

A blurred background image showing three people in a meeting. A man in a white shirt is standing and pointing at a laptop screen. Two women are seated at a table, looking at the laptop. The setting appears to be a modern office or conference room.

# **Welcome to the 5<sup>th</sup> Annual U. T. Systemwide Goods & Services HUB Procurement Opportunity Webinar**

**Moderator: Hopeton Hay, Executive Director, UT System HUB Office**

# **DID YOU KNOW?**

***ALL UT SYSTEM  
INSTITUTIONS  
USE THE SAME  
PROCUREMENT  
DECISION MATRIX.***

## **PURCHASING THRESHOLDS:**



**UNDER  
\$15,000**

**SMALL PURCHASE ORDERS  
PROCUREMENT HANDLED  
BY DEPARTMENTS  
MAY BE ISSUED WITHOUT  
COMPETITIVE BIDS**



**\$15,000-  
\$50,000**

**INFORMAL BIDS/ QUOTES  
PROCUREMENT HANDLED BY  
OFFICE OF PROCUREMENT  
REQUIRE MINIMUM OF 3 BIDS –  
2 MUST BE HUBS**



**OVER  
\$50,000**

**FORMAL BIDS  
PROCUREMENT HANDLED BY  
OFFICE OF PROCUREMENT  
OVER \$100,000 - HUB  
SUBCONTRACTING PLAN REQUIRED**



# Agenda (a.m.)

WELCOME	
9:00 - 9:05 AM	Opening Remarks and Overview - UT System HUB Office (Moderator: Hopeton Hay, Executive Director)
9:05 - 9:15 AM	Welcome - Jonathan Pruitt, EVC, Business Affairs & Chief Operating Officer, UT System
U.T. SYSTEM ADMINISTRATION	
9:15 AM - 9:55 AM	U.T. System Administration & U.T. System Supply Chain Alliance
9:15 - 9:20 AM	Moderator - Introduction to Institutions
9:20 - 9:30 AM	U.T. System Administration Contracts and Procurement Office Presentation
9:30 - 9:40 AM	U.T. System Supply Chain Alliance Office Presentation
9:40 - 9:55 AM	Panel/ Q&A - Panelists for U.T. System Administration
9:55 - 10:00 AM	BREAK
U.T. INSTITUTIONS HOUSTON-AREA	
10:00 AM - 10:55 AM	U.T.M.D. Anderson Cancer Center, U.T. Medical Branch, & U.T. Health Science Center - Houston
10:00 - 10:05 AM	Moderator - Introduction to Institutions
10:05 - 10:15 AM	U.T.M.D. Anderson Cancer Center Presentation
10:15 - 10:25 AM	U.T. Medical Branch Presentation
10:25 - 10:35 AM	U.T. Health Science Center -Houston Presentation
10:35 - 10:55 AM	Panel/ Q&A - Panelists for U.T. Institutions Houston-Area
10:55 - 11:00 AM	BREAK
U.T. INSTITUTIONS NORTH & EAST	
11:00 AM - 12:15 PM	U.T. Arlington, U.T. Southwestern Medical Center, U.T. Dallas, U.T. Tyler, & Stephen F. Austin
11:00 - 11:05 AM	Moderator - Introduction to Institutions
11:05 - 11:15 AM	U.T. Arlington Presentation
11:15 - 11:25 AM	U.T. Southwestern Medical Center Presentation
11:25 - 11:35 AM	U.T. Dallas Presentation
11:35 - 11:45 AM	U.T. Tyler Presentation
11:45 - 11:55 AM	Stephen F. Austin Presentation
11:55 AM - 12:15 PM	Panel/ Q&A - Panelists for U.T. Institutions North & East
12:15 - 1:30 PM	LUNCH BREAK



**U.T. System**  
**Executive Vice Chancellor, Business Affairs**  
**Jonathan Pruitt**  
**U.T. System Commitment to the HUB Program**





# THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION

## Office of Contracts and Procurement

Ben Kalenak , Assistant Director of Contracts & Procurement

# THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION



## Things you should know:

- The University of Texas System Administration (UT System) is different than the other UT Institutions. For example, University of Texas at Austin is an institution of higher education; UT System is an ***administrative*** entity.
- While UT System is the administrative body for all University of Texas institutions, each educational or health institution has their own Contracts and Procurement Department.
- All University of Texas institutions have the same purchasing guidelines as mandated by the State of Texas and the Board of Regents of the University of Texas System. (ex. bid requirements, HUB requirements, etc.)

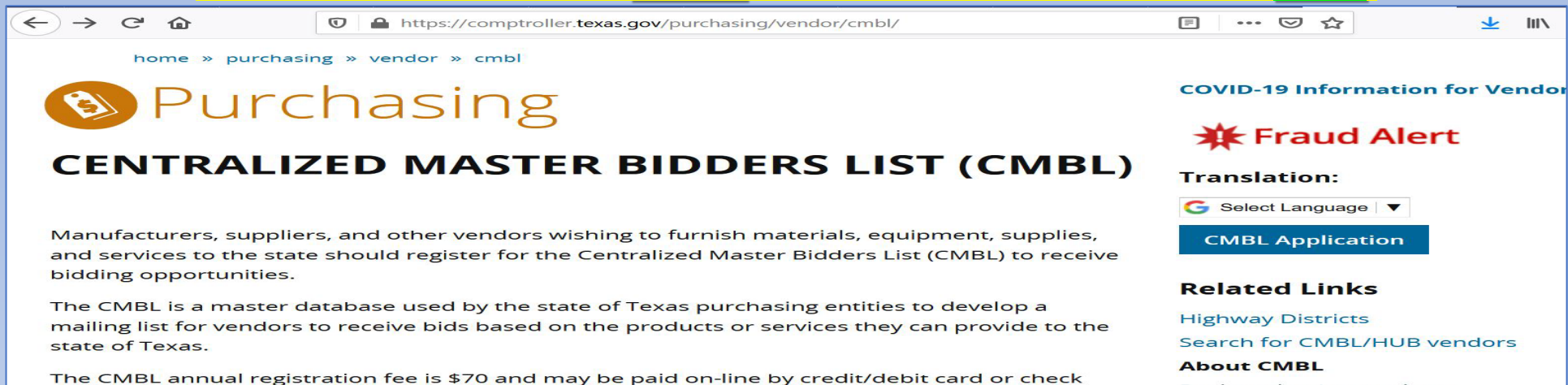
BY REGISTERING WITH THE STATE OF TEXAS THROUGH THE COMPTROLLER'S WEBSITE:



The screenshot shows the 'Purchasing' section of the Texas Comptroller's website. The main heading is 'HOW TO REGISTER AS A TEXAS VENDOR'. Below it, a paragraph asks if the user is ready to tap into Texas-sized business opportunities and lists two questions: 'Are you in good standing with the state?' and 'If applicable, is your franchise tax account status "ACTIVE"?'. A blue button labeled 'Log In to eSystems' is visible. On the right, there is a 'Translation:' section with a 'Select Language' dropdown and a 'Related Links' section with a link to 'How to Register for CMBL or HUB'.

<https://comptroller.texas.gov/purchasing/vendor/registration/>

YOUR COMPANY BECOMES VISIBLE TO ALL STATE AGENCIES VIA THE CMBL:



The screenshot shows the 'CENTRALIZED MASTER BIDDERS LIST (CMBL)' page. The main heading is 'CENTRALIZED MASTER BIDDERS LIST (CMBL)'. Below it, a paragraph explains that manufacturers, suppliers, and other vendors wishing to furnish materials, equipment, supplies, and services to the state should register for the CMBL to receive bidding opportunities. Another paragraph states that the CMBL is a master database used by the state of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the state of Texas. A final paragraph mentions that the CMBL annual registration fee is \$70 and may be paid on-line by credit/debit card or check. On the right, there is a 'COVID-19 Information for Vendor' section, a 'Fraud Alert' section, a 'Translation:' section with a 'Select Language' dropdown, a blue button labeled 'CMBL Application', and a 'Related Links' section with links to 'Highway Districts', 'Search for CMBL/HUB vendors', 'About CMBL', and 'Registration Instructions'.

<https://mycpa.cpa.state.tx.us/tpasscmbllsearch/>



# UT SYSTEM FORMAL OPPORTUNITIES ARE POSTED ON **ESBD AND BONFIRE**

**Bonfire Strategic Sourcing Software** is the solution UT System uses to post all UT System Administration formal solicitations, including RFQs, ITBs and RFPs.

All current UT System opportunities are found here:

<https://utsystem.bonfirehub.com/portal/?tab=openOpportunities>

Open Public Opportunities

Past Public Opportunities

My Opportunities

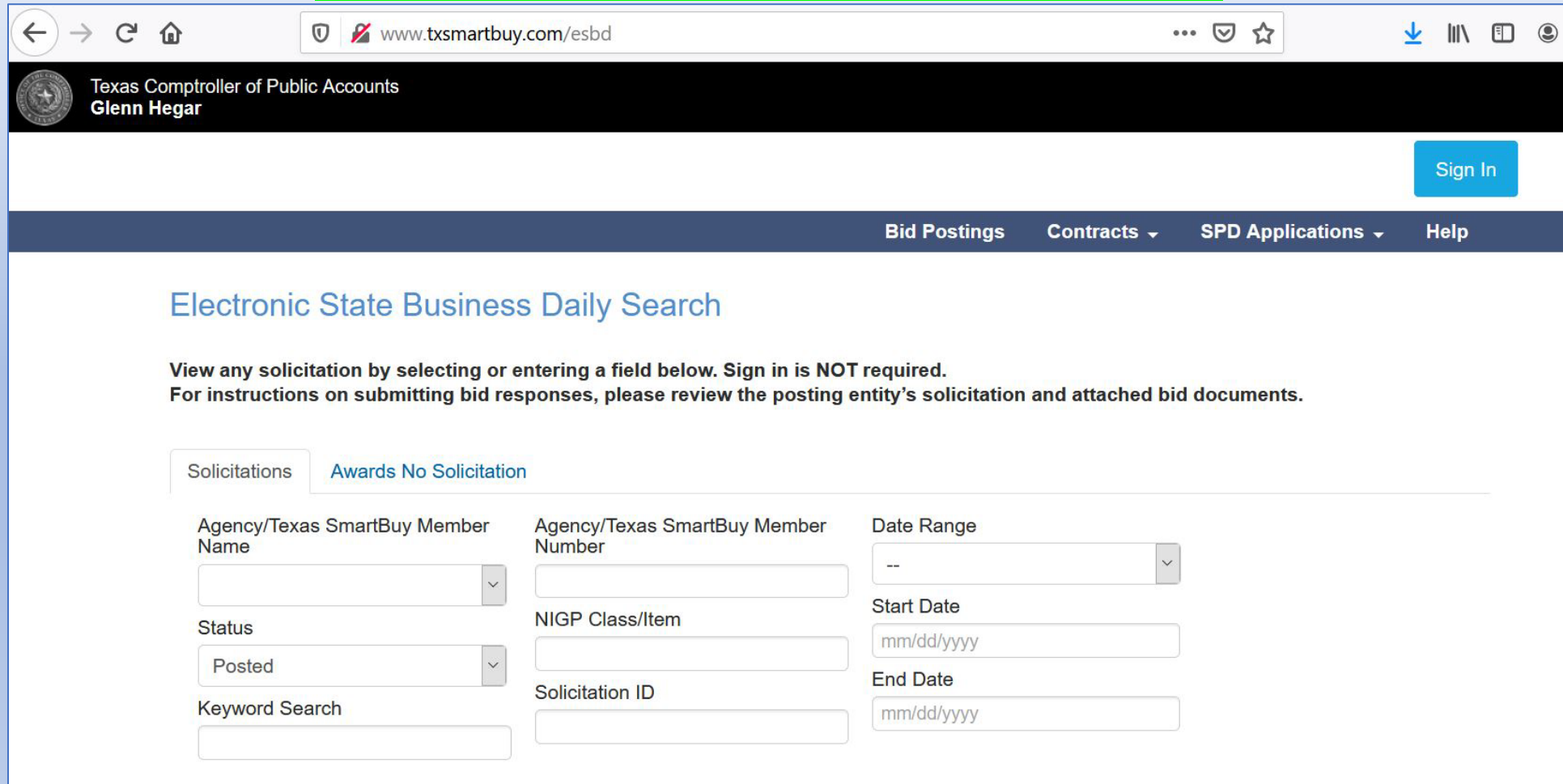
Search

Status	Ref. #	Project	Close Date	Days Left	Action
OPEN	720-2305	Professional Tax Preparation and Advisory Services	May 1st 2023, 2:30 PM CDT	21	<a href="#">View Opportunity</a>
OPEN	720-2317	Property Insurance Broker and Risk Management Services	May 17th 2023, 5:00 PM CDT	37	<a href="#">View Opportunity</a>

## Upcoming Formal Solicitations:


- Tower Crane Inspection Services
- Tax Consulting Services
- UTSB (UT System Building) Garage Cleaning and Power Washing
- Executive Coaching Services
- Statewide Appraisal Services

# STATEWIDE OPPORTUNITIES RESIDE ON THE **ELECTRONIC STATE BUSINESS DAILY (ESBD)**



The screenshot shows a web browser window with the address bar displaying [www.txsmartbuy.com/esbd](http://www.txsmartbuy.com/esbd). The page header includes the Texas Comptroller of Public Accounts logo and name, Glenn Hegar, and a 'Sign In' button. A navigation bar contains links for 'Bid Postings', 'Contracts', 'SPD Applications', and 'Help'. The main content area is titled 'Electronic State Business Daily Search' and includes instructions: 'View any solicitation by selecting or entering a field below. Sign in is NOT required. For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.' Below the instructions are two tabs: 'Solicitations' (selected) and 'Awards No Solicitation'. The search form consists of several fields: 'Agency/Texas SmartBuy Member Name' (dropdown), 'Agency/Texas SmartBuy Member Number' (text input), 'Date Range' (dropdown), 'Status' (dropdown with 'Posted' selected), 'NIGP Class/Item' (text input), 'Start Date' (text input with placeholder 'mm/dd/yyyy'), 'Keyword Search' (text input), 'Solicitation ID' (text input), and 'End Date' (text input with placeholder 'mm/dd/yyyy').

← → ↻ 🏠 [www.txsmartbuy.com/esbd](http://www.txsmartbuy.com/esbd) ⋮ 🛡️ ☆

 Texas Comptroller of Public Accounts  
Glenn Hegar

Sign In

Bid Postings Contracts SPD Applications Help

## Electronic State Business Daily Search

View any solicitation by selecting or entering a field below. Sign in is NOT required.  
For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.

Solicitations Awards No Solicitation

Agency/Texas SmartBuy Member Name  
[Dropdown]

Agency/Texas SmartBuy Member Number  
[Text Input]

Date Range  
[Dropdown]

Status  
Posted [Dropdown]

NIGP Class/Item  
[Text Input]

Start Date  
mm/dd/yyyy [Text Input]

Keyword Search  
[Text Input]

Solicitation ID  
[Text Input]

End Date  
mm/dd/yyyy [Text Input]

<http://www.txsmartbuy.com/esbd>

# HUB Vendor Information Form

If you would like to introduce your HUB company to the **UT System Administration HUB Office**, please complete the form using the link below and email your *capability statement* to [hubinfo@utsystem.edu](mailto:hubinfo@utsystem.edu). The HUB office will follow-up with you after receiving the completed form and capability statement to schedule a time to meet virtually with the HUB team.

## Vendor Information Form

**Note:** This form **ONLY** applies to UT System Administration.



**For Opportunities available at other UT System Institutions**, you will need to contact the institution directly. Below is a link to HUB Coordinator contact information for each UT System institution:  
<https://utsystem.edu/offices/historically-underutilized-business/institution-hub-coordinators-links>.



# **Find out more**

**To find out more about doing business with UT System Administration,  
please contact:**

***UT System Administration  
Office of Contracts and Procurement  
(512)579-5143***

***<https://www.utsystem.edu/offices/contracts-and-procurement>***

***UT System Administration  
Office of HUB Programs  
(512)499-4530***

***<https://www.utsystem.edu/offices/historically-underutilized-business/hub-program>***



# UT System Administration

## Office of University Lands

Louisa Ball, Sr. Purchasing Agent & HUB Associate

UNIVERSITY LANDS

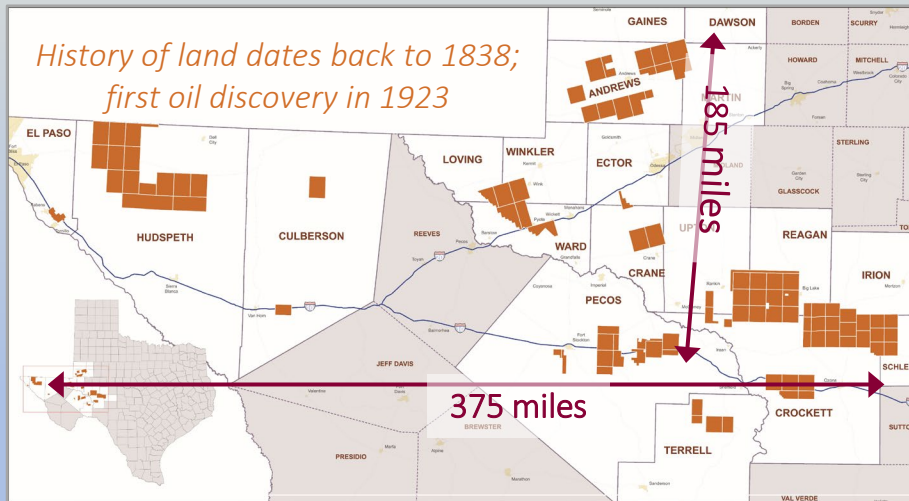
| FUNDING THE UNIVERSITY OF TEXAS AND TEXAS A&M UNIVERSITY SYSTEMS SINCE 1839

2025 UT Systemwide  
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# About University Lands & The PUF Lands

University Lands (UL) manages the surface and mineral interests of 2.1 million acres of land across nineteen counties in West Texas for the benefit of the Permanent University Fund (PUF) and the Available University Fund (AUF).



## SURFACE ACTIVITY

- Pipelines and power lines
- Grazing and ranching
- Renewables – wind and solar
- Groundwater sales
- Environmental programs
- Commercial

20,000

Wells drilled to-date

2 Billion

BOE  
Net Reserves

9,000

Wells currently producing

250,000

BOE  
Gross Daily Production

250+

Operators

60%

Oil Production

>25,000

Identified locations

20%

Avg. Mineral Royalty

4,000

Leases

Primary revenue driver  
is mineral royalty  
revenue.

