departments/buyers make non-restricted purchases directly from supplier on a ProCard or a PO

- **$15,000.01 - $49,999.99**
  - Request for Quotes: Minimum 3 quotes with at least 1 quote from a minority owned, woman-owned or service-disabled veteran-owned business (HUB)

- **$50,000.01 and Over**
  - Request for Bids/Request for Proposals
  - Bids over $100,000 require a HUB Subcontracting Plan (HSP)
Multispecialty and Research Hospital

Eight-story, 144-bed hospital to offer specialty care in cancer, orthopedics, urology, and thoracic & bariatric surgery

- Completion: Fall of 2024
- Cost: +$400 million
- Gross square feet: 450,000
- Architect: EYP & Alamo
- Contractor: J T Vaughn
Mays Cancer Center Renovations

Multi-floor renovation and code compliance improvement project for Mays Cancer Center

- Completion: August 2023
- Cost: $28 million
- Gross square feet: 80,000
- Architect: Muñoz
- Contractor: J T Vaughn
Outpatient Medical Building

Five story outpatient facility with offered services including ambulatory surgery, and convenient imaging services including MRI, CT scan and ultrasound. The center will also provide the latest diagnostic pathology laboratory tests.

- Completion: February 2024
- Cost: $55 million
- Gross square feet: 108,000
- Architect: Alamo
- Contractor: Bartlett Cocke
Central Energy Plant North Campus & Vivarium Expansion

Currently in Definitions Phase

- Plant Completion: July 2024
- Vivarium Expansion Completion: Spring 2024
- Plant Cost: +$40 million
- Vavarium Cost: $10 million
- Plant gross square feet: 20,000
- Vavarium gross square feet: 7,000
- Architect: TBA
- Contractor: TBA
Brain Health Clinical Building & Parking Garage
Currently in Definitions Phase

Brain Health Building/Parking Garage

- Clinic Bldg Completion: February 2025
- Garage Completion: January 2024
- Clinic Bldg Cost: $60 million
- Garage Cost: $20 million
- Clinic Bldg gross square feet: 69,000
- Garage gross square feet: 189,000
- Architect: TBA
- Contractor: TBA
San Antonio State Hospital
New state hospital to be associated with UT Health SA

- Completion: September 2023
- Cost: $356 million
- Gross square feet: 475,000
- Architect: HKS
- Contractor: J T Vaughn
UT Health SA – Clinical/Lab

In continuous need of:
• Rx-Core Vaccines
• IV Therapy Products
• Surgical Instruments
• Needles & Syringes
• Patient Assessment Monitoring
• Nitrile and other Gloves
• Surgical Gowns & Instruments
• Band-Aids

Contact:
Daniel Gonzalez
Procurement Manager
gonzalezd3@uthscsa.edu or 210.562.6205

• Medical Equipment
• Diagnostic Disposables
• Exam & Patient Room Furnishings
• Exam Tables
• Sterilization Products
• Syringes
• 3M & Surgical Masks
• Germicide Wipes
• Other PPE
UT Health SA – Technology & Services

Common IT Needs:
• Microsoft Surface & Various Tablets
• Laptops (Lenovo)
• Servers/Routers/Wireless Access Points
• Fitbits & Similar Health Tracking Devices
• Monitors & Printers
• Cables, Hard Drives, WebCams, Microphones, All Types of Peripherals

Contact:
Tracy Haven-Wallace
Procurement Manager
havenwallace@uthscsa.edu or 210.562.6319
UT Health SA – Facility Maintenance

Common FM Needs:
• Plumbing Supplies
• Insulation
• Filters
• Drywall

• Lumber
• Paint
• Hardware
• Housekeeping Supplies
• Floor Cleaning Supplies

• RFP Opportunity: Dental School Roof Replacement and Related Work

Contact:
Andrea Parks-Stahl
Procurement Manager
parksa3@uthscsa.edu or 210.567.2901
UT Health SA – RFP Opportunities

- SABCS Design & Logistical Support
- Digital Health Library
- After-Hours Answering Service
- OMS Revenue Cycle Services
- Privacy Monitoring
- Enterprise Customer Relations Management Software
- Interpreter & Translation Services
- One-Way (Virtual) Interviews

Contact:
Christopher Januszewski
Strategic Sourcing Specialist
januszewski@uthscsa.edu or 210.450.3714

Contact:
Lane Brinson
Strategic Sourcing Specialist
brinsonc@uthscsa.edu or 210.562.6211
UT Health SA – Purchasing Contacts

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Christopher Januszewski  
Strategic Sourcing Specialist  
januszewski@uthscsa.edu  
210.450.3714

**Technology & Services**
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havenwallace@uthscsa.edu  
210.562.6319

**Facilities Management**
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Procurement Manager  
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210.567.2901  
Lane Brinson  
Strategic Sourcing Specialist  
brinsonc@uthscsa.edu  
210.562.6211

