

Communications Compliance Checklist

	ITEM	YES	NO	N/A
1	Have all licensing requirements been met for Telecommunicators as required by TCOLE?			
2	Have all personnel (Dispatchers, Law Enforcement, IT, Contractors) received Security Awareness training? Are their certifications up to date?			
3	Does the information system accessing CJI prevent further access to the system by initiating a session lock after a maximum of 30 minutes of inactivity, and the session lock remains in effect until the user reestablishes access using appropriate identification and authentication procedures?			
4	Does the agency have a process for allowing remote support: agency personnel, IT support, vendors? Does the agency authorize, monitor, and control all methods of remote access to the information system?			
5	Does the agency keep a list of personnel with authorized access to communications?			
6	Does the agency control physical access to information system distribution and transmission lines within the physically secure location?			
7	Does the agency position information system devices and documents containing CJI in such a way as to prevent unauthorized access or viewing?			
8	Is the area, room, or storage secured when unattended?			
9	Are assignment changes updated within a timely manner and accounts disabled to meet CJIS Policy requirements?			
10	Does the agency have a formal sanctions process for personnel failing to comply with established information security policies and procedures?			
11	Was the agencies last CJIS audit found to be in compliance?			
12	Was the agencies last TCIC audit found to be in compliance?			