UNIVERSITY LANDS

| FUNDING THE UNIVERSITY OF TEXAS AND TEXAS A&M UNIVERSITY SYSTEMS SINCE 1839



# Goods & Services used by **University Lands**

- Utilities
- Cleaning services
- Building maintenance services
  - Groundkeeper
  - Security System
  - Building Repairs
- Network software and hardware
- Computer software and hardware
- Office furniture
- Office & Breakroom supplies
- Professional Memberships & Licenses
- Employee training & continuing education
- Aerial survey services
- Oil & Gas services
  - Accounting software
  - O&G pricing indices
  - O&G reserves estimation
  - Legal services
  - Royalty Audit Service
- Safety equipment
- Vehicles and maintenance
- PUF Lands maintenance and repair services

**UNIVERSITY LANDS**

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# For further UT System University Lands Questions:

- Please Contact:

**Louisa Ball**

**Sr. Purchasing Agent, University Lands**

**HUB Associate**

**[lballe@utsystem.edu](mailto:lballe@utsystem.edu)**

**(432) 686-4724**

**UNIVERSITY LANDS**

| FUNDING THE UNIVERSITY OF TEXAS AND TEXAS A&M UNIVERSITY SYSTEMS SINCE 1839



# The UT System Supply Chain Alliance Strategic Services Group (SSG)

M. Steve Moreno	Executive Director
Renee Carpenter	Associate Director
Lucretia Allen	Sr. Procurement Coordinator





The University of Texas System

# **Supply Chain Alliance**

*Creating Value Through Collaboration*

2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar  
Wednesday, April 23<sup>rd</sup>, 2025

# ALLIANCE OVERVIEW

## UTSSCA Website

<https://www.utsystem.edu/offices/colaborative-business-services/supply-chain-alliance>

## UTSSCA YouTube Channel

<https://www.youtube.com/watch?v=klep1pw5u1E&feature=youtu.be>

- ★ Also known as the “Alliance” or “UTSSCA”
- ★ Established by UT System in 2007 as an internal Group Purchasing Organization (GPO)
- ★ Focused on Academic Health and Higher Education Institutions
  - 14 Members: 5 UT Health institutions, 9 UT Academic institutions
  - 60+ Affiliates: includes several multi-campus university systems
- ★ Leverages the collective size and strength of Members and Affiliates to facilitate group purchases that yield better pricing and service levels than any institution could achieve on its own
  - Combined market spend of >\$1B in products and services
  - 60 strategic supplier agreements in contract portfolio
  - Create potential aggregate savings opportunity of >\$175M
- ★ Promotes Historically Underutilized Business (HUB) usage: >55% of Alliance aggregate contract spend
- ★ Strategic Services Group (SSG) performs sourcing, contracting, supplier and customer relation management



Sourcing process  
compliant with State of  
Texas purchasing  
requirements

Agreement scopes  
encompass needs of  
Members and Affiliate



Admin fee share back  
incentive

Better value based on  
leveraged buying power  
of multiple institutions



Reasons to  
**THINK  
ALLIANCE  
FIRST**  
for sourcing needs

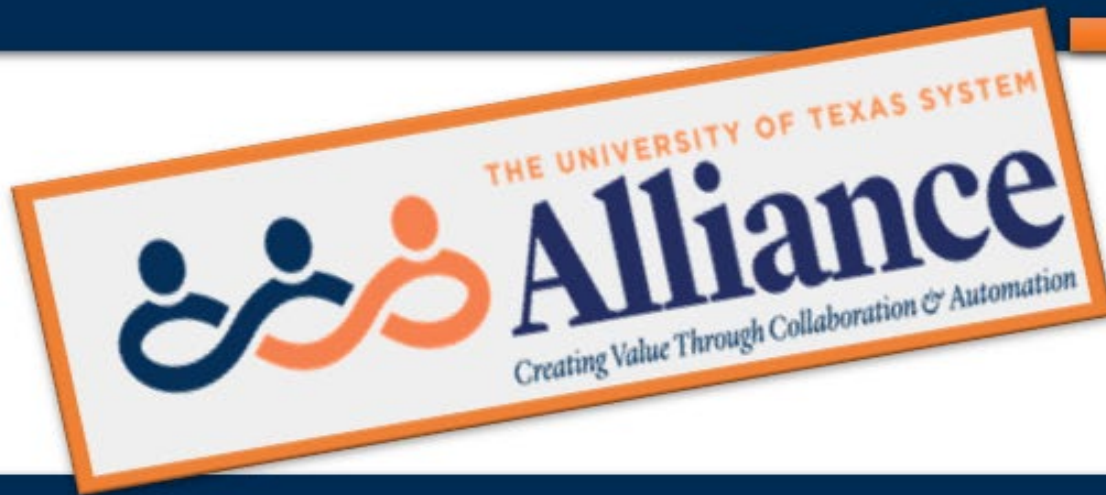




# Alliance Sourcing Opportunities

Publish Date (Close)	Scope	Estimate Annual Spend	Contract Mgr
April 10 (5/14)	Audio Visual Services	\$10 Million	Shreya Mehta
TBD	Elevator Maintenance & Services	\$24 Million	Donna Gordon
TBD	Business & Administrative System Support(BASS)	\$10 Million	LaChandra Wilson
TBD	Core Lab Equipment	\$6.1 Million	Carletha Hughes
TBD	Service Now	\$ 10 Million	Soraya Rashidian
TBD	Touch Net	\$10 Million	Soraya Rashidian
TBD	Air Filters	TBD	Shreya Mehta

# How Do I submit a proposal to an Alliance RFP?



# Jaggaer e-Sourcing Platform

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Wednesday, April 23<sup>rd</sup>, 2025



# Jaggaer e-Sourcing Platform

UTSSCA utilizes UT MD Anderson's Supplier Management Portal, but this RFP is not a UT MD Anderson solicitation.

For registered supplier, click Supplier Portal Login

THE UNIVERSITY OF TEXAS  
MD Anderson  
Cancer Center  
Making Cancer History®

## SUPPLIER MANAGEMENT PORTAL

**Secure Account Login**

Welcome to the University of Texas at MD Anderson Supplier Management Portal. Please login to begin.

✓ Please login to view the sourcing event.

Email

Password

[Login](#) [Trouble logging in?](#)

To create a new account please click the button below.

[Create Account](#)

Please contact MD Anderson Supply Chain Management Help Desk at [SupplyChainHelpdesk@mdanderson.org](mailto:SupplyChainHelpdesk@mdanderson.org) or +1 (713) 745-7997 for assistance.

powered by  
**sciQuest**

If you are a new supplier, click to register.



# Group 1: RFP Document

RFP SECTIONS,  
APPENDICES,  
ATTACHMENTS  
A, B-1 & C  
(Word document)

Jaggaer Question 1.1

Proposer to download the Word document and indicate they have read and understand the RFP document by typing "Acknowledge" in the response text box.

Jaggaer Question 1.2

Proposer to download the Excel document and indicate they have read and understand the RFP document by typing "Acknowledge" in the response text box.

Acknowledge



RFP  
ATTACHMENT B-  
2  
(Excel document)

# Group 2: Proposal Submission

Jaggaer Question 2.1 Price Affirmation

Refer to Jaggaer Instructions

File Upload

Jaggaer Question 2.2 Execution of Offer (Section 2 of Appendix One)

Refer to Jaggaer Instructions

File Upload

Jaggaer Question 2.3 HUB Subcontracting Plan (Appendix Two)

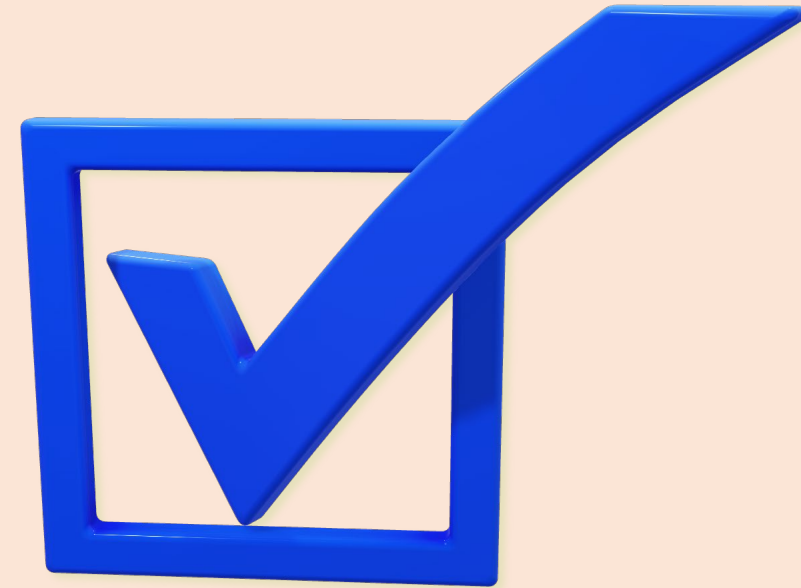
Refer to Jaggaer Instructions

File Upload

Jaggaer Question 2.4 Sample Preferred Supplier Agreement (Appendix Three)

Refer to Jaggaer Instructions

File Upload



# Group 2: Proposal Submission

Jaggaer Question 2.5 Appendix Four (Access by Individuals with Disabilities)

Refer to Jaggaer for instructions

Acknowledge

Jaggaer Question 2.6 –Certificate of Interested Parties Form 1295 ((Texas Ethics Commission Form 1295)

Refer to Jaggaer for instructions

Acknowledge

Jaggaer Question 2.7 EIR Questionnaire (Appendix Six)

Refer to Jaggaer for instructions

File Upload

Jaggaer Question 2.8 IT Security Questionnaire (Appendix Seven)

Refer to Jaggaer for instructions

File Upload



# Group 2: Proposal Submission

Jaggaer Question 2.9 Scope of Work (Attachment A)

Refer to Jaggaer for instructions

File Upload

Jaggaer Question 2.10 Pricing Terms (Attachment B-1)

Refer to Jaggaer for instructions

File Upload

Jaggaer Question 2.11 Proposed Prices (Attachment B-2 – Excel workbook)

Refer to Jaggaer for instructions

File Upload

Jaggaer Question 2.12 Proposer Survey (Attachment C)

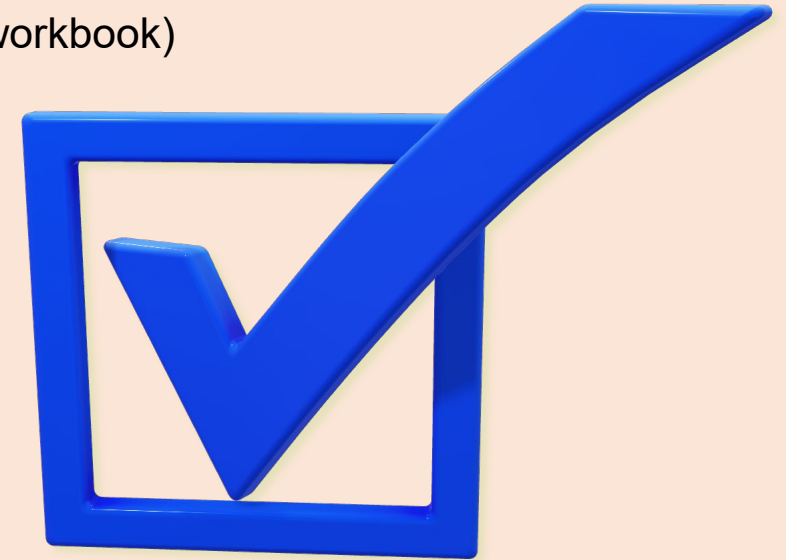
Refer to Jaggaer for instructions

File Upload

Jaggaer Question 2.13 W-9 Form

Refer to Jaggaer for instructions

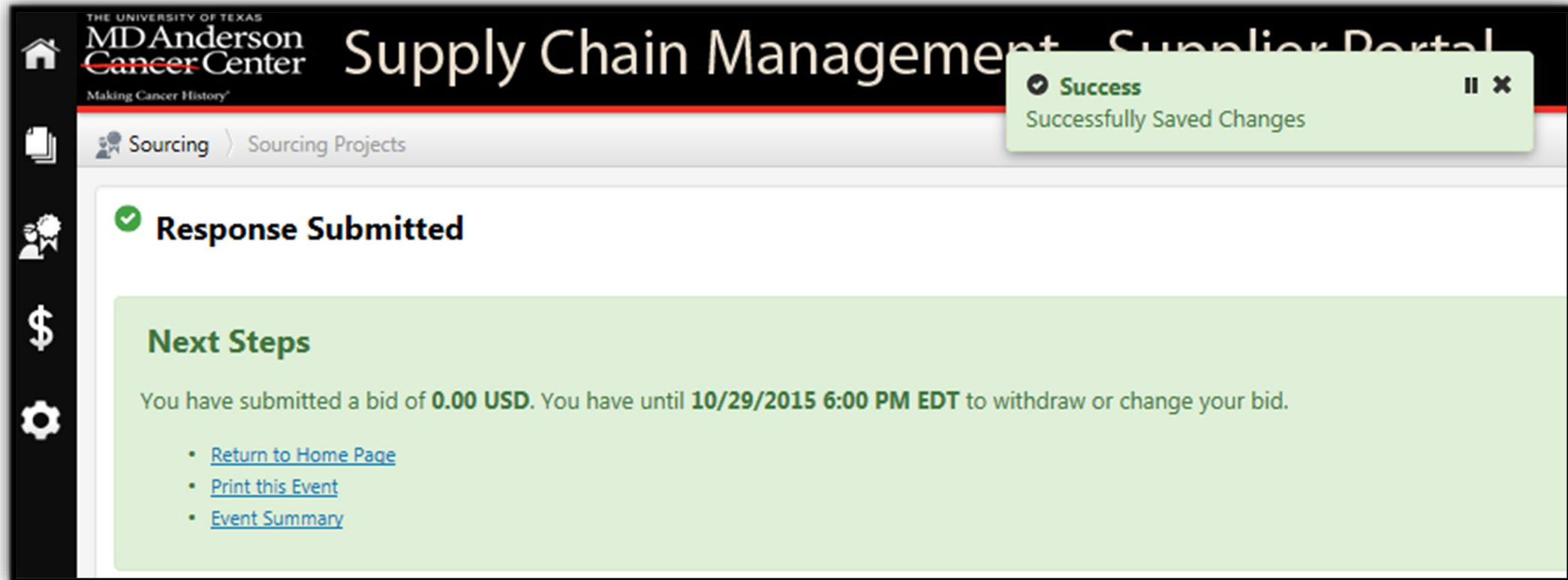
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# Successful Bid Submission in Jaggaer

A successful submission in Jaggaer will look like this:



# Communication via Jaggaer

- ✓ UTSSCA utilizes the Jaggaer (Tools\Q & A Board\Public Q&A) to communicate with prospective proposers up to the submittal deadline.
- ✓ Types of communications posted to this section in Jaggaer may include announcement of newly posted addendum or reminder of upcoming deadline.
- ✓ Suppliers registered in Jaggaer for an RFP will receive notification of posted addenda to the registered email address.

## UNIVERSITY OF TEXAS SYSTEM ALLIANCE

### ADMINISTRATION & RESEARCH

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CDHughes@mdanderson.org  
(832) 750-5816

### MEDICAL/CLINICAL, VIZIENT & PHARMACY

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(713) 792-2201

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(713) 745-1545

### CONSULTING & TRAVEL

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LWilson8@mdanderson.org  
(713) 745-1731

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SKMehta@mdanderson.org  
(346) 723-8067

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(832) 750-1188

### LEADERSHIP

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### OTHER SERVICES

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Sr. Procurement Coordinator  
LWAllen@mdanderson.org  
(832) 750-5823





Sarah Schaffer, Buyer  
Purchasing Services  
[skschaffer@mdanderson.org](mailto:skschaffer@mdanderson.org)

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**MD Anderson**  
**Cancer Center**  
Making Cancer History®

**2025 UT Systemwide**  
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# OUR MISSION

Eliminate cancer in Texas, the nation and the world through outstanding programs that integrate **patient care, research and prevention**, and through **education** for undergraduate and graduate students, trainees, professionals, employees and the public.







# OUR VISION

We shall be the **premier cancer center in the world**, based on the excellence of our people, our research-driven patient care and our science.


We are Making Cancer History®.

Proud to be

 #1 in the nation 

for cancer care.

THE UNIVERSITY OF TEXAS

MDAnderson  
Cancer Center

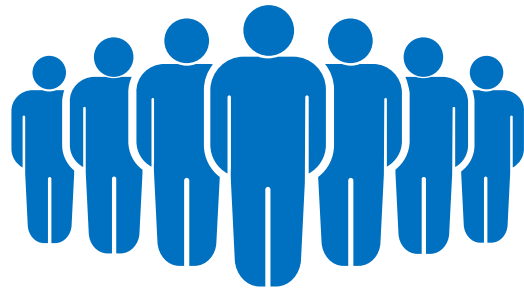
Making Cancer History®



MD ANDERSON CANCER CENTER

2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar  
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At MD Anderson, everything we  
do revolves around our patients.



**187,130**  
PATIENTS



**1.7M**  
outpatient  
visits



**777**  
inpatient  
beds



**9M**  
pathology/laboratory  
medicine procedures



**684K**  
diagnostic imaging  
procedures



**22K**  
surgeries



**\$346M**  
in uncompensated care  
provided to cancer  
patients



## Top procurement categories



# Get registered

By registering, the supplier communicates their core products and capabilities.