RFP Opportunities
Eric R. Walls, Senior Director of Supply Chain Management & HUB Coordinator

Rebecca A. Mendez, Assistant HUB Coordinator

210.562.6300

MendezR2@uthscsa.edu

hub.uthealthsa.org

twitter.com/uthealthsahub

Procurement Portal for BID OPPORTUNITIES: uthscsa.bonfirehub.com
Panel Discussion/ Q&A Session

UT Institutions Central Panel:

- Tiffany Dockery Gibson, UT Austin
- Rogelio Anasagasti, UT Austin
- Bruce Williams, UT San Antonio
- Eric Walls, UT Health San Antonio
- Rebecca Mendez, UT Health San Antonio
*Lunch Break*

**Coming up:**
- UT Medical Branch
- UT MD Anderson
- UT Health - Houston
University of Texas Medical Branch Galveston

UT System-Wide HUB Goods and Services Outreach Event

Date: April 19, 2022

Karen L. Gross, HUB Coordinator
UTMB History and Facts

UTMB Health System Fast Facts (FY2021)
- IBM Watson Health Top 100 Hospitals, 2020—ranked in top 15 nationwide among major teaching hospitals
- 998 Bed Hospital System
- 1,721,117 outpatient encounters
- Delivered 6,183 new Texans
- Served 115,125 Emergency Department Patients
- Conducted 152,460 telemedicine encounters
- The only Level 1 Trauma Center in the region that is also a Level 1 burn center; provides care to 1.2 million people in a nine-county service area
- More than 90 clinics at 50 locations across Texas, from Conroe to McAllen
- One of nine hospitals in the nation to be selected by the U.S. Department of Health and Human Services as a regional treatment center for patients with Ebola or other highly infectious disease
UTMB Today

Schools of Medicine, Nursing, Health Professions, Graduate Biomedical Sciences, and Public & Population Health (recently approved)

- Over 13,000 employees statewide
- More than 3,900 students and 900 faculty
- Among largest, fastest growing academic health centers in the nation

Four campuses

- 85-acre Galveston Campus, 90 buildings
- 40-acre Angleton Danbury Campus, 6 buildings
- 65-acre League City Campus, two buildings with ongoing expansion
- Clear Lake Campus – formerly Bay Area Medical Center, Acquired 2018
Overview of Procurement

**Dollar thresholds:**
- Less than $15,000 – Call and place with emphasis on locating HUB firms
- $15,000 to $50,000 - Informal bids, DIR, GPO, EAJ (proprietary)
- $50,000 – Formal bids, DIR, GPO’s, EAJ (proprietary)
  - **{5M+ purchases require UT System Board of Regent Approval}**

**GPO – Group Purchasing Organization:**
- is an entity that is created to leverage the purchasing power of a group of businesses to obtain discounts from vendors based on the collective buying power of the GPO members
  - State agencies including higher education are required to make a good faith effort to locate Historically Underutilized Business firms whenever possible.
  - UTMB is committed to contract with HUB firms whenever possible.

UTMB does not maintain a vendor database for supplier selection. All suppliers must register on the State of Texas Centralized Master Bidders List (CMBL). The CMBL is managed by the Texas Comptroller of Public Accounts State-wide Procurement Department. To register, please visit their website at:

https://comptroller.texas.gov/purchasing/vendor/cmbl/
Upcoming Bid Opportunities

*Institutions of higher education are not required to post bids on the Electronic Business Daily (ESBD)*

To locate UTMB’s Bid Opportunities visit our website at:

https://www.utmb.edu/supplychain/purchasing/bidops.asp

Bids are submitted via e-mail to: Vendor.bids@utmb.edu – Never submit bids to UTMB unless there is a sourcing event posted to the above website.

*Note: Any emailed bid response over ten megabytes (10MB) in size will be rejected*

- Campus phone upgrade system
- Wireless locks products and services
- Medical & Hazardous Waste Personnel & Related Services
- Campus-wide pressure washing and window washing
- Performance of an ongoing review on all uninsured and underinsured accounts in search of Government Eligibility
- Medical Scribes
- Mobile Disinfecting Units (UV Robots)
- Environmental Services
- Exam gloves
- PET-CT for Radiology
Contact

Contact Karen Gross, UTMB’s HUB Coordinator, for instructions on UTMB’s HUB Program and for information related to UTMB’s procurements.

