THE UNIVERSITY OF TEXAS SYSTEM ADVANCEMENT ACADEMY

Please follow the instructions below to access and view the webinars.

- 1. Login to the *Learning Zone* site by clicking on the link below. Use the same username and password used to access your Institution's network.**
- 2. Use the search bar at the top right to type "**CEPAA2018**" and press "Enter." Your search results should reveal several Courses: 4 parts of the web series, Competing for Talent, and 2 parts of the web series, Professional Development Playbook.
- 3. Click the "Enroll" button to the right of each Course to have access to the recorded webinar and accompanying materials. (You may be asked if you want to add this course to your Learning Plan. Whether you select "Yes" or "No" you will be enrolled in the course.)
- 4. Click on the name of the **Course** to view the Table of Contents for each course.
- 5. Click "Launch" under the first item titled Webinar. Please note: each webinar video will auto-play approximately 10 seconds after launching. The audio will soon follow. You may notice sometimes the audio begins mid-sentence due to the recording start time.

Each Course also includes the slide presentation and the full study and toolkit which you can open by launching under each title name.

**As a UT Institution employee, you will be prompted to login with your network credentials once you click on the link below. UT Southwestern and UTHealth employees may need to email <u>cep@utsystem.edu</u> with your current institution network ID (usually your email address) so that we can create an account for you.

Link to login: utsystem.skillport.com