## FYI

### **Informal Bids (< \$50,000)**

Buyers search the supplier portal

### **Formal Bids (> \$50,000)**

Suppliers are matched by commodity/service for sourcing events

## **MD Anderson's online process**

- Register at **MDAnderson.org/suppliers**
- E-mail address required for contact purposes and serves as unique login ID
- Important to identify **all** commodities/services offered

# Understanding MD Anderson “Best Value” Procurement

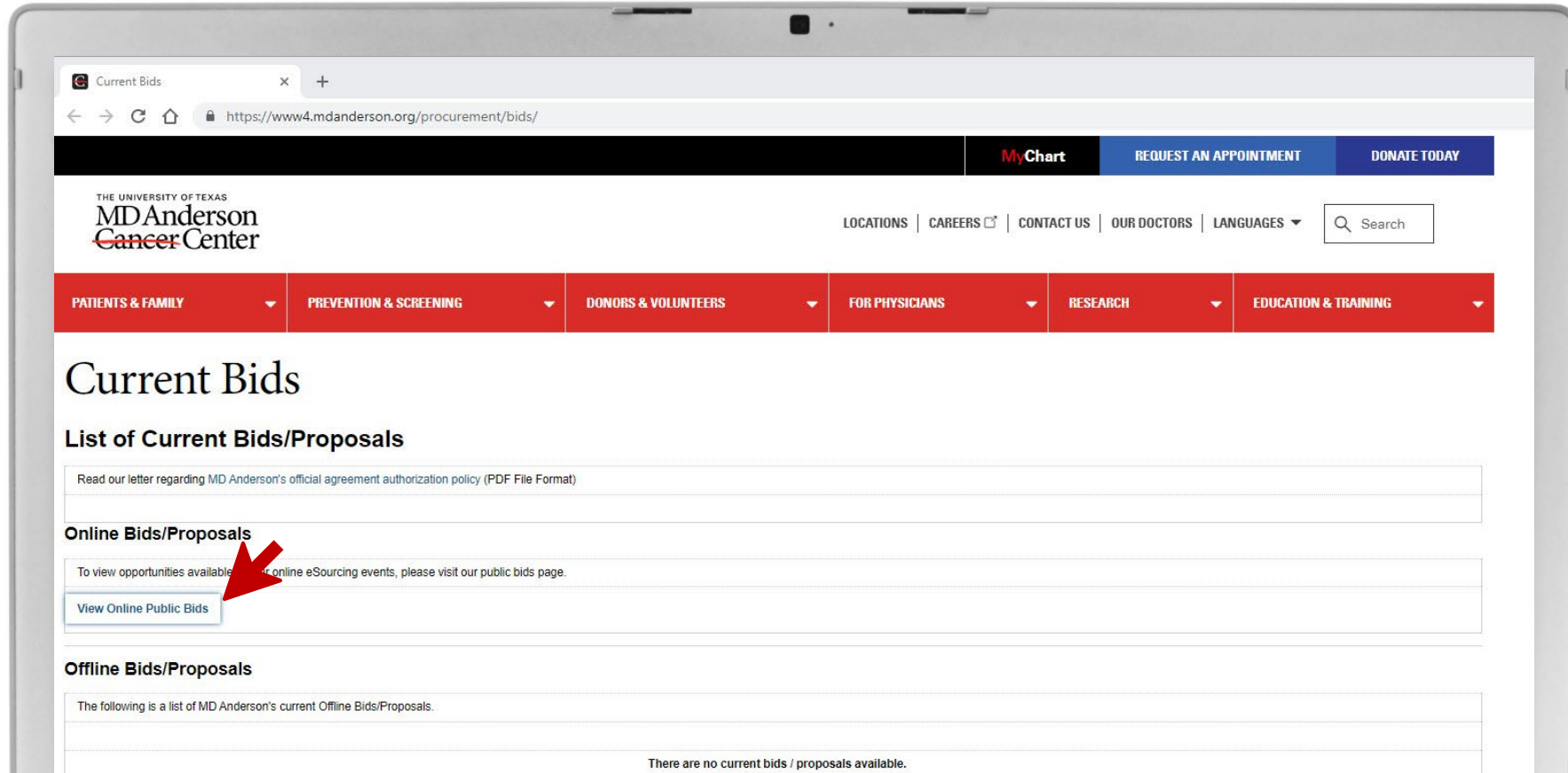
**The institution may acquire goods or services by the method that provides the best value to the institution, including:**

- competitive bidding;
- competitive sealed proposals;
- catalogue purchase;
- a group purchasing program; or
- an open market contract.

**In determining what is the best value to the institution, the institution shall consider:**

- the purchase price;
- the reputation of the vendor and of the vendor's goods or services;
- the quality of the vendor's goods or services;
- the extent to which the goods or services meet the institution's needs;
- the vendor's past relationship with the institution;
- the impact on the ability of the institution to comply with laws and rules relating to historically underutilized businesses;
- the total long-term cost to the institution of acquiring the vendor's goods or services; and
- any other relevant factor that a private business entity would consider in selecting a vendor.

# MDAnderson.org/bids



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Welcome to the University of Texas - MD Anderson Public Bids Page

[Home](#) | [Supplier Portal Login](#) | [New Supplier Registration](#) | [HUB & Federal Small Business Program](#) | [Terms & Conditions](#) |

Business Opportunities

Open for Bid

[Upcoming](#)

[Closed](#)

[Awarded](#)

[All](#)

Keyword

Search by event title, number, contact, short description, or commodity code description

[Clear](#)

[Search](#)

Sort by

Close date descending

Status

Open

Details

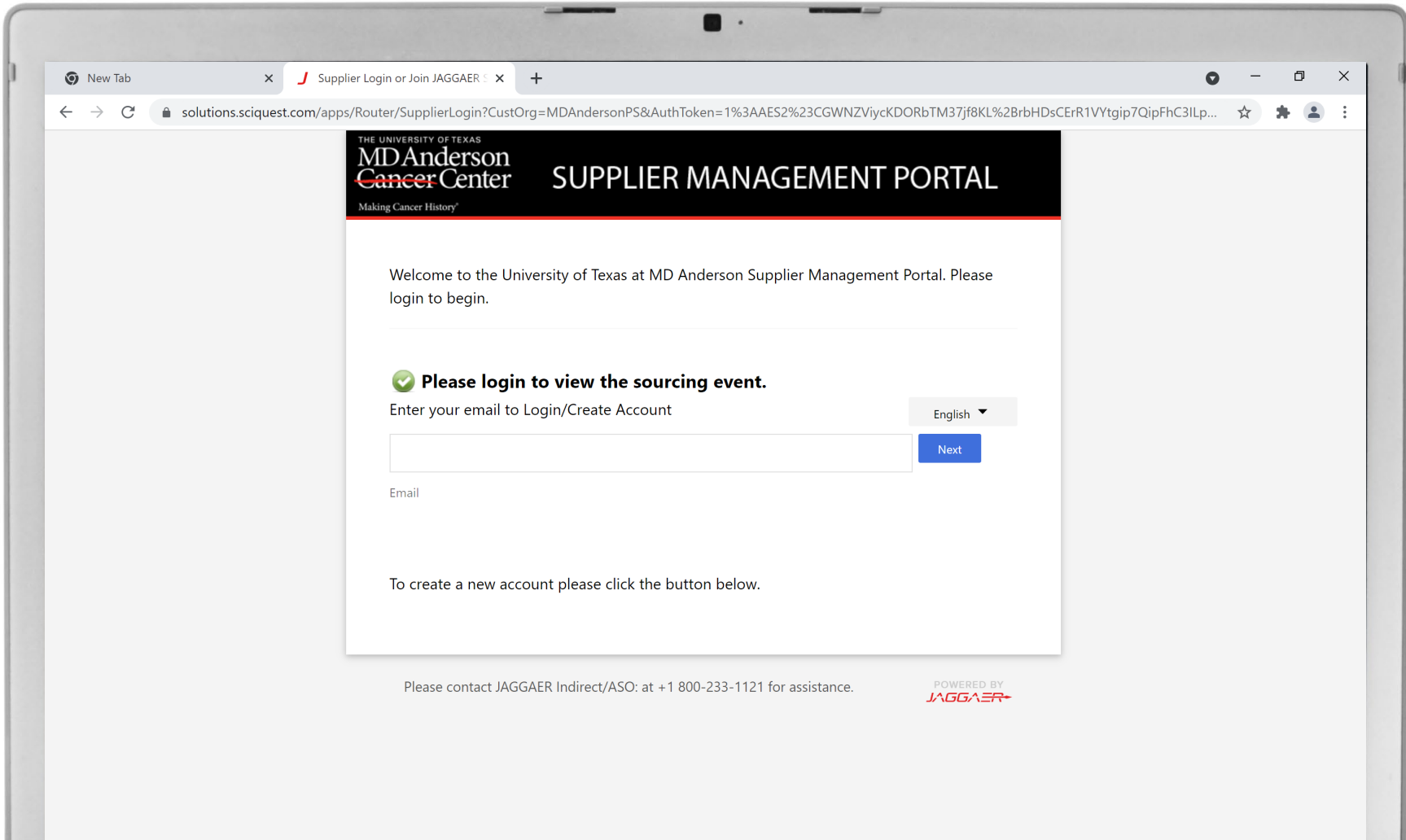
Patient Advance Care Planning

MD Anderson Cancer Center is soliciting bids to implement a comprehensive ACP technology solution and successful integration with Epic, including MyChart®, within an academic health care facility.

[Respond Now](#)

**Open** 3/22/2024 6:01 PM CDT Type RFP

**Close** 4/22/2024 4:00 PM CDT Number AIS-CK-01446-RFP



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✓ Review MD Anderson website frequently for bid opportunities

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✓ Respond to posted bid opportunities

---

✓ Attend pre-submittal conferences

---

✓ Maintain your company website with current contact information and business description

---

✓ Maintain current certifications

---

✓ Network, network and continue to network

---

✓ Request a complimentary draft review of the HUB plan.

# How to do business with MD Anderson

*MD Anderson supports competitive procurement activities and bid processes that foster equal opportunity for qualified companies to provide products and services that meet our requirements.*

- Invitation to register with MD Anderson: **MDAnderson.org/Suppliers**
- For list of bid opportunities: **MDAnderson.org/Bids**
- Certifications we accept:
  - State of Texas HUB
  - SBA Federal Small Business Certifications
- State of Texas certification application: **Comptroller.Texas.gov/Purchasing/Vendor/Hub/**
- To obtain Federal certification, go to: **SBA.gov/Contracting**

*For more information on our program, location and hours of business,  
visit **MDAnderson.org/HUB***



# HUB and Federal Small Business Program



Gabriela Zambrano, M.B.A.  
Director and SBLO  
MGZambrano@MDAnderson.org



Barbara Howard, M.B.A.  
Program Manager – HUB Compliance  
BHoward@MDAnderson.org



Stephanie Mangham, M.B.A.  
HUB Coordinator  
SDBurton1@MDAnderson.org

**[MDAnderson.org/HUB](https://MDAnderson.org/HUB)**

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# University of Texas Medical Branch Galveston

UT System-Wide HUB Goods and Services Outreach Event


Date: April 23, 2025

Karen L. Gross, C.P.M., CTCD, CPPB  
HUB Coordinator



**2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**  
Wednesday, April 23<sup>rd</sup>, 2025

# Overview: UTMB Health fast-facts




## Clinical Care

**96 Clinics**  
28 primary care  
68 specialty clinics

**(6) Full-Service Hospitals / 4 Campuses**  
Jennie Sealy Hospital  
John Sealy Hospital  
TDCJ Hospital Galveston  
Clear Lake Hospital  
League City Hospital  
Angleton Danbury Hospital

**5 Emergency Rooms / Trauma Ctrs.**  
Galveston: Level I; Level IV NICU  
Angleton: Level IV; Level I Neonatal  
League City: Level III  
Clear Lake: Level III (including Pediatric ER and Level II NICU)

**3 Retail Pharmacies**




## Education

**5 Schools**—variety of health sciences education programs  
John Sealy School of Medicine  
School of Nursing  
School of Health Professions  
Graduate School of Biomedical Sciences  
School of Public and Population Health

**6 Institutes for Advanced Study**  
Vaccine Sciences  
Drug Discovery  
Human Infections and Immunity  
Translational Sciences  
Brain Health  
Biohealth/Health Humanities

**3,850+ Students**  
**960+ Faculty Members**

**Aerospace Medicine Residency Program** (1 of 5 in nation)




## Research

**\$178M in Q1 of FY24**—in NIH Prime Grant Award submission

**More than 220 NIH research awards** annually, valued at more than \$165 million for sponsored research

**20 UTMB Principal Investigators**—ranked in the Top 20% of all funded NIH PIs

**Leader in infectious disease research**—the Galveston National Lab (GNL) is one of only two BSL4 labs on an academic campus in the nation



## Innovation

**Comprehensive Telehealth Program**

**Health Education Center (HEC)**—161,000 sq. ft. of interprofessional training space, with 77-bed simulated hospital, featuring ambulance bay; 2 ORs; 10 ICU rooms; and 2 debriefing rooms

**Moxi Robot**—partnership with Diligent Robotics to assist staff in delivering supplies, medications and lab samples

**Life Science Incubator**—cutting-edge incubator designed to support early-stage life science companies and entrepreneurs

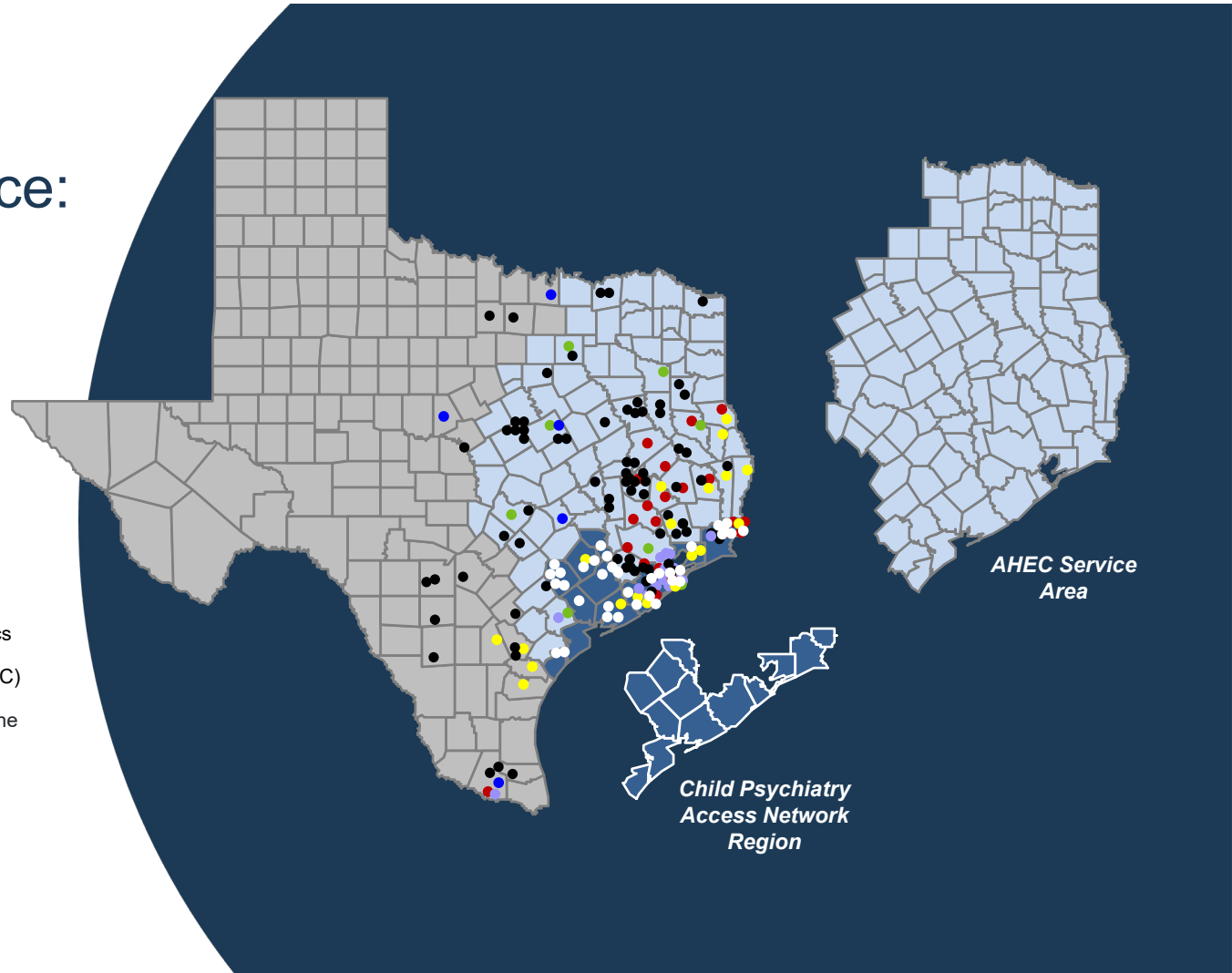
**AI to Study Cancer Treatment**—NIH \$1M Grant - Artificial Intelligence and Machine Learning

**Registered Apprenticeship Program**—Certified Nursing Assistants & MRI Technologists

5  
5

## Mission Excellence: Our Reach Across Texas

- Community Clinic
- Regional Women's Services and Pediatric Clinics
- East Texas Area Health Education Center (AHEC)
- Texas Child Health Access Through Telemedicine ISD
- Contracted County for Indigent Care
- TJJD Facility Clinic
- TDCJ Prison Clinic



5  
6



# Overview of Procurement

## Dollar thresholds:

- Less than \$15,000 – Call and place with emphasis on locating HUB firms
- \$15,000 to \$50,000 - Informal bids, DIR, GPO, EAJ (proprietary)
- \$50,000 – Formal bids, DIR, GPO's, EAJ (proprietary)
  - {5M+ purchases require UT System Board of Regent Approval}

## GPO – Group Purchasing Organization:

is an entity that is created to leverage the [purchasing power](#) of a group of businesses to obtain discounts from [vendors](#) based on the collective buying power of the GPO members

- State agencies including higher education are required to make a good faith effort to locate Historically Underutilized Business firms whenever possible.
- UTMB is committed to contract with HUB firms whenever possible.

UTMB does not maintain a vendor database for supplier selection. All suppliers must register on the State of Texas Centralized Master Bidders List (CMBL). The CMBL is managed by the Texas Comptroller of Public Accounts State-wide Procurement Department. To register, please visit their website at: <https://comptroller.texas.gov/purchasing/vendor/cmb/>

- **Please make sure you have current NIGP Codes and that you only register for the goods and services which is your core business.**
- **Business description – Please make sure you identify your core business.**

# Upcoming Bid Opportunities

Institutions of higher education are not required to post bids on the Electronic Business Daily (ESBD)

To locate UTMB's Bid Opportunities visit our website at:

<https://www.utmb.edu/supplychain/purchasing/bidops.asp>

**\*Never submit bids to UTMB unless there is sourcing event posted to the above website.\***

Upcoming bid opportunities:

- Willed Body Program and Mortuary Services
- Student Loan Services
- Patient Financing
- ATM Lease
- Core Measure Abstractions
- 340B Third Party Administrator
- Infectious Disease Telemedicine
- Laundry – Linen Services
- Time & Attendance and Nurse Scheduling
- Core Measure Abstractions

Note:

The above bids are scheduled to be posted at various times during the next 12 months.  
UTMB reserves the right to cancel any bid opportunity prior to posting.