E-mail: klgross@utmb.edu

Phone: 409-266-1094

To locate UTMB’s Bid Opportunities visit our website at:
https://www.utmb.edu/supplychain/purchasing/bidops.asp
Presenter
Aileen M. Brown, Director
Sourcing and Contracts Management
Eliminate cancer in Texas, the nation and the world through outstanding programs that integrate patient care, research and prevention, and through education for undergraduate and graduate students, trainees, professionals, employees and the public.
## Purchasing Threshold, Informal/Formal Bids

<table>
<thead>
<tr>
<th>Requirement Amount</th>
<th>Informal Bid</th>
<th>Formal Bid</th>
<th>HUB Consideration</th>
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<tbody>
<tr>
<td>&lt;$15,000</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>$15,000 - $49,999</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
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<tr>
<td>$50,000-$99,999</td>
<td>No</td>
<td>Yes</td>
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<tr>
<td>$100,000-$2,499,999</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>$2,500,000-$5,000,000</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>&gt;$5,000,000</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

- **Informal Bids:** At least three bids of which one must be a certified HUB minority, one must be a certified HUB of any ownership, and one of any ownership or size.

- **Formal Bids:** Sourcing & Contract Management will post the RFP on the current bids website: [https://www4.mdanderson.org/procurement/bids/](https://www4.mdanderson.org/procurement/bids/)
  - A formal HUB Plan (Rider 104) is required from all bidders for procurements with an estimated value of $100,000

- Awarding an agreement following either an informal or a formal bid is based on “Best Value”.
“Best Value” Section 2155.074: Each state agency shall purchase goods and services that provide the best value for the state. The purchase price and whether the goods or services meet specifications are the most important considerations. Other considerations may include:

- The total long-term cost to the Institutions for acquisition such as training, installation and life cycle cost.
- Indicator of vendor performance based on previous history/relationship.
- Effect of the purchase on agency productivity.
- Quality and reliability of the goods and services.
- Delivery terms
- Other factors relevant to best value in context of the purchase.
By registering, the Supplier communicates their core products and capabilities.

MD Anderson’s on-line process:
Register at:  www.mdanderson.org/suppliers
E-mail address required for contact purposes and serves as unique login ID
Important to identify all commodities/services offered

FYI:
Informal Bids (< $50,000) - Buyers search the supplier portal
Formal Bids (> $50,000) – Suppliers are matched by commodity/service for sourcing events
Suppliers’ Tips for Success

- Review MD Anderson website frequently for bid opportunities
- Respond to posted bid opportunities
- Attend pre-submittal conferences
- Maintain your company website with current contact information & business description
- Maintain current certifications
Supply Chain Management Forecasts*
Spring 2022

*All forecasts are subject to change
## Forecasted Clinical Opportunities

<table>
<thead>
<tr>
<th>Title</th>
<th>Description</th>
<th>Estimated Value</th>
<th>Expected Post Date</th>
</tr>
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<tbody>
<tr>
<td><strong>Headlights</strong></td>
<td>Surgical headlight</td>
<td>TBD</td>
<td>May-22</td>
</tr>
<tr>
<td><strong>Neurosurgery</strong></td>
<td>Neurosurgery &amp; Spine Products</td>
<td>TBD</td>
<td>Apr-22</td>
</tr>
<tr>
<td><strong>Toxicology Services</strong></td>
<td>Laboratory Services for IACS</td>
<td>TBD</td>
<td>Jun-22</td>
</tr>
<tr>
<td><strong>Assay Development and High-throughput Screening (HTS)</strong></td>
<td>Laboratory Services for IACS</td>
<td>TBD</td>
<td>Jun-22</td>
</tr>
<tr>
<td><strong>In Vivo Services</strong></td>
<td>Laboratory Services for IACS</td>
<td>TBD</td>
<td>Jul-22</td>
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</table>
# Forecasted Non-Clinical Opportunities

<table>
<thead>
<tr>
<th>Title</th>
<th>Description</th>
<th>Estimated Value</th>
<th>Expected Post Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Eyewash &amp; Safety Showers</td>
<td>Campus-wide locations</td>
<td>$750K</td>
<td>June 2022</td>
</tr>
<tr>
<td>Arial Data Analysis</td>
<td>Drone applications</td>
<td>$75K</td>
<td>May 2022</td>
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<tr>
<td>Recycle Program</td>
<td>Campus-wide in scope</td>
<td>$5M</td>
<td>May 2022</td>
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<tr>
<td>Parking Garage Remodeling</td>
<td>Campus-wide Repairs and Remodeling</td>
<td>$3.3M</td>
<td>May 2022</td>
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## Forecasted Non-Clinical Opportunities

