# UNIVERSITY OF TEXAS SYSTEM POLICE

**APPLICATION FOR COLD CASE REVIEW**

|  |  |  |  |
| --- | --- | --- | --- |
| Investigating Agency : |       | Agency Contact: |       |
| Agency Phone: |       | Agency Case Number: |       |
| Type of Crime: |       | Date of Crime: |       |
| Victim’s Name: |       |
| Agency Reports? |  | Are all police reports available? |  |
| Other Agency Reports: |       |
|       |
| Interviews? |  |
| Are all case investigator/detective notes accounted for? |  |
| Does a complete index of all names associated with the case exist? |  |
| Are all current and available leads exhausted? |  |
| Are all laboratory reports available? |  |
| Is a crime scene reconstruction available? |  |
| Are crime scene photographs available? |  |
| Are additional photographs available from the crime lab? |  |
| Is a crime scene video available? |  |
| Is a crime scene sketch/diagram(s) available? |  |
| Is a crime scene description available? |  |

**Victimology**

(If there are multiple victims, complete for each victim.)

|  |  |
| --- | --- |
| Name: |       |
| Aliases: |       | Nicknames: |       |
| Address: |       | Photograph from the time of the homicide? |  |
| Social Security Number: |       | Date of Birth: |       |
| SID: |       | FBI Number: |       |
| Gender: |  | Race: |       | Physical age:  |       | Age: |       |
| Height |       | Weight |       | Hair color |       | Hair length: |       |
| Eye color: |       | Facial hair: |       |
| Dental characteristics: |       |
| Description of clothing, jewelry, glasses: |       |
| Scars, marks, and tattoos:* Location
* Are photographs available?
 |       |
| Outstanding features: |       |
| Occupation: |       | Employer: |       |
| Lifestyle: |       |
| Member of associated group, organization, or gang: |       |
| Marital status: |       | Living arrangements: |       |
| Was the victim’s property taken? |  | Was the stolen property entered into NCIC? |  |
| Involvement in other crimes* If so, are reports available?
 |  | Was a ViCAP entry made?* Was a ViCAP report obtained?
* Is the report available?
 |  |
| Is any investigation currently in progress? |  | Is any investigation currently in progress by any other agency? |  |
| Is this case suspected to be part of a series of homicides? |  | Copies of all property receipts? |  |

**Suspect/Person of Interest:**

|  |  |  |  |
| --- | --- | --- | --- |
| Is there a suspect/person of interest? |  | Photograph from the time of the homicide? |  |
| Suspect background:      |
| Current location of suspect known? |  |
| DNA sample obtained? |  | Analyzed? |  |
| Lifestyle:      |
| CCIC Work-up(QH/DL/PHOTO) | QH? |  | DL? |  |
| Suspect interview conducted? |  | Audio/Video recording? |  |
| Complete Timelines for: |
| * Crime scene
 |  |
| * Victim
 |  |
| * Suspect, if known
 |  |
| * Complete case
 |  |

**Sexual Component to the Crime:**

|  |  |
| --- | --- |
| Is there an indication of sexual activity or attempted sexual activity with the victim? |  |
| Type of sexual activity or attempt: |       |
|  |
| Was there any foreign object insertion?  |  |  |
| * Location on body:
 |       |
| * Type of object:
 |       |
| Was the victim sexually assaulted? |  |  |
| * Semen located
 |  |
| * Location on body
 |       |
| Did the offender possess any sex-related paraphernalia/devices? |  |
| * Type of paraphernalia/devices:
 |       |
| Did the offender possess sex-related collections? |  |
| * Type of collections:
 |       |
|       |
| What were the offender’s sexual practices and preferences? |       |
|       |
| Did the offender experience sexual dysfunction? |  |
| * Type of dysfunction
 |       |
|       |
| What was the level of force used by the offender? |       |
|       |
| Did the offender use any verbal activity? |  |
| * What was said?
 |       |
|       |
| Did it appear the offender was operating from a ritual/mental script or fantasy? |  |
| Did the offender display any obvious fetishes? |  |
| Did the offender use any special props? |  |
| How did the offender/victim contact end? |       |
|       |
| Was the victim sexually mutilated? |  |
|       |

**Coroner Information:**

|  |  |
| --- | --- |
| Are all autopsy photographs available (agency, pathologist, coroner)? |  |
| * Is the autopsy report available?
 |  |
| * Are all coroner’s reports and toxicology reports available?
 |  |
| Are any reports by anyone else who examined the case available? |  |
| If reports are available, explain: |       |
|       |
| If reports are not available, explain: |       |
|       |