# Contact

Contact Karen Gross, UTMB's HUB Coordinator, for instructions on UTMB's HUB Program and for information related to UTMB's procurements:

E-mail: [klgross@utmb.edu](mailto:klgross@utmb.edu)

Phone: 409-266-1094

To locate UTMB's Bid Opportunities visit our website at:

<https://www.utmb.edu/supplychain/purchasing/bidops.asp>



## How to do Business with



**Maira Artola** - Manager, HUB and Small Business Program

**Purvis Patel** - Purchasing Contracts Administrator



## Interim President – UTHealth Houston

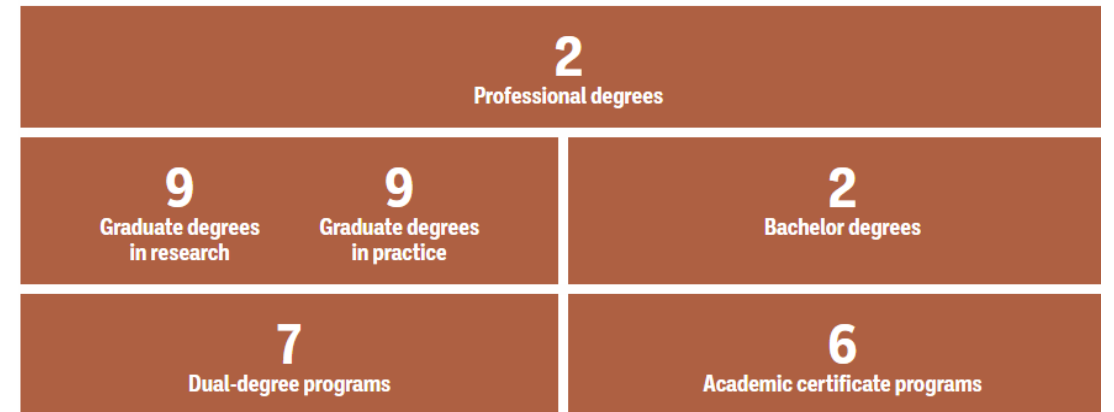
**LaTanya J. Love, MD**

ALKEK-WILLIAMS DISTINGUISHED CHAIR



## EDUCATION

Our faculty educate and train the next generation of health care professionals and researchers to deliver outstanding patient care and improve community health in Houston and beyond.



**2025 UT Systemwide**

**5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**

**Wednesday, April 23<sup>rd</sup> , 2025**

# FAST FACTS

ABOUT UTHealth HOUSTON

SEVEN SCHOOLS | ONE MISSION

2,427

Full-time and part-time  
faculty

8,172

Total staff

5,044

Total students

54,000+

Alumni making a difference  
around the globe

## UTHealth HOUSTON AT A GLANCE

### PATIENT CARE



UTHealth Houston is here for our community, and has provided more than \$80.6 million in unreimbursed charity care. Our faculty, residents, fellows, and students provide inpatient care at our primary teaching and affiliated hospitals, which include:



UT Physicians, a 501(c)(3) tax-exempt organization, is the clinical practice of McGovern Medical School. Through a range of specialties that include neurosciences, orthopedics, heart and vascular health, and women's and children's health, our faculty offer urgent, highly specialized, or complex care to individuals and families from Texas and around the world.

Revenue from UT Physicians provides UTHealth Houston with additional resources to support our faculty and further enhance the education of the health care professionals of tomorrow.

1.8 million

Patient visits to clinics

100+

Locations

2,000+

Providers in 80+ specialties and subspecialties

### RESEARCH

Our researchers pursue discoveries to improve the dual pillars of health and well-being while addressing our nation's most pressing public health crises. UTHealth Houston ranks in the top five universities in Texas in terms of total NIH funding, with \$144.9 million awarded.



\$144.9M  
In NIH Awards



4th  
In NIH Funding  
Among Texas Universities

Four Cornerstones  
of Success

UTHealth Houston  
Supply Chain Management

CUSTOMER SERVICE

COMPLIANCE

THE  
SWEET  
SPOT

COLLABORATION

CONSISTENCY

2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar  
Wednesday, April 23<sup>rd</sup>, 2025





# UT System Procurement Guidelines

## “Best Value Matrix”

Contract Value (and/or) PO Amount	Competitive Bidding (if multiple suppliers)		Group Purchasing Organization (GPO) Contract or State Contract	Exclusive Acquisition Justification (EAJ) (if only one supplier)			Contract Review
	Formal (ITB- RFP)	Informal		<u>Sole Source</u> (Only supplier that meets requirements)	<u>Proprietary</u> (Existing Equipment/Hardware /Software etc. that requires exact manufacturer Service or Compatibility)	<u>Best Value</u> (Already Standardized across Institution)	
< \$15,000	N/A	N/A	N/A	N/A	N/A	N/A	Yes (Procurement)
\$15,000 - \$50,000	No	Yes	Yes	Yes	Yes	Yes	Yes (Procurement)
\$50,000 - \$2.5M	Yes	No	Yes	Yes	Yes	Yes	Yes (Procurement)
> \$5.0M	Yes	No	Yes	Yes	Yes	Yes	<u>Contracts Only:</u> Procurement & Office of General Council (OGC) Approval  <u>PO's &amp; Contracts:</u> Potential Board of Regents Docketing

**\*Notes:**

- HUB Opportunities: Considered at all levels, Informal Bid (2) quotes required from HUB suppliers
- Contract Values: Dollar amounts for contracts are based on base term plus all renewals
- GPO/State Contracts: Choice Partners, E&I, Education Service Center 19, Buyboard, Sourcwell, NJPA, TXMAS, DIR, (3) quotes required per awarded category >\$50K. Vizient, UT Supply Chain Alliance, UT System (3) quotes not required. (>\$5M requires UT System GPO Contract submittal form approval.)
- Design & Construction Contracts: >\$10M OGC Approval Required

Procurement Services

Rev . 01/31/22



2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar  
Wednesday, April 23<sup>rd</sup>, 2025



## KEY POINTS TO THE SOLICITATION PROCESS

- As a state agency, UTHealth Houston is required to advertise/solicit “competitively” for goods and/or services.
- **“ALL”** ITB’s and RFPs not meeting HUB Compliance will be rejected and the Suppliers will be unable to move forward in the process for that particular RFP.
- **“ALL”** contracts over \$5M require approval of the OGC and/or BOR. If BOR approval is required, it is important to remember that the BOR only meets quarterly in the following months: February, May, August and November.
- UTHealth Houston, as is state agency, must comply with the Open Records Act.

# HOW TO SUBMIT A FORMAL BID

## How does UTHealth post a bid?

- ❖ UTHealth is required to post all formal solicitations on the Procurement Services web site, <https://www.uth.edu/buy/bid-list.htm>.
- ❖ Sourcing Events are conducted via an electronic bid process. Coupa eSourcing is used to facilitate the entire Sourcing process from bid creation to evaluation and award.
- ❖ The posting within Coupa includes the bid document, scope of work, drawings, specs, sample agreement, HUB plan, etc.
- ❖ An email notification is also sent to potential proposers advising of the bid opportunity.
- ❖ All communication goes through the Buyer (or through HUB Manager for HUB questions).



## CURRENT AND UPCOMING BID OPPORTUNITIES

Current Bid Opportunities	Potential/Upcoming Sourcing Projects
IMM Boiler Replacement-4/29/2025	Bellaire Station Roof Replacement
SON Boiler Replacement-4/25/2025	Event #897 - Main Service Switchboard Replacement
UTPB Piping Repairs & Replacement and Replacement Project-5/16/2025	UPB Clinical Space Renovation
	UPG Condition Assessment Repairs
	IT -SOD Curriculum Subscription Services
	HR Pre-Employment Assessments
	Student Loan Collection Services
	Student Billing - (Student Financial Services - Student Loan Collections)

**Visit the Procurement Services Website for current bid opportunities:**

<https://www.uth.edu/buy/bid-list.htm>

**Suppliers can also register in the Coupa Supplier Portal to access an active bid:**

[https://supplier.coupahost.com/quotes/public\\_events?customer=uth\\_tmc](https://supplier.coupahost.com/quotes/public_events?customer=uth_tmc)





## UT-HEALTH HOUSTON SUPPLY CHAIN MANAGEMENT CONTACT INFORMATION

Eric Williams – Assistant Vice President

[Eric.Williams@uth.tmc.edu](mailto:Eric.Williams@uth.tmc.edu)

Shirlanda Fairley – Director, Procurement Services

[Shirlanda.Fairley@uth.tmc.edu](mailto:Shirlanda.Fairley@uth.tmc.edu)

Toya Owens-Shepard – Assistant Director, Procurement

[Toya.O.OwensShepard@uth.tmc.edu](mailto:Toya.O.OwensShepard@uth.tmc.edu)

Martha Amaya – Assistant Director, Procurement

[Martha.G.Amaya@uth.tmc.edu](mailto:Martha.G.Amaya@uth.tmc.edu)

Maira Artola – HUB Manager

[Maira.Y.Artolamaldonado@uth.tmc.edu](mailto:Maira.Y.Artolamaldonado@uth.tmc.edu)



# Thank You!



2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar  
Wednesday, April 23<sup>rd</sup>, 2025

# The University of Texas System Goods and Services Webinar 2025

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**Joe White**  
**Chief Procurement Officer**

**Mario Ramirez**  
**Director HUB Program**

**Rylan Yellman**  
**Manager HUB Program**



**2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**  
Wednesday, April 23<sup>rd</sup>, 2025



# The University of Texas at Arlington

- -Founded in 1895, The University of Texas at Arlington is a **comprehensive research, teaching, and public service** institution whose mission is the advancement of knowledge and the pursuit of excellence.
- -The University is committed to the **promotion of lifelong learning** through its academic and continuing education programs and to the **formation of good citizenship** through its community service-learning programs.
- -The diverse student body shares a wide range of cultural values, and the University community **fosters unity of purpose and cultivates mutual respect**.





# The University of Texas at Arlington



# The University of Texas at Arlington UTA West

New UT Arlington campus breaks ground, promises to transform west Fort Worth. New campus expected to welcome students fall 2028.



The University of Texas at Arlington (UTA) continues to advance its commitment to academic excellence and research in the region with a proposed plan to purchase 51 acres of property in west Fort Worth within the Walsh Ranch development.

Design Build Team-Hensel Phelps & HKS.



# HOW TO SUBMIT A BID

- UTA additionally uses the Texas Purchasing Group on the BidNet platform for all formal bid and proposal submissions of Facilities smaller repair opportunities To obtain a bid or proposal documents, along with all submittal requirements and instructions, please visit:

<https://www.bidnetdirect.com/texas/uta>

- Search: Univ of Texas at Arlington *OR* Agency 714

## Electronic State Business Daily Search

View any solicitation by selecting or entering a field below. Sign in is NOT required.  
For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.

Solicitations		Awards No Solicitation
Agency/Texas SmartBuy Member Name	Agency/Texas SmartBuy Member Number	Date Range
<input type="text"/>	<input type="text"/>	--
Status	NIGP Class/Item	Start Date
<input type="text"/>	<input type="text"/>	mm/dd/yyyy
Keyword Search	Solicitation ID	End Date
<input type="text"/>	<input type="text"/>	mm/dd/yyyy
Include Pre Solicitation Notices <input type="checkbox"/>		
<input type="button" value="Search"/> <input type="button" value="Clear Filters"/>		

Please only use Google Chrome to navigate this site.

bidnet direct. powered by m2i commerce

Search by Keywords or Bid Title

University of Texas at Arlington

Get notified of bid opportunities from University of Texas at Arlington

Register to Bid

Register to do business with University of Texas at Arlington. Join the Texas Purchasing Group to expand your business with local governments throughout Texas.

REGISTER NOW →

- UTA utilizes Texas SmartBuy (ESBD) to post all proposals regarding major construction, A&E IDIQ's and Job Order Contracts (JOCs) . Make sure to follow instructions in bid package.

[www.txsmartbuy.com/esbd](http://www.txsmartbuy.com/esbd)

# Opportunities

Solicitation Number	Solicitation Title	RFx Type	Status	Closing Date
UTA2025-011	Event Parking Software and Hardware	RFP	Published to Bidnet	May 9, 2025
UTA2025-007	Curriculum Development for Canvas	RFP	Published to Bidnet	May 12, 2025
UTA2025-013	Enterprise Telephone & WAN Connectivity Expansion	RFP	Draft	TBD
UTA2024-017	Undergraduate Programs Advertising	RFP	Draft	TBD
UTA2025-014	Boiler and Chiller Services	RFP	Draft	TBD
UTA2024-015	UTA2024-015 Student Recruitment Services	RFP	Draft	TBD



# UT Southwestern

## Medical Center

**Darcel Webb, DSL**

*Director, Supplier Diversity/HUB*

# AGENDA

- **Welcome**
- **Who We Are**
- **Procurement Overview**
  - Purchasing
  - Strategic Sourcing/Contracts
- **State Contracts and Group Purchasing Organization (GPO)**
- **Supplier Bid Portal**
- **Upcoming Requirements**
- **UT Southwestern Supplier Diversity/HUB Resources**



# WHO WE ARE...

Medical Center has three degree-granting institutions: [UT Southwestern Medical School](#), [UT Southwestern Graduate School of Biomedical Sciences](#), and [UT Southwestern School of Health Professions](#). 3,700 medical, graduate, and allied health students, residents, and postdoctoral fellows each year.

- Two UT Southwestern graduates – one from the Medical School and one from the Graduate School – have won Nobel Prizes.

- A \$800 million state-of-the-art clinical facility – the [William P. Clements Jr. University Hospital](#) – opened in 2014 and underwent an expansion in 2020. Named in honor of the legendary Texas governor in recognition of his 2009 gift of \$100 million to the Southwestern Medical Foundation, the largest single gift in the institution's history, Clements University Hospital offers patients and medical personnel world-class facilities and technologies.

- The [Harold C. Simmons Comprehensive Cancer Center](#) has National Cancer Institute (NCI) designation, an elite distinction held by only the top-tier cancer centers nationwide. The Simmons Cancer Center is the only medical center in North Texas to attain this prestigious top cancer centers recognized for innovative research and excellence in patient care.

# WHO WE ARE...

State Institution

Higher Education Institution  
*(University)*

Academic Medicine

Academic Health Center  
*(Health Science Centers)*



# PROCUREMENT OVERVIEW: Strategic Sourcing

## **Academic and Research Team (AR)** *(responsible areas include)*

- Academic/Clinical Research services, equipment, and supplies
- Offsite clinic services
- Information Technology services equipment

## **Health System Team** *(responsible areas include)*

- All major healthcare/clinical categories
- Surgical categories
- Acute equipment/supplies/services

## **Facilities Team** *(responsible areas include)*

- Facilities Maintenance and Management (MRO)
- Fleet Management

# STATE CONTRACTS & GPOs



## State Contracts

- Department of Information Resources (DIR)
- Texas Comptroller of Public Accounts
  - Texas multiple Award Schedule (TXMAS)
  - Texas Procurement and Supportive Services (TPASS)

- The University of Texas System Supply Chain Alliance
- Vizient, Inc.
- E & I Cooperative Services, Inc.
- Texas Association of School Board (TASB) BuyBoard
- Purchasing Solutions Alliance (PSA)
- Region 19 Allied States Cooperative



## Group Purchasing Organizations (GPOs)

## About Us

Administrative Offices

Diversity

Facts

Giving

Leadership

Directions

Mission, Values, & History

President

Title IX

Contact

### Purchasing

Contract Transparency

PO Transparency

**Supplier Bid Portal**

Accounts Payable

Supplier Portal

HUB

## Supplier Bid Portal

UT Southwestern uses Jaggaer (formerly SciQuest) for the Supplier Registration and eProcurement process. If you are a first time user to Jaggaer, regardless of any past history with UT Southwestern, you are required to register through Jaggaer's [Supplier Registration](#). Once registration is completed and you have filled in your company profile, you may view and participate in any current bid opportunities. The commodity code(s) that you select in your registration will send notifications when a bid has been posted that you may want to participate in. To monitor all public bid opportunities, visit UT Southwestern's Supplier Bid Portal.

Supplier Bid Portal

### Quick Links

Historically Underutilized  
Business Subcontracting Plan

Purchasing Terms & Conditions

UT System Supply Chain Alliance

UT System Supply Chain Alliance  
RFP Portal

Vendor Application for Employee  
Discount Program

Vendor Gift & Site Policy

<https://www.utsouthwestern.edu/about-us/administrative-offices/purchasing/hub/about/>





# SUPPLIER BID PORTAL

UTSouthwestern  
Medical Center

## Welcome to the University of Texas Southwestern Medical Center Public Bids Page

[Supplier Registration](#) / [Supplier Portal Login](#) / [Purchasing Home](#) / [Office for Access & Title IX](#)

Status


Details

Open

### Business Continuity Planning Management System

Respond Now

UT Southwestern seeks a Business Continuity Management system


**Open** 4/8/2025 12:00 AM **CDT** Type RFP-H  
**Close** 5/7/2025 11:59 PM **CDT** Number FY2025-RFP-H-00155  
Contact Shanteria Horton [Shanteria.Horton@UTSouthwestern.edu](mailto:Shanteria.Horton@UTSouthwestern.edu)  
Contact Joshua Owen [Joshua.Owen@UTSouthwestern.edu](mailto:Joshua.Owen@UTSouthwestern.edu)  
Details  [View as PDF](#)

Open

### Landscape Maintenance Main Campus RFP

Respond Now

This RFP will provide landscaping and related services to the main campus and possible additional locations.


**Open** 4/7/2025 10:00 AM **CDT** Type RFP-H  
**Close** 5/7/2025 4:00 PM **CDT** Number FY2025-RFP-H-00150  
Contact Amanda Usrey [Amanda.Usrey@UTSouthwestern.edu](mailto:Amanda.Usrey@UTSouthwestern.edu)  
Contact Marcus Howard [Marcus.Howard@UTSouthwestern.edu](mailto:Marcus.Howard@UTSouthwestern.edu)  
Details  [View as PDF](#)

Open

### Record Crossing Demolition RFP

Respond Now

This project involves the demolition of the Demo Life Care Building and Convenience Stores located at 1902, 1904 and 1906 Record Crossing.

**Open** 4/11/2025 1:00 PM **CDT** Type RFP-HC  
**Close** 4/25/2025 4:00 PM **CDT** Number FY2025-RFP-HC-00156  
Contact Amanda Usrey [Amanda.Usrey@UTSouthwestern.edu](mailto:Amanda.Usrey@UTSouthwestern.edu)  
Details  [View as PDF](#)



***Darcel Webb, DSL***

Director Supplier Diversity/HUB

[Darcel.Webb@UTSouthwestern.edu](mailto:Darcel.Webb@UTSouthwestern.edu)

***Sharonda Lawson, J.D.***

Co-Interim AVP Supply Chain Management  
& Director Sourcing/Contracting

[Sharonda.Lawson@UTSouthwestern.edu](mailto:Sharonda.Lawson@UTSouthwestern.edu)





**THE UNIVERSITY OF TEXAS AT DALLAS**

**Reginald Cleveland - Director, HUB & Small Business Office**





# Bid Opportunities

## Current Bid Opportunities

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UT Dallas uses Bonfire as our sourcing software for all formal bids and solicitations. If you are a first-time user to Bonfire, you will be required to register with Bonfire to participate in bid opportunities. Click the links below to navigate to the Bonfire bids:



Need help with Bonfire? Please review Bonfire's help guides for [vendor registration](#)  and [creating / uploading a submission](#). 