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</thead>
<tbody>
<tr>
<td>Asbestos &amp; Environmental Project Management</td>
<td>Construction Site Monitoring &amp; Reporting</td>
<td>$300K</td>
<td>April 2022</td>
</tr>
<tr>
<td>Fire &amp; Life Safety Equipment</td>
<td>Repair and Maintenance</td>
<td>$250K</td>
<td>June 2022</td>
</tr>
<tr>
<td>Digital Asset Management (DAM) Services</td>
<td>Outsourced Cloud Based DAM Services &amp; Implementation</td>
<td>$3M</td>
<td>April 2022</td>
</tr>
<tr>
<td>Institutional Website &amp; Call Center User Surveying Services</td>
<td>Outsourced Institutional Website &amp; Call Center User Surveying Services &amp; Implementation</td>
<td>$4.5M</td>
<td>April 2022</td>
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<tbody>
<tr>
<td>Roof Maintenance &amp; Repair</td>
<td>Roof Maintenance and Repair Services as required</td>
<td>$6.5M</td>
<td>June 2022</td>
</tr>
<tr>
<td>Artwork Provider</td>
<td>Artwork Provider and Artwork Provider Services</td>
<td>$4M</td>
<td>June/July 2022</td>
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<tr>
<td>Asbestos Project Management</td>
<td>Asbestos Project Management Services</td>
<td>$170K</td>
<td>June/July 2022</td>
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<tbody>
<tr>
<td>Courier Service</td>
<td>Institution-wide courier</td>
<td>$4M</td>
<td>Oct 2022</td>
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<tr>
<td>Campus Shuttle Service</td>
<td>Reduced Route Services with Expansion Capabilities</td>
<td>$1M</td>
<td>June 2022</td>
</tr>
<tr>
<td>Automated HVAC Diagnostic Service</td>
<td>HVAC Maintenance</td>
<td>$250K</td>
<td>April 2022</td>
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<tr>
<td>Mid Campus Parking Guidance System</td>
<td>Provisions Parking Guidance System Equipment, Maintenance and Services</td>
<td>$1M</td>
<td>Sep 2022</td>
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<tbody>
<tr>
<td>1MC Data Center</td>
<td>Construction Manager at Risk (CMR) Services to Renovate</td>
<td>$10M</td>
<td>May 2022</td>
</tr>
<tr>
<td>Guhn Road Data Center</td>
<td>CMR Services to Renovate</td>
<td>$10M</td>
<td>May 2022</td>
</tr>
<tr>
<td>Lutheran Facility Renewal</td>
<td>CMR Services to Renovate</td>
<td>$10M</td>
<td>May 2022</td>
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<tr>
<td>ACCC Reno (Acute Cancer Care Center)</td>
<td>CMR Services to Renovate</td>
<td>$10M</td>
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</thead>
<tbody>
<tr>
<td>ACCC CT &amp; X-Ray (Acute Cancer Care Center)</td>
<td>General Construction Services (GCS) Services to Renovate</td>
<td>$8M</td>
<td>May 2022</td>
</tr>
<tr>
<td>IDIQ - Building Envelope</td>
<td>Indefinite Delivery Indefinite Quantity (IDIQ) Services for Engineering</td>
<td>$10M</td>
<td>April 2022</td>
</tr>
<tr>
<td>2/3 Ambulatory Clinical Buildings Project</td>
<td>CMR Services to deliver greenspace building</td>
<td>TBD</td>
<td>May 2022</td>
</tr>
<tr>
<td>Renovate Diagnostic Imaging Area A - Main Bldg. - Floor 3</td>
<td>CMR Services to Renovate</td>
<td>$8M</td>
<td>May 2022</td>
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</tr>
</thead>
<tbody>
<tr>
<td>IDIQ TAB Services Large Capital Projects</td>
<td>IDIQ Services for Test Adjust and Balance for Capital Projects</td>
<td>$10M</td>
<td>May 2022</td>
</tr>
<tr>
<td>Northeast Center Project # 21-0612</td>
<td>Design Build (DB) Services go deliver facility</td>
<td>$20M</td>
<td>May 2022</td>
</tr>
<tr>
<td>Sugar Land HAL CIP Project # 22-2355</td>
<td>DB Services to deliver facility</td>
<td>$24M</td>
<td>April 2022</td>
</tr>
<tr>
<td>2/3 Ambulatory Clinical Buildings Project</td>
<td>Architect/Engineer (AE) Services to support CMR</td>
<td>TBD</td>
<td>May 2022</td>
</tr>
</tbody>
</table>
MD Anderson supports competitive procurement activities and bid processes that foster equal opportunity for qualified companies to provide products and services that meet our requirements.

