



University of Texas System Police

DP 76 - TCLEDDS Access Request

LAST NAME	FIRST NAME	TCOLE PID
DATE OF BIRTH	DEPARTMENT/CAMPUS	DATE OF REQUEST
WORK CONTACT NUMBER	EMAIL	

ACCESS LEVEL (SELECT ONE)			
DEPARTMENT - READ ONLY	DEPT - FULL ACCESS	STATEWIDE – READ ONLY	STATEWIDE – FULL ACCESS

Department – Read Only: Can view information and reports related to UTSP license holders.

Department – Full Access: Can view information and reports related to UTSP license holders and request C1 (for UTSP license holders only).

Statewide – Read Only: Can view information and reports related to all Texas license holders.

Statewide – Full Access: Can view information and reports related to all Texas license holders and request F5Rs for any Texas license holder.

I acknowledge that access to TCLEDDS is granted to me as part of my official responsibilities within my department and that such access may be revoked at any time at the discretion of the TCLEDDS Administrator. My use of the TCLEDDS system is strictly limited to the performance of duties directly related to my position within the department. Unless expressly authorized in writing by the Executive Director of UTSP, I shall not submit F5R, A5, C1, F5, L1/L1-T, Annual Reporting, or any other forms I am not authorized to submit. I understand that any violation of this agreement may result in disciplinary action, up to and including termination of employment.

Signature – Person Receiving Access

Date

AUTHORIZATION TO COMPLETE C1 AND F5R	
As Chief of Police, I respectfully request authorization for the individual named above to complete the C1 and F5R forms in the TCLEDDS system, limited to our local department. (This request must be signed by the Chief of Police.)	As the Executive Director of the University of Texas System Police Department, I hereby authorize the above-named individual to submit C1 and F5R requests through the TCLEDDS system on behalf of the University of Texas System Police and their respective local department only.
Chief of Police	Michael Parks, Executive Director

ODOP Use Only

TCLEDDS Access Granted	
TCLEDDS Access Revoked	