If you have questions about the solicitation, please contact the assigned buyer and NOT the department in order to avoid disqualification.





## Current & Future Opportunities (Check Bonfire Portal for Posting)

### Project Name

### Due/Tentative Date

- Snack Vending
- Student Housing Laundry Services
- UT Dallas Custodial Services

April 30, 2025  
Spring 2025  
Spring 2025



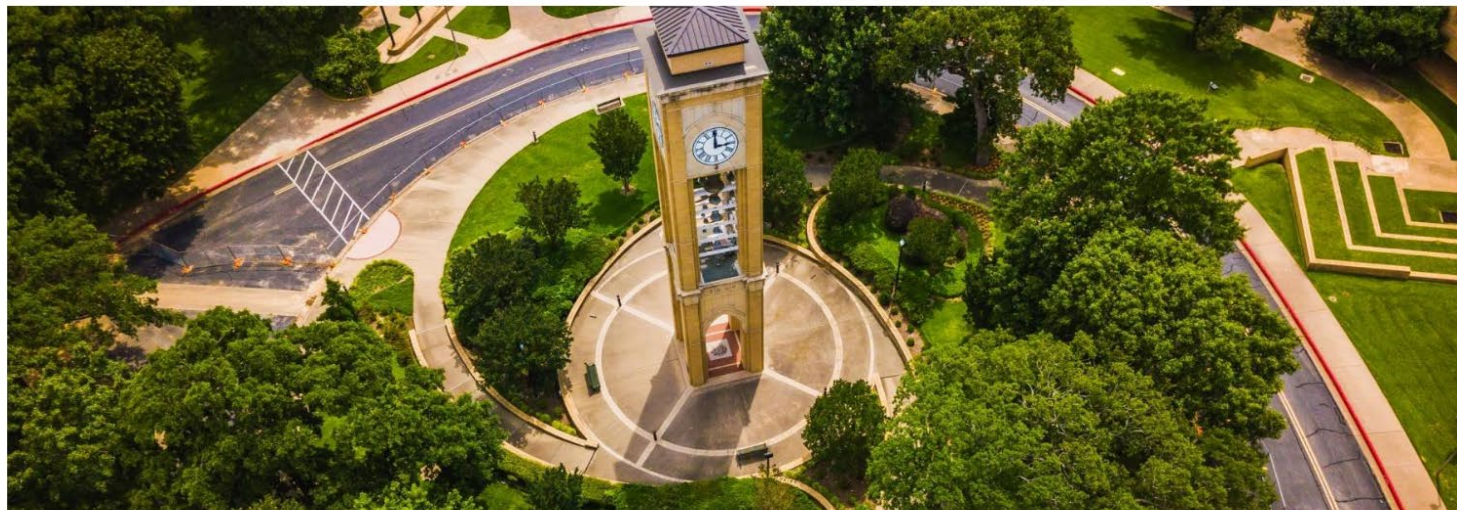
Solicitations are posted and can be accessed on the following sites:

- [UT Dallas Bonfire](#)
- [Electronic State Business Daily](#)

Visit UT Dallas Bonfire for current Open Public Opportunities or review Past Public Opportunities for future proposals. If there are questions, contact our office at [hub@utdallas.edu](mailto:hub@utdallas.edu).

Reginald Cleveland  
Director, Small Business Office  
[Reginald.cleveland@utdallas.edu](mailto:Reginald.cleveland@utdallas.edu)  
972-883-4850

Renay Fleming  
Program Manager II  
[hub@utdallas.edu](mailto:hub@utdallas.edu)  
972-883-2300



**Presenter:** Elmer Manzano, CTCD, Buyer III / HUB Coordinator.



# Institutional Facts

The University of Texas at Tyler is a centerpiece for learning, culture and natural beauty in East Texas, located midway between Dallas and Shreveport, Louisiana.

Founded in 1971, UT Tyler is one of the fastest-growing universities in the renowned University of Texas System.

With a mission to improve educational and health care outcomes for East Texas and beyond, UT Tyler offers more than 90 undergraduate and graduate programs to over 10,500 students. Through its alignment with UT Tyler Health Science Center and UT Health East Texas, UT Tyler has unified these entities to serve Texas with quality education, cutting-edge research and excellent patient care.

Classified by Carnegie as a doctoral research institution and by U.S. News & World Report as a national university, UT Tyler has campuses in Tyler, Longview, Palestine and Houston.

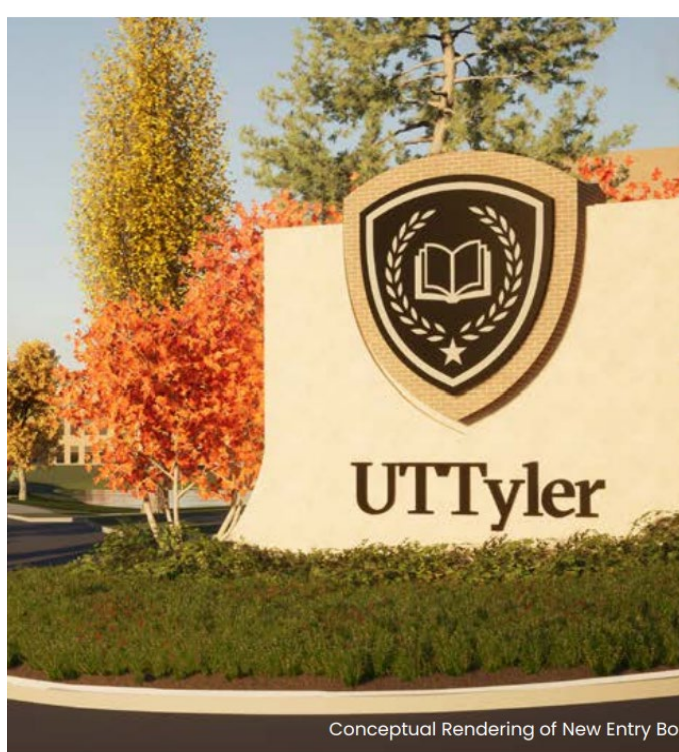


The School of Medicine at The University of Texas at Tyler is unlike any other medical school in the nation. As the first medical school in East Texas, we support our community through innovative, groundbreaking medical training designed to spur innovation through research and improve the quality of patient care.

Opened in 2023, strengthening healthcare education and services.  
School of Medicine building to open fall 2025








# 2025 Campus Master and Strategic Plan





# UT Tyler Purchasing Function Semi- Decentralized

Purchasing at UT Tyler is semi-decentralized. The Procurement Services office at UT Tyler is organized to serve all departments of the University, which has over 200 Budget Authorities that are authorized to expend funds. At lower dollar thresholds, departments have considerable discretion in purchasing of goods and services. As dollar thresholds rise, individual departments must seek various levels of assistance from Procurement Services. At the highest threshold, a formal procurement must be conducted by the Procurement Services division with departments providing subject matter expertise.



# UT Tyler Health Science Center Purchasing Function centralized

Purchasing at UT Tyler Health Science Center is centralized. The Procurement Services office at UTTHSC serves all departments at the Health Center and all clinical areas. At lower dollar thresholds, satellite buyers in certain designated departments can make the purchases up to \$14,999.99. However, all satellite buyers are a branch off of the procurement department and have gone through the same training as the procurement department. Anything over \$14,999 a formal procurement must be conducted by the Procurement Services division with departments providing subject matter expertise. At this level the Buyer is certified with the state of Texas.



**UTTyler**<sup>™</sup>  
THE UNIVERSITY OF TEXAS AT TYLER



**UTTyler**<sup>™</sup> **HEALTH SCIENCE**  
CENTER

# Upcoming Bid Opportunities

- UTT Charter Buses



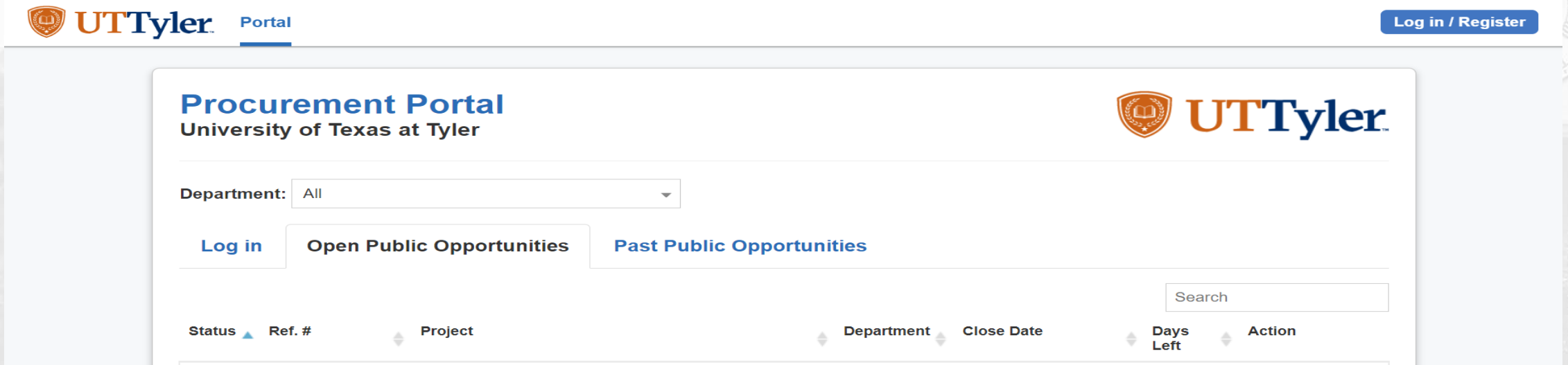
## Where do I find Bid Opportunities?

All formal solicitation documents for the UT Tyler campus and UT Tyler Health Science Center are posted on UT Tyler's Bonfire Interactive Procurement Portal. Website: <https://uttyler.bonfirehub.com>

All formal solicitation documents for the UT Tyler campus and UT Tyler Health Science Center are posted on the Electronic State Business Daily website. Website: <https://www.txsmartbuy.com/esbd>

**UT Tyler** agency number is **750**.

**UTTHSC** agency number is **785**.



The screenshot shows the UT Tyler Procurement Portal interface. At the top, there is a header with the UT Tyler logo and the word "Portal" in blue. On the right side of the header is a blue button labeled "Log in / Register". Below the header, the main content area has a title "Procurement Portal" and "University of Texas at Tyler" on the left, and the UT Tyler logo on the right. In the center, there is a "Department:" dropdown menu currently set to "All". Below this, there are three buttons: "Log in", "Open Public Opportunities", and "Past Public Opportunities". At the bottom, there is a search bar labeled "Search" and a table header with columns: "Status", "Ref. #", "Project", "Department", "Close Date", "Days Left", and "Action".

# Procurement Team

## **Crystal Smith, CTCD**

Director of Supply Chain

[crystal.smith@uttyler.edu](mailto:crystal.smith@uttyler.edu)

903.877.7718

## **Stephanie Moore, CTCD**

Buyer III

[stephanie.moore@uttyler.edu](mailto:stephanie.moore@uttyler.edu)

903.877.7475

## **Erin Mueck, CTCD**

Buyer III

[erin.mueck@uttyler.edu](mailto:erin.mueck@uttyler.edu)

903.877.7795

## **Jaime Romero, CTCD**

Buyer III

[jromero@uttyler.edu](mailto:jromero@uttyler.edu)

903.730.3967

## **Elmer Manzano, CTCD**

Buyer III / HUB Coord.

[emanzano@uttyler.edu](mailto:emanzano@uttyler.edu)

903.566.7153

## **Demi Beckham, CTCD**

Construction Contract Coord.

[Demi.Beckham@uttyler.edu](mailto:Demi.Beckham@uttyler.edu)

903.565.6407

## **Shelly Hollis, CTCD**

Administrative Specialist –IT

[shelly.hollis@uttyler.edu](mailto:shelly.hollis@uttyler.edu)

903.877.7702

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# Question / Resources

Bid Opportunities: <https://uttyler.bonfirehub.com>

UT Tyler HUB: <https://www.uttyler.edu/procurement-services/hub-program/>

UT Tyler & UT Tyler Health Science Center Procurement:  
<https://www.uttyler.edu/procurement-services/>

HUB email: [HUB@uttyler.edu](mailto:HUB@uttyler.edu) Procurement email: [purchasing@uttyler.edu](mailto:purchasing@uttyler.edu)





# STEPHEN F. AUSTIN STATE UNIVERSITY

THE UNIVERSITY OF TEXAS SYSTEM  
NACOGDOCHES, TEXAS

**Presenter: Lacey Bradshaw, CTCD/CTCM  
Contracting Specialist II and HUB Coordinator**



## SFA Information

Stephen F. Austin State University, the newest member of The University of Texas System, began a century ago, as a teachers' college in Texas' oldest town, Nacogdoches. Today, it has grown into a regional institution comprising six colleges — business, education, fine arts, forestry and agriculture, liberal and applied arts, and sciences and mathematics. Accredited by the Southern Association of Colleges and Schools, SFA enrolls approximately 11,000 students while providing the academic breadth of a state university with the personalized attention of a private school. The main campus encompasses 421 acres that include 36 academic facilities, nine residence halls, and 68 acres of recreational trails that wind through its six gardens. The university offers more than 80 bachelor's degrees, more than 40 master's degrees and four doctoral degrees covering more than 120 areas of study. Learn more at [sfasu.edu](https://sfasu.edu).



# Procurement Team

Kay Johnson

- Legal
- Revenue Contracts
- Office of the President

Kim Jones

- Audit Services
- Contract Services (dining, book store and vending)
- Finance and Administration
- Physical Plant
- Construction

Nicole Ivancic

- Academic Affairs
- Athletics
- Campus wide computer replacement
- Information Technology Services (ITS)/Telecommunications
- Travel

Lacey Bradshaw

- IDIQ Architect Engineer Contracts
- College of Forestry and Agriculture
- University Advancement
- University Marketing Communications
- Utilities

Kathy Durrett

- Student Affairs
- Student Development & Access
- Copiers

Teresa Rhodes

- College of Fine Arts
- College of Liberal and Applied Arts
- College of Science and Mathematics
- College of Business

LaDonna O'Hara

- College of Education
- Enrollment Management
- Central Stores
- Copiers





## Group Purchasing Organization (GPO) Accreditation Program

- Allied State Cooperative
- BuyBoard
- Choice Partners
- E&I Coop
- Sourcewell (formerly known as NJPA)
- UT System Supply Chain Alliance (UTSSCA)
- Vizient
- Texas Department of Information Resources (DIR)
- TXMAS Contracts



# Where Do I Find Bids?

SFA posts all bids on our website and Electronic State Business Daily (ESBD).

SFA website: <https://www.sfasu.edu/procurement-business-services/do-business/bids-rfps>

ESBD: [ESBD \(txsmartbuy.com\)](https://txsmartbuy.com)

Sign In

Bid Postings

Contracts ▾

SPD Applications ▾

Help

## Electronic State Business Daily Search

View any solicitation by selecting or entering a field below. Sign in is NOT required.

For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.

Solicitations

Awards No Solicitation

Agency/Texas SmartBuy Member Name

Stephen F. Austin University - ▾

Status

Posted ▾

Keyword Search

Include Pre Solicitation Notices ☐

Agency/Texas SmartBuy Member Number

755

NIGP Class/Item

Solicitation ID

Date Range

Start Date

mm/dd/yyyy

End Date

mm/dd/yyyy

Search

Clear Filters

Please only use Google Chrome to navigate this site.



# Upcoming Opportunities

Project Name	Posting Date
Demolition Services	Early Summer
Bookstore RFP	TBA
Pest Control RFP	TBA
Fuel Tanks and Services RFP	TBA
Athletic Marketing RFP	TBA
Windscreens	Early Summer



## Questions / Resources



*Procurement and Business Services:*

*HUB Program:*

<https://www.sfasu.edu/procurement-business-services/do-business/hub-program>

Email: [HUB@sfasu.edu](mailto:HUB@sfasu.edu)

Phone: 936-468-4412

# Agenda (p.m.)

U.T. INSTITUTIONS CENTRAL	
1:30 PM - 2:25 PM	U.T. Austin, U.T. Health Science Center - San Antonio, & U.T. San Antonio
1:30 - 1:35 PM	<i>Moderator - Introduction to Institutions</i>
1:35 - 1:45 PM	U.T. Austin Presentation
1:45 - 1:55 PM	U.T. Health Science Center -San Antonio Presentation
1:55 - 2:05 PM	U.T. San Antonio Presentation
2:05 - 2:25 PM	Panel/ Q&A - Panelists for U.T. Institutions Central
2:25 - 2:30 PM	BREAK
U.T. INSTITUTIONS WEST & THE VALLEY	
2:30 PM - 3:25 PM	U.T. El Paso, U.T. Permian Basin, & U.T. Rio Grande Valley
2:30 - 2:35 PM	<i>Moderator - Introduction to Institutions</i>
2:35 - 2:45 PM	U.T. El Paso Presentation
2:45 - 2:55 PM	U.T. Permian Basin Presentation
2:55 - 3:05 PM	U.T. Rio Grande Valley Presentation
3:05 - 3:25 PM	Panel/ Q&A - Panelists for U.T. Institutions West & the Valley
3:25 - 3:30 PM	CLOSING REMARKS





# **THE UNIVERSITY OF TEXAS AT AUSTIN**

## **HUB/SB PROGRAM**

**2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**  
Wednesday, April 23<sup>rd</sup>, 2025



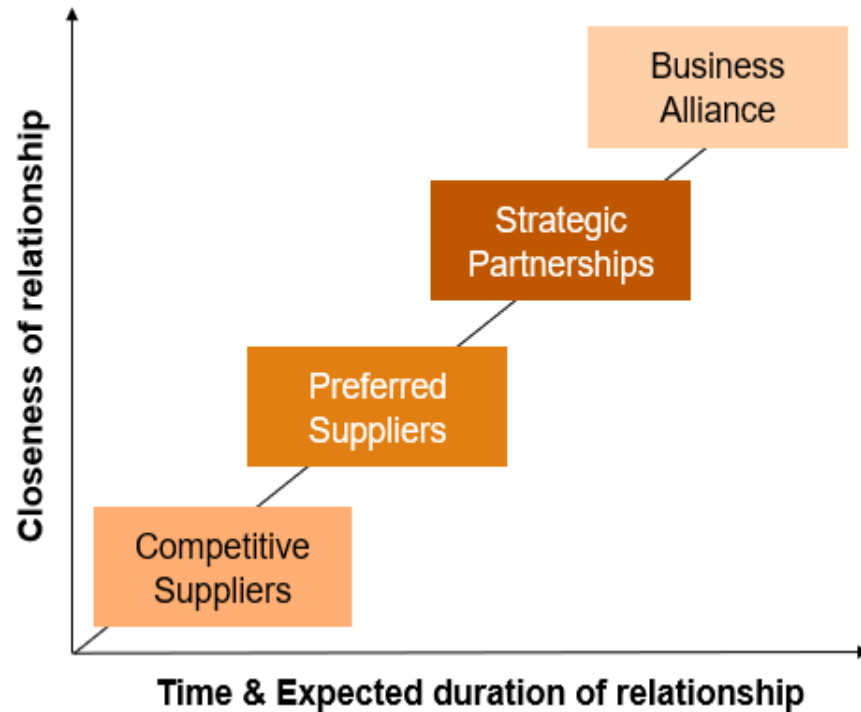
# \$15k

Is the limit university business officers are authorized to approve for small purchase orders (delegated purchases) in order to expedite purchasing functions