Invitation to register with MD Anderson Cancer Center:
www.mdanderson.org/suppliers

For list of bid opportunities:
www.mdanderson.org/bids/

Certifications we accept:
State of Texas HUB and SBA Federal Small Business Certifications

State of Texas certification application:
https://www.comptroller.texas.gov/purchasing/vendor/hub/

To obtain Federal certification, go to:
www.sba.gov/contracting

For more information on our Program, location and hours of business, please visit us online at
www.mdanderson.org/hub
HUB & Federal Small Business Program

Contact us:

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Sr. HUB Coordinator:
Bhoward@MDAnderson.org

Visit our website:
www.mdanderson.org/HUB
MD Anderson is #1 in cancer care.
2022 UT Systemwide Goods & Services HUB Procurement Opportunity Webinar
Tuesday April 19th, 2022

Let’s talk!
2022 UT Systemwide Goods & Services HUB Procurement Opportunity Webinar
Tuesday April 19th, 2022
EXPLORE OUR SIX SCHOOLS

• Cizik School of Nursing
• McGovern Medical School
• MD Anderson UTHealth Graduate School
• School of Biomedical Informatics
• School of Dentistry
• School of Public Health
### PURCHASING THRESHOLDS

<table>
<thead>
<tr>
<th>Estimated Spend</th>
<th>Procurement Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt;$15,000</td>
<td>No competitive procurement required.</td>
</tr>
<tr>
<td>$15,000 to $50,000</td>
<td>Informal quotes via email from three or more potential vendors are required (End users may secure these quotes directly). Two (2) HUB quotes (if available) are required. Also, GPO, State Contract, Local Contract or Exclusive Acquisition Justification (EAJ) may be used.</td>
</tr>
<tr>
<td>&gt;$50,000</td>
<td>Formal RFP/ITB procurement directly or via another state agency or a GPO. The Institution’s purchasing office, not departmental staff, must take lead responsibility for conducting or overseeing the procurement, unless the procurement is led by the UT System Supply Chain Alliance. Local Contract or Exclusive Acquisition Justification (EAJ) may be used.</td>
</tr>
</tbody>
</table>

*NOTE: A large purchase may not be divided into small lot purchases to meet the contract value thresholds prescribed by this Section.*
CONTRACTING REQUIREMENTS

Contract Provisions:

- Administrative
- Financial
- Risk Allocation
- Scope of Work
- Contract term, termination and dispute resolution
- Work product and intellectual property ownership and rights
How does UTHealth post a bid?

- UTHealth is required to post all formal solicitations on the Procurement Services web site, [https://www.uth.edu/buy/bid-list.htm](https://www.uth.edu/buy/bid-list.htm).

- Sourcing Events are conducted via an electronic bid process. Coupa eSourcing is used to facilitate the entire Sourcing process from bid creation to evaluation and award.

- The posting within Coupa includes the bid document, scope of work, drawings, specs, sample agreement, HUB plan, etc.

- An email notification is also sent to potential proposers advising of the bid opportunity.

- All communication goes through the Buyer (or through HUB Manager for HUB questions).
### UPCOMING UTHEALTH OPPORTUNITIES

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Description</th>
<th>Anticipated Bid Date</th>
<th>ITB/RFP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Order Contracts</td>
<td>Public Works Construction Contract for Minor Construction, Repair, Rehabilitation, and Alteration.</td>
<td>April</td>
<td>RFP</td>
</tr>
<tr>
<td>TEPHI Digital Strategy</td>
<td>Digital Strategy/Social Media Management.</td>
<td>May</td>
<td>RFP</td>
</tr>
<tr>
<td>Audit Services - Delbert Endres (Revenue Cycle Mgmt)</td>
<td>3rd Party Vendor for Audit Coding Processes.</td>
<td>May</td>
<td>RFP</td>
</tr>
<tr>
<td>Onboarding Kits for HR</td>
<td>New Employee Onboarding Kits</td>
<td>June</td>
<td>RFP</td>
</tr>
</tbody>
</table>

Visit the Procurement Services Website for current bid opportunities: [https://www.uth.edu/buy/bid-list.htm](https://www.uth.edu/buy/bid-list.htm)

Suppliers can also register in the Coupa Supplier Portal to access an active bid: [https://supplier.coupahost.com/quotes/public_events?customer=uth_tmc](https://supplier.coupahost.com/quotes/public_events?customer=uth_tmc)
UTHEALTH SUPPLY CHAIN MANAGEMENT

CONTACT INFORMATION

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Shirlanda Fairley – Director Procurement
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Toya Owens-Shepard – Assistant Director Procurement
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Martha Amaya – Contracts Manager
Martha.G.Amaya@uth.tmc.edu

Keith Williams – HUB Manager
Keith.W.Williams@uth.tmc.edu
Panel Discussion/ Q&A Session

UT Institutions South Panel:

Karen Gross  UT Medical Branch
Aileen M. Brown  UT MD Anderson
Barbara Howard  UT MD Anderson
Keith Williams  UT Health Houston
Toya Owens-Shepard  UT Health Houston
*Break*

**Coming up:**
- UT Dallas
- UT Arlington
- UT Southwestern Medical Center
- UT Tyler/ UT Health Tyler
2022 UT Systemwide Goods & Services HUB Procurement Opportunity Webinar
Tuesday April 19th, 2022
PURCHASING THRESHOLDS

