



Summer 2021 UT System Internship Professional Development Program

For reference. Will be revised for Summer 2022.

Professional Development sessions are MANDATORY. Interns are expected to attend all sessions.

EVENT	Day	Date	Time
UTS Orientation & On-boarding	Tuesday Wednesday	June 1 June 2	9AM-2:30PM 10AM-12PM
UTS Technology On-Boarding	Tuesday	June 1	3-5PM
Department Orientation	Tuesday or Wednesday, June 1, 2 or 3 As scheduled by Department		
Workshop: Networking Like a Human	Tuesday	June 8	1-2:30PM
Coffee Chat w/Julie Goonewardene + Strengths Reflection Exercises	Tuesday	June 15	1-2:30PM
1x1 Strengths Coaching Session	Weeks of June 7 & 14		As scheduled by OTI
Workshop: The Gift of Feedback (with UTS Staff)	Tuesday	June 22	1-2:30PM
Informational Interviews	By July 30 As scheduled by Intern		
Project Espresso Shots + Workshop: Resilience	Tuesday	June 29	1-2:30PM
Reflection Exercises	Tuesday	July 6	1-2:30PM
Workshop: Communicating Your Executive Presence on Video (with UTS Staff)	Tuesday	July 13	1-2:30PM
Coffee Chat with Executive Officers	Tuesday	July 20	1:30-2:30PM
Coffee Chat with Archie Holmes + Reflection Exercises	Tuesday	July 27	1-2:30PM
Project Presentation	Week of August 2 As scheduled by Department		
Final Evaluation	Week of August 2 As scheduled by Supervisor		
UTSI Off-Boarding & Farewell Events	Tuesday & Wednesday	August 3 & 4	Schedule TBD
Q&A with Chancellor Milliken	Tuesday	August 3	12-1:30PM