## Solicitation Process:

Non-Competitive (delegated) Purchases	Informal Competitive Bids	Formal Competitive Solicitations (ITB & RFP)
\$0 - \$15k	\$15k - \$50k	\$50k +
<ul style="list-style-type: none"><li>Competitive quotes encouraged, but not required</li></ul>	<ul style="list-style-type: none"><li>3 quotation minimum (written)</li><li>1 quote from minority or women owned business is required</li><li>EAJ may be used when only 1 supplier can meet requirements</li></ul>	<ul style="list-style-type: none"><li>Consult with Procurement</li><li>Formal Solicitation process may be required</li><li>EAJ may be used when only 1 supplier can meet requirements or when the good or service is proprietary</li></ul>
Any Amount	<ul style="list-style-type: none"><li>Contract Purchase Agreement (CPA) Term and Managed Contracts</li><li>Texas Multiple Award Schedules (TXMAS)</li><li>Department of Information Resources (DIR)</li></ul>	<ul style="list-style-type: none"><li>Group Purchasing Organizations</li><li>Exclusive Acquisition</li></ul>

## There are various types of supplier relationships



## HUB Utilization

- FY24 7<sup>th</sup> in Total Expenditures (\$684,132,393)
- \$143,255,687 (16.62%) awarded to HUB vendors (FY24)
- Over \$118.9M in direct awards to HUB suppliers (FY24)
- \$32.1M HUB utilization through UT Market (FY24)
- \$29.75M HUB utilization through subcontracting

# Group Purchasing Organizations

Accredited GPOs:

- [The University of Texas System Supply Chain Alliance \(UTSSCA\)](#)
- [Choice Partners National Purchasing Cooperative](#)
- [E&I Cooperative Services, Inc.](#)
- [Education Service Center - Region 19 \(Allied States Cooperative\)](#)
- [The Local Government Purchasing Cooperative d/b/a BuyBoard](#)
- [Sourcewell, formerly National Joint Powers Alliance \(NJPA\)](#)
- [Vizient, Inc.](#)
- [Texas Comptroller of Public Accounts \(Statewide Procurement Division\) \(TPASS/TXMAS\)](#)
- [Texas Department of Information Resources \(DIR\)](#)

All accreditations will expire August 31, 2026, unless terminated earlier under U. T. System procedures.





## Top 5 Tips



DO YOUR

**HOMEWORK**



**MONITOR**

current bid listings



**INTRODUCE**  
your business



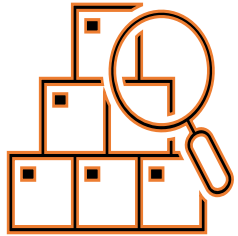
Get  
with the State of Texas

**CERTIFIED**



**STATE**

your interests



Register for contracting opportunities using Bonfire  
<https://utexas.bonfirehub.com/portal/?tab=openOpportunities>

Visit the HUB Vendor Portal for upcoming opportunities to engage  
<https://hubsb.utexas.edu/vendor-portal>

[Request A Meeting to Introduce Your Business to The PPS Team](#)





H  
U  
B



# UT Health

San Antonio

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## HUB Program

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# H U B



**Eric Walls**

*HUB Coordinator*

**Rebecca Mendez**

*HUB Program Manager*

**Mary Minier**

*HUB Program Specialist*

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H  
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B

# Bonfire

[uthscsa.bonfirehub.com](https://uthscsa.bonfirehub.com)



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# BONFIRE

## Procurement Portal

UT Health San Antonio

Open Public Opportunities

Past Public Opportunities

Status	Ref. #	Project	Close Date	Days Left
OPEN	RFP 745-25-P28	Roof Replacement, School of Public Health Bldg.	May 15th 2025, 3:00 PM CDT	27



# Medical/Lab/Research

## In continuous need of:

- Rx-Core Vaccines
- IV Therapy Products
- Surgical Instruments & Equipment
- Medical Equipment & Supplies
- Needles & Syringes
- Patient Assessment Monitoring Equipment
- Nitrile and other Gloves & PPE Products
- Surgical Gowns, Masks & Apparel
- Band-Aids & Sundries
- ECG Machines
- Diagnostic Disposables
- Exam & Patient Room Furnishings
- Durable Medical Equipment
- Exam Tables
- Sterilization Products
- Blood Collection Tubes
- Centrifuge Tubes
- Microscopes & Supplies
- Reagents & Controls

## Contact:

**Daniel Gonzalez**

**Procurement Manager**

**[gonzalezd3@uthscsa.edu](mailto:gonzalezd3@uthscsa.edu) or 210.562.6205**

# Technology & Services

## **Common IT Needs:**

- Laptops (Lenovo, Dell, HP) & Desktops (Dell)
- Microsoft Surface & Various Tablets
- Monitors & Printers
- Servers/Routers/Wireless Access Points
- Fitbits & Similar Health Tracking Devices
- Cables, Hard Drives, & All Types of Peripherals
- Grant Writing/Consulting
- Strategic Management Consulting
- Virtual Trainings/Seminars/Webinars
- IT Temporary Staffing
- Conferences/Events

## **Common Services/Consulting Needs:**

- IT Services
- Video Production/Storyboards
- Web Design
- Train the Trainers
- Coaching
- Software Licenses/Subscriptions/Platforms
- Event Planning Software
- SaaS (Software as a Service)
- Mobile Apps
- Barcoding Equipment

## **Contact:**

**Tracy Haven-Wallace**

**Procurement Manager**

**[havenwallace@uthscsa.edu](mailto:havenwallace@uthscsa.edu) or 210.562.6319**

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# Facilities Management

## Common FM Needs:

- Plumbing Supplies
- Insulation
- Filters
- Drywall
- Lumber
- Paint
- Hardware
- Housekeeping Supplies
- Floor Cleaning Supplies

## Contact:

**Andrea Parks-Stahl**

**Procurement Manager**

**[parksa3@uthscsa.edu](mailto:parksa3@uthscsa.edu) or 210.567.2901**



# Opportunities

## Currently In Progress...

- Roof Replacement on School of Public Health Building  
(RFP 745-25-P28 in Bonfire Deadline 5/15/25)

## Upcoming (next few weeks)...

- Privacy Monitoring Software
- Valet Parking Services for Mays CC and MSRH
- Printing Services for Patient Billing
- Electronic Payment of Patient Billing Services

### Contact:

**Strategic Sourcing**

**[StrategicSourcing@uthscsa.edu](mailto:StrategicSourcing@uthscsa.edu)**

# Opportunities

## Currently In Review...

- Pharmacy and Lab Courier Services
- Student Loan and 1098T Services
- Fundraising Consultant Services
- Roof Replacement Project for Texas Star Café & EHS Building

## Contact:

**Strategic Sourcing**

**[StrategicSourcing@uthscsa.edu](mailto:StrategicSourcing@uthscsa.edu)**

# Capital Projects

Center for Brain Health Building 8/2025

Science One Building 8/2026





# Group Purchasing Organizations (GPOs)

- Vizient, Inc.
- E & I Cooperative Services, Inc.
- Choice Partners National Purchasing Cooperative
- Sourcewell, formerly National Joint Power Alliance (NJPA)
- The Local Government Purchasing Cooperative, DBA BuyBoard
- Education Service Center – Region 19 (Allied States Cooperative)
- Texas CPA (Statewide Procurement Division) TPASS/TXMAS
- Texas Department of Information Resources (DIR)
- University of Texas System - Supply Chain Alliance (UTSSCA)

# HUB Vendor Fairs

- ❖ **Spring HUB Fair 2025 - April 30, 2025**
- ❖ **UTHSA/UTSA/UTA Construction HUB Fair - May 8, 2025**
- ❖ **UTHSA/UTSA/UTA Architect/Engineer HUB Fair – July 17, 2025**
- ❖ **Fall HUB Fair 2025 – Date coming soon!**
- ❖ **Healthcare Fair – was held on March 27, 2025**

Looking forward to the next one with more potential HUB vendors!



UT Health  
San Antonio



210.562.6300 or 210.562-6326



[HubAdmin@uthscsa.edu](mailto:HubAdmin@uthscsa.edu)



[hub.uthealthsa.org](http://hub.uthealthsa.org)



[twitter.com/uthealthsahub](https://twitter.com/uthealthsahub)



Procurement Portal for BID OPPORTUNITIES: [uthscsa.bonfirehub.com](http://uthscsa.bonfirehub.com)





# Doing Business with UTSA

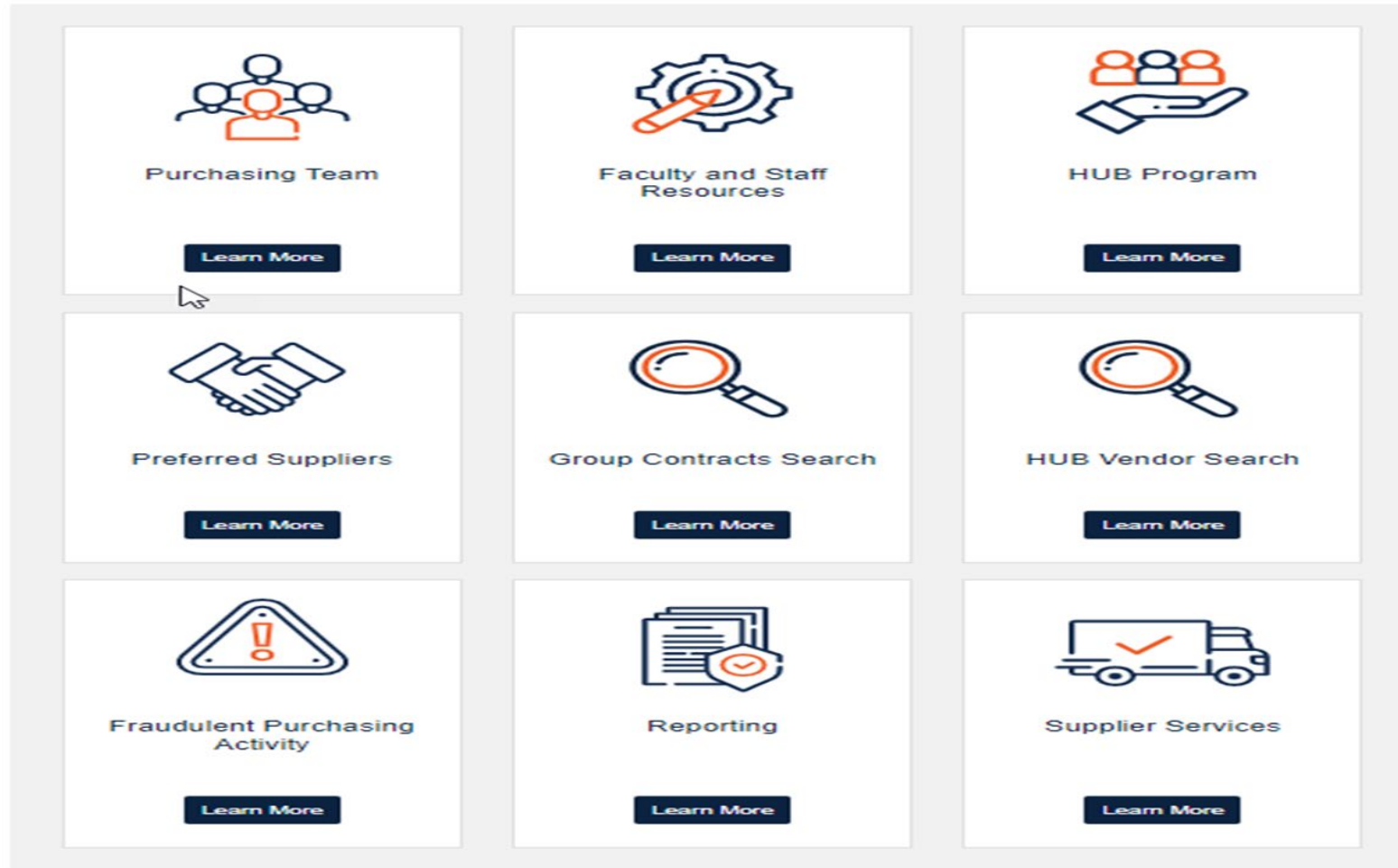
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# UTSA Purchasing Website

<https://www.utsa.edu/financialaffairs/services/purchasing/index.html>



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# Purchasing 101

Purchasing personnel will first refer to any Applicable Laws or University Rules that may direct the use of a specific procurement method.

If not applicable, Purchasing will use the following contract value thresholds to determine procurement methods should be used:

Estimated Spend	Procurement Activities
<\$15,000	No competitive procurement required.
\$15,000 to \$50,000	Informal quotes from three or more potential vendors are required (Institutions may allow end users to secure these quotes directly). Two (2) HUB quotes are strongly encouraged within this range.
>\$50,000	Formal procurement by the Institution directly or via another state agency or a GPO. The Institution's purchasing office, not program staff, must take lead responsibility for conducting or overseeing the procurement, unless the <u>procurement is led by the UT System Supply Chain Alliance.</u>

**NOTE:** A large purchase may not be divided into small lot purchases to meet the contract value thresholds prescribed by this Section.



# UTSA PROCUREMENT SPECIALIST CONTACTS

<https://www.utsa.edu/purchasing/about-us/contact-us.html>

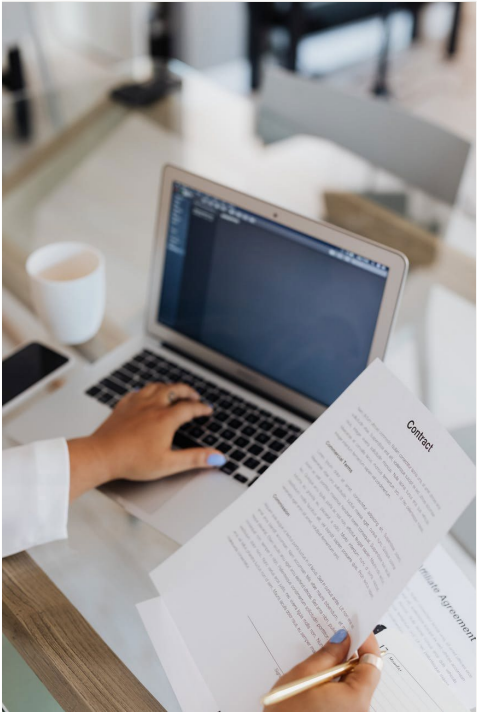


The Purchasing Department and the Historically Underutilized Business (HUB) Program operate as a unified division under the Office of Financial Affairs. Purchasing and HUB work closely with UTSA customers, other universities and the public to support research and educational missions of the university and provide suppliers general assistance related to working with UTSA.

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# UTSA ROWDY EXCHANGE SOURCING SYSTEM



## 1 E-Procurement Notice

As of April 20, 2020 The University of Texas at San Antonio no longer accepts paper hard copy bid, rfp, or rfq responses. All responses must be submitted through the UTSA RowdyExchange Sourcing Portal. Responses submitted by any other means may be disqualified at UTSA's sole discretion.

## 2 Online Access to Procurement Doc.

Solicitation documents can be viewed online on UTSA Purchasing website under New Bids/RFP tab. All solicitations, including previously awarded solicitations can be viewed by clicking the appropriate tab under the Business Opportunities section below and selecting a specific event title. Current bids are listed in the "Open for Bid" tab.

## 3 Registration to submit a Bid/RFP

Successful registration on the UTSA RowdyExchange Sourcing Portal must be completed in order to submit a response to the solicitation. Vendor Registration can be completed on UTSA Purchasing website under New Bids/RFP tab.

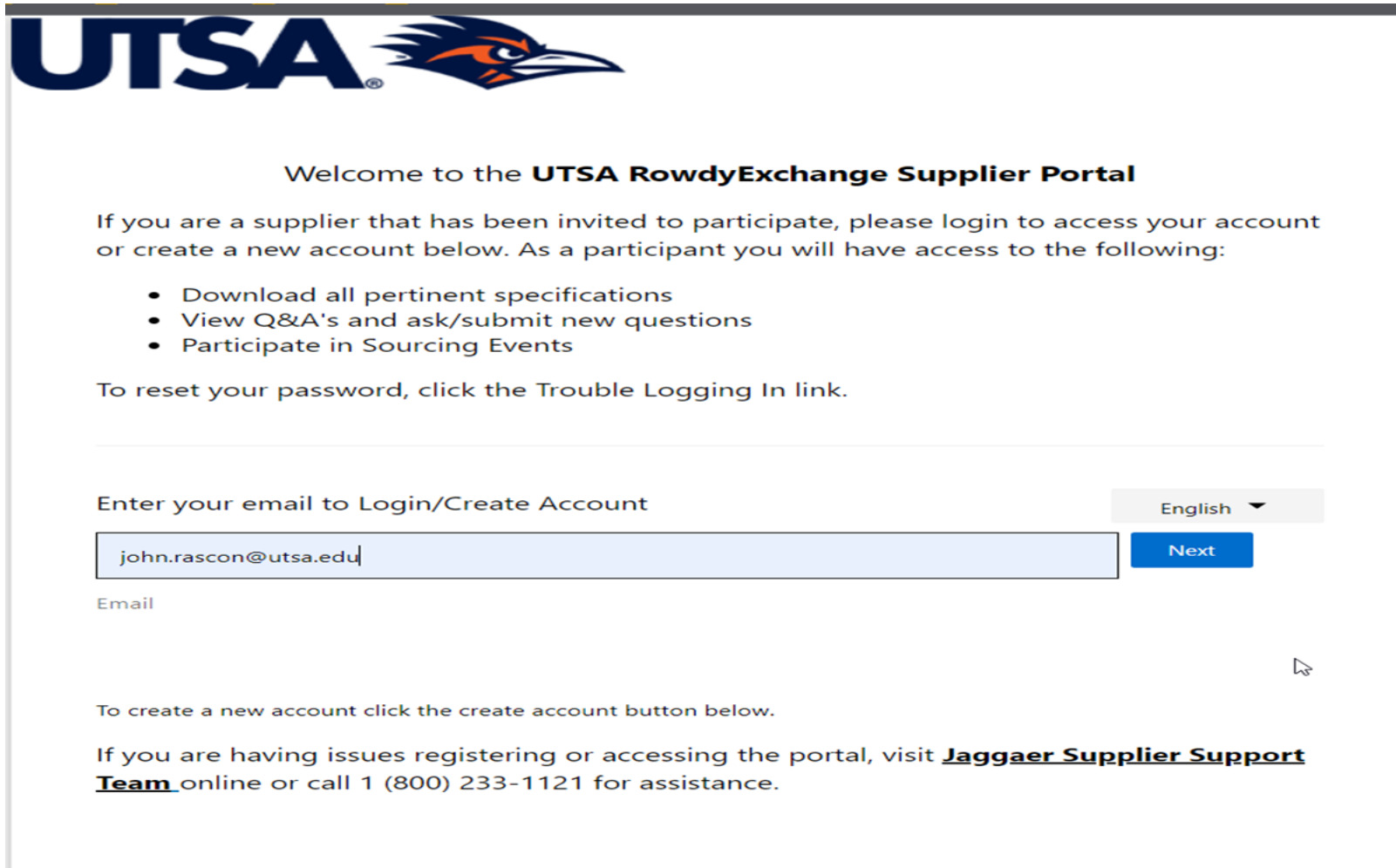
## 4 Registration Assistance

For vendor registration assistance, email [sourcing@utsa.edu](mailto:sourcing@utsa.edu) or call 210-458-4060.