**Laboratory Information:**

|  |  |
| --- | --- |
| Is there physical evidence? |  |
| Has the physical evidence been inventoried recently and is it still available? |  |
| Has the evidence been examined by the current detective? |  |
| Was all physical evidence located? |  |
|  |
| Were fingerprints recovered?  |  | Victim |  | Suspect |  | Other(s) |  |
| * Where were the fingerprints recovered?
 |       |
| * Have the fingerprints been entered into A.F.I.S.?
 |  | Date |       |
| * Have the fingerprints been entered into I.A.F.I.S.?
 |  | Date |       |
| Biological Evidence |
| * DNA
 |  |  |
| * Known
 |  |  |
| * Unknown
 |  |  |
| * Blood
 |  |  |
| * Spermatozoa
 |  |  |
| * Saliva
 |  |  |
| * C.O.D.I.S.
 |  | Date |       |
| * Other
 |  |  |
| * Has a DNA identification been made?
 |  |  |
| * Has DNA analysis been completed?
 |  |  |
| * Are results of the DNA analysis available?
 |  |  |
| * Has a DNA profile been obtained?
 |  |  |
|  |
| Trace Evidence (Fiber, Glass, Paint, etc.) |  |  |
| Analyzed Results |       | Date |       |
|  |       |
|       |
| Bite Marks |  |
| Examined by a forensic odontologist  |  | Date |       |
| Results |       |
|       |

**Other Patterned Injuries**

|  |  |  |  |
| --- | --- | --- | --- |
| Examined Date |       | Results |       |
|       |
| Are there tire impressions? |  |
| Evaluated Date |       | Results |       |
|       |
| Tool Marks |  |
| Evaluated Date |       | Results |       |
|       |
| Are there footwear/print impressions? |  |
| Evaluated Date |       | Results |       |
|       |
| Was handwriting analysis conducted? |  |
| Evaluated Date |       | Results |       |
|       |

**Investigation Information:**

|  |  |
| --- | --- |
| Are there witnesses? |  |
| * Are the witnesses living?
 |       |
| * Are key witnesses’ locations known?
 |  |
| * Polygraph administered
 |  |
| * Date
 |       |
| * Results
 |       |

**Weapon Information:**

|  |  |
| --- | --- |
| What kind of weapon was used? |       |
| * Was the weapon recovered?
 |  |
| Firearm |       | Type |       |
| Evaluation  |       | Date |       |
| Results |       |
|       |
| Were any projectiles/casings recovered? |  |
| Were the projectiles/casings entered into NIBIN? |  |
| Results  |       | Date |       |
|       |
| NIBIN hits received |       |
|       |

**Blunt force object**

|  |  |
| --- | --- |
| What type of object? |       |
| Recovered |  |
| Analyzed  |       | Date |       |
|       |
| Edged weapon (e.g., knife) |
| Recovered |       |
| Analyzed  |       | Date |       |
|       |
| Is there other evidence? |       |
| If so, what type? |       |
|       |

**Complete Case Timeline:**

|  |  |
| --- | --- |
| Include case personnel and indicate when duties changed. |       |
|       |
| Are the detectives previously involved in this case available? |  |
| Name(s) |  |
|  |  |
| By phone? |  |
| In person? |  |
| Has the case ever been reviewed before? |  |
| By whom? |       |
| Date(s) |       |
| Findings |       |
|       |

**Media Releases:**

|  |  |  |  |
| --- | --- | --- | --- |
| CrimeStoppers |  | Is there a copy of what was done? |       |
|       |
| Newspaper |  | Is there a copy of what was done? |       |
|       |
| Television |  | Is there a copy of what was done? |       |
|       |
| Radio |  | Is there a copy of what was done? |       |
|       |
| Internet |  | Is there a copy of what was done? |       |
|       |

**Potential Legal Concerns:**

|  |  |
| --- | --- |
| Chain of custody |       |
| Miranda |       |
| Search and seizure |       |

**Brief Synopsis of Case:** (1,000 words or less) or (6,000 characters or less)

|  |
| --- |
|       |

**Send the application and cover letter from head of agency on agency letterhead to:**

**UNIVERSITY OF TEXAS SYSTEM POLICE**

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