Informal • $1 - $14,999
- Requires a minimum of one quote, preferably a HUB vendor
- Seek available HUB vendor from approved Group Purchasing Organization contracts

Informal Bid • $15,000 - $49,999
- Requires a minimum of three quotes with two from HUB vendors
- Seek available HUB vendor from approved Group Purchasing Organization contracts

Formal Bid • $50,000 and higher
- Purchasing conducts formal solicitation using Bonfire to publicly posts bid OR seek vendor from Group Purchasing Organization contracts.
- Requirements above $100,000 require HUB Subcontracting Plan (HSP) – Historically Underutilized Business Diversity plan to ensure prime vendors will utilize small and diverse business on the project.
BID OPPORTUNITIES
https://finance.utdallas.edu/for-others/bid-opportunities/

The Office of Budget and Finance

Bid Opportunities

Current Bid Opportunities

UT Dallas uses Bonfire as our sourcing software for all bids and solicitations. If you are a first time user to Bonfire, you will be required to register with Bonfire to receive email notices of our future solicitations or to participate in bid opportunities. Click the links below to navigate to the Bonfire bids:
UPCOMING OPPORTUNITIES (Check Bonfire Portal for Posting)

<table>
<thead>
<tr>
<th>PROJECT NAME</th>
<th>ESTIMATED VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BrainHealth Research: IOS/Android Native App Dev.</td>
<td>$ 1.5 Million</td>
</tr>
<tr>
<td>Utility (Location) Master Plan</td>
<td>$ 500k</td>
</tr>
<tr>
<td>Promotional Items (Multiple Awards)</td>
<td>$ Not Available</td>
</tr>
</tbody>
</table>
Solicitations are posted and submitted to UT Dallas through Bonfire via the following link: https://finance.utdallas.edu/for-others/bid-opportunities/

For more information about upcoming opportunities, please check our Bid Opportunities page regularly or contact us at purchasing@utdallas.edu or hub@utdallas.edu

Lori Matthews
Director of Purchasing
Lori.Matthews@utdallas.edu
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Reginald Cleveland
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972-883-4850

Renay Fleming
HUB Program Manager
renay.fleming@utdallas.edu
972-883-2397
PURCHASING THRESHOLDS

**ProCard** – Issued to Faculty/Staff - Purchases are $4,000 and less

**Primary Source** – Purchases made by departments – Less than $15,000 – No bidding required

**Informal Bid** – Procurement made by Office of Procurement - $15,000 up to $50,000 – Generally informal quotes – Requires a minimum of 3 bids, 2 of which must be HUB suppliers

**Competitive Bids** – Procurement made by Office of Procurement – Over $50,000 – Requires a minimum of 3 bids, 2 of which must be HUB suppliers

**Requests for Proposals** – Regardless of dollar amount, handled by Office of Procurement
HOW TO SUBMIT A BID

UTA utilizes the Texas Purchasing Group on the BidNet platform for all formal bid and proposal submissions. To obtain a bid or proposal documents, along with all submittal requirements and instructions, please visit:

https://www.bidnetdirect.com/texas/uta

All proposals and proposal are also posted on Texas Electronic State Business Daily (ESBD)

www.txsmartbuy.com/esbd

Search: Univ of Texas at Arlington OR Agency 714
## UPCOMING OPPORTUNITIES

**NOTE:** Monitor the ESBD and BidNet sites regularly for **ALL** opportunities. New opportunities can pop up daily.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>Estimated Publication / Advertisement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Floor Maintenance Campus Wide</td>
<td>FY22 Q3</td>
</tr>
<tr>
<td>Painting of Preston Hall</td>
<td>FY22 Q3</td>
</tr>
<tr>
<td>KC Hall Stucco Repair</td>
<td>FY22 Q3</td>
</tr>
<tr>
<td>Commencement Software Services</td>
<td>FY22 Q3</td>
</tr>
<tr>
<td>Job Order Contract, Facilities Management</td>
<td>FY22 Q4</td>
</tr>
</tbody>
</table>
UTA HUB PROGRAM OFFICE

Mario Ramirez
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(817) 272-2039

Carolyn Record
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(817) 272-6643
Darcel Webb, DSL
Director, Supplier Diversity/HUB
AGENDA

• Welcome
• Introduction
• Who We Are
• Procurement Overview
  ◦ Purchasing
  ◦ Sourcing & Contract Management
• State Contracts and Group Purchasing Organization (GPO)
• Supplier Bid Portal
• Upcoming Requirements
• UT Southwestern Supplier Diversity/HUB Resources
Who we are...