## 5 Current Contracting Opportunities

Current bidding opportunities can be viewed online on UTSA Purchasing website under New Bids/RFP tab. <https://www.utsa.edu/purchasing/>

# Rowdy Exchange Supplier Portal – Starting Page



The image shows the starting page of the UTSA Rowdy Exchange Supplier Portal. At the top is the UTSA logo with a rowdy bird head. Below it is a welcome message and a list of features available to suppliers. There is a login section with an email input field containing 'john.rascon@utsa.edu' and a 'Next' button. A language dropdown menu is set to 'English'. At the bottom, there is a link to the Jaggaer Supplier Support Team.

**UTSA** 

Welcome to the **UTSA RowdyExchange Supplier Portal**

If you are a supplier that has been invited to participate, please login to access your account or create a new account below. As a participant you will have access to the following:

- Download all pertinent specifications
- View Q&A's and ask/submit new questions
- Participate in Sourcing Events

To reset your password, click the Trouble Logging In link.

---

Enter your email to Login/Create Account

English ▼ Next

Email

To create a new account click the create account button below.

If you are having issues registering or accessing the portal, visit [\*\*Jaggaer Supplier Support Team\*\*](#) online or call 1 (800) 233-1121 for assistance.



# UTSA Rowdy Exchange – Creating Account

## Registration Assistance

For vendor registration assistance,  
email [sourcing@utsa.edu](mailto:sourcing@utsa.edu) or call  
210-458-4060.



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# Finding Current Opportunities

**(Recommended)** Electronic State Business Daily (ESBD) - [ESBD \(txsmartbuy.com\)](https://txsmartbuy.com)

UTSA has adopted policies or procedures requiring use of the ESBD. Institutions must comply with any University Rules related to use of the ESBD.

The [UTSA agency number is 743.](#)

Institutions are not required by Applicable Laws to post solicitations to the Electronic State Business Daily (ESBD)

UTSA Website - <https://www.utsa.edu/financialaffairs/services/purchasing/index.html>

Visit Current Bid Opportunities on the Purchasing website

You can also research past bids in anticipation of future opportunities.

**Bonus:** Register Your Business with the CMBL to potentially get added to future solicitations and receive notifications.



# UTSA Sourcing Event Notification

Reply All Forward

The Rowdy Exchange - TEST <noreply@jaggaer.com>

Antonio Monserrate

[EXTERNAL] You've been invited to participate in UTSA "Quote - Group Purchase Organization - Quote GPO"

For problems with how this message is displayed, click here to view it in a web browser.

Outlook prevented automatic download of some pictures in this message. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

## EXTERNAL EMAIL\*\*

Email originated outside of The University of Texas at San Antonio.

Exercise caution when clicking on links or opening attachments.

You will receive an invitation to participate in a procurement event.

The email will provide generic information on the event type and some important dates.

For first time users, the system will prompt to complete a registration process.

Always ensure to provide correct and current contact information for your organization.

Refer to the [Supplier Sourcing Guide for Buyers](#) on Jaggaer's Sourcing Module for detailed processes and guidance.



## You've been invited to participate in UTSA "Quote - Group Purchase Organization - Quote GPO"

Dear Antonio Monserrate,

You have been invited to participate in the following Quote - Group Purchase Organization.

**Event Number:** 743-2020-GPO-QT-266

**Event Title:** Quote GPO

**Event Open Date:** 4/30/2020 at 11:00 AM CDT

**Event Close Date:** 5/1/2020 at 5/1/2020 8:00 PM CDT

**Issuing Company:** The University of Texas at San Antonio

Please click the link to view the sourcing event

For first time users, when you click the link above you will be taken through a **registration** process. This is a process that will allow you to create an account and then gain access to view the event.

Thank You,

**UTSA** CREATING **BOLD** FUTURES

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# UTSA Upcoming Bid Opportunities

- Downtown Parking Management
- Security Services Equipment
- Property Management Services for One Riverwalk



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# Current Opportunities

- Fulfillment and Direct Mail Marketing Services
- Comprehensive Parking Assessment
- Real Estate Strategy and Consulting Services on an IDIQ Basis
- Security Guard Services
- Waste Management and Recycling Services



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# UT System Approved Group Purchasing Organization

Accredited GPOs:

- [The University of Texas System Supply Chain Alliance \(UTSSCA\)](#)
- [Choice Partners National Purchasing Cooperative](#)
- [E&I Cooperative Services, Inc.](#)
- [Education Service Center - Region 19 \(Allied States Cooperative\)](#)
- [The Local Government Purchasing Cooperative d/b/a BuyBoard](#)
- [Sourcewell, formerly National Joint Powers Alliance \(NJPA\)](#)
- [Vizient, Inc.](#)
- [Texas Comptroller of Public Accounts \(Statewide Procurement Division\) \(TPASS/TXMAS\)](#)
- [Texas Department of Information Resources \(DIR\)](#)

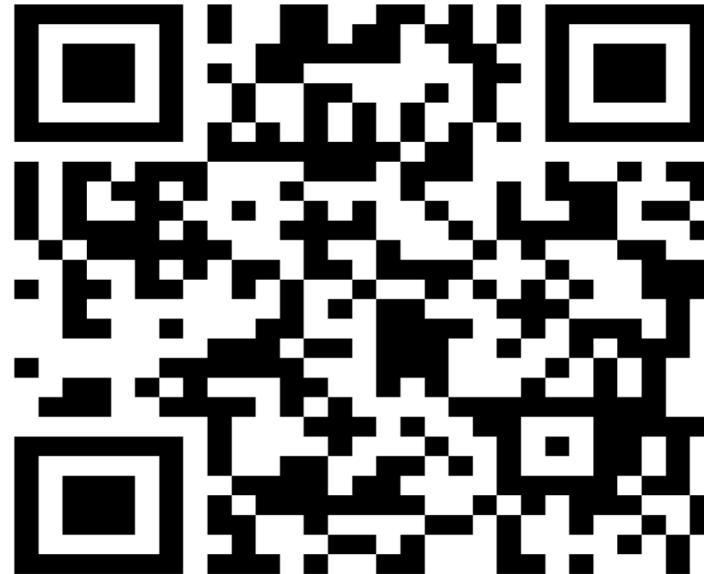






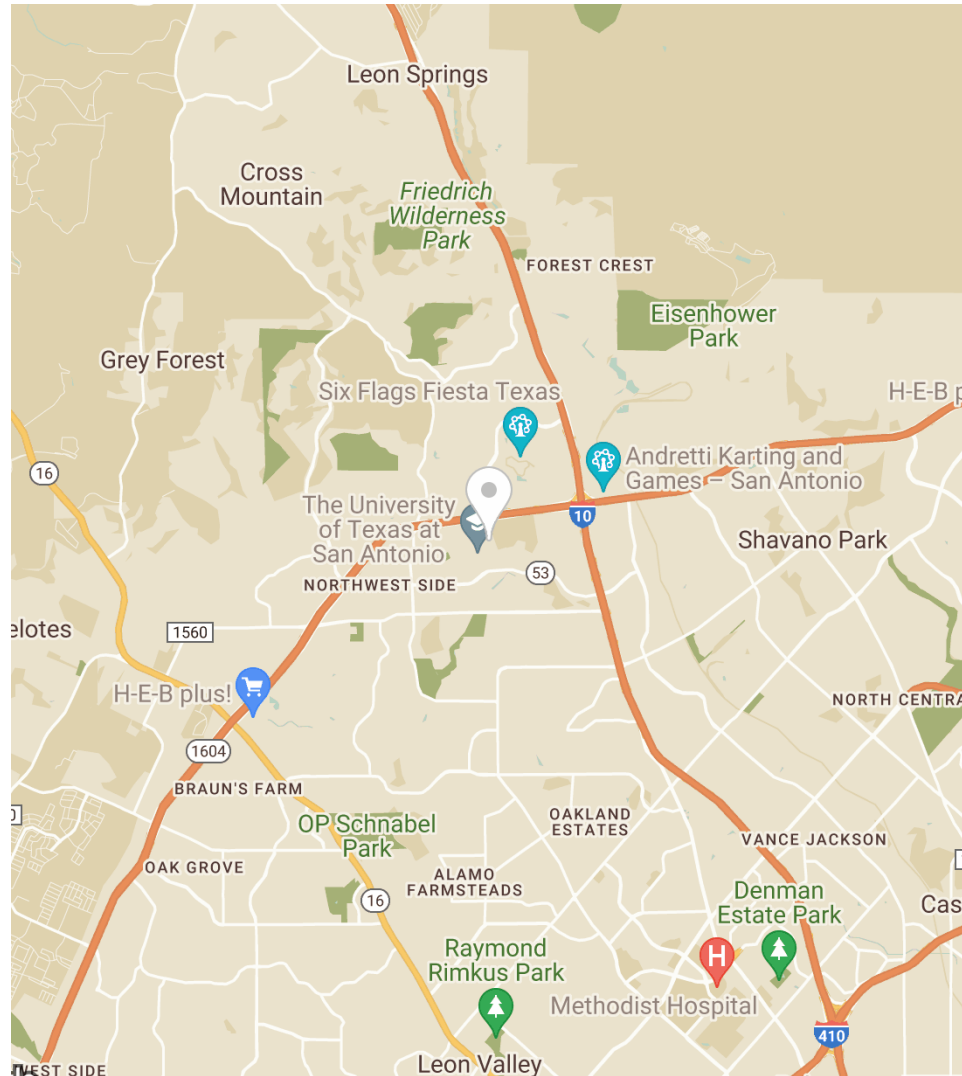
# UTSA HUB PROGRAM

SCAN ME WITH YOUR PHONE CAMERA!



2025 UT Systemwide

**UTSA** CREATING  
**BOLD FUTURES.**



# Contact Us

One UTSA Circle Dr. San Antonio Tx 78249



[purchasing@utsa.edu](mailto:purchasing@utsa.edu) or [HUB@utsa.edu](mailto:HUB@utsa.edu)



210-458-4060



@HUBUTSA

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# The University of Texas at El Paso

## Agenda

- Introductions
- UTEP Quick Facts
- How to Submit a Bid (Formal)
- Upcoming Opportunities
- Who to Contact for More Information





# The University of Texas at El Paso

## Introductions

- **Dr. Diane N. De Hoyos**  
AVP - Purchasing & General Services
- **Benjamin Alvarez**  
Director - Purchasing & General Services & HUB Coordinator
- **Erika Rosales**  
Director - Purchasing & General Services



# About The University of Texas at El Paso



President Heather Wilson  
Former Secretary of the United States Air Force

- A University of Texas System Institution
- Established 1914
- A Top-Tier (R1) Research Institution
- 75 Undergraduate Programs
- 70 Master's Programs
- 26 Doctoral Degree Programs
- 25,039 Student Enrollment
- 84% Hispanic student population
- 49% are first in their families to attend college
- \$146 million in annual research expenditures





# The University of Texas at El Paso

## How to Submit a Bid (Formal)

- Miner Mall Sourcing Manager  
<https://adminapps.utep.edu/sourcing/>  
(Google: UTEP Sourcing Manager)
- Projects posted on Miner Mall Sourcing Manager are also posted on the ESBD  
(Electronic Business Daily)





# The University of Texas at El Paso

## Upcoming Opportunities

- Energy Efficiency Mater Plan
  - Estimated Value
    - Over \$200,000
- HVAC Filters
  - Estimated Value
    - Over \$300,000



# The University of Texas at El Paso

## Contact Information

**Benjamin Alvarez**

Director and HUB Coordinator

[baalvarez@utep.edu](mailto:baalvarez@utep.edu)

**Erika Rosales**

Director

[edrosales@utep.edu](mailto:edrosales@utep.edu)





THE UNIVERSITY OF TEXAS  
**PERMIAN BASIN™**



**2025 UT Systemwide  
5th Annual Goods & Services HUB Procurement Opportunity Webinar**  
Wednesday, April 23rd, 2025



# About US – University of Texas Permian Basin

Founded: 1969

Colors: Orange, Black, and White

Campus Locations: Odessa and Midland, Texas

Acres: 600

Mascot: Falcon (Freddy & Fiona )

Sports Teams: Falcons

Athletic Affiliation: NCAA Division II – Lone Star Conference &  
2023 Champions

#2 – Best Four-Year Colleges

Highlights:

- Stonehenge replica (on campus)
- Childhood home to President George W. Bush
- Gets it's name from the Permian Geologic period dating back 251 million years ago
- The Permian Basin produces a whopping 5 billion cubic feet of gas and 1.3 millions of oil per day



**2025 UT Systemwide**

**5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**

**Wednesday, April 23<sup>rd</sup>, 2025**

# UTPB Partners with PlanetBids @ utpb.edu



## UTPB Partners with PlanetBids to Streamline Procurement, Enhance Sustainability, and Maximize Cost Savings

### NEWS

UTPB Partners with PlanetBids to Streamline Procurement, Enhance Sustainability, and Maximize Cost Savings

[READ THE STORY](#)[More Falcon Success Stories](#)

# How will I know when the Bids will be posted?

Bids will be posted on the **UTPB.EDU** website

## What does Purchasing do?

- Handles Procurement Card Program
- Handles Historically Underutilized Business Program and Reporting
- Reviews ALL Contracts
- Handles ALL Purchasing

[Bid Opportunities](#)

[NEW - University of Texas Permian Basin Bid Portal](#)



[Purchase and Contract Transparency Report](#)

[HUB Program](#)

[Payment Works Vendor Management](#)

## Helpful Resources

- [Purchasing Rules and Regulations](#)
- [UTPB Contract Management Handbook](#)
- [Terms and Conditions](#)





## Vendor Portal



### Vendor Registration

Create a new vendor record.  
If you wish to view or edit an existing vendor,  
simply Log In.



### Bid Opportunities

Search and bid electronically on opportunities  
with this agency, download documents, and  
become a prospective bidder.



### My Contracts

LOGIN REQUIRED

Manage your awarded contracts, record  
payments, add subcontractors, produce reports  
and charts.



### Certified Vendors

Find Certified Vendors

LOGIN REQUIRED



### Contracts

LOGIN REQUIRED

View public information regarding agency  
contracts.



### My Insurance

View and fulfill insurance requests /  
requirements.

LOGIN REQUIRED

More from PlanetBids



**Effortless Bidding Awaits.**

Manage all of your agencies with just one profile. [Learn More](#) >

## Upcoming UTPB Projects

- ❑ Library – Integrated Library System - currently posted
- ❑ Business Affairs – Campus Food Services – Fall 2025
- ❑ TXDOT – Wildcatter Trail – May 2025
- ❑ Campus Wide Signage – June 2025

# Integrated Library System – Software Solution



## The J. Conrad Dunagan Library

The Heartbeat of Campus

ABOUT US

SERVICES

RESOURCES

MY ACCOUNT

FalconFinder - Search our collection of books, journals, and databases.

