Innovation Intern, Office of Talent & Innovation

<table>
<thead>
<tr>
<th>Department:</th>
<th>Office of Talent &amp; Innovation</th>
<th>Location:</th>
<th>210 W. 7th St., Austin, TX</th>
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</thead>
<tbody>
<tr>
<td>Compensation:</td>
<td>$15/hour</td>
<td>Hours per Week:</td>
<td>19-30, TBD</td>
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<td>Housing:</td>
<td>Interns are responsible for their own housing</td>
<td>Orientation Date:</td>
<td>May 26, 2020</td>
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<td>Application Deadline:</td>
<td>March 25, 2020</td>
<td>Start Date:</td>
<td>May 27, 2020</td>
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<tr>
<td>Apply Online:</td>
<td>UT System Internship Application</td>
<td>End Date:</td>
<td>August 7, 2020</td>
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<tr>
<td>Required for Application:</td>
<td>Resume, Letter of Interest, 2 References</td>
<td>No. of Openings:</td>
<td>1</td>
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About UT System:
Established by the Texas Constitution in 1876, The University of Texas System consists of fourteen institutions. The University of Texas System Administration (based in Austin, Texas) is one of the nation’s largest systems of higher education.

About the Department:
The UT System Office of Talent and Innovation seeks to maximize the value of human capital and innovation by connecting talent, new ideas, and opportunity.

About the Internship:
The University of Texas System internship is designed for rising Sophomores, Juniors and Seniors enrolled in UT System institutions. It is a paid, 11-week program that provides hands-on work experience in a professional setting for students exploring career options. The summer intern cohort (10-15 interns) will take part in a robust professional development curriculum, mentoring and regular feedback from supervisors to facilitate professional growth.

More Information

Program Goals:
• Contribute to UT student career development & success through real work experience
• Develop collaboration skills for a diverse, multi-generational workforce
• Offer hands-on experience in the student’s field/function of study
• Provide a safe learning environment for professional development

Learning Objectives:
Students will have the opportunity to develop their skills in (1) public speaking, (2) business writing, (3) interpersonal communication & emotional intelligence, (4) project management, (5) networking and (6) innovation programming as well as enhance their understanding of the field of higher education.
**Position Description:**
The UT System Office of Talent and Innovation (OTI) is seeking an Innovation Intern to help our Program Managers execute on current initiatives and identify, scope, and/or plan for future programs or initiatives that are of value to UT System institutions. OTI's institutional stakeholders are often those who are working to move ideas and inventions from the university into the market where they can change lives here in Texas and beyond.

**Qualifications:**
Interested students should meet the following criteria:
- Currently enrolled in an undergraduate program at one of the [14 University of Texas institutions](#)
- Interest in a career related to higher education, innovation, or entrepreneurship

**Knowledge, Skills & Abilities:**
- Great interpersonal skills
- Flexibility and openness to change
- Experience working in a professional setting
- Research experience is a plus

**More Information:**
This position is security sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information.

**Working Conditions:**
Work is performed in an office environment. Uses personal computer and other standard office equipment. Will potentially require occasional travel within Texas to UT institutions.

**How to Apply:**
Apply online at: [https://utsystemck.az1.qualtrics.com/jfe/form/SV_4OUvodDysoB7Ftj](https://utsystemck.az1.qualtrics.com/jfe/form/SV_4OUvodDysoB7Ftj)