MISSION
Promoting health and a healthy society that enables achievement of full human potential

EDUCATE
• Physicians, scientists, and caregivers optimally prepared to serve the needs of patients and society

DISCOVER
• Research that solves for unmet needs by finding better treatments, cures, and prevention with a commitment to ensuring real world application

HEAL
• Best care possible today, with continuous improvement and innovation for better care tomorrow
PROCUREMENT OVERVIEW: Purchasing

Academic and Research Team (AR)  
(responsible areas include)
- Academic/Clinical Research services, equipment, and supplies
- Offsite clinic services
- Information Technology services equipment

Health System Team  
(responsible areas include)
- All major healthcare/clinical categories
- Surgical categories
- Acute equipment/supplies/services

Facilities Team  
(responsible areas include)
- Facilities Maintenance and Management (MRO)
- Fleet Management
PROCUREMENT OVERVIEW: Strategic Sourcing

Goods and Services:
- Facilities Maintenance and Management (MRO)
- Information Technology services equipment

Health Systems:
- All major healthcare/clinical categories
- Surgical categories
- Acute equipment/supplies/services

Construction:
- Construction Services:
  - A/E
  - CM&R
  - CSP
STATE CONTRACTS & GPOs

State Contracts

- Department of Information Resources (DIR)
- Texas Comptroller of Public Accounts
  - Texas multiple Award Schedule (TXMAS)
  - Texas Procurement and Supportive Services (TPASS)

Group Purchasing Organizations (GPOs)

- The University of Texas System Supply Chain Alliance
- Vizient, Inc.
- E & I Cooperative Services, Inc.
- Texas Association of School Board (TASB) BuyBoard
- Purchasing Solutions Alliance (PSA)
- Region 19 Allied States Cooperative
Supplier Bid Portal

UT Southwestern uses Jaggaer (formerly SciQuest) for the Supplier Registration and eProcurement process. If you are a first time user to Jaggaer, regardless of any past history with UT Southwestern, you are required to register through Jaggaer's Supplier Registration. Once registration is completed and you have filled in your company profile, you may view and participate in any current bid opportunities. The commodity code(s) that you select in your registration will send notifications when a bid has been posted that you may want to participate in. To monitor all public bid opportunities, visit UT Southwestern's Supplier Bid Portal.
SUPPLIER BID PORTAL: Search

When UTSW has contract opportunities over $50,000, we must advertise them publicly. The UTSW Supplier Bid Portal search engines is available to anyone and allows businesses to find bid opportunities by type, entity, vendor award, or description (NIGP or UNSPEC?)
### SUPPLIERS BID PORTAL: Search Results

<table>
<thead>
<tr>
<th>Status</th>
<th>Details</th>
</tr>
</thead>
</table>
| Open   | **Quality Assurance of Hospital & Professional Billing**  
UTSW is seeking QA services to regularly review randomly sampled hospital and professional billing audits performed by the Office of Institutional Compliance.  
**Open** 4/11/2022 12:00 AM CDT  
**Close** 5/11/2022 11:59 PM CDT  
**Type** RFP-H  
**Number** 2022-RFP-H-00484  
**Contact** Joshua Owen  
**Details** [View as PDF](#) |
| Open   | **Print, Mail, Document Imaging Services**  
UTSW is seeking one professional and experienced supplier that can provide the following services: Print Shop Operations, Mail Operations (inbound & outbound), and Document Scanning Services.  
**Open** 3/15/2022 5:00 PM CDT  
**Close** 4/28/2022 5:00 PM CDT  
**Type** RFP-H  
**Number** 2022-RFP-H-00486  
**Contact** Israel Bresler  
**Details** [View as PDF](#) |
| Open   | **FY21 CUH LED Lighting Conversion**  
This project is to convert the existing light fixtures located in the blue and green towers of the Clements University Hospital (CUH) to LED lighting to match the lighting located in the orange tower.  
**Open** 3/29/2022 12:00 PM CDT  
**Close** 4/28/2022 12:00 PM CDT  
**Type** RFP-HC  
**Number** 2022-RFP-HC-00485  
**Contact** Jonathan Duncan  
**Details** [View as PDF](#) |
SUPPLIER BID PORTAL: Current Bid Opportunities

**Quality Assurance of Hospital & Professional Billing**
- Open: 4/11/2022 12:00am
- Close: 5/11/2022 11:59pm
- Type: RFP-H
- Number: 2022-RFP-H-00484
- Contact: Joshua Owen Joshua.Owen@UTSouthwestern.edu

**Print, Mail, Document Imaging Services**
- Open: 3/15/2022 5:00pm
- Close: 4/28/2022 5:00pm
- Type: RFP-H
- Number: 2022-RFP-H-00486
- Contact: Israel Bresler Israel.Bresler@UTSouthwestern.edu