SEARCH

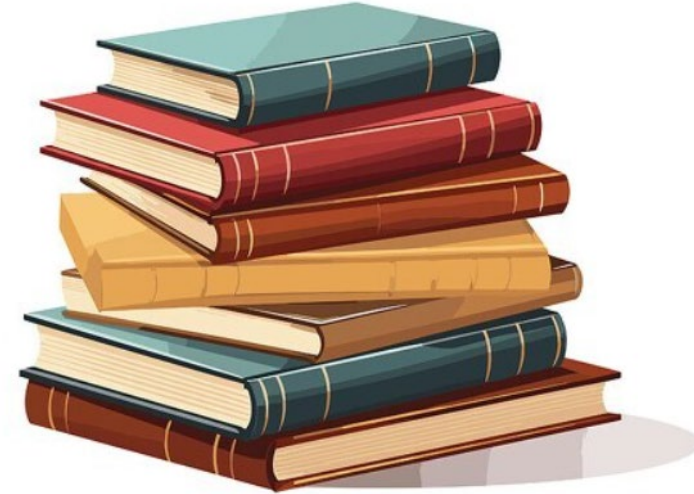
☐ Available Online ☐ Peer Reviewed

[Advanced Search](#)



## Key Features:

- ☐ Acquisitions – Software will assist in the acquisition of physical and electronic library materials
- ☐ Cataloging and Resource Management – inventory management system for bibliographic details, holdings, item records for physical materials, electronic databases, electronic journals and other electronic media
- ☐ Circulation and Fulfillment – to support the circulation and fulfillment of both physical and electronic library materials
- ☐ Resource Sharing and Interlibrary Loan Support – tools necessary for resource sharing, including interlibrary loan capabilities to allow seamless borrowing and lending of materials between UTPB and other institutions
- ☐ Website Ordering System:
  - ☐ Order Management
  - ☐ Timely Fulfillment and Delivery
  - ☐ Support for Web-Based Sales and Transactions



**Campus Food Services:** supplying and managing food and dining services for students and other campus residents.





# Campus Signage



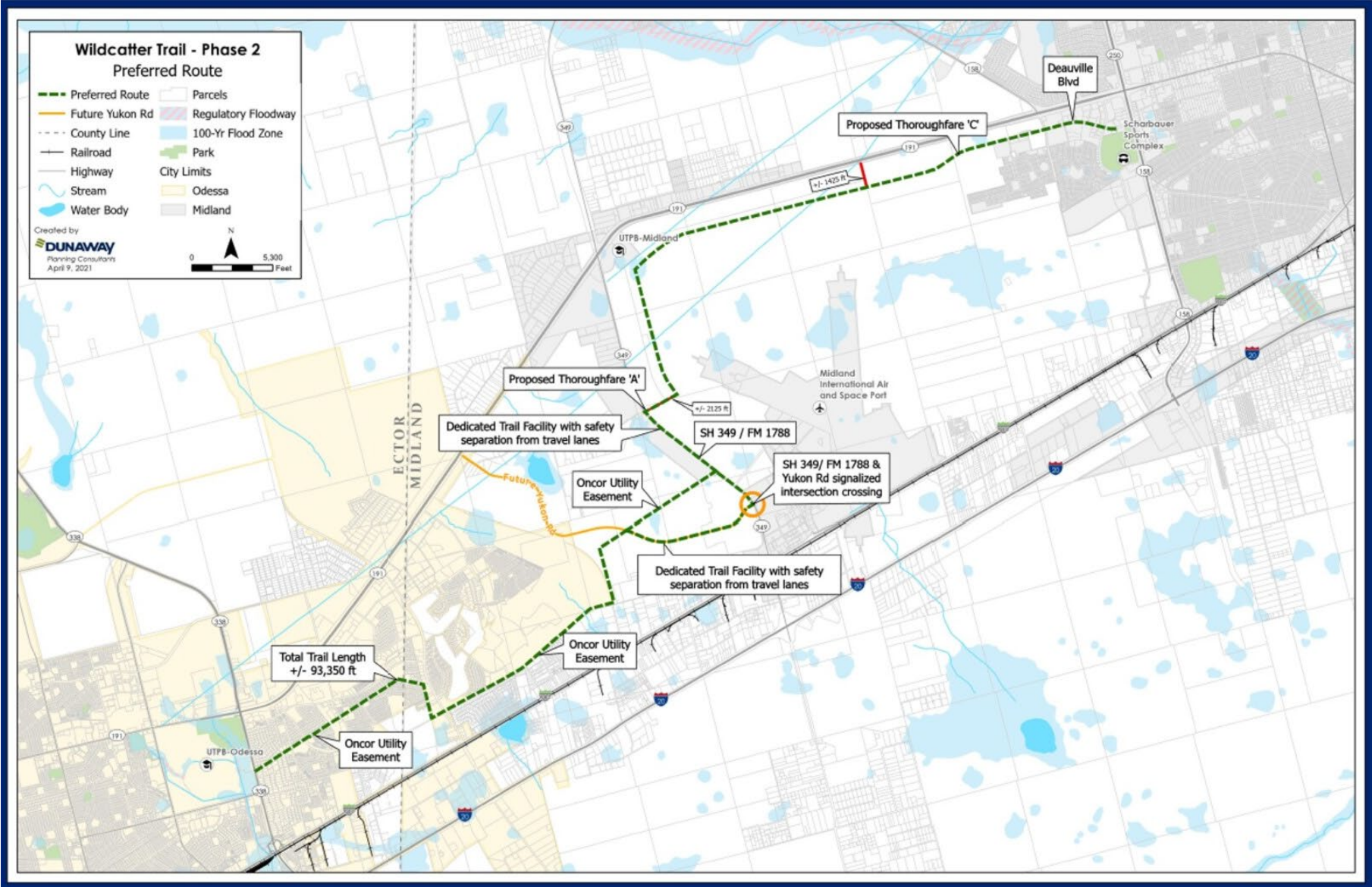


# Campus Signage





# Wildcatter Trail





# Wildcatter Trail





# Wildcatter Trail





## Who are My Contacts for these Projects?

### Assistant Director



**Ally Duke**  
[duke\\_a@utpb.edu](mailto:duke_a@utpb.edu)

### Senior Buyer



**Tyler Shaver**  
[shaver\\_t@utpb.edu](mailto:shaver_t@utpb.edu)

### Director of Purchasing & HUB Coordinator



**Elsa Montalvo**  
[Montalvo\\_e@utpb.edu](mailto:Montalvo_e@utpb.edu)

4901 E. University Blvd.  
Odessa, TX 79762 [www.utpb.edu](http://www.utpb.edu)





**Marilu Reyes**

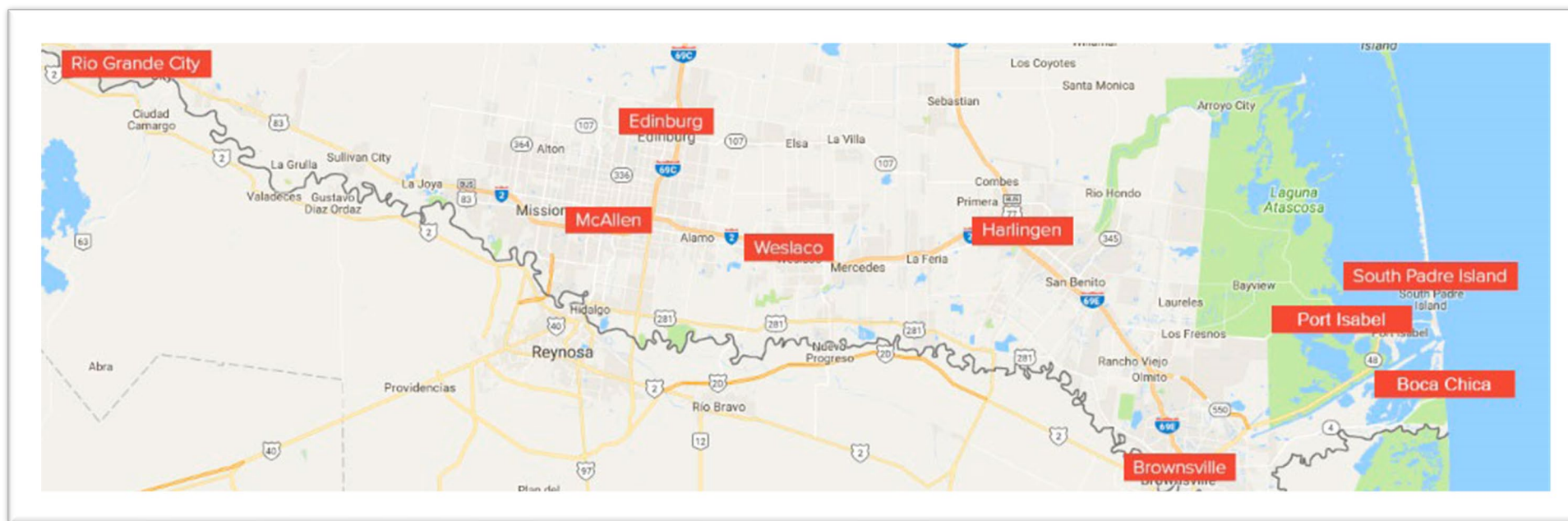
Assistant Director of Procurement and Travel Administration

**2025 UT Systemwide  
5<sup>th</sup> Annual Goods & Services HUB Procurement Opportunity Webinar**  
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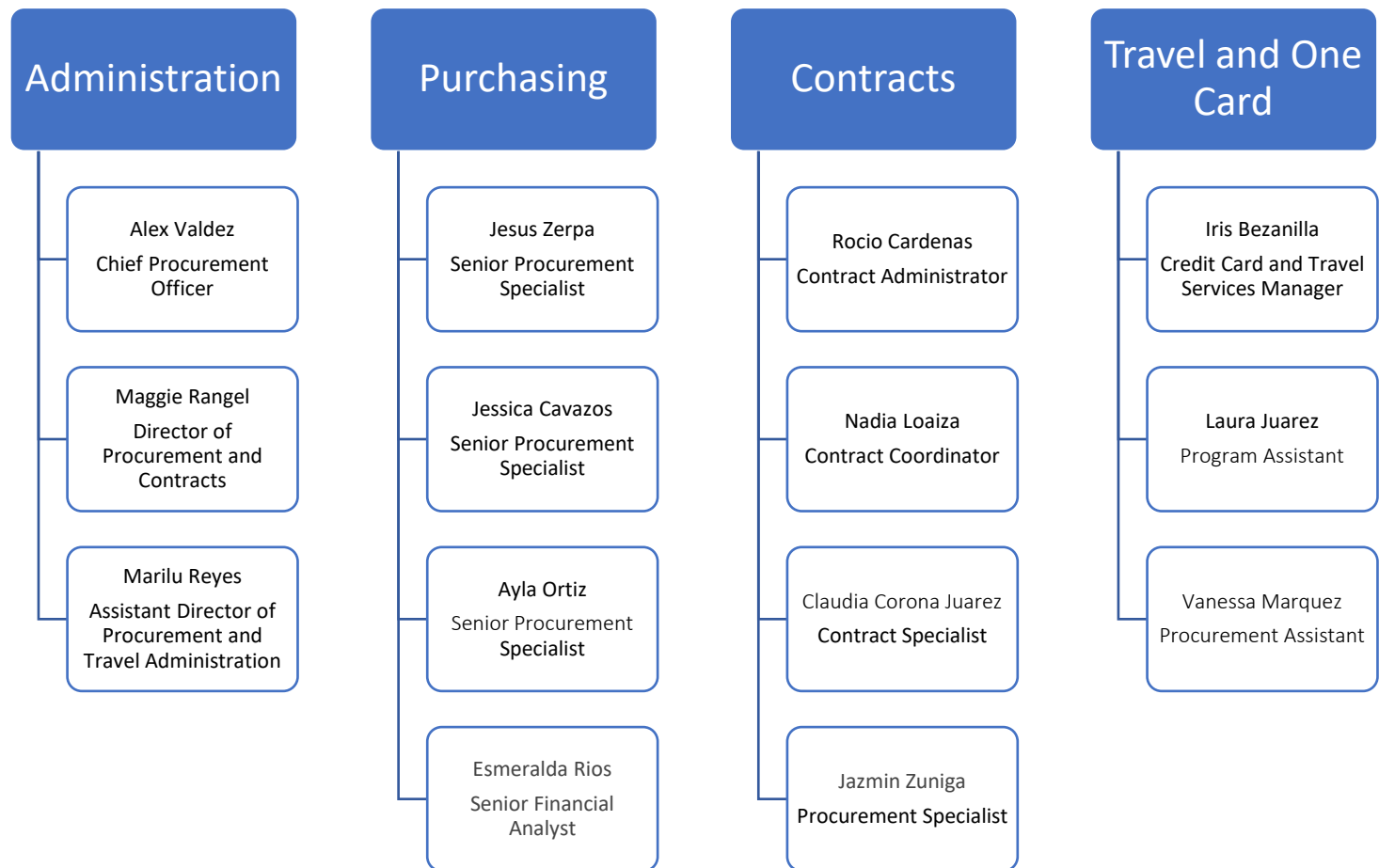


# History

- The University of Texas Rio Grande Valley was established on 9/1/2015.
- Created by the Texas Legislature in 2013 to include a School of Medicine.
- Brings together the resources and assets of legacy institutions: The University of Texas-Pan American & University of Texas at Brownsville
- Campuses stretch across 4 counties and 115 miles



# Organizational Chart



# Procurement Decision Matrix



Contract Value or PO Amounts	Informal Bid	Formal Bid/Proposal (ITB/RFP)	State Contract (DIR/TXMAS/Other)	GPO (Alliance/Vizient)	GPO (E&I, TCPN, Other)
<\$15,000	NA	NA	One (1)	One (1)	One (1)
\$15,000 - \$50,000	Three (3)	NA	One (1)	One (1)	One (1)
\$50,000 - \$1M	NA	ITB/RFP	Three (3) <sup>1</sup>	One (1)	Three (3) <sup>1</sup>
>\$1M	NA	ITB/RFP	Three (3) <sup>1</sup>	Alliance – One (1) <sup>1</sup> Vizient - Three(3) <sup>1</sup>	Three (3) <sup>1</sup>
>\$10M					



# Group Purchasing Organization (GPO) Accreditation Program

Accredited GPOs:

- [The University of Texas System Supply Chain Alliance \(UTSSCA\)](#)
- [Choice Partners National Purchasing Cooperative](#)
- [E&I Cooperative Services, Inc.](#)
- [Education Service Center - Region 19 \(Allied States Cooperative\)](#)
- [The Local Government Purchasing Cooperative d/b/a BuyBoard](#)
- [Sourcewell, formerly National Joint Powers Alliance \(NJPA\)](#)
- [Vizient, Inc.](#)
- [Texas Comptroller of Public Accounts \(Statewide Procurement Division\) \(TPASS/TXM\)](#)
- [Texas Department of Information Resources \(DIR\)](#)



All accreditations will expire August 31, 2026, unless terminated earlier under U. T. System procedures.

<https://www.utsystem.edu/offices/business-affairs/group-purchasing-organization-gpo-accreditation-program>

# Buyers by Commodities

## Jessica Cavazos

- Scientific/Medical Equipment & Supplies
- Printing (magazines, newspapers, etc.)
- Promotional Products
- Books and Subscriptions
- Musical Instruments
- Insurance
- Professional Services
- Heavy Equipment
- Hardware and Materials
- Building Constructions & Engineering Services
- Land and Ground Improvements

## Jesus Zerpa

- Information Technology
- Furniture (general)
- Transportations Services and Maintenance
- Educational Training
- Purchase/Rental of Motor Vehicles
- Building Constructions & Engineering Services
- Land and Ground Improvements
- Network Cable and Equipment
- Audio Visual Equipment
- Telecommunications Equipment

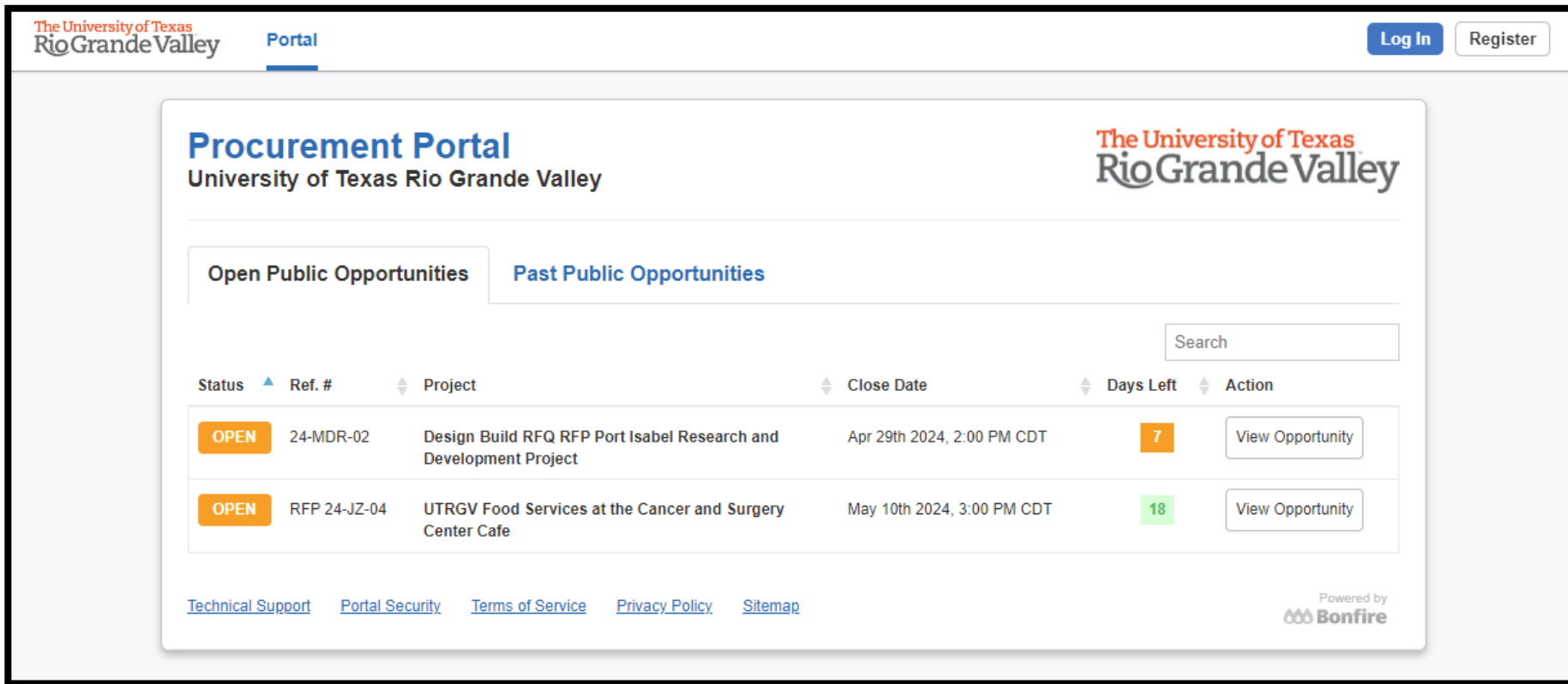
## Ayla Ortiz

- Copiers and Multifunction Devices
- Furniture (General)
- Information Technology
- Computers
- Software/Licenses
- Relocation
- Wireless Communication Devices



# Where Do I Find Bids?

- UTRGV posts all bids on an electronic bid portal hosted by Bonfire
- Bids can be viewed at <https://utrgv.bonfirehub.com/>



The screenshot displays the 'Procurement Portal' for The University of Texas Rio Grande Valley. The page features a header with the university's logo and a 'Portal' tab. In the top right corner, there are 'Log In' and 'Register' buttons. The main content area is titled 'Procurement Portal' and includes a search bar. Below the search bar, there are two tabs: 'Open Public Opportunities' (selected) and 'Past Public Opportunities'. A table lists the current open opportunities with columns for Status, Ref. #, Project, Close Date, Days Left, and Action.

Status	Ref. #	Project	Close Date	Days Left	Action
OPEN	24-MDR-02	Design Build RFQ RFP Port Isabel Research and Development Project	Apr 29th 2024, 2:00 PM CDT	7	<a href="#">View Opportunity</a>
OPEN	RFP 24-JZ-04	UTRGV Food Services at the Cancer and Surgery Center Cafe	May 10th 2024, 3:00 PM CDT	18	<a href="#">View Opportunity</a>

At the bottom of the page, there are links for 'Technical Support', 'Portal Security', 'Terms of Service', 'Privacy Policy', and 'Sitemap'. The footer also mentions 'Powered by Bonfire'.



# Upcoming Opportunities

Project Name

Posting Date

Toilet Tissue and Hand Towels

Apr 2025

Lawn Services



# Questions/Resources



[www.utrgv.edu/procurement](http://www.utrgv.edu/procurement)

[bonfirehub.utrgv.com](http://bonfirehub.utrgv.com)

[esbd.cpa.state.tx.us](http://esbd.cpa.state.tx.us)

**Procurement Office**

[purch@utrgv.edu](mailto:purch@utrgv.edu)

956-665-2161