**FY21 CUH LED Lighting Conversion**
- Open: 3/29/2022 12:00pm
- Close: 4/28/2022 12:00pm
- Type: RFP-HC
- Number: 2022-RFP-HC-00485
- Contact: Jonathan Duncan Jonathan.Duncan@UTSouthwestern.edu

**Empowering Youth Aging Out of Foster Care App Development**
- Open: 3/24/2022 12:00am
- Close: 4/24/2022 11:59pm
- Type: RFP-H
- Number: 2022-RFP-H-00488
- Contact: Calum Robertson Calum.Robertson@UTSouthwestern.edu

**Peter O’Donnell Junior School of Public Health CM-R**
- Open: 3/25/2022 12:00pm
- Close: 4/22/2022 12:00pm
- Type: RFP-HC
- Number: 2022-RFP-HC-00487
- Contact: Jonathan Duncan Jonathan.Duncan@UTSouthwestern.edu
Darcel Webb, DSL
UT Southwestern Medical Center HUB Coordinator
Director of Supplier Diversity/HUB
Denise.Webb@UTSouthwestern.edu

Charles Cobb, MBA, CTCD
Associate Vice President of Supply Chain Management
Charles.Cobb@UTSouthwestern.edu
Paul Fitts, Manager, Procurement & Property Services/HUB Coordinator
Sheila Darcey, Senior Procurement Specialist
Daniel Pippin, Procurement Reporting Analyst
Leslie Duecker, Procurement Specialist II
Institutional Facts

• Founded in 1971, UT Tyler enrollment is approximately 10,000 students in six colleges.

• Beautiful main campus located on 250 wooded acres surrounding two lakes.

• Regional campuses located in Palestine, Longview and Houston.
Purchasing Function
Semi-Decentralized Organization

Purchasing at UT Tyler is semi-decentralized. The Procurement Services office at UT Tyler is organized to serve all departments of the University, which has over 200 Budget Authorities that are authorized to expend funds. At lower dollar thresholds, departments have considerable discretion in purchasing of goods and services. As dollar threshold rise, individual departments must seek various levels of assistance from Procurement Services. At the highest threshold, a formal procurement must be conducted by the Procurement Services division with departments providing subject matter expertise.
**Small Purchase Orders (less than $15,000.00)**

Purchase Orders for less than $15,000.00, including freight and all additional service charges, may be issued without competitive bids.

**Informal Bids/Quotes ($15,000.00-$50,000.00)**

Purchases $15,000.00 - $50,000.00 including freight and all additional service charges shall require a minimum of three (3) informal bids/quotes. At least two (2) bids/quotes must be obtained from certified Texas HUBs, if available. University departments submits bid information to Procurement Services for approval and issuance of a purchase order.

**Open Market Procurements (more than $50,000.00)**

Purchases more than $50,000.00 including freight and all additional service charges shall require written formal bids/proposals/offers in response to a solicitation issued by the Procurement Services office unless the good(s)/service(s) is available utilizing an accredited Group Purchasing Organization (GPO).
Where do I find Bid Opportunities?

All formal solicitation documents are posted on UT Tyler’s Bonfire Interactive Procurement Portal. Website: [https://uttyler.bonfirehub.com](https://uttyler.bonfirehub.com)
Current and Regular Bid Opportunities

Upcoming:
RFQ 750-21/22-14 Architectural/Engineering Professional Services – University of Texas at Tyler is soliciting statements of qualifications from Architectural and Engineering firms for selection of services, in accordance with the terms, conditions, and requirements set forth in Request for Qualifications. Due Date: TBD

Athletic Chartered Travel – The University of Texas at Tyler will be soliciting chartered transportation for university’s athletic department per specifications of IFB. Due Date: TBD (summer)

Regular:
Residential Cleaning
Athletic Chartered Travel – Bus/Motor Coach
Construction and Renovations – On campus and residential
Questions?
Bid Opportunities: https://uttyler.bonfirehub.com

Procurement Website: https://www.uttyler.edu/procurement-services/

HUB Website: https://www.uttyler.edu/procurement-services/hub-program/

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Sheila Darcy
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Leslie Duecker
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UT Health Science Center at Tyler – Purchasing & HUB Contacts

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Buyer III / HUB Assistant
(903) 877-7475 or tara.cheney@uthct.edu
Panel Discussion/ Q&A Session

UT Institutions North Panel:

- Lori Matthews  UT Dallas
- Reginald Cleveland  UT Dallas
- Mario Ramirez  UT Arlington
- Darcel Webb  UT Southwestern Medical Center
- Charles Cobb  UT Southwestern Medical Center
- Paul Fitts  UT Tyler
- Tara Cheney  UT Tyler – Health Science Center
Closing Remarks
Hopeton Hay
Executive Director, UT System HUB Office